Common Council

335 South Broadway
De Pere, WI 54115
http://www.de-pere.org

Regular Meeting

Agenda

Wednesday, April 4, 2018 | **7:30 PM** | **De Pere City Hall Council Chambers**

Pursuant to Wisconsin Statutes 19.84, Notice is hereby given to the public that a meeting of the **Common Council** of the City of De Pere will be held on **April 4, 2018** at **7:30 PM** in the **De Pere City Hall Council Chambers, 335 S. Broadway Street, De Pere, WI 54115.**

This meeting can be viewed LIVE on TW Cable Channel 4; AT&T U-verse Channel 99; www.depere.tv. This meeting is also rebroadcast on TV throughout the week and available on demand at www.depere.tv.

I. Call to Order

1. Roll Call
2. Pledge of Allegiance to the Flag.
3. Approval of the Minutes of the March 20, 2018 Common Council Meeting.
4. Public comment upon matters not on the agenda and other announcements.
5. Resolution #18-28 Authorizing State-Owned Public Access Site Lease Agreement with Wisconsin Department of Natural Resources.
6. Resolution #18-29 Authorizing Submission of Wisconsin Department of Natural Resources Boating and Fishing State and Federal Grant Application for Bomier Boat Launch Renovations.
7. Resolution #18-30 Authorizing Submission of Cost-Share Grant Application for Wisconsin Regional Planning Commission and Wisconsin Department of Natural Resources for Tree Planting Program.
8. Resolution #18-31 Authorizing Agreement with Charles Schwab & Co., Inc. (City Investment Advisor).
9. Presentation to the Council regarding School Safety
10. Designated Offender Report to Council
11. Operator License Applications.
12. Voucher Approval.
13. Future Agenda Items.
14. Adjournment

Lawrence M. Delo
City Administrator

Any person wishing to attend this meeting who, because of disability, requires special accommodations should contact the Clerk-Treasurer's office at 339-4050 by Noon, the previous day so that arrangements can be made.

Agenda Sent To:

Alderpersons
City Administrator
Mayor
Department Heads
TV, Newspapers & Radio Stations
Kress Family Library
De Pere Chamber of Commerce
David Dudek, Charles Schwab

City of De Pere, Wisconsin

Request For Common Council Action

MEETING DATE:	**April 4, 2018**
DEPARTMENT:	**City Clerk-Treasurer**
FROM:	**Shana Ledvina**
SUBJECT:	**Approval of the Minutes of the March 20, 2018 Common Council Meeting.**

ATTACHMENTS:

- 3-20-2018 Common Council Minutes (DOC)

Common Council

335 South Broadway
De Pere, WI 54115
http://www.de-pere.org

Regular Meeting

Draft Minutes

Tuesday, March 20, 2018	7:30 PM	De Pere City Hall Council Chambers

1. Call to Order: The meeting was called to order at 7:30 PM by Mayor Walsh. Present were Alderpersons Carpenter, Crevier, Hansen, Jennings, Lueck, Nelson, Raasch and Mayor Walsh. Alderperson Boyd arrived at 8:03 p.m.

2. Pledge of Allegiance to the Flag. Addison Simpson of Girl Scout Troop 4197 led the Pledge of Allegiance for the Council.

3. Approval of the Minutes of the March 6, 2018 Common Council Meeting.

   Alderperson Carpenter pointed out an error in the minutes; item #14.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Jonathon Hansen, Alderperson
SECONDER:	Ryan Jennings, Alderperson
AYES:	Carpenter, Crevier, Hansen, Jennings, Lueck, Nelson, Raasch
EXCUSED:	James Boyd

4. Public comment upon matters not on the agenda and other announcements.

Alderperson Hansen announced the informational session with Secretary Ross of the Department of Transportation in the De Pere City Hall Council Chambers on April 5 at 2:00. He encouraged the public to attend.

5. Strategic Visioning & Branding Intiative - Project Update

   The sparc team presented their findings from phase one of their plan: public engagement.

6. Recommendation of the Board of Public Works to Award the Contract for Project 18-01 Sewer & Water Relay & Street Resurfacing to Jossart Brothers, Inc. in the Amount of $2,879,700.15.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Dan Carpenter, Alderperson
SECONDER:	Dean Raasch, Alderperson
AYES:	Carpenter, Crevier, Hansen, Jennings, Lueck, Nelson, Raasch
EXCUSED:	James Boyd

7. Recommendation of the Board of Public Works to Award the Contract for Project 18-02 Charles Street Reconstruction & Utility Relay to De Groot, Inc., in the Amount of $1,861,071.65 Contingent on Green Bay Metropolitan Sewerage District's Award to De Groot, Inc.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Dean Raasch, Alderperson
SECONDER:	Casey Nelson, Alderperson
AYES:	Carpenter, Crevier, Hansen, Jennings, Lueck, Nelson, Raasch
EXCUSED:	James Boyd

8. Recommendation of the Board of Public Works to Award the Contract for Project 18-11 Enterprise Drive Reconstruction & Utility Relay to Feaker & Sons Co., Inc. in the Amount of $1,133,376.50.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Dean Raasch, Alderperson
SECONDER:	Dan Carpenter, Alderperson
AYES:	Carpenter, Crevier, Hansen, Jennings, Lueck, Nelson, Raasch
EXCUSED:	James Boyd

9. Recommendation of the Board of Public Works to Award the Contract for Project 18-13 Crackfilling & Seal Coating to Asphalt Seal and Repair, Inc. in the Amount of $100,476.00.

   Mayor Walsh thanked the Public Works Department for their work on getting the bids out early.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Dean Raasch, Alderperson
SECONDER:	Jonathon Hansen, Alderperson
AYES:	Carpenter, Crevier, Hansen, Jennings, Lueck, Nelson, Raasch
EXCUSED:	James Boyd

10. Recommendation from Finance/Personnel Committee to Approve Police Request for $5,000 Transfer from Undesignated Reserves for Squad Replacement.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Scott Crevier, Alderperson
SECONDER:	Casey Nelson, Alderperson
AYES:	Carpenter, Crevier, Hansen, Jennings, Lueck, Nelson, Raasch
EXCUSED:	James Boyd

11. Recommendation from the Finance/Personnel Committee to Approve Public Works Department Organizational Changes

    Alderperson Carpenter asked about the restructuring; Public Works Director Scott Thoresen explained why he is requesting the proposed organizational changes. Discussion followed regarding wages for the position, the policy for reclassifying a position, incentives for retention, and the abilities of the person receiving the new position and pay increase.

RESULT:	**ADOPTED [7 TO 1]**
MOVER:	Jonathon Hansen, Alderperson
SECONDER:	Ryan Jennings, Alderperson
AYES:	Boyd, Crevier, Hansen, Jennings, Lueck, Nelson, Raasch
NAYS:	Dan Carpenter

12. Recommendation from the License Committee on an Application for a Premises Description Change for Baffidilucio, LLC from 363 Main Av to 109 N. Broadway.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Ryan Jennings, Alderperson
SECONDER:	Jonathon Hansen, Alderperson
AYES:	Boyd, Carpenter, Crevier, Hansen, Jennings, Lueck, Nelson, Raasch

13. Resolution #18-20 Urging State Legislators to Give Full Consideration to, and Ultimately Adopt Enhanced Safety Measures Relating to Firearms and Ammunition ((PLEASE NOTE: Ald. Nelson, sponsor of the resolution, is expected to make a motion to refer this item back to staff.)

    Alderperson Nelson moved, seconded by Alderperson Jennings to refer this item back to staff. Discussion followed. Upon vote on the motion, motion carried 5-4 with Alderpersons Boyd, Hansen, Jennings, Nelson and Mayor Walsh voting ay.

RESULT:	**ADOPTED [5 TO 4]**
AYES:	James Boyd, Jonathon Hansen, Ryan Jennings, Casey Nelson, Mayor Walsh
NAYS:	Dan Carpenter, Scott Crevier, Larry Lueck, Dean Raasch

14. Resolution #18-21 Approving Annual Report Under Municipal Separate Storm Sewer System (MS4) Permit and its Submission to the Wisconsin Department of Natural Resources (DNR).

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Dan Carpenter, Alderperson
SECONDER:	James Boyd, Alderperson
AYES:	Boyd, Carpenter, Crevier, Hansen, Jennings, Lueck, Nelson, Raasch

15. Resolution #18-22 Authorizing Agreement for Consulting Services Between the City of De Pere and Robert E. Lee & Associates, Inc. (2018 Lift Station Design and Storm Water Pond Review and Design).

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	James Boyd, Alderperson
SECONDER:	Dean Raasch, Alderperson
AYES:	Boyd, Carpenter, Crevier, Hansen, Jennings, Lueck, Nelson, Raasch

16. Resolution #18-23 Authorizing the Negotiation of an Economic Development Loan with Nardi LLC (Affogato Gelato & Espresso Bar).

    Mayor Walsh moved this at 7:47 p.m. after agenda item #5. Development Services Director Kim Flom discussed the 1% loan rate with the Council.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Casey Nelson, Alderperson
SECONDER:	Jonathon Hansen, Alderperson
AYES:	Carpenter, Crevier, Hansen, Jennings, Lueck, Nelson, Raasch
EXCUSED:	James Boyd

17. Resolution #18-24 Authorizing Agreement Between the City of De Pere, GB 1100 Main, LLC and GB Real Estate Investments, LLC Regarding the Redevelopment of Certain Property (Main Avenue at Interstate Highway 41).

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Scott Crevier, Alderperson
SECONDER:	Dan Carpenter, Alderperson
AYES:	Boyd, Carpenter, Crevier, Hansen, Jennings, Lueck, Nelson, Raasch

18. Resolution #18-25 Authorizing Lease Agreement with Badger Office City

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Casey Nelson, Alderperson
SECONDER:	Dean Raasch, Alderperson
AYES:	Boyd, Carpenter, Crevier, Hansen, Jennings, Lueck, Nelson, Raasch

19. Resolution #18-26 Authorizing Tax Collection Agreement Between Brown County Treasurer and City of De Pere (December 2018 - February 2019).

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Jonathon Hansen, Alderperson
SECONDER:	Casey Nelson, Alderperson
AYES:	Boyd, Carpenter, Crevier, Hansen, Jennings, Lueck, Nelson, Raasch

20. Resolution #18-27 Authorizing Software Services Agreement with OpenGov, Inc.

City Administrator Larry Delo explained that the software will be available through the City's website and is an overlay of the existing financial software.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Casey Nelson, Alderperson
SECONDER:	James Boyd, Alderperson
AYES:	Boyd, Carpenter, Crevier, Hansen, Jennings, Lueck, Nelson, Raasch

21. Operator License Applications.

CITY OF DE PERE	
License Committee - March 20, 2018	
Temporary Operator License Applications	
1	ACHTEN, JAY G.
2	GIBSON, DAVID E.
3	GIBSON, GARRON G.
4	KISSEL, KEVIN M.
New Operator License Applications for the 2016-2018 Licensing Period	
1	BESSON, NATASHA M.
2	BLAVAT, JESSICA L.
3	BLECHA, HANNAH K.
4	BUMBARD-KINCH, JESSICA N.
5	COUTLEY, JAMIE L.
6	DE HART, SAMANTHA R.
7	DEHN, PETER A.
8	GOODINE, PAUL L.
9	HERVAS, MORGAN E.
10	KAMSCHULTE, CONRAD P.
11	LANDRY, CHRISTY M.
12	MILQUET, MICHAEL N.
13	YANDA, HEATHER L.

Alderperson Carpenter moved, seconded by Alderperson Hansen to approve Temporary Operator License Applications #1-4. Upon vote, motion carried unanimously. Alderperson Carpenter moved, seconded by Alderperson Hansen to approve Operator License Applications #1-4, 6-7, 9-10 and 12 and to table 5, 8, 11, and 13. Upon vote, motion carried unanimously.

22. Voucher Approval.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Jonathon Hansen, Alderperson
SECONDER:	Ryan Jennings, Alderperson
AYES:	Boyd, Carpenter, Crevier, Hansen, Jennings, Lueck, Nelson, Raasch

23. Appointments and Re-appointments to Boards and Commissions by Mayor Walsh.

Alderperson Jennings abstained from voting.

RESULT:	**ADOPTED [7 TO 0]**
MOVER:	Scott Crevier, Alderperson
SECONDER:	Dean Raasch, Alderperson
AYES:	Boyd, Carpenter, Crevier, Hansen, Lueck, Nelson, Raasch
ABSTAIN:	Ryan Jennings

24. Future Agenda Items.

Alderperson Carpenter requested a presentation by the Chief of Police on school safety, specifically pertaining to preventing school shootings.

Alderperson Raasch requested an update on the City's sex offender ordinance, sex offender compliance and the number of residents that are considered offenders, an update on the New Leaf Market progress, and an explanation of voting requirements for the different types of items the Council approves.

25. Adjournment.

Alderperson Crevier moved, seconded by Alderperson Boyd to adjourn the meeting at 8:23 p.m. Upon vote, motion carried unanimously.

Respectfully submitted,

Shana Ledvina, Clerk-Treasurer

City of De Pere, Wisconsin

Request For Common Council Action

MEETING DATE: **April 4, 2018**

DEPARTMENT: **Parks, Recreation & Forestry**

FROM: **Marty Kosobucki**

SUBJECT: **Resolution #18-28 Authorizing State-Owned Public Access Site Lease Agreement with Wisconsin Department of Natural Resources.**

ATTACHMENTS:

- Reso18-28 (DOCX)
- Exhibit 1-City DePere PublicAccessSiteLease_DMapproved (DOCX)
- Bomier Exhibit A (PDF)

RESOLUTION #18-28

AUTHORIZING STATE-OWNED PUBLIC ACCESS SITE LEASE AGREEMENT
WITH WISCONSIN DEPARTMENT OF NATURAL RESOURCES

WHEREAS, the Wisconsin Department of Natural Resources (WDNR) owns property adjacent to City's Bomier Boat Launch; and

WHEREAS, City's planned renovations and improvements to Bomier Boat Launch will encroach on WDNR's property, and WDNR is willing to support City's project to provide adequate access to the Fox River for public use in accordance with the terms and conditions set forth in the Lease of State-Owned Public Access Site, attached and incorporated as Exhibit 1; and

WHEREAS, this matter has been reviewed by the Board of Park Commissioners which recommends approval thereof.

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

The Mayor is hereby authorized and directed to execute such Lease of State-Owned Public Access Site as is attached as Exhibit 1, subject to such changes deemed necessary by the City Attorney.

BE IT FURTHER RESOLVED THAT:

All City officials, officers, employees, and agents are authorized and directed to take such steps as are lawful and necessary in furtherance thereof.

Adopted by the Common Council of the City of De Pere, Wisconsin, this 4th day of April, 2018.

APPROVED:

____
James Boyd, Acting Mayor

ATTEST:

____
Shana D. Ledvina, Clerk-Treasurer

Ayes:_____
Nays:_____

Document Number	Document Title

State of Wisconsin
Department of Natural Resources
Box 7921
Madison, WI 53707

LEASE OF STATE-OWNED PUBLIC ACCESS SITE

Section 23.09(10), Wis. Stats.
Form 3700-008

Recording Area
Return: Department of Natural Resources
Bureau of Facilities & Land – LF/6
P.O. Box 7921
Madison, WI 53707-7921
Attn: Closing Officer (CL-________)

Parcel Identification Numbers (PIN):
Private Claim 35(PC 35 ESFR)

THIS LEASE is made by and between the State of Wisconsin Department of Natural Resources (hereinafter referred to as "Lessor" or "Department") and the City of De Pere, Brown County, a Municipal Corporation (hereinafter referred to as "Lessee").

RECITALS

WHEREAS, the Lessor and the Lessee wish to provide adequate access to the Fox River for public use including boating, fishing, and day use;

WHEREAS, it is the policy of the Lessor to cooperate with local units of government in providing adequate access to the waters of this State;

WHEREAS, the land owned by the Lessor in the City of De Pere, located in Brown County, Wisconsin, described as the "Premises" below, and is known as the Bomier Boat Launch, provides an opportunity for boaters and fishers seeking access to the waters of the Fox River;

WHEREAS, Brown County is the owner and holder of a Trail Management Easement for the construction development, maintenance, repair, removal, replacement and operation of the State Trail by the Outagamie County Parks Department (hereinafter referred to as the "Trail Manager");

WHEREAS, the Department may enter into this lease pursuant to Wis. Stat. §§ 23.09(2), 23.09(10) and section NR 1.48, Wis. Adm. Code;

NOW THEREFORE, for and good and valuable consideration and the mutual covenants herein set forth, the Lessor leases unto the Lessee the Premises, as more fully described below, for the purpose of constructing operating, maintaining, repairing, removing and replacing with state or federal grants–in-aid a public access to the Fox River.

I. PREMISES:
T23N, R20E, City of De Pere, Brown County, Wisconsin
Section 27: Private Claim 35 (PC 35 ESFR).

II. TERM AND TERMINATION
A. This lease shall become effective on the 1st day of March 2018, and it shall terminate on the 28st day of February 2038. The Lessor and Lessee agree to terminate this lease upon the any transfer of fee title to the Premises.

It is understood that if undue hazardous or unfeasible conditions are discovered during the planning and engineering of the site, the Lessee may terminate this lease prior to accepting any state or federal grants-in-aid.

The Lessor or the Lessee may terminate this lease for just cause by providing 90 days written notice to the other party of its decision and reason to terminate. In the event of termination, the Lessee shall surrender the Premises to the Lessor. Any improvements made by the Lessee shall become the property of the Lessor. The Lessee will assume compliance responsibility for any state or federal recreation grant fund assisted areas.

B. The Premises subject to this lease is encumbered by federal or state railroad interest and subject to future restoration and reconstruction of the right-of-way for rail purposes consistent with Section 208 of the National Trails System Act Amendment of 1983, Publ. L. No. 98-11 (16 U.S.C. 1247(d)) or Wis. Stat. § 85.09, including possible termination of this lease, and subject to reservations, exceptions and leases, agreements and permits authorized by the former railroad company or the Grantor prior to the execution of this lease. Grantor shall provide written notice of the necessity for the reestablishment of railroad, which may result in the termination of this lease upon the discretion of the railroad. Grantee shall not materially change the grade or topography of the Premises. Grantee accepts the financial responsibility to move or modify its facilities and equipment should the Premises be subject to reversion to transportation use under the above-cited laws.

C. This lease may be renewed for an additional 20-year period, upon mutual written agreement of the parties.

III. LESSEE'S USAGE

A. Based on the availability of grants-in-aid, the Lessee shall develop, repair, replace, remove, construct, and maintain an access site for public use for boaters, anglers, hikers, swimmers, bird watchers, and other users of local public lands. The Lessee may regulate the Premises in a fashion that is not inconsistent with the Lessor's guidelines for uses of the area including swimming and discharge of firearms.

B. The Lessee shall provide the Lessor with a 30 day written notice of any development and or construction plan of any scheduled work subject to the limitations on usage in Section IV unless such work is required or needed on an emergency basis.

C. The Lessee shall comply with applicable state and local floodplain regulations.

D. The Lessee shall comply with all State of Wisconsin Historical Society guidelines for development of the Premises.

E. The Lessee shall:

1. Maintain the Premises in a neat, safe, sanitary, and useable condition.
2. Maintain responsibility for all maintenance duties and upkeep of the Premises.
3. Provide fire protection in a manner to preserve and protect the property and public safety.

F. The Lessee may post signs and posters along the Premises in order to delineate and locate the described lands for public use and to inform the public of the source of funds used for development and/or maintenance of the Premises.

IV. LIMITATIONS ON USAGE

A. The Lessee shall obtain prior written approval from the Lessor for any development and/or construction of any structures or facilities prior to any alteration of the landscape.

B. Any and all improvements made to the Premises shall be accessible to persons with physica disabilities.

C. The Lessee may use the described area as a fee access area. The Lessee may require and enforc rules and regulations pertaining to user fee payments for boat launching, shore fishing and vehicle using a described parking area. The Lessee agrees that any and all fees charged to boaters and shor fishers shall not exceed the fee charged for daily entrance into State Parks and Forest Areas, unless higher fee is approved by the Lessor under section NR 1.93, Wis. Adm. Code. Lessor vehicles wil be exempt from any and all user fees while said vehicles and/or boats and trailers are being used o official business or official discharge of duties.

D. The Premises is open for use to all members of the general public without regard to race, creed marital status, color, sex, national origin, age, handicap, ancestry, sexual orientation, arrest record, o conviction record.

V. <u>GENERAL</u>

A. Neither this lease nor any right or duty of the Lessee herein shall be assigned, transferred, conveyed delegated, or contracted without the prior written permission of the Lessor.

B. All notices or other writings this Lease requires to be given, or which may be given, to either Part by the other shall be deemed to have been fully given when made in writing and deposited in th United States mail, prepaid and addressed as follows:

a. To the Lessor: Department of Natural Resources Trail Coordinator, 2984 Shawan Ave. WI, 54313. Phone Number: (920)622-5138,

b. To the Lessee: City of De Pere, Park & Forestry Department, 925 S. Sixth, De Pere WI 54115. Phone Number (920-339-4065)

c. The address to which any notice, demand, or other writing may be given, made o sent to any Party as above provided may be changed by written notice given by suc Party as above provided.

C. To the fullest extent permitted by law, the Lessee agrees to save, keep harmless, defend, an indemnify the Lessor and all of its officers, employees, and agents against any and all liabilit claims, and costs of whatever kind and nature, for injury to or death or any person or persons, an for loss or damage to any property (State or other) occurring in connection with or in any wa incident to or arising out of the Lessee's occupancy, use, service, operation, or performance of wor in connection with this lease. The Lessee shall be responsible for obtaining insurance for an improvements or structures located on the Premises.

D. The Lessee acknowledges that it is an independent contractor and not an employee or agent of th Lessor.

E. The Lessee shall have sole control of the method, hours worked, and time and manner of an performance under this lease other than as specifically provided herein. The Lessor reserves th right to inspect the premises for the purpose of ensuring that the performance is progressing or ha been completed in compliance with the lease. The Lessor assumes no responsibility for supervisio or direction of the performance of the lease to be performed by the Lessee or the Lessee's employee or agents. The Lessor further agrees that it will exercise no control over the selection and dismissal of the Lessee's employees or agents.

F. Use of pesticides and herbicides shall only be allowed with the prior written approval of the Lessor which shall not be unreasonably withheld, delayed or denied. Any pesticides or herbicides used as part of a management plan must conform to the Forest Stewardship Council list found at https://ic.fsc.org/en/our-impact/program-areas/forest-program/pesticides. Lessee shall report to the Lessor (i.e. property manager), at least annually, the chemicals that are applied on the Premises including the date, product trade name, active ingredient(s) and corresponding CAS number(s), purpose, rate, location with a map, total area treated, and total amount of chemical used.

G. In connection with the performance of any work under the lease, the Lessee agrees not to discriminate against any employee or applicant for employment because of age, handicap, physical condition, developmental disability as defined in s. 51.01(5), Wis. Stats., race, religion, sex, color, sexual orientation or national origin regarding employment, upgrading, demotion or transfer, recruitment or recruitment advertising, lay off or termination, rates of pay or other forms of compensation, and selection for training, including apprenticeship. The Lessee agrees to take affirmative action to ensure employment opportunities for persons with physical disabilities.

H. This lease shall be non-exclusive, and the Lessor retains the right to sell, lease or convey easements to one or more person(s), company(s) or entity(s); provided that any such subsequent use, lease or conveyance does not interfere with the rights granted hereunder.

I. The Lessee shall secure and comply with all federal, state and local permits and licenses required for the construction, installation, operation, maintenance, repair, reinstallation, replacement, of the Premises including, without limitation, zoning, building, health, environmental permits or licenses, and shall indemnify the Lessor against payment of the costs therefore and against any fines or penalties that may be levied for failure to procure or to comply with such permits or licenses as well as any remedial costs to cure violations thereof.

J. The Lessee will not permit any mortgage, pledge, security interest, lien or encumbrance, including without limitation tax liens or encumbrances and liens or encumbrances with respect to work performed or equipment furnished in connection with the construction, installation, repair, maintenance or operation of the Premises or any portion of the leased premises.

K. The provisions of Chapter NR 45, Wisconsin Administrative Code, remain applicable to the Premises. Pursuant to § 45.01(1), Wis. Adm. Code, the Lessor retains management, supervision, and control over the property for the purpose of enforcing Chapter NR 45, Wis. Adm. Code, when needed to protect the Premises.

L. All rights, duties and responsibilities herein of the Lessee shall take effect upon the signature of the Lessee.

M. Lessee's obligation to perform shall be limited to resources that the City of De Pere Board is reasonably able to provide and within the limits of available state and/or federal funds and if City funds are required to be appropriated to match any state and/or federal funds.

N. This lease shall be binding on the parties hereto and their successors and assigns.

O. This lease shall be construed and enforced in accordance with the internal laws of the State of Wisconsin.

P. This lease sets forth the entire understanding of the Parties and may not be changed except by a written and recorded document executed and acknowledged by all Parties to this lease.

Q. If any term or condition of this lease shall be deemed invalid or unenforceable, the remainder of this lease shall not be affected thereby, and each term and condition shall be valid and enforceable to the fullest extent permitted by law.

R. Enforcement of this lease may be by proceedings at law or in equity against any person or persons violating or attempting or threatening to violate any term or condition in this lease, either to restrain or prevent the violation or to obtain any other relief. If a suit is brought to enforce this lease, the prevailing party shall be entitled to recover its costs, including reasonable attorney fees, from the nonprevailing party.

END OF CONDITIONS

IN WITNESS WHEREOF the Lessor has caused this instrument to be executed on its behalf this ____ day _________________, 2018.

State of Wisconsin
Department of Natural Resources
For the Secretary

By ____ (SEAL)
Terry H. Bay
Facilities and Lands Bureau Director

State of Wisconsin)
) ss.
County of Dane)

Personally came before me this ___________ day of ______________________________, 2018, the above named Terry H. Bay, Facilities and Lands Bureau Director, to me known to be the person who executed the foregoing instrument and acknowledged that he executed and delivered the same as for the act and deed of said Department of Natural Resources.

____
*
Notary Public, State of Wisconsin
My Commission (expires)(is) _______________________.

IN WITNESS WHEREOF the Lessee has caused this instrument to be executed on its behalf and accepts the terms and conditions this ______ day of ___________________, 2018.

City of De Pere
Brown County

By ____ (SEAL)
*Marty Kosobucki
Director, Parks, Recreation and Forestry

State of Wisconsin)
) ss.
Brown County)

Personally came before me this _____ day of ___________________________, 2018 the above named Marty Kosobucki, Director of Parks, Recreation and Forestry for the City of De Pere, to me known to be the person who executed the foregoing instrument and acknowledged that he executed and delivered the same as for the act and deed of said City of De Pere.

____
*
Notary Public, State of Wisconsin
My Commission (expires)(is) ______________________.

CONSENT TO EASEMENT

In Witness Whereof, BROWN COUNTY, c/o Troy Streckenbach, County Executive, Northern Building, 305 E. Walnut St., Room 120, Green Bay, WI 54301, being the holder of an easement interest, which is for the construction, operation and management of the Fox River State Trail by virtue of said Easement between the State of Wisconsin Department of Natural Resources and Brown County as Document No. 1769733 recorded on August 28 , 2000 and recorded as Document 1863037 recorded on December 21, 2001 in Brown County Records against said Premises, does hereby acknowledge, join in and consent to this access permit on this ______ day of _________________________, 2018.

____ (SEAL)
Troy Streckenbach
Brown County Executive

State of Wisconsin)
) ss.
Brown County)

Personally appeared before me this _____________ day of __________________ 2018, the above named Troy Streckenbach, County Executive to me known to be the person who executed the foregoing instrument and acknowledged the same in the capacity therein stated and for the purpose therein contained.

