



Common Council

Regular Meeting

335 South Broadway
De Pere, WI 54115
<https://www.deperewi.gov/>

Revised Agenda

Wednesday, April 7, 2021

7:30 PM

Council Chambers and Virtual

Pursuant to Wisconsin Statutes 19.84, Notice is hereby given to the public that a meeting of the **Common Council** of the City of De Pere will be held on **April 7, 2021 at 7:30 PM** in the **COUNCIL CHAMBERS, 2D FLOOR CITY HALL, 335 S. BROADWAY STREET. DE PERE.**

The public may attend the meeting either in person in the Council Chambers or electronically due to the public health emergency. Electronic or telephonic access to the meeting is below:

Computer/smart phone accessing <https://www.gotomeet.me/DePere>

OR

You can also dial in using your phone.

United States (Toll Free): [1 866 899 4679](tel:18668994679)

United States: [+1 \(312\) 757-3117](tel:+13127573117)

Access Code: 154-883-285

This meeting may also be rebroadcast on TV throughout the week and available on demand at <http://deperecitywi.igm2.com/>.

I. Call to Order

1. Roll Call
2. Pledge of Allegiance to the Flag.
3. Approval of the minutes of the March 16, 2021 Common Council meeting.
4. Words in recognition of Jerry Hasenberg Jr.
5. Public comment upon matters not on the agenda.
6. COVID-19 update from the Health Department.
7. Recommendation from the Board of Park Commissioners to accept donations of \$3,901.25 each from VFW Post 2113, Ryan Funeral Home and ISC Insurance as Sponsors of the new VFW Memorial.
8. Recommendation of the Board of Park Commissioners that City funding in the amount of \$3,901.25 for the VFW Memorial Sponsorship come from Pool Referendum Funding.
9. Recommendations from the Park Board regarding the proposed multi-use building at Voyageur Park.
 - A. Approve pursuing the multi-purpose building design earlier approved by the Board.
 - B. Approve Mayor Boyd appointing an ad hoc fundraising committee to raise at least \$700,000 for construction of the facility.
 - C. Approve committing the City to funding not more than \$500,000 for construction of the facility.
 - D. Approve the goal of commencing construction on the facility in 2023.

10. Recommendation from the Board of Park Commissioners to Approve Proposed Park Ban Policy.
11. Ordinance #21-05 Creating Section 30-17, De Pere Municipal Code, Parks Ban and Appeals.
12. Ordinance #21-06 Repealing Section 74-13 De Pere Municipal Code Requiring Face Coverings (Request of Ald. Raasch).
13. Ordinance #21-07 Repealing and Recreating Section 6-11 De Pere Municipal Code Regarding Telephonic Meeting Attendance (Request of Ald. Raasch).
14. Resolution #21-39 Establishing No Mow May (Request of Ald. Nelson).
15. Resolution #21-40 Extending Small Business Pandemic Response Loan Program (Request of Ald. Raasch).
16. Resolution #21-41 Voicing Support for a Strong State & Local Services Partnership (Shared Revenue Funds Critical Services).
17. Appointments to boards and commissions by Mayor Boyd.
18. Voucher approval.
19. Future agenda items.
20. Resolution #21-42 Ratifying Contract With De Pere Police Benevolent Association.

PLEASE TAKE NOTICE THAT, pursuant to Wis. Stats. §19.85(1)(e), the Council may convene in closed session for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. The Council may then reconvene in open session to take action on any matter discussed in closed session or for such other purposes as are allowed by law.
21. Adjournment.

Carey Danen
City Clerk

Any person wishing to attend this meeting who, because of disability, requires special accommodations should contact the Clerk's office at 339-4050 by Noon, the previous day so that arrangements can be made.

Agenda Sent To:

Alderspersons
City Administrator
Mayor
Department Heads
TV, Newspapers & Radio Stations
Kress Family Library
De Pere Chamber of Commerce
Greg Mathewson, Mathewson Monuments
Randy Hansen, VFW Post 2113

Pat Moran, VFW Post 2113



City of De Pere, Wisconsin

Request For Common Council Action

MEETING DATE: April 7, 2021

DEPARTMENT: City Clerk

FROM: Carey Danen

SUBJECT: Approval of the minutes of the March 16, 2021 Common Council meeting.

ATTACHMENTS:

- 3-16-21 Common Council Minutes_Draft (PDF)



Common Council

Regular Meeting

335 South Broadway
De Pere, WI 54115
<https://www.deperewi.gov/>

Draft Minutes

Tuesday, March 16, 2021

7:30 PM

GoToMeeting

1. Call to Order. The meeting was called to order at 7:30 PM by Mayor James Boyd.

Attendee Name	Title	Status	Arrived
Dan Carpenter	Aldersperson	Present	
Mike Eserkaln	Aldersperson	Present	
Jonathon Hansen	Aldersperson	Present	
Amy Chandik Kundinger	Aldersperson	Present	
Shana Defnet Ledvina	Aldersperson	Present	
Casey Nelson	Aldersperson	Present	
Dean Raasch	Aldersperson	Present	
Kelly Ruh	Aldersperson	Present	
James Boyd	Mayor	Present	

2. Approval of the Minutes of the March 2, 2021 Common Council Meeting.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Shana Defnet Ledvina, Aldersperson
SECONDER:	Amy Chandik Kundinger, Aldersperson
AYES:	Carpenter, Eserkaln, Hansen, Kundinger, Ledvina, Nelson, Raasch, Ruh

3. COVID-19 update from the Health Department.

Health Director Debbie Armbruster reported that the next phase of vaccine eligibility will start on March 22nd instead of the 29th. This group will include people with health conditions; specifics are listed on the DHS website. Debbie explained that vaccine recipients do not need to show proof of their medical condition, because they are attesting to it on the document they sign. The Health Department continues to conduct clinics at the Community Center 2-3 times a week, and they have received many positive comments. Debbie reported that testing is down, and the positivity rate is currently at 4%; hospitalization capacity is at 72%. The activity rate in Brown County is still considered high. In response to Aldersperson Raasch's question about the number of active cases that the Health Department posts on social media, Debbie acknowledged that they do often show climbing numbers followed by large drops. She explained that this happens because staff can fall behind on clearing cases. She noted that this is happening with all health departments, and while the number in the posts might not be indicative of the exact number of cases on a certain day, it does provide valuable information. Aldersperson Raasch then asked if these statistics are used to determine the "high" rate classification, and Debbie replied that those classifications are determined by the state.

4. Proclamation in Appreciation and Gratitude to the De Pere Area Men's Club for Continued Service during the COVID-19 Pandemic.

Mayor Boyd read the proclamation, which recognizes the efforts of the De Pere Area Men's Club in delivering meals to those in need during the pandemic.

5. Recommendation from Finance/Personnel Committee to approve Health Plan Budget Adjustments (Three Premium Holiday Months).

In response to Alderperson Hansen's question about the proposal in the agenda packet to reduce employee contributions from 15% to 10%, Human Resources Director Shannon Metzler explained that piece is not under consideration tonight, but will be brought forward next fall as part of the 2022 insurance renewals. She stated that staff has not determined which three months of 2021 will be designated as the premium holiday months. Alderperson Carpenter thanked staff for their efforts in building this fund. He asked if it is funded through property tax, and where the City's portion of the holiday savings will go. City Administrator Larry Delo explained that it is funded by a combination of property tax and utility funds. That premium amount has already been budgeted under the utility and general funds; because those dollars won't be expended, they will remain in those funds. If there is a positive balance in the general fund at the end of the year, it will go to unassigned reserves. Larry noted that Council members would have to approve a budget amendment in order for it to be expended somewhere else. Alderperson Carpenter stated that because employees have contributed to the fund for many years, he feels they should get more than three months back. Alderperson Raasch asked what the City's exposure is each year. Shannon replied that the City must pay up to \$100,000 per individual before stop loss insurance takes over; she noted that the City already has two or three employees approaching that amount this year. She explained that reducing the surplus too much could be risky if there are several high cost claims through the year. She noted that the City spends an average of about two million per year on claims. Discussion followed regarding the City's risk exposure from drawing down the surplus via a premium holiday versus a premium reduction. Jason Shanda from M3 insurance explained the process they used in evaluating both options. Alderperson Carpenter moved to amend the proposed budget adjustment by implementing a four month premium holiday instead of three; the motion failed for lack of a second. Upon vote, the original motion was approved unanimously.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Amy Chandik Kunding, Alderperson
SECONDER:	Casey Nelson, Alderperson
AYES:	Carpenter, Eserkaln, Hansen, Kunding, Ledvina, Nelson, Raasch, Ruh

6. Recommendation from the Board of Public Works to Approve Definitely De Pere's Request to Use \$10,000 from the Stadium Tax Street Scape Allocation for Replacing Downtown Summer Light Pole Banners.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Dean Raasch, Alderperson
SECONDER:	Shana Defnet Ledvina, Alderperson
AYES:	Carpenter, Eserkaln, Hansen, Kunding, Ledvina, Nelson, Raasch, Ruh

7. Recommendation from the Board of Public Works to Approve Definitely De Pere's Request for to Use \$25,000 from the Street-Scape Stadium Tax Allocation for a 2021 Sculpture Walk Project.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Jonathon Hansen, Alderperson
SECONDER:	Mike Eserkaln, Alderperson
AYES:	Carpenter, Es.kaln, Hansen, Kundinger, Ledvina, Nelson, Raasch, Ruh

8. Recommendation from Board of Public Works to award Contract 21-03 Sewer Lining to Michels Pipe Services in the amount of \$422,301.00.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Dan Carpenter, Alderperson
SECONDER:	Dean Raasch, Alderperson
AYES:	Carpenter, Eserkaln, Hansen, Kundinger, Ledvina, Nelson, Raasch, Ruh

9. Recommendation from the Board of Public Works to award Contract 21-15 Sewer Televising to Green Bay Pipe & TV, LLC in the amount of \$40,634.94.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Dean Raasch, Alderperson
SECONDER:	Dan Carpenter, Alderperson
AYES:	Carpenter, Eserkaln, Hansen, Kundinger, Ledvina, Nelson, Raasch, Ruh

10. Recommendation from the Board of Public Works to award Contract 21-20 Commerce Drive Concrete Paving to Sommers Construction Company, Inc in the amount of \$93,947.50.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Jonathon Hansen, Alderperson
SECONDER:	Dean Raasch, Alderperson
AYES:	Carpenter, Eserkaln, Hansen, Kundinger, Ledvina, Nelson, Raasch, Ruh

11. Recommendation from the License Committee regarding the application for Class "A" Fermented Malt Beverage License and "Class A" Intoxicating Liquor License for Saeva Johnson Liquor, LLC (DBA The Wine Cellar), 813 Main Ave. Submitted by Saeva Johnson Liquor, LLC; Agent Patrick Johnson, Green Bay, WI.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Dan Carpenter, Alderperson
SECONDER:	Shana Defnet Ledvina, Alderperson
AYES:	Carpenter, Eserkaln, Hansen, Kundinger, Ledvina, Nelson, Raasch, Ruh

12. Resolution #21-30 Authorizing First Amendment to Tower Lease Agreement with New Cingular Wireless PCS, LLC (Merrill Water Tower).

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dean Raasch, Alderperson
SECONDER:	Dan Carpenter, Alderperson
AYES:	Carpenter, Eserkaln, Hansen, Kundinger, Ledvina, Nelson, Raasch, Ruh

13. Resolution #21-31 Approving Annual Report Under Municipal Separate Storm Sewer System (MS4) Permit and its Submission to the Wisconsin Department of Natural Resources (DNR).

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Jonathon Hansen, Alderperson
SECONDER:	Dan Carpenter, Alderperson
AYES:	Carpenter, Eserkaln, Hansen, Kundinger, Ledvina, Nelson, Raasch, Ruh

14. Resolution #21-32 Authorizing Agreement for Contractor Services Between the City of De Pere and Cummins Inc. (Backup Generator Preventative Maintenance).

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dean Raasch, Alderperson
SECONDER:	Shana Defnet Ledvina, Alderperson
AYES:	Carpenter, Eserkaln, Hansen, Kundinger, Ledvina, Nelson, Raasch, Ruh

15. Resolution #21-33 Ratifying State Department of Health Grant Agreement and Grant Modification Agreements.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Casey Nelson, Alderperson
SECONDER:	Dan Carpenter, Alderperson
AYES:	Carpenter, Eserkaln, Hansen, Kundinger, Ledvina, Nelson, Raasch, Ruh

16. Resolution #21-34 Establishing the District Boundaries of and Approving the Project Plan for Tax Incremental Financing District No. 17, City of De Pere, Wisconsin.

Alderperson Hansen thanked staff for their efforts in creating this new TIF district.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Jonathon Hansen, Alderperson
SECONDER:	Dean Raasch, Alderperson
AYES:	Carpenter, Eserkaln, Hansen, Kundinger, Ledvina, Nelson, Raasch, Ruh

17. Resolution #21-35 Authorizing Agreement Regarding the Sale/Purchase, Right of First Refusal and Repurchase of Certain Property Between the City of De Pere and Green Bay Packaging, Inc.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Casey Nelson, Alderperson
SECONDER:	Dan Carpenter, Alderperson
AYES:	Carpenter, Eserkaln, Hansen, Kunding, Ledvina, Nelson, Raasch, Ruh

18. Resolution #21-36 Authorizing an Amendment to the 2016 Agreement Regarding the Sale/Purchase and Right of First Refusal of Certain Property Between the City of De Pere and Green Bay Packaging, Inc.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dean Raasch, Alderperson
SECONDER:	Amy Chandik Kunding, Alderperson
AYES:	Carpenter, Eserkaln, Hansen, Kunding, Ledvina, Nelson, Raasch, Ruh

19. Resolution #21-37 Authorizing Third Amendment to the Development Agreement Between the City of De Pere and Irwin School Development (428 North Superior Street; Parcel ED-477).

Alderperson Carpenter asked if standalone TIF districts create more risk for the City. Development Services Director Dan Lindstrom agreed that standalone districts (as well as extremely large ones) are more challenging because they are accompanied by more risk. He noted that staff evaluates them on a case by case basis; and that guaranteed revenues work to protect the City's interest in these cases.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Casey Nelson, Alderperson
SECONDER:	Dan Carpenter, Alderperson
AYES:	Carpenter, Eserkaln, Hansen, Kunding, Ledvina, Nelson, Raasch, Ruh

20. Resolution #21-38 Terminating the Declaration of a Public Health Emergency in the City of De Pere (Request of Ald. Raasch).

Alderperson Raasch explained his intentions for requesting the termination of the health emergency. City Attorney Judy Schmidt-Lehman reviewed the measures that will expire once the emergency declaration is terminated. Discussion followed on several of the items that would be affected. Alderperson Eserkaln asked if items could be taken up separately before terminating the emergency declaration. Judy confirmed this, noting that if there are items the Council wants to take up separately in order to adopt them permanently; staff could prepare those for the next meeting on April 7th. Council could then rescind the state of emergency at that time. Discussion followed regarding the impact of terminating the declaration of emergency, as well as timing considerations. City Administrator Larry Delo requested that alderpersons inform staff by the end of the week of any items they want to see on the next Council agenda.

RESULT:	DEFEATED [2 TO 6]
AYES:	Dean Raasch, Kelly Ruh
NAYS:	Carpenter, Eserkaln, Hansen, Kunding, Ledvina, Nelson

21. Proposed revisions to the City's Facilities Reopening Plan (requested by Mayor Boyd and Alderperson Raasch).

Parks Director Marty Kosobucki explained staff's intention regarding the proposed limits for outdoor recreational facilities: 100 people maximum if concessions are occurring, and 150 maximum without concessions (per field, not per park). He believes it is beneficial to have a number for guidance, in order to preclude very large gatherings such as a tournament with 5,000 people. Alderperson Raasch asked if an event of that size could be denied through the special event process; City Attorney Judy Schmidt-Lehman explained that if an applicant meets the criteria outlined in the special event ordinance, the City is obligated to issue the permit. In response to Alderperson Kunding's question, staff confirmed that COVID mitigation plans would still be required from field users.

Alderperson Kunding moved, seconded by Alderperson Raasch to open the meeting. Upon vote, motion carried unanimously. The following people spoke in favor of increasing capacity limits: Jim Westerman, president of De Pere Rapides soccer; Derek Rhodes, executive director of De Pere Select; John Suss, President of De Pere Baseball; and Annette Krutz, vice president of De Pere Girls Softball. Alderperson Raasch moved, seconded by Alderperson Ledvina to close the meeting. Upon vote, motion carried unanimously.

Discussion followed about the definition of "facility" for the purposes of the reopening plan, as well as enforcement of social distancing and mask use.

Alderperson Raasch moved, seconded by Alderperson Ruh to amend the original motion to stipulate that baseball diamonds and sports fields have a capacity of 200 for both phases of the reopening plan, and that the word "facilities" be removed from the second bullet point in the plan. Upon vote, motion carried unanimously.

Alderperson Hansen moved, seconded by Alderperson Nelson to amend the plan to be effective April 15th. Upon vote, motion carried unanimously.

Discussion then followed regarding mask enforcement at the pools. In response to Alderperson Raasch's request, staff agreed to provide an update on the policy they are developing in an upcoming Friday Memo.

