



Board of Park Commissioners

335 South Broadway

De Pere, WI 54115
<http://www.de-pere.org>

Regular Meeting

Agenda

Thursday, March 24, 2016

6:30 PM

De Pere City Hall Council Chambers

Pursuant to Wisconsin Statutes 19.84, Notice is hereby given to the public that a meeting of the **Board of Park Commissioners** of the City of De Pere will be held on **March 24, 2016** at **6:30 PM** in the **De Pere City Hall Council Chambers, 335 S. Broadway Street, De Pere, WI 54115.**

This meeting can be viewed LIVE at www.depere.tv. This meeting is also rebroadcast on TW Cable Channel 4 and AT&T U-verse Channel 99 throughout the week and available on demand at www.depere.tv.

I. Call to Order

1. Roll Call

II. Action Items

1. Approve Board of Park Commissioners Meeting Minutes 2-18-16.
2. Approve Pool Location Study Survey.

III. Public Comment Period

IV. Future Agenda Items

V. Staff Updates

1. River Boat Dock Installation.
2. Optimist Park Playground
3. De Pere Rapides Soccer Update for Preparation of Soccer Fields.

VI. Adjournment

Any person wishing to attend this meeting who, because of disability, requires special accommodations should contact the Clerk-Treasurer's office at 339-4050 by Noon, the previous day so that arrangements can be made.

Committee Members

Alderpersons

Mayor Michael J. Walsh

Larry Delo, City Administrator

Judy Schmidt-Lehman, City Attorney

Definitely De Pere

Marty Kosobucki

John Zegers, WDP High School District

De Pere Rapides Soccer

Krista Abrahamson, Teen Advisor

Notice is hereby given that a majority of the Members of the Common Council of the City of De Pere may attend this meeting to gather information about a subject (s) over which they have decision making responsibility.

De Pere Youth Hockey

Tod Maki, De Pere Select Soccer

Shana Ledvina, City Clerk

City Hall 1st and 2nd Floor

De Pere Area Chamber of Commerce

Brown County Library De Pere

TV & Radio Stations

Ben Villaruel, Unified School District

De Pere Baseball

Rachel McMorrow, Teen Advisor

City of De Pere, Wisconsin

**Request For Board of Park Commissioners Action**

MEETING DATE: March 24, 2016

DEPARTMENT: Parks, Recreation & Forestry

FROM: Marty Kosobucki

SUBJECT: Approve Board of Park Commissioners Meeting Minutes 2-18-16.

ATTACHMENTS:

- Draft Minutes 2-18-16(PDF)



Board of Park Commissioners

335 South Broadway

De Pere, WI 54115

<http://www.de-pere.org>

Regular Meeting

Draft Minutes

Thursday, February 18, 2016

6:30 PM

De Pere City Hall Council Chambers

I. Call to Order

The meeting was called to order at 6:30 PM by Board Member George Brown

Attendee Name	Title	Status	Arrived
Michael Donovan	Aldersperson	Excused	
Larry Lueck	Aldersperson	Present	
Lisa Rafferty	Aldersperson	Present	
George Brown	Board Member	Present	
Sue Schinkten	Board Member	Excused	
Randy Soquet	Board Member	Present	
Bill Volpano	Board Member	Present	
Krista Abrahamson	Teen Advisor	Present	
Rachel McMorrow	Teen Advisor	Excused	

II. Action Items

1. Approve Board of Park Commissioners Meeting Minutes 1-21-16.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Randy Soquet, Board Member
SECONDER: Larry Lueck, Aldersperson
AYES: Lueck, Rafferty, Brown, Soquet, Volpano
EXCUSED: Michael Donovan, Sue Schinkten

2. Approval to Accept \$500 Donation from De Pere Optimist Club.*

RESULT: ADOPTED [UNANIMOUS]
MOVER: Randy Soquet, Board Member
SECONDER: Lisa Rafferty, Aldersperson
AYES: Lueck, Rafferty, Brown, Soquet, Volpano
EXCUSED: Michael Donovan, Sue Schinkten

3. Approval to Accept \$500 Donation from De Pere Optimist Club for Easter Egg Hunt.*

RESULT: ADOPTED [UNANIMOUS]
MOVER: Randy Soquet, Board Member
SECONDER: Bill Volpano, Board Member
AYES: Lueck, Rafferty, Brown, Soquet, Volpano
EXCUSED: Michael Donovan, Sue Schinkten

4. Approval of Donation for Big Rig Gig Event in May.*

RESULT: ADOPTED [UNANIMOUS]
MOVER: Randy Soquet, Board Member
SECONDER: Lisa Rafferty, Aldersperson
AYES: Lueck, Rafferty, Brown, Soquet, Volpano
EXCUSED: Michael Donovan, Sue Schinkten

5. Consider request from De Pere Rapides to have soccer fields ready by May 1.

Attachment: Draft Minutes 2-18-16 (4526 : Approve Board of Park Commissioners Meeting Minutes 2-18-16.)