____

*

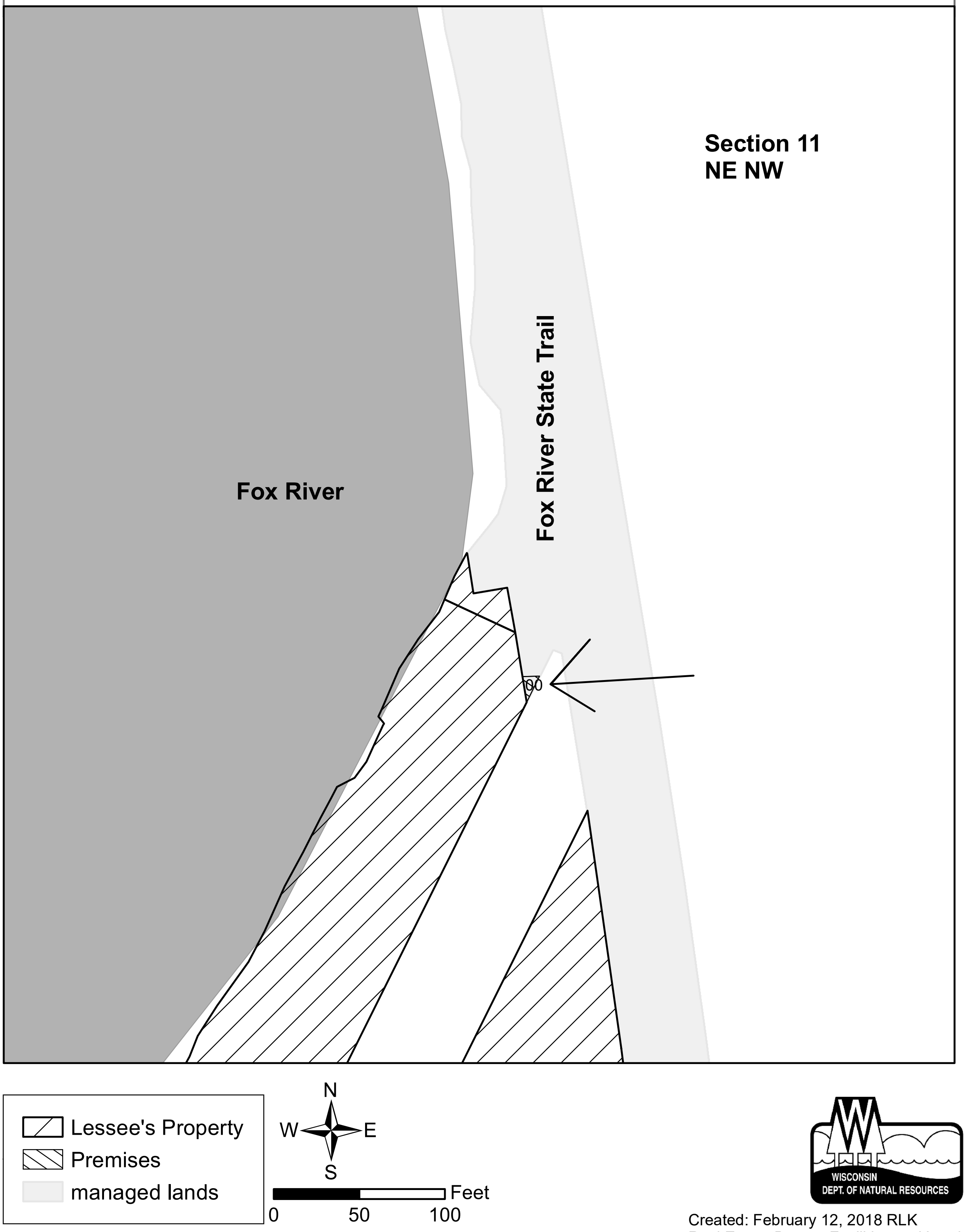
Notary Public, State of Wisconsin
My commission (expires) (is) __________________________

This instrument drafted by:
State of Wisconsin
Department of Natural Resources

INSERT EXHIBIT "A"

Exhibit A
T23N, R20E, City of De Pere, Brown County

This exhibit is not to scale, and the data set forth hereon has been obtained from various sources and is of varying, age, reliability and resolution. This exhibit is for illustrative purposes only. No warranty, expressed, or implied, is made regarding accuracy, applicability for a particular use, completeness, or legality of the information depicted on this exhibit. In the event of any conflicts between the Lease to which this exhibit is attached and this exhibit, the Lease shall control.



Created: February 12, 2018 RLK
Real Estate Bureau Facilities and Lands

Attachment: Bomier Exhibit A (6811 : Reso #18-28 Authorizing State-Owned Public Access Site Lease Agreement with WDNR)

City of De Pere, Wisconsin

Request For Common Council Action

MEETING DATE:	**April 4, 2018**
DEPARTMENT:	**Parks, Recreation & Forestry**
FROM:	**Marty Kosobucki**
SUBJECT:	**Resolution #18-29 Authorizing Submission of Wisconsin Department of Natural Resources Boating and Fishing State and Federal Grant Application for Bomier Boat Launch Renovations.**

The Board of Park Commissioners, at the March 15, 2018 meeting, approved submitting the grant application to the WDNR for renovating the Bomier Boat Launch.
While our application is not completed yet, I would like to ask the Board of Park Commissioners to approve submitting to the Recreational Boating Facilities (RBF) program with the Wisconsin Department of Natural Resources (WDNR) for grant funding.

We recently received our approval of our Chapter 30 permit from the WDNR, which allows us to apply to the RBF grant program with the WDNR. Upon approval, we will forward the recommendation to City Council for a resolution.

ATTACHMENTS:

- Reso18-29 (DOCX)

RESOLUTION #18-29

AUTHORIZING SUBMISSION OF WISCONSIN DEPARTMENT OF NATURAL RESOURCES BOATING AND FISHING STATE AND FEDERAL GRANT APPLICATION FOR BOMIER BOAT LAUNCH RENOVATIONS

WHEREAS, the Wisconsin Department of Natural Resources (WDNR) offers recreational boating facility construction grants under its Boating and Fishing State and Federal Grant Application Program; and

WHEREAS, such grant, if awarded, will be used by the City to renovate the Bomier Boat Launch facilities, with the WDNR covering approximately 50% of costs up to a maximum grant amount of $271,500; and

WHEREAS, this matter has been reviewed by the Board of Park Commissioners which recommends approval thereof.

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

The Common Council authorizes the Director of Parks, Recreation & Forestry to:

- Submit an application to the WDNR for financial assistance as described above;
- sign necessary documents; and
- take all other necessary action to undertake, direct and complete the approved project.

BE IT FURTHER RESOLVED THAT:

All City officials, officers, employees, and agents are further authorized and directed to take such steps as are lawful and necessary in furtherance thereof.

Adopted by the Common Council of the City of De Pere, Wisconsin, this 4th day of April, 2018.

APPROVED:

____
James Boyd, Acting Mayor

ATTEST:

____
Shana D. Ledvina, Clerk-Treasurer

Ayes:______
Nays:______

City of De Pere, Wisconsin

Request For Common Council Action

MEETING DATE:	**April 4, 2018**
DEPARTMENT:	**Parks, Recreation & Forestry**
FROM:	**Don Melichar**
SUBJECT:	**Resolution #18-30 Authorizing Submission of Cost-Share Grant Application for Wisconsin Regional Planning Commission and Wisconsin Department of Natural Resources for Tree Planting Program.**

The Board of Park Commissioners, at the March 15, 2018 meeting, approved the request to apply for the Wisconsin Regional Planning Commission and WDNR Tree Planting Grant.
This memo is to seek the Board of Park Commissioner's approval for the Forestry Department to apply for a tree planting grant through the WI RPC & DNR. This grant will be used to offset our budget for removal and replanting of ash street trees. Our department will plan to remove existing ash in the terrace in an area of De Pere and replace with a more diverse species assortment. Current policy is that homeowners are required to pay for any replacement of street trees, but with this grant we will be able to replace those for no cost to the property owner. Replacement of the ash in this manner will help to offset the imminent loss and cost of ash in our terraces due to Emerald Ash Borer. It will also facilitate a quicker and more cost effective replacement of tree crowns along the street. This will help to lessen heat islands and stormwater runoff as ash begin to decline over time. The total project cost will be $33,050 with a split of $9000 returned to the City for the cost of the trees. The additional costs are for labor and equipment which are already included in the department budget.
Thank you for your consideration in this matter. If you have any questions, concerns or comments, please do not hesitate to contact me.

ATTACHMENTS:

- Reso18-30 (DOCX)

RESOLUTION #18-30

AUTHORIZING SUBMISSION OF COST-SHARE GRANT APPLICATION FOR WISCONSIN REGIONAL PLANNING COMMISSION AND WISCONSIN DEPARTMENT OF NATURAL RESOURCES FOR TREE PLANTING PROGRAM

WHEREAS, the Wisconsin Regional Planning Commission (WRPC) and Wisconsin Department of Natural Resources (WDNR) offers cost-sharing grants for the purpose of funding Emerald Ash Borer mitigation projects under funding originating from the U.S. Forest Service, Great Lakes Restoration Initiative; and

WHEREAS, such grant, if awarded, will be used by the City for removal and replacing of ash trees with a more diverse assortment in terrace areas at no cost to property owners, with WRPC and WDNR covering a cost-share in the amount of $9,000 toward the cost of the trees, and the City providing sufficient funds to fully and satisfactorily complete the project; and

WHEREAS, this matter has been reviewed by the Board of Park Commissioners which recommends approval thereof.

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

The Common Council authorizes the Director of Parks, Recreation & Forestry to:

- submit an application to the WRPC and WDNR for financial assistance as described above;
- sign a grant agreement and other necessary documents as required by the Bay-Lake Regional Planning Commission; and
- submit interim and/or final reports, reimbursement requests, and undertake all other necessary action to direct and complete the approved project to satisfy the grant agreement.

BE IT FURTHER RESOLVED THAT:

All City officials, officers, employees, and agents are further authorized and directed to take such steps as are lawful and necessary in furtherance thereof.

Adopted by the Common Council of the City of De Pere, Wisconsin, this 4th day of April, 2018.

APPROVED:

____
James Boyd, Acting Mayor

ATTEST:

____
Shana D. Ledvina, Clerk-Treasurer

Ayes:______
Nays:______

City of De Pere, Wisconsin

Request For Common Council Action

MEETING DATE: **April 4, 2018**

DEPARTMENT: **Finance Department**

FROM: **Joe Zegers**

SUBJECT: **Resolution #18-31 Authorizing Agreement with Charles Schwab & Co., Inc. (City Investment Advisor).**

The Finance Committee recommended approval of the transfer of our investment account from Dana Investment Advisors to Charles Schwab at the February 13, 2018 Finance Committee Meeting.

ATTACHMENTS:

- Reso18-31 (DOCX)
- Exhibit 1-Schwab Application (PDF)
- De Pere Portfolio Options Example 01-17-18 (PDF)
- fixed_income_come_to_right_place (PDF)

RESOLUTION #18- 31

AUTHORIZING AGREEMENT WITH CHARLES SCHWAB & CO., INC.
(City Investment Advisor)

WHEREAS, the City Finance Department has been reviewing the performance of the City's investments over the past several years; and

WHEREAS, Charles Schwab & Co., Inc. provides innovative investment strategies with modest trust fees for government entities; and

WHEREAS, this matter has been reviewed by the Finance/Personnel Committee, which recommends transfer of the City's investments from Dana Investments to Charles Schwab & Co., Inc.

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

The Mayor and Clerk–Treasurer are hereby authorized and directed to execute such Account Application as is attached hereto and incorporated as Exhibit 1, subject to changes as deemed necessary by the City Attorney.

BE IT FURTHER RESOLVED THAT:

All City officials, officers, employees, and agents are authorized and directed to take such steps as are lawful and necessary in furtherance thereof.

Adopted by the Common Council of the City of De Pere, Wisconsin, this 4th day of April, 2018.

APPROVED:

____
James Boyd, Acting Mayor

ATTEST:

____
Shana D. Ledvina, Clerk-Treasurer

Ayes:_____

Nays:_____

charles SCHWAB

Instructions for the Schwab One® Account Application for Non-Incorporated Organizations

www.schwab.com | **1-800-435-4000** (inside the U.S.) | **+1-415-667-8400** (outside the U.S.) | **1-888-686-6916** (multilingual services)

Instructions for How to Open a Schwab One Non-Incorporated Organization Account

- You must meet a $250,000 relationship minimum across all Schwab accounts and complete this application to open a new Schwab Non-Incorporated Organization Account.
- If you are submitting a handwritten form, please **print** in ALL CAPITAL LETTERS.
- This application is only for use by non-incorporated organizations (sole proprietorships, partnerships, limited liability companies, unincorporated associations, etc.) domiciled in the United States. If your Organization is an incorporated organization or a non-U.S. organization, please contact us for the correct account application.
- If the Organization wishes to request option, margin, and short trading, please complete and submit a separate Add Options Trading and Margin to Your Account form.
- If the Organization wishes to add a checkwriting feature and/or a Visa® debit card, please complete and submit a Checkwriting and Visa Debit Card Application for Organization Accounts.
- If the Organization wishes to fund this account by transferring assets from another brokerage firm, please also submit a Transfer Your Account to Schwab form.

Schwab, like all U.S. financial institutions, is required to follow federal regulations to assist the government in its efforts to fight money laundering and other financial crimes. Schwab therefore requests specific information and documentation in order to verify the identity of an entity applying for a Schwab account, as well as the identities of that entity's Control Persons, Authorized Individuals, and Beneficial Owners. Schwab may require additional documentary evidence demonstrating identity and legal status. Schwab also captures personal information on all customers and related authorized parties who have the ability to transact, control, or manage an account. Schwab has the discretion to not accept an account, to close an account, or to terminate any and all services rendered under the Schwab One Account Agreement at any time.

Return Instructions

- **Upload** online with secure messaging (if you are an existing client and have online access to your account).
  1. Go to Schwab.com and log in to your account.
  2. Click the Message Center link (under Service), and then click the Compose New Message link.
  3. Upload your form as an attachment by clicking the Add File button.
  4. When your message is complete, click Send.
- **Fax** to 1-888-526-7252.
- **Bring** to your nearest Schwab branch (visit schwab.com/branch for locations).
- **Mail** to any of the following addresses:

Regular Mail (West)
Charles Schwab & Co., Inc.
P.O. Box 982600
El Paso, TX 79998-2600

Regular Mail (East)
Charles Schwab & Co., Inc.
P.O. Box 628291
Orlando, FL 32862-8291

Overnight Mail (West)
Charles Schwab & Co., Inc.
1945 Northwestern Dr.
El Paso, TX 79912

Overnight Mail (East)
Charles Schwab & Co., Inc.
1958 Summit Park Dr., Ste. 200
Orlando, FL 32810

Attachment: Exhibit 1-Schwab Application (6690 : Resolution #18-31 Authorizing Agreement with Charles Schwab & Co., Inc.)

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Please retain this page for your files.
You do not need to send it back to Schwab.

charles SCHWAB

Schwab One® Account Application for Non-Incorporated Organizations

www.schwab.com | **1-800-435-4000** (inside the U.S.) | **+1-415-667-8400** (outside the U.S.) | **1-888-686-6916** (multilingual services)

1. Required Information About the Non-Incorporated Organization

Schwab will use the information you provide to open and service your accounts, communicate with you, and provide information about products and services. Read about Schwab's privacy policy at www.schwab.com/privacy. As required by law, Schwab will use the information provided to verify the identity of your Organization and its Authorized Individuals, Control Persons, and Beneficial Owners. As provided in the Schwab One Account Application Agreement for Non-Incorporated Organizations, Schwab is also authorized to inquire as to the creditworthiness of the Organization or any person associated with your accounts.

- If the Organization is treated as a disregarded entity for federal tax purposes, enter the legal name associated with the owner's Social Security number (SSN). If the owner of the disregarded entity is a foreign resident, you must complete and attach an appropriate Form W-8.
- For a single-member limited liability company (LLC) that is treated as a disregarded entity, enter the owner's legal name and SSN.
- If the LLC is classified as a corporation or partnership, enter the entity's legal name and Employer Identification Number (EIN).

Type of Organization (Required—select only one.)

☐ Sole proprietor ☐ Partnership ☒ Unincorporated Association ☐ LLC treated as C Corporation for federal tax purposes ☐ LLC treated as S Corporation for federal tax purposes ☐ LLC treated as Partnership for federal tax purposes ☐ LLC treated as Single-Member LLC for federal tax purposes

Name of the Organization			Telephone Number
Legal Name associated with Tax ID, if different from above			Tax ID Number
Organization Street Address (no P.O. boxes)	City	State	Zip Code
Mailing Address (if different from above; P.O. boxes may be used)	City	State	Zip Code
Country of Establishment	State of Establishment	Date of Establishment (mm/dd/yyyy)	Organization's URL Address

(The underlying Taxpayer either has to sign in Section 9 of this application or must attach an appropriate Form W-8 or W-9.)

2. Required Information About the Organization's Primary Business or Professional Activity

2a. To properly categorize and serve your Organization, we need to know the type of activity in which it is engaged. Please provide the six-digit North American Industrial Classification System (NAICS) code that best describes your business (if you don't know your NAICS code, you can look it up at www.census.gov/eos/www/naics/).

9	2	1	1	3	0

FOR CHARLES SCHWAB USE ONLY:

Branch Office and Account Number ☐☐—☐☐☐☐—☐☐☐☐

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2. Required Information About the Organization's Primary Business or Professional Activity (Continued)

2b. Select only one option that most closely reflects the Organization's primary business and provide the additional requested information (as applicable):

☐ **Financial Institution** Examples of financial institutions include: • Investment funds (pooled/passive investment vehicles) • Private equity vehicles • Broker-dealers • Insurance companies • Venture capital vehicles • Investment Advisors • Banks • Trust companies	Please describe the Organization's primary purpose(s) and field(s) of activity. Please also provide the name of the government agency that serves as your primary regulator. ☐ If the Organization is either a U.S. registered broker-dealer or a non-U.S. financial institution **and** if the assets in the Account are not customer assets, please check this box.
☐ **Operating Entity** The Organization provides commercial products or services.	Please describe the commercial products or services that your Organization provides.
☐ **Non-Operating Entity** Examples of non-operating entities include: • Holding companies • Asset protection vehicles • Personal investment companies • Estate planning vehicles • Shell companies	Please describe the Organization's primary purpose(s) and field(s) of activity.
☐ **Charitable Organization**	Please describe the Organization's charitable purpose.
☒ **Governmental Organization** This includes any state or political subdivision of a state, including: • Any agency, authority, or instrumentality of the state or political subdivision • A pool of assets sponsored or established by the state or political subdivision or any agency, authority, or instrumentality thereof, including, but not limited to, a "defined benefit plan" as defined in Section 414(j) of the Internal Revenue Code (26 U.S.C. 414(j)) or a state general fund • A plan or program of a government entity • Officers, agents, or employees of the state or political subdivision or any agency, authority, or instrumentality thereof, acting in their official capacity	
☐ **Tribal Organization** • A tribe-governed organization that is created by the tribe or tribal members on reservation land and under tribal laws. (Contact Schwab for additional document requirements.)	

3. Required Information About the Organization's Investment Profile

Annual Income of Organization

☐ Under $15,000 ☐ $15,000–$24,999 ☐ $25,000–$49,999 ☐ $50,000–$99,999 ☒ $100,000 or more

Liquid Net Worth of Organization

☐ Under $25,000 ☐ $25,000–$49,999 ☐ $50,000–$99,999 ☐ $100,000–$249,999 ☒ $250,000 or more (specify): $ ____________

Overall Investment Objective of Account

☒ Capital preservation ☒ Income ☐ Growth ☐ Speculation

Source of Funds in Account (Check all that apply.)

Please provide the source of assets that will be deposited or held in the account. If the source is a transfer from another firm, please indicate the source of funds that were used to purchase the assets.

☐ Salary, wages, savings ☐ Working capital ☐ Investment capital gains

☐ Corporate income ☐ Family, relatives, inheritance ☐ Sales of property ☐ Other (specify): ____________

Purpose of Account (Check all that apply.)

☐ Business operating revenue and expense processing ☐ Investing of retirement funds ☐ Investing of college funds

☐ Investing for estate planning purposes ☐ Business payroll processing ☐ Business funding

☐ Investing of pooled assets ☐ Investing of business revenue ☐ Business cash management and treasury

☐ General investing ☐ Investing for tax benefits

☐ Other (specify): ____________

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4. Required Information About Authorized Individuals, Control Persons and ≥10% Beneficial Owners

Please complete this section for the following:

- Each Authorized Individual
- At least one Control Person of the Organization
- All ≥10% Beneficial Owners

☐ Check here if no single individual or Legal Entity/Trust owns ≥10% of the Organization. You agree to notify Schwab if or when someone owns ≥10% of the Organization in the future. If checked, complete the following for Authorized Individuals and at least one Control Person (e.g., principals, directors, officers, and managing members).

Authorized Individuals	• Any individual or representative of an owner, partner, member, officer, employee, or agent of the Organization that is authorized by the Organization to: • Buy and sell securities; • Withdraw and transfer cash and securities; • Sign contracts, waivers, and releases; and • Otherwise conduct business with Schwab on behalf of the Organization. • Complete Individual 1 below for the Primary Authorized Individual who will receive all email correspondence from Schwab. • Schwab will have no obligation of inquiry with respect to the validity of, or authority with respect to, any transaction or instruction provided by an Authorized Individual.
Control Persons	• An individual with significant responsibility for managing the Organization (e.g., a Chief Executive Officer, Chief Financial Officer, Chief Operating Officer, Managing Member, General Partner, President, Vice President, or Treasurer). • Please complete Section 4b for a Legal Entity or Trust that is a Control Person of the Organization. • At least one Control Person is required.
≥10% Beneficial Owners	• Each individual, if any, who owns, directly or indirectly, ≥10% of the equity interests of the Organization (e.g., each natural person that owns ≥10% of the shares of a corporation). • In the instance where a Trust is an equity owner of the Organization, the Trustees are considered Beneficial Owners per industry regulations. Please complete Section 4c with Trust and Trustee information. • Please note that the Beneficial Ownership information provided in this application will be applied to all other similarly registered Organization accounts with the same Taxpayer Identification Number (TIN) maintained at Schwab.

4a. Required Information About Individuals Who Are Authorized Individuals, Control Persons and/or ≥10% Beneficial Owners

If there are more than four individuals who are Authorized Individuals, Control Persons and/or ≥10% Beneficial Owners, please make, complete, and attach additional copies of this section.

Individual 1

Role of Individual on Account (Select all that apply.)

☑ Primary Authorized Individual ☐ Control Person ☐ ≥10% Beneficial Owner

Title or Capacity of Individual (Select all that apply.)

☐ CEO ☐ CFO ☐ COO ☐ Chairman of the Board ☐ Member/Managing Member ☐ Partner/General Partner
☐ President ☐ Vice President ☐ Treasurer ☐ Assistant Treasurer ☐ Representative of Member ☐ Representative of Partner/General Partner
☐ Owner ☐ Secretary ☐ Assistant Secretary ☐ Manager ☐ Representative of Manager ☐ Other (specify): ____________

Name (First)	(Middle)	(Last)

Home Street Address (no P.O. boxes)	City	State	Zip Code
Mailing Address (if different from above; P.O. boxes may be used)	City	State	Zip Code

Preferred Telephone Number (including area code)
☐ Home ☐ Business ☐ Mobile

Alternate Telephone Number (including area code)
☐ Home ☐ Business ☐ Mobile

Social Security Number	Date of Birth (mm/dd/yyyy)	Email Address

Country(ies) of Citizenship (Must list all.)
☐ USA ☐ Other: ____________ ☐ Other: ____________

Country of Legal Residence
☐ USA ☐ Other: ____________

ID Number and Type
☐ Passport ☐ Driver's License ☐ Gov't-Issued ID ____________

Country or State of Issuance

Expiration Date (mm/dd/yyyy)

Employment Status (Select only one.)
☐ Employed ☐ Self-Employed ☐ Retired ☐ Homemaker ☐ Student ☐ Not Employed

Employer Name/Business Name

Occupation (If you selected "Employed" or "Self-Employed," select one option that best describes your occupation.)

☐ Business Owner/Self-Employed ☐ Financial Services/Banking Professional ☐ Military ☐ Consultant
☐ Executive/Senior Management ☐ Information Technology Professional ☐ Educator ☐ Other (specify): ____________
☐ Medical Professional ☐ Other Professional ☐ Clerical/Administrative Services
☐ Legal Professional ☐ U.S. Government Employee (Federal/State/Local) ☐ Trade/Service (Labor/Manufacturing/Production)
☐ Accounting Professional ☐ Foreign Government Employee (Non-U.S.) ☐ Sales/Marketing

Business Street Address	City	State	Zip Code

Are you affiliated with or employed by a stock exchange or member firm of an exchange or FINRA, or a municipal securities broker-dealer?

☐ No ☐ Yes (If "yes," you must attach a letter from your employer or affiliated broker-dealer approving the establishment of your account when submitting this application.

List the company name ____________.)

Are you a director, 10% shareholder, or policy-making officer of a publicly held company?

☐ No ☐ Yes (If "yes," enter company name ____________ and trading symbol ____________.)

For Beneficial Owners Only:

What is your percentage of ownership? ____________%

What is your source of wealth? (Check all that apply.)

☐ Salary, wages, savings ☐ Family, relatives, inheritance ☐ Litigation award ☐ Gambling ☐ Social Security benefits
☐ Investment capital gains ☐ Invention/patent ☐ Lottery ☐ Sale of property or business ☐ Gifts

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4a. Required Information About Individuals Who Are Authorized Individuals, Control Persons and/or ≥10% Beneficial Owners
(Continued)

Individual 2

Role of Individual on Account (Select all that apply.)

☐ Authorized Individual ☐ Control Person ☐ ≥10% Beneficial Owner

Title or Capacity of Individual (Select all that apply.)

☐ CEO ☐ CFO ☐ COO ☐ Chairman of the Board ☐ Member/Managing Member ☐ Partner/General Partner
☐ President ☐ Vice President ☐ Treasurer ☐ Assistant Treasurer ☐ Representative of Member ☐ Representative of Partner/General Partner
☐ Owner ☐ Secretary ☐ Assistant Secretary ☐ Manager ☐ Representative of Manager ☐ Other (specify): ______________

Name (First) (Middle) (Last)

Home Street Address (no P.O. boxes)	City	State	Zip Code
Mailing Address (if different from above; P.O. boxes may be used)	City	State	Zip Code

Preferred Telephone Number (including area code) ☐ Home ☐ Business ☐ Mobile

Alternate Telephone Number (including area code) ☐ Home ☐ Business ☐ Mobile

Social Security Number | Date of Birth (mm/dd/yyyy) | Email Address

Country(ies) of Citizenship (Must list all.) ☐ USA ☐ Other: ______________ ☐ Other: ______________

Country of Legal Residence ☐ USA ☐ Other: ______________

ID Number and Type ☐ Passport ☐ Driver's License ☐ Gov't-Issued ID ______________ | Country or State of Issuance | Expiration Date (mm/dd/yyyy)

Employment Status (Select only one.) ☐ Employed ☐ Self-Employed ☐ Retired ☐ Homemaker ☐ Student ☐ Not Employed

Employer Name/Business Name

Occupation (If you selected "Employed" or "Self-Employed," select one option that best describes your occupation.)