RESULT:	APPROVED AS AMENDED [UNANIMOUS]
MOVER:	Dean Raasch, Alderperson
SECONDER:	Jonathon Hansen, Alderperson
AYES:	Carpenter, Eserkaln, Hansen, Kunding, Ledvina, Nelson, Raasch, Ruh

22. Consideration and Possible Action on Bond Security Requirement for Official City Newspaper Bids

In response to Alderperson Raasch's question, City Attorney Judy Schmidt-Lehman explained that this measure allows the City to take advantage of the tools provided by state statute to make sure that appropriate bids are received. The statute requires that Council set the bond amount.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Jonathon Hansen, Alderperson
SECONDER:	Casey Nelson, Alderperson
AYES:	Carpenter, Eserkaln, Hansen, Kunding, Ledvina, Nelson, Raasch, Ruh

23. Discussion and Possible Action Concerning Resumption of including Announcement and/or Public Comment Items on Council Agendas.

Alderson Raasch moved, seconded by Alderson Carpenter to include the “Public Comment Period” in meeting agendas going forward.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Dean Raasch, Alderson
SECONDER:	Dan Carpenter, Alderson
AYES:	Carpenter, Eserkaln, Hansen, Kunding, Ledvina, Nelson, Raasch, Ruh

24. Voucher approval.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Dean Raasch, Alderson
SECONDER:	Dan Carpenter, Alderson
AYES:	Carpenter, Eserkaln, Hansen, Kunding, Ledvina, Nelson, Raasch, Ruh

25. Future agenda items.
None.

26. Adjournment.

Alderson Raasch moved, seconded by Alderson Nelson to adjourn the meeting at 9:57 PM. Upon vote, motion carried unanimously.

Respectfully submitted,
Carey Danen, City Clerk



City of De Pere, Wisconsin

Request For Common Council Action

MEETING DATE: April 7, 2021

DEPARTMENT: City Clerk

FROM: Carey Danen

SUBJECT: Words in recognition of Jerry Hasenberg Jr.



City of De Pere, Wisconsin

Request For Common Council Action

MEETING DATE: April 7, 2021

DEPARTMENT: City Clerk

FROM: Carey Danen

SUBJECT: COVID-19 update from the Health Department.



City of De Pere, Wisconsin

Request For Common Council Action

MEETING DATE: April 7, 2021

DEPARTMENT: Parks, Recreation & Forestry

FROM: Marty Kosobucki

SUBJECT: Recommendation from the Board of Park Commissioners to accept donations of \$3,901.25 each from VFW Post 2113, Ryan Funeral Home and ISC Insurance as Sponsors of the new VFW Memorial.

The Board of Park Commissioners, at the March 18, 2021 meeting, approved the VFW Memorial Design, Sponsors and the additional City funding to come from the Pool Referendum funds. The motion passed unanimously with a 7-0 vote.

ATTACHMENTS:

- Memo.Council.Memorial (PDF)
- DePere Proposal 3.8.21 (PDF)
- Monument.Scan (PDF)

CITY OF DE PERE MEMO



To: Common Council
From: Marty Kosobucki, Director of Parks, Recreation and Forestry
Date: April 7, 2021
RE: Memorial Sponsors and Request for funding for Memorial

The Board of Park Commissioners is making several recommendations to the Council as it relates to the VFW Memorial to be placed at the new Pool Facility.

First, the Board of Park Commissioners is recommending the approval of three donations in the amount of \$3,901.25 each. The donors are VFW Post 2113, Ryan Funeral Home, and ISC Insurance. We are very fortunate to have such supportive companies of our veterans.

Second, the Board of Park Commissioners is recommending the City Council approve \$3,901.25 from the Pool Referendum funding to pay for the City's share of the memorial expense. We are recommending the pool referendum pay for this as the original memorial and dedication plaque was forced to be removed due to the pool construction.

Mathewson Monuments
 750 Industrial Loop Rd
 New London, WI 54961
 920-982-6465

3/8/21

Proposal for the City of DePere VFW Memorial

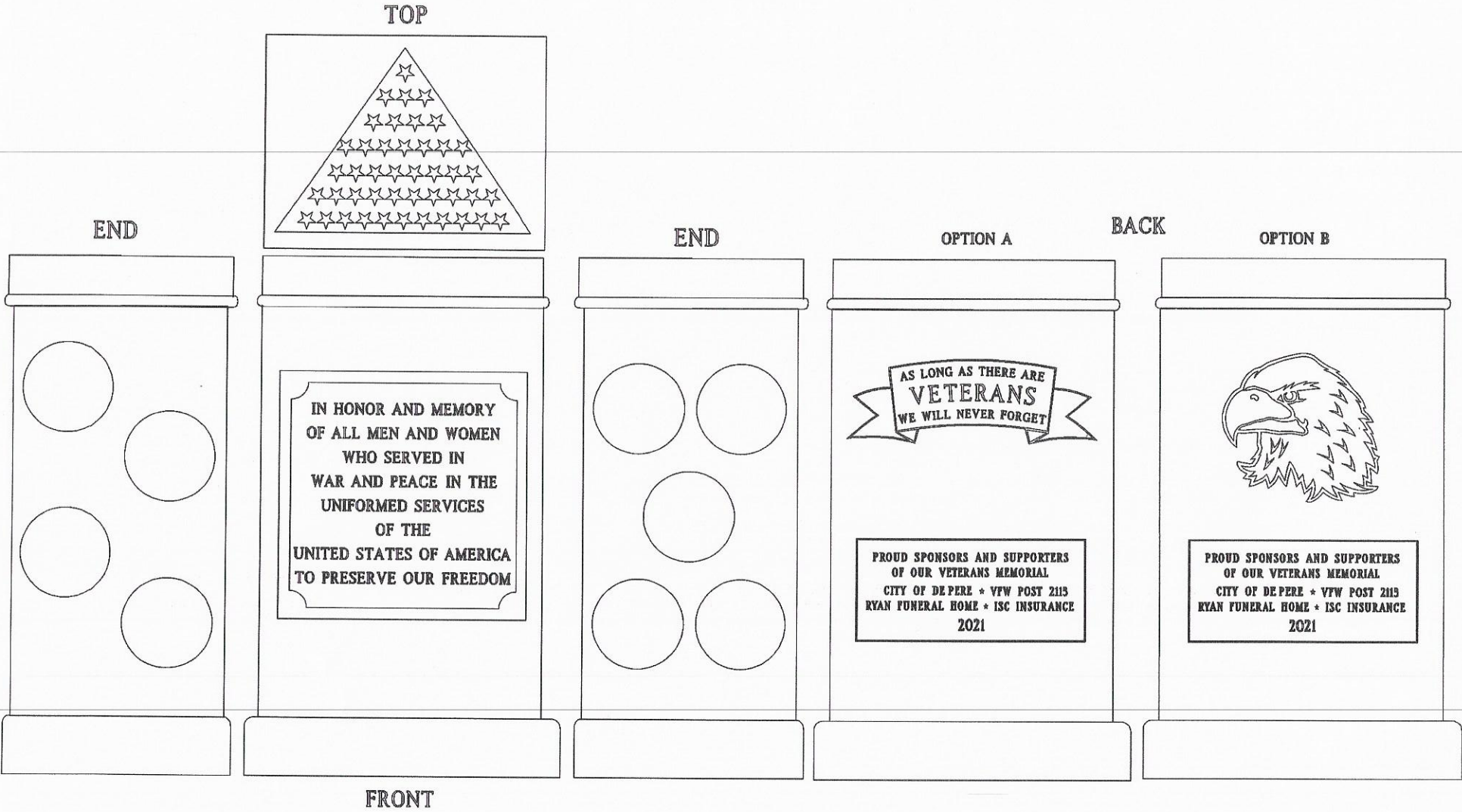
Granite Podium 28" w x 46" t x 22" d All polished except recessed area for lettering	\$6,412.00
Bronze Folded Flag 22" x 16" x 3" to be attached to top of podium	\$3,852.00
9-8" Bronze Military Emblems installed on either side of podium	\$2,837.00
Carved back of podium with sponsors (either option A or B)	\$1,150.00
22" x 14" Bronze V.F.W. Plaque (plaque only)	\$1,354.00

Complete project cost installed on customers concrete foundation and location
\$15,605.00

Please see additional renderings for this project.

Thanks,
 Greg Mathewson

Mathewson Monuments
 750 Industrial Loop Rd
 New London, WI 54961
 920-982-6465





City of De Pere, Wisconsin

Request For Common Council Action

MEETING DATE: April 7, 2021

DEPARTMENT: City Attorney

FROM: Judith Schmidt-Lehman

SUBJECT: Recommendation of the Board of Park Commissioners that City funding in the amount of \$3,901.25 for the VFW Memorial Sponsorship come from Pool Referendum Funding.

The Board of Park Commissioners, at the March 18, 2021 meeting, approved the VFW Memorial Design, Sponsors and the additional City funding to come from the Pool Referendum funds. The motion passed unanimously with a 7-0 vote.

ATTACHMENTS:

- Memo.Memorial (DOCX)
- DePere Proposal 3.8.21 (DOCX)
- Monument.Scan (PDF)

CITY OF DE PERE MEMO



To: Board of Park Commissioners
 From: Marty Kosobucki, Director of Parks, Recreation and Forestry
 Date: March 18, 2021
 RE: **VFW Memorial**

There is a lot of moving parts to this topic so please bear with me as we try to explain everything and provide you direction in what staff is recommending for action.

Memorial Layout

Staff has been working with Mathewson Memorials and the VFW to finalize the details of the VFW memorial. As we continued to work on the project we are recommending some minor changes to the overall plan. These recommended changes are with cooperation from the VFW and Mathewson Memorials. The changes are;

- Remove the original wording/plaque of dedicating the park back in 1962 and have inset into concrete between memorial and the flag post.
 - o We are recommending this for a couple reasons. First the plaque was a dedication of the park and is a slightly different topic than the actual memorial. Second, we felt the plaque became very confusing when paired with the sponsor language and the year the memorial was dedicated. (We had the years 1962 and 2021 in close proximity which was causing confusion.
- To fill the gap left by the park dedication plaque, we are recommending some universal "artwork" that is meaningful but is not too splashy.
 - o Your packet of info will have the recent layout/design of the monument. It will also show you two options for artwork. We are recommending Option A, or the "banner" artwork.

Donations/Funding

In working with the VFW, we have been notified that the following companies would like to share in the cost of the memorial up to \$4,000 each. The entities are: Ryan Funeral Home, ISC Insurance, and VFW Post 2115. These three donations would match a portion the City of De Pere contributes. The estimate for the revised memorial and plaque is \$15,605. This would mean each of the four entities would pay \$3,901.25.

Staff would recommend the City's portion of this cost come from the Pool Referendum. We believe this would be appropriate as the construction of the pool was the reason for the past memorial to be removed.

Park Board Approval

We are looking for the Park Board to;

- Approve the revisions of the VFW Memorial and park dedication plaque as described in this memo.
- Approve donations from Ryan Funeral Home, ISC Insurance and VFW Post 2115 in the amount of \$3,901.25 each to help fund the VFW Memorial and forward to Council for approval.
- Request \$3,901.25 from the City Council be taken from the Pool Referendum funding to help pay for the VFW Memorial.

Mathewson Monuments
 750 Industrial Loop Rd
 New London, WI 54961
 920-982-6465

3/8/21

Proposal for the City of DePere VFW Memorial

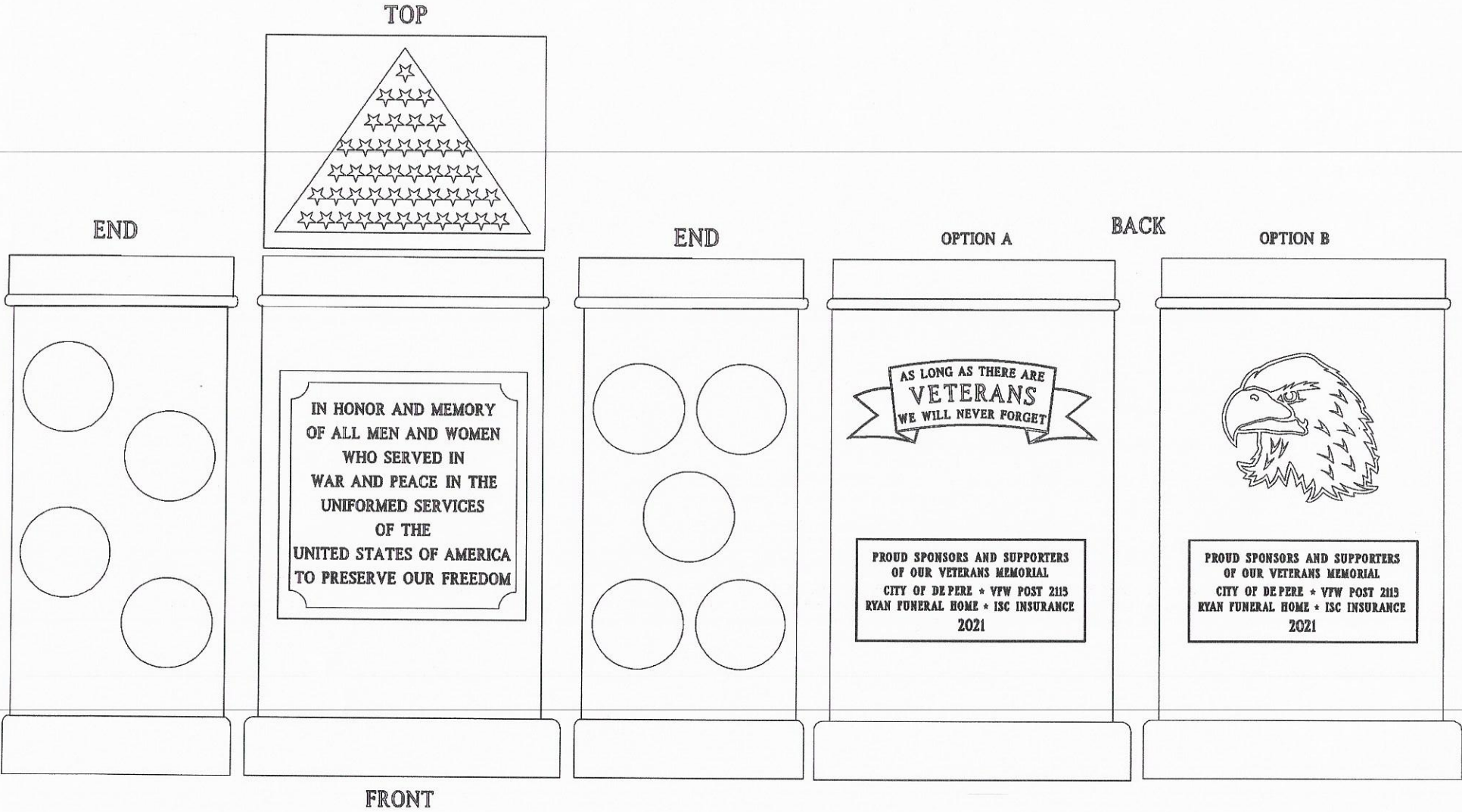
Granite Podium 28" w x 46" t x 22" d All polished except recessed area for lettering	\$6,412.00
Bronze Folded Flag 22" x 16" x 3" to be attached to top of podium	\$3,852.00
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22" x 14" Bronze V.F.W. Plaque (plaque only)	\$1,354.00

Complete project cost installed on customers concrete foundation and location
\$15,605.00

Please see additional renderings for this project.

Thanks,
 Greg Mathewson

Mathewson Monuments
 750 Industrial Loop Rd
 New London, WI 54961
 920-982-6465





City of De Pere, Wisconsin

Request For Common Council Action

MEETING DATE: April 7, 2021

DEPARTMENT: Parks, Recreation & Forestry

FROM: Marty Kosobucki

SUBJECT: Recommendations from the Park Board regarding the proposed multi-use building at Voyageur Park.



City of De Pere, Wisconsin

Request For Common Council Action

MEETING DATE: April 7, 2021

DEPARTMENT: Parks, Recreation & Forestry

FROM: Marty Kosobucki

SUBJECT: A. Approve pursuing the multi-purpose building design earlier approved by the Board.

The Board of Park Commissioners, at the March 18, 2021 meeting, approved pursuing the approved design of the Voyageur Park Multi-Use Facility, for the City to commit up to \$500,000 toward the project, for City Council to approve a Fundraising Committee be established for raising up to \$700,000 for the project, and for construction to be in 2023. The above motion passed unanimously with a 7-0 vote.

ATTACHMENTS:

- 7524_Final Boards - 120720 (PDF)
- Memo.Council.Multi-Use Facility (DOCX)



CITY OF DE PERE
Multi-Use Building
DE PERE, WISCONSIN

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design mattersSM





12/7/2020

CITY OF DE PERE
Multi-Use Building
DE PERE, WISCONSIN

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design mattersSM



PROPOSED PROJECT LOCATION



12/7/2020

CITY OF DE PERE
Multi-Use Building
DE PERE, WISCONSIN

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design mattersSM



CITY OF DE PERE MEMO



To: Common Council
From: Marty Kosobucki, Director of Parks, Recreation and Forestry
Date: April 7, 2021

RE: Multi-Use Facility at Voyageur Park

The Board of Park Commissioners ended several months of research and design with a recommendation to the Council to construct a very unique facility in Voyageur Park. I have provided some background and history of the project for you while considering the recommendation from the Park Board.