Randy Soquet made a motion to open the meeting at 6:33 p.m., seconded by Bill Volpano.

Jim Westerman from De Pere Rapides spoke with the board in reference to having the soccer fields ready by May 1, 2016. Mr. Westerman took questions from the board in reference to having the fields ready.

Marty Kosobucki also spoke with the board about the soccer fields and took questions from the board.

Don Melichar, Park Superintendent also took questions from the board in reference to soccer fields.

Christ Cichocki from De Pere Rapides spoke with the board in reference to the having the soccer fields ready by May 1, 2016.

Bill Volpano made a motion to close the meeting at 7:30 p.m., seconded by Randy Soquet.

Larry Lueck made a motion to refer the request to have the soccer fields ready by May 1, 2016 back to staff and bring back to a future Park Board meeting, seconded by Lisa Rafferty.

RESULT:	REFERRED BACK TO STAFF [UNANIMOUS]
MOVER:	Larry Lueck, Alderperson
SECONDER:	Lisa Rafferty, Alderperson
AYES:	Lueck, Rafferty, Brown, Soquet, Volpano
EXCUSED:	Michael Donovan, Sue Schinkten

6. Consider donation request from De Pere Baseball to install batting cage at Southwest Park.*

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Lisa Rafferty, Alderperson
SECONDER:	Randy Soquet, Board Member
AYES:	Lueck, Rafferty, Brown, Soquet, Volpano
EXCUSED:	Michael Donovan, Sue Schinkten

7. Approve agreement with De Pere Baseball to allow placement of shed at Southwest Park.*

Marty Kosobucki spoke with the board about the placement of the shed at Southwest Park and took questions from the board in reference to the placement of the shed.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Bill Volpano, Board Member
SECONDER:	Randy Soquet, Board Member
AYES:	Lueck, Rafferty, Brown, Soquet, Volpano
EXCUSED:	Michael Donovan, Sue Schinkten

8. Approve recommendation to proceed with Parkour contract.*

Jenny Hammes, Recreation Supervisor took questions from the board in reference to the Parkour contract.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Randy Soquet, Board Member
SECONDER:	Larry Lueck, Alderperson
AYES:	Lueck, Rafferty, Brown, Soquet, Volpano
EXCUSED:	Michael Donovan, Sue Schinkten

9. Approve recommendation to proceed with Henna contract.*

Jenny Hammes, Recreation Supervisor took questions from the board in reference to the Henna contract.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Lisa Rafferty, Alderperson
SECONDER:	Randy Soquet, Board Member
AYES:	Lueck, Rafferty, Brown, Soquet, Volpano
EXCUSED:	Michael Donovan, Sue Schinkten

10. Approval of New Event - Swim in Cinema.

Jenny Hammes, Recreation Supervisor took questions from the board in reference to the new event, Swim-in-Cinema.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Larry Lueck, Alderperson
SECONDER:	Lisa Rafferty, Alderperson
AYES:	Lueck, Rafferty, Brown, Soquet, Volpano
EXCUSED:	Michael Donovan, Sue Schinkten

11. Approval of Recommended Special Events at Pools.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Randy Soquet, Board Member
SECONDER:	Lisa Rafferty, Alderperson
AYES:	Lueck, Rafferty, Brown, Soquet, Volpano
EXCUSED:	Michael Donovan, Sue Schinkten

12. Brown County Ice Time Management 2nd Quarter Report.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Bill Volpano, Board Member
SECONDER:	Randy Soquet, Board Member
AYES:	Lueck, Rafferty, Brown, Soquet, Volpano
EXCUSED:	Michael Donovan, Sue Schinkten

13. Approval of West De Pere Facilities Use Agreement.*

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Lisa Rafferty, Alderperson
SECONDER:	Randy Soquet, Board Member
AYES:	Lueck, Rafferty, Brown, Soquet, Volpano
EXCUSED:	Michael Donovan, Sue Schinkten

III. Public Comment Period

None

IV. Future Agenda Items

None

V. Staff Updates

1. De Pere Area Men's Club Easter Egg Hunt Donation.
2. Voyageur Boat Dock Grant.

Marty Kosobucki reported we received the grant for the boat docks and they should be done before Celebrate.