☐ Business Owner/Self-Employed ☐ Financial Services/Banking Professional ☐ Military ☐ Consultant
☐ Executive/Senior Management ☐ Information Technology Professional ☐ Educator ☐ Other (specify): ______________
☐ Medical Professional ☐ Other Professional ☐ Clerical/Administrative Services
☐ Legal Professional ☐ U.S. Government Employee (Federal/State/Local) ☐ Trade/Service (Labor/Manufacturing/Production)
☐ Accounting Professional ☐ Foreign Government Employee (Non-U.S.) ☐ Sales/Marketing

Business Street Address	City	State	Zip Code

Are you affiliated with or employed by a stock exchange or member firm of an exchange or FINRA, or a municipal securities broker-dealer?

☐ No ☐ Yes (If "yes," you must attach a letter from your employer or affiliated broker-dealer approving the establishment of your account when submitting this application.

List the company name ______________.)

Are you a director, 10% shareholder, or policy-making officer of a publicly held company?

☐ No ☐ Yes (If "yes," enter company name ______________ and trading symbol ______________.)

For Beneficial Owners Only:

What is your percentage of ownership? ______________%

What is your source of wealth? (Check all that apply.)

☐ Salary, wages, savings ☐ Family, relatives, inheritance ☐ Litigation award ☐ Gambling ☐ Social Security benefits
☐ Investment capital gains ☐ Invention/patent ☐ Lottery ☐ Sale of property or business ☐ Gifts

Attachment: Exhibit 1-Schwab Application (6690 : Resolution #18-31 Authorizing Agreement with Charles Schwab & Co., Inc.)

4a. Required Information About Individuals Who Are Authorized Individuals, Control Persons and/or ≥10% Beneficial Owners

(Continued)

Individual 3

Role of Individual on Account (Select all that apply.)

☐ Authorized Individual ☐ Control Person ☐ ≥10% Beneficial Owner

Title or Capacity of Individual (Select all that apply.)

☐ CEO ☐ CFO ☐ COO ☐ Chairman of the Board ☐ Member/Managing Member ☐ Partner/General Partner

☐ President ☐ Vice President ☐ Treasurer ☐ Assistant Treasurer ☐ Representative of Member ☐ Representative of Partner/General Partner

☐ Owner ☐ Secretary ☐ Assistant Secretary ☐ Manager ☐ Representative of Manager ☐ Other (specify): ______________

Name (First) (Middle) (Last)

Home Street Address (no P.O. boxes)	City	State	Zip Code
Mailing Address (if different from above; P.O. boxes may be used)	City	State	Zip Code

Preferred Telephone Number (including area code) ☐ Home ☐ Business ☐ Mobile

Alternate Telephone Number (including area code) ☐ Home ☐ Business ☐ Mobile

Social Security Number	Date of Birth (mm/dd/yyyy)	Email Address

Country(ies) of Citizenship (Must list all.) ☐ USA ☐ Other: ______________ ☐ Other: ______________

Country of Legal Residence ☐ USA ☐ Other: ______________

ID Number and Type ☐ Passport ☐ Driver's License ☐ Gov't-Issued ID ______________

Country or State of Issuance

Expiration Date (mm/dd/yyyy)

Employment Status (Select only one.) ☐ Employed ☐ Self-Employed ☐ Retired ☐ Homemaker ☐ Student ☐ Not Employed

Employer Name/Business Name

Occupation (If you selected "Employed" or "Self-Employed," select one option that best describes your occupation.)

☐ Business Owner/Self-Employed ☐ Financial Services/Banking Professional ☐ Military ☐ Consultant

☐ Executive/Senior Management ☐ Information Technology Professional ☐ Educator ☐ Other (specify): ______________

☐ Medical Professional ☐ Other Professional ☐ Clerical/Administrative Services

☐ Legal Professional ☐ U.S. Government Employee (Federal/State/Local) ☐ Trade/Service (Labor/Manufacturing/Production)

☐ Accounting Professional ☐ Foreign Government Employee (Non-U.S.) ☐ Sales/Marketing

Business Street Address	City	State	Zip Code

Are you affiliated with or employed by a stock exchange or member firm of an exchange or FINRA, or a municipal securities broker-dealer?

☐ No ☐ Yes (If "yes," you must attach a letter from your employer or affiliated broker-dealer approving the establishment of your account when submitting this application.

List the company name ______________.)

Are you a director, 10% shareholder, or policy-making officer of a publicly held company?

☐ No ☐ Yes (If "yes," enter company name ______________ and trading symbol ______________.)

For Beneficial Owners Only:

What is your percentage of ownership? ______________%

What is your source of wealth? (Check all that apply.)

☐ Salary, wages, savings ☐ Family, relatives, inheritance ☐ Litigation award ☐ Gambling ☐ Social Security benefits

☐ Investment capital gains ☐ Invention/patent ☐ Lottery ☐ Sale of property or business ☐ Gifts

4a. Required Information About Individuals Who Are Authorized Individuals, Control Persons and/or ≥10% Beneficial Owners

(Continued)

Individual 4

Role of Individual on Account (Select all that apply.)

☐ Authorized Individual ☐ Control Person ☐ ≥10% Beneficial Owner

Title or Capacity of Individual (Select all that apply.)

☐ CEO ☐ CFO ☐ COO ☐ Chairman of the Board ☐ Member/Managing Member ☐ Partner/General Partner
☐ President ☐ Vice President ☐ Treasurer ☐ Assistant Treasurer ☐ Representative of Member ☐ Representative of Partner/General Partner
☐ Owner ☐ Secretary ☐ Assistant Secretary ☐ Manager ☐ Representative of Manager ☐ Other (specify): ____________

Name (First) (Middle) (Last)

Home Street Address (no P.O. boxes)	City	State	Zip Code
Mailing Address (if different from above; P.O. boxes may be used)	City	State	Zip Code

Preferred Telephone Number (including area code) ☐ Home ☐ Business ☐ Mobile

Alternate Telephone Number (including area code) ☐ Home ☐ Business ☐ Mobile

Social Security Number	Date of Birth (mm/dd/yyyy)	Email Address

Country(ies) of Citizenship (Must list all.) ☐ USA ☐ Other: ____________ ☐ Other: ____________

Country of Legal Residence ☐ USA ☐ Other: ____________

ID Number and Type ☐ Passport ☐ Driver's License ☐ Gov't-Issued ID ____________

Country or State of Issuance

Expiration Date (mm/dd/yyyy)

Employment Status (Select only one.) ☐ Employed ☐ Self-Employed ☐ Retired ☐ Homemaker ☐ Student ☐ Not Employed

Employer Name/Business Name

Occupation (If you selected "Employed" or "Self-Employed," select one option that best describes your occupation.)

☐ Business Owner/Self-Employed ☐ Financial Services/Banking Professional ☐ Military ☐ Consultant
☐ Executive/Senior Management ☐ Information Technology Professional ☐ Educator ☐ Other (specify): ____________
☐ Medical Professional ☐ Other Professional ☐ Clerical/Administrative Services
☐ Legal Professional ☐ U.S. Government Employee (Federal/State/Local) ☐ Trade/Service (Labor/Manufacturing/Production)
☐ Accounting Professional ☐ Foreign Government Employee (Non-U.S.) ☐ Sales/Marketing

Business Street Address	City	State	Zip Code

Are you affiliated with or employed by a stock exchange or member firm of an exchange or FINRA, or a municipal securities broker-dealer?

☐ No ☐ Yes (If "yes," you must attach a letter from your employer or affiliated broker-dealer approving the establishment of your account when submitting this application.

List the company name ____________.)

Are you a director, 10% shareholder, or policy-making officer of a publicly held company?

☐ No ☐ Yes (If "yes," enter company name ____________ and trading symbol ____________.)

For Beneficial Owners Only:

What is your percentage of ownership? ____________%

What is your source of wealth? (Check all that apply.)

☐ Salary, wages, savings ☐ Family, relatives, inheritance ☐ Litigation award ☐ Gambling ☐ Social Security benefits
☐ Investment capital gains ☐ Invention/patent ☐ Lottery ☐ Sale of property or business ☐ Gifts

4b. Control Person That Is a Legal Entity

If the Control Person is a Legal Entity or a Trust, provide the information requested below—all information is required. In addition, please complete the information requested for at least one of the underlying Control Persons/Trustees of the Legal Entity/Trust.

Name of the Legal Entity				Legal Entity Tax ID Number	
If Legal Entity is known by another name, enter name.				Telephone Number	
Legal Entity Street Address (no P.O. boxes)		City		State	Zip Code
Mailing Address (if different from above; P.O. boxes may be used)		City		State	Zip Code
Country of Incorporation/Establishment	State of Incorporation/ Establishment	Date of Incorporation/Establishment (mm/dd/yyyy)	6-Digit NAICS Code		

Provide the following information for at least one Control Person/Trustee for the above Legal Entity/Trust. If information was provided for the Control Person/Trustee in Section 4a, list only his/her name below.

Control Person/Trustee

Name (First) (Middle) (Last)

Home Street Address (no P.O. boxes)	City	State	Zip Code

Preferred Telephone Number (including area code) ☐ Home ☐ Business ☐ Mobile

Alternate Telephone Number (including area code) ☐ Home ☐ Business ☐ Mobile

Social Security Number

Date of Birth (mm/dd/yyyy)

Country(ies) of Citizenship (Must list all.) ☐ USA ☐ Other: ____________ ☐ Other: ____________

Country of Legal Residence ☐ USA ☐ Other: ____________

ID Number and Type ☐ Passport ☐ Driver's License ☐ Gov't-Issued ID ____________

Country or State of Issuance

Expiration Date (mm/dd/yyyy)

Employment Status (Select only one.) ☐ Employed ☐ Self-Employed ☐ Retired ☐ Homemaker ☐ Student ☐ Not Employed

Employer Name/Business Name

Occupation (If you selected "Employed" or "Self-Employed," select one option that best describes your occupation.)

☐ Business Owner/Self-Employed ☐ Financial Services/Banking Professional ☐ Military ☐ Consultant

☐ Executive/Senior Management ☐ Information Technology Professional ☐ Educator ☐ Other (specify): ____________

☐ Medical Professional ☐ Other Professional ☐ Clerical/Administrative Services

☐ Legal Professional ☐ U.S. Government Employee (Federal/State/Local) ☐ Trade/Service (Labor/Manufacturing/Production)

☐ Accounting Professional ☐ Foreign Government Employee (Non-U.S.) ☐ Sales/Marketing

Business Street Address	City	State	Zip Code

Are you affiliated with or employed by a stock exchange or member firm of an exchange or FINRA, or a municipal securities broker-dealer?

☐ No ☐ Yes (If "yes," you must attach a letter from your employer or affiliated broker-dealer approving the establishment of your account when submitting this application.

List the company name ____________.)

Are you a director, 10% shareholder, or policy-making officer of a publicly held company?

☐ No ☐ Yes (If "yes," also enter company name ____________ and trading symbol ____________.)

4c. Information About Trusts That Are ≥10% Beneficial Owners

In the instance where a Trust is a ≥10% equity owner of the Organization, the Trustees are considered Beneficial Owners per industry regulations. Information on all current Trustees is required. If there is more than one Trust that is a ≥10% Beneficial Owner of the Organization, please make, complete and attach additional copies of this Section 4c.

Name of Trust

Country of Establishment | State of Establishment

What is the Trust's percentage of ownership in the Organization? ________________%

Provide the following information for all current Trustees of the aforementioned Trust. If information was provided for a current Trustee in Section 4a or 4b, list only his/her name below and answer the last question regarding source of wealth, if not previously provided. If there are more than two current Trustees, please make, complete, and attach additional copies of this section.

Trustee 1

Name (First) (Middle) (Last)

Home Street Address (no P.O. boxes) | City | State | Zip Code

Preferred Telephone Number (including area code)
☐ Home ☐ Business ☐ Mobile

Alternate Telephone Number (including area code)
☐ Home ☐ Business ☐ Mobile

Social Security Number | Date of Birth (mm/dd/yyyy)

Country(ies) of Citizenship (Must list all.)
☐ USA ☐ Other: ________________ ☐ Other: ________________

Country of Legal Residence
☐ USA ☐ Other: ________________

ID Number and Type
☐ Passport ☐ Driver's License ☐ Gov't-Issued ID ________________

Country or State of Issuance | Expiration Date (mm/dd/yyyy)

Employment Status (Select only one.)
☐ Employed ☐ Self-Employed ☐ Retired ☐ Homemaker ☐ Student ☐ Not Employed

Employer Name/Business Name

Occupation (If you selected "Employed" or "Self-Employed," select one option that best describes your occupation.)

☐ Business Owner/Self-Employed ☐ Financial Services/Banking Professional ☐ Military ☐ Consultant
☐ Executive/Senior Management ☐ Information Technology Professional ☐ Educator ☐ Other (specify): ________________
☐ Medical Professional ☐ Other Professional ☐ Clerical/Administrative Services
☐ Legal Professional ☐ U.S. Government Employee (Federal/State/Local) ☐ Trade/Service (Labor/Manufacturing/Production)
☐ Accounting Professional ☐ Foreign Government Employee (Non-U.S.) ☐ Sales/Marketing

Business Street Address | City | State | Zip Code

Are you affiliated with or employed by a stock exchange or member firm of an exchange or FINRA, or a municipal securities broker-dealer?
☐ No ☐ Yes (If "yes," you must attach a letter from your employer or affiliated broker-dealer approving the establishment of your account when submitting this application.

List the company name ________________________________.)

Are you a director, 10% shareholder, or policy-making officer of a publicly held company?
☐ No ☐ Yes (If "yes," also enter company name ________________ and trading symbol ________________.)

What is your source of wealth? (Check all that apply.)
☐ Salary, wages, savings ☐ Family, relatives, inheritance ☐ Litigation award ☐ Gambling ☐ Social Security benefits
☐ Investment capital gains ☐ Invention/patent ☐ Lottery ☐ Sale of property or business ☐ Gifts

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4c. Information About Trusts That Are ≥10% Beneficial Owners (Continued)

Trustee 2

Name (First) (Middle) (Last)

Home Street Address (no P.O. boxes) | City | State | Zip Code

Preferred Telephone Number (including area code) ☐ Home ☐ Business ☐ Mobile

Alternate Telephone Number (including area code) ☐ Home ☐ Business ☐ Mobile

Social Security Number

Date of Birth (mm/dd/yyyy)

Country(ies) of Citizenship (Must list all.) ☐ USA ☐ Other: ____ ☐ Other: ____

Country of Legal Residence ☐ USA ☐ Other: ____

ID Number and Type ☐ Passport ☐ Driver's License ☐ Gov't-Issued ID ____

Country or State of Issuance

Expiration Date (mm/dd/yyyy)

Employment Status (Select only one.) ☐ Employed ☐ Self-Employed ☐ Retired ☐ Homemaker ☐ Student ☐ Not Employed

Employer Name/Business Name

Occupation (If you selected "Employed" or "Self-Employed," select one option that best describes your occupation.)

☐ Business Owner/Self-Employed ☐ Financial Services/Banking Professional ☐ Military ☐ Consultant

☐ Executive/Senior Management ☐ Information Technology Professional ☐ Educator ☐ Other (specify): ____

☐ Medical Professional ☐ Other Professional ☐ Clerical/Administrative Services

☐ Legal Professional ☐ U.S. Government Employee (Federal/State/Local) ☐ Trade/Service (Labor/Manufacturing/Production)

☐ Accounting Professional ☐ Foreign Government Employee (Non-U.S.) ☐ Sales/Marketing

Business Street Address | City | State | Zip Code

Are you affiliated with or employed by a stock exchange or member firm of an exchange or FINRA, or a municipal securities broker-dealer?

☐ No ☐ Yes (If "yes," you must attach a letter from your employer or affiliated broker-dealer approving the establishment of your account when submitting this application.

List the company name ____.)

Are you a director, 10% shareholder, or policy-making officer of a publicly held company?

☐ No ☐ Yes (If "yes," also enter company name ____ and trading symbol ____.)

What is your source of wealth? (Check all that apply.)

☐ Salary, wages, savings ☐ Family, relatives, inheritance ☐ Litigation award ☐ Gambling ☐ Social Security benefits

☐ Investment capital gains ☐ Invention/patent ☐ Lottery ☐ Sale of property or business ☐ Gifts

5. Your Consent to Enroll in Schwab's Cash Features Program

The Cash Features Program is a service that offers the Bank Sweep feature (a "Cash Feature") to permit your uninvested cash (the "Free Credit Balance") to earn income while you decide how those funds should be invested longer term.

You understand that additional information about the Cash Features Program and each Cash Feature is available in the Cash Features Disclosure Statement.

By signing this Application, you consent to having the Free Credit Balance in your brokerage account included in the Cash Features Program, as described in the Cash Features Disclosure Statement.

The Bank Sweep feature is designated as the Cash Feature for brokerage accounts of account holders residing in the U.S. Through the Bank Sweep feature, Schwab automatically makes deposits to and withdrawals from deposit accounts at one or more banks affiliated with Schwab ("Sweep Banks"). Your deposits at each Sweep Bank are insured by the Federal Deposit Insurance Corporation (FDIC) up to $250,000 (including principal and accrued interest) when aggregated with all other deposits held by you in the same insurable capacity at that bank. Your funds may be placed in a Sweep Bank in excess of the FDIC insurance limit. In certain limited circumstances, Schwab may place your funds in a sweep money market fund. Please see the Cash Features Disclosure Statement for additional information.

You understand and agree that Schwab may (1) make changes to the terms and conditions of the Cash Features Program; (2) make changes to the terms and conditions of any Cash Feature; (3) change, add, or discontinue any Cash Feature; (4) change your investment from one Cash Feature to another if you become ineligible for your current Cash Feature or your current Cash Feature is discontinued; and (5) make any other changes to the Cash Features Program or Cash Feature as allowed by law. Schwab will notify you in writing of changes to the terms of the Cash Features, changes to the Cash Features we make available, or changes to the Cash Features Program prior to the effective date of the proposed change.

6. Fund Account

☐ Check or money order made payable to Charles Schwab & Co., Inc. enclosed for $ ____________________.

☐ Transfer from another financial institution (complete the Transfer Your Account to Schwab form).

☐ Electronic transfer using Schwab MoneyLink® (complete the Set Up Schwab MoneyLink Electronic Funds Transfer form).

7. Paperless Document Enrollment

Here's how paperless works: The Primary Authorized Individual will receive account statements, trade confirmations, shareholder materials, account agreements and related disclosures, and other regulatory documents, if available in paperless form, by email. For certain documents, including account statements, you will receive an email notification with a link to log on to our secure website to access your documents. For complete information, please see Important Information About Your Informed Consent to Receive Paperless Documents in the Appendix to this application.

To opt for Paperless Documents, simply provide the Primary Authorized Individual's email address in Section 4a. The enrollment completion will depend on one of the following scenarios.

Scenario 1:

If you are the Primary Authorized Individual, and already have an account enrolled in Paperless Documents using the email address provided in Section 4a, have logged on to Schwab.com in the past six months, and agree to the following, your paperless enrollment will be complete once your account is opened.

- I have read and understood the Important Information About Your Informed Consent to Receive Paperless Documents in the Appendix to this application and consent to enrolling this account in Paperless Documents.
- I understand that I will receive an email with my new account agreement and related disclosures.

Or

Scenario 2:

If you are the Primary Authorized Individual, and do not have an existing account enrolled in Paperless Documents, are using a different email address, or have not logged on to Schwab.com in the past six months, we will send you an email after the account is opened. To complete enrollment, you will need to click the "I Consent" button in that email and/or follow the instructions to access Schwab.com. If you do not click the "I Consent" button, this account will not be enrolled in Paperless Documents and we will send your account agreement and related disclosures, as well as future regulatory documents, by postal mail.

If you are the Primary Authorized Individual and do not want to participate in Paperless Documents, please check the box below.

☐ No, do not enroll my account in Paperless Documents. Please send my regulatory documents via postal mail.

8. Offer/Referral Code (Optional, up to three offer/referral code entries)

Offer/Referral Code
Offer/Referral Code
Offer/Referral Code

Terms and conditions may apply. Any taxes related to an offer are your responsibility. You should consult with your tax or legal advisor regarding any tax implications and the appropriate tax treatment of an offer. For more information regarding an offer, please call 1-866-469-7017.

9. Required Account Opening Authorizations

By signing this application, each individual in his or her representative and individual capacity ("you") certifies, represents and warrants that all of the information supplied in this application is complete, true and correct. You also agree that you have received and read a copy of the attached Schwab One Account Application Agreement for Non-Incorporated Organizations ("Application Agreement"), which contains a predispute arbitration clause. You acknowledge and agree that this arbitration clause is a binding obligation of both the Organization and you with respect to your capacity as an Authorized Individual on the account(s).

You represent and warrant that you have all the requisite power and authority to (1) provide the tax certifications and (2) establish, maintain and operate an account(s) with Schwab on behalf of the Organization and to bind the Organization to the Application Agreement and all incorporated agreements and disclosures, including, but not limited to, the Schwab One Account Agreement and the *Charles Schwab Pricing Guide for Individual Investors*, each as amended from time to time (the "Agreement and Disclosures"). You represent and warrant that the organizational documents, resolutions, agreements and laws governing the Organization permit the establishment and maintenance of the account(s) in accordance with the Agreement and Disclosures. You represent and warrant that you will not take any action or provide any instruction to Schwab that exceeds your authority under organizational documents, resolutions, agreements and laws governing the Organization.

You represent and warrant that each Authorized Individual listed on this application or subsequently provided to Schwab is authorized by the Organization to act individually, independently and without the consent of any owner, member, manager, partner, board, director, officer, or other person of the Organization. You represent and warrant that any notice sent to any Authorized Individual will constitute notice to the Organization. You represent and warrant that nothing in the organizational documents, agreements and laws governing the Organization imposes any obligation upon Schwab for determining the purpose or propriety (i) of any instructions received from any Authorized Individual or (ii) of payments or deliveries to or among Authorized Individuals.

9. Required Account Opening Authorizations (Continued)

You authorize Schwab to apply the Beneficial Ownership information provided in this application to all other similarly registered Organization accounts with the same Taxpayer Identification Number (TIN) maintained at Schwab.

You authorize Schwab to inquire from any source, including a consumer reporting agency, as to the identity of you and any organization you represent (as required by federal law), creditworthiness and ongoing eligibility for the account(s) (and that of your spouse, if you live in a community property state) at account opening, at any time throughout the life of the account(s), and thereafter for debt collection or investigative purposes.

You agree to notify Schwab immediately in writing of any change that would cause these representations and warranties to become incorrect or incomplete. You hereby, jointly and severally, in both personal and representative capacities, agree to indemnify Schwab and its affiliates, officers, directors, employees and agents from, and to hold such persons harmless against, any claims, judgments, surcharges, settlements or other liabilities or costs of defense or settlement (including investigative and attorneys' fees) arising out of or related to any act or omission to act by any Authorized Individual with respect to the account(s), the breach of any agreement with Schwab or any dispute involving you and the Organization.

The representations and obligations stated in this certification will survive the termination of the account(s).

By signing below, you represent and warrant that this application and the incorporated Agreement and Disclosures constitute a legal, valid, and binding obligation enforceable against the Organization. You also agree, in your personal capacity, that your relationship with Schwab with respect to the account(s) will be governed by the Agreement and Disclosures.

All Authorized Individuals listed in Section 4a must sign. Please complete all four steps: (1) sign, (2) print name, (3) specify title, and (4) enter date. Schwab cannot complete these fields on your behalf—failure to complete all four steps will delay the processing of your application.

I certify, under penalty of perjury, that (1) the number shown on this application is the correct Taxpayer Identification Number; (2) I/Organization am not subject to backup withholding because (a) I/Organization am exempt from backup withholding, or (b) I/Organization am not subject to backup withholding due to a failure to report interest and dividend income; (3) I am (a) a U.S. person, or (b) a partnership, corporation, company, or association created or organized in the United States or under the laws of the United States, or (c) an estate (other than a foreign estate), or (d) a domestic trust as defined in federal tax regulations; and (4) I/Organization am exempt from Foreign Account Tax Compliance Act (FATCA) reporting. I/Organization understand that if I/Organization have been notified by the IRS that I/Organization am subject to backup withholding as a result of dividend or interest underreporting and I have not received a notice from the IRS advising me/Organization that backup withholding is terminated, I/Organization must cross out item 2 above.

The Internal Revenue Service does not require your consent to any provision of this document other than the certifications required to avoid backup withholding.

The Agreement with Schwab includes a predispute arbitration clause. You acknowledge receipt of the predispute arbitration clause contained in Section 13, page 3, of the attached Schwab One Account Application Agreement for Non-Incorporated Organizations.

Signature	Print Name
Title	Date (mm/dd/yyyy)
Signature	Print Name
Title	Date (mm/dd/yyyy)
Signature	Print Name
Title	Date (mm/dd/yyyy)
Signature	Print Name
Title	Date (mm/dd/yyyy)

10. Required Certificate of Authority and Resolution

The Organization adopts the following Certificate of Authority and Resolution.

Each of the undersigned hereby certifies, warrants, and represents to Charles Schwab & Co., Inc. ("Schwab") that the Organization is authorized as follows.

1. The Organization is (select **only** one):
   - ☐ A Member-Managed Limited Liability Company (LLC), and the undersigned represent all Members of the LLC
   - ☐ A Manager-Managed LLC, and the undersigned represent all Managers of the LLC
   - ☐ A Limited Partnership, and the undersigned represent all General Partners of the Limited Partnership
   - ☐ A General Partnership, and the undersigned represent all Partners of the General Partnership
   - ☐ A Limited Liability Partnership (LLP), and the undersigned represent all Partners of the LLP
   - ☒ An Unincorporated Association, and the undersigned holds the office of ____________________
   - ☐ A Sole Proprietorship, and I am engaged in business under the name of the Organization, and all property in that name belongs to me and is my sole property. I further warrant, represent, and certify that I am the sole owner of the business so conducted and that no other person, firm, corporation, or other entity has any interest in the business.
2. Each individual whose signature appears in Section 9 (each an Authorized Individual) is authorized to (1) provide tax certifications; (2) establish, maintain, and operate the account(s) with Schwab on behalf of the Organization and to bind the Organization to the Application Agreement and all incorporated agreements and disclosures, including, but not limited to, the Schwab One Account Agreement and the *Charles Schwab Pricing Guide*, each as amended from time to time (the "Agreement and Disclosures"); and (3) designate persons to operate such account(s).
3. Each Authorized Individual is authorized to act individually, independently, and without the consent of the owner, member, manager, or partner of the Organization. Notice sent to any Authorized Individual will constitute notice to the Organization. Nothing in the organizational documents, agreements, and laws governing the Organization imposes any obligation upon Schwab for determining the purpose or propriety (i) of any instructions received from any Authorized Individual or (ii) of payments or deliveries to or among Authorized Individuals.
4. In the exercise of such authority, each Authorized Individual is empowered, on behalf of the Organization, to use or acquire any service offered by Schwab and its affiliates and to execute and deliver any and all documents, in the name of and on behalf of the Organization as may be requested or required by Schwab. This authority includes the power to open, now or in the future, one or more accounts, and with respect to each account, to execute, on behalf of the Organization, any and all forms and agreements, including, but not limited to, agreements to arbitrate controversies, and to deal and transact with Schwab in connection with the accounts, including the authority to (i) obtain and terminate all such services as Schwab (or its affiliates or third-party service providers) may offer in connection with the accounts (including without limitation any margin lending or Internet-based online services) and to execute on behalf of the Organization such documents and agreements as required by Schwab in connection with such services; (ii) appoint one or more individuals to act on behalf of the Organization as an Authorized Individual with regard to the Organization's accounts with authority as described herein or in such forms and to deliver to Schwab any change form for an Authorized Individual, Power of Attorney, or other document to effect or evidence such appointment; and (iii) terminate any Authorized Individual's authority to act on the account. This authority also includes the power to instruct the transfer of funds, securities, and other assets, including, but not limited to, the entire account, by wire, check, or otherwise from the account to or for the account of any other person, including the Authorized Individual giving the instruction, without limit as to amount and without inquiry. This authority also includes the power to (i) give written, oral, or electronic instructions to Schwab to buy or sell stocks, bonds, options and/or other securities, commodities and commodity futures, and other property, whether for immediate or future delivery; and (ii) secure payment with property of the Organization, including, but not limited to, stocks, bonds, options, and/or other securities.
5. The authority thereby conferred is not inconsistent or in conflict with any organizational documents, resolutions, agreements, other applicable constituent documents, or laws governing the Organization and is within the Organization's power and authority and agreements and laws governing the Organization.
6. In case of the death or withdrawal of any one of the partners or members, or in case of the termination or dissolution of the Organization, each of the undersigned agrees to notify Schwab promptly in writing and to execute any supplementary authorization that Schwab may require in such an event. If Schwab is not notified in writing, Schwab is authorized to continue to receive orders for the account(s) that may be given to Schwab by any one of the Authorized Individuals then surviving.
7. All actions previously taken with respect to matters described in this Certificate are ratified, confirmed, and approved. This Certificate will remain in full force and effect until written notice of its revocation is delivered to and receipt is acknowledged by Schwab. Until such revocation and acknowledgement, Schwab may rely on this authorization without question.
8. The signatures that appear in Section 9 are true and genuine original signatures.