- The Voyageur Restrooms were slated to be replaced, but there was a request from an Alderperson to consider creating a multi-use facility versus just replacing the bathrooms.
- Park Board investigated with multiple stakeholders and researched different events and activities prior to developing the concept.
- Staff has spoken with an anonymous donor that has expressed interest in the proposed facility up to \$500,000.
- The City currently has approximately \$170,000 reserved for the replacement of the restroom building.

The Park Board has made the recommendation to pursue the facility, request the Council commit an additional \$330,000 toward the project, create a fundraising committee, and target construction in 2023.



City of De Pere, Wisconsin

Request For Common Council Action

MEETING DATE: April 7, 2021

DEPARTMENT: Parks, Recreation & Forestry

FROM: Marty Kosobucki

SUBJECT: B. Approve Mayor Boyd appointing an ad hoc fundraising committee to raise at least \$700,000 for construction of the facility.



City of De Pere, Wisconsin

Request For Common Council Action

MEETING DATE:	April 7, 2021
DEPARTMENT:	Parks, Recreation & Forestry
FROM:	Marty Kosobucki
SUBJECT:	C. Approve committing the City to funding not more than \$500,000 for construction of the facility.



City of De Pere, Wisconsin

Request For Common Council Action

MEETING DATE: April 7, 2021

DEPARTMENT: Parks, Recreation & Forestry

FROM: Marty Kosobucki

SUBJECT: D. Approve the goal of commencing construction on the facility in 2023.

**City of De Pere, Wisconsin****Request For Common Council Action**

MEETING DATE: April 7, 2021

DEPARTMENT: Parks, Recreation & Forestry

FROM: Marty Kosobucki

SUBJECT: Recommendation from the Board of Park Commissioners to Approve Proposed Park Ban Policy.

The Board of Park Commissioners, at the March 18, 2021 meeting, approved the proposed Park Ban Policy. The motion passed unanimously with a 7-0 vote.

ATTACHMENTS:

- DRAFT Parks Ban and Appeal Policy (DOCX)

CITY OF DE PERE BOARD OF PARK COMMISSIONERS PARKS BAN AND APPEAL POLICY

Intent. Pursuant to Wisconsin Statutes § 27.08 and De Pere Municipal Code § 30-1, the City of De Pere Board of Park Commissioners shall govern, manage, control, improve and care for all public parks, parkways, boulevards and pleasure drives located within the city and secure their quiet, orderly and suitable use and enjoyment by residents of the city. Pursuant to this express authority and De Pere Municipal Code § 30-17, the Board of Park Commissioners has established this City of De Pere Parks Ban & Appeal Policy to ensure that City of De Pere Parks are safe, welcoming and available to all potential Park users to enjoy for their intended use. This Policy sets forth the types of behavior that the Board of Park Commissioners finds infringes upon the use and enjoyment of Parks, the consequences for violations of this Policy, and the creation of due process protections for those sought to be restricted from using the City's Parks.

For the purposes of this Parks Ban & Appeal Policy, "Park" or "Parks" includes all City of De Pere property subject to the authority of the Board of Park Commissioners, and includes the City parks and park facilities, and portions thereof, including any shelters, restrooms, buildings, or other enclosures, and all parks parking lots owned or controlled by the City.

Prohibited Behavior. For the purposes of this Parks Ban & Appeal Policy, Prohibited Behavior shall include but not be limited to all of the following which the Board of Park Commissioners finds compromises the use and enjoyment of the Parks, and the safety, security and maintenance thereof:

- Any violation of Chapter 30 of the De Pere Municipal Code related to City Parks.
- Committing or attempting to commit any activity that would constitute a crime or a violation of City or County ordinances.
- Selling, distributing or using any dangerous weapon as that term is defined in Wis. Stats. § 939.22(10) or using or threatening the use of any other object in such a manner that it may be considered a weapon.
- Fighting, engaging in any physically intimidating or assaultive behavior, or making any threats of violence or other unlawful activities.
- Possession, selling, distributing, or consuming a controlled substance without a prescription.
- Engaging in behavior that is disruptive, harassing, or threatening in nature to Park users or staff, including stalking, unwanted physical contact, or verbal abuse.
- Engaging in explicit sexual activities or conduct.
- Engaging in behavior that unreasonably interferes, disrupts, or prevents the intended use and enjoyment of the Park, including: interfering with safe use and free passage; improper use, damage, or loitering; interfering with others' use including programming, reservations, activities, and services; or noise from personal electronic equipment at volumes that interferes with parks services and activities.
- Engaging in threatening, harassing, or abuse of companion, domestic, wildlife, or captive animals on any Park property.
- Theft or intentional damaging of Park materials, furniture, equipment or facilities.

- Traffic violations that disturb the public, including reckless driving and disorderly conduct with a motor vehicle.
- Alcohol related traffic offenses.

Violations. Any violation of this Policy may result in individuals being banned from the Parks for up to six (6) months, depending on the severity of the violation or collective violations. In imposing a ban, the following procedures and processes will apply.

1. **Notice.** Notice shall be provided in writing and delivered by a law enforcement officer to the person in question. If a person leaves the Park before notice can be given, notice may be sent to the person's last known address, or served upon them at a later date. The Police Department shall record the method of providing the person with notice. The notice shall identify the person, inform the person of the behavior observed that was in violation of this Policy, inform the person of the specifics of the ban, and describe the person's appeal rights.
2. **Banning.** Violations of this Policy observed by Park Department staff, City of De Pere employees, or other persons, including law enforcement officers, are subject to this banning procedure. All such violations shall be documented and kept on file at the Police and Parks Departments.

A person banned from City Parks pursuant to this Policy shall be informed that during the period of the ban he or she does not have permission to enter or remain at any City of De Pere Park and that if the person returns to a Park during the period of the ban, or remains at the Park after notified of the ban, that he or she will be subject to an ordinance or statutory enforcement action.

After determining that a person has violated this Policy and should be banned from the Park the following procedures and rules shall apply:

- A. Written notice shall be issued to the person in question expelling the person from all City Parks for six (6) months.
- B. If a person violates this Policy a second time during the initial six (6) month ban period, the person shall be subject to a ban of one (1) year from all City Parks from the date of the second offense.

A copy of the notice and incident report shall be forwarded to the Director of Parks, Recreation and Forestry or the Director's designee as soon as possible. Any individual banned from City Parks may, within ten (10) days from the issuance of the ban, appeal to the Director or the designee. An appeal must be submitted in writing to the Department of Parks, Recreation and Forestry at 925 S. 6th Street, De Pere, WI 54115. The Director or the designee will then review the ban and determine whether to uphold the decision to ban, or if deemed appropriate, rescind or modify the terms of the ban. When reviewing an appeal, the Director shall consider all relevant factors, including the seriousness of the violation, the individual's criminal record, the individual's behavioral history at City parks, and the impact of the individual's presence upon others' use and enjoyment of the

Parks. The Director or designee shall notify the banned individual in writing of the decision within five (5) business days of receiving the appeal. If the Director or designee rescinds or modifies the ban, they shall specify the reasons for such rescission or modification. The Director or the designee shall also notify the banned individual of the process for appealing the ban, as set forth below. You may contact the Director at 920-339-4065 if you have any questions regarding this ban or would like to provide additional information for the Director to include during the Director's review.

3. **Appeals.** A banned person may appeal the decision by the Director or Director's designee to the Board of Park Commissioners. The banned person shall file a written request with the City Clerk within thirty (30) calendar days of the issuance of the Director's or designee's decision. A person may only file one appeal of each ban that is issued. Any appeal so requested shall be heard by the Board of Park Commissioners within fifteen (15) calendar days, unless the parties agree to a hearing date beyond that time.

A hearing on the appeal shall follow the procedure set forth in Wis. Stat. § 68.11. The Chair of the Board of Park Commissioners shall conduct the hearing and administer oaths to witnesses. After considering the evidence presented, the Board of Park Commissioners shall uphold, rescind or modify the terms and conditions of the ban. A person's failure to appear at the Board of Park Commissioners hearing shall constitute a withdrawal of the appeal. Within twenty (20) calendar days of the hearing, the Board shall mail a written determination stating the reasons for such determination.

The decision of the Board of Park Commissioners shall be reviewable as set forth in Wis. Stats. § 68.13. Until such time as a ban has been rescinded or modified by the Director of the Parks Department, or rescinded or modified on appeal, the person is subject to the terms and conditions of the ban.



City of De Pere, Wisconsin

Request For Common Council Action

MEETING DATE: April 7, 2021

DEPARTMENT: City Attorney

FROM: Angela Zills

SUBJECT: Ordinance #21-05 Creating Section 30-17, De Pere Municipal Code, Parks Ban and Appeals.

ATTACHMENTS:

- Ord21-05 (PDF)

ORDINANCE #21-05
CREATING SECTION 30-17 DE PERE MUNICIPAL CODE
PARKS BAN AND APPEALS

THE COMMON COUNCIL OF THE CITY OF DE PERE, WISCONSIN, DO ORDAIN AS FOLLOWS:

SECTION 1: Section 30-17, *Parks Ban and Appeals*, is hereby created as follows:

Sec. 30-17. – Parks Ban and Appeals.

- a) **Policy.** The Board of Park Commissioners shall establish a Parks Ban and Appeal Policy. This policy shall prohibit certain behavior within City Parks and establish a procedure for banning individuals who violate the policy from City Parks.
- b) **Appeals.** Any person subject to a ban under the policy established in (a) shall have the opportunity to appeal the ban to the Director of Parks and Recreation. Any decision of the Director may be appealed to the Board of Park Commissioners. The procedure for an appeal shall be detailed in the policy established in (a).
- c) **Penalty.** Any person who violates a ban issued pursuant to the policy established in (a) shall be subject to a forfeiture as established by resolution of the Common Council.

SECTION 2: This ordinance shall take effect upon its passage and publication according to law.

SECTION 3. All ordinances or parts of ordinances in conflict herewith are hereby repealed.

Adopted by the Common Council of the City of De Pere, Wisconsin, this 7th day of April, 2021.

APPROVED:

James G. Boyd, Mayor

ATTEST:

Carey E. Danen, City Clerk

Ayes: _____

Nays: _____

Board/Committee Approval: 03/18/2021

Publication Date: _____

Effective Date: _____



City of De Pere, Wisconsin

Request For Common Council Action

MEETING DATE: April 7, 2021

DEPARTMENT: City Attorney

FROM: Judith Schmidt-Lehman

SUBJECT: Ordinance #21-06 Repealing Section 74-13 De Pere Municipal Code
Requiring Face Coverings (Request of Ald. Raasch).

ATTACHMENTS:

- Ord21-06 Repealing 74-13 DR edits with JSL edits-changes accepted2X (DOCX)
- Ord20-10 Requiring Face Coverings AMENDED (PDF)

ORDINANCE #21-06

REPEALING SECTION 74-13 DE PERE MUNICIPAL CODE REQUIRING FACE COVERINGS

WHEREAS, on August 4, 2020 the Common Council enacted Ordinance #20-10 Creating Section 74-13 De Pere Municipal Code Requiring Face Coverings; and

WHEREAS, on March 31, 2021 the State Supreme Court of Wisconsin ruled in a 4-3 decision that the State's emergency order was invalid; and

WHEREAS, the Council has determined that it wishes to repeal Section 74-13 of the Municipal Code to avoid a patchwork of municipal regulations in Brown County.

NOW, THEREFORE, THE COMMON COUNCIL OF THE CITY OF DE PERE DO ORDAIN AS FOLLOWS:

SECTION 1. Section 74-13 De Pere Municipal Code is hereby repealed in its entirety.

SECTION 2. All ordinances or parts of ordinances in conflict herewith are hereby repealed.

SECTION 3. This ordinance shall take effect on and after its passage and publication as provided by law.

Adopted by the Common Council of the City of De Pere this 7th day of April, 2021.

APPROVED:

James G. Boyd, Mayor

ATTEST:

Carey E. Danen, City Clerk

Ayes: _____

Nays: _____

Publication Date: _____

Effective Date: _____

ORDINANCE #20-10
CREATING SECTION 74-13 DE PERE MUNICIPAL
CODE REQUIRING FACE COVERINGS

WHEREAS, on March 17, 2020, the Common Council of the City of De Pere adopted Resolution #20-34 declaring a state of emergency in the City of De Pere as a result of COVID-19; and

WHEREAS, the emergency power granted to the governing body by Wis. Stat. § 323.14(4)(a) includes the general authority to order, by ordinance or resolution, whatever is necessary and expedient for the health, safety, protection, and welfare of persons and property within the local unit of government in the emergency; and

WHEREAS, if, because of the emergency conditions, the governing body of the local unit of government is unable to meet promptly, Resolution #20-34 and Wis. Stat. § 323.14(4)(b) grants the Mayor, or in the absence of the Mayor, the Council President, the authority to act under Wis. Stats. § 323.11 and § 323.14(4)(a); and

WHEREAS, any proclamation issued under Wis. Stat. § 323.14(4)(b) is subject to ratification, alteration, modification, or repeal by the governing body as soon as that body can meet, but the subsequent action taken by the governing body shall not affect the prior validity of the proclamation; and

WHEREAS, many individuals with COVID-19 may be asymptomatic or may experience a delayed onset of symptoms, during which time such individuals may transfer the virus to others; and

WHEREAS, wearing a cloth face covering over both the nose and the mouth greatly reduces the risk of continued community spread of COVID-19; and

WHEREAS, as of June 28, 2020, the Centers for Disease Control and Prevention's (CDC) information on the use of cloth face coverings to prevent the spread of COVID-19 includes the following:

1. The CDC recommends that all people 2 years of age and older wear a cloth face covering in public settings and when around people who do not live in their household, especially when other social distancing measures are difficult to maintain.
2. Studies have shown that wearing a cloth face covering may help prevent the spread of COVID-19.
3. Cloth face coverings are most likely to reduce the spread of COVID-19 when they are widely used by most people in public settings.
4. Cloth face coverings should not be worn by children under the age of 2 years old or by anyone who has trouble breathing, or is unconscious, incapacitated, or otherwise unable to remove their own face covering without assistance.

WHEREAS, the City of De Pere has an interest in protecting the public health, safety, and welfare of the citizens of De Pere from the continued spread of COVID-19 throughout the community; and

WHEREAS, an ordinance requiring face coverings to be worn by any person in a public place within the City of De Pere directly serves that interest by avoiding and/or reducing the further spread of COVID-19 and minimizing the strain on health care resources, while enabling the continuation of essential services, businesses, and social and commercial life during the state of emergency; and

WHEREAS, area healthcare organizations, including Aurora BayCare Medical Center, BayCare Clinic, Bellin Health, HSHS St. Vincent St. Mary's, and Prevea Health, have expressed in a letter to Mayor Boyd and the Common Council, support for face covering requirements; and

WHEREAS, the City of Green Bay adopted an ordinance requiring face coverings which will become effective on July 27, 2020, and the City of De Pere desires to maintain consistency throughout the surrounding metro area; and

WHEREAS, the City of De Pere intends to gain voluntary compliance from all individuals with the recommendations from the CDC and local healthcare providers concerning the wearing of face coverings, but recognizes that penalties are necessary to ensure such compliance.

NOW, THEREFORE, THE COMMON COUNCIL OF THE CITY OF DE PERE DO ORDAIN AS FOLLOWS:

SECTION 1. De Pere Municipal Code Section 74-13. – Face Coverings Required, is hereby created to read:

Sec. 74-13. – Face Coverings Required.

(a) Definitions. In this section:

- (1) “Face covering” means a manufactured or homemade cloth covering that fully covers an individual’s nose and mouth that is secured with ear straps or otherwise tied so as to prevent slipping, and/or a face shield which covers the mouth and nose, covers the side of the face, and is secured on the head.
- (2) “Indoor area accessible to the public” means any interior area of any structure or premises licensed by the City of De Pere or used in whole or in part as a place of resort, assemblage, lodging, trade, traffic, occupancy, or other use by the public, to which the public customarily has access.
- (3) “Qualifying vehicle” means a paratransit vehicle, a taxi, a private car service vehicle, a ride-sharing vehicle, or any other for-hire vehicle.

(b) Face Coverings Required. Every individual age five (5) and older who is present in the City of De Pere shall wear a face covering that covers their nose and mouth in indoor areas accessible to the public and while driving or riding public transportation or a qualifying vehicle, unless exempted under this section.

(c) Exemptions. This section shall not apply to:

- (1) Any individual who has trouble breathing or is unconscious, incapacitated, or otherwise unable to remove their own face covering without assistance.
 - (2) Any individual who falls within the CDC's guidance for those who should not wear face coverings due to a medical condition, mental health condition, or disability that prevents them from wearing a face covering.
 - (3) Any individual who is communicating with an individual who is deaf or hard of hearing and communication cannot be achieved through other means.
 - (4) Individuals for whom wearing a face covering would create a risk to the person related to their work, as determined by government safety guidelines.
 - (5) Individuals in settings where it is not practical or feasible to wear face coverings when obtaining or rendering goods or services to the extent necessary to obtain or render such goods and services, including but not limited to the receipt of dental services or medical treatments, or consuming food or beverages.
 - (6) Individuals speaking to an audience, whether in person or through a broadcast, as long as the speaker remains six feet or more away from other individuals.
 - (7) Any individual actually engaged in exercising in a gym or other similar indoor facility, so long as physical separation of not less than six (6) feet is maintained and the individual wears a face covering at all times when not actually engaged in exercising.
 - (8) Whenever federal, state, or local law otherwise prohibit wearing a face covering or where it is necessary to evaluate or verify an individual's identity.
 - (9) Places of Worship.
- (d) Enforcement.
- (1) Any individual who fails to comply with this section shall be asked to leave by an authorized representative of the business or organization. If the individual refuses to leave or continues to refuse to comply with this section, the individual shall be subject to a municipal forfeiture as established by resolution of the Council, or any other law the individual may violate. Businesses and organizations may rely on an individual's statements if they claim to be exempt from this section for the reasons permitted herein.
 - (2) Any business violating this section may be subject to administrative action for any licenses they possess with the City.

