



Common Council

335 South Broadway

Regular Meeting

De Pere, WI 54115
<http://www.de-pere.org>

Agenda

Wednesday, April 6, 2016

7:30 PM

De Pere City Hall Council Chambers

Pursuant to Wisconsin Statutes 19.84, Notice is hereby given to the public that a meeting of the **Common Council** of the City of De Pere will be held on **April 6, 2016 at 7:30 PM** in the **De Pere City Hall Council Chambers, 335 S. Broadway Street, De Pere, WI 54115.**

This meeting can be viewed LIVE on TW Cable Channel 4; AT&T U-verse Channel 99; www.depere.tv. This meeting is also rebroadcast on TV throughout the week and available on demand at www.depere.tv.

Call to order.

1. Roll call.
2. Pledge of allegiance to the Flag.
3. Approval of the Minutes of the March 15, 2016 Special Meeting of the Redevelopment Authority and Common Council.
4. Approval of the Minutes of the March 15, 2016 Common Council Meeting.
5. Public comment upon matters not on the agenda or other announcements.
6. Recommendation from the License Committee on an application for a Class "A" Beer and "Class A" Cider Retailer's License for Shopko #5, 230 N. Wisconsin St., De Pere, WI. Submitted by Shopko Stores Operating Co., LLC, Agent: Melissa Ostrowski, 2660 Garden Ridge Trail, Green Bay WI 54313.
7. Recommendation from the License Committee on an application for a Class "A" Beer and "Class A" Liquor License for Kwik Trip Express, 746 Main Av., De Pere WI. Submitted by Kwik Trip, Inc., Agent: Jeffrey A. Daffner, 2135 Lakeside Pl., Green Bay WI 54302.
8. Recommendation from the License Committee on an application for a Class "B" Beer & "Class B" Liquor License for Waseda Farms Market, 330 Reid St., De Pere, WI. Submitted by Waseda Farms, LLC, Agent: Matthew Lutsey, 1998 Kettle Creek Dr., De Pere WI 54115.
9. Resolution #16-42, Authorizing Farm Lease.
10. Resolution #16-43, Authorizing Renewal of Agreement with Fox Valley Technical College for Regional Fire Department Hiring Process.
11. Resolution #16-44, Authorizing Agreement For Phase II Environmental Analysis With AECOM Technical Services, Inc. (AECOM)
12. 2015 Intersection Improvements Update.
13. Voucher Approval.
14. Operator License Applications.
15. Future agenda items.

16. Adjournment.

Lawrence M. Delo
City Administrator

Any person wishing to attend this meeting who, because of disability, requires special accommodations should contact the Clerk-Treasurer's office at 339-4050 by Noon, the previous day so that arrangements can be made.

Agenda Sent To:

Alderspersons

Mayor

City Administrator

Department Heads

TV, Newspaper & Radio Stations

Kress Family Library

De Pere Chamber of Commerce

City of De Pere, Wisconsin**Request For Common Council Action**

MEETING DATE: April 6, 2016

DEPARTMENT: City Clerk-Treasurer

FROM: Shana Ledvina

SUBJECT: Approval of the Minutes of the March 15, 2016 Special Meeting of the Redevelopment Authority and Common Council.

ATTACHMENTS:

- 3-15-2016 Common Council RDA Special Meeting Minutes (DOC)



Common Council and Redevelopment Authority 335 South Broadway

Special Untelevised

De Pere, WI 54115
<http://www.de-pere.org>

Draft Minutes

Tuesday, March 15, 2016

7:00 PM

De Pere City Hall Council Chambers

1. Call to Order: The meeting was called to order at 7:00 PM by Mayor Michael Walsh.

Attendee Name	Title	Status
James Boyd	Aldersperson	Present
Kevin Bauer	Aldersperson	Present
Scott Crevier	Aldersperson	Present
Michael Donovan	Aldersperson	Present
Jim Kneiszel	Aldersperson	Present
Larry Lueck	Aldersperson	Present
Dean Raasch	Aldersperson	Present
Lisa Rafferty	Aldersperson	Present
Michael J. Walsh	Mayor	Present
Jerry Henrigillis	Board Member	Present
Bill Komsi	Board Member	Present
John Nusbaum	Board Member	Excused
Ted Penn	Board Member	Excused
Joe Van Deurzen	Board Member	Excused
Julie Van Straten	Board Member	Present
Carol Karls	Board Member	Present

Board Member Van Deurzen moved, seconded by Board Member Komsi to name Board Member Henrigillis as pro tem Chair of the Redevelopment Authority. Upon vote, motion carried unanimously.

2. Consideration of Amendment No. 5 to the Agreement Regarding Redevelopment of Certain Property Between the City of De Pere, the Redevelopment Authority of the City of De Pere, and Broadway Investment Partners, LLC (102 North Broadway Street).

Economic Development and Planning Director Kim Flom presented the 102 N Broadway project. She explained that additional soil testing shows that the planned footing for the project will be insufficient in supporting the building and that the developer is requesting an additional \$150,000 in funding from the City. Council previously approved a \$750,000 agreement which brings the City's total contribution to the project to \$900,000. Discussion followed. Aldersperson Rafferty moved, seconded by Aldersperson Boyd to open the meeting. Upon vote, motion carried unanimously. Chairperson Henrigillis moved, seconded by Board Member Van Deurzen to open the meeting. Upon vote, motion carried unanimously.

Jason Tadych, developer for the project, came forward and thanked everyone for considering his request. He explained the issue with the footings in depth and explained the alternative that they have decided to move forward with, which consists of drilling 24" holes around the site, packing them with gravel, and putting the traditional footing on this. He presented a cost analysis of the project and reviewed the changes. Aldersperson Kneiszel stated that he can't support this request for extra funding. Discussion followed. Aldersperson Crevier moved, seconded by Aldersperson Kneiszel to close the meeting. Upon vote, motion carried unanimously. Chairperson Henrigillis moved, seconded by

Board Member Van Deurzen to close the meeting. Upon vote, motion carried unanimously.

Discussion followed regarding the soil study and the disbursement schedule for the project.

3. Redevelopment Authority Resolution #RDA 16-01, Authorizing Amendment No. 5 to the Agreement Regarding Redevelopment Certain Property Between the City of De Pere, the Redevelopment Authority of the City of De Pere, and Broadway Investment Partners, LLC (102 North Broadway Street).

Upon motion by Board Member Komsi, seconded by Board Member Van Straten, the Redevelopment Authority voted 4-0 to approve the resolution.

4. Resolution #16-41, Authorizing Amendment No. 5 to the Agreement Regarding Development of Certain Property Between the City of De Pere, the Redevelopment Authority of the City of De Pere, and Broadway Investment Partners, LLC (102 North Broadway Street).

Upon motion by Alderperson Lueck, seconded by Alderperson Raasch, the Common Council voted 5-3 to approve the resolution with Alderpersons Bauer, Crevier and Kneiszel voting nay.

5. Adjournment. Alderperson Bauer moved, seconded by Alderperson Kneiszel to adjourn the Common Council Meeting at 7:39 p.m. Chairperson Henrigillis moved, seconded by Board Member Van Deurzen to adjourn the Redevelopment Authority Meeting at 7:39 p.m. Upon vote, motion carried unanimously.

Respectfully submitted,

Shana Ledvina, Clerk-Treasurer

City of De Pere, Wisconsin**Request For Common Council Action**

MEETING DATE: April 6, 2016

DEPARTMENT: City Clerk-Treasurer

FROM: Shana Ledvina

SUBJECT: Approval of the Minutes of the March 15, 2016 Common Council Meeting.

ATTACHMENTS:

- 3-15-2016 Common Council Minutes (DOC)



Common Council

335 South Broadway

De Pere, WI 54115

<http://www.de-pere.org>

Regular Meeting

Draft Minutes

Tuesday, March 15, 2016

7:30 PM

De Pere City Hall Council Chambers

1. Call to order: The Common Council Meeting was called to order on March 15, 2016 at 7:45 p.m., De Pere City Hall Council Chambers, 335 S. Broadway Street, De Pere, WI.

Attendee Name	Title	Status
Michael J. Walsh	Mayor	Present
Kevin Bauer	Alderman	Present
James Boyd	Alderman	Present
Scott Crevier	Alderman	Present
Michael Donovan	Alderman	Present
Jim Kneiszel	Alderman	Present
Larry Lueck	Alderman	Present
Dean Raasch	Alderman	Present
Lisa Rafferty	Alderman	Present

2. Pledge of allegiance to the Flag.
3. Approval of the Minutes of the March 1, 2016 Common Council Meeting.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Scott Crevier, Alderman
SECONDER: Dean Raasch, Alderman
AYES: Bauer, Boyd, Crevier, Donovan, Kneiszel, Lueck, Raasch, Rafferty

4. Public comment upon matters not on the agenda or other announcements. None.
5. Recommendation from the License Committee on an application for Change of Agent submitted by Keep Em Rollin LLC.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Kevin Bauer, Alderman
SECONDER: Dean Raasch, Alderman
AYES: Bauer, Boyd, Crevier, Donovan, Kneiszel, Lueck, Raasch, Rafferty

6. Recommendation from the License Committee on an application for a Class "B" Beer & "Class B" Liquor License for Waseda Farms Market, 330 Reid St., De Pere, WI. Submitted by Waseda Farms, LLC, Agent: Matthew Lutsey, 1998 Kettle Creek Dr., De Pere WI 54115.

Tabled with the intention of getting more information from applicant.

RESULT: TABLED [UNANIMOUS]
MOVER: Kevin Bauer, Alderman
SECONDER: Dean Raasch, Alderman
AYES: Bauer, Boyd, Crevier, Donovan, Kneiszel, Lueck, Raasch, Rafferty

Attachment: 3-15-2016 Common Council Minutes (4557 : Approval of the Minutes of the March 15, 2016 Common Council Meeting.)

7. Recommendation from the Board of Public Works to Award the Bid for Project 16-02 Street Reconstruction to Jossart Brothers, Inc. in the Amount of \$2,459,111.00.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Jim Kneiszel, Alderperson
SECONDER:	Dean Raasch, Alderperson
AYES:	Bauer, Boyd, Crevier, Donovan, Kneiszel, Lueck, Raasch, Rafferty

8. Recommendation from the Board of Public Works to Award the Bid for Project 16-14 Optimist Ball Diamond Relocation to Peters Concrete Company in the Amount of \$229,189.50.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dean Raasch, Alderperson
SECONDER:	Jim Kneiszel, Alderperson
AYES:	Bauer, Boyd, Crevier, Donovan, Kneiszel, Lueck, Raasch, Rafferty

9. Recommendation from the Board of Public Works to Award the Bid for Project 16-15 Sewer Cleaning & Televising to Speedy Clean Drain and Sewer in the Amount of \$43,474.00.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dean Raasch, Alderperson
SECONDER:	Jim Kneiszel, Alderperson
AYES:	Bauer, Boyd, Crevier, Donovan, Kneiszel, Lueck, Raasch, Rafferty

10. Recommendation from the Board of Park Commissioners to consider donation request from De Pere Baseball to install batting cage at Southwest Park.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Lisa Rafferty, Alderperson
SECONDER:	Larry Lueck, Alderperson
AYES:	Bauer, Boyd, Crevier, Donovan, Kneiszel, Lueck, Raasch, Rafferty

11. Recommendation from the Finance & Personnel Committee to accept donation of 250 Carbon Monoxide Detectors from Jarden Safety Company.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Michael Donovan, Alderperson
SECONDER:	Dean Raasch, Alderperson
AYES:	Bauer, Boyd, Crevier, Donovan, Kneiszel, Lueck, Raasch, Rafferty

12. Resolution #16-29, Disallowance of Claim (Joel and Shannon Van De Hei).

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	James Boyd, Alderperson
SECONDER:	Larry Lueck, Alderperson
AYES:	Bauer, Boyd, Crevier, Donovan, Kneiszel, Lueck, Raasch, Rafferty

13. Preliminary Resolution #16-30, Declaring Intention to Exercise Special Assessment Powers Under Wis. Stats. §66.0703, Sanitary Sewer, Storm Sewer, Water Main, and Storm Water Management Pond Construction on Richco Road from American Boulevard to Red Maple Road.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Kevin Bauer, Alderperson
SECONDER:	Dean Raasch, Alderperson
AYES:	Bauer, Boyd, Crevier, Donovan, Kneiszel, Lueck, Raasch, Rafferty

14. Resolution #16-31, Authorizing Agreement for Contractor Services Between the City of De Pere and Ferguson Waterworks (2016 Hydrant Painting).

Public Works Director Scott Thoresen explained that the hydrants will be painted yellow with color-coded caps, which indicate the water pressure. This is the final year of this project.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Lisa Rafferty, Alderperson
SECONDER:	James Boyd, Alderperson
AYES:	Bauer, Boyd, Crevier, Donovan, Kneiszel, Lueck, Raasch, Rafferty

15. Resolution #16-32, Authorizing Agreement for Consulting Services Between the City of De Pere and River Valley Testing Corp. (2016 Soil Boring).

Alderperson Crevier asked what soil borings are and if this agreement is for one project only.

Public Works Director Scott Thoresen responded that soil borings are samples of soil at the site of a construction project that identify the constitution of the soil, and that this agreement is on an as needed basis.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Larry Lueck, Alderperson
SECONDER:	Kevin Bauer, Alderperson
AYES:	Bauer, Boyd, Crevier, Donovan, Kneiszel, Lueck, Raasch, Rafferty

16. Resolution #16-33, Authorizing Consulting Services Agreement Between the City of De Pere and Bay Area Testing & Consulting, LLC (2016 Materials Testing).

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Kevin Bauer, Alderperson
SECONDER:	Larry Lueck, Alderperson
AYES:	Bauer, Boyd, Crevier, Donovan, Kneiszel, Lueck, Raasch, Rafferty

17. Resolution #16-34, Approving Agreements For Consulting Services Between The City of De Pere and Dixon Engineering, Inc. (AT&T Wireless Antenna Installations).

Public Works Director Scott Thoresen explained that each lease is up to 12 antennae and includes upgrades to existing antennae as well as adding additional equipment.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dean Raasch, Alderperson
SECONDER:	Jim Kneiszel, Alderperson
AYES:	Bauer, Boyd, Crevier, Donovan, Kneiszel, Lueck, Raasch, Rafferty

18. Resolution #16-35, Authorizing a Petition to the Wisconsin Office of the Commissioner of Railroads for Modification and Alteration of the Roadway Spur Crossing - Fortune Avenue by the City of De Pere.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Dean Raasch, Alderperson
SECONDER: Kevin Bauer, Alderperson
AYES: Bauer, Boyd, Crevier, Donovan, Kneiszel, Lueck, Raasch, Rafferty

19. Resolution #16-36, Approving 2015 Annual Report under Municipal Separate Storm Sewer System (MS4) Permit and its Submission to the Department of Natural Resources (DNR).

Public Works Director Scott Thoresen explained that this report educates the community on stormwater treatment and that it is available online. City Administrator Larry Delo said it is published in our annual newsletter.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Kevin Bauer, Alderperson
SECONDER: Lisa Rafferty, Alderperson
AYES: Bauer, Boyd, Crevier, Donovan, Kneiszel, Lueck, Raasch, Rafferty

20. Resolution #16-37, Authorizing Sale and Software License Agreement with MorphoTrack, LLC (Finger Print Scanner).

Police Chief Derek Beiderweiden explained that the finger print scanner is the size of a large smartphone; it connects via Bluetooth to the computer to check the print against the national fingerprint database.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Michael Donovan, Alderperson
SECONDER: Scott Crevier, Alderperson
AYES: Bauer, Boyd, Crevier, Donovan, Kneiszel, Lueck, Raasch, Rafferty

21. Resolution #16-38, Authorizing Donating Abandoned Bicycles to Area Children in Need.

Chief Derek Beiderweiden explained that a business plan will be drafted to identify how to distribute these bikes to children in need; he explained that donating the bikes is a better option than letting them go to auction for a low price.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Michael Donovan, Alderperson
SECONDER: Scott Crevier, Alderperson
AYES: Bauer, Boyd, Crevier, Donovan, Kneiszel, Lueck, Raasch, Rafferty

22. Resolution #16-39, Regarding Police Department "Police and Community Kids" (P.A.C.K) Program and Authorizing Solicitation of Donations for Funding of the Same.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Scott Crevier, Alderperson
SECONDER: Lisa Rafferty, Alderperson
AYES: Bauer, Boyd, Crevier, Donovan, Kneiszel, Lueck, Raasch, Rafferty

23. Resolution #16-40, Accepting Bid of Province Builders & Realty, Inc. to Purchase Parcel ED-2688 (741 Killarny Trail).

City Economic Development and Planning Director Kim Flom explained that the City has about \$15,000 put into each lot, for the acquisition of the lots and the demolition of the existing structures.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dean Raasch, Alderperson
SECONDER:	Kevin Bauer, Alderperson
AYES:	Bauer, Boyd, Crevier, Donovan, Kneiszel, Lueck, Raasch, Rafferty

24. Consideration of disposition of Parcels ED-2679 and ED-2714

City Economic Development and Planning Director Kim Flom explained that allowing City staff to try to sell the lots for 60 days is the best option for the City; if this doesn't work we can then list the properties with a real estate agent. Discussion followed.