Attachment: Exhibit 1-Schwab Application (6690 : Resolution #18-31 Authorizing Agreement with Charles Schwab & Co., Inc.)

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10. Required Certificate of Authority and Resolution (Continued)

Required Signatures for Section 10

Sole Proprietorship: Owner must sign.

Limited Partnership: All General Partners must sign.

General Partnership: All Partners must sign.

Limited Liability Partnership: All General Partners must sign.

Member-Managed Limited Liability Company: All Members must sign.

Manager-Managed Limited Liability Company: All Managers must sign.

Unincorporated Association: A minimum of two officers must sign. One signature must be from the Chairman of the Board, the President, or any Vice President; the second signature must be from the Secretary, any Assistant Secretary, the Chief Financial Officer, the Treasurer, or any Assistant Treasurer.

Please complete all four signature fields: (1) sign name, (2) print name, (3) enter date, and (4) select title. Schwab cannot complete these fields on your behalf—failure to complete all four fields will delay the processing of your application.

Signature | Print Name | Date (mm/dd/yyyy)

Title (Select **only** one from the table below.)

For Sole Proprietorships	☐ Owner
For Limited Partnerships	☐ General Partner ☐ Authorized Representative of General Partner
For General Partnerships	☐ Partner ☐ Authorized Representative of Partner
For Limited Liability Partnerships	☐ General Partner ☐ Authorized Representative of General Partner
For Member-Managed Limited Liability Companies	☐ Member ☐ Authorized Representative of Member
For Manager-Managed Limited Liability Companies	☐ Manager ☐ Authorized Representative of Manager
For Unincorporated Associations	☐ Chairman of the Board ☐ President ☐ Vice President ☐ Secretary ☐ Assistant Secretary ☐ Chief Financial Officer ☐ Treasurer ☐ Assistant Treasurer

Signature | Print Name | Date (mm/dd/yyyy)

Title (Select **only** one from the table below.)

For Sole Proprietorships	☐ Owner
For Limited Partnerships	☐ General Partner ☐ Authorized Representative of General Partner
For General Partnerships	☐ Partner ☐ Authorized Representative of Partner
For Limited Liability Partnerships	☐ General Partner ☐ Authorized Representative of General Partner
For Member-Managed Limited Liability Companies	☐ Member ☐ Authorized Representative of Member
For Manager-Managed Limited Liability Companies	☐ Manager ☐ Authorized Representative of Manager
For Unincorporated Associations	☐ Chairman of the Board ☐ President ☐ Vice President ☐ Secretary ☐ Assistant Secretary ☐ Chief Financial Officer ☐ Treasurer ☐ Assistant Treasurer

Attachment: Exhibit 1-Schwab Application (6690 : Resolution #18-31 Authorizing Agreement with Charles Schwab & Co., Inc.)

charles SCHWAB

Schwab One® Account Application Agreement for Non-Incorporated Organizations

These terms relate to your Account and are part of the Account Agreement between each Account Holder and Schwab. Please retain for your files.

Account Opening Authorizations

By signing this application, each individual in his or her representative and individual capacity ("you") represent and warrant that all of the information supplied in this application is true and correct. You also agree that you have received and read a copy of the attached Application Agreement, which contains a predispute arbitration clause. You acknowledge and agree that this arbitration clause is a binding obligation of both the Organization and of you with respect to your capacity as an Authorized Individual on the account(s).

You represent and warrant that you have all the requisite power and authority to (1) provide the tax certifications and (2) establish, maintain and operate an account(s) with Schwab on behalf of the Organization and to bind the Organization to the Application Agreement and all incorporated agreements and disclosures, including, but not limited to, the Schwab One Account Agreement and the *Charles Schwab Pricing Guide for Individual Investors*, each as amended from time to time (the "Agreement and Disclosures"). You represent and warrant that the organizational documents, resolutions, agreements and laws governing the Organization permit the establishment and maintenance of the account(s) in accordance with the Agreement and Disclosures. You represent and warrant that you will not take any action or provide any instruction to Schwab that exceeds your authority under organizational documents, resolutions, agreements and laws governing the Organization.

You represent and warrant that each Authorized Individual listed on this application or subsequently provided to Schwab is authorized by the Organization to act individually, independently and without the consent of any owner, member, manager, partner, board, director, officer or other person of the Organization. You represent and warrant that any notice sent to any Authorized Individual will constitute notice to the Organization. You represent and warrant that nothing in the organizational documents, agreements and laws governing the Organization imposes any obligation upon Schwab for determining the purpose or propriety (i) of any instructions received from any Authorized Individual or (ii) of payments or deliveries to or among Authorized Individuals.

You authorize Schwab to inquire from any source, including a consumer reporting agency, as to the identity of you and any organization you represent (as required by federal law), creditworthiness and ongoing eligibility for the account(s) (and that of your spouse, if you live in a community property state) at account opening, at any time throughout the life of the account(s), and thereafter for debt collection or investigative purposes.

You agree to notify Schwab immediately in writing of any change that would cause these representations and warranties to become incorrect or incomplete. You hereby, jointly and severally, in both personal and representative capacities, agree to indemnify Schwab, its affiliates, officers, directors, employees and agents from, and to hold such persons harmless against, any claims, judgments, surcharges, settlements or other liabilities or costs of defense or settlement (including investigative and attorneys' fees) arising out of or related to any act or omission to act by any Authorized Individual with respect to the account(s), the breach of any agreement with Schwab or any dispute involving you and the Organization.

The representations and obligations stated in this certification will survive the termination of the account(s).

By signing this application, you represent and warrant that this application and the incorporated Agreement and Disclosures constitute a legal, valid and binding obligation enforceable against the Organization. You also agree, in your personal capacity, that your relationship with Schwab with respect to the account(s) will be governed by the Agreement and Disclosures.

Certificate of Authority and Resolution

The Organization adopts the following Certificate of Authority and Resolution:

Each owner, member, manager and partner of the Organization hereby certifies, warrants and represents to Charles Schwab & Co., Inc. ("Schwab") that the Organization is authorized as follows:

1. The Organization is one of the following:
   - a Member-Managed Limited Liability Company (LLC), and the undersigned represent all members of the LLC
   - a Manager-Managed LLC, and the undersigned represent all Managers of the LLC
   - a Limited Partnership, and the undersigned represent all General Partners of the Limited Partnership
   - a General Partnership, and the undersigned represent all the partners of the General Partnership
   - a Limited Liability Partnership (LLP), and the undersigned represent all of the partners of the LLP
   - an Unincorporated Association, and the undersigned are authorized officers of the Unincorporated Association
   - a Sole Proprietorship, and I am engaged in business under the name of the Organization and all property in that name belongs to me and is my sole property. I further warrant, represent and certify that I am the sole owner of the business so conducted and no other person, firm, corporation or other entity has any interest in the business.
2. Each individual whose signature appears in Section 9 (each an Authorized Individual) is authorized to (1) provide tax certifications; (2) establish, maintain and operate the account(s) with Schwab on behalf of the Organization and to bind the Organization to the Application Agreement and all incorporated agreements and disclosures, including, but not limited to, the Schwab One Account Agreement and the *Charles Schwab Pricing Guide for Individual Investors*, each as amended from time to time (the "Agreement and Disclosures"); and (3) designate persons to operate such account(s).
3. Each Authorized Individual is authorized to act individually, independently and without the consent of the owner, member, manager or partner of the Organization. Notice sent to any Authorized Individual will constitute notice to the Organization. Nothing in the organizational documents, agreements and laws governing the Organization imposes any obligation upon Schwab for determining the purpose or propriety (i) of any instructions received from any Authorized Individual or (ii) of payments or deliveries to or among Authorized Individuals.
4. In the exercise of such authority, each Authorized Individual is empowered, on behalf of the Organization, to use or acquire any service offered by Schwab and its affiliates and to execute and deliver any and all documents, in the name of and on behalf of the Organization as may be requested or required by Schwab. This authority includes the power to open, now or in the future, one or more accounts, and with respect to each account, to execute, on behalf of the Organization, any and all forms and agreements, including but not limited to agreements to arbitrate controversies, and to deal and transact with Schwab in connection with the accounts, including the authority to: (i) obtain and terminate all such services as Schwab (or its affiliates or third-party service providers) may offer in connection with the accounts (including without limitation any margin lending or Internet-based online services) and to execute on behalf of the Organization such documents and agreements as required by Schwab in connection with such services; (ii) appoint one or more individuals to act on behalf of the Organization as an Authorized Individual with regard to the Organization's accounts with authority as described herein or in such forms and to deliver to Schwab any change form for an Authorized Individual, Power of Attorney, or

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other document to effect or evidence such appointment; and (iii) terminate any Authorized Individual's authority to act on the accounts. This authority also includes the power to instruct the transfer of funds, securities and other assets, including, but not limited to, the entire account, by wire, check or otherwise from the account to or for the account of any other person, including the Authorized Individual giving the instruction, without limit as to amount and without inquiry.
This authority also includes the power to (i) give written, oral or electronic instructions to Schwab to buy or sell stocks, bonds, options and/or other securities, commodities and commodity futures, and other property, whether for immediate or future delivery; and (ii) secure payment with property of the Organization, including, but not limited to, stocks, bonds, options, and/or other securities.

5. The authority thereby conferred is not inconsistent or in conflict with any organizational documents, resolutions, agreements, other applicable constituent documents or laws governing the Organization and is within the Organization's power and authority and agreements and laws governing the Organization.
6. In case of the death or withdrawal of any one of the partners or members, or in case of the termination or dissolution of the Organization, each of the undersigned agrees to notify Schwab promptly in writing and to execute any supplementary authorization that Schwab may require in such an event. If Schwab is not notified in writing, Schwab is authorized to continue to receive orders for the account(s) that may be given to Schwab by any one of the Authorized Individuals then surviving.
7. All actions previously taken with respect to matters described in this Certificate are ratified, confirmed and approved. This Certificate will remain in full force and effect until written notice of its revocation is delivered to and receipt is acknowledged by Schwab. Until such revocation and acknowledgement, Schwab may rely on this authorization without question.
8. The signatures that appear in Section 9 are true and genuine original signatures.

Each of the undersigned certifies, warrants and represents that the certifications made herein, including the representations in the Agreement, are based on personal knowledge or appropriate inquiry. Each of the undersigned agree to indemnify and hold harmless Schwab, its affiliates and agents, against any liability, loss, cost or damage, including attorneys' fees and court costs, that may arise if any of the representations and warranties or any information certified in this application are untrue or incomplete. Schwab may rely upon this certification until written notice of revocation or amendment is delivered to and receipt acknowledged by Schwab. You agree that Schwab is not responsible, and you will hold Schwab harmless, in the event that any Authorized Individual exceeds the authority granted under organizational documents, resolutions, agreements and laws governing the Organization. This certification supersedes any prior certifications, documents or information provided to Schwab with respect to the Organization.

Schwab One Account Application Agreement for Non-Incorporated Organizations

Section 1: Scope of Agreement. Your agreement with Schwab consists of the terms set forth in this Application Agreement and the terms set forth in the Schwab One Account Agreement, which incorporates the *Charles Schwab Pricing Guide* and a number of other important disclosures. The Schwab One Account Agreement is provided with this application or at the opening of your account. You agree to contact Schwab if you do not receive the Schwab One Account Agreement.

In addition, you may in the future receive from Schwab supplemental terms or disclosures that pertain to certain account types, service features and benefit packages. These supplemental terms and disclosures, this Application Agreement and the Schwab One Account Agreement are collectively referred to as the "Agreement and Disclosures." You agree to read the Agreement and Disclosures carefully and retain copies for your records.

Section 2: Acceptance of Agreement and Disclosures. You agree that the Agreement and Disclosures govern all aspects of your relationship with Schwab, including all transactions between Schwab and you and all products and services now or in the future offered through Schwab. Schwab may rely on your use of Schwab's products and services as evidence of your continued acceptance of the Agreement and Disclosures.

Section 3: Your Representations and Warranties. You represent and warrant that: (a) you are of legal age in the state in which you live and you are authorized to enter into this Agreement; (b) you have supplied accurate information in your Account Application; (c) no one except the Account Holders listed on the Account Application (and if community property is held, the Account Holders' spouses) has an interest in the account; (d) no additional authorizations from third parties are required for you to open the account and effect transactions therein; (e) except as you have otherwise indicated on your Account Application or in writing to us, (i) you are not an employee of or affiliated with any securities exchange or member firm of any exchange, the Financial Industry Regulatory Authority (FINRA), or any securities firm, bank, trust company, or insurance company; and (ii) you are not a director, 10% beneficial shareholder, policy-making officer, or otherwise an "affiliate" (as defined in Rule 144 under the Securities Act of 1933) of a publicly traded company; and (f) this Application Agreement, as amended from time to time, is a legal, valid and binding obligation, enforceable against you in accordance with its terms.

Section 4: Account Handling. Schwab will automatically hold all of your securities purchased, sales proceeds, dividends and interest. Schwab will also release your name, address and securities positions to companies in which we hold securities for your account upon request, unless you notify us otherwise in writing. If you maintain more than one account at Schwab, you authorize Schwab to transfer assets between your accounts when no written authorization is requested.

Section 5: Responsibility for Investment Decisions. You agree that you and any agent under a power of attorney or Investment Advisor (if you have one) are solely responsible for investment decisions in your account, including whether to buy, sell or hold a particular security. Unless required by law, or unless Schwab provides advice to you that is clearly identified as an individualized recommendation for you, you understand that Schwab has no obligation to determine whether a particular transaction, strategy, or purchase or sale of a security is suitable for you. Your obligation includes an affirmative duty to monitor and stay informed about your account and your investments and respond to changes as you deem appropriate.

Unless Schwab otherwise agrees with you in writing, Schwab does not have any discretionary authority or obligation to review or make recommendations for the investment of securities or cash in your account.

You acknowledge that Schwab does not provide tax or legal advice.

Section 6: Payment of Indebtedness. You agree to make payment of any indebtedness related to your account, including, but not limited to, any such indebtedness that results from instructions provided to Schwab by you, your agent or any attorney-in-fact under a power of attorney or Investment Advisor authorized to make transactions in your account. We may elect anytime, with or without notice, to make any debit balance or other obligation related to your account immediately due and payable. We may report any past-due account to a consumer and/or securities credit reporting agency. We may also refer your account to a collection agency.

Section 7: Security for Indebtedness. Note: This section does not apply to any tax-qualified accounts subject to the prohibited transaction rules of the Internal Revenue Code or ERISA, or any indebtedness arising therefrom.

As security for the repayment of all present or future indebtedness owed to us by any Account Holder under the Schwab One Account Agreement or otherwise, each Account Holder grants to us a continuing security interest in and lien on, and a right of setoff with respect to, all Securities and Other Property that are, now or in the future, held, carried or maintained for any purpose in or through the Schwab One Account, and, to the extent of such Account Holder's interest in or through, any present or future account with us in which the Account Holder has an interest.

If you owe money to Schwab as the result of activity in your account and there are assets available in any non-retirement account that you hold at Schwab which could fully or partially satisfy the debt, you agree that upon Schwab's written demand, you will execute all documents necessary to effect a distribution from your non-retirement account and agree to pay or cause such funds to be paid immediately to Schwab in order to satisfy your indebtedness to Schwab.

Attachment: Exhibit 1-Schwab Application (6690 : Resolution #18-31 Authorizing Agreement with Charles Schwab & Co., Inc.)

Section 8: Liquidations. Whenever it is necessary for our protection or to satisfy a margin deficiency, debit or other obligation owed us, we may (but are not required to) sell, assign and deliver all or any part of the property securing your obligations, or close any or all transactions in your account. We may choose which property to buy or sell, which transactions to close and the sequence and timing of liquidation. We may take such actions on whatever exchange or market and in whatever manner (including public auction or private sale) that we choose in the exercise of our business judgment. You agree not to hold us liable for the choice of which property to buy or sell or of which transactions to close or for timing or manner of liquidation.

In certain circumstances we may, at our sole discretion, liquidate your entire margin loan balance to satisfy a margin call. You agree not to hold us liable for taking such action.

We may transfer property from any non-retirement brokerage account in which you have an interest to any other brokerage accounts in which you have an interest regardless of whether there are other Account Holders on either account, if we determine that your obligations are not adequately secured or to satisfy a margin deficiency or other obligation. You agree to pay on demand any account deficiencies after liquidation, whether liquidation is complete or partial.

All of the above may be done without demand for margin or notice of purchase, sale, transfer or cancellation to you. No demand for margin or notice shall impose on Schwab any obligation to make such demand or provide such notice to you in the future. Any such notice or demand is hereby expressly waived, and no specific demand or notice shall invalidate this waiver.

Section 9: Interest on Debit Balances. We will charge and compound interest on your debit balances according to our Disclosure of Credit Terms and Policies.

Section 10: Using the Check & Visa® Platinum Debit Card Features. If you have requested the check or Visa Debit Card feature through your account, you authorize checks and Visa Debit Cards to be issued as indicated in your Account Application. You agree that each Account Holder is authorized to write checks and engage in Visa Debit Card transactions, and you understand that if the checking feature is terminated, your Visa Debit Card will be automatically cancelled.

Section 11: Verification. You authorize Schwab to inquire from any source, including a consumer reporting agency, as to the identity (as required by law), creditworthiness and ongoing eligibility for the account of the Account Holders, any other person referred to on this application, or any person who Schwab is later notified is associated with or has an interest in the account (as well as such persons' spouses if they live in a community-property jurisdiction) at account opening, at any time throughout the life of the account, and thereafter for debt collection or investigative purposes.

Section 12: Required Arbitration Disclosures. Regulatory authorities require that any brokerage agreement containing a predispute arbitration agreement must disclose that this agreement contains a predispute arbitration clause. This Agreement contains a predispute arbitration clause. By signing an arbitration agreement, the parties agree as follows:

- **All parties to this Agreement are giving up the right to sue each other in court, including the right to a trial by jury, except as provided by the rules of the arbitration forum in which a claim is filed.**
- **Arbitration awards are generally final and binding; a party's ability to have a court reverse or modify an arbitration award is very limited.**
- **The ability of the parties to obtain documents, witness statements and other discovery is generally more limited in arbitration than in court proceedings.**
- **The arbitrators do not have to explain the reason(s) for their award unless, in an eligible case, a joint request for an explained decision has been submitted by all parties to the panel at least 20 days prior to the first scheduled hearing date.**
- **The panel of arbitrators will typically include a minority of arbitrators who were or are affiliated with the securities industry.**
- **The rules of some arbitration forums may impose time limits for bringing a claim in arbitration. In some cases, a claim that is ineligible for arbitration may be brought in court.**
- **The rules of the arbitration forum in which the claim is filed, and any amendments thereto, shall be incorporated into this Agreement.**

No person shall bring a putative or certified class action to arbitration, nor seek to enforce any predispute arbitration agreement against any person who has initiated in court a putative class action; or who is a member of a putative class who has not opted out of the class with respect to any claims encompassed by the putative class action until:

1. **the class certification is denied;**
2. **the class is decertified; or**
3. **the customer is excluded from the class by the court.**

Such forbearance to enforce an agreement to arbitrate shall not constitute a waiver of any rights under this Agreement except to the extent stated herein.

Section 13: Arbitration Agreement. Any controversy or claim arising out of or relating to (i) this Agreement, any other agreement with Schwab, an instruction or authorization provided to Schwab or the breach of any such agreements, instructions, or authorizations; (ii) the Account, any other Schwab account or Services; (iii) transactions in the Account or any other Schwab account; (iv) or in any way arising from the relationship with Schwab, its parent, subsidiaries, affiliates, officers, directors, employees, agents or service providers ("Related Third Parties"), including any controversy over the arbitrability of a dispute, will be settled by arbitration.

This arbitration agreement will be binding upon and inure to the benefit of the parties hereto and their respective representatives, attorneys-in-fact, heirs, successors, assigns and any other persons having or claiming to have a legal or beneficial interest in the Account, including court-appointed trustees and receivers. This arbitration agreement will also inure to the benefit of third-party service providers that assist Schwab in providing Services ("Third-Party Service Providers") and such Third-Party Service Providers are deemed to be third-party beneficiaries of this arbitration agreement.

The parties agree that this arbitration agreement will apply even if the application to open the Account is denied and will survive the closure of your Account and/or the termination of services rendered under this Agreement.

Such arbitration will be conducted by, and according to the securities arbitration rules and regulations then in effect of, the Financial Industry Regulatory Authority (FINRA) or any national securities exchange that provides a forum for the arbitration of disputes, provided that Schwab is a member of such national securities exchange at the time the arbitration is initiated. Any party may initiate arbitration by filing a written claim with FINRA or such eligible national securities exchange. If arbitration before FINRA or an eligible national securities exchange is unavailable or impossible for any reason, then such arbitration will be conducted by, and according to the rules and regulations then in effect of, the American Arbitration Association (AAA). If arbitration before the AAA is unavailable or impossible for any reason, the parties agree to have a court of competent jurisdiction appoint three (3) arbitrators to resolve any and all disputes or controversies between or among the parties. Each party shall bear its own initial arbitration costs, which are determined by the rules and regulations of the arbitration forum. In the event of financial hardship, the arbitration forum may waive certain costs in accordance with such rules. At the conclusion of the hearing, the arbitrators will decide how to assess the costs of the arbitration among the parties.

Any award the arbitrator makes shall be final and binding, and judgment on it may be entered in any court having jurisdiction. This arbitration agreement shall be enforced and interpreted exclusively in accordance with applicable federal laws of the United States, including the Federal Arbitration Act. Any costs, fees or taxes involved in enforcing the award shall be fully assessed against and paid by the party resisting enforcement of said award.

For FINRA arbitrations, FINRA will appoint a single public arbitrator in customer cases decided by one arbitrator. In customer cases decided by three arbitrators, investors have the option of choosing an arbitration panel with two public arbitrators and one non-public arbitrator (Majority-Public Panel Rule) or a panel of all public arbitrators (Optional All-Public Panel Rule). If the customer declines to elect a panel selection method in writing by the applicable deadline, the Majority-Public Panel Rule for selecting arbitrators will apply.

All notices from one party to the other involving arbitration shall be considered to have been fully given when so served, mailed by first-class, certified or registered mail, or otherwise given by other commercially accepted medium of written notification.

In addition to the above provisions, if a party to this Agreement is or becomes a non-U.S. resident at the time of any controversy subject to this arbitration agreement, such party acknowledges and agrees to the following additional provisions:

(1) The rules of the organization administering the arbitration specifically provide for the

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formal designation of the place at which the arbitration is to be held.

(2) Entering into this Agreement constitutes consent to submit to the personal jurisdiction of the courts of the state of California, U.S.A., to interpret or enforce any or all of these arbitration provisions. Judgment on any arbitration award may be entered in any court having jurisdiction, or application may be made to such court for judicial acceptance of the award and an order of enforcement, as the case may be.

(3) The exclusive language to be used by the parties and the arbitrators in the arbitration proceedings shall be English. Any party wishing an interpreter shall make all arrangements directly with the interpreter and shall assume all costs of the service.

(4) If a party is a foreign government or state, state-owned or state-operated enterprise or other instrumentality of a foreign government or state, such party waives all rights of sovereign immunity and neither the Federal Act of State doctrine nor the doctrine of sovereign immunity shall apply insofar as any enforcement in courts located in the U.S.A. is concerned.

Section 14: Electronic Copies. The electronically stored copy of your (or your agent's) signature, any written instructions or authorizations, the Account Application and the Agreement and Disclosures are considered to be the true, complete, valid, authentic and enforceable record, admissible in judicial, administrative or arbitration proceedings to the same extent as if the documents and records were originally generated and maintained in printed form. You agree to not contest the admissibility or enforceability of Schwab's electronically stored copy of such documents in any proceeding between you and Schwab.

Section 15: Unclaimed Property. If no activity occurs in the account within the time period specified by applicable state law, the account may be transferred to the appropriate state.

Section 16: Information About SIPC. To obtain information about Securities Investor Protection Corporation (SIPC), including an explanatory SIPC brochure, please contact SIPC at www.sipc.org or 1-202-371-8300.

Section 17: Impartial Lottery for Securities Subject to Partial Call or Partial Redemption. If Schwab holds securities for you in street name, in Schwab's name, or in bearer form that are subject to partial call or partial redemption, then in the case of a partial call or partial redemption Schwab will use an impartial lottery system to select the securities to be called or redeemed from among accounts holding those securities. For a description of Schwab's lottery system, please visit www.schwab.com/PartialCalls. If you would like a printed description of Schwab's lottery system mailed to you, please contact a Schwab representative at 1-800-435-4000.

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Cash Features Program General Terms and Conditions

The automatic investment of your free credit balance, including the frequency and the amount of each sweep, is governed by the terms and conditions set forth in the Cash Features Disclosure Statement and in the Account Agreement applicable to your account. The material in this document is intended for informational purposes only. If there is any conflict between the descriptions in this document and the terms of the Cash Features Disclosure Statement, the Cash Features Disclosure Statement will control.