(3) The Police Chief and his designees are authorized to enforce this section.

SECTION 2. Sunset Provision. This ordinance is hereby repealed upon termination of the City of De Pere's Declaration of Emergency.

SECTION 3. All other ordinances or parts of ordinances in conflict herewith are hereby repealed.

SECTION 4. Effective date. This ordinance shall take effect on and after its passage and publication as provided by law.

Adopted by the Common Council of the City of De Pere this 4th day of August, 2020.

APPROVED:

James G. Boyd, Mayor

ATTEST:

Carey Danen, City Clerk



City of De Pere, Wisconsin

Request For Common Council Action

MEETING DATE: April 7, 2021

DEPARTMENT: City Attorney

FROM: Judith Schmidt-Lehman

SUBJECT: Ordinance #21-07 Repealing and Recreating Section 6-11 De Pere Municipal Code Regarding Telephonic Meeting Attendance (Request of Ald. Raasch).

ATTACHMENTS:

- Ord21-07 (PDF)
- Sec 6-11 as revised by March 18 2020 Proclamation (PDF)

ORDINANCE #21-07
REPEALING AND RECREATING SECTION 6-11 DE PERE MUNICIPAL
CODE REGARDING TELEPHONIC MEETING ATTENDANCE

WHEREAS, on March 17, 2020, the Common Council of the City of De Pere adopted Resolution #20-34 declaring a state of emergency in the City of De Pere as a result of COVID-19; and

WHEREAS, if, because of the emergency conditions, the governing body of the local unit of government is unable to meet promptly, Resolution #20-34 and Wis. Stat. § 323.14(4)(b) grants the Mayor, or in the absence of the Mayor, the Council President, the authority to act under Wis. Stats. § 323.11 and § 323.14(4) (a), subject to ratification, alteration, modification or repeal by the governing body; and

WHEREAS, on March 18, 2020, Mayor Michael J. Walsh issued a Proclamation which, among other things, amended Section 6-11 De Pere Municipal in order to allow for telephonic and video-conference meetings of governmental bodies, which Proclamation was ratified by the Common Council pursuant to Resolution #20-35 resulting in such ordinance changes remaining effective during the State of Emergency in the City of De Pere as set forth in Resolution #20-34; and

WHEREAS, the Common Council finds that it has as an interest in maintaining the flexibility of the telephonic and video-conferencing provisions of Section 6-11 as amended by Resolution #20-35, and therefore wishes to and does hereby adopt this ordinance to replace the temporary ordinance approved under Resolution #20-35.

NOW, THEREFORE, THE COMMON COUNCIL OF THE CITY OF DE PERE DO ORDAIN AS FOLLOWS:

Ordinance #21-07

Page 2 of 2

SECTION 1. Section 6-11 De Pere Municipal Code is hereby repealed in its entirety and recreated to read as follows:

Section 6-11. Telephonic/video-conference meeting attendance.

Meeting attendance by telephone or video-conference. Whenever a city governmental body, as defined in Wis. Stats. §19.82(1), anticipates that a member or members will appear by telephone/video-conference the meeting agenda shall, to the extent practicable, specify that member(s) may be appearing by such means. Unless the meeting notice specifically identifies that the governmental meeting is being conducted solely via telephonic or videoconferencing means, together with specific information on the notice identifying the means by which the public may attend such meeting, any member attending the meeting via telephone/video conference shall not count toward the official quorum of the body. Appropriate equipment shall be used so that the attending public can readily observe or hear such member or other's participation in the meeting.

SECTION 2. All other ordinances or parts of ordinances in conflict herewith are hereby repealed.

SECTION 3. Effective date. This ordinance shall take effect on and after its passage and publication as provided by law.

Adopted by the Common Council of the City of De Pere this 7th day of April, 2021.

APPROVED:

James G. Boyd, Mayor

ATTEST:

Carey E. Danen, City Clerk

Ayes: _____

Nays: _____

Publication Date: _____

Effective Date: _____

Sec. 6-11. ~~---~~ Telephonic/video-conference meeting attendance.

Meeting attendance by telephone or video-conference. Whenever a city governmental body, as defined in Wis. Stats. § 19.82(1), anticipates that a member or members will appear by telephone/video-conference, the meeting agenda shall, to the extent practicable, specifically and conspicuously identify that a member or members may which person(s) or member(s) shall be appearing by such means. Any member so participating shall not count towards the official quorum of the body. Appropriate equipment shall be used so that the attending public can readily observe or hear such person's participation in the meeting. ~~No person shall be allowed to participate in any meeting where the meeting notice failed to state the person would appear by telephone/conference means or where such equipment is unavailable or unusable at the time of the meeting unless otherwise authorized by a majority vote of the members present at such meeting.~~



City of De Pere, Wisconsin

Request For Common Council Action

MEETING DATE: April 7, 2021

DEPARTMENT: City Attorney

FROM: Kristen Johnson

SUBJECT: Resolution #21-39 Establishing No Mow May (Request of Ald. Nelson).

This is a draft resolution for consideration. Changes may be suggested by staff at the Council meeting.

ATTACHMENTS:

- Reso21-39 (PDF)
- No Mow May 2021-Invite (PDF)
- PeerJ Article - No Mow May (PDF)

RESOLUTION #21-39
ESTABLISHING NO MOW MAY

WHEREAS, the City of De Pere desires to develop and implement a program to create or expand pollinator-friendly habitat on public and private land, to galvanize communities to adopt sustainable pollinator-friendly land management practices; and

WHEREAS, the City of De Pere is in a unique position to significantly increase pollinator-friendly habitat by encouraging pollinator-friendly lawn-care practices and by encouraging its citizens to take direct and meaningful action on their own properties; and

WHEREAS, ideal pollinator-friendly habitat is comprised of mostly native wildflowers, grasses, vines, shrubs, and trees blooming in succession throughout the growing season; is free or nearly free of pesticides; is comprised of undisturbed spaces including leaf and brush piles, un-mown fields or field margins, fallen trees and other dead wood for nesting and overwintering; and provides connectivity between habitat areas to support pollinator movement and resilience; and

WHEREAS, the formative period for establishment of pollinator and other insect species, and the many songbirds and other urban wildlife species which depend upon them, occurs in late spring and early summer when they emerge from dormancy and require flowering plants as crucial foraging habitat; and these opportunities are dramatically reduced with early spring leaf-litter removal and grass-mowing; and

Resolution #21-39

Page 2 of 2

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

The Common Council hereby recognizes “No Mow May” to actively promote and educate the community about the critical period of pollinator emergence, generation of crucial pollinator-supporting habitat and early spring foraging opportunities; and

BE IT FURTHER RESOLVED, that for the duration of the month of May, the City of De Pere shall suspend the enforcement of De Pere Municipal Code 74-10(b) as it relates to long grass in order to voluntarily delay homeowner lawn-care practices until June 1, 2021, allowing pollinator species to emerge and early flowering grasses and forbs to establish, which may result in ground-cover exceeding established ordinance height restrictions. Regulation and enforcement of ordinances related to harmful noxious weeds shall remain in effect.

Adopted by the Common Council of the City of De Pere, Wisconsin, this 7th day of April, 2021.

APPROVED:

James G. Boyd, Mayor

ATTEST:

Carey E. Danen, City Clerk

Ayes: _____

Nays: _____

No Mow May 2021- Invitation to Participate

2020 has been a year full of stress, anxiety and tension, for this reason we are happy to put forward some excellent news regarding the protection of our native bee pollinators. During the month of May 2020, the city of Appleton approved the first No Mow May.

The goal of No Mow May is to provide early season forage for emerging native pollinators by reducing own mowing intensity during a month where foraging resources are limited. Four hundred and thirty-five Appleton homes registered to participate, and the initiative was widely appreciated by our community.

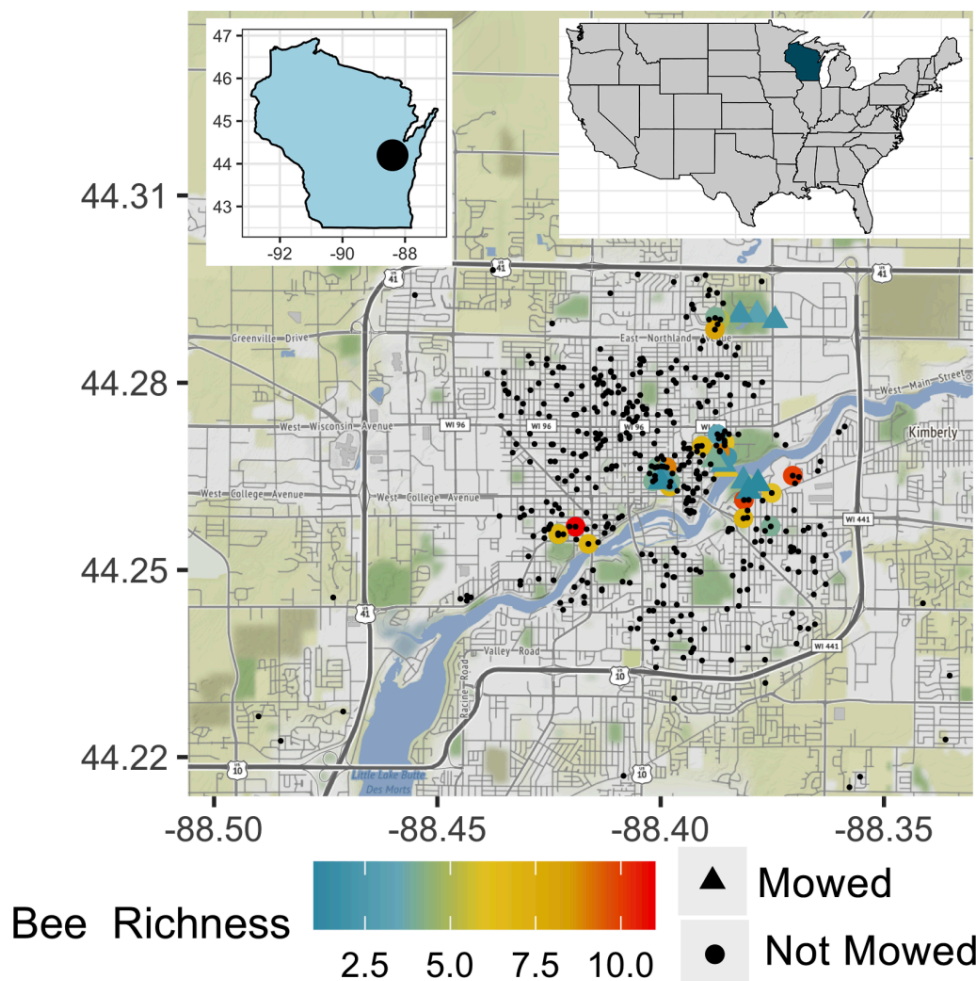


Fig. 1 shows the 435 homes that participated in No Mow May 2020. The colored points are sites where we sampled for native bee biodiversity.

The results of our first attempt at No-Mow-May are promising and speak for themselves. The reduced mowing intensity resulted in ~35% more floral resources (abundance and diversity) available to native pollinators by the end of the month (Fig.2). This translated to a five-fold increase in wild bee abundances and three-fold increase in wild bee diversity (Fig. 3).

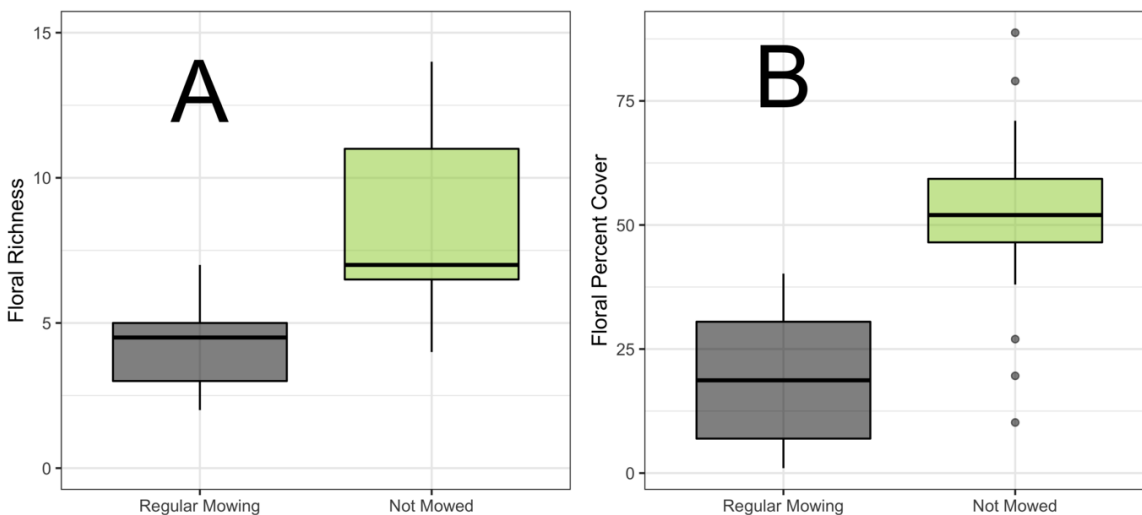


Figure 2 Boxplot of floral richness and percent cover comparisons. Boxplot showing higher median floral density (A) and richness (B) in No Mow May lawns ($n = 20$) relative to regularly mowed areas ($n = 15$).

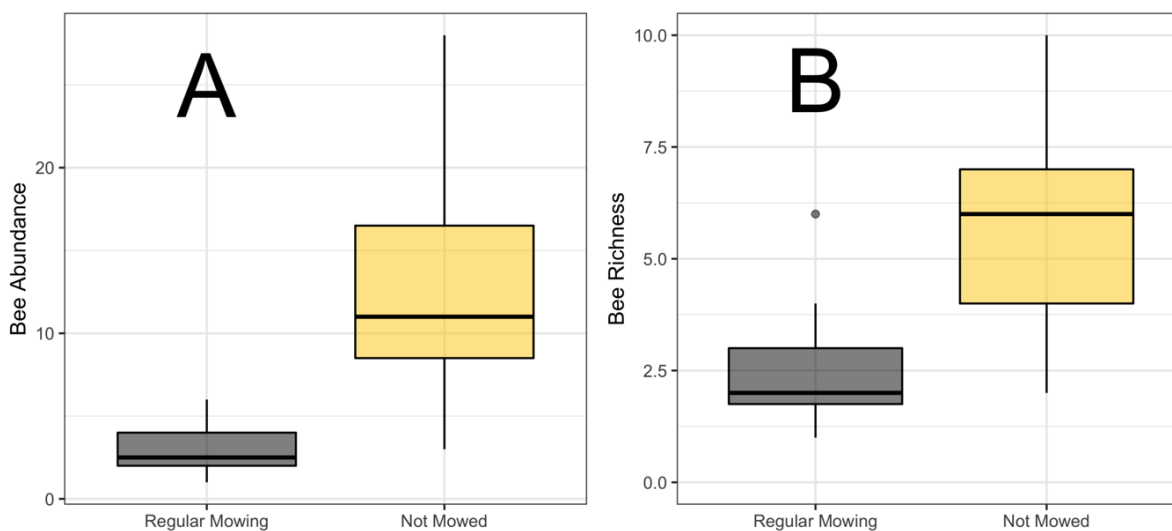


Figure 3 Boxplot of bee abundance and richness. Boxplot showing higher median bee abundance (A) and richness (B) in No Mow May lawns ($n = 20$) relative to regularly mowed areas ($n = 15$).

In preparing for the 2021 re-launch of No-Mow-May, we would like to grow our program to include ten additional cities/towns in the Fox Cities and throughout Wisconsin. We aim to increase citizen science engagement by providing detailed instructions and materials for collecting standardized data on pollinator diversity, abundance and floral resource availability. In 2021 we will do things a little different but with the same goal in mind, protecting our native pollinators by providing additional foraging resources for them.

Citizen Science:

Your community is full of scientists! All it takes is a little time, some basic tools (which we will provide) and your smartphone to share your data and results with. Citizen scientists will measure the length of their grass, record blooming flower species in their lawns, photograph pollinators and help us build a list of pollinator biodiversity in your community. Participants in No Mow May will be asked to register on our site (www.BYOBEEZ.org) and citizen scientist materials will be made freely available at a local point of collection starting in mid-April (e.g. in Appleton this will be a local brewery and City Hall).