RESULT:	ADOPTED [7 TO 1]
MOVER:	James Boyd, Alderperson
SECONDER:	Larry Lueck, Alderperson
AYES:	Bauer, Boyd, Crevier, Donovan, Lueck, Raasch, Rafferty
NAYS:	Jim Kneiszel

25. Approve repair to Roof Top Unit at City Hall.

City Administrator Larry Delo explained that we are looking for funding to repair damages we feel were done by a contractor.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Larry Lueck, Alderperson
SECONDER:	Dean Raasch, Alderperson
AYES:	Bauer, Boyd, Crevier, Donovan, Kneiszel, Lueck, Raasch, Rafferty

26. Discussion regarding Stadium Tax Rebate Survey results.

Alderperson Donovan moved, seconded by Alderperson Crevier to open the meeting. Upon vote, motion carried unanimously. Fred Wessel came forward to speak and suggested that the City use some of the funds to replace street lights with better quality LED lights. Alderperson Donovan moved, seconded by Alderperson Kneiszel to close the meeting. Upon vote, motion carried unanimously. Discussion followed regarding other ideas for the stadium tax refund: debt payments and property tax relief, economic development, flashing crosswalks at the Mulva Center, the City pools, the upcoming debt bubble, capital projects fund, and street lights. The Council decided to have staff look at applying the refund to debt; staff will present the Council with a scenario of different applications and impacts on those debts.

27. Voucher Approval.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Kevin Bauer, Alderperson
SECONDER:	Scott Crevier, Alderperson
AYES:	Bauer, Boyd, Crevier, Donovan, Kneiszel, Lueck, Raasch, Rafferty

28. Operator License Applications.

CITY OF DE PERE -March 15, 2016					
ITEM	NAME	ADDRESS	CITY	ST	ZIP
Previously Tabled Operator Licenses					
1	DUDLEY, SCOTT J.	1774 BOLAND RD	GREEN BAY	WI	54303
2	NAPIER JR, ROGER A.	1011 S SIXTH ST	DE PERE	WI	54115
3	SCHIERLAND, KURT J.	237 COOLIDGE ST	GREEN BAY	WI	54301
4	SEDOVIC, JAMES R.	308 LIBAL ST	DE PERE	WI	54115
Temporary Operator License Applications					
1	GIBSON, DAVID E.	703 E MISSION RD	GREEN BAY	WI	54301
2	KISSEL, KEVIN M.	2265 SAMANTHA ST #92	DE PERE	WI	54115
3	PASTERSKI, DEBRA A.	2265 SAMANTHA ST #92	DE PERE	WI	54115
4	VAN DE KREEKE, DANIEL J.	1770 CRIMSON CT	DE PERE	WI	54115
New Operator License Applications for the 2014-2016 Licensing Period					
1	CASEY, JAKE A.	1040 APPLETON RD	MENASHA	WI	54952
2	DOMBROSKI, LORI J.	1159 DREWS DR	DE PERE	WI	54115
3	GILKEY, JOHN W.	1819 BAILEYS HARBOR DR	GREENVILLE	WI	54942
4	HENDRICKS, CARRIE A.	502 N TENTH ST #77	DE PERE	WI	54115
5	KARLIN, JONATHAN P.	2201 BASTEN ST	GREEN BAY	WI	54302
6	LANGE, TRAVIS J.	1332 DOBLON ST	GREEN BAY	WI	54302
7	MARTENS, JACOB P.	719 WINFORD AV	GREEN BAY	WI	54303
8	SARENICH, DEVIN T.	302 MEADOW LN	WRIGHTSTOWN	WI	54180
9	SCHULTZ, MICHAEL B.	144 LORRIE WAY	DE PERE	WI	54115
10	KHAN, SHAHBAZ	2626 TROJAN DR #619	GREEN BAY	WI	57304

Aldersperson Bauer moved, seconded by Aldersperson Raasch to approve Previously Tabled Operator License Applications #1 and 2, table #3, and deny #4. Upon vote, motion carried unanimously.

Aldersperson Bauer moved, seconded by Aldersperson Boyd to approve Temporary Operator License Applications #1-4. Upon vote, motion carried unanimously.

Aldersperson Bauer moved, seconded by Aldersperson Raasch to approve Operator License Applications #1-6 and 8-10 and to table Operator License Application #7. Upon vote, motion carried unanimously.

29. Future agenda items. None.

30. Adjournment. Aldersperson Bauer moved, seconded by Aldersperson Rafferty to adjourn the meeting at 8:57 p.m. Upon vote, motion carried unanimously.

Respectfully submitted,

Shana Ledvina, Clerk-Treasurer

City of De Pere, Wisconsin**Request For Common Council Action**

MEETING DATE: April 6, 2016

DEPARTMENT: City Clerk-Treasurer

FROM: Shana Ledvina

SUBJECT: Recommendation from the License Committee on an application for a Class "A" Beer and "Class A" Cider Retailer's License for Shopko #5, 230 N. Wisconsin St., De Pere, WI. Submitted by Shopko Stores Operating Co., LLC, Agent: Melissa Ostrowski, 2660 Garden Ridge Trail, Green Bay WI 54313.

ATTACHMENTS:

- Shopko_4-6-16 (PDF)

ORIGINAL ALCOHOL BEVERAGE RETAIL LICENSE APPLICATION

Submit to municipal clerk.

For the license period beginning JULY 1 20 16 ;
ending JUNE 30 20 17TO THE GOVERNING BODY of the: ☐ Town of
☐ Village of } DE PERE
☒ City of }County of BROWN Aldermanic Dist. No. _____ (if required by ordinance)

Applicant's WI Seller's Permit No.: 456102016114603		FEIN Number: 20-3606109	
LICENSE REQUESTED ▶			
TYPE		FEE	
☒ Class A beer		\$ 625	
☐ Class B beer		\$	
☐ Class C wine		\$	
☐ Class A liquor		\$	
☒ Class A liquor (cider only)		\$ N/A	
☐ Class B liquor		\$	
☐ Reserve Class B liquor		\$	
☐ Class B (wine only) winery		\$	
Publication fee		\$ 30	
TOTAL FEE		\$ 655	

1. The named ☐ INDIVIDUAL ☐ PARTNERSHIP ☒ LIMITED LIABILITY COMPANY
☐ CORPORATION/NONPROFIT ORGANIZATION

hereby makes application for the alcohol beverage license(s) checked above.

2. Name (individual/partners give last name, first, middle; corporations/limited liability companies give registered name): SHOPKO STORES OPERATING CO., LLC

An "Auxiliary Questionnaire," Form AT-103, must be completed and attached to this application by each individual applicant, by each member of a partnership, and by each officer, director and agent of a corporation or nonprofit organization, and by each member/manager and agent of a limited liability company. List the name, title, and place of residence of each person.

Title	Name	Home Address	Post Office & Zip Code
President/Member	SEE ATTACHED EXHIBIT A		
Vice President/Member			
Secretary/Member			
Treasurer/Member			
Agent	MELISSA OSTROWSKI - STORE MANAGER		
Directors/Managers	AGENT - STORE MANAGER		

3. Trade Name ▶ SHOPKO #5 Business Phone Number 920-336-2186
4. Address of Premises ▶ 230 NORTH WISCONSIN STREET Post Office & Zip Code ▶ DE PERE, WI 54115
5. Is individual, partners or agent of corporation/limited liability company subject to completion of the responsible beverage server training course for this license period? ☐ Yes ☒ No
6. Is the applicant an employee or agent of, or acting on behalf of anyone except the named applicant? ☐ Yes ☒ No
7. Does any other alcohol beverage retail licensee or wholesale permittee have any interest in or control of this business? ☐ Yes ☒ No
8. (a) **Corporate/limited liability company applicants only:** Insert state DELAWARE and date 10/11/05 of registration.
(b) Is applicant corporation/limited liability company a subsidiary of any other corporation or limited liability company? ☒ Yes ☐ No
(c) Does the corporation, or any officer, director, stockholder or agent or limited liability company, or any member/manager or agent hold any interest in any other alcohol beverage license or permit in Wisconsin? ☒ Yes ☐ No
(NOTE: All applicants explain fully on reverse side of this form every YES answer in sections 5, 6, 7 and 8 above.)
9. Premises description: Describe building or buildings where alcohol beverages are to be sold and stored. The applicant must include all rooms including living quarters, if used, for the sales, service, consumption, and/or storage of alcohol beverages and records. (Alcohol beverages may be sold and stored only on the premises described.) SINGLE STORY, APPROX 65,459 SQ FEET
10. Legal description (omit if street address is given above): _____
11. (a) Was this premises licensed for the sale of liquor or beer during the past license year? ☐ Yes ☒ No
(b) If yes, under what name was license issued? _____
12. Does the applicant understand they must file a Special Occupational Tax return (TTB form 5630.5) before beginning business? [phone 1-800-937-8864] ☒ Yes ☐ No
13. Does the applicant understand they must hold a Wisconsin Seller's Permit? [phone (608) 266-2776]. ☒ Yes ☐ No
14. Does the applicant understand that they must purchase alcohol beverages only from Wisconsin wholesalers, breweries and brewpubs? ☒ Yes ☐ No

READ CAREFULLY BEFORE SIGNING: Under penalty provided by law, the applicant states that each of the above questions has been truthfully answered to the best of the knowledge of the signers. Signers agree to operate this business according to law and that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another. (Individual applicants and each member of a partnership applicant must sign; corporate officer(s), members/managers of Limited Liability Companies must sign.) Any lack of access to any portion of a licensed premises during inspection will be deemed a refusal to permit inspection. Such refusal is a misdemeanor and grounds for revocation of this license.

SUBSCRIBED AND SWORN TO BEFORE MEthis 3 day of March, 20 16

Issua Waba
(Clerk/Notary Public)

My commission expires 8-24-18

(Officer of Corporation/Member/Manager of Limited Liability Company/Partner/Individual)

(Officer of Corporation/Member/Manager of Limited Liability Company/Partner)

(Additional Partner(s)/Member/Manager of Limited Liability Company if Any)

TO BE COMPLETED BY CLERK

Date received and filed with municipal clerk	Date reported to council/board	Date provisional license issued	Signature of Clerk / Deputy Clerk
Date license granted	Date license issued	License number issued	

City of De Pere, Wisconsin**Request For Common Council Action**

MEETING DATE: April 6, 2016

DEPARTMENT: City Clerk-Treasurer

FROM: Carey Danen

SUBJECT: Recommendation from the License Committee on an application for a Class "A" Beer and "Class A" Liquor License for Kwik Trip Express, 746 Main Av., De Pere WI. Submitted by Kwik Trip, Inc., Agent: Jeffrey A. Daffner, 2135 Lakeside Pl., Green Bay WI 54302.

ATTACHMENTS:

- Kwik Trip Express_4-6-16 (PDF)

ORIGINAL ALCOHOL BEVERAGE RETAIL LICENSE APPLICATION

Submit to municipal clerk.

For the license period beginning JULY 5 20 16 ;
ending JUNE 30 20 17TO THE GOVERNING BODY of the: ☐ Town of
☐ Village of } DE PERE
☒ City of }County of BROWN Aldermanic Dist. No. _____ (if required by ordinance)

1. The named
- ☐
- INDIVIDUAL
- ☐
- PARTNERSHIP
- ☐
- LIMITED LIABILITY COMPANY
-
- ☒
- CORPORATION/NONPROFIT ORGANIZATION

hereby makes application for the alcohol beverage license(s) checked above.

2. Name (individual/partners give last name, first, middle; corporations/limited liability companies give registered name):
- KWIK TRIP, INC.
-
- 1626 OAK ST., P.O. BOX 2107, LA CROSSE, WI 54602-2107

An "Auxiliary Questionnaire," Form AT-103, must be completed and attached to this application by each individual applicant, by each member of a partnership, and by each officer, director and agent of a corporation or nonprofit organization, and by each member/manager and agent of a limited liability company. List the name, title, and place of residence of each person.

Title	Name	Home Address	Post Office & Zip Code
President/Member	PRESIDENT	DONALD P. ZIETLOW	2802 BERGAMOT PL. ONALASKA, WI 54650
Vice President/Member			
Secretary/Member	SECRETARY	STEVEN D. ZIETLOW	N2448 THREE TOWN RD. LA CROSSE, WI 54601
Treasurer/Member			
Agent	AGENT	JEFFREY A. DAFFNER	2135 LAKESIDE PL. GREEN BAY, WI 54302
Directors/Managers	DONALD P. ZIETLOW AND STEVEN D. ZIETLOW		

3. Trade Name
- KWIK TRIP EXPRESS 127

Business Phone Number _____

4. Address of Premises
- 746 MAIN AVE

Post Office & Zip Code DE PERE 54115

5. Is individual, partners or agent of corporation/limited liability company subject to completion of the responsible beverage server training course for this license period? ☐ Yes ☒ No
6. Is the applicant an employee or agent of, or acting on behalf of anyone except the named applicant? ☐ Yes ☒ No
7. Does any other alcohol beverage retail licensee or wholesale permittee have any interest in or control of this business? ☐ Yes ☒ No
8. (a) **Corporate/limited liability company applicants only:** Insert state WISCONSIN and date 10/07/64 of registration.
(b) Is applicant corporation/limited liability company a subsidiary of any other corporation or limited liability company? ☐ Yes ☒ No
(c) Does the corporation, or any officer, director, stockholder or agent or limited liability company, or any member/manager or agent hold any interest in any other alcohol beverage license or permit in Wisconsin? Please see enclosed list. ☒ Yes ☐ No
(NOTE: All applicants explain fully on reverse side of this form every YES answer in sections 5, 6, 7 and 8 above.)

9. Premises description: Describe building or buildings where alcohol beverages are to be sold and stored. The applicant must include all rooms including living quarters, if used, for the sales, service, consumption, and/or storage of alcohol beverages and records. (Alcohol beverages may be sold and stored only on the premises described.)
- One-story frame construction with storage in lockable

10. Legal description (omit if street address is given above):
- walk-in cooler and cabinetry on sales floor & behind

11. (a) Was this premises licensed for the sale of liquor or beer during the past license year?
- sales counter.
- ☒
- Yes
- ☐
- No
-
- (b) If yes, under what name was license issued?
- DE PERE MOBIL

12. Does the applicant understand they must file a Special Occupational Tax return (TTB form 5630.5) before beginning business? [phone 1-800-937-8864]
- ☒
- Yes
- ☐
- No

13. Does the applicant understand they must hold a Wisconsin Seller's Permit? [phone (608) 266-2776].
- ☒
- Yes
- ☐
- No

14. Does the applicant understand that they must purchase alcohol beverages only from Wisconsin wholesalers, breweries and brewpubs?
- ☒
- Yes
- ☐
- No

READ CAREFULLY BEFORE SIGNING: Under penalty provided by law, the applicant states that each of the above questions has been truthfully answered to the best of the knowledge of the signers. Signers agree to operate this business according to law and that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another. (Individual applicants and each member of a partnership applicant must sign; corporate officer(s), members/managers of Limited Liability Companies must sign.) Any lack of access to any portion of a licensed premises during inspection will be deemed a refusal to permit inspection. Such refusal is a misdemeanor and grounds for revocation of this license.

SUBSCRIBED AND SWORN TO BEFORE MEthis 1st day of March

Deanna Hafner
(Clerk/Notary Public)

My commission expires 1-9-18

(Officer of Corporation/Member/Manager of Limited Liability Company/Partner/Individual)

(Officer of Corporation/Member/Manager of Limited Liability Company/Partner)

(Additional Partner(s)/Member/Manager of Limited Liability Company if Any)

TO BE COMPLETED BY CLERK

Date received and filed with municipal clerk <u>3-11-16</u>	Date reported to council/board	Date provisional license issued	Signature of Clerk / Deputy Clerk
Date license granted	Date license issued	License number issued	

City of De Pere, Wisconsin**Request For Common Council Action**

MEETING DATE: April 6, 2016

DEPARTMENT: City Clerk-Treasurer

FROM: Carey Danen

SUBJECT: Recommendation from the License Committee on an application for a Class “B” Beer & “Class B” Liquor License for Waseda Farms Market, 330 Reid St., De Pere, WI. Submitted by Waseda Farms, LLC, Agent: Matthew Lutsey, 1998 Kettle Creek Dr., De Pere WI 54115.

ATTACHMENTS:

- License Cmte (Waseda Farms) 3-22-16 (DOCX)
- Waseda Farms (PDF)

CITY OF DE PERE

MEMO

To: Members of the License Committee
 From: Judith Schmidt-Lehman, City Attorney
 RE: Class B Combination License for Grocery Store/Restaurant Premises
 Date: March 22, 2016

As you are aware, Waseda Farms, LLC, which operates Waseda Farms Market, a grocery store/deli at 330 Reid Street, has applied for a Class “B” Beer and “Class B” Liquor license (Class B Combination license). A Class B Combination license allows for the sale of beer, wine and liquor by the glass for consumption on premise and allows for the sale of wine and beer in any quantity in sealed containers for consumption off-premises. Municipalities can further allow the sale of up to four (4) liters of intoxicating liquor in sealed containers if it adopts an ordinance to that effect. Currently, De Pere does not have this type of ordinance.

State law prohibits the conducting of other business(es) on premises operating under a Class B license except the following:

- Hotels;
- Restaurants;
- Combination grocery stores and taverns;
- Combination sporting goods stores and taverns in towns, villages and 4th class cities;
- Combination novelty stores and taverns;
- Bowling centers or recreation premises;
- A club, society or lodge that has been in existence for 6 months or more before date of application for license;
- Movie theaters; and
- Painting studio as defined in Wis. Stats. §125.02(11m).