How the Cash Features Program Works	Schwab's Cash Features Program is the service (described in the Cash Features Disclosure Statement) that we provide to automatically invest, or "sweep," the free credit balance in your account into a liquid investment to earn interest. The program permits you to earn income while you decide how those funds should be invested longer term.
Available Cash Feature	The available cash features currently consist of: ▪ The free credit balance in your eligible account (the "Schwab One® Interest feature"), on which Schwab pays interest; ▪ Interest-bearing deposit accounts at one or more of our affiliated banks (the "Bank Sweep feature" for most accounts and the "Bank Sweep for Benefit Plans feature" for retirement plan accounts); and ▪ For some accounts, one or more affiliated money market mutual funds (the "Money Fund Sweep feature").
Eligibility	Eligibility for each cash feature is based on the registered ownership and the type of account. Not all account registrations and account types will be eligible for all cash features. Some account registrations and account types will be eligible for only one cash feature. Please see your Account Application and the Cash Features Disclosure Statement for more complete eligibility details.
Duty to Monitor Eligibility for Cash Features	It is your responsibility to monitor your eligibility for the cash features and determine the best cash feature available to you. Schwab is not responsible for contacting you if you are, or later become, eligible for other higher-yielding cash features.
Interest Rates and Yields	The interest rates and yields for the different cash features vary over time. There is no guarantee that the interest rate and yield on any particular cash feature will be or will remain higher than the interest rate and yield on any other cash features over any period. Current interest rates and yields can be obtained by contacting your independent investment advisor or your Financial Consultant, or by calling us at 1-800-435-4000. If you already have an account, you can visit our website at www.schwab.com/sweep. If your account is an Advisor Services account, please contact your advisor, visit www.schwab.com/SA_sweep, or call Schwab Alliance at 1-800-515-2157. ▪ The interest rate on the Schwab One Interest feature is set by Schwab. We may seek to pay as low a rate as possible consistent with our views of competitive necessities. With certain exceptions, the rate will be tiered based upon the overall free credit balance within your account. ▪ The interest rate on the Bank Sweep feature is set by our affiliated bank(s), which may seek to pay as low a rate as possible consistent with their views of competitive necessities. Retirement accounts will be paid a reasonable rate consistent with applicable legal and regulatory requirements. With certain exceptions, the rate will be tiered based upon your account type and the combined amount of your account's Bank Sweep deposits at our affiliated bank(s).

Brokerage Products: Not FDIC-Insured ▪ No Bank Guarantee ▪ May Lose Value

Interest Rates and Yields (Continued)	▪ The interest rate on the Bank Sweep for Benefit Plans feature is set by our affiliated bank(s), which intend to pay interest consistent with reasonable rate provisions of applicable legal and regulatory requirements. This may be lower than some competitors' rates. Interest rates do not vary by tiers and do not vary based on your cash balances. ▪ Money market mutual funds offered through the Money Fund Sweep feature seek to achieve the highest yield (less fees and expenses) consistent with prudence and their investment objectives. Cash features are not intended to be long-term investments, and yields on any of our cash features may be lower than those of similar investments or deposit accounts offered outside the Cash Features Program. If you desire to maintain cash balances for other than a short-term period and/or are seeking the highest yields currently available in the market, please contact your Schwab representative or visit www.schwab.com/cash for investment options that may be available outside of the Cash Features Program to help maximize your return potential consistent with your investment objectives and risk tolerance. If your account is an Advisor Services account, please contact your advisor, visit www.schwab.com/SA_cash, or call Schwab Alliance at 1-800-515-2157.
Benefits to Schwab	We may charge fees and receive certain benefits under the different cash features. A portion of these fees and benefits may be shared with your investment professional. Because of these fees and benefits, we have a financial incentive to select the particular cash features included in the Cash Features Program.
Differing Risks and Account Protection	The different cash features are subject to different risks and account protection: ▪ The Schwab One® Interest feature is not subject to market risk and value loss but is subject to the risk of Schwab's failure. In the unlikely event that Schwab fails, cash is eligible for SIPC coverage up to a limit of $250,000 (including principal and interest) per client in each insurable capacity (e.g., individual or joint). Free credit balances held at Schwab are not insured or guaranteed by the FDIC. ▪ The Bank Sweep and Bank Sweep for Benefit Plans features are not subject to market risk and value loss but are subject to the risk of the failure of one or more of our affiliated banks. In the unlikely event that one or more of our affiliated banks fails, deposits at each bank are eligible for FDIC insurance protection up to a limit of $250,000 (including principal and interest) per depositor in each insurable capacity (e.g., individual, joint, and plan participant). This limit includes any other deposits you may have at that bank outside of the Bank Sweep and Bank Sweep for Benefit Plans features. **You are responsible for monitoring your bank balances in the Bank Sweep and Bank Sweep for Benefit Plans features and the balances in any of your other bank accounts at each affiliated bank to determine if these, in total, exceed FDIC insurance limits. Monies held in both features are not covered by SIPC.** ▪ Money market mutual funds in the Money Fund Sweep feature invest in high-quality, short-term securities and seek to maintain a stable value, but are subject to market risks and potential value loss. They are not bank accounts and are not subject to FDIC insurance protection. They are instead covered by SIPC, which protects against the custodial risk (and not a decline in market value) when a brokerage firm fails by replacing missing securities and cash up to a limit of $500,000, of which $250,000 may be cash. Shares held through the Money Fund Sweep feature are not considered cash, but are treated as securities for SIPC coverage.

Important Information About Your Informed Consent to Receive Paperless Documents

The Purpose and Effect of Your Consent

This disclosure and informed consent applies to all communications for those accounts, products and services offered in person or available via Schwab.com, Schwaballiance.com, or via a Schwab mobile website or mobile application used to access those accounts, products or services, to the extent they are not otherwise governed by the terms of a separate disclosure and informed consent.

We are required to provide to you "in writing" certain records and disclosures about our relationship and transactions in your account. You are entitled to receive those documents on paper. With your affirmative consent, we can provide the documents to you electronically instead via the Schwab Paperless Documents program ("Paperless Documents"). The information below will help you understand the conditions and requirements relating to Paperless Documents. You can always find the most up-to-date version of this important information at schwab.com/paperless_consent.

Paperless Documents categories include: tax forms, trade confirmations, shareholder materials, statements and account documents (e.g., account statements and other account-related documents associated with the account, including account agreement amendments and program disclosures, fund prospectuses, and investment advisory service disclosures). Each of these document categories is described in detail below. If you are opening an account, the account agreements and account and program disclosures delivered to you as part of the account opening process are also included in Paperless Documents. Electronic documents specific to your transactions and account will be available online for up to 10 years from the date of initial delivery. Your consent to receive documents electronically is not limited in duration and does not expire.

Depending on where you reside, the initial scope of your Paperless Documents enrollment, and whether you have made modifications to your enrollment, not all document categories may apply to you. Certain documents that are not currently included in Paperless Documents may continue to be delivered to you via postal mail. In the future, some or all of these documents may be added to Paperless Documents and made available to you electronically in accordance with your informed consent to this disclosure. If you are uncertain which documents are covered by your Paperless Documents enrollment, please check online at schwab.com/paperless_services or call or email Schwab or Schwab Bank using the contact information below.

For additional information about Schwab Bank account statements, see the "Addendum" on the following page.

You indicate your consent to Paperless Documents by providing an email address and signing an account agreement, or by clicking or touching an "I consent" or other button indicating assent to or acceptance of the conditions and requirements relating to Paperless Documents, and we record your consent. The method of consent may depend on whether you are opening an account or separately enrolling in Paperless Documents for an existing account. If you do not provide consent, Schwab or Schwab Bank will send you paper copies. Your consent will be effective until you cancel your enrollment in Paperless Documents or Schwab or Schwab Bank notifies you that the program is discontinued. If you are a joint account holder, your consent binds the other account holder.

By providing consent, you confirm that you have the ability to access Schwab on the web, and the ability to open, view, save, retain, and print PDF documents as described below. These abilities demonstrate that you can receive the documents we will deliver to you. You also confirm that you have provided a valid email address as part of the account opening or Paperless Documents enrollment process.

We may, if necessary and at our discretion, end your participation in Paperless Documents, or change the terms and conditions relating to Paperless Documents and electronic communications. It is your responsibility to review any updates in a timely manner. We will provide you with notice of any discontinuation or update as required by law.

Our Contact Information to Request Paper or Ask Questions

To access the document and print a copy, log in to your Schwab or Schwab Bank account, select the "Accounts" tab, then select the "History & Statements" tab, and click "Statements & Reports." To request paper, ask questions about, or report problems concerning Paperless Documents, you may contact us as follows:

To contact us by email, log in to Schwab.com, click "Contact Us," and then click "Send a Secure Message." Advisor Services clients, please log in to schwaballiance.com. To contact us by phone:

- Investor Services clients: 1-800-435-4000.
- Schwab Bank High Yield Investor Checking® (or other Schwab Bank) clients: 1-888-403-9000.
- Clients in the U.K.: 00 800 0826-5001.
- Clients in other countries: +1-415-667-8400.
- Advisor Services clients: Contact your independent advisor or call 1-800-515-2157.
- Schwab Intelligent Portfolios® clients: 1-855-694-5208.
- Institutional Intelligent Portfolios® clients: 1-877-805-3399.

To Withdraw Your Consent

When you change your preference back to postal mail delivery, this cancels your enrollment in Paperless Documents and withdraws your consent for the document categories you indicate. You can do this by logging in to schwab.com/paperless_services, or by calling or emailing Schwab or Schwab Bank using the contact information above. Allow 48 hours for processing. Your consent will remain effective for other document categories for which you maintain a paperless delivery preference.

Important note for Schwab Advisor Services clients: Canceling or modifying your enrollment may make your account(s) ineligible for lower commission rates, and the commissions you pay may increase.

Important note for Schwab Intelligent Portfolios and Institutional Intelligent Portfolios clients: Intelligent Portfolios is an all-electronic service. If in the future you request paper documents, withdraw your consent, or are unable to receive Paperless Documents, Schwab may terminate your account.

Electronic Notification When a Paperless Document Is Ready

We send you an email to let you know a document is available. For some documents, the email itself will be the paperless document. For other documents, the email will contain a link that will allow you to access or download the document, and your login may be required prior to such access.

Keeping Your Email Address Current and Actions Schwab or Schwab Bank Will Take If There Is a Problem

Please note that after three consecutive months of unsuccessful electronic delivery attempts of your tax forms, trade confirmations, or statements and account documents, your account(s) will revert back to postal mail delivery. This will cancel your enrollment in Paperless Documents and withdraw your consent to receive Paperless Documents.

It is your responsibility to notify Schwab or Schwab Bank of any change in your email address by logging in to the Schwab site and going to Service > My Profile > Email Addresses or using the contact information above. In addition to the unenrollment process outlined above, if we receive any indication either that the email notification did not reach you successfully or that there is a problem with your email address or service, we will take the following actions:

- **Tax Forms**—Send a letter by postal mail within two business days to inform you that we were unable to deliver your tax form electronically. In certain circumstances, as may be required by law or regulation or for other reasons, we may send you the tax form itself by postal mail within the time period prescribed by the relevant legal or regulatory requirements.
- **Trade Confirmation**—Send a paper copy of trade confirmation by postal mail within 24 hours. Also send a letter by postal mail to inform you that we were unable to deliver your Trade Confirmation to you electronically.

- **Statements and Account Documents**—Send a letter by postal mail informing you that we were unable to deliver your statement or account document electronically.
- **Shareholder Materials**—Send a paper copy of the shareholder materials via postal mail within 24 hours. We will send you a letter informing you that we were unable to deliver your shareholder materials electronically. The account will be unenrolled from Paperless Documents, and we will begin to send you paper shareholder materials.

Hardware and Software Requirements

Paperless Documents requires you to have access to a device (computer or smartphone) with Internet service and an active email account and address, along with the following:

- A current version of a common Internet browser, with JavaScript enabled.
- A current version of a program, such as Adobe® Reader®, that accurately reads and displays PDF documents. If you do not have Adobe Acrobat installed on your device, you can download the free software at adobe.com.
- An operating system on your device that supports the above.
- A printer that connects to your device, if you wish to print documents.
- Electronic storage connected to your device, if you wish to retain records in electronic form. (If you are using your computer, just save documents to your local hard drive.)

If you use your smartphone, you must access the full Schwab website to view and print your documents. If you have questions relating to hardware and software requirements, please call or email Schwab using the contact information on the previous page.

Security and Privacy Information

Unless expressly stated, email notifications for Paperless Documents are not encrypted. For security and confidentiality, unencrypted emails will not include your name, full account number, or any other personal identifier. Be aware, however, that some email addresses may use part of your name or your entire name. If you use a work email address, your employer or other employees may have access to your email. To help you identify your account, we may include some portion, but not all, of your account number. Schwab or Schwab Bank may use a vendor to deliver Paperless Documents.

Whether Schwab, Schwab Bank, or a vendor delivers the documents, Schwab's privacy policy applies.

Records and Disclosures Included in Schwab and Schwab Bank's Paperless Documents Program

Tax Forms ("eTax Documents")
A tax document provides important information you need to complete your tax returns. Much of the information we provide in tax documents is also reported to the IRS. This includes any corrected tax documents and accompanying notices. When a tax document is ready, we will send an email notification with the subject line "IMPORTANT TAX RETURN DOCUMENT AVAILABLE" and containing a web link to the document available after you log in.

Trade Confirmations ("eConfirms")
A trade confirmation is an official record of your securities transaction. It includes the price, number of shares, and the commission we charge you, as well as disclosures required under federal law. If you choose to receive paperless trade confirmations, the terms and conditions of your transaction will appear in the email and on a web page you can link to from the email. Your consent to receive paperless trade confirmations also includes paperless delivery of prospectuses or other regulatory information we provide to you at the time of your trade. Your consent to receive paperless trade confirmations also covers paperless delivery of Trade Confirmation Reports (TCRs) if you elect this alternative as part of your Managed Account enrollment.

Statements and Account Documents ("eStatements")
An account statement provides important information about your account, including the price and quantity of securities you hold, the transactions conducted, other activity in your account, and terms and conditions governing your account. Account statements are sent at the end of each month in which you conducted activity in your account or at the end of each calendar quarter, regardless of any account activity. With your account statements, we often include accompanying account-related notices and other regulatory information, including, but not limited to, Schwab's Statement of Financial Condition, pricing changes, changes to payment features, privacy policy, annual notices, amendments to your account agreements, and any other documents, notices, and disclosures required by law or regulatory rules to be provided to you. At account opening and from time to time thereafter, we also send you notifications about your account. Collectively, we call these documents, notices, and disclosures "account documents." When you consent to paperless account statements, you also consent to paperless account documents.

Investment Advisory Service Disclosures
(A Sub-Category of Account Documents)
Your consent to paperless Statements and Account Documents includes investment advisory program disclosures, brochure supplements with information about individual Schwab representatives, and related materials such as periodic updates or annual summaries of any changes to those documents ("Form ADV Disclosures") as Schwab makes these available in the future. The investment advisory programs may include Schwab Private Client™, Schwab Managed Portfolios™, Schwab Managed Account Services™, the Schwab Advisor Network®, Schwab Intelligent Portfolios®, and other similar advisory services, and fee-based Financial Planning Services. In addition to Schwab's and its affiliates' own Form ADV Disclosures, your consent also covers ADV Disclosures from third-party investment advisors whose services you select through Schwab. Paperless Form ADV Disclosures may accompany your account statements or be sent independently. If the third party does not make its Form ADV Disclosures available electronically, you will instead receive the standard printed materials by postal mail.

Shareholder Materials ("Electronic Delivery")
Shareholder materials include regulatory information such as prospectuses; prospectus supplements; quarterly, semi-annual, and annual reports; and proxy materials. You will receive an email notification with a web link to shareholder materials if you have a position in an equity or mutual fund as of the record date for a particular shareholder distribution and the materials are made available electronically by the issuer or third party. If the issuer or third party does not make shareholder materials available electronically, you will instead receive the standard printed materials by postal mail. By providing your consent to receive electronic delivery of shareholder material, you also consent to electronic householding. This means that if you and someone else enroll in this paperless service using the same email address, we may send one email announcement to this email address if each account holds securities of the same issuer. This avoids duplicate mailings of shareholder documents. If you no longer want electronic householding of your shareholder materials, you must modify your Paperless Documents enrollment as described above. Your shareholder materials may include electronic proxies. You may elect to vote your proxy online at proxyvote.com by entering the control number included in your email announcement and the last four digits of your Social Security number or Taxpayer Identification Number as your PIN.

Addendum for Schwab Bank Paperless Statements ("eStatements")

Schwab Bank Paperless Documents categories include statements and account documents and tax forms. The above information regarding the purpose and effect of your consent, including how to request paper delivery, how to ask questions, how to withdraw consent for paperless delivery, electronic notification of ready statements, keeping a current email address, hardware and software requirements, and security and privacy information, are all applicable to Schwab Bank accounts. Paperless Documents include account statements and tax forms. In addition, account statements for your Investor Checking account(s), Investor Savings account(s), and Pledged Asset Line® account(s) provide important information about your accounts, including the account balance; the transactions conducted; other activity in your accounts; and other information, terms, and conditions governing your accounts.

Brokerage Products: Not FDIC-Insured ▪ No Bank Guarantee ▪ May Lose Value

charles SCHWAB

Schwab BondSource®
Fixed Income Report

Report prepared on January 17, 2018
by Derek Meade, Fixed Income Specialist

Contact number: 1-312-517-4074

charles SCHWAB

This report and the information contained herein is not intended to be used as the sole basis for investment decisions and it is not a recommendation by Schwab to buy, hold, or sell any specific security or to engage in any specific strategy unless otherwise expressly stated by a Schwab representative.This report is for informational purposes only. It is not a substitute for and should be distinguished from your account statements at Schwab and other financial institutions. It may include assets and/or transactions that Schwab does not hold/has not executed on your behalf and which are not included in Schwab's books and records. Schwab has not verified information related to assets held elsewhere, including the existence of SIPC coverage. See the Glossary and Disclosures at the end of this report for more details and important information.

Own your tomorrow®

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Portfolio Summary

Report prepared on January 17, 2018

Portfolio Summary

Par Value	$6,060,000.00
Market Value	$6,022,569.73
Accrued Interest	$19,547.12
Total Value	$6,042,116.85
Estimated Annual Income	$102,645.00
Number of Positions	21
Average Coupon	1.690%
Average Maturity	1.91 years
Average Duration	1.84
Average Yield to Maturity/APY	2.014%
Average Yield to Call/Worst	
Average Tax Equivalent Yield	2.014%
Average Credit Rating	AA

This portfolio includes: Bonds and CDs.

Not all metrics in summary table include all security types. See Holdings page, Glossary and Disclosures at the end of this report for details. Tax Equivalent Yield calculation assumes federal tax rate of 0.0% and no state tax deduction. APY means "Annual Percentage Yield" and is disclosed for new issue CDs.

The information contained in this report may not be a complete listing of your Schwab holdings and may include outside holdings and holdings proposed by you, or Schwab. For a complete listing of your Schwab holdings, please review your most recent account statement(s) or the "Positions" section on Schwab.com.

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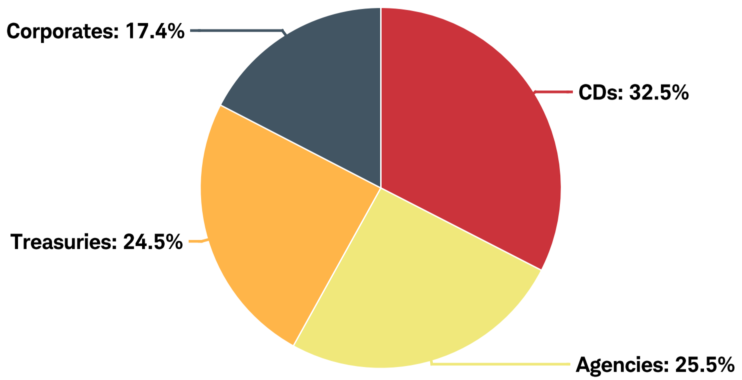
Portfolio Breakdown: Total Portfolio

Report prepared on January 17, 2018

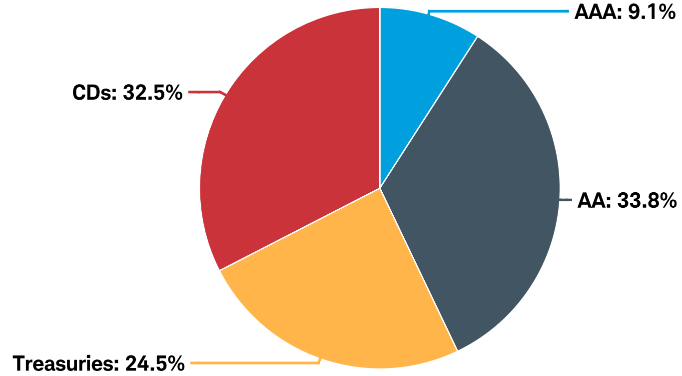
Investment Types



Type	Market Value ($)	Percentage (%)
CDs	$1,960,000.00	32.5%
Agencies	$1,535,941.05	25.5%
Treasuries	$1,478,523.68	24.5%
Corporates	$1,048,105.00	17.4%
Total:	**$6,022,569.73**	**100%**

Breakdown includes: Bonds and CDs.

Credit Category



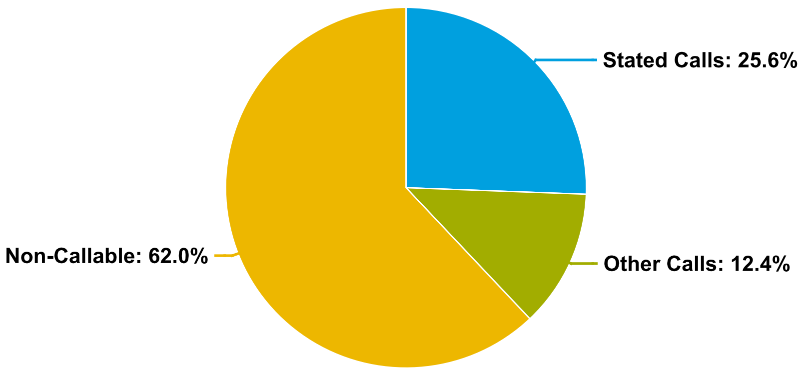
Credit Category	Market Value ($)	Percentage (%)
AAA	$549,410.00	9.1%
AA	$2,034,636.05	33.8%
Treasuries	$1,478,523.68	24.5%
CDs	$1,960,000.00	32.5%
Total:	**$6,022,569.73**	**100%**

Breakdown includes: Bonds and CDs.

Portfolio Breakdown: Total Portfolio

Report prepared on January 17, 2018

Call Type



Type	Par Value ($)	Percentage (%)
Stated Calls	$1,550,000.00	25.6%
Other Calls	$750,000.00	12.4%
Non-Callable	$3,760,000.00	62.0%
Total:	**$6,060,000.00**	**100%**

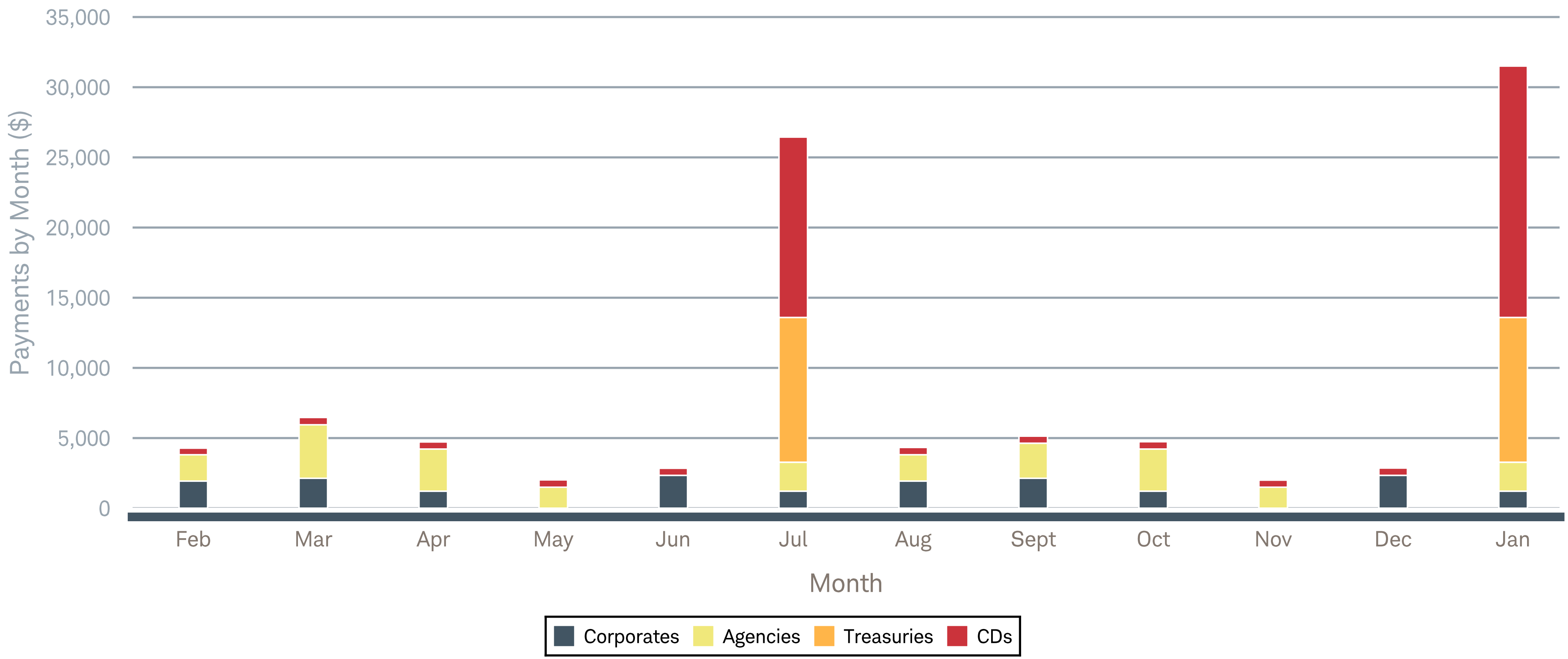
Breakdown includes: Bonds and CDs.

Stated Calls includes bonds or certificates of deposit (CDs) with a specified call schedule. Other Calls include Extraordinary Calls, Make Whole Calls, Sinking Fund provisions, and other Special Redemptions. Mortgage-backed securities (MBS) are considered non-callable but subject to prepayment. See Glossary for full descriptions.

Portfolio Breakdown: Total Portfolio

Report prepared on January 17, 2018

Payments by Month



Breakdown includes: Bonds and CDs.

Coupon payments are based on scheduled interest payments and are not guaranteed, and assume investments are held up to the scheduled payment dates and not otherwise redeemed early by you or the issuer. Estimated payments from MBS not included.

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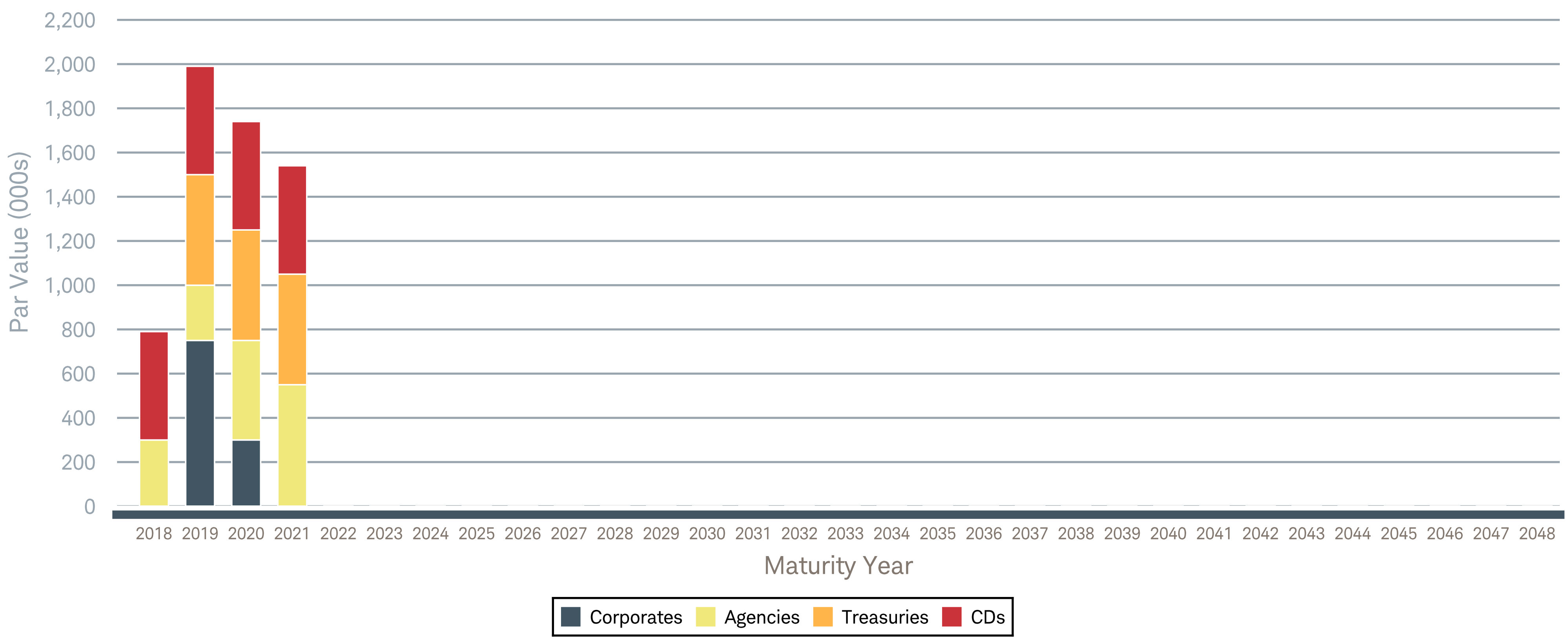
Portfolio Breakdown: Total Portfolio

Report prepared on January 17, 2018

Maturity Schedule

Average Maturity 1.91 years



Breakdown includes: Bonds and CDs.