3. Review Optimist Park Playground and Softball Field.

Marty Kosobucki invited everyone to the Pizza Planning for Optimist on February 24 at 5:00 p.m. at Legends in De Pere. The committee had gone door to door inviting the neighborhood for a planning meeting. Legends opened an area for the planning and is going to supply the Pizza's.

The Optimist Softball field has gone out to bid by our Engineering Department.

VI. Adjournment

Randy Soquet made a motion to adjourn the meeting at 7:55 p.m., seconded by Bill Volpano.

Respectfully submitted,
Debbie Zierson

City of De Pere, Wisconsin

**Request For Board of Park Commissioners Action**

MEETING DATE: March 24, 2016

DEPARTMENT: Parks, Recreation & Forestry

FROM: Marty Kosobucki

SUBJECT: Approve Pool Location Study Survey.

Staff recently met with the representative from Vierbicher to begin laying out the timeline and strategy for addressing the pool location study. As part of the process we will have a survey that goes out to the public for their input. The draft is included in your packet for review. Once approved, we will be begin distribution of the survey through various marketing tactics including, but not limited to; Facebook, e-mail to ActiveNet Data Base, website, and press releases.

ATTACHMENTS:

- De Pere Pool Location Survey - DRAFT 03172016 (PDF)

An aerial photograph of a city area, likely De Pere, Wisconsin, showing a river, residential streets, and commercial buildings. The word "DRAFT" is overlaid in large white letters.

DRAFT

CITY OF DE PERE

POOL UTILIZATION AND NEEDS QUESTIONNAIRE

March 2016

The City of De Pere is working to understand pool related recreational needs within the City.

The City approved funding to conduct research on the future location of an aquatic facility. The City has an approximate population of 24,500 people and is divided by the Fox River with the two current outdoor pools located on both the east and west side of the Fox River.

The pools were constructed in the early 1970's and a recent condition report determined the pools are in dire need of repair. The City is evaluating the possibility of eliminating both pools and replacing them with one aquatic center within the coming years.

Therefore, the City kindly requests feedback from the residents of De Pere and from those in the surrounding communities that would also use a new facility.

Vierbicher is assisting the City of De Pere to administer the survey. The results are anonymous, and it will only take a few moments so please tell us how a new pool can best meet the needs of you and your family.

The survey is available online at the following web address and QR code:

<http://>_____.

Paper copy surveys are also available at City Hall Clerk-Treasurer's Office or the De Pere Community Center. Please return all paper surveys to the City of De Pere Clerk-Treasurer's or the De Pere Community Center at the addresses listed below.

De Pere Clerk-Treasurer's Office

335 S Broadway
De Pere, WI 54115

De Pere Community Center

600 Grant Street
De Pere, WI 54115

Thank you for taking the time to complete our survey. Your feedback is instrumental in helping the City of De Pere evaluate the current and future aquatic facility needs.

CURRENT RESPONDENT DESCRIPTION

1. Are you a resident of De Pere?

- ☐ Yes ☐ No

2. If you are a RESIDENT of De Pere, how long have you lived in De Pere?

- ☐ 1-2 year(s) ☐ 3-5 years ☐ 5-10 years ☐ 10-15 years ☐ 20+ years

3. If you are NOT a resident of De Pere, please list your jurisdiction of your residence (check one):

- ☐ Town of Ledgeview
☐ Town of Rockland
☐ Town of Glenmore
☐ Town of Lawrence
☐ Town of Wrightstown
☐ Village of Bellevue
☐ Village of Allouez
☐ Village of Ashwaubenon
☐ Village of Hobart
☐ Village of Wrightstown
☐ City of Green Bay
☐ Other (please specify) _____

4. Number of household members? Household members include anyone living with you whether related or not.

- ☐ One(1) ☐ Two(2) ☐ Three (3) ☐ Four(4) ☐ Five or more (5+)

5. Number of household members by age? (Please list the number of household members NOT their age)

Under 18 _____ 25-34 _____ 45-64 _____ 85 or older _____
 18-24 _____ 35-44 _____ 65-84 _____

CURRENT POOL USAGE DESCRIPTION

6. Do you currently use the pools?

- ☐ Yes ☐ No

7. If NO, Why not?

8. If YES, How do you use the current pools? (Check all that apply)

- ☐ For myself
☐ For my family
☐ For my grandchildren/great grandchildren
☐ As a caretaker or nanny

FUTURE POOL LOCATION

A recent pool condition report determined the current pools are in dire need of repair. Upon review of the issue, the City is evaluating the possibility of eliminating both pools and replacing them with one indoor or outdoor Aquatic Center within the coming years. Please answer the following question to help the City evaluate the best possible location and features for an aquatic facility.

