



Common Council

Regular Meeting

Final Minutes

335 South Broadway
De Pere, WI 54115
<https://www.deperewi.gov/>

Wednesday, April 5, 2023

7:30 PM

Council Chambers and Virtual

1. Call to Order. The meeting was called to order at 7:30 PM by Mayor James Boyd.

Attendee Name	Title	Status	Arrived
Dan Carpenter	Aldersperson	Present	
Pamela Gantz	Aldersperson	Present	
Jonathon Hansen	Aldersperson	Present	
Amy Chandik Kundinger	Aldersperson	Present	
Shana Defnet Ledvina	Aldersperson	Present	
Devin Perock	Aldersperson	Present	
John Quigley	Aldersperson	Present	
Dean Raasch	Aldersperson	Present	
James Boyd	Mayor	Present	

2. Pledge of Allegiance to the Flag.

3. Approval of the minutes of the March 21, 2023 Common Council meeting.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Dan Carpenter, Aldersperson
SECONDER:	Dean Raasch, Aldersperson
AYES:	Carpenter, Gantz, Hansen, Kundinger, Ledvina, Perock, Quigley, Raasch

4. Public Hearing on a proposed application for Community Development Block Grant (CDBG) Public Facilities (PF) program funds.

A. Notice of Public Hearing.

The public hearing notice was published in the Green Bay Press Times on March 17, 2023.

B. Resolution #23-32 Authorizing Submission of a Community Development Block Grant (CDBG) (Public Facility Improvement Application Relating to the City of De Pere Participation in the Community Development Block Grant - Public Facilities Program [CDBG-PF]).

Ben Andrews from MSA Professional Services provided an overview of the program. The City has applied for the grant in order to make water facility improvements on sections of S. Superior and Bomier. He noted that there are no anticipated residential or business displacements.

Mayor Boyd declared the public hearing open. Property owner Susan Danen indicated that there is a huge tree at 816-818 S. Superior St which is causing problems. She asked that the City look at the trees in the project area because they are a safety issue. No one else wished to speak, so Mayor Boyd declared the hearing closed.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dean Raasch, Alderperson
SECONDER:	Pamela Gantz, Alderperson
AYES:	Carpenter, Gantz, Hansen, Kundinger, Ledvina, Perock, Quigley, Raasch

5. Public comment upon matters not on the agenda. Comments made during the public comment period shall pertain only to matters under the jurisdiction of the Common Council. §6-3(f) DPMC.
- None.

6. Green Schools Day Proclamation.

7. Proclamation for Sexual Assault Awareness Month.

8. Recommendation from the Board of Park Commissioners to accept a \$1,750 donation from Immel Construction for July Beer Garden.

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Dean Raasch, Alderperson
SECONDER:	Pamela Gantz, Alderperson
AYES:	Carpenter, Gantz, Hansen, Kundinger, Ledvina, Perock, Quigley, Raasch

9. Recommendation from the Board of Park Commissioners to accept a \$1,750 donation from Durr Systems for August Beer Garden.

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Shana Defnet Ledvina, Alderperson
SECONDER:	Dean Raasch, Alderperson
AYES:	Carpenter, Gantz, Hansen, Kundinger, Ledvina, Perock, Quigley, Raasch

10. Recommendation from the Board of Park Commissioners to accept a \$600 donation from Graef for Beer Gardens.

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Jonathon Hansen, Alderperson
SECONDER:	Pamela Gantz, Alderperson
AYES:	Carpenter, Gantz, Hansen, Kundinger, Ledvina, Perock, Quigley, Raasch

11. Recommendation from the Board of Park Commissioners to accept a banner donation from Tundra Apparel & Promotions and Wonder Sign for Beer Gardens valued at \$500.

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Dean Raasch, Alderperson
SECONDER:	John Quigley, Alderperson
AYES:	Carpenter, Gantz, Hansen, Kundinger, Ledvina, Perock, Quigley, Raasch

12. Recommendation from the Board of Park Commissioners to accept a \$500 donation from the De Pere Optimist Club for Easter Egg Hunt.

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Shana Defnet Ledvina, Alderperson
SECONDER:	Pamela Gantz, Alderperson
AYES:	Carpenter, Gantz, Hansen, Kundinger, Ledvina, Perock, Quigley, Raasch

13. Recommendation from the Board of Park Commissioners to accept a \$500 donation from the De Pere Optimist Club towards Summer Day Camp t-shirts.

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Jonathon Hansen, Alderperson
SECONDER:	Devin Perock, Alderperson
AYES:	Carpenter, Gantz, Hansen, Kundinger, Ledvina, Perock, Quigley, Raasch

14. Recommendation from the Board of Park Commissioners to accept a \$300 donation from De Pere Area Men's Club for Summer Carnival.

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Shana Defnet Ledvina, Alderperson
SECONDER:	Dean Raasch, Alderperson
AYES:	Carpenter, Gantz, Hansen, Kundinger, Ledvina, Perock, Quigley, Raasch

15. Recommendation from the Board of Park Commissioners to accept a \$300 donation from De Pere Area Men's Club for Senior Picnic.