Maturity amounts assume investments are held to maturity and not otherwise redeemed early by you or the issuer. The principal payments illustrated are not guaranteed. Principal repayments from mutual funds, ETFs and MBS are not included.

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Portfolio Breakdown: Total Portfolio

Report prepared on January 17, 2018

Estimated Cash Flow by Year

	Payments	Maturity Schedule Average: 1.91 years		Total Cash Flow
Year	Amount ($)	Par Value ($)	% of Portfolio	Payments Plus Par ($)
2018	$76,175.11	$790,000.00	13%	$866,175.11
2019	$84,345.43	$1,990,000.00	33%	$2,074,345.43
2020	$49,248.75	$1,740,000.00	29%	$1,789,248.75
2021	$15,000.41	$1,540,000.00	25%	$1,555,000.41

Breakdown includes: Bonds and CDs.

Coupon and principal payments are based on scheduled payments and assume investments are held up to scheduled payment date or maturity and not otherwise redeemed early by you or the issuer. The payments are not guaranteed. Estimated payments from MBS not included.

Schwab BondSource®

Fixed Income Report

Next 12-Months Estimated Cash Flow

Report prepared on January 17, 2018

Principal repayments are shown in italics.

Qty	Description	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Total
PORTFOLIO TOTALS:	**Payments**	**4,282.36**	**6,467.71**	**4,722.17**	**2,020.21**	**2,847.17**	**26,445.52**	**4,332.71**	**5,138.42**	**4,738.96**	**2,003.42**	**2,863.96**	**31,505.60**	**97,368.21**
	Principal		***300,000***				***490,000***						***990,000***	***1,780,000***
Outside		**1,875.00**	**3,812.50**	**4,218.75**	**1,500.00**		**3,281.25**	**1,875.00**	**2,500.00**	**4,218.75**	**1,500.00**		**3,281.25**	**28,062.50**
300	FREDDIE MAC 0.875% 03/07/2018 3137EADP1		1,312.50 *300,000*											1,312.50 *300,000*
250	FHLB 1.5% 08/22/2019 Callable 3130ABWK8	1,875.00						1,875.00						3,750.00
200	FEDERAL HOME LN MTG STEP 05/22/2020 Callable Step 11/22/2018 @ 1.75 3134GBMP4				1,500.00						1,500.00			3,000.00
250	FEDERAL HOME LN MTG 1.65% 07/10/2020 Callable 07/10/2018 @ 100.00000 3134GBVN9						2,062.50						2,062.50	4,125.00
300	Intl Bk Recon & Dev 1.625% 10/05/2020 Callable 04/05/2019 @ 100.00000 45905U7J7			1,218.75			1,218.75			1,218.75			1,218.75	4,875.00
300	FEDERAL HOME LN MTG 2% 04/27/2021 Callable 01/27/2018 @ 100.00000 3134GBGR7			3,000.00						3,000.00				6,000.00
250	FED 2% 09/27/2021 Callable 12/27/2017 @ 100.00000 3130ACGX6		2,500.00						2,500.00					5,000.00

Breakdown includes: Bonds and CDs.

Coupon and principal payments are based on scheduled payments and assume investments are held up to scheduled payment date or maturity and not otherwise redeemed early by you or the issuer. The payments are not guaranteed. Mutual fund and ETF cash flow is estimated by the fund's yield over the previous 12 months. Yields include dividend and interest distributions, but exclude capital gains distributions. Estimated payments from MBS not included.

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Next 12-Months Estimated Cash Flow

Report prepared on January 17, 2018

Principal repayments are shown in italics.

Qty	Description	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Total
PORTFOLIO TOTALS:	**Payments**	**4,282.36**	**6,467.71**	**4,722.17**	**2,020.21**	**2,847.17**	**26,445.52**	**4,332.71**	**5,138.42**	**4,738.96**	**2,003.42**	**2,863.96**	**31,505.60**	**97,368.21**
	Principal		***300,000***				***490,000***						***990,000***	***1,780,000***
Proposed		**2,407.36**	**2,655.21**	**503.42**	**520.21**	**2,847.17**	**23,164.27**	**2,457.71**	**2,638.42**	**520.21**	**503.42**	**2,863.96**	**28,224.35**	**69,305.71**
245	ZB NA 1.6% CD 07/24/2018 98878BPG7						1,943.89 *245,000*							1,943.89 *245,000*
245	TriSt Cap Bk 1.6% CD 07/31/2018 89677DEV4						1,943.89 *245,000*							1,943.89 *245,000*
245	BUSEY BANK CHAMPAIGN 1.8% CD 01/25/2019 12316LCU9												4,397.92 *245,000*	4,397.92 *245,000*
245	MORGAN STANLEY PRIVA 1.8% CD 01/25/2019 61760AGT0												4,410.00 *245,000*	4,410.00 *245,000*
500	US Treasury 1.5% 01/31/2019 912828B33						3,750.00						3,750.00 *500,000*	7,500.00 *500,000*
250	APPLE INC 1.55% 02/08/2019 037833CE8	1,937.50						1,937.50						3,875.00
250	EXXON MOBIL CORP 1.708% 03/01/2019 30231GAP7		2,135.00						2,135.00					4,270.00
250	JOHNSON & JOHNSON 1.875% 12/05/2019 478160BM5					2,343.75						2,343.75		4,687.50
245	Goldman Sachs Bk USA 2.25% CD 01/24/2020 38148PWR4						2,733.60						2,778.90	5,512.50
245	Ally Bank 2.25% CD 01/27/2020 02007GAQ6						2,733.60						2,778.90	5,512.50
500	US Treasury 1.25% 01/31/2020 912828H52						3,125.00						3,125.00	6,250.00

Breakdown includes: Bonds and CDs.

Coupon and principal payments are based on scheduled payments and assume investments are held up to scheduled payment date or maturity and not otherwise redeemed early by you or the issuer. The payments are not guaranteed. Mutual fund and ETF cash flow is estimated by the fund's yield over the previous 12 months. Yields include dividend and interest distributions, but exclude capital gains distributions. Estimated payments from MBS not included.

Schwab BondSource®

Fixed Income Report

Next 12-Months Estimated Cash Flow

Report prepared on January 17, 2018

Principal repayments are shown in italics.

Qty	Description	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Total
PORTFOLIO TOTALS:	Payments	4,282.36	6,467.71	4,722.17	2,020.21	2,847.17	26,445.52	4,332.71	5,138.42	4,738.96	2,003.42	2,863.96	31,505.60	97,368.21
	Principal		*300,000*				*490,000*						*990,000*	*1,780,000*
245	Morgan Stanley Bk NA 2.45% CD 01/25/2021 61747MG96						2,976.58						3,025.92	6,002.50
500	US Treasury 1.375% 01/31/2021 912828N89						3,437.50						3,437.50	6,875.00
245	WELLS FARGO BK N A 2.5% CD 02/01/2021 949763ND4	469.86	520.21	503.42	520.21	503.42	520.21	520.21	503.42	520.21	503.42	520.21	520.21	6,125.01

Breakdown includes: Bonds and CDs.

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Schwab BondSource®

Fixed Income Report

Holding Details

Report prepared on January 17, 2018

Type	Qty.	S&P / Moody's	Description	Coupon	Maturity	Duration	Price	YTM/APY*	YTW	Callable	Est. Annual Income ($)	Accrued Interest ($)	Market Value ($)	% of FI Portfolio
Non-Schwab		**AA/AAA**		**1.588**	**2.30 yrs**	**2.221**		**2.023**			**$29,375.00**	**$6,020.49**	**$1,835,941.05**	**30.48%**
Agen Bond	300	AA+/Aaa	FREDDIE MAC 0.875% 03/07/2018 3137EADP1	0.875	03/07/18	0.138	99.92470	1.414			$2,625.00	$947.92	$299,774.10	4.98%
Agen Bond	250	AA+/Aaa	FHLB 1.5% 08/22/2019 Callable 3130ABWK8	1.500	08/22/19	1.568	99.07850	2.089		02/22/18	$3,750.00	$1,510.42	$247,696.25	4.11%
Agen Bond	200	AA+/Aaa	FEDERAL HOME LN MTG STEP 05/22/2020 Callable Step 11/22/2018 @ 1.75 3134GBMP4	1.500	05/22/20	2.264	99.16300	2.340		02/22/18	$3,000.00	$458.33	$198,326.00	3.29%
Agen Bond	250	AA+/Aaa	FEDERAL HOME LN MTG 1.65% 07/10/2020 Callable 07/10/2018 @ 100.00000 3134GBVN9	1.650	07/10/20	2.414	98.79190	2.153		07/10/18	$4,125.00	$80.21	$246,979.75	4.10%
Corp Bond	300	AAA/Aaa	Intl Bk Recon & Dev 1.625% 10/05/2020 Callable 04/05/2019 @ 100.00000 45905U7J7	1.625	10/05/20	2.652	100.00000	1.625		04/05/19	$4,875.00	$162.50	$300,000.00	4.98%
Agen Bond	300	AA+/Aaa	FEDERAL HOME LN MTG 2% 04/27/2021 Callable 01/27/2018 @ 100.00000 3134GBGR7	2.000	04/27/21	3.152	98.86390	2.362		01/27/18	$6,000.00	$1,333.33	$296,591.70	4.92%

Price for proposed holdings indicates the current quote at the time this report was generated. Price for Schwab and any outside holdings indicates the prior day's matrix price (closing price for mutual funds and ETFs) at the time this report was generated. Div. Dist. % means Dividend Distribution Percentage and is displayed for bond mutual funds and ETFs. Average coupon and Average Maturity may not be available for all mutual funds and ETFs. When unavailable it will be indicated on the Holding's page for that security and not included in these calculations for the portfolio. Average Coupon or Average Maturity are not applicable to cash investments such as money market funds as indicated by N/A in these fields above when present.
Estimated annual income calculations are based on scheduled interest payments and are not guaranteed. Actual yield to maturity and average life for MBS may differ. * APY means "Annual Percentage Yield" and is disclosed for new issue CDs.

charles SCHWAB

Holding Details

Report prepared on January 17, 2018

Type	Qty.	S&P / Moody's	Description	Coupon	Maturity	Duration	Price	YTM/APY*	YTW	Callable	Est. Annual Income ($)	Accrued Interest ($)	Market Value ($)	% of FI Portfolio
Agen Bond	250	AA+/Aaa	FED 2% 09/27/2021 Callable 12/27/2017 @ 100.00000 3130ACGX6	2.000	09/27/21	3.537	98.62930	2.389		03/27/18	$5,000.00	$1,527.78	$246,573.25	4.09%
Proposed		**AA/AAA**		**1.740**	**1.74 yrs**	**1.675**		**2.011**			**$73,270.00**	**$13,526.64**	**$4,186,628.68**	**69.52%**
CDs	245		ZB NA 1.6% CD 07/24/2018 98878BPG7	1.600	07/24/18	0.492	100.00000	1.606			$3,920.00	$0.00	$245,000.00	4.07%
CDs	245		TriSt Cap Bk 1.6% CD 07/31/2018 89677DEV4	1.600	07/31/18	0.492	100.00000	1.606			$3,920.00	$0.00	$245,000.00	4.07%
CDs	245		BUSEY BANK CHAMPAIGN 1.8% CD 01/25/2019 12316LCU9	1.800	01/25/19	0.984	100.00000	1.800			$4,410.00	$0.00	$245,000.00	4.07%
CDs	245		MORGAN STANLEY PRIVA 1.8% CD 01/25/2019 61760AGT0	1.800	01/25/19	0.987	100.00000	1.800			$4,410.00	$0.00	$245,000.00	4.07%
Tres Bond	500		US Treasury 1.5% 01/31/2019 912828B33	1.500	01/31/19	1.022	99.624736	1.867			$7,500.00	$3,485.05	$498,123.68	8.27%
Corp Bond	250	AA+/Aa1	APPLE INC 1.55% 02/08/2019 037833CE8	1.550	02/08/19	1.039	99.68700	1.851			$3,875.00	$1,732.99	$249,217.50	4.14%
Corp Bond	250	AA+/Aaa	EXXON MOBIL CORP 1.708% 03/01/2019 30231GAP7	1.708	03/01/19	1.101	99.79100	1.897			$4,270.00	$1,636.83	$249,477.50	4.14%
Corp Bond	250	AAA/Aaa	JOHNSON & JOHNSON 1.875% 12/05/2019 478160BM5	1.875	12/05/19	1.836	99.76400	2.003			$4,687.50	$572.92	$249,410.00	4.14%
CDs	245		Goldman Sachs Bk USA 2.25% CD 01/24/2020 38148PWR4	2.250	01/24/20	1.941	100.00000	2.250			$5,512.50	$0.00	$245,000.00	4.07%

Price for proposed holdings indicates the current quote at the time this report was generated. Price for Schwab and any outside holdings indicates the prior day's matrix price (closing price for mutual funds and ETFs) at the time this report was generated. Div. Dist. % means Dividend Distribution Percentage and is displayed for bond mutual funds and ETFs. Average coupon and Average Maturity may not be available for all mutual funds and ETFs. When unavailable it will be indicated on the Holding's page for that security and not included in these calculations for the portfolio. Average Coupon or Average Maturity are not applicable to cash investments such as money market funds as indicated by N/A in these fields above when present.
Estimated annual income calculations are based on scheduled interest payments and are not guaranteed. Actual yield to maturity and average life for MBS may differ. * APY means "Annual Percentage Yield" and is disclosed for new issue CDs.

Schwab BondSource®

Fixed Income Report

Holding Details

Report prepared on January 17, 2018

Type	Qty.	S&P / Moody's	Description	Coupon	Maturity	Duration	Price	YTM/APY*	YTW	Callable	Est. Annual Income ($)	Accrued Interest ($)	Market Value ($)	% of FI Portfolio
CDs	245		Ally Bank 2.25% CD 01/27/2020 02007GAQ6	2.250	01/27/20	1.950	100.00000	2.250			$5,512.50	$0.00	$245,000.00	4.07%
Tres Bond	500		US Treasury 1.25% 01/31/2020 912828H52	1.250	01/31/20	1.996	98.41900	2.047			$6,250.00	$2,904.21	$492,095.00	8.17%
CDs	245		Morgan Stanley Bk NA 2.45% CD 01/25/2021 61747MG96	2.450	01/25/21	2.872	100.00000	2.450			$6,002.50	$0.00	$245,000.00	4.07%
Tres Bond	500		US Treasury 1.375% 01/31/2021 912828N89	1.375	01/31/21	2.950	97.66100	2.175			$6,875.00	$3,194.63	$488,305.00	8.11%
CDs	245		WELLS FARGO BK N A 2.5% CD 02/01/2021 949763ND4	2.500	02/01/21	2.890	100.00000	2.500			$6,125.00	$0.00	$245,000.00	4.07%
Average:		**AA**		**1.694**	**1.91 yrs**	**1.841**	**99.382339**	**2.014**		**Total:**	**$102,645.00**	**$19,547.12**	**$6,022,569.73**	**100%**

Current Yield: 1.70% **Total Value: $6,042,116.85**

Price for proposed holdings indicates the current quote at the time this report was generated. Price for Schwab and any outside holdings indicates the prior day's matrix price (closing price for mutual funds and ETFs) at the time this report was generated. Div. Dist. % means Dividend Distribution Percentage and is displayed for bond mutual funds and ETFs. Average coupon and Average Maturity may not be available for all mutual funds and ETFs. When unavailable it will be indicated on the Holding's page for that security and not included in these calculations for the portfolio. Average Coupon or Average Maturity are not applicable to cash investments such as money market funds as indicated by N/A in these fields above when present.
Estimated annual income calculations are based on scheduled interest payments and are not guaranteed. Actual yield to maturity and average life for MBS may differ. * APY means "Annual Percentage Yield" and is disclosed for new issue CDs.

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Glossary

Accrued Interest The amount of interest that has accumulated since the later of the date of issue and the last interest payment date. Some securities are structured with variable interest rates therefore these values may be estimates and are not guaranteed.

Alternative Minimum Tax (AMT) Created by Congress in 1969 to ensure that all taxpayers pay at least some tax. The rules governing AMT identify a minimum amount of tax that an individual should pay, based on his or her income. If the individual, following normal tax rules, is not required to pay at least this amount, then he or she will need to pay the AMT.

Annual Percentage Yield (APY) A standardized way to quote the annual rate of return for certificates of deposit (CDs) and takes into account the effect of compound interest.

Assumed Average Life For MBS, the weighted average number of years to get back all principal on a security. For example, an investment that pays 50% of the principal back after one year and the other 50% of its principal back in two years has an assumed average life of 1½ years. This estimate can vary, and is based on prepayment assumptions that may or may not be met. Actual average life may differ.

Assumed Yield to Maturity For MBS, the yield to maturity based on the current assumed average life and prepayment assumptions. Actual yield may differ.

Average Coupon The average interest or dividend rate of all the investments in the fixed income portfolio, weighted by their corresponding market value. Average coupon shown for mutual funds and ETFs only includes long fixed income assets in the fund. Schwab uses 100% of your mutual fund and ETF position values to weight the average coupon of your portfolio. The actual average coupon of your portfolio may differ from that shown.

Average coupon may not be available for all mutual funds and ETFs. When unavailable it will be indicated on the Holdings page for that security and not included in the Average Coupon calculation for the portfolio. Cash investments, such as money market funds are not included in this calculation.

Average Credit Rating Indicates the average credit worthiness of the fixed income portfolio, computed with the credit rating of the individual securities weighted by their corresponding market value. Credit ratings for individual bonds are provided by Standard and Poor's and Moody's Investor Services. Individual U.S. Treasuries, MBS, and CDs are not rated by either agency and are not included when determining the Average Credit Rating of a portfolio. See disclosures for more information.

Average Duration The average duration of all investments in the portfolio, with each weighed by its corresponding market value. Can be used to evaluate the interest rate sensitivity of all investments combined. MBS, mutual funds and ETFs are not included when determining the average duration of the portfolio.

Average Maturity The average length of time for the principal amount of fixed income portfolio investments to be paid. It is computed with the time to principal payment weighted by its corresponding market value. Perpetual securities and any preferred securities held in mutual funds or ETFs are not included in this calculation. When computing average maturity for MBS, it is assumed that the current prepayment speed will persist. Actual maturity may differ.

Average maturity may not be available for all mutual funds and ETFs. When unavailable it will be indicated on the Holdings page for that security and not included in the Average Maturity calculation for the portfolio. Cash investments, such as money market funds are not included in this calculation.

Average Underlying Rating For individual municipal bonds only, the average credit rating of a bond portfolio on a stand-alone basis absent of credit enhancement such as bond insurance, weighted by its corresponding market value. Underling ratings are not available for all securities.

Average Yield to Maturity The average yield to maturity of all individual fixed income securities in the portfolio, with each weighted by its corresponding market value. For perpetual preferred securities, its current yield is used as its yield to maturity. Assumed yield to maturity is used for MBS when calculating the average yield to maturity of a portfolio. Actual yield may differ. Mutual fund and ETF yields are not included in this calculation.

Average Yield to Worst The average yield to worst of all individual fixed income securities in the portfolio, with each weighted by its corresponding market value. Does not take into consideration the lowest yield possible given special redemption provisions such as Extraordinary Calls, Make Whole Calls, or redemptions on Sinking Funds dates. Pre-payment adjustments for MBS are not considered when calculating YTW for a portfolio. Mutual fund and ETF yields are not included in this calculation.

Bond Insurer A bond insurance company that guarantees timely payment of principal and interest on municipal and certain other types of bonds if the issuer defaults.

Glossary

Coupon The annual interest rate the issuer promises to pay the holder each year, usually expressed as a percentage of par value of the security.

Credit Rating An assessment of an issuer's ability to repay its debt, based on its history of borrowing, repayment and other factors. For individual bonds, credit ratings are provided by Standard and Poor's and Moody's Investors Service. Ratings reflect a current assessment of an issuer's creditworthiness, and do not guarantee future performance.

Current Yield For individual bonds, the ratio of the annual coupon or dividend payments to the current market price.

Div. Dist. % or Dividend Distribution Percentage Used when estimating cash flow (income) for bond mutual funds and bond ETFS. It is calculated by dividing the total of per-share dividends paid in the last 12 months by the current available NAV price and is based on third party yield data. Daily changes in the market value of securities may cause cash flow estimates to vary based on the timing of this report. The estimates may be based on historical payment information and are for planning purposes only. See disclosures for more details.

Duration A calculation used to estimate how a change in the interest rate will affect the price of an individual bond or bond portfolio. Duration assumes a 100 basis point change in the interest rate. For example, if a bond has a duration of 8 and the yield to maturity for the bond moves by 1%, then the bond's price is expected to go up or down by 8%. Does not consider the effects on price of any stated call features or other redemption provisions. For purposes of this report, mutual funds, ETFs and MBS are not included when determining the average duration of a bond portfolio.

Estimated Annual Income Interest or dividend payments scheduled or estimated for the next 12 months are used for estimating the annual income of variable, floating, fixed rate coupon agency, corporate, municipal, Treasury, and mortgage-backed securities, bond funds and bond ETFs. These payments cannot be guaranteed. Payments received in the current month are not included in the estimates; as a result, the cash flow estimates under the current month may appear lower than expected. Please note that the income for preferred securities is not adjusted for any deferred interest or dividends.

Extension risk When mortgage rates rise, homeowners tend to refinance less frequently and MBS tend to pay back principal slower than anticipated. This can result in a longer average life and a lower expected return since investors receive the original fixed coupon for a longer period of time. This risk is most common for MBS bought at a discount.

Extraordinary Redemption A provision which gives issuers the right to call bonds due to unforeseen or unusual circumstances. Most common with municipal revenue bonds. If you buy a bond with an extraordinary call provision at a price above par value, and the bond is called, you would generally receive par value, and forfeit any premium paid for the bond.

Factor For mortgage-backed securities, the factor is the ratio of principal outstanding to the original balance. For example, a mortgage-backed security with a factor of 0.75 has 75% of principal remaining in the pool. The other 25% has already been paid back to investors.

General Obligation Bond (GO) A municipal bond issued to raise money to build schools, roads, and various other public improvements. The money to service the bonds comes from taxes and some user fees. GOs are usually backed by the full faith and credit of the issuing municipality.

Make Whole Call A type of call feature that allows a borrower to pay off bonds early with a lump sum payment based on the net present value of all future coupon and principal payments. The provision specifies the rate used to calculate the net present value, such as a spread over a Treasury bond with a similar maturity.

Market Value The current price of an investment multiplied by the quantity held. The market values for Treasury Inflation Protected Securities also take into account the principal adjustments that occur after issuance.

Matrix Price An evaluated or estimated price for an individual fixed income investment, usually based on a pricing model that considers factors such as trades for similar securities, benchmark prices, dealer quotations, and other factors.

Maturity The date when the issuer of a fixed income investment must repay the principal amount to the holder.

Original Purchase Date On the Purchase Date Report, this is the date on which our records indicate you have purchased this individual security for the reflected quantity. See disclosures for more information.

Original Purchase Price On the Purchase Date Report, this is the price for which our records indicate you have purchased this individual security for this reflected quantity. See disclosures for more information.

Glossary

Original YTM On the Purchase Date Report, this is the Yield to Maturity for the purchase date, price, and quantity that our records indicate for this individual security. See disclosures for more information.

Par Value The amount the issuer is expected to pay when the investment matures. Par value of Treasury Inflation Protected Securities have been adjusted by their Index Ratio. For preferred securities, Original Issue Price is used as the par value, which may be higher or lower than the actual par value.

Prepayment risk When mortgage rates fall, homeowners tend to refinance more frequently and mortgage-backed securities tend to pay back principal more quickly than anticipated. This can result in a shorter average life and a lower expected return since investors receive the fixed coupons for a shorter period of time. This risk is most common for MBS bought at a premium.

Prepayment speed (PSA) For mortgage-backed securities, used in models to evaluate principal prepayment speeds, particularly when calculating potential yields on mortgage-backed securities given different interest rate changes. The higher the PSA the faster the security is expected to return principal.

Price Indicates the current quote for proposed holdings, and prior days matrix price (closing price for mutual funds and ETFs) for Schwab and outside holdings, at the time the report is generated.

Principal The dollar amount the issuer is scheduled to pay at maturity or on a call date.

Purchase Date Report Provides a summary of the original purchase information for each bond or CD currently held in your account. This report does not include bond mutual funds or bond ETFs. See disclosures for more information. **Revenue Bond** A municipal bond backed by the revenue from projects, such as airports, toll roads, hospitals, utilities (electric, water, sewer), public leasing, and housing.

Sinking Fund An account to which the issuer must make periodic payments to be used to redeem specific outstanding bonds. A sinking fund may be required by the bond indenture to improve the likelihood of repayment. If the issuer fails to make payments to the sinking fund, it can result in default. A sinking fund may result in the bond being redeemed before its stated maturity.

Special Redemption Provisions A provision that gives the issuer the right to redeem a bond before maturity. See the Official Statement for details.

Stated Calls Indicates a bond, CD, or preferred stock has a specified call schedule (list of dates on which a security may be called) and list of prices that apply to each date. Stated calls generally exclude extraordinary calls, make whole calls and other special redemption provisions because these call types usually do not have a scheduled next call date.

Tax Equivalent Yield A calculation converts the yield on a tax-free security into the equivalent yield for a taxable security, and can be used to compare taxable and tax-free investments. This does not reflect the effects of any state or local taxes, which may increase the tax-equivalent yield. For questions about calculating your individual rate, see your tax advisor.

Total Value Indicates the total current portfolio value and is equal to the sum of the portfolio's market value plus any accrued interest.

Underlying Credit Rating The credit rating of a bond on a stand-alone basis without bond insurance.

Yield For fixed income securities, yield reflects the approximate measure of returns to the investor. There are several yield measures that are relevant to fixed income securities.

Yield to Call YTC The rate of return that an investor would earn if a callable investment is purchased at its current market price and is held until the call date, assuming the bond is called on that date and that interest payments are reinvested at the same rate.

Yield to Maturity YTM The rate of return that an investor would earn if the bond is purchased at its current price and held until maturity, assuming interest payments are reinvested at the same rate. For preferred securities, current yield is used as a proxy for yield to maturity. For mortgage-backed securities, the yield to maturity is calculated by assuming that the current principal prepayment speed will persist.