We are looking for your help in growing this already successful citizen science initiative in your community. This means talking to your elected officials to approve a long-lawn exception ordinance during the month of May 2021 and facilitating No Mow May's endorsement through your city council. If you want to be a champion for protecting our native pollinators reach out to us directly:

Israel Del Toro Ph.D.
Lawrence University
Israel.deltoro@lawrence.edu
915-252-5274

Alderman Alex Schultz
City of Appleton
pollenablersfoxcities@gmail.com
920- 205-6169

No Mow May lawns have higher pollinator richness and abundances: An engaged community provides floral resources for pollinators

Israel Del Toro¹ and Relena R. Ribbons²

¹ Biology, Lawrence University, Appleton, WI, United States of America

² Geosciences, Lawrence University, Appleton, WI, United States of America

ABSTRACT

No Mow May is a community science initiative popularized in recent years that encourages property owners to limit their lawn mowing practices during the month of May. The goal of No Mow May is to provide early season foraging resources for pollinators that emerge in the spring, especially in urban landscapes when few floral resources are available. We worked with the city council of Appleton, Wisconsin, USA, to allow No Mow May to take place in May 2020. Four hundred and thirty-five property owners registered for No Mow May in Appleton. We measured floral and bee richness and abundance in the yards of a subset of homes ($N = 20$) located near regularly mowed urban parks ($N = 15$) at the end of the month. We found that homes that participated in No Mow May had more diverse and abundant flora than regularly mowed green spaces throughout the city. No Mow May homes had three times higher bee richness and five times higher bee abundances than frequently mowed greenspaces. Using generalized linear models, we found that the best predictor of bee richness was the size of the designated unmowed area, and the best predictors of bee abundances were the size of the unmowed area as well as floral richness. While our findings cannot conclusively attribute increases in bee abundances and richness to the No Mow May efforts, our data does show that bee pollinators make use of no mow spaces as key floral resources during early spring in the upper midwestern United States. A post-No Mow May survey revealed that the participants were keen to increase native floral resources in their yards, increase native bee nesting habitat, reduce mowing intensities, and limit herbicide, pesticide, and fertilizer applications to their lawns. The No Mow May initiative educated an engaged community on best practices to improve the conservation of urban pollinators in future years.

Submitted 26 June 2020

Accepted 2 September 2020

Published 22 September 2020

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page 12

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INTRODUCTION

As landscapes become increasingly urbanized, biodiversity is threatened by land use modifications, a changing climate, and poor management practices (*Elmqvist, Zipperer & Güneralp, 2016*). A notable component of the urban landscape in the United States is

a monoculture lawn that is heavily manicured with frequent mowing, and chemically managed. In Wisconsin many lawns are typically seeded with fine fescue or Kentucky bluegrass and in the United States managed lawns account for a land surface area greater than any cultivated crop ([Milesi et al., 2005](#)). In order to protect as much biodiversity as possible, urban landscapes must be a careful balance of natural habitats, managed urban greenspaces (often consisting of large lawn areas), and functional urban spaces (i.e., spaces that can provide recreational services while maintaining healthy ecosystems) that can accommodate many species ([Shochat et al., 2010](#)). These urban areas can also be essential for protecting the hundreds of native bee species through supplementing foraging resources for both native and non-native species that provide ecosystem services.

Insects play a large role in a variety of critical ecosystem services that shape and maintain natural and urban landscapes ([IPBES, 2016](#)), and there is increasing recognition that their conservation is vital in light of trends of global insect declines. These ecosystem services include provisioning, cultural, supporting, and regulating services ranging from nutrient cycling to pollination ([Prather et al., 2013](#); [Noriega et al., 2018](#)). One functional group of interest for protection are native pollinators which are integral to sustaining agricultural food systems ([IPBES, 2016](#)) and may play important functional roles in urban settings ([Hall et al., 2017](#)). Urban and suburban landscapes have the potential to protect and enhance wild bee diversity and abundances ([Pardee & Philpott, 2014](#); [Baldock et al., 2015](#); [Baldock et al., 2019](#); [Lowenstein, Matteson & Minor, 2015](#); [Wilson & Jamieson, 2019](#); [Wenzel et al., 2020](#)) via careful policy development ([Hall & Steiner, 2019](#)) and promotion of pollinator friendly behaviors among the urban public ([Hall et al., 2017](#); [Zattara & Aizen, 2019](#); [Cardoso et al., 2020](#)).

The state of Wisconsin lists nearly 500 species of native bees ([Wolf & Ascher, 2008](#)). In the city of Appleton, we have previously documented 89 species of wild bees in urban green spaces and suburban nature reserves (Anderson et al., 2017–2018, unpublished data). Some of these are early emerging species, coming out of winter hibernation between late April and early June, as temperatures go above freezing and daylength increases in Northeast Wisconsin. During this time, there may be limited forage available, especially in fairly homogenous mowed urban lawn environments, where herbaceous vegetation is not given enough time to flower. The flora in these lawn areas may provide abundant forage for urban wild bees ([MacIvor, Cabral & Packer, 2014](#)).

The displacement of native wildflower and tree forage by lawns has removed a vital early season nectar and pollen resource for many pollinators, including bees. One initiative that was popularized in the United Kingdom through the organization [Plantlife \(2020\)](#), aimed at allowing flowers to bloom in lawns throughout the month of May to provide the floral nectar needed for pollinators. This initiative has been dubbed “No Mow May” and led researchers to follow up with an “Every Flower Counts” community initiative to document which flowers were common to their blooming lawns. Additionally, previous work has shown that reducing mowing intensity will have positive impacts on urban bee abundance and diversity ([Lerman et al., 2018](#), [Wastian et al. 2016](#)) but it remains unclear how generalizable these results are. Other initiatives that promote the creation of bee habitat in urban landscapes include the “Lawns to Legumes” project Minnesota

(<https://bwsr.state.mn.us/121>) and the Xerces Society's and National Pollinator Network's "Million Pollinator Garden Project" (<http://millionpollinatorgardens.org/>). These national efforts are also complemented by more localized efforts with similar pollinator protection project like the "Appleton Pollinator Project" (<http://www.BYOBEEZ.org>).

The goal of No Mow May in Appleton, Wisconsin was to increase the floral forage resources critical for early emerging pollinator species. A second goal of this initiative was the outreach and education regarding the protection of native wild pollinators in urban and suburban settings. Our main objective was to test whether not mowing during the month of May had an effect on bee richness and abundances in the city of Appleton WI, USA. We did this by comparing bee richness and abundances in No Mow May participant's lawns, relative to regularly mowed parks in the city. We also aimed to document the diversity of floral resources in both the mowed parks and the unmowed lawns as these are likely the resources that bee pollinators are using in urban yards. Our final objective was to document community perspectives after participating in the No Mow May initiative to see how landowners plan to manage lawns in the future and enhance pollinator friendly practices.

MATERIALS & METHODS

Study area

Appleton, Wisconsin is located at the transition zone between Northcentral Hardwood Forests and Central Wisconsin Till (Environmental Protection Agency Ecoregion Level III) within the upper Midwestern United States. The city has a population of 74,098 with upwards of 30,000 households (US Census estimates July 2019). The average low temperature in Appleton for the month of May was 1.4 °C and the average high was 12.1 °C (National Weather Service). We selected 20 homes in five neighborhoods of the city of Appleton (presented as Fig. 1) to sample bee richness and abundance during the final week of No Mow May (May 25 to May 30, 2020), with the help of eight volunteers. Homes were selected based on being unmowed through the entire month, and their proximity (within 1 km) to the focal parks where bee diversity was also evaluated. Whenever possible, homes were separated by at least 100 m to reduce the likelihood of resampling individual bees at multiple homes.

The No Mow May initiative in the city of Appleton consisted of 435 registered participants (Fig. 1), or ~1.5% of Appleton residences. There was also participation in the city by many unregistered participants, but we were not able to quantify what percentage of the city did not register yet still participated in No Mow May. Of the 435 registered participants, 130 responded to the post-No Mow May survey, a ~30% response rate. At the subset of 20 homes the mean unmowed area was 195 sq. meters, ranging from 91 sq. meters to 446 sq. meters.

Working with city government and the community

The No Mow May efforts in the city of Appleton WI USA (Fig. 1) required the approval and close collaboration with the city government and city residents. The city has strict guidelines on lawn care practices including a residential 20 cm (8 inch) allowed maximum lawn

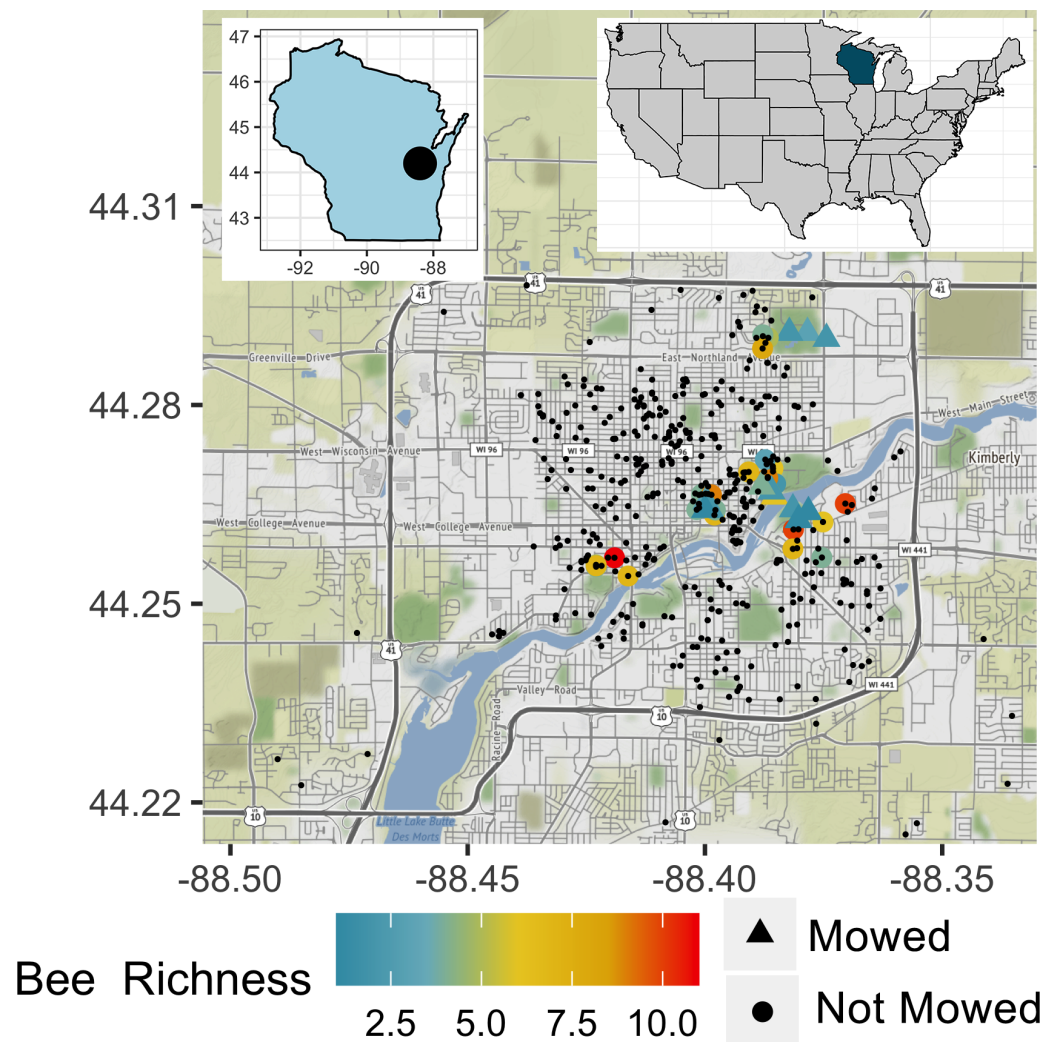


Figure 1 Map of the study area. Map of the city of Appleton showing participating homes in No Mow May (black points) created in ggmap (Kahle & Wickham, 2013). Color points indicate lawns and colored triangles show green spaces where bee diversity and abundance were recorded. Insets show the location of Appleton in the state of Wisconsin and a national map of states with Wisconsin colored in.

Full-size [DOI: 10.7717/peerj.10021/fig-1](https://doi.org/10.7717/peerj.10021/fig-1)

height in residential properties and 31 cm (12 inch) maximum lawn height in commercial properties. Local government officials petitioned the city to waive the ordinance for the month of May 2020. After multiple meetings, discussion with city officials, and a vote in the city common council the resolution was approved in April 2020. Community members of the city of Appleton were asked to register their homes as participants of No Mow May via an online form. A local pollinator advocacy group, The Pollenablers Fox Cities, worked on outreach and education to inform the community of Appleton of the agreed upon rules and regulations of the No Mow May initiative via instructional videos, social media, and printed materials. Many of these materials can be found on the Appleton Pollinator Project website (<http://www.BYOBEEZ.org>).

Data collection

We used standardized timed sweep netting as our method of bee collection. At each home we measured the area designated by the resident as a unmowed area and standardized our sampling based on square meters. For each sampling location, we standardized sampling by dedicating one-person hour of sampling per 200 square meters of unmowed area. Sampling was completed only during fair weathered days when air temperatures ranged from 21 °C to 27 °C, mostly sunny and clear skies and low wind speeds <8 kph (there was one day of rain which prohibited sampling). As we netted suspected bee specimens, the bees were moved into storage mason jars. Collected bees were identified in the field using a well-established and verified reference collection for the city of Appleton (obtained from (Anderson et al., 2017-2018, unpublished data)), then released once the sampling period was concluded at each site. Unknown specimens were stored in 70% ETOH, and taken to the laboratory for subsequent identification using various keys and regional lists ([Wolf & Ascher, 2008](#); [Williams et al., 2014](#); [Wilson & Carril, 2015](#); [Gibbs et al., 2017](#)).

At each home we compiled a flowering vegetation species list, and measured percent cover in five 1-square meter plots of herbaceous vegetation relative to lawn grasses or bare ground. We selected the vegetation plot locations randomly after gridding the total lawn area and using random number generators to designate percent cover plot locations within that grid. For subsequent analyses we used the mean of these five vegetation assessments as a predictor of bee richness and abundance. Plants were identified to species through personal knowledge and using University of Wisconsin herbarium keys (University of Wisconsin Herbarium, 2020) where necessary. We also sampled 15 mowed areas in the city of Appleton, intended to serve as a standardized mowed plot comparison for lawns. The city of Appleton manages these parks by mowing every 5 to 7 days, applying vinegar-based solution as an herbicide and unspecified fertilizers. Individual lawns that were regularly mowed would be a useful comparison, but given the opt-in nature of this experiment, individuals who did not express interest in the program (regardless of ability to participate) were not numerous enough to serve as a sufficient standardized control. At each park we sampled 150 square meters for a total duration of 45 min to remain consistent with our sampling methods of residential yards. All park plots were a minimum of 100 m apart from each other to help reduce the probability of recapturing bee specimens in multiple plots. We acknowledge that for some of the larger species, foraging ranges exceed 100 m and every effort was made to avoid resampling and recapturing sampled individuals. While park plots and lawns do have distinctive differences in function and use, we used parks due to logistics of acquiring approval for sampling and the consistency of lawn care practices applied to all parks throughout the city.

Post no mow may survey

Immediately after completing the month of May sampling, we surveyed all 435 registered participants regarding their perceptions of the results of No Mow May and how their lawn care practices might change, and 130 of the participants responded. We asked participants about perceptions of pollinators and flowers in their yards: (1) Did you see pollinators in your yard this year? and (2) Did you see more flowers in your yard this year? We also

Table 1 List of the most common flowering plants in home and park lawns.

Name	Common Name	Percent of homes present	Percent of parks present
<i>Taraxacum officinale</i>	Dandelions	100%	73%
<i>Viola papilionacea</i>	Violet	95%	20%
<i>Trifolium repens</i>	White Clover	80%	60%
<i>Glechoma hederacea</i>	Creeping Charlie	75%	13%
<i>Capsella bursa-pastoris</i>	Shepherd's Purse	75%	40%
<i>Plantago major</i>	Plantain	70%	53%
<i>Cirsium arvense</i>	Canada Thistle	30%	7%

asked participants how their mowing habits might change as a result of No Mow May and offered a checklist of things they could do in their yards to help local pollinators. The Lawrence University Institutional Review Board (IRB: 5_10Del Toro) approved this questionnaire and all responses were kept fully anonymous and confidential. No identifying or demographic information was collected. Informed consent was obtained from participants and IRB details were shared with participants when they completed the online form.

Data analyses

All analyses and plots were completed using the R statistical software v. 4.0.0, “Arbor Day” (*R Development Core Team R, 2014*). We compared the medians of observed bee richness (the total number of species present in a given site) and abundance in mowed and unmowed lawns using a Kruskal Wallis comparison of means. We used this non-parametric alternative due to relatively low sample sizes and variation in the normality of the data. We then used floral richness, percent cover of herbaceous flowering vegetation, and size of the sampling area as predictors of bee richness and abundance in a generalized linear model (glm) assuming a Poisson family distribution, which is required for count data. The glm was simplified using step-wise variable selection using the function “stepAIC” in the MASS package (*Venables & Ripley, 2002*), based on the Akaike Information Criterion (AIC).

RESULTS

Floral and bee diversity

The most common and abundant floral resources in lawns and greenspaces are reported in [Table 1](#), with *Taraxacum officinale*, the common dandelion, present in all home lawns and at 73% of urban park lawns, making it the most abundant plant and floral resource in lawns ([Table 1](#)). Floral richness and abundance were higher in unmowed lawns relative to mowed greenspaces (Kruskal-Wallis chi-squared = 14.49, $df = 1$, $p = 0.0001$ for Richness, Kruskal-Wallis chi-squared = 16.82, $df = 1$, $p = 0.000004$ for floral density). Mowed Areas had 36% fewer plant species and 34% lower flower density than not mowed areas ([Fig. 2](#)). The complete floral species list can be found in the supplementary material.