Further, state law provides an exception to underage persons on certain listed premises for the purpose of “the transaction of business pertaining to the licensed premises with the licensee or employee.” However, “(t)he business may not be amusement or the purchase, receiving or consumption of edibles or beverages or similar activity which normally constitutes activities of a customer of the premises.” Wis. Stats. §125.077(a). Included in the list of premises where underage persons are permitted for ‘transacting business’ include premises where principal operation is that of a restaurant [Wis. Stats. §125.07(3)(a)6] and grocery stores [Wis. Stats. §125.07(3)(a)3].

An email survey of other Wisconsin cities revealed that grocery stores with Class B Combination licenses exist in at least Madison, Menomonie Falls, Beloit, Wauwatosa and Green Bay. None of these cities have adopted special regulations for the licensed grocery stores. Further, the municipal option of allowing sale of liquor (up to 4 liters) in original containers for off premises consumption has not been implemented at any of these locations. No issues with these licenses establishments were indicated either.

If you have any questions, please feel free to contact me at your convenience.

c: Michael J. Walsh, Mayor
 Alderpersons Lueck, Rafferty, Kneiszel, Crevier and Donovan

H:\jdupont\Memos\2016\License Cmte (Waseda Farms) 3-22-16.docx

ORIGINAL ALCOHOL BEVERAGE RETAIL LICENSE APPLICATION

Submit to municipal clerk.

For the license period beginning 20 _____ ;
ending June 30 20 16TO THE GOVERNING BODY of the: ☐ Town of
☐ Village of } DEPERE
☒ City ofCounty of Brown Aldermanic Dist. No. _____ (if required by ordinance)

1. The named
- ☐
- INDIVIDUAL
- ☐
- PARTNERSHIP
- ☒
- LIMITED LIABILITY COMPANY
-
- ☐
- CORPORATION/NONPROFIT ORGANIZATION

hereby makes application for the alcohol beverage license(s) checked above.

2. Name (individual/partners give last name, first, middle; corporations/limited liability companies give registered name):
- WASEDA FARMS, LLC

An "Auxiliary Questionnaire," Form AT-103, must be completed and attached to this application by each individual applicant, by each member of a partnership, and by each officer, director and agent of a corporation or nonprofit organization, and by each member/manager and agent of a limited liability company. List the name, title, and place of residence of each person.

Title	Name	Home Address	Post Office & Zip Code
President/Member	<u>Matthew T Lutsey</u>	<u>1998 Kettle Creek Dr De Pere WI</u>	<u>54115</u>
Vice President/Member	<u>Thomas J Lutsey</u>	<u>1675 Remington Ridge De Pere WI</u>	<u>54115</u>
Secretary/Member			
Treasurer/Member			
Agent	<u>Matthew Lutsey</u>		
Directors/Managers			

3. Trade Name
- WASEDA FARMS MARKET
- Business Phone Number
- 920 8632 7271
-
4. Address of Premises
- 330 REID ST. De Pere WI
- Post Office & Zip Code
- 54115

5. Is individual, partners or agent of corporation/limited liability company subject to completion of the responsible beverage server training course for this license period? ☐ Yes ☐ No
6. Is the applicant an employee or agent of, or acting on behalf of anyone except the named applicant? ☐ Yes ☒ No
7. Does any other alcohol beverage retail licensee or wholesale permittee have any interest in or control of this business? ☐ Yes ☒ No
8. (a) Corporate/limited liability company applicants only: Insert state WI and date 2008 of registration.
(b) Is applicant corporation/limited liability company a subsidiary of any other corporation or limited liability company? ☐ Yes ☒ No
(c) Does the corporation, or any officer, director, stockholder or agent or limited liability company, or any member/manager or agent hold any interest in any other alcohol beverage license or permit in Wisconsin? ☐ Yes ☐ No
- (NOTE: All applicants explain fully on reverse side of this form every YES answer in sections 5, 6, 7 and 8 above.)

9. Premises description: Describe building or buildings where alcohol beverages are to be sold and stored. The applicant must include all rooms including living quarters, if used, for the sales, service, consumption, and/or storage of alcohol beverages and records. (Alcohol beverages may be sold and stored only on the premises described.)
- Retail Grocery Store w/ storage, Deli & meat cutting Room

10. Legal description (omit if street address is given above): _____

11. (a) Was this premises licensed for the sale of liquor or beer during the past license year?
- ☒
- Yes
- ☐
- No

(b) If yes, under what name was license issued? WASEDA FARMS, LLC

12. Does the applicant understand they must file a Special Occupational Tax return (TTB form 5630.5) before beginning business? [phone 1-800-937-8864]
- ☒
- Yes
- ☐
- No

13. Does the applicant understand they must hold a Wisconsin Seller's Permit? [phone (608) 266-2776]
- ☒
- Yes
- ☐
- No

14. Does the applicant understand that they must purchase alcohol beverages only from Wisconsin wholesalers, breweries and brewpubs?
- ☒
- Yes
- ☐
- No

READ CAREFULLY BEFORE SIGNING: Under penalty provided by law, the applicant states that each of the above questions has been truthfully answered to the best of the knowledge of the signers. Signers agree to operate this business according to law and that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another. (Individual applicants and each member of a partnership applicant must sign; corporate officer(s), members/managers of Limited Liability Companies must sign.) Any lack of access to any portion of a licensed premises during inspection will be deemed a refusal to permit inspection. Such refusal is a misdemeanor and grounds for revocation of this license.

SUBSCRIBED AND SWORN TO BEFORE ME

this 30th day of July 20 15
Lisa A. Wright (Clerk/Notary Public)
Lisa A. Wright (Officer of Corporation/Member/Manager of Limited Liability Company/Partner/Individual)
Matthew Lutsey (Officer of Corporation/Member/Manager of Limited Liability Company/Partner)
 My commission expires 5/24/19
 (Additional Partner(s)/Member/Manager of Limited Liability Company if Any)

TO BE COMPLETED BY CLERK

Date received and filed with municipal clerk	Date reported to council/board	Date provisional license issued	Signature of Clerk / Deputy Clerk
Date license granted	Date license issued	License number issued	

SCHEDULE FOR APPOINTMENT OF AGENT BY CORPORATION/NONPROFIT ORGANIZATION OR LIMITED LIABILITY COMPANY

Submit to municipal clerk.

All corporations/organizations or limited liability companies applying for a license to sell fermented malt beverages and/or intoxicating liquor must appoint an agent. The following questions must be answered by the agent. The appointment must be signed by the officer(s) of the corporation/organization or members/managers of a limited liability company and the recommendation made by the proper local official.

To the governing body of: ☐ Town ☐ Village ☒ City of De Pere County of Brown

The undersigned duly authorized officer(s)/members/managers of WASEDA FARMS, LLC
(registered name of corporation/organization or limited liability company)

a corporation/organization or limited liability company making application for an alcohol beverage license for a premises known as

A WASEDA FARMS MARKET
(trade name)

located at 330 Reid St. DePere WI 54115

appoints Matthew T. Lutsey
(name of appointed agent)

1998 Kettle Creek Dr DePere WI 54115
(home address of appointed agent)

to act for the corporation/organization/limited liability company with full authority and control of the premises and of all business relative to alcohol beverages conducted therein. Is applicant agent presently acting in that capacity or requesting approval for any corporation/organization/limited liability company having or applying for a beer and/or liquor license for any other location in Wisconsin?

☐ Yes ☒ No If so, indicate the corporate name(s)/limited liability company(ies) and municipality(ies).

Is applicant agent subject to completion of the responsible beverage server training course? ☒ Yes ☐ No

How long immediately prior to making this application has the applicant agent resided continuously in Wisconsin? 6 yrs

Place of residence last year 1998 Kettle Creek Dr. DePere WI 54115

For: WASEDA FARMS LLC
(name of corporation/organization/limited liability company)

By: [Signature]
(signature of Officer/Member/Manager)

And: [Signature]
(signature of Officer/Member/Manager)

ACCEPTANCE BY AGENT

I, Matthew T. Lutsey, hereby accept this appointment as agent for the
(print/type agent's name)

corporation/organization/limited liability company and assume full responsibility for the conduct of all business relative to alcohol beverages conducted on the premises for the corporation/organization/limited liability company.

[Signature] (signature of agent) (date)

1998 Kettle Creek Dr DePere WI (home address of agent)

Agent's age 39

Date of birth 2/11/76

APPROVAL OF AGENT BY MUNICIPAL AUTHORITY (Clerk cannot sign on behalf of Municipal Official)

I hereby certify that I have checked municipal and state criminal records. To the best of my knowledge, with the available information, the character, record and reputation are satisfactory and I have no objection to the agent appointed.

Approved on _____ by _____ Title _____
(date) (signature of proper local official) (town chair, village president, police chief)

AUXILIARY QUESTIONNAIRE ALCOHOL BEVERAGE LICENSE APPLICATION

Submit to municipal clerk.

Individual's Full Name (please print) (last name)		(first name)		(middle name)	
Lutsey		THOMAS		JAY	
Home Address (street/route)		Post Office	City	State	Zip Code
1675 Remington Ridge			De Pere	WI	54115
Home Phone Number		Age	Date of Birth	Place of Birth	
920 217 3210			10-2-48	USA	

The above named individual provides the following information as a person who is (check one):

☐ Applying for an alcohol beverage license as an individual.

☐ A member of a partnership which is making application for an alcohol beverage license.

☒ Member of WASEDA FARMS LLC
(Officer/Director/Member/Manager/Agent) (Name of Corporation, Limited Liability Company or Nonprofit Organization)

which is making application for an alcohol beverage license.

The above named individual provides the following information to the licensing authority:

- How long have you continuously resided in Wisconsin prior to this date? 66 yrs
- Have you ever been convicted of any offenses (other than traffic unrelated to alcohol beverages) for violation of any federal laws, any Wisconsin laws, any laws of any other states or ordinances of any county or municipality? ☐ Yes ☒ No
If yes, give law or ordinance violated, trial court, trial date and penalty imposed, and/or date, description and status of charges pending. (If more room is needed, continue on reverse side of this form.)
- Are charges for any offenses presently pending against you (other than traffic unrelated to alcohol beverages) for violation of any federal laws, any Wisconsin laws, any laws of other states or ordinances of any county or municipality? ☐ Yes ☒ No
If yes, describe status of charges pending.
- Do you hold, are you making application for or are you an officer, director or agent of a corporation/nonprofit organization or member/manager/agent of a limited liability company holding or applying for any other alcohol beverage license or permit? ☐ Yes ☒ No
If yes, identify. _____
(Name, Location and Type of License/Permit)
- Do you hold and/or are you an officer, director, stockholder, agent or employee of any person or corporation or member/manager/agent of a limited liability company holding or applying for a wholesale beer permit, brewery/winery permit or wholesale liquor, manufacturer or rectifier permit in the State of Wisconsin? ☐ Yes ☒ No
If yes, identify. _____
(Name of Wholesale Licensee or Permittee) (Address By City and County)

6. Named individual must list in chronological order last two employers.

Employer's Name	Employer's Address	Employed From	To
Lutsey Enterprises	P.O. Box 22074, GB, WI	1980	Current
Employer's Name	Employer's Address	Employed From	To

The undersigned, being first duly sworn on oath, deposes and says that he/she is the person named in the foregoing application; that the applicant has read and made a complete answer to each question, and that the answers in each instance are true and correct. The undersigned further understands that any license issued contrary to Chapter 125 of the Wisconsin Statutes shall be void, and under penalty of state law, the applicant may be prosecuted for submitting false statements and affidavits in connection with this application.

Subscribed and sworn to before me

this 30th day of July, 2015
Lisa A. Wright
(Clerk/Notary Public)

[Signature]
(Signature of Named Individual)

My commission expires

5/2/16
LISA A. WRIGHT
NOTARY PUBLIC
STATE OF WISCONSIN



Printed on
Recycled Paper

AUXILIARY QUESTIONNAIRE ALCOHOL BEVERAGE LICENSE APPLICATION

Submit to municipal clerk.

Individual's Full Name (please print) (last name)		(first name)		(middle name)	
Lutsey		Matthew		Thomas	
Home Address (street/route)		Post Office		City	State Zip Code
1998 Kettle Creek DR				DePERE	WI 54115
Home Phone Number		Age	Date of Birth		Place of Birth
404 788 1218		39	02/11/76		USA

The above named individual provides the following information as a person who is (check one):

☐ Applying for an alcohol beverage license as an individual.

☐ A member of a partnership which is making application for an alcohol beverage license.

☒ Managing Member of WASEDA FARMS LLC
(Officer/Director/Member/Manager/Agent) (Name of Corporation, Limited Liability Company or Nonprofit Organization)

which is making application for an alcohol beverage license.

The above named individual provides the following information to the licensing authority:

- How long have you continuously resided in Wisconsin prior to this date? 6 yrs
- Have you ever been convicted of any offenses (other than traffic unrelated to alcohol beverages) for violation of any federal laws, any Wisconsin laws, any laws of any other states or ordinances of any county or municipality? ☒ Yes ☐ No
If yes, give law or ordinance violated, trial court, trial date and penalty imposed, and/or date, description and status of charges pending. (If more room is needed, continue on reverse side of this form.)
OUT, 1996, Lic REVOKED 6 MO
- Are charges for any offenses presently pending against you (other than traffic unrelated to alcohol beverages) for violation of any federal laws, any Wisconsin laws, any laws of other states or ordinances of any county or municipality? ☐ Yes ☒ No
If yes, describe status of charges pending.
- Do you hold, are you making application for or are you an officer, director or agent of a corporation/nonprofit organization or member/manager/agent of a limited liability company holding or applying for any other alcohol beverage license or permit? ☐ Yes ☒ No
If yes, identify. _____
(Name, Location and Type of License/Permit)
- Do you hold and/or are you an officer, director, stockholder, agent or employee of any person or corporation or member/manager/agent of a limited liability company holding or applying for a wholesale beer permit, brewery/winery permit or wholesale liquor, manufacturer or rectifier permit in the State of Wisconsin? ☐ Yes ☒ No
If yes, identify. _____
(Name of Wholesale Licensee or Permittee) (Address By City and County)

6. Named individual must list in chronological order last two employers.

Employer's Name	Employer's Address	Employed From	To
Lutsey Enterprises	P.O. Box 22074 GB, WI	2007	CURRENT
Employer's Name	Employer's Address	Employed From	To
LutseyLAND Co	395 Central Park Place ATLANTA GA	2005	2007

The undersigned, being first duly sworn on oath, deposes and says that he/she is the person named in the foregoing application; that the applicant has read and made a complete answer to each question, and that the answers in each instance are true and correct. The undersigned further understands that any license issued contrary to Chapter 125 of the Wisconsin Statutes shall be void, and under penalty of state law, the applicant may be prosecuted for submitting false statements and affidavits in connection with this application.

Subscribed and sworn to before me

this 30th day of July, 2015

Lisa A. Wright
(Clerk/Notary Public)

My commission expires 5/24/19
**LISA A. WRIGHT
NOTARY PUBLIC
STATE OF WISCONSIN**

[Signature]
(Signature of Named Individual)



Printed on
Recycled Paper

Wisconsin Department of Revenue

City of De Pere, Wisconsin**Request For Common Council Action**

MEETING DATE: April 6, 2016
DEPARTMENT: Planning
FROM: Sarah Wallace
SUBJECT: Resolution #16-42, Authorizing Farm Lease.

ATTACHMENTS:

- Reso16-42 (DOCX)
- Farm Lease - New Horizons 3-16-145-001-16 (PDF)
- Exhibit A - New Horizons (PDF)
- 3.16_Finance Meeting Letter (DOCX)

RESOLUTION #16-42

AUTHORIZING FARM LEASE

WHEREAS, the City has real property available for lease in the West Business Park for general farming purposes; and

WHEREAS, New Horizons Dairy, LLC wishes to lease approximately 48 acres of such real property subject to the terms and conditions of the Farm Lease attached hereto; and

WHEREAS, this matter has been reviewed by the Finance/Personnel Committee which recommends it approval thereof.

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

The Mayor and Clerk-Treasurer are authorized and directed to execute the attached Farm Lease.

BE IT FURTHER RESOLVED THAT:

All City officials, officers and employees are further authorized and directed to take such steps as are lawful and necessary in furtherance thereof.

Adopted by the Common Council of the City of De Pere, Wisconsin, this 6th day of April, 2016.

APPROVED:

Michael J. Walsh, Mayor

ATTEST:

Shana D. Ledvina, Clerk-Treasurer

Ayes: _____

Nays: _____

Attachment: Reso16-42 (4550 : Resolution #16-42, Authorizing Farm Lease)

FARM LEASE
(48.11 Acres between Fortune Avenue and CN Railroad Tracks)

THIS LEASE is made and entered into as of this _____ day of _____, 2016, by and between the City of De Pere, Wisconsin, a municipal corporation (“Lessor”), and New Horizons Dairy, LLC, a Wisconsin limited liability corporation (“Lessee”).

1. Leased Premises.

A. Subject to the qualifications in Paragraph 1.B. below, Lessor hereby leases to Lessee the following described real property in the City of De Pere, Brown County, Wisconsin, to-wit:

- i. That Part of WD-D0076 as shown on the map attached and incorporated as Exhibit A; and
- ii. All of WD-D0077, also shown on Exhibit A.