Yield to Worst YTW The lower of the yield to a stated call date and the yield to maturity of the security. Does not take into consideration the lowest yield possible given other redemption provisions such as Extraordinary Calls, Make Whole Calls, Special Redemption Provisions, mortgage-backed security prepayments, or redemptions on Sinking Funds dates.

Disclosures

Investors should consider carefully information contained in the prospectus, including investment objectives, risks, charges, and expenses. You can request a prospectus by calling Schwab at 800-435-4000. Please read the prospectus carefully before investing.

Purpose of This Report:

This report is for informational purposes only. It is not a substitute for and should be distinguished from your account statements at Schwab and other financial institutions. It does not represent an official account statement of assets held at or outside of Schwab. Neither account owners nor third parties (including but not limited to banks, mortgage companies and other broker-dealers) should rely on the information presented in this report in making credit extension or other financial decisions.

Please retain and periodically review your Schwab and other account statements. These documents may contain notices, disclosures and other important information, and may serve as a reference should questions arise regarding the accuracy of the information in this report.

The report and the information contained herein is not intended to be used as the sole basis for investment decisions and it is not a recommendation by Schwab to buy, hold, or sell any specific security or to engage in any specific strategy unless otherwise expressly stated by a Schwab representative.

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Disclosures

Cash Flow Estimates:

All illustrations of cash flow are designed to help you examine the cash flow aspects of your portfolio. They are estimates for consideration in broad purposes only and should not be used for any other purpose. They are not projections or guarantees of future payments nor are they to be construed as performance data, past or future. Your estimated results may vary with each report and over time as the underlying factors are updated.

Estimated cash flow is derived from information provided by third parties as well as from various calculations performed by Schwab; While Schwab believes it is reliable, Schwab cannot guarantee the accuracy, timeliness or completeness of such information. Payments received or due in the current month are not included in the estimates. Past performance is no guarantee of future results. The estimated cash flow information for fixed income securities is based on scheduled coupon and principal payments. All estimated cash flows are based on the investment being held through the twelve months or until maturity.

Mutual fund and ETF cash flow over the following 12 months and each year thereafter is estimated by the fund's yield over the previous 12 months and is indicated by Dividend Distribution % displayed on the Holding Details. Yields include dividend and interest distributions, but exclude capital gains distributions. These estimates are based on each fund's past distributions and may differ materially in timing and amount from the actual distributions that will be paid over the next 12 months. You should not rely on the actual month where the data is presented on the report because some mutual funds may change payment months and frequencies. Also, funds often hold different securities over time, so the yield over the previous 12 months may change as securities are traded in and out of the fund. Market conditions may also result in varying yields from the previous 12 months. This report assumes all dividends and interest on bond funds and ETFs are paid in cash and not reinvested.

The interest, dividend, and principal payments scheduled for the next 12 months are used for cash flow estimates in fixed-rate, floating-rate, variable rate, zero-coupon, agency, corporate, municipal, preferred, U.S. Treasury securities, and certificates of deposit based on one of the following methods depending on the securities: (1) the interest, dividend and principal scheduled for the next 12 months; or (2) the most recently published yields or interest rates. The cash flows of variable and floating coupon paying bonds are based on their last reported coupon rates, but these rates may change based on future market conditions. Treasury Inflation Protected Securities (TIPS) cash flows are based on the last reported index ratio.

Some cash flow metrics shown in this report, such as scheduled coupon payments by month and maturity schedule, do not include cash flows generated from mutual funds, exchange-traded funds (ETFs) and mortgage-backed securities (MBS).

Estimates do not consider redemption features, if any. Please note that cash flow for preferred securities may not be adjusted for any deferred interest or dividends.

Investment Risks:

Investment value will fluctuate, and shares, when redeemed, may be worth more or less than original cost. Fixed income securities are subject to increased loss of principal during periods of rising interest rates. Fixed-income investments are also subject to various risks including changes in credit quality, market valuations, liquidity, prepayments, early redemption, corporate events, tax ramifications and other factors.

Lower-rated securities are typically subject to greater credit risk, default risk, and liquidity risk.

TIPS are inflation-linked securities issued by the US Government whose principal value is adjusted periodically in accordance with the rise and fall in the inflation rate. The interest amount payable is also impacted by variations in the inflation rates and it is based upon the principal value of the bond. The payment at maturity may be the greater of the original face amount at issuance or that face amount plus an adjustment for inflation.

Investment strategies, including diversification, do not assure a profit and cannot protect against losses in a declining market. Investing in sectors may involve a greater degree of risk than an investment in securities with broader diversification.

Interest income on municipal bonds may be subject to the Alternative Minimum Tax (AMT) and capital appreciation from discounted bonds may be subject to state or local taxes. Capital gains are not exempt from federal income tax. Individual municipal bonds may not be tax advantaged, depending on the bond issuer and your state of residence. Please consult your tax advisor regarding your particular situation.

In addition, MBS are subject to prepayment and extension risk due to the uncertain cash flow patterns of mortgage-backed securities versus other fixed income securities. For more information regarding the risks of MBS please contact your Schwab representative.

Disclosures

Credit Categories and Underlying Credit Ratings:

Schwab uses Standard and Poor's (S&P) and Moody's Investor Services (Moody's) ratings to assign credit ratings to individual bonds. If S&P and Moody's have a different rating on a bond, the lower rating of the two is used to determine average credit ratings in the Portfolio Summary and in the credit charts. If the bond is only rated by one agency, that rating is used. Individual U.S. Treasuries, MBS, and CDs are not rated by either agency. They are not assigned a rating in the Credit Category chart and are not included when determining the average credit rating of a portfolio. Moody's ratings are mapped to the S&P categories as follows: Aaa to AAA, Aa to AA, A to A, Baa to BBB, Ba to BB and B, Caa, Ca, C, and D to B or lower.

Credit ratings are only displayed for individual fixed income securities. Bond mutual funds and ETFs are not included in any credit reporting metric or element.

Treatment of Mutual Fund and ETF Holdings

Information on these securities is provided by Morningstar on a periodic basis. Schwab believes that this information is reliable but does not guarantee its accuracy, timeliness or completeness.

Mutual fund and ETF holdings are excluded from maturity schedule, average duration, average credit rating, and average underlying credit rating, and average yield metrics. For some funds, average coupon and average maturity may be unavailable.

For the "Investment Types" breakdown, mutual fund and ETF holdings are proportionally distributed into the fixed income types identified based on Morningstar data. Schwab uses 100% of your mutual fund and ETF position values when calculating portfolio level averages and percentages for individual charting elements. Fund percentages in these categories are provided by Morningstar and according to Morningstar methodology. Average coupon for mutual funds considers the long only exposure in the fund. Investment Type breakdown and Funding Type percentages are reported by Morningstar after rescaling only the long exposure to 100%. Average maturity and all credit percentages are reported using the net exposure of the fund. Because of this methodology, your actual exposure may differ from that shown.Where any of the above holding data is not provided to Schwab via a third party, the report will reflect that mutual fund or ETF data is missing. This (*) indicates that the noted data point does not reflect part of your portfolio.

Corporate Bond Sectors

Schwab uses a third-party vendor to classify corporate bond issuers into sectors and groups them by five categories: Financial, Industrial, Utilities, Supranational, and Other.

Cash Investment Information

This category refers to sweep and non-sweep money market funds. All income estimates are based on the most recently published yields or interest rates.Cash investments, such as money market fund holdings are not included in the average coupon or average maturity calculations for the portfolio.

Pricing

The price displayed for individual fixed income investments held in Schwab or outside accounts is based on a matrix-pricing model that estimates the price from alternative information in addition to recent trade data. The price displayed for mutual funds and ETFs is the prior day's closing price.

The price shown may differ from actual market transactions and should be used for approximate account valuation purposes only. Contact your Schwab representative for additional price information about a particular holding.

Investments shown as "proposed" are priced using current offering prices on the date and time at which this report was generated and should be considered subject to change and availability.

In the bond market there is no centralized exchange or quotation service for most fixed income securities. Prices in the secondary market generally reflect activity by market participants or dealers linked to various trading systems. Bonds available through Schwab may be available through other dealers at superior or inferior prices compared to those available at Schwab. The securities listed herein are subject to availability. All prices are subject to change without prior notice.

Bond Insurance

Municipal bond insurance is displayed for informational purposes only and should not be construed as a guarantee against loss or default. Schwab recommends evaluating the creditworthiness of any bond insurance company before making a decision to buy or sell a bond. Information on insurance on municipal bonds held in mutual funds and ETFs is not included.

Disclosures

Additional Information about Assets in Portfolio:

Bonds in default are considered to have no periodic cash flows and as a result will show no value for estimated income, coupon payments, maturity payments, duration, yield to maturity, yield to call, yield to worst, tax equivalent yield, or accrued interest. For purposes of calculating portfolio averages, a zero value will be used for coupon and yield, and bonds in default they are excluded from average maturity and duration.

MBS are considered "bonds" when referencing the investment types included in the overall portfolio and individual charting elements.

Proposed Transaction Summary

The Proposed Transaction Summary reflects hypothetical Sell and Buy transactions that Schwab estimates would occur if the current portfolio shown in the report were to be exchanged for the proposed portfolio. The transactions shown are not actual transactions or orders to buy or sell any positions in your account. They do not represent instructions to place or execute such orders, nor do they represent recommendations or solicitations to buy or sell any securities (unless explicitly stated by your Schwab representative).

Prices for "sell" transactions are the matrix price (see Glossary definition for "matrix price") and may or may not reflect actual prices at which you can sell the security. "Buy" transactions generally reflect current prices (see Glossary definition for "price").

General Disclosures

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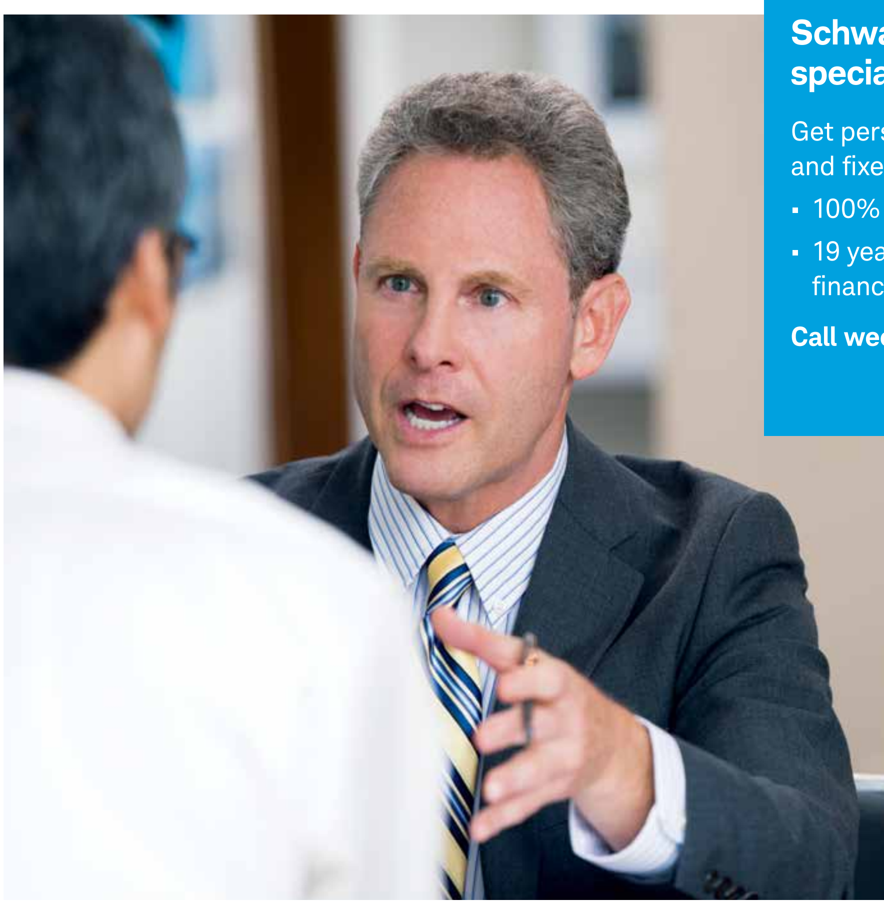
Market commentary online. To help you position your portfolio to accommodate changing market conditions, Schwab publishes timely and actionable fixed income market commentary.

Research. Access online research reports from Ned Davis and Credit Suisse, as well as rating reports from Moody's and DPC Data on many fixed income securities.

Fixed income education online. Review essential basics such as how to generate retirement income, diversify your portfolio, and determine what types of investments may suit your investment goals at www.schwab.com/understandingbonds.

Fixed income workshops. Join us online or at a branch and gain skills that help you become a more informed fixed income investor at www.schwab.com/workshops.

Real Life Retirement Center. Find insights and real-life stories from others who are approaching or living in retirement at www.schwab.com/reallife.



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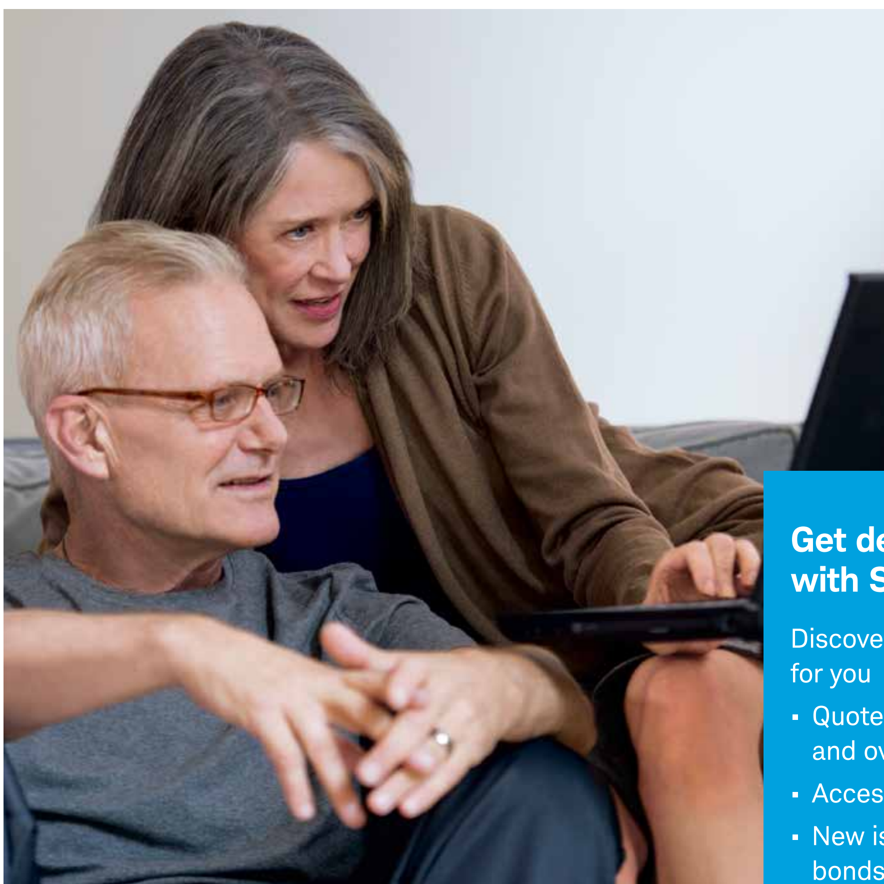

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Price.

It can pay to compare prices.

Straightforward pricing.

Pricing affects bond yields

Hypothetical bond: 4% interest, 10-year maturity		
Dealer	Price	Yield to maturity
A	$100.00	4.00%
B	$100.50	3.94%
C	$101.25	3.85%

Sources: Schwab Center for Financial Research and Bloomberg. Assumes semi-annual coupon payments. For illustrative purposes only.

Because the yield you earn on fixed income products is impacted by what you pay for them, shopping around for the lowest price and transaction costs can help you increase your return on a fixed income product without adding risk.

Straightforward pricing. We assess a $1-per-bond markup ($10 minimum/$250 maximum) on most secondary bonds purchased online. All customer sales are subject to a $25 broker-assisted transaction fee.

Low-cost mutual funds. You can purchase hundreds of mutual funds with no loads or transaction fees.

Savings on ETFs. Choose from over 30 bond ETFs that trade commission-free online in Schwab ETF OneSource™.[3]

Have fixed income elsewhere? Get advantages other firms might not offer.

- Access to new issue corporate and municipal bonds from leading underwriters
- Ability to view and order available new issue municipal and secondary bond offerings online or over the phone
- One-on-one guidance from an experienced Fixed Income Specialist

Ask a Fixed Income Specialist to help you transfer your assets. Call **1-800-626-4600.**

Get the help you need for your fixed income portfolio.

Call: 1-800-626-4600, weekdays, 8:30 a.m.–6:00 p.m. ET

Visit: www.schwab.com/fixedincome

What are your fixed income goals?

Whether you're looking to diversify your portfolio or you're ready to start drawing income from your savings, here are just some of the ways we can help you find investments that meet your goals.

Generate Income

If you're looking for ways to generate income, ask us about:

- Our experts' list of income-generating mutual funds
- Helping you build a bond ladder for income
- Income-focused portfolios that are managed for you

Diversify

If you're adding bonds to your portfolio to help smooth out volatility, ask us about:

- Allocating assets based on your comfort with risk
- Purchasing enough funds or bonds to be diversified
- Diversified, managed portfolios of mutual funds and ETFs

Preserve Capital

If capital preservation is important to you, ask us about:

- The relative safety of different types of bonds
- FDIC-insured CDs
- U.S. Treasuries

Manage Taxes

If minimizing taxable income is important, ask us about:

- After-tax returns on tax-exempt securities
- Choosing tax-exempt municipal bonds
- Managed portfolios of tax-exempt municipal bonds

Note: Interest income from Municipal bonds is generally exempt from federal taxes (except for the Alternative Minimum Tax), and depending on the bond, may also be state tax-exempt if you reside in the state where it is issued. Treasury bonds are also exempt from state taxes but not from federal taxes. Capital appreciation from bond funds and discounted bonds may be subject to state or local taxes. Capital gains are not exempt from federal income tax.

charles SCHWAB

We're ready to help.

Fixed Income Specialist:

1-800-626-4600
Monday–Friday
8:30 a.m.–6:00 p.m. ET
www.schwab.com/fixedincome

[1] As of January 2014.

[2] Availability on Schwab BondSource® as of December 2013.

[3] Conditions apply: Trades in ETFs available through Schwab ETF OneSource™ (including Schwab ETFs™) are available without commissions when placed online in a Schwab account. Service charges apply for trade orders placed through a broker ($25) or by automated phone ($5). An exchange processing fee applies to sell transactions. Certain types of Schwab ETF OneSource transactions are not eligible for the commission waiver, such as short sells and buys to cover (not including Schwab ETFs). Schwab reserves the right to change the ETFs we make available without commissions. All ETFs are subject to management fees and expenses. Please see pricing guide for additional information. Charles Schwab & Co., Inc. receives remuneration from third-party ETF companies participating in Schwab ETF OneSource for record keeping, shareholder services, including program development and maintenance.

For mutual funds and exchange-traded funds, investors should carefully consider information contained in the prospectus, including investment objectives, risks, charges, and expenses. You can request a prospectus by calling Schwab at 1-800-435-4000. Please read the prospectus carefully before investing.

Fixed income securities are subject to increased loss of principal during periods of rising interest rates. Investment value will fluctuate, and bonds, when sold, may be worth more or less than their original cost. Fixed income securities are subject to various other risks, including changes in interest rates and credit quality, market valuations, liquidity, prepayments, early redemption, corporate events, tax ramifications, and other factors.

Income may be subject to the alternative minimum tax (AMT), and capital appreciation from discounted bonds may be subject to state or local taxes. Capital gains are not exempt from federal income tax. Individual municipal bonds may not be tax-advantaged, depending on the bond issuer and your state of residence. Bonds issued in U.S. states and territories are exempt from federal taxes, as well as state taxes for the residents of the state of issue.

In the bond market there is no centralized exchange or quotation service for most fixed income securities. Prices in the secondary market generally reflect activity by market participants or dealers linked to various trading systems. Bonds available through Schwab may be available through other dealers at superior or inferior prices compared to those available at Schwab. All prices are subject to change without prior notice. Schwab reserves the right to act as principal on any bond transaction. In secondary market principal transactions the price will include a markup in the case of purchases and a markdown in the case of sales, and it also may include a profit or loss to Schwab. Schwab will not act as both principal and agent simultaneously in the same transaction. Trades placed over the phone are subject to a broker-assisted fee of $25 per trade.

Diversification does not eliminate the risk of investment losses.

Certificates of deposit available through Schwab CD OneSource® offer a fixed rate of return, are FDIC-insured, and are offered through Charles Schwab & Co., Inc.

J.P. Morgan is the marketing name for JPMorgan Chase & Co. and its subsidiaries and affiliates worldwide. J.P. Morgan Securities LLC is a member of NYSE and SIPC.

Exchange-Traded Funds:

Investment returns will fluctuate and are subject to market volatility such that an investor's shares, when redeemed or sold, may be worth more or less than their original cost. Unlike mutual funds, shares of ETFs are not individually redeemable directly with the ETF. Shares are bought and sold at market price, which may be higher or lower than the net asset value (NAV).

Schwab ETFs are distributed by SEI Investments Distribution Co. (SIDCO). SIDCO is not affiliated with The Charles Schwab Corporation or any of its affiliates.

Mutual Funds:

Investment returns will fluctuate and are subject to market volatility such that an investor's shares, when redeemed or sold, may be worth more or less than their original cost.

Charles Schwab & Co., Inc., member SIPC, receives remuneration from fund companies participating in the Mutual Fund OneSource® service for recordkeeping and shareholder services and other administrative services. Schwab also may receive remuneration from transaction fee fund companies for certain administrative services.

Trades in no-load mutual funds available through the Mutual Fund OneSource service (including Schwab Funds®), as well as certain other funds, are available without transaction fees when placed through Schwab.com or our automated phone channels. For each of these trade orders placed through a broker, a $25 service charge applies. Schwab reserves the right to change the funds we make available without transaction fees and to reinstate fees on any funds. Funds are also subject to management fees and expenses.

Schwab's short-term redemption fee of $49.95 will be charged on redemption of funds purchased through Schwab's Mutual Fund OneSource service (and certain other funds with no transaction fee) and held for 90 days or less. Schwab reserves the right to exempt certain funds from this fee, including Schwab Funds, which may charge a separate redemption fee, and funds that accommodate short-term trading. Funds are also subject to management fees and expenses.

Brokerage Products: Not FDIC-Insured ▪ No Bank Guarantee ▪ May Lose Value

City of De Pere, Wisconsin

Request For Common Council Action

MEETING DATE:	**April 4, 2018**
DEPARTMENT:	**Police**
FROM:	**Derek Beiderwieden**
SUBJECT:	**Presentation to the Council regarding School Safety**

I will be making a presentation to the City Council regarding school safety, our working relationship with the districts, initiatives, and future planning. The presentation will include general information but will exclude specific techniques or processes for obvious safety reasons.

Please let me know if there is anything specific you would like to see included in the information I present and I will attempt to include it. My number is 339-4075.

City of De Pere, Wisconsin

Request For Common Council Action

MEETING DATE: **April 4, 2018**

DEPARTMENT: **Police**

FROM: **Derek Beiderwieden**

SUBJECT: **Designated Offender Report to Council**

Per your request, a report is attached discussing the designated offenders in the City of De Pere.

ATTACHMENTS:

- Sex Offender Report March 2018 (DOCX)

CITY OF DE PERE REPORT
POLICE DEPARTMENT

To: Common Council

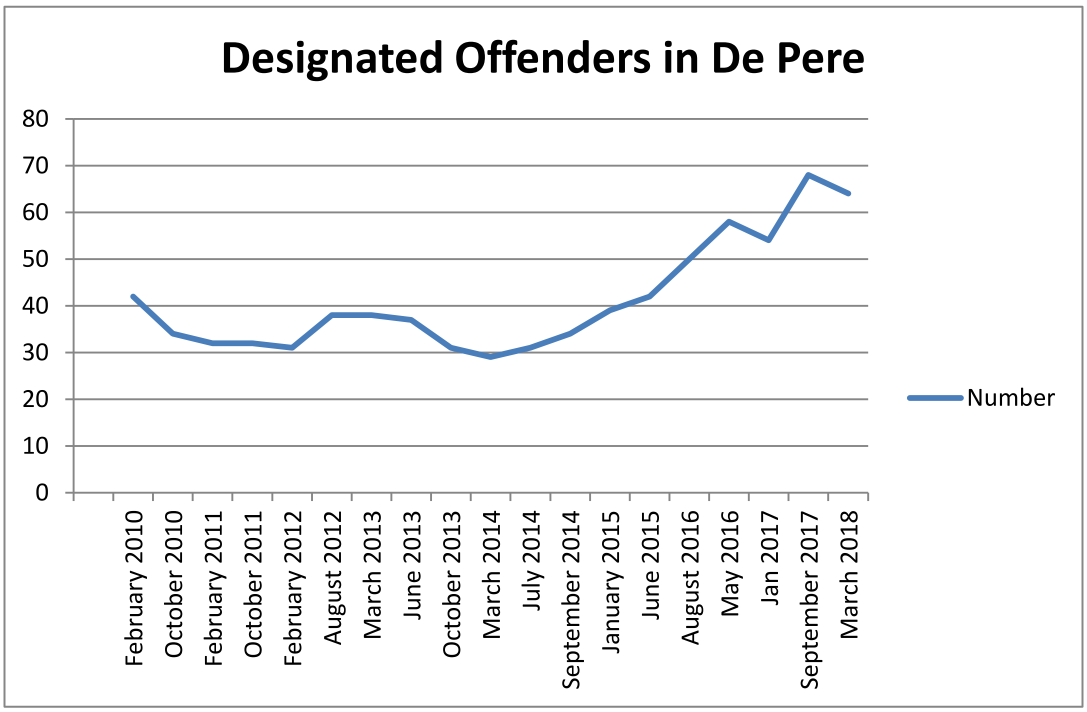
From: Derek A. Beiderwieden, Chief of Police

Date: March 28, 2018

Subject: Designated Offenders Report

The following is information for the Council regarding the current state of Designated (Sex) Offenders in De Pere.

The following chart shows the number of offenders and the trends over an eight year period of time. The current number of offenders living in De Pere is 64.



De Pere has seen the number of designated offenders living in the City fluctuate greatly over the years as the chart indicates. Fluctuation occurs constantly due to movement of supervised and unsupervised persons (not on parole or probation) and the numbers represented are only from the data we receive at moment the information is requested. Since February of 2010, De Pere has experienced a steady rise in the number of offenders in the City. A portion of the rise can attributed to natural increases in paroled offenders returning to the community. Keep in mind

Serving with P.R.I.D.E.

that as offenders move here as registrants in the system to move back to their hometown, find work, find housing, etc., the numbers of offenders will have a tendency to trend up over time. Said another way, the number of offenders continuously compounds each year as offenders are release from custody and must register for life. Statistically in 2010, there were about 1.75 offenders per 1,000 residents. In 2018, there are about 2.57 offenders per 1,000 residents. This shows a moderate difference in growth of offenders versus the growth in general population.

Most of the De Pere offenders tend to live in areas where the housing is affordable such as apartments or smaller homes and closer to transportation, though our offenders usually have a vehicle at their disposal. All of our offenders are compliant with registration requirements of the Department of Corrections or the Sex Offender Registration Program (SORP). However, occasionally throughout the year we find offenders that are registered here but live in another jurisdiction. This is most likely caused by housing restrictive ordinances from other jurisdictions.