We collected a total of 321 bees, consisting of 33 bee species, during the week of intensive sampling. The five most abundant species were *Lasioglossum cressoni*, *Hoplitis pilosifrons*,

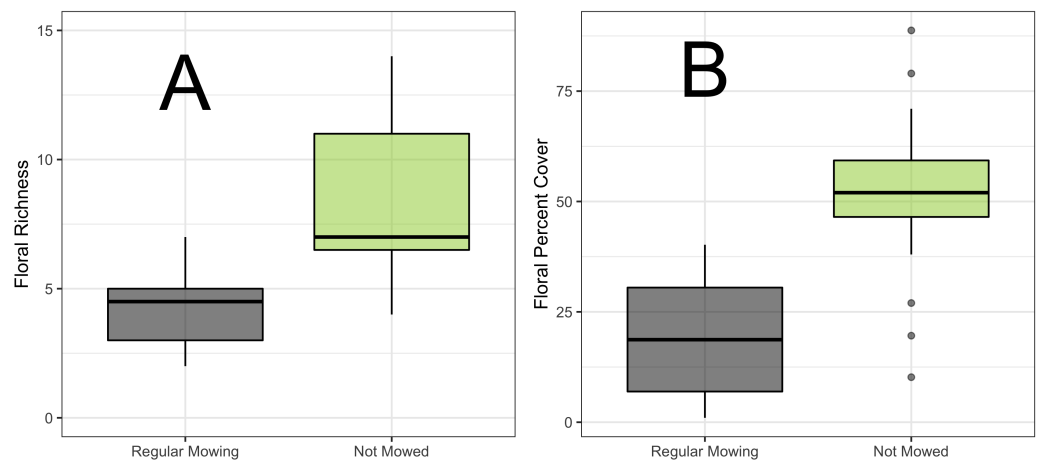


Figure 2 Boxplot of floral richness and percent cover comparisons. Boxplot showing higher median floral density (A) and richness (B) in No Mow May lawns ($n = 20$) relative to regularly mowed areas ($n = 15$).

[Full-size](#) DOI: [10.7717/peerj.10021/fig-2](https://doi.org/10.7717/peerj.10021/fig-2)

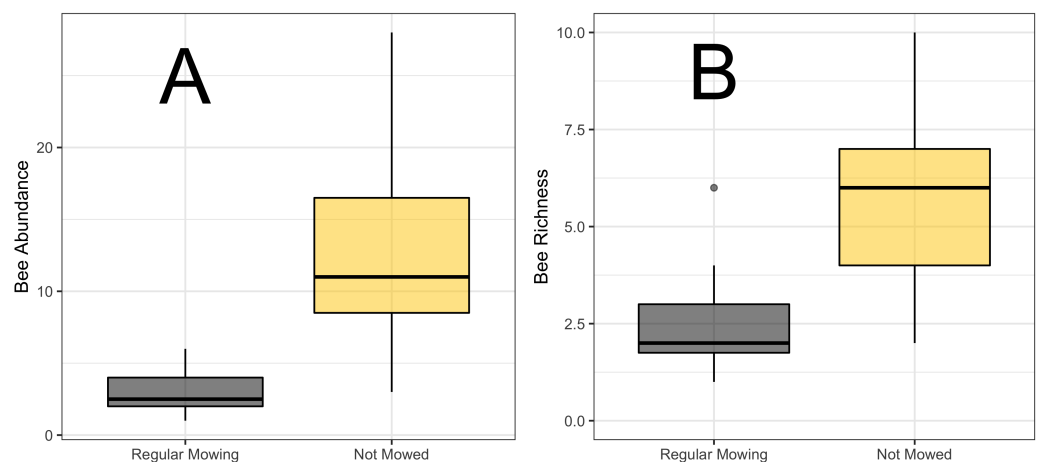


Figure 3 Boxplot of bee abundance and richness. Boxplot showing higher median bee abundance (A) and richness (B) in No Mow May lawns ($n = 20$) relative to regularly mowed areas ($n = 15$).

[Full-size](#) DOI: [10.7717/peerj.10021/fig-3](https://doi.org/10.7717/peerj.10021/fig-3)

Melissodes bimaculatus, *Apis mellifera*, and *Bombus impatiens* which accounted for 65% of all observed individuals. Bee abundances and richness were higher in unmowed lawns relative to the regularly mowed green spaces (Kruskal-Wallis chi-squared = 19.72, $df = 1$, $p = 0.00000006$ for bee abundance and Kruskal-Wallis chi-squared = 16.69, $df = 1$, $p = 0.00004$ for bee richness). Median bee abundances were nearly five times higher and bee richness was three times higher in unmowed lawns relative to regularly mowed plots (Fig. 3, Table 2).

Generalized linear model results show that bee abundance is best predicted by the additive effects of total area that remained unmowed and the floral richness at each lawn (AIC of reduced model = 199.51, Null Deviance = 170 on 31 Degrees of Freedom.

Table 2 List of bee species and abundances collected in this study.

Family	Species	Count in mowed sites	Count in unmowed sites
Andrenidae	<i>Andrena crataegi</i>	4	8
	<i>Andrena cressoni</i>	3	8
	<i>Andrena miranda</i>	0	6
	<i>Andrena wilkella</i>	0	1
Apidae	<i>Apis mellifera</i>	1	17
	<i>Bombus impatiens</i>	2	15
	<i>Bombus rufocinctus</i>	0	1
	<i>Bombus vagans</i>	1	6
	<i>Ceratina calcarata</i>	0	4
	<i>Melissodes bimaculatus</i>	3	16
	<i>Melissodes denticulatus</i>	2	0
	<i>Melissodes desponsus</i>	0	1
	<i>Melissodes druinelus</i>	2	1
	<i>Melissodes rustica</i>	1	1
	<i>Nomada cressoni</i>	0	7
Halictidae	<i>Agapostemon virescens</i>	3	7
	<i>Augochlorella aurata</i>	0	3
	<i>Augochlorella pura</i>	2	5
	<i>Halictus ligatus</i>	0	6
	<i>Halictus rubicundus</i>	0	1
	<i>Hoplitis pilosifrons</i>	12	22
	<i>Hylaeus modestus</i>	0	2
	<i>Hylaeus mesillae</i>	0	3
	<i>Lasioglossum coriaceum</i>	1	4
	<i>Lasioglossum cressonii</i>	22	98
	<i>Lasioglossum laevissimum</i>	1	5
	<i>Lasioglossum pilosum</i>	0	1
	<i>Lasioglossum zephyrum</i>	1	2
	<i>Sphecodes cressoni</i>	1	1
	<i>Sphecodes dichrous</i>	0	1
Megachilidae	<i>Anthidium manicatum</i>	0	1
	<i>Megachile campanulae</i>	1	0
	<i>Osmia pumila</i>	0	4

However, bee richness was only best predicted by the effect of the total area that was not mowed (AIC of the reduced model = 144.69, Null Deviance = 56.48 on 32 Degrees of Freedom). The full stepwise model summary is available in the supplementary material. Floral density, while significantly higher in unmowed lawns, did not have a significant effect on bee abundance or richness.

Post-no mow may survey results

Based on the two perception questions that we asked participants (1) Did you see pollinators in your yard this year? and (2) Did you see more flowers in your yard this year? About 60% of respondents noticed a few more or a lot more pollinators and flowers in their lawns this year, and about 20% noticed no change or fewer pollinators and flowers than normal in their yards during the month of May.

We also asked participants how they might modify their lawn management practices. 77% of respondents pledged to reduce or eliminate the use of chemical herbicides or pesticides in their lawns, 62% pledged to reduce or eliminate the use of chemical fertilizers in their lawns, 57% planned to increase native pollinator habitat in their yards and lawns, and 48% planned to plant native floral resources as forage for pollinators. Eighty seven percent of participants said they would participate in No Mow May again in future years.

DISCUSSION

Urban environments can provide opportunities for promoting floral resources for pollinator conservation, which are especially important for early emerging bee species during a time of year when food resources may be scarce. Our findings are consistent with [Lerman & Milam \(2016\)](#) who documented bee abundance in suburban landscapes in Western Massachusetts and suggested that spontaneous lawn flowers offer supplemental floral resources that can support pollinators. Lawns can provide important food sources that promote healthy pollinator populations in urban ecosystems, if managed intentionally. The data we provide here adds to the growing body of literature that urbanized landscapes can provide sufficient forage for wild bees and enhance bee diversity and abundances ([Fetridge, Ascher & Langellotto, 2008](#); [Pardee & Philpott, 2014](#); [Lowenstein, Matteson & Minor, 2015](#); [Hall et al., 2017](#); [Baldock et al., 2019](#)). We suspect that as more floral resources become available towards the end of spring and into summer, wild urban bees will transition to using additional foraging resources which may not be common species in traditional lawn or grassy areas, however this pattern remains to be documented.

No Mow May lawns have a fivefold higher bee abundance and threefold higher bee species richness compared with regularly mowed areas. This is the first study, to our knowledge, to document the specific observed effects of No Mow May practices on bee abundances and richness. Previous studies have detailed that different mowing practices will impact the diversity and abundances of insects ([AndreasUnterweger, Rieger & Betz, 2017](#)) including bees ([Lerman & Milam, 2016](#); [Lerman et al., 2018](#)). Generally, higher mowing intensity is negatively associated with decreased abundances and diversity. Our rapid assessment offers support for the same effect of mowing practices during early spring in the Upper Midwestern USA on urban bee diversity and abundance. We found that the area of lawn that was not mowed was a key predictor in both bee abundance and richness while plant species richness only helped to explain bee species richness (glm results). The positive relationships between increased area corresponding to increased species abundance and richness, (i.e., “Species Area Relationship”), are well documented in the ecological literature ([Dengler, 2009](#)) and seem to apply to the patterns detected in urban

ecosystems as well (*Matthies et al., 2017*). The pattern of increased plant richness correlating with increased bee richness is consistent with the ecological patterns of “diversity begets diversity” where increased richness in one taxonomic group promotes richness in a closely associated group (e.g., when habitable or usable space is limited *Maynard et al., 2017*). From an applied perspective, if clusters of neighbors were to participate in No Mow May initiatives then bee species richness and abundance should consequently increase in these yards as a result of having a larger undisturbed contiguous area. The positive effect of plant species richness on bee species richness is consistent with the more heterogeneous and diverse landscapes tending to provide increased niche space for hosting more species, another well documented ecological pattern (*Ebeling et al., 2008; Abbate et al., 2019*).

Bees are amongst the key insect groups that provide essential ecosystem services (*IPBES, 2016; Noriega et al., 2018*). While the agricultural value of bee’s providing pollination ecosystem services has been thoroughly explored (*Hanley et al., 2015*), their roles in providing these services in urban ecosystems remains poorly understood. It likely that bees also provide a valuable pollination ecosystem service in urban landscapes (*Normandin et al., 2017*). Previous work has shown that if the conservation goal is protection of species (and consequently the ecosystem services they provide), then cities are likely to play essential roles as they can be home to as many if not more species than “natural” habitats (*Baldock et al., 2015*).

The No Mow May initiative in the city of Appleton went beyond the reduction of mowing practices in the community. This initiative also started a community-wide discussion on best practices for pollinator conservation. Even though not all community members were participants in No Mow May, this city-wide initiative offered educational opportunities through social media platforms (<http://www.facebook.com/pollenablers>), traditional media interviews (television, radio and newspaper) and by word of mouth on the benefits of transforming lawns into pockets of urban habitat that can support and harbor native biodiversity. We aim to more accurately quantify how these educational efforts are being received by the city of Appleton in future years. We promoted best practices that have positive effects on our pollinator communities like the planting of native wildflowers (*Pardee & Philpott, 2014*), increasing wild bee nesting habitat (*Harmon-Threatt, 2020*) and reducing herbicide and pesticide use (*Muratet & Fontaine, 2015; Aronson et al., 2017*). As this initiative grows in the city, we aim to expand our education and outreach efforts so that a broader audience is reached and hopefully motivated to participate. Although we did not evaluate how widespread these practices are in Appleton, some of the city has now been exposed to educational opportunities needed to promote a more sustainable and pollinator friendly community. In general, communities tend to be aware of the importance of bees in urban ecosystems but lack education on how to better protect them (*Wilson, Forister & Carril, 2017*), or ways to participate in community initiatives (*Bloom and Crowder, 2020*).

In a “snapshot” study of this nature, the role of community involvement and buy-in was essential. From a study design perspective, we had the capacity to choose our sampling locations from over 400 sites around the city, allowing for a robust, standardized, and systematic sampling design. Due to logistical constraints, and the necessity for rapid inventory, we subsampled from five neighborhoods around the city. Our study enhanced

awareness of key ecological and conservation issues, improved the general public's understanding of urban ecosystems, provided community members the opportunity to participate in data collection all of which are common individual and programmatic outcomes of any community science project. We hope that our efforts have also enhanced trust and communication between the general public and the local scientific community which is can be a desirable community-level outcome of a project like No Mow May (Jordan, Ballard & Phillips, 2012). We anticipate that, with the resulting data, community involvement in development of pollinator protection policy at the city and regional level is a likely future direction, which is also a valuable outcome of community science (Adler, Green & Şekercioğlu, 2020). As an example, alderpersons are currently drafting city ordinance proposals to enhance pollinator habitat along community trails, new housing developments, electric line corridors and water management retention ponds. As many community science projects can attest, communities are interested in education and participation in the scientific process. No Mow May is an initiative that exemplifies the adaptability and interest of landowners in moving towards conservation practices that promote healthier and more resilient ecosystems.

Lawns are easily accessed urban spaces that can serve to protect native biodiversity. We suspect that for a city the size of Appleton (65 square kilometers) at least 100 acres (40 hectares) of lawn area can be managed to provide early season forage for native pollinators by engaging in initiatives like No Mow May. The notable higher abundance and richness in unmowed areas suggests that the very least, the resulting floral resources are attracting urban bees. Longitudinal studies are needed to track the temporal abundances of populations as our communities transform into more pollinator friendly landscapes. No Mow May might not be suitable for all urban ecosystems as much of North America enters the spring season earlier than the Upper Midwest, and thus this initiative might be better as No Mow March or No Mow April in warmer parts of the country. We also recognize that this rapid biodiversity assessment is a snapshot of what occurs seasonally in urban ecosystems. Describing the diversity patterns of bees in urban settings is a complex ecological story. While the effect of not mowing during the month of May is documented here, there are additional drivers (e.g., regional floral diversity, access to water and proper nesting substrate, lawn mowing frequency and intensity) and correlates of bee richness and abundances that should be carefully explored in future studies. Ongoing work seeks to investigate the longitudinal patterns of urban bee diversity in this region of the United States as well as a more detailed understanding of environmental attributes of urban greenspaces that can enhance pollinator activity and diversity (Anderson et al., 2017–2018, unpublished data). We aim to continue our sampling and outreach and education efforts by expanding this effort to the entire Fox Cities Region in 2021 and promote a state-wide No Mow May effort in subsequent years.

CONCLUSIONS

The effect of our No Mow May effort documented increases in both urban bee and floral abundances and diversity. We found that the area that remains not mowed was

the strongest predictor of bee abundance and diversity, while floral species richness also contributed to explaining bee species diversity in mowed and unmowed areas in the city of Appleton. Based on our survey results, we found strong community enthusiasm regarding this initiative with the majority willing to continue this and other pollinator friendly practices in their homes and neighborhoods. In order to ensure that lawns can maximize pollinator biodiversity protection, and valuable cultural ecosystem services then we have to think critically about new norms for lawn maintenance which are more effective when implemented at the neighborhood and community levels ([Nassauer, Wang & Dayrell, 2009](#)). In our case, Appleton city residents' perceptions are often that well-manicured and low "weed" diversity lawns are preferable. However, from a conservation and ecological perspective these types of lawns may not be in line with the community biodiversity conservation values. One way to overcome this issue is by increasing community outreach and awareness about the importance of protecting urban bees and providing important foraging resources for them. Additionally, future research directions should aim to explore the city's aesthetic perceptions of mowed lawns relative to unmowed lawn alternatives, because this information can help shift public opinion, reinforce existing positive perceptions of flowering lawns and address the city's concerns about pollinator protection initiatives ([Ramer et al., 2019](#)).

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ADDITIONAL INFORMATION AND DECLARATIONS

Funding

The authors received no funding for this work.

Competing Interests

The authors declare there are no competing interests.

Author Contributions

- Israel Del Toro conceived and designed the experiments, performed the experiments, analyzed the data, prepared figures and/or tables, authored or reviewed drafts of the paper, and approved the final draft.

- Relena R. Ribbons conceived and designed the experiments, performed the experiments, authored or reviewed drafts of the paper, and approved the final draft.

Ethics

The following information was supplied relating to ethical approvals (i.e., approving body and any reference numbers):

The Lawrence University Institutional Review Board granted ethical approval to carry out the citizen surveys (IRB: 5_10_20_deltoro).

Data Availability

The following information was supplied regarding data availability:

The data are available in the [Supplementary Files](#).

Supplemental Information

Supplemental information for this article can be found online at <http://dx.doi.org/10.7717/peerj.10021#supplemental-information>.

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City of De Pere, Wisconsin

Request For Common Council Action

MEETING DATE: April 7, 2021

DEPARTMENT: City Attorney

FROM: Judith Schmidt-Lehman

SUBJECT: Resolution #21-40 Extending Small Business Pandemic Response Loan Program (Request of Ald. Raasch).