B. Acreage.

- i. The area indicated in yellow (“Spring 2016 Area”) on Exhibit A is comprised of approximately 22.57 acres. Effective the date of the signing of this Lease, Lessee shall have occupancy of the Spring 2016 Area for the purposes described herein.
- ii. The area indicated in green (“After Construction Area”) on Exhibit A totals approximately 25.54 acres. The After Construction Area is, as of the date of this Lease, currently under construction by Lessor and Lessee shall not have occupancy thereof until Lessor’s construction activities cease. Lessee shall be notified in writing by the City Associate Planner of the date upon which Lessee shall have occupancy

of the After Construction Area and of the total acreage of such area leased hereunder for purposes described herein.

2. Term. This Lease shall be for a term commencing April 15, 2016 and terminating on December 31, 2019. In addition, Lessee shall have the option to extend such Lease for an additional two (2) calendar year period upon the same terms and conditions of this Lease. Lessee shall provide Lessor written notice of the exercise of this option at least six (6) months (on or before July 1, 2019) before the expiration of the Lease. Failure to provide Lessor with written notice of the exercise of the option shall operate to forfeit all rights and interest of Lessee in the extension option.

3. Early Termination. In the event that Lessor sells or otherwise determines a need for any portion of the property which is the subject of this Lease during the Lease term, then Lessor may, at its sole option, terminate and cancel this Lease or any portion thereof by giving a thirty (30) day notice to Lessee, who shall thereupon vacate the premises in accordance with the terms of such notice. Lessee may terminate this Lease at any time by giving Lessor six (6) months' notice of such termination.

4. Effect of Early Termination. In the event any part of this Lease is terminated by Lessor as provided in paragraph 3, above, Lessor shall be responsible for and reimburse Lessee for damages suffered by Lessee, including the reasonable value of crops damaged or unable to be harvested as a result of said termination, not to exceed any rents paid by Lessee. In the event this Lease is terminated by Lessee, Lessee shall forfeit any and all claim(s) of any nature whatsoever for any work performed, materials or supplies, including seed provided, or any other cost which Lessee may have incurred.

5. Obligations of Lessee.

A. Lessee shall use said property for general farming purposes and shall care for the same according to standard industry practices and shall mow all land not seeded or planted for the following crop season. Lessee warrants not to use any herbicide/fertilizer/pesticide which may prevent for any period of time residential grass growth on any lands leased hereunder unless authorized in writing by the City Administrator.

B. Lessee agrees that if the Leased Premises is included in a Nutrient Management Plan under Wis. Admin. Code ATCP §50.48, Lessee shall (1) yearly, before the first nutrient application, provide City with soil samples indicating the need for nutrient application; and (2) shall ensure nutrient applications are applied using only the injection method.

C. Lessee acknowledges that there exist lot line pipes identifying the lot parameters of certain lots subject to this Lease, which, if damaged or destroyed, would result in considerable inconvenience and expense to Lessor. Therefore, Lessee agrees to indemnify and hold harmless Lessor for any and all costs associated with damage to such lot line pipes during the term of this Lease.

6. Sublease. Should Lessee desire to sublease such property, prior written approval of Lessor shall be obtained by Lessee, when approved shall not be unreasonably withheld.

7. Rent.

A. 2016.

- i. Lessee shall pay rent to Lessor in the amount of \$68.25/acre for the Spring 2016 Area, for a total annual rent of \$1,540.40 (assumes 22.57 acres). This amount shall be paid to City upon execution of this Lease.
- ii. In consideration of the fact that Lessee will not be able to plant a spring crop on the After Construction Area, the 2016 rent shall be \$45.00/acre multiplied by the acreage determination identified in Paragraph 1.B.ii., currently estimated to be \$1,149.30 (\$45.00 x 25.54). This amount shall be due not less than fifteen (15) days after the date of the written notice from the City Associate Planner to Lessee referenced in Paragraph 1.B.ii.

B. Subsequent Years. The annual rent for subsequent years shall be the full 2016 year lease rate of \$68.25 increased by an amount equal to the previous year's rent times the percentage increase in the Consumer Price Index for All Urban Consumers (CPI-U), U.S. city average, for the previous year, multiplied by the acreage. Lessor shall inform the Lessee in writing of the amount of increase in rent by December 15 of the year preceding the CPI-U rent increase.

8. Payment of Rent. Rent after 2016 shall be paid in advance, in two (2) equal payments. The first payment shall be made on or before January 1st of each year of the Lease with the second payment on or before July 1st of each year of the Lease.

9. Hold Harmless and Certificate of Insurance. Lessee shall save and hold harmless Lessor from any and all claims, actions, or liability for any injury or damage to property or persons occurring on or about the premises demised hereunder where such injury or damage has arisen out of Lessee's action or inaction or that of Lessee's agents, contractors, or employees. This hold harmless is intended to protect Lessor from any and all claims and actions for injury or damage to the fullest extent provided by law, including payment for actual attorney fees reasonably incurred as a result of any such claim. To ensure Lessee's ability to perform under this provision, Lessee shall provide a certificate of general liability insurance in an amount of not less than One Million Dollars, naming Lessor as an additional insured as a term and condition of this Lease.

10. Notice. Notice required or permitted hereunder shall be sent via U.S. Mail, 1st Class, postage prepaid to the following:

If to Lessor:

City Clerk-Treasurer
City of De Pere
335 S. Broadway Street
De Pere, WI 54115

If to Lessee:

David Van De Hey
New Horizons Dairy, LLC
4240 Rosin Road
De Pere, WI 54115

12. Miscellaneous. Lessee promises and agrees to pay the rent as provided herein and not to underlease or sublet said premises or any portion thereof or assign this Lease without the prior written consent of Lessor. Lessee further agrees to quit and deliver the same to Lessor peacefully and quietly at the end of the term of this Lease and to keep the same in good repair as the same are in at the commencement of the term of the Lease. Lessee agrees to use and improve said premises using standard industry practices and to provide Lessor access to view the premises at all reasonable times. If Lessee shall fail to pay rent at the aforesaid times expressed

in this Lease or shall underlease or sublet the premises without the written consent of Lessor, Lessor may enter and expel Lessee and/or his assigns from the premises forthwith and thereupon said Lessee shall be held to have forfeited any rent that he may have paid hereunder and shall be liable to Lessor for any such payment or payments of rent hereunder which are then due and unpaid. In such case, the Lessor shall not be responsible for Lessee for any damages under this Lease.

The covenants herein contained shall bind the parties mutually and their respective heirs, personal representatives, administrators, and assigns.

IN WITNESS WHEREOF, the parties hereto have caused this Lease to be executed personally or by their duly authorized officers and their seals affixed hereto on the day and year first written above.

NEW HORIZONS DAIRY, LLC

CITY OF DE PERE

David Van De Hey

Michael J. Walsh, Mayor

Shana D. Ledvina, Clerk-Treasurer

H:\jdupont\Leases\2016\Farm Lease - New Horizons 3-16-145-001-16.docx

Attachment: Farm Lease - New Horizons 3-16-145-001-16 (4550 : Resolution #16-42, Authorizing Farm Lease)



Attachment: Exhibit A - New Horizons (4550 : Resolution #16-42, Authorizing Farm Lease)

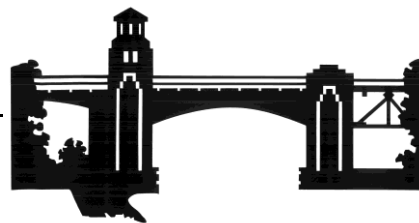
2016 Farm Lease Bid Map **22.6 Acres Spring/ 25.5 Acres Fall**

- Legend**
- Fall Area: 25.54 Acres
 - Spring Area: 22.57 Acres
 - Tax Parcels



CITY OF DE PERE

335 South Broadway
De Pere, WI 54115
Fax No.: 920/339-4049
Web: <http://www.de-pere.org>



March 1, 2015

To: Finance/Personnel Committee

From: Sarah Wallace, Associate Planner

RE: Consider Farm Lease Agreement with Farmer (Van De Hay) for West Side City Property (WD-D0076, WD-D0078, WD-1049, and WD-D0077)*

The City has one farmer interested in leasing the property from the City of De Pere on the City's west side property (WD-D0076, WD-D0078, WD-1049, and WD-D0077). These leases are critical for maintaining the City's property.

The option to farm this property has not been put "out for bid" like in previous years, mainly due to timing with the City acquiring the property, and the infrastructure work that is needed to be completed in 2016. The proposed lease terms mirror the current lease with Mr. Robertson, including the lease rate of \$68.25/acre.



Figure 1

Recommendation

Staff recommends that the Finance Committee authorize staff to negotiate the lease with Mr. Van De Hey and the final lease to be forwarded to the Common Council for approval.

Attachment: 3.16_Finance Meeting Letter (4550 : Resolution #16-42, Authorizing Farm Lease)

City of De Pere, Wisconsin

**Request For Common Council Action**

MEETING DATE: April 6, 2016

DEPARTMENT: Fire Department

FROM: Lea Taylor

SUBJECT: Resolution #16-43, Authorizing Renewal of Agreement with Fox Valley Technical College for Regional Fire Department Hiring Process.

ATTACHMENTS:

- Reso16-43 (DOCX)
- FVTC AGREEMENT (PDF)

RESOLUTION #16-43

AUTHORIZING RENEWAL OF AGREEMENT WITH FOX VALLEY TECHNICAL
COLLEGE FOR REGIONAL FIRE DEPARTMENT HIRING PROCESS

WHEREAS, Fox Valley Technical College (FVTC) operates a regional hiring process system for municipalities in need of filling firefighter vacancies; and

WHEREAS, the Human Resources and Fire Rescue Departments are interested in continuing to utilize such program and believe it to be in the City's interests to enter into the attached Agreement with FVTC.

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

The Mayor is authorized and directed to execute such Regional Fire Department Hiring Process Agreement as is attached hereto, together with subsequent renewals thereof provided the terms and conditions are substantively similar and sufficient funds have been budgeted therefor.

BE IT FURTHER RESOLVED THAT:

All City officials, officers and employees are authorized and directed to take such steps as are lawful and necessary in furtherance thereof.

Adopted by the Common Council of the City of De Pere, Wisconsin, this 6th day of April, 2016.

APPROVED:

Michael J. Walsh, Mayor

ATTEST:

Shana D. Ledvina, Clerk-Treasurer

Ayes: _____

Nays: _____

Memo



To: Honorable Mayor Michael Walsh
Members of the Common Council

From: Dennis L. Rubin, Fire Chief *D. Rubin*

Date: March 17, 2016

Re: Request to join the regional hiring process through Fox Valley Technical College

REQUEST:

The De Pere Fire Rescue Department is requesting to continue to be a part of the Fox Valley Regional Hiring Process, which is a partnership between multiple municipalities and Fox Valley Technical College (FVTC). The stated purpose of the partnership agreement is to provide the City of De Pere with a list of qualified candidates for the position of career and paid on call Firefighter/Paramedic and Firefighter/Emergency Medical Technician. This initiative will provide many benefits to our community such as; overall cost control, time savings, as well as reduction of risk and liability. This process is for the hiring of full-time and paid on call firefighters.

BACKGROUND:

The Fox Valley Regional Hiring Process began in 2010. Participating organizations include the Cities of Green Bay, Appleton, Fond du Lac, Manitowoc, Oshkosh and Sheboygan, as well as several other communities. We participated in the process in 2015 and were pleased with the results.

The Fox Valley Regional Firefighter Hiring Process consists of an application period, physical ability test, and written examination. The FVTC staff will screen the candidates to ensure they meet the city's minimum hiring requirements. Candidates who meet the minimum requirements will be asked to participate in a nationally recognized physical ability test. Candidates who successfully complete the Candidate Physical Ability Test (CPAT), will be invited to take the written examination. The written examination is a testing system that assesses critical skills necessary to be a firefighter. The written examination assesses areas such as teamwork, human relations, as well as mechanical aptitude, reading ability and basic mathematical skills.

Information received from the candidate's application, CPAT, and written examination will be compiled and delivered to each participating fire department. The department is responsible for conducting their departments' interviews, background investigations, medical physicals, and establishment of that community's eligibility list for hire.

PROJECTED COST:

The cost for participating in the regional hiring process is broken down into two categories, both paid to FVTC at the conclusion of the entire process. The first category is the fire department user fee. All participating departments pay a \$1,000 user fee to participate in this system. The second fee is the “per candidate” fee. Our organization would pay \$5/candidate for those who take the written examination. In order to take the written examination, the candidate must meet our department’s minimum hiring requirements and pass the CPAT.

This is an annual reoccurring process that we would like to be a part of moving forward. The application period will open in May with delivery of the final eligibility list for firefighter to the departments in October.

LIABILITY REDUCTION:

The college is the agency offering the hiring process/CPAT, the liability for such offering would be the responsibility of the college. Part of the reason for choosing the CPAT as the physical ability portion of the hiring process is because of the validation process which took place when CPAT was developed.

FVTC offers various courses that can be used as mentoring programs for potential candidates to prepare to qualify as De Pere Firefighters. FVTC will conduct CPAT Orientation and Preparation Guide to assist with individual candidates to be successful in our selection process.

After the hiring process is completed, all candidate information, applications and test results specific to our fire department will be issued to the Human Resources Department. The candidate will be “interview” ready. FVTC develops an electronic database, where all hiring process information will be stored. Verification of the testing results can be viewed on this database by De Pere Human Resources.

RECOMMENDATION:

In an effort to reduce costs, reduce liability and develop a useful list for career and paid on call firefighters, the De Pere Fire Rescue Department recommends contracting with FVTC on a year-to-year basis to be a part of and enjoy the benefits of the Regional Fire Department Hiring Process Agreement. If this request is approved by the City Council, the Department will continue to be a part of the Fox Valley Regional Hiring Process and establish a partnership between the multiple municipalities and Fox Valley Technical College (FVTC) by entering into a contract with FVTC. The funding for this project is included in the FY 2016 Budget line item 100-52200-215.

REGIONAL FIRE DEPARTMENT HIRING PROCESS AGREEMENT

THIS AGREEMENT ("Agreement") is made as of the nth day of April, 2016, by and between the CITY OF DEPERE FIRE DEPARTMENT (hereinafter "DFD") and FOX VALLEY TECHNICAL COLLEGE (hereinafter FVTC).

WHEREAS, DFD wishes to contract with FVTC for the purpose of acquiring a list of qualified candidates for the position of firefighter; and

WHEREAS, FVTC wishes to provide the DFD with testing results obtained from the Fox Valley Regional Hiring Process; and

NOW, THEREFORE, in consideration of the mutual promises and other goods and valuable consideration exchanged herein, IT IS AGREED AS FOLLOWS:

A. DFD agrees to fulfill the following obligations:

1. Have and maintain a valid Candidate Physical Ability Test (CPAT) license;
2. Recognize and accept proof of completion of the CPAT from FVTC, limited licensee;
3. Certify that it will utilize the CPAT only in the context of an overall implementation of the CPAT program that complies with its CPAT license;
4. Use the CPAT only for the purpose of candidate preparation and physical ability testing of career firefighters.

B. DFD agrees to fulfill the following obligations which are specific to the Fox Valley Regional Hiring Process:

1. Be responsible for advertising any firefighter recruitment
2. Direct potential candidates to the FVTC website for additional information;
3. Establish the minimum hiring requirements for DFD;
4. Accept the Fox Valley Regional Hiring Process Application;
5. Reimburse FVTC for services provided at the rate of \$1,000.00 user fee plus \$5.00 per applicant who meets the DFD's minimum hiring requirements, successfully passes the CPAT and take the written exam. The \$5.00 per applicant fee would apply only to those candidates who applied to DFD.

C. FVTC agrees to fulfill the following obligations:

1. Obtain and maintain a CPAT limited license and cover the cost of any licensing fees.
2. Be capable of and agree to assist DFD in meeting the terms of such CPAT compliance, including the pre-test orientation and mentoring requirements;
3. Will have the capability and staff to validate the CPAT for jurisdictions through a transportability study, assist DFD in obtaining CPAT licensure, provide consistent CPAT testing administration and legally defend validation and CPAT administration;
4. Save, indemnify and hold harmless the DFD and City of De Pere, and its officials, officers, employees and agents from any and all injury or damage that may have

or is alleged to have occurred to any party as a result of CPAT test validation and/or FVTC's administration of the same. This provision is intended to indemnify and hold harmless the City of De Pere and its officers, officials, employees and agents to the fullest extent permitted by law and includes payment of reasonable attorney fees for the defense of any claim brought which can fairly be said to be under the intent and purpose of this agreement.