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Dean Raasch, Alderperson
SECONDER:	Pamela Gantz, Alderperson
AYES:	Carpenter, Gantz, Hansen, Kundinger, Ledvina, Perock, Quigley, Raasch

16. Recommendations from the Board of Park Commissioners regarding the replacement of Truck #4.

A. To approve the bid from Broadway Automotive in the amount of \$78,330, with the \$18,330 overage to come from unassigned reserves.

Maintenance Supervisor Tom Blohowiak answered questions about the state bid process, pricing, and delivery backlogs. He explained that the current vehicle has several maintenance issues which would cost money if staff waited for a state-purchased truck. Discussion followed regarding the possibility of placing an order with the state and then

cancelling if the delivery timeframe got delayed. City Administrator Larry Delo stated that staff plans to bring forward a pre-order plan for consideration.

RESULT:	APPROVED BY ROLL CALL VOTE [5 TO 3]
MOVER:	Shana Defnet Ledvina, Alderperson
SECONDER:	Amy Chandik Kunding, Alderperson
AYES:	Gantz, Hansen, Kunding, Ledvina, Quigley
NAYS:	Carpenter, Perock, Raasch

B. To approve the expenditure of \$4,000 from unassigned reserves for truck wrap of the new Parks Department vehicle.

RESULT:	APPROVED BY ROLL CALL VOTE [5 TO 3]
MOVER:	Jonathon Hansen, Alderperson
SECONDER:	John Quigley, Alderperson
AYES:	Gantz, Hansen, Kunding, Ledvina, Quigley
NAYS:	Carpenter, Perock, Raasch

17. Recommendation from Plan Commission to approve a 35 lot and 5 outlot final plat of The Kingston Preserve at the 2000 BLK Lawrence DR (Parcels WD-D0034, WD-D0034-1, WD-D0034-2, WD-D0034-3, WD-D0035).

RESULT:	APPROVED WITH STAFF RECOMMENDATIONS [UNANIMOUS]
MOVER:	Dean Raasch, Alderperson
SECONDER:	Dan Carpenter, Alderperson
AYES:	Carpenter, Gantz, Hansen, Kunding, Ledvina, Perock, Quigley, Raasch

18. Discussion about the City's proposed FINAL DRAFT Floodplain Zoning Ordinance (Municipal Code Chapter 16).

Development Services Director Dan Lindstrom reported that the City is required by the Department of Natural Resources to update this ordinance to meet state requirements.

19. Discussion about revisions to the City's Zoning Ordinance (Municipal Code Chapter 16) and the Official Zoning Map.

Development Services Director explained that this will come back to the Council meeting on April 18th for approval. The revision will make several corrections, as well as create additional options for nonconforming setbacks in older neighborhoods.

20. Resolution #23-33 Authorizing Amended and Restated Agreement for Contractor Services Between the City of De Pere and Nicholas Herman Uecker, d/b/a On Site Logging (Tree and Stump Removal Services in City Right-of-Way City Designated Sections E1, E2, W1 and W3).

City Forester Don Melichar explained that this contract will complete the necessary work in all zones, noting that staff did the removals in section W-2 that were not being treated.

RESULT:	ADOPTED BY ROLL CALL VOTE [UNANIMOUS]
MOVER:	Jonathon Hansen, Alderperson
SECONDER:	Pamela Gantz, Alderperson
AYES:	Carpenter, Gantz, Hansen, Kundinger, Ledvina, Perock, Quigley, Raasch

21. Resolution #23-34 Authorizing Agreement for Services Between the City of De Pere and GRAEF-USA, Inc. (Wilson Park Master Plan).

RESULT:	ADOPTED BY ROLL CALL VOTE [UNANIMOUS]
MOVER:	Dean Raasch, Alderperson
SECONDER:	Devin Perock, Alderperson
AYES:	Carpenter, Gantz, Hansen, Kundinger, Ledvina, Perock, Quigley, Raasch

22. Resolution #23-35 Authorizing Agreement for Services Between the City of De Pere and Mead and Hunt, Inc. (Comprehensive Park and Outdoor Recreation Plan Update).

RESULT:	ADOPTED BY ROLL CALL VOTE [UNANIMOUS]
MOVER:	Jonathon Hansen, Alderperson
SECONDER:	Shana Defnet Ledvina, Alderperson
AYES:	Carpenter, Gantz, Hansen, Kundinger, Ledvina, Perock, Quigley, Raasch

23. Voucher approval.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	John Quigley, Alderperson
SECONDER:	Devin Perock, Alderperson
AYES:	Carpenter, Gantz, Hansen, Kundinger, Ledvina, Perock, Quigley, Raasch

24. Future agenda items.

Alderperson Raasch asked for a future discussion on the possible elimination of No Mow May; he acknowledged that it would not be for this year's program.

Alderperson Carpenter asked that staff prepare a protocol for pre-planning of capital purchases. This will go to Board of Public Works.

25. Adjournment.

Alderperson Raasch moved, seconded by Alderperson Gantz to adjourn the meeting at 8:34 PM. Upon vote, motion carried unanimously.

Respectfully submitted,
Carey Danen, City Clerk