9. Please rate the following characteristics as they relate to the location of a new public pool.

	Not Important	Neutral	Very Important
Located within close proximity to an existing park	☐	☐	☐
Located within close proximity to a school	☐	☐	☐
Be a cooperative effort with a neighboring Town/Village	☐	☐	☐
Co-location with a recreational center/indoor pool	☐	☐	☐
(YMCA, Community Center, etc)			
Located within walking distance to my home	☐	☐	☐
Located within biking distance to my home	☐	☐	☐
Located with easy & quick vehicular access from my home	☐	☐	☐
Should be located near safe bike & pedestrian routes	☐	☐	☐

10. Please identify up to two locations where you feel an aquatic facility should be located.

- 1) _____
- 2) _____

In determining the location for a new pool, we believe there are three basic factors. Cost, location, and amenities. These three factors play a large role in the community's final decision for locating an Aquatic Facility.

11. Please prioritize the pool location factors below. (1 – Most important, 3 - Least Important)

- ___ Cost The cost of the project, should be kept as economical as possible rank the highest in the decision-making process. Cost and/or cooperative efforts should be valued above location or amenities.
- ___ Amenities The type of amenities in a new pool facility should rank the highest in the decision-making process. Certain amenities may eliminate locations due to the available acreage of the location.
- ___ Location The location of the facility, should rank the highest in the decision-making process. The location should be convenient to as many residents as possible either in proximity to higher concentrations of residents or with easy vehicular access.

FUTURE POOL AMENITIES AND PROGRAMS

The city does not have conceptual plans for an aquatic center because the design would depend on the site. However, the new facility would likely include zero-depth pool entry, a sectioned-off deeper end for swimming and water slides. There could be other items included in the pool design. Please answer the following questions to help the City evaluate the desired pool amenities and programs.

12. Please rate the following characteristics as they relate to potential pool amenities.

	Not Important	Neutral	Very Important
Small slide into shallow water.....	☐	☐	☐
Slide into deep water	☐	☐	☐
Separate splash pad from main pool.....	☐	☐	☐
Lazy River	☐	☐	☐
Diving board (1 meter)	☐	☐	☐
Diving board (1and 3 meters).....	☐	☐	☐
Zero entry pool.....	☐	☐	☐
Volleyball, water polo, basketball features.....	☐	☐	☐
Lap pool utilization - 25 meter.....	☐	☐	☐
Lap pool utilization - 50 meter.....	☐	☐	☐
Multi-temperature basins	☐	☐	☐
Family shower/locker room	☐	☐	☐
Concessions stand	☐	☐	☐

13. Which of these programs do you or would you use? (Check all that apply)

- | | |
|---|---|
| ☐ Swimming lessons | ☐ Lap swimming |
| ☐ Public swimming | ☐ Aqua aerobics |
| ☐ Adult swimming | ☐ Other Public health programs |

FUTURE POOL FUNDING

Please answer questions 14 and 15 regarding pool construction funding.

14. What portion of the following funding mechanisms do you feel the city should use to pay for a new or renovated aquatic facility? (Should add up to 100%)

- ☐ Private Donations
☐ Tax Revenue
☐ User Fees
☐ Grants
☐ Other (please specify) _____

15. What fundraising efforts would you support either monetary or volunteer effort? (Mark all that apply)

- ☐ Monetary donations
☐ Attend a fundraising event
☐ Fundraising sales
☐ Corporate Sponsorship (if applicable)

City of De Pere, Wisconsin

**Request For Board of Park Commissioners Action**

MEETING DATE: March 24, 2016

DEPARTMENT: Parks, Recreation & Forestry

FROM: Marty Kosobucki

SUBJECT: River Boat Dock Installation.

City of De Pere, Wisconsin

**Request For Board of Park Commissioners Action**

MEETING DATE: March 24, 2016

DEPARTMENT: Parks, Recreation & Forestry

FROM: Marty Kosobucki

SUBJECT: Optimist Park Playground

City of De Pere, Wisconsin

**Request For Board of Park Commissioners Action**

MEETING DATE: March 24, 2016

DEPARTMENT: Parks, Recreation & Forestry

FROM: Marty Kosobucki

SUBJECT: De Pere Rapides Soccer Update for Preparation of Soccer Fields.