5. Have the capability and agree to provide candidates practice tests and orientations in accordance with The Fire Service Joint Labor Management Wellness-Fitness Initiative Candidate Physical Ability Test Manual, 2nd Edition;
 6. Provide candidates with mentoring programs (i.e. Firefighter Fitness 10-503-135 and Health and Wellness for Firefighter 10-503-134, classes which are offered through FVTC);
 7. Secure CPAT equipment and verify that such equipment and props conform to all specifications in the CPAT manual and that it has the ability to administer the CPAT in conformity with the specifications of CPAT;
 8. Have a mechanism in place to assure that any individual who demonstrates a financial hardship will be provided the CPAT at reduced or no charge;
 9. Provide CPAT certificates for candidate's applying for employment with multiple fire departments;
 10. Notify the International Association of Firefighters (IAFF) of the CPAT licensed fire departments for which such certification is provided;
 11. Provide CPAT licensed fire departments results from the hiring process and a method for verifying the candidate's results;
 12. Administer the CPAT in compliance with the IAFF licensing agreement, which include full compliance with the EEOC conciliation agreement and utilization of the CPAT administration.
- D. FVTC agrees to fulfill the following obligations which are specific to the Fox Valley Regional Hiring Process:
1. Establish and maintain an Fox Valley Regional Hiring Process website;
 2. Collect candidate applications and certifications and determine if the candidate meets the minimum requirements set forth by the DFD;
 3. Maintain a data collection system for all pertinent information relating to the hiring process;
 4. Only allow candidates who meet the DFD minimum hiring requirements to participate in the hiring process;
 5. Schedule CPAT orientation, practice session and administer the actual physical ability test in accordance with the guidelines set by Chapter 6, Appendix A and Appendix B of The Fire Service Joint Labor Management Wellness-Fitness Initiative Candidate Physical Ability Test Manual, 2nd Edition;
 6. Administer the written exam only to the candidates who meet the DFD minimum hiring requirements and successfully complete the CPAT;
 7. Compile hiring process testing data from the candidates application, CPAT and written exam;
 8. Provide the DFD with an electronic and a paper copy of the application packet for each candidate who has applied to the DFD, results of hiring process data for each candidate, whether or not the candidate meets the minimum hiring requirements, or passes CPAT (i.e. as much information as possible for each

candidate depending on how far the candidate has progressed through the hiring process);

9. Provide a summary of the entire Fox Valley Regional Hiring Process to the DFD, this will be statistical data and will not include specific names of candidates;
10. Receive compensation from the DFD for services provided at the rate of \$1,000.00 user fee plus \$5.00 per applicant who meets the DFD's minimum hiring requirements, successfully passes the CPAT and takes the written exam.
11. Provide a spot where a candidate can select a Paid-on-Call option for the department.

E. TERMS OF THIS AGREEMENT, shall expire one year from the date first above written.

F. The persons signing this Agreement have the appropriate authority of the governing bodies of the parties hereto do so and to bind said parties to the terms and conditions hereof.

IN WITNESS WHERE OF, the parties hereto have caused this Agreement to be executed the date first above written.

City of De Pere

Michael J. Walsh, Mayor

Fox Valley Technical College

Christopher Fischer, Department Chair – Fire Protection

City of De Pere, Wisconsin**Request For Common Council Action**

MEETING DATE: April 6, 2016

DEPARTMENT: City Attorney

FROM: Judith Schmidt-Lehman

SUBJECT: Resolution #16-44, Authorizing Agreement For Phase II
Environmental Analysis With AECOM Technical Services, Inc.
(AECOM)

ATTACHMENTS:

- Resolution #16- 44, AECOM Phase 2 (DOCX)
- AECOMM Ph 2 CC memo 4-6-16 (DOCX)
- AECOM Phase II change order (PDF)

RESOLUTION #16-44

AUTHORIZING AGREEMENT FOR PHASE II ENVIRONMENTAL
ANALYSIS WITH AECOM TECHNICALSERVICES, INC. (AECOM)

WHEREAS, Resolution 16-21 authorized AECOM to perform certain Phase I and soil sampling services for the City in connection with the City's proposed purchase of property (Parcel WD-L178-2) for purposes of construction of a regional storm water facility; and

WHEREAS, results of a composite soil boring taken during such testing indicate elevated polycyclic aromatic hydrocarbons (PAHs) on a portion of such property; and

WHEREAS, in order for the City to fully evaluate its options, additional sampling and testing upon Parcel WD-L178-2 is needed if the costs associated with the various options are to be fully understood; and

WHEREAS, AECOM is able to provide the City with cost savings and project consistency if it performs the duties of taking the additional needed soil samples and conducts the Phase II Environmental analysis at the cost identified in the proposed change order to the Phase I Agreement in the amount of \$3,920.00, a copy of which is attached and incorporated by reference as Exhibit A; and

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

The Mayor is authorized and directed to execute such change order as is attached as Exhibit A.

BE IT FURTHER RESOLVED THAT:

All City officials, officers and employees are authorized and directed to take such steps as are lawful and necessary in furtherance thereof.

Adopted by the Common Council of the City of De Pere, Wisconsin, this 6th day of April, 2016.

APPROVED:

Michael J. Walsh, Mayor

ATTEST:

Shana D. Ledvina, Clerk-Treasurer

Ayes: _____

Nays: _____

Attachment: Resolution #16- 44, AECOM Phase 2 (4563 : Resolution #16-44, Authorizing AgreementFor Phase II Environmental)

City of De Pere MEMORANDUM



To: Finance & Personnel Committee
 From: Kimberly Flom, Economic Development & Planning Director
 Date: March 30, 2016

RE: **Request to engage AECOMM for a Phase II ESA for a regional detention facility in TID #6.**

PROJECT SUMMARY

In February, the Council approved an agreement with AECOMM to conduct a Phase 1 Environmental Analysis and soil samples for a piece of property the City is interested in purchasing in order to construct a regional detention pond for the West Business Park. The pond is part of the proposed RichCo Road Infrastructure improvements that include a new road and new utilities generally south of Red Maple Road and American Boulevard.

Sampling on the proposed detention pond site has indicated some contamination. The level and specific locations of the contamination have not been determined. Based on the previous land use of the site, it's possible that the contamination is only very isolated, but additional testing is required to confirm.

Staff would like to pursue a Phase II ESA in order to define the area and severity of any contamination on site. With this information, we can better understand the stormwater options for the site and accompanying financial implications.

A proposed scope of work change order is attached for review. Funds for this project would come out of TID #6.

RECOMMENDATION

Authorize the change order to the Phase I Agreement between the City of De Pere and AECOMM in the amount of \$3920.

Attachments

c: Michael Walsh, Mayor
 Larry Delo, City Administrator
 Judith Schmidt-Lehman, City Attorney

Attachment: AECOMM Ph 2 CC memo 4-6-16 (4563 : Resolution #16-44, Authorizing AgreementFor Phase II Environmental)



AECOM
1035 Kepler Drive
Green Bay, Wisconsin 54311

920.468.1978 tel
920.468.3312 fax

March 29, 2016

Mr. Eric Rakers
City Engineer
City of De Pere
335 South Broadway
De Pere, WI 54235

Ms. Kim Flom
Economic Development and Planning Director
City of De Pere
335 South Broadway
De Pere, WI 54235

**Subject: Additional Soil Sampling and Analysis Proposal for the Richco Road Property,
Parcel WD-L178-2, De Pere, Wisconsin –
Change Order to AECOM Project No. 60487544 and Associated Commercial Terms
and Conditions**

Dear Mr. Rakers and Ms. Flom:

AECOM Technical Services, Inc. (AECOM) has prepared this change order for additional soil sampling in order to define the extent of polynuclear aromatic hydrocarbons (PAHs) and metals (lead and arsenic) identified during the soil sampling event that occurred in February 2016.

We estimate a fee of \$3,920 for the sampling described below. Project activities and assumptions are also provided below.

Site Description and Previous Environmental Information

The subject property is located in the City of De Pere, Brown County, Wisconsin. The site is bounded by Richco Road to the west, commercial and industrial properties to the north and south, and a railroad right-of-way and residential properties to the east. The site is situated on the southern portion of Parcel Number WD-L178-2.

In February 2016, AECOM conducted a Phase I Environmental Site Assessment (Phase I ESA) of the property. Results of the Phase I ESA indicated that the subject property historically had been developed as agricultural property and more recently as industrial property. Recognized environmental conditions were not identified as a result of the Phase I ESA.

In addition, three hydraulic probes were advanced on the property during February 2016. Analytical results from this sampling event revealed detections of PAHs, lead, and arsenic at the property.

This document includes proprietary data that shall not be duplicated, used or disclosed outside the City of DePere for any purpose other than to evaluate this document. This restriction does not limit the City of DePere's right to use information contained in this document if it is obtained from another source without restriction.

Scope of Services

AECOM's proposed scope of work will be performed and managed under specified tasks described as follows:

Task 1 – Pre Field Activities (Site Safety Plan and Utility Location)

This task includes activities associated with coordination of an analytical laboratory and utility clearance. AECOM will coordinate mobilization to the site and set-up, as well as sample handling. We will also contact Wisconsin Digger's Hotline to locate public utilities

Task 2 - Field Implementation – Soil Sampling

AECOM proposes to advance four hydraulic probes to collect soil samples. Each of the collected soil samples will be screened in the field for volatile organic compounds (VOCs) using a photoionization detector (PID). Soil samples will be visually classified using the Unified Soil Classification System (USCS) and will include observations such as color, odor, and presence of non-natural materials, as appropriate. The following table includes the parcel location, purpose of the sample locations and analytical testing protocol.

Parcel/Location	Sample Locations	Depth (feet)	PID	PAH	Metals
WD-L178-2	B-161	12.0	Yes	Yes	Yes
WD-L178-2	B-162	12.0	Yes	Yes	Yes
WD-L178-2	B-163	12.0	Yes	Yes	Yes
WD-L178-2	B-164	12.0	Yes	Yes	Yes

Task 3 – Laboratory Testing

Collected soil samples will be placed into ice-filled coolers and delivered to AECOM's subcontract laboratory, Pace Analytical Laboratory (Pace), Green Bay, Wisconsin under Chain-of-Custody control. The laboratory will perform analyses using EPA Method 8270 for PAHs and EPA Method 6010 for metals (submitted for arsenic and lead).

Task 4 – Project Management/Summary Report

A brief letter report summarizing the results of the investigation will be prepared once analytical results have been received. The report will include a sample location map, soil boring logs or tabulated soil descriptions, data table summary, and a brief narrative with description of sampling procedures and results. The report will be submitted in draft to the City of De Pere for review and upon City of De Pere approval, could be provided to the WDNR. As discussed, the Phase I ESA report will be a separate deliverable.

Project management will involve handling project information requests, subcontractors, and preparation and review of the project contracts, invoices, and scheduling.

Cost Estimate and Assumptions

AECOM's estimated cost for professional environmental consulting services to meet the scope of work presented within this proposal is \$3,920, of which, \$1,690 is for other direct costs (ODCs) such as subcontract analytical laboratory services, geoprobe drilling supplies, and materials costs. This estimated project cost for services is limited to those tasks and associated activities described in this proposal. AECOM is not responsible for delays or scope changes outside its direct control. If conditions are not as expected or an item is uncovered that affects the scope of services or cost estimate, City of De Pere will be contacted in order to discuss how to proceed.

AECOM will perform the scope of work discussed in this change order, and any optional or additional tasks authorized, on a time-and-material basis in accordance with the AECOM Project No. 60487544 and Commercial Terms and General Conditions. The labor and ODCs to include subcontractors, equipment, reimbursables, and reasonable out-of-pocket expenses by AECOM are listed by task below:

AECOM's estimate is based on the following assumptions:

- Site access is the responsibility of City of De Pere.
- The City will mark/flag the property limits of the KSC, Inc. property prior to performance of sampling in the detention basin.
- All field work is completed under OSHA Level D personal protective equipment.
- The budget includes costs for AECOM to contact Wisconsin Diggers Hotline for utility clearance. The City is responsible for locating any utilities not marked by Diggers Hotline. AECOM is not responsible for any damages caused by striking miss-marked or unmarked utilities.
- The laboratory testing program described above reflects our opinion of the testing parameters based on past experience and does not include WDNR input.
- Minimal excess soil will be generated during the advancement of the soil probes. Based on the limited depth of the soil probes and the presence of only low-level shallow impacts on the site we do not anticipate a need to drum soil cuttings. Excess soil generated during the site investigation will be left on-site adjacent to the borehole where the soil originated. Additional field costs may be incurred for delays caused by restricted or difficult access or circumstances beyond the control of AECOM such as adverse weather conditions. Such costs incurred have not been included, but will be charged to the project.

Schedule

As noted above, AECOM anticipates that the field work will require a total of 1 day to complete. The draft summary report will be submitted to the City within 30 days after receiving the analytical results from the laboratory.

Proposal Acceptance

Please indicate your acceptance of this Proposal dated March 29, 2016, by having an authorized representative of your firm execute the attached Authorization and return it to our Green Bay, Wisconsin office. Note that we cannot begin work until the signed authorization is returned. If you have questions regarding the proposal, please call Ms. Donna Volk at 414.944.6171 or Mr. Steve Schubring at 920.406.3149.

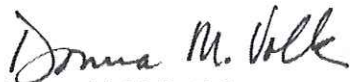
AECOM

4

AECOM appreciates the opportunity to provide environmental services to the City of De Pere at the former O'Keefe property.

Sincerely,

AECOM Technical Services, Inc.



Donna M. Volk, P.G.
Geologist



Steven Schubring, P.G.
Operations Manager

Attachments:

- Commercial Terms
- General Conditions and Services
- Authorization Form
- User Questionnaire



AECOM
1035 Kepler Drive
Green Bay, Wisconsin 54311

920.468.1978 tel
920.468.3312 fax

Authorization

March 29, 2016

I hereby authorize AECOM to proceed with the scope of work for the former O'Keefe property in the City of De Pere, Wisconsin, as described in AECOM's change order above, dated March 29, 2016, with a budget authorization of \$3,920 under the general terms and conditions specified in the proposal.

Signature

Date

Print Name

Title/Organization

I agree to accept invoices from AECOM via e-mail and not postal mail:

☐ Yes

Signature: _____

E-mail address: _____

Recipient Mr/Ms: _____

Return to:

Name: Mr. Steven Schubring/AECOM

Address: 1035 Kepler Drive, Green Bay, WI 54311

Fax: 920-468-3312

Phone: 920-406-3149

City of De Pere, Wisconsin

**Request For Common Council Action**

MEETING DATE: April 6, 2016

DEPARTMENT: Public Works

FROM: Eric Rakers

SUBJECT: 2015 Intersection Improvements Update.

A request was made for staff to provide an update on the intersection modifications for Washington/Ontario/Merrill/Jordan and Suburban/Grant/Apollo.

Washington/Ontario/Merrill/Jordan Intersection

This project involved realigning Washington Street onto Ontario Street, which eliminated one leg of a five legged intersection at Washington/Ontario/Merrill/Jordan. Following are general observations/comments regarding the change:

- Staff completed a field review. Traffic flow appeared to be improved at the intersection. Conflicting movements from cars turning from eastbound Merrill to Washington and Ontario to Washington has been eliminated. Cut through traffic on Washington during school hours has been eliminated. Minimal traffic backup occurred on Ontario from Washington.
- School staff and administration felt that the change improved safety and traffic flow at the school.
- The School Resource Officer stated that “the traffic pattern at Washington/Ontario/Merrill has been very good. We have a few people who refuse to obey the signs on Washington but when approached by school staff or myself they correct their behavior. The no parking on the corner of Ontario/Merrill has helped as well with cars wanting to turn North onto Ontario from Merrill. There seems to be a lot less problems in the Dickinson School Area since the change.”
- Officer patrols stated that the double parking on Washington for loading/unloading has been reduced.
- There have been a few complaints regarding speeding on Ontario. The police department is monitoring.
- Staff received several comments from residents in support of the change.

Suburban/Grant/Apollo Intersection

This project involved the construction of bump outs on Grant, between Suburban and Apollo. The goal of the project was to prohibit bypass movements of a left turning vehicle in the crosswalk. Following are general observations/comments regarding the change:

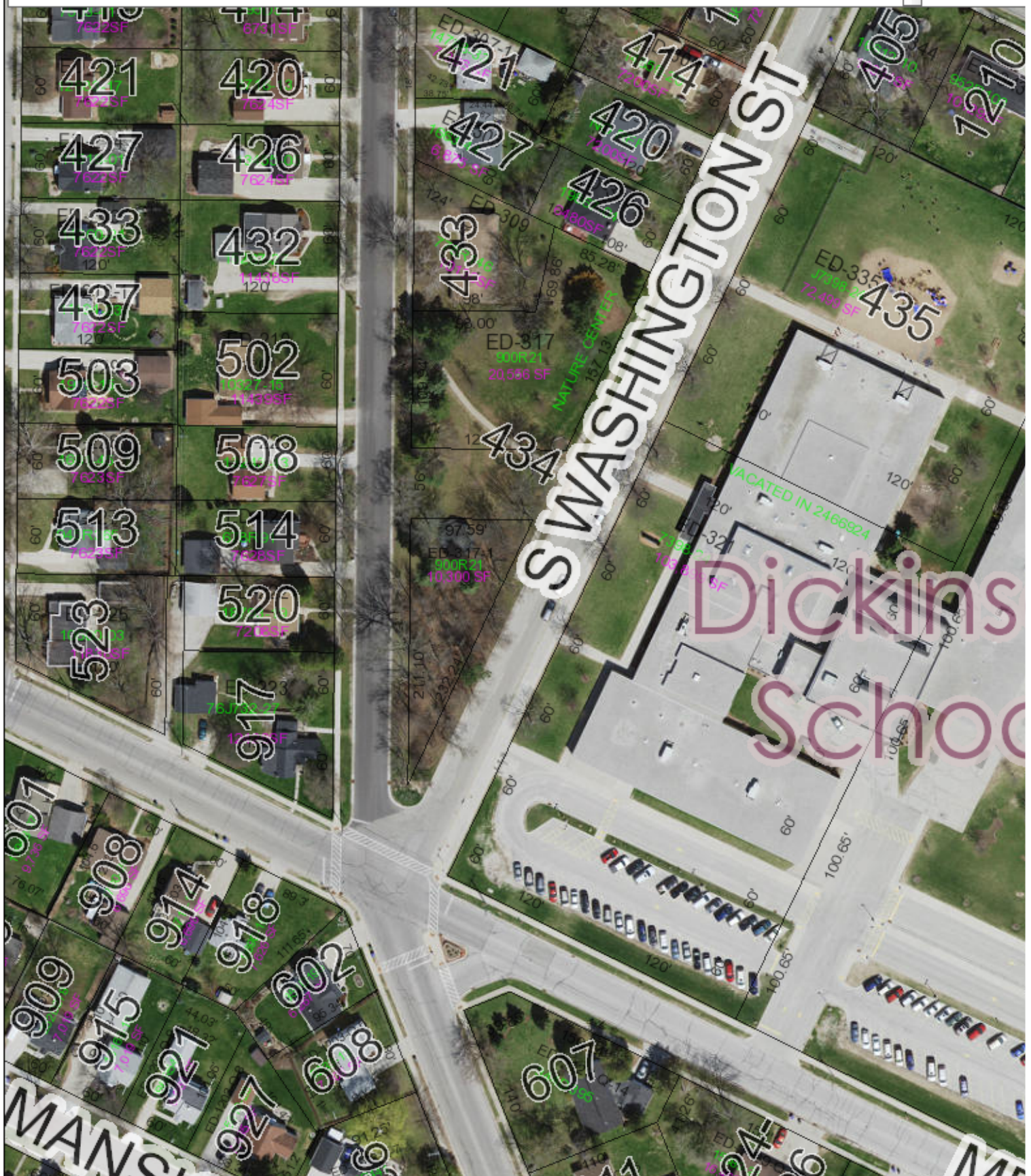
- Staff completed a field review. The bump outs do prohibit bypass movements of a left turning vehicle in the crosswalk. The design was completed such that a left turning vehicle from Grant to Apollo can be bypassed by through traffic after the bump out. This has been observed several times. The purpose was to minimize traffic back up in the intersection due to the bump outs, while eliminating the bypass movement conflict with pedestrians.
- The crossing guard state that people are still driving too fast on Grant Street. She has not observed much of a change in speed on Grant. As a side note, the bump-outs could not be narrowed more because the open width of the roadway needed to include a travel lane and bike lane. In general, narrower roadways decrease speed.
- The School Resource Officer observed that the bump outs hold up traffic as vehicles can't pass other vehicles waiting to turn.