ATTACHMENTS:

- Reso21-40 (PDF)
- Exhibit A - 20-35-Signed (PDF)
- Small Business Pandemic Loan Program Summary-Terms-Conditions 2020 (PDF)

RESOLUTION #21-40
EXTENDING SMALL BUSINESS PANDEMIC RESPONSE LOAN PROGRAM

WHEREAS, on March 17, 2020, the Common Council of the City of De Pere adopted Resolution #20-34 declaring a state of emergency in the City of De Pere as a result of COVID-19; and

WHEREAS, if, because of the emergency conditions, the governing body of the local unit of government is unable to meet promptly, Resolution #20-34 and Wis. Stat. § 323.14(4)(b) grants the Mayor, or in the absence of the Mayor, the Council President, the authority to act under Wis. Stats. § 323.11 and § 323.14(4)(a), subject to ratification, alteration, modification or repeal by the governing body; and

WHEREAS, on March 31, 2020, Mayor Michael J. Walsh issued a Proclamation, ratified by the Common Council on April 8, 2020 under Resolution #20-35 which established the Small Business Pandemic Response Loan Program, using \$500,000.00 of the funds the City received with the closure of its CDGB Revolving Loan Fund, and subject to such terms and conditions as provided in Resolution #20-35, a copy of which is attached hereto and incorporated as Exhibit A; and

WHEREAS, the Common Council finds that it has as an interest in maintaining the Small Business Pandemic Response Fund until the funds designated are depleted or the Council terminates the Program under a separate Resolution therefore.

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

The Common Council adopts and extends the Small Business Pandemic Response Loan Program, with such terms and conditions as set forth in Exhibit A, with such program to expire when the funds designated for such program are depleted or the program is otherwise discontinued with the passage of a subsequent Resolution by the Council.

Resolution #20-40

Page 2 of 2

BE IT FURTHER RESOLVED THAT:

All City officers, officials and employees are authorized and directed to take such steps as are lawful and necessary in furtherance thereof.

Adopted by the Common Council of the City of De Pere this 7th day of April, 2021.

APPROVED:

James G. Boyd, Mayor

ATTEST:

Carey E. Danen, City Clerk

Ayes: _____

Nays: _____

RESOLUTION #20-35
RATIFYING MAYORAL PROCLAMATIONS

WHEREAS, on March 12, 2020, Governor Evers declared a health emergency in the State of Wisconsin in response to the COVID-19 Coronavirus ("COVID-19"); and

WHEREAS, on March 17, 2020, the Common Council of the City of De Pere adopted Resolution #20-34 declaring a state of emergency in the City of De Pere; and

WHEREAS, the emergency power granted to the governing body by Wis. Stat. §323.14(4)(a) includes the general authority to order, by ordinance or resolution, whatever is necessary and expedient for the health, safety, protection, and welfare of persons and property within the local unit of government in the emergency; and

WHEREAS, if, because of the emergency conditions, the governing body of the local unit of government is unable to meet promptly, Resolution #20-34 and Wis. Stat. §323.14(4)(b) grants the Mayor, or in the absence of the Mayor, the Council President, the authority to act by proclamation under Wis. Stats. §323.11 and §323.14(4)(a); and

WHEREAS, any proclamation of the Mayor issued under the authority of Resolution #20-34 and Wis. Stat. §323.14(4)(b) shall be subject to ratification, alteration, modification, or repeal by the Common Council as soon as the Common Council can meet; and

WHEREAS, eight (8) mayoral proclamations have been signed by Mayor Michael J. Walsh since the last meeting of the Common Council on March 17, 2020; and

WHEREAS, on April 8, 2020, the Common Council of the City of De Pere will hold its first meeting since the above referenced proclamations were signed.

Resolution #20-35

Page 2 of 2

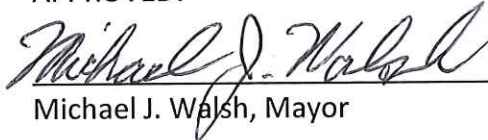
NOW, THEREFORE, BE IT RESOLVED THAT:

1. Proclamation of the Mayor, dated March 18, 2020, is hereby confirmed and ratified by the Common Council of the City of De Pere.
2. Mayoral Proclamation #2, dated March 20, 2020, is hereby confirmed and ratified by the Common Council of the City of De Pere.
3. Third Mayoral Proclamation, dated March 23, 2020, is hereby confirmed and ratified by the Common Council of the City of De Pere.
4. Fourth Mayoral Proclamation, dated March 26, 2020, is hereby confirmed and ratified by the Common Council of the City of De Pere.
5. Fifth Mayoral Proclamation, dated March 31, 2020, is hereby confirmed and ratified by the Common Council of the City of De Pere.
6. Sixth Mayoral Proclamation, dated March 31, 2020, is hereby confirmed and ratified by the Common Council of the City of De Pere.
7. Seventh Mayoral Proclamation, dated April 1, 2020, is hereby confirmed and ratified by the Common Council of the City of De Pere.
8. Eighth Mayoral Proclamation, dated April 3, 2020, is hereby confirmed and ratified by the Common Council of the City of De Pere.

Adopted by the Common Council of the City of De Pere, Wisconsin, this 8th day of

April, 2020.

APPROVED:


Michael J. Walsh, Mayor

ATTEST:


Carey E. Danen, City Clerk

Proclamations #1-4 and 6-8:

Ayes: 8

Nays: 0

Proclamation #5:

Ayes: 7

Nays: 0

Abstain: 1

CITY OF DE PERE MEMO



To: Mayor Michael Walsh
Larry Delo, City Administrator

From: Daniel Lindstrom, Development Services Director
Judith Schmidt-Lehman, City Attorney

Date: March 31, 2020

RE: De Pere – Small Business Pandemic Response

Gov. Tony Evers declared a public health emergency in the state of Wisconsin on Thursday, March 12, 2020, in response to the coronavirus outbreak. In a press conference, Evers explained the state will be able to access specific state and federal resources to help prevent the spread. The announcement comes one day after the World Health Organization declared the coronavirus to be a pandemic and one day before President Trump declared the pandemic a national emergency. On March 17, 2020, Mayor Mike Walsh declared a state of emergency which among other things, directed all non-essential City facilities and municipal services are temporarily suspended to prevent the spread of the COVID-19.

The City along with Definitely De Pere reached out to De Pere businesses over the last few weeks and similar concerns continued to come to the surface throughout each conversation. In response to the COVID-19 pandemic, many small and local businesses will be forced to endure temporary or permanent closures, drastically alter their business operation, lay-off staff, and potentially deal with an excess supply of perishable or non-perishable food and materials. Our small businesses are now feeling the pain and the City of De Pere wants to do everything we can to help our local partners keep the doors open and the lights running. The City understands there are a wealth of programs and resources at the state and federal level, but not every business has the resources or experiences to access the programs.¹ To assist with these unprecedented challenges, the City proposes the following programs/responses:

Small Business Pandemic Response Loan (SB-PRL):

Provide up to \$10,000 for small business loans to eligible small businesses to be used to provide zero-interest loans with flexible repayment terms to support certain small business activities throughout the City of De Pere that have realized a significant financial hardship as a result of the COVID-19 pandemic. Loans to eligible businesses/borrowers must be \$5,000 or more and are capped at \$10,000.

City of De Pere Revolving Loan Fund:

The City of De Pere will defer Revolving Loan Fund (RLF) payments for up to 120 days upon request from any businesses with outstanding loans provided the company can demonstrate an income loss as a result of the Emergency Order #12, or the COVID-19 outbreak. Principal and interest payments will be deferred while the outstanding balance will continue to incur interest.

¹ A list of state and federal programs is included as an appendix to this memo.



Small Business Pandemic Response Loan (SB-PRL)

Loan Goal:	Provide immediate small business loans to businesses immediately impacted by COVID-19.
Funding Source:	Former City of De Pere CDBG-RLF (CDBG-Close)
Program Funding Amount:	\$500,000
Availability:	On or before April 6, 2020. In lieu of traditional loan agreements, the City established a "verified" application process requiring a notarized signature and promissory note.
Overview:	Provide up to \$10,000 in zero-interest loans with flexible repayment terms to small businesses to be used to support certain small business activities throughout the City of De Pere that have realized a significant financial hardship as a result of the COVID-19 pandemic.
Eligible Businesses:	Eligible Business means a business in an industry outlined in Emergency Order #12 – Safer at Home Order, or any subsequent Emergency Order, or demonstrates it is otherwise affected by the COVID-19 outbreak. Businesses with less than 20 employees are eligible for up to a \$5,000 loan. Businesses with more than 20 employees are eligible for up to a \$10,000 loan. Eligible businesses must demonstrate the following: 1. The company can demonstrate an income loss as a result of the Emergency Order #12, or the COVID-19 outbreak; 2. Is located within the City of De Pere; 3. The company needs working capital to support payroll expenses, utility expenses, or other similar expenses that occur in the ordinary course of business.
Eligible Uses:	Loans may be used for working capital to support payroll expenses, utility expenses, rent and mortgage payments, or other similar expenses that occur in the ordinary course of business. Applicants are encouraged to also work with landlords and mortgage institutions to arrange rent reductions and/or payment deferrals.
Ineligible Uses:	Loans are not available for: property management/landlord for either commercial and/or residential customers, any speculative venture, investment venture, research and development or home-based occupations.
Interest Rate:	0.00% per annum
Term:	48 month term with 12 months of deferred payments, principal payments shall begin one year from the date of distribution.
Example Loan Payments:	\$5,000 Loan: \$140/month after 12 months of deferred payments \$10,000 Loan: \$280/month after 12 months of deferred payments
Approval:	Submission of an application does not guarantee funding, and all applications will be reviewed by the Director of Development Services and the City Attorney. Any applicant can decrease or decline funding upon notification of approval.

Small Business Pandemic Response Loan (SB-PRL) Application Process

Applicants shall complete the following information:

- 1) Application
- 2) Business Summary - Please provide a brief overview of your business. The City of De Pere reserves the right to require an up-to-date business plan for any projects. At a minimum, business plans should include:
 - a. History of the company's operations
 - b. The physical address of each De Pere facility of the Applicant
 - c. Ownership structures and any authorized agent
 - d. Include the number of full-time employees
 - e. The Number of part-time employees
 - f. A simple budget summary
- 3) Demonstrate why Small Business Pandemic Response Loan assistance is needed (please attach additional pages if necessary)
- 4) Explain any other factors that should be considered in evaluating this request (e.g., impact on Wisconsin suppliers, national/international sales, and other prospects for future expansions, etc.).

Small Business Pandemic Response Loan (SB-PRL) Application Steps

- 1) Applicants shall review the entire Small Business Pandemic Response Loan (SB-PRL) program, application, draft Promissory Note.
- 2) Applicants are encouraged to contact the City of De Pere staff prior to applying for assistance to ask questions regarding the application or approval process.
- 3) Applicants shall submit the application directly to the Development Services Director by email (dlindstrom@deperewi.gov) or by mail (335 S. Broadway Street, De Pere, WI 54115)
- 4) City of De Pere staff will contact the business owner to confirm receipt of the application and discuss the program timeline.
- 5) City staff will review the application and verify application information prior to award determination.
- 6) City of De Pere staff will notify successful loan applicants of the distribution processes.

COVID-19 Identified Federal and State Funding Resources:

- **SBA Economic Injury Disaster Loan Assistance.**
 - Economic Injury Disaster Loan program provides small businesses with working capital loans of up to \$2 million that can provide vital economic support to small businesses.
 - <https://www.sba.gov/disaster-assistance/coronavirus-covid-19>
 - The Wisconsin Small Business Development (SBDC) Network and its partners are helping small businesses apply for federal disaster loans to mitigate the substantial economic injury as a result of the coronavirus (COVID-19) pandemic. The Wisconsin SBDC, a resource partner of the SBA, has created a web page to help business owners understand the qualifications and application process.
 - <https://wisconsinsbdc.org/services/covid-19/>
- **WEDC Small Business 20/20 Program**
 - The Small Business 20/20 Program provides grant funds to approved community development financial institutions (CDFIs). Approved CDFIs will award grants of up to \$20,000 to their existing loan clients to assist with cash-flow challenges resulting from COVID-19. Businesses that are not currently CDFI clients are not eligible to access these funds, but WEDC will work to expand access to funding through other programs as more resources become available. If you have more questions, view this FAQ page on SB20/20.
 - Flyer - <https://wedc.org/wp-content/uploads/2020/03/Small-Business-2020.pdf>
 - Program Guide - <https://wedc.org/wp-content/uploads/2020/03/SB-2020-FY20-Final.pdf>

COVID-19 Other Private and Non-for-Profit Funding Resources:

Other Private and Non-for-profits also provided a variety of additional training and fiscal resources; some of these items include

- **Gener8tor - Wisconsin Emergency Response Program.**
 - Gener8tor is hosting emergency one-week virtual programs for small businesses affected by the COVID-19 outbreak. These programs will feature daily webinars designed to identify, understand and help small businesses secure resources to withstand the current crisis. One-on-one office hours will also be available.
 - <https://www.gener8tor.com/>
- **Hmong Wisconsin Chamber of Commerce Emergency Loan Fund**
 - The Hmong Wisconsin Chamber of Commerce (HWCC) has announced a new Emergency Loan Fund (COVID-19) in response to the negative impact that Coronavirus (COVID-19) has had on the Wisconsin business community. These funds are primarily used for working capital to cover rent, payroll, and other fixed expenses. This loan fund is similar to HWCC's existing Revolving Loan Fund (RLF) Small Loan programs but with a slightly lower rate and an interest-only option for the first 3 months. Loans from \$5,000 and up to \$10,000. For more information about terms and interest rates, please contact HWCC Operations Manager, Ger Thao: ger@hmongchamber.org.
 - <https://www.hmongchamber.org/emergency-loan-fund-covid-19>
- **Kiva Loans**
 - Kiva has expanded small business lending on its online platform to include a larger list of eligible businesses, the possibility for larger loans, and a grace period for repayment.
 - <https://www.kiva.org/blog/faqs-kivas-response-to-covid-19>
- **Facebook for Business**
 - Facebook is offering \$100M in cash grants and ad credits through its Small Business Grants Program.
 - https://www.facebook.com/business/grants?content_id=KKf6RWdyo87L7QO
- **Kabbage**
 - Kabbage launched an online hub to help boost sales for U.S small businesses impacted by COVID-19, including a system through which businesses can sell gift cards to consumers for use at a later date.
 - <https://www.kabbage.com/covid-19/>
- **The James Beard Foundation**
 - The James Beard Foundation is launching a fund that will be gathering support from the corporate, foundation, and individual donors to provide micro-grants to independent food and beverage businesses in need.
 - <https://www.jamesbeard.org/relief>
- **MainVest**
 - MainVest, a crowdfunding platform, announced its new Main Street Initiative: a \$2,000, zero-interest, 120-day loan for restaurants or other brick and mortars affected by the shutdown.
 - <https://mainvest.com/blog/keep-calm-and-capitalize>
- **Opportunity Fund**
 - Opportunity Fund, which specializes in money lending to small businesses owned by women, immigrants and people of color, is collaborating with investors and nonprofits to put together a coronavirus relief fund that will provide grants and low-interest rate loans.
 - <https://www.theopportunityfund.org/category/opportunity-fund/>

BUSINESS OPERATION TIPS FOR LOCAL BUSINESS DURING COVID-19 PANDEMIC

- If your business is staying open, publish commitment to public health and outline actions for ensuring a clean facility and healthy staff; have hand sanitizer available for customers and latex gloves available for employees.
- Offer digital gift cards that customers and patrons can buy now and use later.
- Start, maintain, and enhance business webpages, online shopping opportunities, and social media presence. Make sure to update Google with modified hours of operation.
- Keep customers updated on new experiences or products you'll offer when conditions improve.
- Develop customer membership programs, such as "subscribe and save" on delivery or pickup of coffee beans, fresh produce, etc.
- Develop online shopping list services. For example, many grocery stores offer grocery pickup or delivery to customers who submit shopping lists online.
- Offer digital services and support to virtually sell, answer questions, and provide customer service.
- For experience-based businesses, offer digital services such as web-based classes (yoga, painting, etc.), restaurants offer cooking classes, etc.
- Keep it lively! Offer trivia nights via live stream and provide virtual tours of your shop.

Restaurant-Specific Suggestions

- Provide food-to-go or home delivery
- Use single-service items such as silverware, condiments, etc. for take-out orders.
- Provide online or telephone order and payment options to limit cash handling and in-person ordering of food. Promote "tap and pay" or payment transfer methods like Venmo.
- Dedicate staff for in-person transactions. This individual would not make or assist in foodservice operations.
- Gloves must be worn by individuals preparing or handling ready to eat food. If gloves are worn for additional activities, such as cash handling, these individuals must wash their hands before putting a new pair on or after taking a pair off.
- Retrain employees on proper handwashing and encourage them to wash their hands more frequently, especially after making contact with items used by guests.
- Increase the frequency of cleaning and sanitizing all common areas in your facility. Pay special attention to frequently touched surfaces such as door handles, workstations, tables, chairs, menus, condiments, credit card machines, etc.
- Ensure the proper sanitizing concentrations are being used in all cleaning products. Make sure to follow all label guidelines or these products.
- Make sure sick employees stay home. If an employee suspects they might have COVID-19, please have them contact the Health Department further instruction. Ensure that all staff understands your facility's sick leave policy. Per the 2013 FDA Food Code, employees must be restricted from working in any foodservice establishment if they have a sore throat and fever.