On a more positive note, the police department is not aware of a re-offense by a convicted sex offender of a sex crime while living in De Pere during the time we have been tracking the information.

If you have any questions about this information, please contact me at 339-4075 at your convenience.

City of De Pere, Wisconsin

Request For Common Council Action

MEETING DATE: **April 4, 2018**

DEPARTMENT: **City Clerk-Treasurer**

FROM: **Shana Ledvina**

SUBJECT: **Operator License Applications.**

ATTACHMENTS:

- 04-04-18 (PDF)

CITY OF DE PERE
License Committee - April 4, 2018

Previously Tabled Operator License Applications	
1	COUTLEY, JAMIE L.
2	GOODINE, PAUL L.
3	LANDRY, CHRISTY M.
4	YANDA, HEATHER L.

Temporary Operator License Applications	
1	MAASS, JANET L.
2	MEYER, JAMES M.
3	VAN DE HEI, THOMAS J.

New Operator License Applications for the 2016-2018 Licensing Period	
1	CHARLES, CECILY A.
2	CLARK, CHRISTINE A.
3	IVES, TIMOTHY D.
4	KARABUSH, WENDY A.
5	RATELLE, CHERYL A.
6	SIMKOWSKI, LOGAN J.
7	STEFFEN, ANDY C.
8	VAN DE VEN, AUTUMN M.
9	VOLKMAN, LAURA M.

City of De Pere, Wisconsin

Request For Common Council Action

MEETING DATE: **April 4, 2018**

DEPARTMENT: **City Clerk-Treasurer**

FROM: **Shana Ledvina**

SUBJECT: **Voucher Approval.**

ATTACHMENTS:

- 201803281544 (PDF)

3/28/2018 3:47 PM　　A / P CHECK REGISTER　　PAGE: 1

PACKET: 05832 APR 2018 COUNCIL - 4-4-18

VENDOR SET: 01　　**** CHECK LISTING ****

BANK : AP ASSOCIATED

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
6802	ADVANCED DISPOSAL							
	I-B80000617353	ADVANCED DISPOSAL	R	3/31/2018		285.00CR	084917	285.00
0302	AIRGAS USA LLC							
	I-9073565654	AIRGAS USA LLC	R	3/31/2018		318.66CR	084918	
	I-9951335556	AIRGAS USA LLC	R	3/31/2018		399.24CR	084918	
	I-9951335557	AIRGAS USA LLC	R	3/31/2018		133.50CR	084918	851.40
0560	AMERICAN PUBLIC WORKS ASSOCIATION							
	I-201803228073	AMERICAN PUBLIC WORKS ASSOCIAT	R	3/31/2018		720.00CR	084919	720.00
2878	ARING EQUIPMENT CO INC							
	I-C38053	ARING EQUIPMENT CO INC	R	3/31/2018		8,253.54CR	084920	
	I-C38100	ARING EQUIPMENT CO INC	R	3/31/2018		453.15CR	084920	8,706.69
3799	BRIAN ARKENS							
	I-201803238081	BRIAN ARKENS	R	3/31/2018		41.00CR	084921	41.00
7712	AURORA BAYCARE MEDICAL CTR							
	I-IN 6441	AURORA BAYCARE MEDICAL CTR	R	3/31/2018		374.52CR	084922	374.52
1698	B A T I							
	I-4889	B A T I	R	3/31/2018		311.50CR	084923	311.50
0020	BADGERLAND PRINTING INC							
	I-31100	BADGERLAND PRINTING INC	R	3/31/2018		68.00CR	084924	
	I-31105	BADGERLAND PRINTING INC	R	3/31/2018		149.00CR	084924	
	I-31110	BADGERLAND PRINTING INC	R	3/31/2018		102.00CR	084924	
	I-31134	BADGERLAND PRINTING INC	R	3/31/2018		55.00CR	084924	
	I-31211	BADGERLAND PRINTING INC	R	3/31/2018		273.54CR	084924	647.54
0027	BAY TOWEL INC							
	I-2575038	BAY TOWEL INC	R	3/31/2018		153.16CR	084925	
	I-2576846	BAY TOWEL INC	R	3/31/2018		90.88CR	084925	
	I-2581141	BAY TOWEL INC	R	3/31/2018		90.88CR	084925	
	I-2583687	BAY TOWEL INC	R	3/31/2018		77.52CR	084925	412.44
0558	BELSON CO							
	I-283858	BELSON CO	R	3/31/2018		118.75CR	084926	118.75
4286	JEDD BRADLEY							
	I-201803238082	JEDD BRADLEY	R	3/31/2018		41.00CR	084927	41.00

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PACKET: 05832 APR 2018 COUNCIL - 4-4-18

VENDOR SET: 01 **** CHECK LISTING ****

BANK : AP ASSOCIATED

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
0649	BRAUER SUPPLY & EQUIPMENT							
	I-2018067	BRAUER SUPPLY & EQUIPMENT	R	3/31/2018		3,145.00CR	084928	3,145.00
6751	BRIDGEPORT MFG. INC.							
	I-9331-00	BRIDGEPORT MFG. INC.	R	3/31/2018		128.67CR	084929	128.67
0038	BROADWAY AUTOMOTIVE INC							
	I-409160P	BROADWAY AUTOMOTIVE INC	R	3/31/2018		5.57CR	084930	
	I-409643P	BROADWAY AUTOMOTIVE INC	R	3/31/2018		35.04CR	084930	
	I-409815P	BROADWAY AUTOMOTIVE INC	R	3/31/2018		275.32CR	084930	
	I-410956P	BROADWAY AUTOMOTIVE INC	R	3/31/2018		113.80CR	084930	
	I-557184	BROADWAY AUTOMOTIVE INC	R	3/31/2018		594.88CR	084930	
	I-890553P	BROADWAY AUTOMOTIVE INC	R	3/31/2018		50.14CR	084930	
	I-890602P	BROADWAY AUTOMOTIVE INC	R	3/31/2018		43.23CR	084930	
	I-891282P	BROADWAY AUTOMOTIVE INC	R	3/31/2018		44.60CR	084930	
	I-891688	BROADWAY AUTOMOTIVE INC	R	3/31/2018		567.23CR	084930	1,729.81
0046	BROWN COUNTY PORT SOLID WASTE DEPT							
	I-36614	BROWN COUNTY PORT SOLID WASTE	R	3/31/2018		17,541.25CR	084931	17,541.25
2984	BROWN COUNTY TREASURER							
	I-2018-2	BROWN COUNTY TREASURER	R	3/31/2018		1,969.63CR	084932	
	I-2018-3	BROWN COUNTY TREASURER	R	3/31/2018		584.00CR	084932	
	I-2018-34	BROWN COUNTY TREASURER	R	3/31/2018		30.00CR	084932	
	I-2018-9	BROWN COUNTY TREASURER	R	3/31/2018		30.00CR	084932	2,613.63
0536	CDW GOVERNMENT INC							
	I-LZX9882	CDW GOVERNMENT INC	R	3/31/2018		1,854.75CR	084933	
	I-MBG9897	CDW GOVERNMENT INC	R	3/31/2018		7,435.20CR	084933	
	I-MBK3044	CDW GOVERNMENT INC	R	3/31/2018		50.98CR	084933	
	I-MBQ0980	CDW GOVERNMENT INC	R	3/31/2018		57.00CR	084933	9,397.93
2708	CLEANING SOLUTION SERVICES INC							
	I-16039	CLEANING SOLUTION SERVICES INC	R	3/31/2018		288.42CR	084934	288.42
5641	CLIA LABORATORY PROGRAM							
	I-201803228074	CLIA LABORATORY PROGRAM	R	3/31/2018		150.00CR	084935	150.00
7337	COMPASS MINERALS AMERICA							
	I-236422	COMPASS MINERALS AMERICA	R	3/31/2018		6,372.54CR	084936	6,372.54
7639	CORE & MAIN LP							
	I-I367901	CORE & MAIN LP	R	3/31/2018		2,580.00CR	084937	2,580.00

Attachment: 201803281544 (6849 : Voucher Approval.)

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PACKET: 05832 APR 2018 COUNCIL - 4-4-18

VENDOR SET: 01 **** CHECK LISTING ****

BANK : AP ASSOCIATED

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
7722	PEGGY CORSI							
	I-201803288099	PEGGY CORSI	R	3/31/2018		150.00CR	084938	150.00
2926	CROSBY HEAVY DUTY WRECKER SERV INC							
	I-14959	CROSBY HEAVY DUTY WRECKER SERV	R	3/31/2018		450.00CR	084939	450.00
0061	CUMMINS NPOWER, LLC							
	I-F4-2702	CUMMINS NPOWER, LLC	R	3/31/2018		885.39CR	084940	885.39
7723	DANA DAGGS							
	I-201803288100	DANA DAGGS	R	3/31/2018		135.00CR	084941	135.00
6526	DE PERE BASEBALL							
	I-201803288101	DE PERE BASEBALL	R	3/31/2018		32.50CR	084942	32.50
2077	DE PERE EXHAUST							
	I-49233	DE PERE EXHAUST	R	3/31/2018		366.79CR	084943	366.79
0069	DE PERE GREENHOUSE INC							
	I-29480	DE PERE GREENHOUSE INC	R	3/31/2018		387.75CR	084944	387.75
0276	DE PERE HARDWARE							
	I-205317	DE PERE HARDWARE	R	3/31/2018		11.92CR	084945	11.92
0075	DIGGERS HOTLINE INC							
	I-180 2 36401	DIGGERS HOTLINE INC	R	3/31/2018		118.17CR	084946	118.17
7686	DOG WASTE DEPOT							
	I-200361	DOG WASTE DEPOT	R	3/31/2018		199.99CR	084947	199.99
0079	DORSCH CORP							
	I-41195	DORSCH CORP	R	3/31/2018		517.92CR	084948	517.92
7422	EXCEL UNDERGROUND LLC							
	I-5854	EXCEL UNDERGROUND LLC	R	3/31/2018		1,099.70CR	084949	1,099.70
0096	FIRE APPARATUS & EQUIPMENT INC							
	I-18015	FIRE APPARATUS & EQUIPMENT INC	R	3/31/2018		1,483.66CR	084950	
	I-18016	FIRE APPARATUS & EQUIPMENT INC	R	3/31/2018		361.11CR	084950	1,844.77
6472	GIESE, BENJAMIN S							
	I-201803228075	GIESE, BENJAMIN S	R	3/31/2018		26.38CR	084951	26.38

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VENDOR SET: 01 **** CHECK LISTING ****

BANK : AP ASSOCIATED

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
7553	GLENN'S 24 HR TOWING INC							
	I-75869	GLENN'S 24 HR TOWING INC	R	3/31/2018		325.00CR	084952	325.00
6923	GORDON FLESCH COMPANY INC.							
	I-IN12199549	GORDON FLESCH COMPANY INC.	R	3/31/2018		129.00CR	084953	129.00
2947	MATTHEW GUTH							
	I-201803228076	MATTHEW GUTH	R	3/31/2018		90.72CR	084954	90.72
4902	HALRON LUBRICANTS INC							
	I-985219-00	HALRON LUBRICANTS INC	R	3/31/2018		502.79CR	084955	502.79
7724	DINA HARRISON							
	I-201803288102	DINA HARRISON	R	3/31/2018		150.00CR	084956	150.00
7716	HERO247							
	I-57260	HERO247	R	3/31/2018		1,600.00CR	084957	1,600.00
5484	HYDROCORP INC							
	I-45993-IN	HYDROCORP INC	R	3/31/2018		2,876.00CR	084958	
	I-46120-IN	HYDROCORP INC	R	3/31/2018		2,309.00CR	084958	5,185.00
6342	IDEA DINER							
	I-201803238083	IDEA DINER	R	3/31/2018		255.00CR	084959	255.00
1399	INDOFF INC							
	I-3079129	INDOFF INC	R	3/31/2018		58.63CR	084960	
	I-3080396	INDOFF INC	R	3/31/2018		20.50CR	084960	
	I-3082490	INDOFF INC	R	3/31/2018		44.87CR	084960	124.00
7713	INDUSTRIAL BEARING SERVICE LLC							
	I-IN-36988	INDUSTRIAL BEARING SERVICE LLC	R	3/31/2018		98.05CR	084961	
	I-IN-37007	INDUSTRIAL BEARING SERVICE LLC	R	3/31/2018		36.01CR	084961	134.06
6529	JANKE GENERL CONTRACTORS INC							
	I-17-20 (1) FINAL	JANKE GENERL CONTRACTORS INC	R	3/31/2018		31,513.00CR	084962	31,513.00
0141	JEFFERSON FIRE & SAFETY INC							
	I-246261	JEFFERSON FIRE & SAFETY INC	R	3/31/2018		1,053.87CR	084963	
	I-246298	JEFFERSON FIRE & SAFETY INC	R	3/31/2018		39.48CR	084963	1,093.35
1276	JX ENTERPRISES INC							
	I-1428559P	JX ENTERPRISES INC	R	3/31/2018		91.90CR	084964	
	I-1429308P	JX ENTERPRISES INC	R	3/31/2018		122.21CR	084964	
	I-1429631P	JX ENTERPRISES INC	R	3/31/2018		28.54CR	084964	
	I-1429671P	JX ENTERPRISES INC	R	3/31/2018		12.36CR	084964	
	I-1430685P	JX ENTERPRISES INC	R	3/31/2018		7.26CR	084964	
	I-1430686P	JX ENTERPRISES INC	R	3/31/2018		27.80CR	084964	
	I-1430867P	JX ENTERPRISES INC	R	3/31/2018		243.96CR	084964	534.03

PACKET: 05832 APR 2018 COUNCIL - 4-4-18

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BANK : AP ASSOCIATED

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
0301	KAMAN INDUSTRIAL TECHNOLOGIES							
	I-E429770	KAMAN INDUSTRIAL TECHNOLOGIES	R	3/31/2018		54.51CR	084965	54.51
7694	JENNA LAROCHE							
	I-201803228077	JENNA LAROCHE	R	3/31/2018		3.75CR	084966	3.75
7082	LEE RECREATION LLC							
	I-11506-18	LEE RECREATION LLC	R	3/31/2018		350.00CR	084967	350.00
7595	LOGOS & PROMOS							
	I-4960	LOGOS & PROMOS	R	3/31/2018		40.00CR	084968	40.00
7254	MC KESSON MEDICAL SURGICAL							
	I-20566096	MC KESSON MEDICAL SURGICAL	R	3/31/2018		76.72CR	084969	
	I-20573468	MC KESSON MEDICAL SURGICAL	R	3/31/2018		33.69CR	084969	
	I-20585619	MC KESSON MEDICAL SURGICAL	R	3/31/2018		150.05CR	084969	260.46
0173	MENARDS INC							
	I-24290	MENARDS INC	R	3/31/2018		47.21CR	084970	
	I-24373	MENARDS INC	R	3/31/2018		8.58CR	084970	
	I-24486	MENARDS INC	R	3/31/2018		281.93CR	084970	
	I-24499	MENARDS INC	R	3/31/2018		9.98CR	084970	
	I-24598	MENARDS INC	R	3/31/2018		14.74CR	084970	
	I-24765	MENARDS INC	R	3/31/2018		147.35CR	084970	
	I-24982	MENARDS INC	R	3/31/2018		182.32CR	084970	692.11
1630	BRIAN MITCHELL							
	I-2070	BRIAN MITCHELL	R	3/31/2018		620.80CR	084971	620.80
7129	NELSON TACTICAL							
	I-3134-3136	NELSON TACTICAL	R	3/31/2018		4,843.86CR	084972	
	I-789	NELSON TACTICAL	R	3/31/2018		67.49CR	084972	
	I-800	NELSON TACTICAL	R	3/31/2018		67.49CR	084972	4,978.84
6555	NES ECOLOGICAL SERVICES							
	I-73465	NES ECOLOGICAL SERVICES	R	3/31/2018		1,050.00CR	084973	1,050.00
0531	NORTHEAST AUTO PARTS INC							
	C-329297	NORTHEAST AUTO PARTS INC	R	3/31/2018		32.67	084974	
	C-329349	NORTHEAST AUTO PARTS INC	R	3/31/2018		65.36	084974	
	I-328923	NORTHEAST AUTO PARTS INC	R	3/31/2018		118.20CR	084974	
	I-328997	NORTHEAST AUTO PARTS INC	R	3/31/2018		15.90CR	084974	
	I-329029	NORTHEAST AUTO PARTS INC	R	3/31/2018		175.25CR	084974	
	I-329088	NORTHEAST AUTO PARTS INC	R	3/31/2018		15.60CR	084974	
	I-329099	NORTHEAST AUTO PARTS INC	R	3/31/2018		2.99CR	084974	
	I-329104	NORTHEAST AUTO PARTS INC	R	3/31/2018		164.37CR	084974	
	I-329106	NORTHEAST AUTO PARTS INC	R	3/31/2018		11.77CR	084974	
	I-329118	NORTHEAST AUTO PARTS INC	R	3/31/2018		201.33CR	084974	
	I-329137	NORTHEAST AUTO PARTS INC	R	3/31/2018		133.99CR	084974	
	I-329151	NORTHEAST AUTO PARTS INC	R	3/31/2018		38.37CR	084974	
	I-329169	NORTHEAST AUTO PARTS INC	R	3/31/2018		124.22CR	084974	
	I-329218	NORTHEAST AUTO PARTS INC	R	3/31/2018		53.99CR	084974	

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VENDOR SET: 01   **** CHECK LISTING ****

BANK : AP ASSOCIATED

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
	I-329271	NORTHEAST AUTO PARTS INC	R	3/31/2018		133.99CR	084974	
	I-329274	NORTHEAST AUTO PARTS INC	R	3/31/2018		60.96CR	084974	
	I-329275	NORTHEAST AUTO PARTS INC	R	3/31/2018		55.98CR	084974	
	I-329282	NORTHEAST AUTO PARTS INC	R	3/31/2018		12.18CR	084974	
	I-329286	NORTHEAST AUTO PARTS INC	R	3/31/2018		45.88CR	084974	
	I-329292	NORTHEAST AUTO PARTS INC	R	3/31/2018		599.27CR	084974	
	I-329331	NORTHEAST AUTO PARTS INC	R	3/31/2018		33.34CR	084974	
	I-329346	NORTHEAST AUTO PARTS INC	R	3/31/2018		17.49CR	084974	
	I-329360	NORTHEAST AUTO PARTS INC	R	3/31/2018		45.78CR	084974	
	I-329374	NORTHEAST AUTO PARTS INC	R	3/31/2018		17.49CR	084974	
	I-329398	NORTHEAST AUTO PARTS INC	R	3/31/2018		203.97CR	084974	
	I-329418	NORTHEAST AUTO PARTS INC	R	3/31/2018		27.72CR	084974	2,212.00
VOID	VOID CHECK		V	3/31/2018			084975	**VOID**
VOID	VOID CHECK		V	3/31/2018			084976	**VOID**
5433	NORTHEAST WI TECH COLLEGE							
	I-CS32035	NORTHEAST WI TECH COLLEGE	R	3/31/2018		275.00CR	084977	
	I-M5769	NORTHEAST WI TECH COLLEGE	R	3/31/2018		150.00CR	084977	425.00
3250	NORTHERN LAKE SERVICE							
	I-329611	NORTHERN LAKE SERVICE	R	3/31/2018		1,593.00CR	084978	
	I-329896	NORTHERN LAKE SERVICE	R	3/31/2018		88.00CR	084978	1,681.00
0197	PACKER CITY INTERNATIONAL INC							
	C-X1010839899:01	PACKER CITY INTERNATIONAL INC	R	3/31/2018		95.43	084979	
	I-X101083544:01	PACKER CITY INTERNATIONAL INC	R	3/31/2018		22.88CR	084979	
	I-X101083899:01	PACKER CITY INTERNATIONAL INC	R	3/31/2018		161.10CR	084979	
	I-X101083909:02	PACKER CITY INTERNATIONAL INC	R	3/31/2018		58.41CR	084979	
	I-X101084302:01	PACKER CITY INTERNATIONAL INC	R	3/31/2018		5.44CR	084979	152.40
1331	PACKER FASTENER & SUPPLY INC							
	I-375570	PACKER FASTENER & SUPPLY INC	R	3/31/2018		4.05CR	084980	
	I-376179	PACKER FASTENER & SUPPLY INC	R	3/31/2018		140.23CR	084980	144.28
4476	PAUL CONWAY SHIELDS CORP							
	I-419639-IN	PAUL CONWAY SHIELDS CORP	R	3/31/2018		866.34CR	084981	866.34
0208	POMP'S TIRE SERVICE INC							
	I-90046650	POMP'S TIRE SERVICE INC	R	3/31/2018		38.50CR	084982	
	I-90046678	POMP'S TIRE SERVICE INC	R	3/31/2018		218.45CR	084982	
	I-90046683	POMP'S TIRE SERVICE INC	R	3/31/2018		104.95CR	084982	
	I-90046693	POMP'S TIRE SERVICE INC	R	3/31/2018		252.96CR	084982	
	I-90046720	POMP'S TIRE SERVICE INC	R	3/31/2018		83.45CR	084982	
	I-90046796	POMP'S TIRE SERVICE INC	R	3/31/2018		83.45CR	084982	
	I-90046841	POMP'S TIRE SERVICE INC	R	3/31/2018		83.45CR	084982	865.21

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VENDOR SET: 01 **** CHECK LISTING ****

BANK : AP ASSOCIATED

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
0218	PROMOTIONAL DESIGNS INC							
	I-20253-1	PROMOTIONAL DESIGNS INC	R	3/31/2018		52.00CR	084983	52.00
0227	REINDERS INC							
	I-1724518-00	REINDERS INC	R	3/31/2018		345.77CR	084984	
	I-1724743-00	REINDERS INC	R	3/31/2018		105.50CR	084984	
	I-1724916-00	REINDERS INC	R	3/31/2018		308.78CR	084984	
	I-1725418-01	REINDERS INC	R	3/31/2018		42.01CR	084984	
	I-1725519-00	REINDERS INC	R	3/31/2018		77.80CR	084984	879.86
5393	RICOH USA INC.							
	I-9025980995	RICOH USA INC.	R	3/31/2018		1,230.74CR	084985	1,230.74
6380	ROCK OIL REFINING INC							
	I-266148	ROCK OIL REFINING INC	R	3/31/2018		31.50CR	084986	31.50
0235	SAINT VINCENT HOSPITAL							
	I-47493	SAINT VINCENT HOSPITAL	R	3/31/2018		163.02CR	084987	163.02
4875	SANOFI PASTEUR							
	I-909859617	SANOFI PASTEUR	R	3/31/2018		284.25CR	084988	284.25
5221	SHELDAHL, KEVIN R							
	I-R03122018	SHELDAHL, KEVIN R	R	3/31/2018		300.00CR	084989	300.00
3234	SHERWIN WILLIAMS							
	I-7114-4	SHERWIN WILLIAMS	R	3/31/2018		170.85CR	084990	170.85
5854	SNEWPS							
	I-201803228078	SNEWPS	R	3/31/2018		20.00CR	084991	20.00
7645	SPARC INC							
	I-65513723	SPARC INC	R	3/31/2018		13,500.00CR	084992	13,500.00
0999	STAPLES ADVANTAGE							
	I-3369767325	STAPLES ADVANTAGE	R	3/31/2018		71.68CR	084993	
	I-3370840683	STAPLES ADVANTAGE	R	3/31/2018		7.69CR	084993	79.37
7714	STORMWIND LLC							
	I-20065	STORMWIND LLC	R	3/31/2018		3,490.00CR	084994	3,490.00
7715	T ALTERATION							
	I-201803228079	T ALTERATION	R	3/31/2018		50.64CR	084995	50.64

Attachment: 201803281544 (6849 : Voucher Approval.)

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VENDOR SET: 01 **** CHECK LISTING ****

BANK : AP ASSOCIATED

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
5701	TOTER							
	I-65513723	TOTER	R	3/31/2018		4,096.33CR	084996	4,096.33
0268	TRUCK EQUIPMENT INC							
	I-782639-00	TRUCK EQUIPMENT INC	R	3/31/2018		149.76CR	084997	
	I-786668-00	TRUCK EQUIPMENT INC	R	3/31/2018		122.88CR	084997	272.64
0417	TWEET GAROT MECHANICAL INC							
	I-58115	TWEET GAROT MECHANICAL INC	R	3/31/2018		7,195.50CR	084998	7,195.50
0272	UNIFORM SHOPPE INC							
	I-275105	UNIFORM SHOPPE INC	R	3/31/2018		92.95CR	084999	
	I-275145	UNIFORM SHOPPE INC	R	3/31/2018		5.95CR	084999	
	I-275434	UNIFORM SHOPPE INC	R	3/31/2018		5.95CR	084999	104.85
1229	UTILITY SALES AND SERVICE INC							
	I-64793-IN	UTILITY SALES AND SERVICE INC	R	3/31/2018		6,836.65CR	085000	6,836.65
1643	UW EXTENSION CASHIER SERVICES							
	I-456445	UW EXTENSION CASHIER SERVICES	R	3/31/2018		80.00CR	085001	
	I-456448	UW EXTENSION CASHIER SERVICES	R	3/31/2018		80.00CR	085001	
	I-456450	UW EXTENSION CASHIER SERVICES	R	3/31/2018		80.00CR	085001	240.00
7246	MICHAEL VANDENBUSH							
	I-201803238080	MICHAEL VANDENBUSH	R	3/31/2018		139.96CR	085002	139.96
5772	MELISSA VANDE WETTERING							
	I-201803238085	MELISSA VANDE WETTERING	R	3/31/2018		84.03CR	085003	84.03
4770	VERIZON WIRELESS							
	I-9803343233	VERIZON WIRELESS	R	3/31/2018		168.84CR	085004	168.84
3707	VIKING ELECTRIC SUPPLY							
	I-S001317586.001	VIKING ELECTRIC SUPPLY	R	3/31/2018		37.44CR	085005	
	I-S001335806.002	VIKING ELECTRIC SUPPLY	R	3/31/2018		214.72CR	085005	252.16
4781	WACPD							
	I-201803238086	WACPD	R	3/31/2018		100.00CR	085006	100.00
2423	WAHPC							
	I-201803288103	WAHPC	R	3/31/2018		45.00CR	085007	45.00

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VENDOR SET: 01 **** CHECK LISTING ****

BANK : AP ASSOCIATED

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
6418	WI DEPT OF NATURAL RESOURCES							
	I-370-0000007566	WI DEPT OF NATURAL RESOURCES	R	3/31/2018		523.48CR	085008	523.48
6469	WI DOCUMENT IMAGING							
	I-26892	WI DOCUMENT IMAGING	R	3/31/2018		153.56CR	085009	153.56
0548	WI RURAL WATER ASSOC							
	I-S2787	WI RURAL WATER ASSOC	R	3/31/2018		585.00CR	085010	585.00
7725	TERRI ZAHORIK							
	I-201803288104	TERRI ZAHORIK	R	3/31/2018		135.00CR	085011	135.00

* * T O T A L S * *	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	93	0.00	159,901.25	159,901.25
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
VOID CHECKS:	2	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
REGISTER TOTALS:	95	0.00	159,901.25	159,901.25

TOTAL ERRORS: 0 TOTAL WARNINGS: 0

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VENDOR SET: 01 **** CHECK LISTING ****

BANK : AP ASSOCIATED

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT

** POSTING PERIOD RECAP **

FUND	PERIOD	AMOUNT
100	3/2018	91,627.33CR
201	3/2018	5,932.50CR
208	3/2018	32.41CR
405	3/2018	31,513.00CR
460	3/2018	1,050.00CR
601	3/2018	16,832.28CR
650	3/2018	12,913.73CR
ALL		159,901.25CR