The final comment does provide evidence that the pedestrian crossing is safer. Cars are not able to bypass a left turning vehicle in the cross walk. There have been minor delays because of this, however, as noted above, there is the ability to bypass a left turning vehicle onto Apollo outside of the cross walk.

ATTACHMENTS:

- S WASHINGTON PRE-CONSTRUCTION (PDF)
- S WASHINGTON AFTER CONSTRUCTION 1 (PDF)
- GRANT PRE-CONSTRUCTION (PDF)
- GRANT POST CONSTRUCTION (PDF)

Washington/Merrill/Jordan/Ontario Intersection



Attachment: S WASHINGTON PRE-CONSTRUCTION (4539 : 2015 Intersection Improvements Update)



This map was produced utilizing a variety of sources the City of De Pere reasonably believes are reliable, including GIS data, some of which was under development at the time this map was produced. The City of De Pere makes no warranty, either expressed or implied, including no warranty as to fitness for a particular use, of the information contained in or comprising this map.

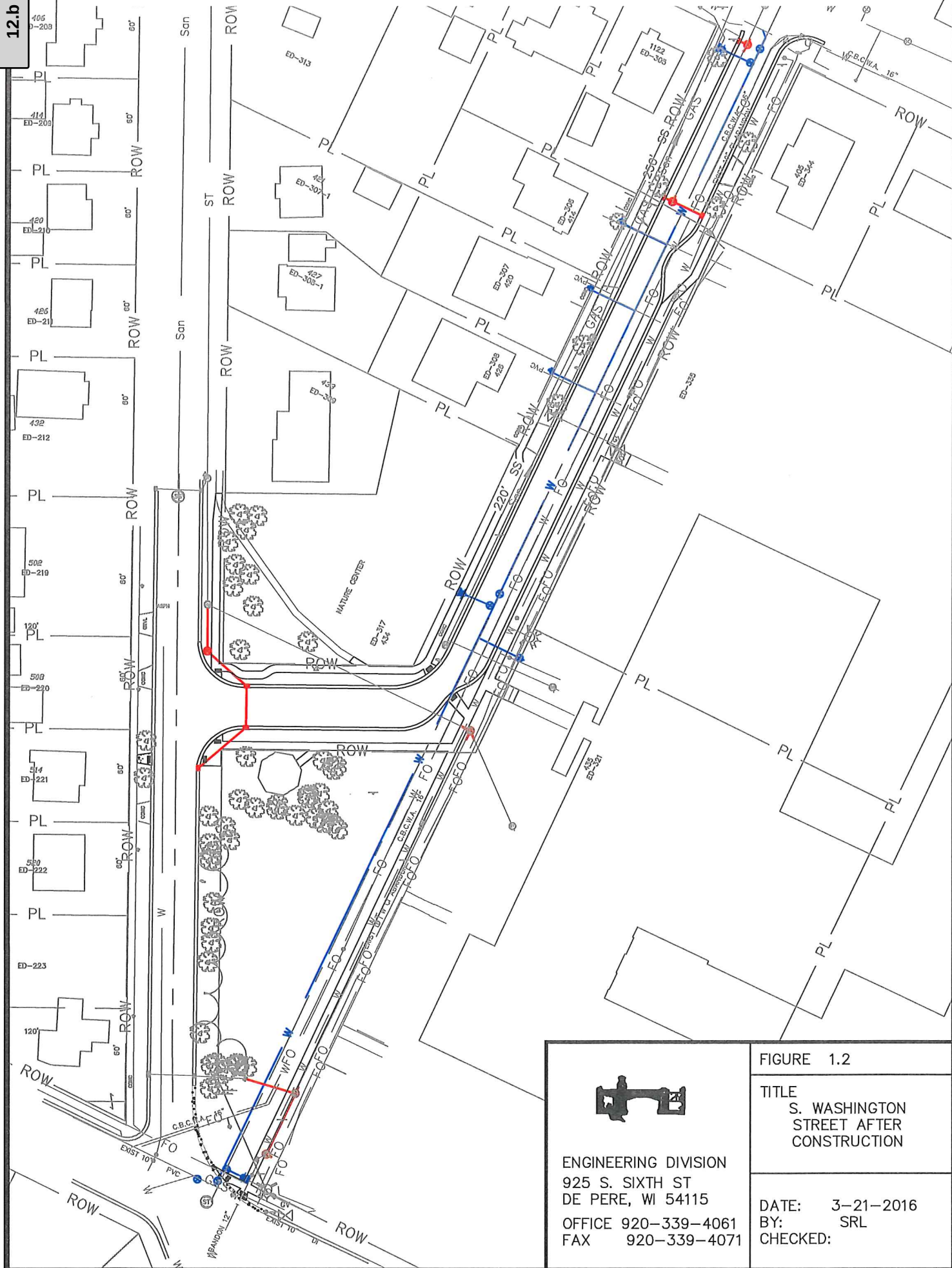
Map of De Pere, WI Provided By The De Pere Planning/GIS Department 2010



03/23/2016

Packet Pg. 50

12.b



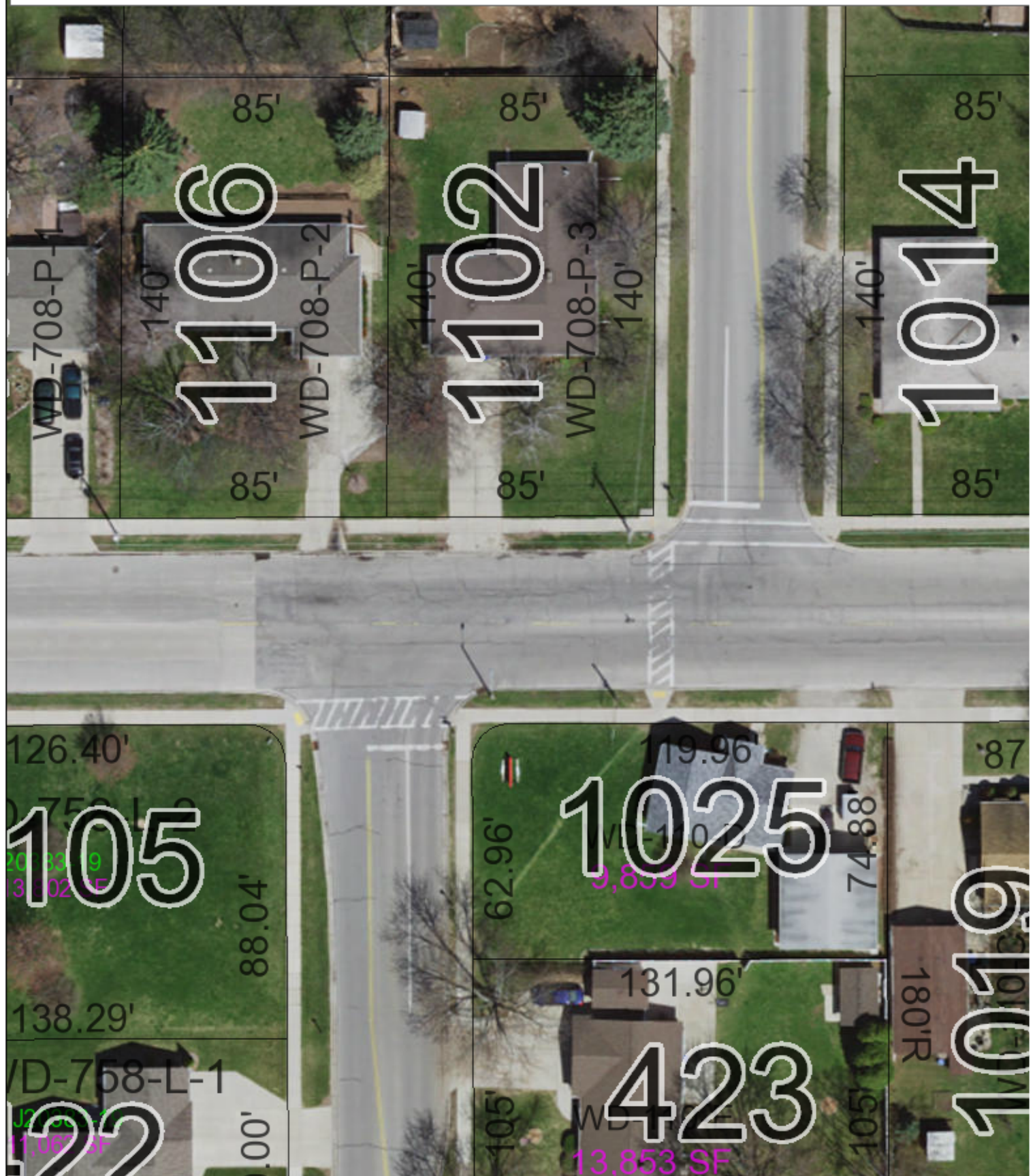
ENGINEERING DIVISION
925 S. SIXTH ST
DE PERE, WI 54115
OFFICE 920-339-4061
FAX 920-339-4071

FIGURE 1.2

TITLE
S. WASHINGTON
STREET AFTER
CONSTRUCTION

DATE: 3-21-2016
BY: SRL
CHECKED:

Grant/Suburban/Apollo Intersection - Preconstruction

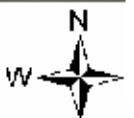


Attachment: GRANT PRE-CONSTRUCTION (4539 : 2015 Intersection Improvements Update)



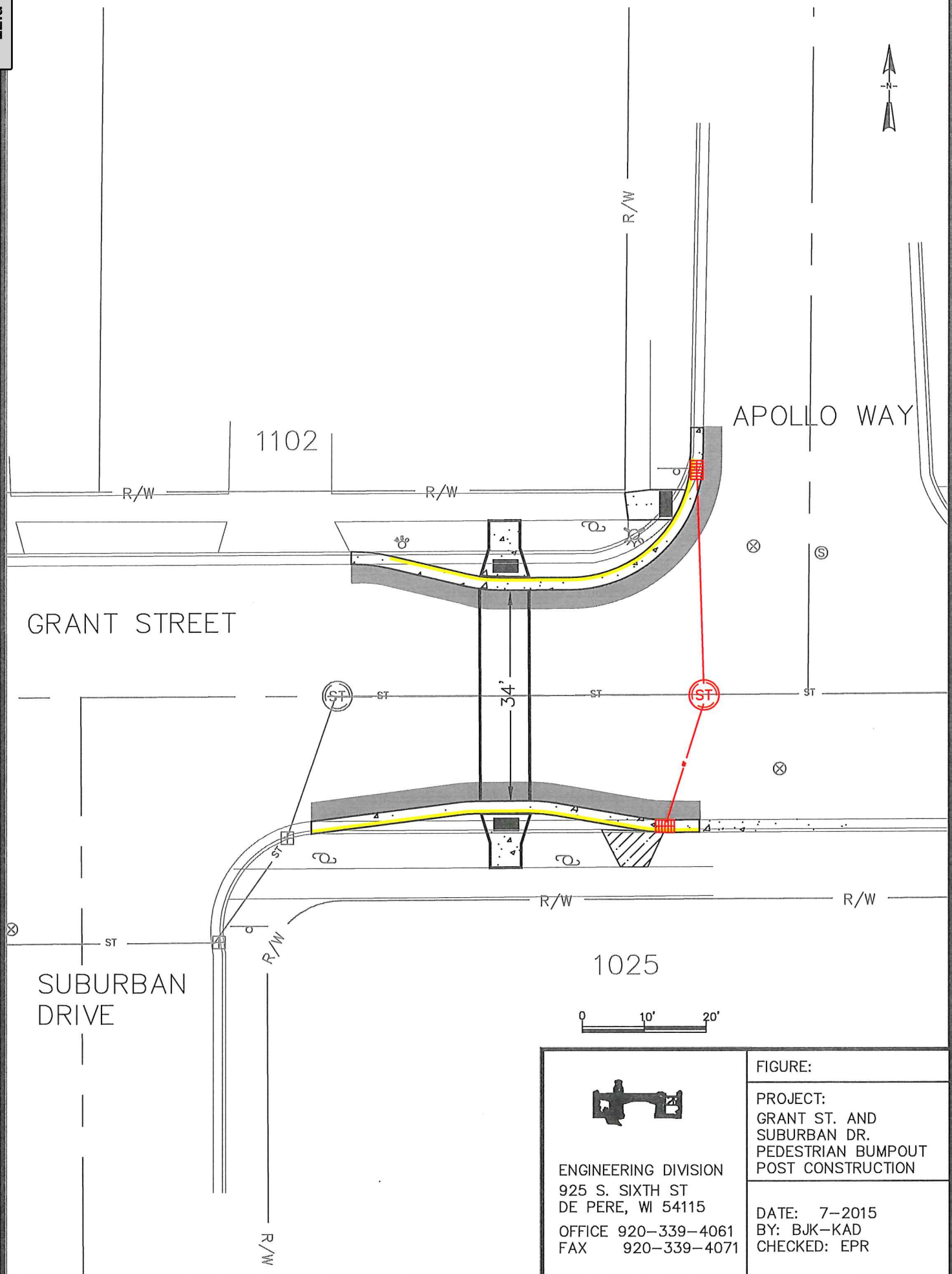
This map was produced utilizing a variety of sources the City of De Pere reasonably believes are reliable, including GIS data, some of which was under development at the time this map was produced. The City of De Pere makes no warranty, either expressed or implied, including no warranty as to fitness for a particular use, of the information contained in or comprising this map.

Map of De Pere, WI Provided By The De Pere Planning/GIS Department 2010



03/23/2016

Packet Pg. 52



City of De Pere, Wisconsin

**Request For Common Council Action**

MEETING DATE: April 6, 2016
DEPARTMENT: City Clerk-Treasurer
FROM: Shana Ledvina
SUBJECT: Voucher Approval.

ATTACHMENTS:

- 4-6-16 VOUCHERS (PDF)

3/31/2016 7:57 AM

A / P CHECK REGISTER

PAGE: 1

PACKET: 05107 APR 2016 COUNCIL - 1 4-6-16

VENDOR SET: 01

BANK : AP ASSOCIATED

VENDOR	NAME / I.D.	DESC	CHECK	CHECK	DISCOUNT	AMOUNT	CHECK	CHECK
			TYPE	DATE			NO#	AMOUNT
5932	AECOM TECHNICAL SERVICES							
	I-37720303	AECOM TECHNICAL SERVICES	R	4/06/2016		6,631.70CR	078084	6,631.70
0302	AIRGAS USA LLC							
	I-9049336662	AIRGAS USA LLC	R	4/06/2016		145.23CR	078085	
	I-9934257150	AIRGAS USA LLC	R	4/06/2016		88.58CR	078085	
	I-9934257152	AIRGAS USA LLC	R	4/06/2016		306.35CR	078085	540.16
0007	AMBROSIUS SALES & SERVICE							
	I-99877	AMBROSIUS SALES & SERVICE	R	4/06/2016		112.50CR	078086	112.50
0020	BADGERLAND PRINTING INC							
	I-27299	BADGERLAND PRINTING INC	R	4/06/2016		62.00CR	078087	
	I-27318	BADGERLAND PRINTING INC	R	4/06/2016		382.00CR	078087	
	I-27358	BADGERLAND PRINTING INC	R	4/06/2016		50.00CR	078087	
	I-27380	BADGERLAND PRINTING INC	R	4/06/2016		63.00CR	078087	
	I-27386	BADGERLAND PRINTING INC	R	4/06/2016		205.00CR	078087	
	I-27387	BADGERLAND PRINTING INC	R	4/06/2016		82.00CR	078087	
	I-27439	BADGERLAND PRINTING INC	R	4/06/2016		258.99CR	078087	
	I-27452	BADGERLAND PRINTING INC	R	4/06/2016		92.00CR	078087	
	I-27453	BADGERLAND PRINTING INC	R	4/06/2016		58.00CR	078087	1,252.99
0027	BAY TOWEL INC							
	I-2129607	BAY TOWEL INC	R	4/06/2016		45.16CR	078088	
	I-2131667	BAY TOWEL INC	R	4/06/2016		126.33CR	078088	
	I-2136618	BAY TOWEL INC	R	4/06/2016		45.16CR	078088	
	I-2136619	BAY TOWEL INC	R	4/06/2016		75.93CR	078088	
	I-2136620	BAY TOWEL INC	R	4/06/2016		39.28CR	078088	
	I-2138661	BAY TOWEL INC	R	4/06/2016		126.33CR	078088	
	I-2138677	BAY TOWEL INC	R	4/06/2016		62.02CR	078088	
	I-2140105	BAY TOWEL INC	R	4/06/2016		45.16CR	078088	
	I-2140106	BAY TOWEL INC	R	4/06/2016		197.46CR	078088	
	I-2143614	BAY TOWEL INC	R	4/06/2016		45.16CR	078088	
	I-2143615	BAY TOWEL INC	R	4/06/2016		75.93CR	078088	
	I-2145714	BAY TOWEL INC	R	4/06/2016		62.02CR	078088	945.94
0025	BAYCOM INC							
	I-SRVCE000000001816	BAYCOM INC	R	4/06/2016		220.00CR	078089	220.00
7368	MARY BISHOP							
	I-201603305770	MARY BISHOP	R	4/06/2016		245.00CR	078090	245.00

Attachment: 4-6-16 VOUCHERS (4573 : Voucher Approval.)

3/31/2016 7:57 AM

A / P CHECK REGISTER

PAGE: 2

PACKET: 05107 APR 2016 COUNCIL - 1 4-6-16

VENDOR SET: 01

BANK : AP ASSOCIATED

VENDOR	NAME / I.D.	DESC	CHECK	CHECK	DISCOUNT	AMOUNT	CHECK	CHECK
			TYPE	DATE			NO#	AMOUNT
2831	BODART ELECTRIC SERVICE INC							
	I-8197	BODART ELECTRIC SERVICE INC	R	4/06/2016		5,680.98CR	078091	5,680.98
0649	BRAUER SUPPLY & EQUIPMENT							
	I-20160318	BRAUER SUPPLY & EQUIPMENT	R	4/06/2016		336.07CR	078092	336.07
0038	BROADWAY AUTOMOTIVE INC							
	I-339690P	BROADWAY AUTOMOTIVE INC	R	4/06/2016		122.04CR	078093	
	I-469155	BROADWAY AUTOMOTIVE INC	R	4/06/2016		250.00CR	078093	
	I-470736	BROADWAY AUTOMOTIVE INC	R	4/06/2016		174.90CR	078093	546.94
6967	BROCK WHITE COMPANY LLC							
	I-12643101-00	BROCK WHITE COMPANY LLC	R	4/06/2016		57.08CR	078094	57.08
0039	BROOKS TRACTOR INC							
	I-D45937	BROOKS TRACTOR INC	R	4/06/2016		27.22CR	078095	27.22
0042	BROWN COUNTY HIGHWAY DEPARTMENT							
	I-1002	BROWN COUNTY HIGHWAY DEPARTMEN	R	4/06/2016		3,556.24CR	078096	
	I-1035	BROWN COUNTY HIGHWAY DEPARTMEN	R	4/06/2016		764.18CR	078096	
	I-986	BROWN COUNTY HIGHWAY DEPARTMEN	R	4/06/2016		3,655.18CR	078096	
	I-995	BROWN COUNTY HIGHWAY DEPARTMEN	R	4/06/2016		3,195.22CR	078096	11,170.82
0046	BROWN COUNTY PORT SOLID WASTE DEPT							
	I-30450	BROWN COUNTY PORT SOLID WASTE	R	4/06/2016		20,248.33CR	078097	20,248.33
0044	BROWN COUNTY REGISTER OF DEEDS							
	I-201603305771	BROWN COUNTY REGISTER OF DEEDS	R	4/06/2016		34.50CR	078098	34.50
3478	BROWN COUNTY TREASURER							
	I-7	BROWN COUNTY TREASURER	R	4/06/2016		190.00CR	078099	190.00
0737	BRUCE MUNICIPAL EQUIPMENT INC							
	I-5160975	BRUCE MUNICIPAL EQUIPMENT INC	R	4/06/2016		340.24CR	078100	
	I-5161203	BRUCE MUNICIPAL EQUIPMENT INC	R	4/06/2016		681.79CR	078100	1,022.03
6724	CARAHSOFT TECHNOLOGY CORP							
	I-QUOTE 7792193	CARAHSOFT TECHNOLOGY CORP	R	4/06/2016		580.00CR	078101	580.00
1784	CARLSON DETTMANN CONSULTING							
	I-1626	CARLSON DETTMANN CONSULTING	R	4/06/2016		250.00CR	078102	250.00

Attachment: 4-6-16 VOUCHERS (4573 : Voucher Approval.)

3/31/2016 7:57 AM

A / P CHECK REGISTER

PAGE: 3

PACKET: 05107 APR 2016 COUNCIL - 1 4-6-16

VENDOR SET: 01

BANK : AP ASSOCIATED

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
0115	CARQUEST AUTO PARTS LLC							
	I-6339-220876	CARQUEST AUTO PARTS LLC	R	4/06/2016		12.95CR	078103	12.95
0536	CDW GOVERNMENT INC							
	I-CJF2954	CDW GOVERNMENT INC	R	4/06/2016		107.69CR	078104	
	I-CJN0332	CDW GOVERNMENT INC	R	4/06/2016		3,035.05CR	078104	
	I-CLF3136	CDW GOVERNMENT INC	R	4/06/2016		56.20CR	078104	3,198.94
6910	CHOICE1 HEALTH CARE SERVICES LLC							
	I-5042	CHOICE1 HEALTH CARE SERVICES L	R	4/06/2016		249.50CR	078105	249.50
2708	CLEANING SOLUTION SERVICES INC							
	I-11504	CLEANING SOLUTION SERVICES INC	R	4/06/2016		62.14CR	078106	
	I-11521	CLEANING SOLUTION SERVICES INC	R	4/06/2016		1,067.00CR	078106	1,129.14
1302	DE KEYSER CONST CO INC							
	I-1500-222	DE KEYSER CONST CO INC	R	4/06/2016		2,048.44CR	078107	
	I-1500-232	DE KEYSER CONST CO INC	R	4/06/2016		2,389.17CR	078107	4,437.61
6946	DEAN ENTERPRISES LLC							
	I-D-36962	DEAN ENTERPRISES LLC	R	4/06/2016		103.50CR	078108	103.50
0075	DIGGERS HOTLINE INC							
	I-160 2 36401	DIGGERS HOTLINE INC	R	4/06/2016		145.54CR	078109	
	I-160 2 36402	DIGGERS HOTLINE INC	R	4/06/2016		19.14CR	078109	164.68
0086	EMPLOYEE RESOURCE CENTER INC							
	I-ERC-0316-4459	EMPLOYEE RESOURCE CENTER INC	R	4/06/2016		414.00CR	078110	414.00
0091	FASTENAL COMPANY							
	I-WIGRE325541	FASTENAL COMPANY	R	4/06/2016		3.79CR	078111	
	I-WIGRE325684	FASTENAL COMPANY	R	4/06/2016		7.91CR	078111	11.70
3187	FDSOA							
	I-1439	FDSOA	R	4/06/2016		1,900.00CR	078112	1,900.00
0096	FIRE APPARATUS & EQUIPMENT INC							
	I-15308	FIRE APPARATUS & EQUIPMENT INC	R	4/06/2016		57.65CR	078113	57.65
5173	FIRE RESCUE SUPPLY LLC							
	I-6407	FIRE RESCUE SUPPLY LLC	R	4/06/2016		204.50CR	078114	
	I-6415	FIRE RESCUE SUPPLY LLC	R	4/06/2016		405.00CR	078114	609.50

Attachment: 4-6-16 VOUCHERS (4573 : Voucher Approval.)

3/31/2016 7:57 AM

A / P CHECK REGISTER

PAGE: 4

PACKET: 05107 APR 2016 COUNCIL - 1 4-6-16

VENDOR SET: 01

BANK : AP ASSOCIATED

VENDOR	NAME / I.D.	DESC	CHECK	CHECK	DISCOUNT	AMOUNT	CHECK	CHECK
			TYPE	DATE			NO#	AMOUNT
0200	FIRST SUPPLY LLC							
	I-5322870-01	FIRST SUPPLY LLC	R	4/06/2016		267.58CR	078115	
	I-7040338-00	FIRST SUPPLY LLC	R	4/06/2016		31.45CR	078115	
	I-7067956-00	FIRST SUPPLY LLC	R	4/06/2016		22.05CR	078115	
	I-7138659-00	FIRST SUPPLY LLC	R	4/06/2016		178.92CR	078115	
	I-7181901-00	FIRST SUPPLY LLC	R	4/06/2016		24.05CR	078115	524.05
7167	FRANK'S FEED MILL INC.							
	I-155734	FRANK'S FEED MILL INC.	R	4/06/2016		261.00CR	078116	261.00
0089	FRV INC							
	I-125782	FRV INC	R	4/06/2016		242.45CR	078117	242.45
3655	FUN EXPRESS LLC							
	I-676649884-01	FUN EXPRESS LLC	R	4/06/2016		314.66CR	078118	314.66
2544	GLOBAL RECOGNITION INC							
	C-155026	GLOBAL RECOGNITION INC	R	4/06/2016		29.25	078119	
	I-154873	GLOBAL RECOGNITION INC	R	4/06/2016		812.50CR	078119	
	I-155404	GLOBAL RECOGNITION INC	R	4/06/2016		1,092.10CR	078119	1,875.35
6923	GORDON FLESCH COMPANY INC.							
	I-IN11473288	GORDON FLESCH COMPANY INC.	R	4/06/2016		110.97CR	078120	110.97
5830	GRAEF INC							
	I-87964	GRAEF INC	R	4/06/2016		1,500.00CR	078121	1,500.00
0116	GRAINGER INC							
	I-9045152882	GRAINGER INC	R	4/06/2016		79.68CR	078122	79.68
0117	GRAYBAR ELECTRIC COMPANY INC							
	I-984063099	GRAYBAR ELECTRIC COMPANY INC	R	4/06/2016		51.48CR	078123	51.48
0119	GREATER GREEN BAY CHAMBER							
	I-151673	GREATER GREEN BAY CHAMBER	R	4/06/2016		375.00CR	078124	375.00
0124	GREEN BAY CITY TREASURER							
	I-104939	GREEN BAY CITY TREASURER	R	4/06/2016		195.10CR	078125	
	I-104941	GREEN BAY CITY TREASURER	R	4/06/2016		163.43CR	078125	358.53
0348	GREEN BAY METRO SEWERAGE DISTRICT							
	I-1 3/7/16	GREEN BAY METRO SEWERAGE DISTR	R	4/06/2016		17,964.50CR	078126	17,964.50

Attachment: 4-6-16 VOUCHERS (4573 : Voucher Approval.)

3/31/2016 7:57 AM

A / P CHECK REGISTER

PAGE: 5

PACKET: 05107 APR 2016 COUNCIL - 1 4-6-16

VENDOR SET: 01

BANK : AP ASSOCIATED

VENDOR	NAME / I.D.	DESC	CHECK	CHECK	DISCOUNT	AMOUNT	CHECK	CHECK
			TYPE	DATE			NO#	AMOUNT
2044	GREEN BAY TITLE COMPANY INC							
	I-TS59169	GREEN BAY TITLE COMPANY INC	R	4/06/2016		125.00CR	078127	125.00
4902	HALRON LUBRICANTS INC							
	I-820154-00	HALRON LUBRICANTS INC	R	4/06/2016		76.88CR	078128	
	I-823193-00	HALRON LUBRICANTS INC	R	4/06/2016		1,227.73CR	078128	1,304.61
5484	HYDROCORP INC							
	I-38269-IN	HYDROCORP INC	R	4/06/2016		2,876.00CR	078129	
	I-38370-IN	HYDROCORP INC	R	4/06/2016		3,325.00CR	078129	6,201.00
1399	INDOFF INC							
	I-2768081	INDOFF INC	R	4/06/2016		259.43CR	078130	
	I-2770102	INDOFF INC	R	4/06/2016		88.77CR	078130	
	I-2770258	INDOFF INC	R	4/06/2016		101.99CR	078130	
	I-2771987	INDOFF INC	R	4/06/2016		150.32CR	078130	
	I-2773482	INDOFF INC	R	4/06/2016		42.29CR	078130	
	I-2774101	INDOFF INC	R	4/06/2016		411.26CR	078130	
	I-2774681	INDOFF INC	R	4/06/2016		63.90CR	078130	
	I-2776103	INDOFF INC	R	4/06/2016		21.56CR	078130	1,139.52
0567	INDUSTRIAL MARKETING CORP							
	I-40641	INDUSTRIAL MARKETING CORP	R	4/06/2016		212.54CR	078131	
	I-40708	INDUSTRIAL MARKETING CORP	R	4/06/2016		402.14CR	078131	614.68
7369	INVENTORY TRADING CO							
	I-297622	INVENTORY TRADING CO	R	4/06/2016		152.00CR	078132	152.00
2602	JOSSART BROTHERS INC							
	I-15-01 (8) FINAL	JOSSART BROTHERS INC	R	4/06/2016		90,126.99CR	078133	90,126.99
1276	JX ENTERPRISES INC							
	C-D-260620100	JX ENTERPRISES INC	R	4/06/2016		30.07	078134	
	I-D-260410168	JX ENTERPRISES INC	R	4/06/2016		56.89CR	078134	
	I-D-260460067	JX ENTERPRISES INC	R	4/06/2016		53.50CR	078134	
	I-D-260630015	JX ENTERPRISES INC	R	4/06/2016		20.27CR	078134	
	I-D-260630024	JX ENTERPRISES INC	R	4/06/2016		195.47CR	078134	
	I-D-260670027	JX ENTERPRISES INC	R	4/06/2016		5.70CR	078134	
	I-D-260680062	JX ENTERPRISES INC	R	4/06/2016		162.92CR	078134	
	I-D-260690155	JX ENTERPRISES INC	R	4/06/2016		69.15CR	078134	
	I-D-260740026	JX ENTERPRISES INC	R	4/06/2016		38.80CR	078134	
	I-D-260740064	JX ENTERPRISES INC	R	4/06/2016		14.68CR	078134	
	I-D-260760062	JX ENTERPRISES INC	R	4/06/2016		14.79CR	078134	
	I-D-260760145	JX ENTERPRISES INC	R	4/06/2016		95.02CR	078134	
	I-D-260770015	JX ENTERPRISES INC	R	4/06/2016		27.43CR	078134	
	I-D-260780033	JX ENTERPRISES INC	R	4/06/2016		133.85CR	078134	
	I-D-260820011	JX ENTERPRISES INC	R	4/06/2016		210.00CR	078134	1,068.40

Attachment: 4-6-16 VOUCHERS (4573 : Voucher Approval.)

3/31/2016 7:57 AM

A / P CHECK REGISTER

PAGE: 6

PACKET: 05107 APR 2016 COUNCIL - 1 4-6-16

VENDOR SET: 01

BANK : AP ASSOCIATED

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
VOID	VOID CHECK		V	4/06/2016			078135	**VOID**
4617	LANGUAGE LINE SERVICES							
	I-3782540	LANGUAGE LINE SERVICES	R	4/06/2016		38.17CR	078136	38.17
0156	LAWSON PRODUCTS INC							
	I-9303965385	LAWSON PRODUCTS INC	R	4/06/2016		372.10CR	078137	372.10
7370	MACQUEEN EQUIPMENT INC							
	I-E16015	MACQUEEN EQUIPMENT INC	R	4/06/2016		308.20CR	078138	308.20
0173	MENARDS INC							
	I-80453	MENARDS INC	R	4/06/2016		9.96CR	078139	
	I-80755	MENARDS INC	R	4/06/2016		181.54CR	078139	
	I-80870	MENARDS INC	R	4/06/2016		232.30CR	078139	
	I-80964	MENARDS INC	R	4/06/2016		45.71CR	078139	
	I-81021	MENARDS INC	R	4/06/2016		29.98CR	078139	
	I-81035	MENARDS INC	R	4/06/2016		113.95CR	078139	
	I-81119	MENARDS INC	R	4/06/2016		19.69CR	078139	
	I-81140	MENARDS INC	R	4/06/2016		33.76CR	078139	
	I-81145	MENARDS INC	R	4/06/2016		23.45CR	078139	
	I-81168	MENARDS INC	R	4/06/2016		149.93CR	078139	
	I-81269	MENARDS INC	R	4/06/2016		62.55CR	078139	
	I-81333	MENARDS INC	R	4/06/2016		404.79CR	078139	
	I-81727	MENARDS INC	R	4/06/2016		44.91CR	078139	1,352.52
0176	MID STATE SUPPLY CORP							
	I-1072759	MID STATE SUPPLY CORP	R	4/06/2016		139.33CR	078140	139.33
1630	BRIAN MITCHELL							
	I-1107	BRIAN MITCHELL	R	4/06/2016		619.20CR	078141	619.20
0524	MJB INDUSTRIES INC							
	I-5827	MJB INDUSTRIES INC	R	4/06/2016		8,600.00CR	078142	8,600.00
7129	NELSON TACTICAL							
	I-111115031038	NELSON TACTICAL	R	4/06/2016		35.99CR	078143	
	I-22616125315	NELSON TACTICAL	R	4/06/2016		125.00CR	078143	160.99
0531	NORTHEAST AUTO PARTS INC							
	I-309403	NORTHEAST AUTO PARTS INC	R	4/06/2016		25.36CR	078144	
	I-309458	NORTHEAST AUTO PARTS INC	R	4/06/2016		41.48CR	078144	
	I-309505	NORTHEAST AUTO PARTS INC	R	4/06/2016		28.49CR	078144	
	I-309650	NORTHEAST AUTO PARTS INC	R	4/06/2016		37.98CR	078144	
	I-309682	NORTHEAST AUTO PARTS INC	R	4/06/2016		28.51CR	078144	
	I-309749	NORTHEAST AUTO PARTS INC	R	4/06/2016		66.49CR	078144	
	I-309765	NORTHEAST AUTO PARTS INC	R	4/06/2016		9.38CR	078144	
	I-309770	NORTHEAST AUTO PARTS INC	R	4/06/2016		332.46CR	078144	
	I-309793	NORTHEAST AUTO PARTS INC	R	4/06/2016		18.27CR	078144	
	I-309833	NORTHEAST AUTO PARTS INC	R	4/06/2016		18.27CR	078144	606.69

Attachment: 4-6-16 VOUCHERS (4573 : Voucher Approval.)

3/31/2016 7:57 AM

A / P CHECK REGISTER

PAGE: 7

PACKET: 05107 APR 2016 COUNCIL - 1 4-6-16

VENDOR SET: 01

BANK : AP ASSOCIATED

			CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
5433	NORTHEAST WI TECH COLLEGE							
	I-M4801	NORTHEAST WI TECH COLLEGE	R	4/06/2016		135.00CR	078145	135.00
0966	OLD DOMINION BRUSH							
	I-86838-IN	OLD DOMINION BRUSH	R	4/06/2016		2,169.58CR	078146	2,169.58
0255	ONE LAW GROUP SC							
	I-406-01M (242)	ONE LAW GROUP SC	R	4/06/2016		741.00CR	078147	741.00
5222	P J KORTENS & CO INC							
	I-10018323	P J KORTENS & CO INC	R	4/06/2016		1,077.50CR	078148	
	I-10018338	P J KORTENS & CO INC	R	4/06/2016		251.63CR	078148	1,329.13
0499	PACK AND SHIP LLC							
	I-141135	PACK AND SHIP LLC	R	4/06/2016		25.56CR	078149	25.56
0197	PACKER CITY INTERNATIONAL INC							
	I-R101011225:01	PACKER CITY INTERNATIONAL INC	R	4/06/2016		526.11CR	078150	
	I-X101040402:01	PACKER CITY INTERNATIONAL INC	R	4/06/2016		43.85CR	078150	
	I-X101040407:01	PACKER CITY INTERNATIONAL INC	R	4/06/2016		139.90CR	078150	
	I-X101041218:01	PACKER CITY INTERNATIONAL INC	R	4/06/2016		72.03CR	078150	781.89
1826	PAULSON HARDWARE INC							
	I-140410	PAULSON HARDWARE INC	R	4/06/2016		164.87CR	078151	164.87
0208	POMP'S TIRE SERVICE INC							
	I-1010036563	POMP'S TIRE SERVICE INC	R	4/06/2016		589.44CR	078152	
	I-90030052	POMP'S TIRE SERVICE INC	R	4/06/2016		220.00CR	078152	
	I-90030212	POMP'S TIRE SERVICE INC	R	4/06/2016		587.12CR	078152	1,396.56
1246	PREVEA WORKMED INC							
	I-100540	PREVEA WORKMED INC	R	4/06/2016		102.90CR	078153	
	I-100587	PREVEA WORKMED INC	R	4/06/2016		309.00CR	078153	411.90
0395	PRO ONE JANITORIAL INC							
	I-110448	PRO ONE JANITORIAL INC	R	4/06/2016		979.00CR	078154	979.00
3450	RASMUSSEN ELECTRIC LLC							
	I-20028	RASMUSSEN ELECTRIC LLC	R	4/06/2016		235.00CR	078155	235.00
6906	READER PLUMBING & SEPTIC INC.							
	I-60220	READER PLUMBING & SEPTIC INC.	R	4/06/2016		342.19CR	078156	342.19

Attachment: 4-6-16 VOUCHERS (4573 : Voucher Approval.)

3/31/2016 7:57 AM

A / P CHECK REGISTER

PAGE: 8

PACKET: 05107 APR 2016 COUNCIL - 1 4-6-16

VENDOR SET: 01

BANK : AP ASSOCIATED

VENDOR	NAME / I.D.	DESC	CHECK	CHECK	DISCOUNT	AMOUNT	CHECK	CHECK
			TYPE	DATE			NO#	AMOUNT
0227	REINDERS INC							
	I-1623332-00	REINDERS INC	R	4/06/2016		142.32CR	078157	
	I-1623332-01	REINDERS INC	R	4/06/2016		66.10CR	078157	
	I-1623787-00	REINDERS INC	R	4/06/2016		175.25CR	078157	383.67
5393	RICOH USA INC.							
	I-9015255969	RICOH USA INC.	R	4/06/2016		1,230.74CR	078158	1,230.74
7371	RJM CONSTRUCTION LLC							
	I-201603305773	RJM CONSTRUCTION LLC	R	4/06/2016		35,625.00CR	078159	35,625.00
0158	ROBERT E LEE & ASSOCIATES INC							
	I-70271	ROBERT E LEE & ASSOCIATES INC	R	4/06/2016		268.00CR	078160	
	I-70272	ROBERT E LEE & ASSOCIATES INC	R	4/06/2016		1,005.00CR	078160	
	I-70273	ROBERT E LEE & ASSOCIATES INC	R	4/06/2016		957.50CR	078160	
	I-70274	ROBERT E LEE & ASSOCIATES INC	R	4/06/2016		4,219.96CR	078160	
	I-70275	ROBERT E LEE & ASSOCIATES INC	R	4/06/2016		1,145.80CR	078160	7,596.26
0681	ROGAN'S SHOES							
	I-225928	ROGAN'S SHOES	R	4/06/2016		1,793.50CR	078161	1,793.50
1890	S I METALS AND SUPPLY							
	I-180715	S I METALS AND SUPPLY	R	4/06/2016		29.00CR	078162	
	I-180788	S I METALS AND SUPPLY	R	4/06/2016		33.00CR	078162	62.00
0501	SAINT MARY'S HOSPITAL							
	I-18284	SAINT MARY'S HOSPITAL	R	4/06/2016		2.17CR	078163	2.17
0235	SAINT VINCENT HOSPITAL							
	I-42928	SAINT VINCENT HOSPITAL	R	4/06/2016		6.36CR	078164	6.36
3545	SHORT ELLIOTT HENDRICKSON INC							
	I-312668	SHORT ELLIOTT HENDRICKSON INC	R	4/06/2016		885.07CR	078165	885.07
0257	STREICHER'S INC							
	I-11198987	STREICHER'S INC	R	4/06/2016		31.98CR	078166	31.98
7323	TASER TRAINING ACADEMY							
	I-TASE43844	TASER TRAINING ACADEMY	R	4/06/2016		225.00CR	078167	225.00
4842	THOMSON REUTERS							
	I-833650841	THOMSON REUTERS	R	4/06/2016		426.57CR	078168	426.57

Attachment: 4-6-16 VOUCHERS (4573 : Voucher Approval.)

3/31/2016 7:57 AM

A / P CHECK REGISTER

PAGE: 9

PACKET: 05107 APR 2016 COUNCIL - 1 4-6-16

VENDOR SET: 01

BANK : AP ASSOCIATED

VENDOR	NAME / I.D.	DESC	CHECK	CHECK	DISCOUNT	AMOUNT	CHECK	CHECK
			TYPE	DATE			NO#	AMOUNT
7336	TIGER SUPPLIES INC							
	I-209008-IN	TIGER SUPPLIES INC	R	4/06/2016		374.29CR	078169	374.29
0267	TRAFFIC & PARKING CONTROL INC							
	I-I518681	TRAFFIC & PARKING CONTROL INC	R	4/06/2016		2,235.00CR	078170	
	I-I518915	TRAFFIC & PARKING CONTROL INC	R	4/06/2016		604.42CR	078170	2,839.42
7309	TRILLIUM CNG							
	I-INV0014999	TRILLIUM CNG	R	4/06/2016		4,666.65CR	078171	4,666.65
0268	TRUCK EQUIPMENT INC							
	I-678067-00	TRUCK EQUIPMENT INC	R	4/06/2016		89.98CR	078172	
	I-678329-00	TRUCK EQUIPMENT INC	R	4/06/2016		120.94CR	078172	
	I-679897-00	TRUCK EQUIPMENT INC	R	4/06/2016		358.78CR	078172	
	I-680447-00	TRUCK EQUIPMENT INC	R	4/06/2016		90.46CR	078172	660.16
5663	TYLER TECHNOLOGIES INC							
	I-025-150008	TYLER TECHNOLOGIES INC	R	4/06/2016		2,235.28CR	078173	2,235.28
3858	ULINE							
	I-75486461	ULINE	R	4/06/2016		236.40CR	078174	236.40
7071	USIC LOCATING SERVICES LLC							
	I-167967	USIC LOCATING SERVICES LLC	R	4/06/2016		46.00CR	078175	46.00
3707	VIKING ELECTRIC SUPPLY							
	I-1196677	VIKING ELECTRIC SUPPLY	R	4/06/2016		1,661.46CR	078176	
	I-1201606	VIKING ELECTRIC SUPPLY	R	4/06/2016		165.68CR	078176	
	I-1216773	VIKING ELECTRIC SUPPLY	R	4/06/2016		70.00CR	078176	1,897.14
0278	VIKING MACHINE & DESIGN INC							
	I-4776	VIKING MACHINE & DESIGN INC	R	4/06/2016		71.80CR	078177	71.80
0238	WAUSAU EQUIPMENT CO INC							
	I-5247709	WAUSAU EQUIPMENT CO INC	R	4/06/2016		909.11CR	078178	909.11
6728	WEILER APPRAISAL INC							
	I-2016006	WEILER APPRAISAL INC	R	4/06/2016		1,350.00CR	078179	1,350.00
0426	WERNER ELECTRIC SUPPLY							
	I-S4754573.001	WERNER ELECTRIC SUPPLY	R	4/06/2016		24.79CR	078180	24.79

Attachment: 4-6-16 VOUCHERS (4573 : Voucher Approval.)

3/31/2016 7:57 AM

A / P CHECK REGISTER

PAGE: 10

PACKET: 05107 APR 2016 COUNCIL - 1 4-6-16

VENDOR SET: 01

BANK : AP ASSOCIATED

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
0282	WESCO DISTRIBUTION INC							
	I-392694	WESCO DISTRIBUTION INC	R	4/06/2016		54.39CR	078181	
	I-396933	WESCO DISTRIBUTION INC	R	4/06/2016		123.66CR	078181	
	I-429985	WESCO DISTRIBUTION INC	R	4/06/2016		98.00CR	078181	276.05
2645	WI DEPT OF JUSTICE							
	I-201603305774	WI DEPT OF JUSTICE	R	4/06/2016		322.00CR	078182	322.00
6418	WI DEPT OF NATURAL RESOURCES							
	I-370-0000001131	WI DEPT OF NATURAL RESOURCES	R	4/06/2016		75.00CR	078183	75.00
6469	WI DOCUMENT IMAGING							
	I-66235	WI DOCUMENT IMAGING	R	4/06/2016		34.18CR	078184	34.18
0300	ZARNOTH BRUSH WORKS INC							
	I-158796-IN	ZARNOTH BRUSH WORKS INC	R	4/06/2016		98.85CR	078185	
	I-158832-IN	ZARNOTH BRUSH WORKS INC	R	4/06/2016		438.00CR	078185	
	I-158904-IN	ZARNOTH BRUSH WORKS INC	R	4/06/2016		103.40CR	078185	640.25

* * T O T A L S * *	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	101	0.00	272,607.02	272,607.02
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
VOID CHECKS:	1	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
REGISTER TOTALS:	102	0.00	272,607.02	272,607.02

TOTAL ERRORS: 0 TOTAL WARNINGS: 0

Attachment: 4-6-16 VOUCHERS (4573 : Voucher Approval.)

3/31/2016 7:57 AM

A / P CHECK REGISTER

PAGE: 11

PACKET: 05107 APR 2016 COUNCIL - 1 4-6-16

VENDOR SET: 01

BANK : AP ASSOCIATED

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
--------	-------------	------	---------------	---------------	----------	--------	--------------	-----------------

** POSTING PERIOD RECAP **

FUND	PERIOD	AMOUNT

100	4/2016	80,811.88CR
201	4/2016	210.21CR
208	4/2016	94.24CR
260	4/2016	1,350.00CR
280	4/2016	1,005.00CR
290	4/2016	957.50CR
405	4/2016	121,162.39CR
415	4/2016	36,917.78CR
460	4/2016	10,851.66CR
601	4/2016	13,690.78CR
650	4/2016	5,555.58CR
=====		
ALL		272,607.02CR

Attachment: 4-6-16 VOUCHERS (4573 : Voucher Approval.)

City of De Pere, Wisconsin

**Request For Common Council Action**

MEETING DATE: April 6, 2016
DEPARTMENT: City Clerk-Treasurer
FROM: Shana Ledvina
SUBJECT: Operator License Applications.

ATTACHMENTS:

- 4-06-2016 (PDF)

CITY OF DE PERE -April 6, 2016

ITEM	NAME	ADDRESS	CITY	ST	ZIP
Previously Tabled Operator Licenses					
1	SCHIERLAND, KURT J.	237 COOLIDGE ST	GREEN BAY	WI	54301
2	MARTENS, JACOB P.	719 WINFORD AV	GREEN BAY	WI	54303
Temporary Operator License Applications					
1	BOYER, VICTORIA A.	4152 GEMSTONE TR	GREEN BAY	WI	54311
2	DENEYS, CHRISTOPHER W.	841 VOELKER ST	DE PERE	WI	54115
3	KASTER, LEAH M.	3008 MONROE RD	DE PERE	WI	54115
4	MC DONALD, LEANNE L.	2021 WHISTLING SWAN CI	DE PERE	WI	54115
5	SELNER, LISA J.	4051 THREE PENNY CT	DE PERE	WI	54115
6	TOUCHINSKI, BRENDA L.	808 FLAMBEAU PL	DE PERE	WI	54115
7	WEYENBERG, MICHAEL A.	813 VOELKER ST	DE PERE	WI	54115

New Operator License Applications for the 2014-2016 Licensing Period					
1	DE VASURE, BRADLEY B.	1205 S. WEBSTER AV	GREEN BAY	WI	54301
2	EDELBURG, RICK P.	1065 ROLAND LN	GREEN BAY	WI	54303
3	FORST, KYLA N.	817 BELLEVUE ST	GREEN BAY	WI	54302
4	GOSSEN, TROY A.	W320 CORNELIUS CI	ONEIDA	WI	54155
5	GREGORASH, RUSS	1335 S. NORWOOD AV #12	GREEN BAY	WI	54304
6	JENDE-KIERNAN, RICHARD A.	3835 E. RIVER DR #1	GREEN BAY	WI	54301
7	KIMMES, ABIGAIL B.	2636 TROJAN DR	GREEN BAY	WI	54304
8	KRUEGER, ANTHONY C.	700 CANBERRY CT	DE PERE	WI	54115
9	MC KEEVER, EMILY J.	2512 WEST POINT RD	GREEN BAY	WI	54304
10	PETERMANN, SCOTT D.	503 ROSEMARY DR	PULASKI	WI	54162
11	POPKE, CAROL L.	1322 SCHEURING RD #1	DE PERE	WI	54115
12	TRIMBERGER, JESSICA R.	405 LAWE ST	GREEN BAY	WI	54301
New Operator License Applications for the 2016-2018 Licensing Period					
1	BARBER, BRIANA R.	1601 W. MARHILL RD	GREEN BAY	WI	54313
2	BERG, DIANA J.	610 KEUNE ST	SEYMOUR	WI	54165
3	JOLY, ALECIA F.	N9489 FIR RD	FORESTVILLE	WI	54213
4	PETH, JAMIE A.	823 AMHART DR	DE PERE	WI	54115
5	VANEVENHOVEN, SHELLY L.	2590 TEAKWOOD ST	APPLETON	WI	54915
6	VIEAU, JENEE L.	600 N. ADAMS ST	DE PERE	WI	54115
7	WILLAME, ALEXANDRIA M.	520 N. MICHIGAN ST	DE PERE	WI	54115

Attachment: 4-06-2016 (4576 : Operator License Applications.)