COVID 19 - Develop Business Continuity/Contingency Plan Suggestions

1. **Evaluate Expenses and Borrowing Capabilities.** Contact your financial institutions to understand current lending capabilities and make any necessary arrangements. b. Take inventory and understand your current monthly expenses. Consider prioritizing payments based on size, due date, and disaster assistance related support offerings.
2. **Double Check Your Insurance Coverage.** You may have business interruption insurance coverage. Contact your insurance agent to review your policy and understand what you are covered for.
3. **Anticipate Inventory and Supply Chain Disruptions.** Identify who are your key partners, suppliers, and contractors and contact them to anticipate any delays or shortages. Identify the raw materials does your business needs to function? Ensure you have adequate supplies of inventory for a sustained period of 30 days. If necessary, diversify distributor sources.
4. **Avoid Scams.** Encourage all employees to verify the legitimacy of emails, phone messages, text messages, bills, etc.
5. **Review Employment Policies and Procedures.** Review, update and communicate your employee leave policies and procedures. Implement a flexible workplace and leave policies. Additionally, do not require a healthcare provider's note for employees who are sick to validate their illness or to return to work, as healthcare provider offices and medical facilities may be extremely busy and not able to provide such documentation in a timely way.

Anticipate absenteeism and plan to backfill positions if employees are absent? It is essential to cross-train employees to carry out essential functions. Unemployment will create an economic hardship; therefore, consider alternative ways to keep employees employed, such as temporarily reduced pay or permit flexible work hours like staggered shifts. Where and when appropriate, update all employee contact information and share it with your team.

6. **Establishing a Marketing and Communication Plan.** Minimize impact on your customers and business partners by communicating with your customers about the status of your operations. Considering offering creative and incentivizing reasons for customers to patronize your business.

Consider converting portions of your business to digital platforms. Use e-commerce to promote digital payment methods, use delivery services, use booking and scheduling to stagger customer flow, offer discounts on shipping, etc.

7. **Maintain Facility Cleanliness.** Maintain facility cleanliness as prescribed by the CDC.
8. **Prepare for Social Distancing and Leverage Technology** by opting for video or phone conferencing instead of in-person meetings. Determine which employees are essential or non-essential for your business or organization to operate. Ask each business operations the following questions
 - a. How can you accomplish critical tasks?
 - b. Do you have the technology and infrastructure needed to support employees working from home?
9. **Communicate Clear and Accurate Information and Stay Informed** by establishing a communication protocol to keep your workforce and customers informed.

**CITY OF DE PERE
DISASTER RECOVERY MICRO-LOAN BUSINESS APPLICATION**

The City of De Pere, the Micro-loan Fund Lender, may ask for additional information not included in this application.

SECTION I-BUSINESS INFORMATION

Legal Entity: ☐ C Corp ☐ S Corp ☐ LLC ☐ LLP ☐ Partnership ☐ Sole Proprietor	
Legal Name:	
Trade Name:	
Mailing Address:	
City, State, Zip:	County:
FEIN: (Federal Employee Identification Number –Tax ID)	
Date Established:	State of Organization (Per Articles of Incorporation/Organization):
Current Employment	Full-time: Part-time:
Website URL:	Phone:
Head of Organization:	Title:
Phone:	Email:
Briefly describe the business including products/services, locations and customers:	

SECTION II- PRIMARY APPLICATION CONTACT

Project Contact:	Title:
Email:	Office Phone:
Cell Phone:	Mailing Address:
City, State, Zip:	

SECTION III- BUSINESS OWNERSHIP

List All Owners:			
Name	Ownership %	Phone	Email
How many years has the business been under current ownership?			

SECTION IV- LOAN REQUEST

Please detail how you intend to use the micro-loan dollars for working capital: Note: Promissory Note from the applicant will be required.	
Rent/Mortgage Payment:	
Utility Expense:	
Payroll Expenses:	
Other Expenses (in the ordinary course of business):	
TOTAL not to exceed \$5,000 (20 employees or less) or \$10,000 (more than 20 employees):	

SECTION V- BANKING - LENDER REFERENCE

Banking-Lender:	Banking-Lender Contact:
Email:	Office Phone:
Cell Phone:	Mailing Address:
City, State, Zip:	

SECTION VI – COMPLIANCE CHECKS FOR MICRO-LOAN ELIGIBILITY

Your business and its owners need to be in compliance with several authorities including but not limited to the following.

For-profit Corporations, Limited Liability Companies, Limited Liability Partnerships, Limited Partnerships and Cooperatives doing business in the State of Wisconsin are required to register with the Department of Financial Institutions (DFI). These type of businesses must be registered using their legal name and be current with DFI. If your business is not listed as being current in DFI records your business is not eligible for a micro-loan. Businesses operating as Sole Proprietorships are not required to be registered with the DFI.

SECTION VII - CERTIFICATION

I hereby understand, attest, certify and/or agree to the following terms and conditions:

- (a) I meet the program requirements for the City of De Pere Small Business Pandemic Response Loan Program.
- (b) I agree that by submitting this application, the City of De Pere is not under any obligation to approve the loan.
- (c) I agree to indemnify, defend and hold harmless the City of De Pere, officers, officials, employees, agents and other associated parties against claims and damages relating to or arising from this application or any funds provided in connection with this application, and hereby release and waive any claims and damages arising now or in the future relating in any matter to rights, losses, liabilities, costs or expenses against them.
- (d) I acknowledge, understand and agree that I have applied for a 0% interest rate loan that is required to be paid back to the City of De Pere.
- (e) I agree that in the event credit is extended to me, I will complete a direct deposit and payment authorization form allowing for the City of De Pere to transfer funds into my business's bank account and for your payments to be electronically debited by automatic clearing-house (ACH) and deposited into the Economic Development Loan account.
- (f) The information supplied in this application and all other supplemental information submitted for review is true, accurate, complete and reflects my intended response. I understand and agree that any information determined at any time to be false, incomplete or misleading will constitute cause for the City to determine this loan and the Promissory Note provided by the undersigned to become immediately due and owing, including all interest owing thereon.

Signature:

Name:

Title:

Date:

Signature:

Name:

Title:

Date:

Include additional signatures as required to authorize the submission of this application on behalf of the business.

Submit this application and its attachments to:
Daniel J. Lindstrom, AICP
Development Services Director

E-mail or U.S. Mail using the following addresses:

E-Mail: dlindstrom@deperewi.gov

U.S. Mail: City of De Pere
335 South Broadway Street
De Pere, WI 54115

For questions on the application call: 920-339-4043

Please see attached COVID-19 Identified Federal and State Funding Resources document for additional information.

PROMISSORY NOTE

\$ _____

Date:

De Pere, Wisconsin

FOR VALUE RECEIVED on this date, _____, Maker, promises to pay to the order of the City of De Pere at 335 South Broadway, De Pere, WI, 54115, or at such other location as may be designated in writing from time to time, the principal sum of _____ Thousand Dollars (\$____,000), together with interest, at the times and in the amounts hereinafter set forth.

PAYMENTS OF PRINCIPAL AND INTEREST

This note shall be of a duration of four (4) years. Payments of principal plus interest shall be amortized over a three (3) year basis with equal monthly installments deferred until the 13th month and equal monthly payments thereon the subsequent three (3) year period. This note shall bear interest at a rate of zero percent (0%) per annum for the term of this note.

Repayment shall commence in the thirteenth month after the Maker first draws on the fund. The schedule of payments of principal and interest are as provided on the attached Exhibit 1.

RIGHT TO PREPAY

This note may be prepaid, in whole or in part, at any time without penalty for repayment at the option of Maker.

DEFAULT

This note shall not be deemed in default as to payment of principal until the expiration of thirty (30) days after written notice to Maker, during which thirty (30) day

period Maker shall be allowed to cure the default. If notice is given and Maker fails to cure the default within said thirty (30) day period, the principal balance, together with interest as provided above, shall at once become due and payable without further notice.

INDEMNITY

Maker agrees to pay all costs of collection before and after judgment, including reasonable attorney fees (including those incurred in successful defense or settlement of any counterclaim brought by Maker incident to any action or proceeding involving Maker brought pursuant to the United States Bankruptcy Code) and waives presentment, protest, demand, and notice of dishonor. Maker agrees to indemnify and hold harmless Lender, its officers, employees, and agents from and against any and all claims, damages, judgments, penalties, and expenses, including reasonable attorney fees, arising directly or indirectly from the credit extended under this note or the activities of Maker. This indemnity shall survive payment of this note.

CONSTRUCTION

This note and all its terms shall be construed in accordance with the laws of the State of Wisconsin.

Micro-Loan Promissory Note
Page 3 of 3

BINDING EFFECT

This Promissory Note is binding not only upon Maker, but also its respective heirs, executors, successors, administrators, or assigns.

Signed this _____ day of _____, 2020.

By: _____

By: _____

STATE OF WISCONSIN)
) ss.
_____ COUNTY)

Personally came before me on _____, 2020,
the above-named _____ and
_____, to me known to be the
person(s) who executed the foregoing instrument
and acknowledged the same.

Printed Name: _____
Notary Public, State of Wisconsin
My commission: _____



City of De Pere, Wisconsin

Request For Common Council Action

MEETING DATE: April 7, 2021

DEPARTMENT: City Clerk

FROM: Carey Danen

SUBJECT: Resolution #21-41 Voicing Support for a Strong State & Local Services Partnership (Shared Revenue Funds Critical Services).

ATTACHMENTS:

- Reso21-41 (DOCX)

RESOLUTION #21-41

VOICING SUPPORT FOR A STRONG STATE & LOCAL PARTNERSHIP
SHARED REVENUE FUNDS CRITICAL SERVICES

WHEREAS, for over ninety years the state shared revenue program has been a key component of Wisconsin's state and local relationship and an important part of the state's overall program of property tax relief; and

WHEREAS, over the last 20 years shared revenue funding for municipalities has been cut by \$94 million; and

WHEREAS, over the last generation, property taxes have grown as a share of city and village revenues as shared revenue and other state aid to Wisconsin municipalities has lagged; and

WHEREAS, state aid provided a larger share of municipal revenues in Wisconsin than property taxes from 1975 to 1997; however, today property taxes account for more than twice as much municipal revenue as state aid; and

WHEREAS, to create and maintain quality communities that attract businesses and families, municipalities must invest in services and infrastructure that people and businesses expect, like police protection, fire suppression, road maintenance, snowplowing, libraries, and parks; and

WHEREAS, the state should reinvest a portion of its sales and income tax revenue growth in local communities to spur further economic growth and make Wisconsin communities places where people want to live and work.

Resolution #20-41

Page 2 of 2

NOW, THEREFORE, BE IT RESOLVED THAT:

The Common Council of the City of De Pere calls on the Legislature to pass a state budget increasing funding for the shared revenue program and directs the City Clerk to send a copy of this resolution to the state legislators representing the City of De Pere, to Governor Tony Evers and to the League of Wisconsin Municipalities.

Adopted by the Common Council of the City of De Pere this 7th day of April, 2021

APPROVED:

James G. Boyd, Mayor

ATTEST:

Carey E. Danen, City Clerk

Ayes: _____

Nays: _____



City of De Pere, Wisconsin

Request For Common Council Action

MEETING DATE: April 7, 2021

DEPARTMENT: City Clerk

FROM: Carey Danen

SUBJECT: Appointments to boards and commissions by Mayor Boyd.

ATTACHMENTS:

- Appointment Memo_Apr 2021 (PDF)

Memo

City of De Pere

To: City Council Members
From: James Boyd, Mayor
Subject: Appointments and Reappointments
Date: April 7, 2021 (meeting date)

I am submitting the following names for appointment and reappointment at the April 7, 2021 meeting of the Common Council. I am asking you to please contact me in advance of the meeting if you should have an issue with the appointments.

Commission

Appointment/Reappointment

Commission on Aging

Theresa Reiter/Appointment

Commission on Aging

Rachel Dickut/Reappointment



City of De Pere, Wisconsin

Request For Common Council Action

MEETING DATE: April 7, 2021
DEPARTMENT: City Clerk
FROM: Carey Danen
SUBJECT: Voucher approval.

ATTACHMENTS:

- 4-7-2021 VOUCHERS (PDF)

3/29/2021 11:16 AM

A / P CHECK REGISTER

PAGE: 1

PACKET: 06505 APR 2021 COUNCIL - 1 4-7-21

VENDOR SET: 01

**** CHECK LISTING ****

BANK : AP ASSOCIATED

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
8191	A 1 SHARPENING SERVICE							
	I-1237	A 1 SHARPENING SERVICE	R	3/31/2021		1,650.00CR	095096	
	I-2787	A 1 SHARPENING SERVICE	R	3/31/2021		22.00CR	095096	1,672.00
7583	ADVANCE AUTO PARTS							
	I-6339-297180	ADVANCE AUTO PARTS	R	3/31/2021		13.79CR	095097	
	I-6339-297212	ADVANCE AUTO PARTS	R	3/31/2021		5.71CR	095097	19.50
0302	AIRGAS USA LLC							
	I-9110318108	AIRGAS USA LLC	R	3/31/2021		573.88CR	095098	
	I-9110318109	AIRGAS USA LLC	R	3/31/2021		269.30CR	095098	
	I-9977516461	AIRGAS USA LLC	R	3/31/2021		434.04CR	095098	
	I-9977516462	AIRGAS USA LLC	R	3/31/2021		190.40CR	095098	1,467.62
7873	AMERICAN CONSERVATION & BILLING SOLUTIONS							
	I-12324	AMERICAN CONSERVATION & BILLIN	R	3/31/2021		1,042.00CR	095099	1,042.00
8362	AURORA HEALTH CARE							
	I-202103251567	AURORA HEALTH CARE	R	3/31/2021		625.00CR	095100	625.00
1380	AUTOHOE II INC							
	I-19215	AUTOHOE II INC	R	3/31/2021		180.00CR	095101	180.00
7685	AXON ENTERPRISE INC							
	I-SI-1724878	AXON ENTERPRISE INC	R	3/31/2021		3,184.00CR	095102	3,184.00
0020	BADGERLAND PRINTING INC							
	I-36242	BADGERLAND PRINTING INC	R	3/31/2021		69.00CR	095103	
	I-36243	BADGERLAND PRINTING INC	R	3/31/2021		577.00CR	095103	
	I-36244	BADGERLAND PRINTING INC	R	3/31/2021		52.20CR	095103	
	I-36269	BADGERLAND PRINTING INC	R	3/31/2021		60.00CR	095103	
	I-36327	BADGERLAND PRINTING INC	R	3/31/2021		60.00CR	095103	818.20
0023	BATTERIES PLUS LLC							
	I-P37701707	BATTERIES PLUS LLC	R	3/31/2021		26.95CR	095104	
	I-P37728157	BATTERIES PLUS LLC	R	3/31/2021		173.70CR	095104	
	I-P37799748	BATTERIES PLUS LLC	R	3/31/2021		44.95CR	095104	245.60
0027	BAY TOWEL INC							
	I-4093663	BAY TOWEL INC	R	3/31/2021		117.98CR	095105	
	I-4104743	BAY TOWEL INC	R	3/31/2021		119.75CR	095105	
	I-4121504	BAY TOWEL INC	R	3/31/2021		95.82CR	095105	
	I-4123031	BAY TOWEL INC	R	3/31/2021		117.98CR	095105	
	I-4128751	BAY TOWEL INC	R	3/31/2021		95.82CR	095105	
	I-4130275	BAY TOWEL INC	R	3/31/2021		117.98CR	095105	665.33

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A / P CHECK REGISTER

PAGE: 2

PACKET: 06505 APR 2021 COUNCIL - 1 4-7-21

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6473	BEAVER OF WISCONSIN INC							
	I-105194	BEAVER OF WISCONSIN INC	R	3/31/2021		348.75CR	095106	
	I-105360	BEAVER OF WISCONSIN INC	R	3/31/2021		413.75CR	095106	762.50
1456	AL BENZSCHAWEL PLUMBING INC							
	I-31162	AL BENZSCHAWEL PLUMBING INC	R	3/31/2021		580.53CR	095107	
	I-31163	AL BENZSCHAWEL PLUMBING INC	R	3/31/2021		790.09CR	095107	1,370.62
1532	BOBCAT PLUS INC							
	I-IG43118	BOBCAT PLUS INC	R	3/31/2021		136.86CR	095108	136.86
0038	BROADWAY AUTOMOTIVE INC							
	C-CM529659P	BROADWAY AUTOMOTIVE INC	R	3/31/2021		75.00	095109	
	I-1030004	BROADWAY AUTOMOTIVE INC	R	3/31/2021		2,387.77CR	095109	
	I-1031234	BROADWAY AUTOMOTIVE INC	R	3/31/2021		241.19CR	095109	
	I-529155P	BROADWAY AUTOMOTIVE INC	R	3/31/2021		80.04CR	095109	
	I-529341P	BROADWAY AUTOMOTIVE INC	R	3/31/2021		223.45CR	095109	
	I-529659P	BROADWAY AUTOMOTIVE INC	R	3/31/2021		314.00CR	095109	
	I-530140P	BROADWAY AUTOMOTIVE INC	R	3/31/2021		731.60CR	095109	
	I-681273	BROADWAY AUTOMOTIVE INC	R	3/31/2021		498.76CR	095109	4,401.81
0039	BROOKS TRACTOR INC							
	I-D89090	BROOKS TRACTOR INC	R	3/31/2021		107.66CR	095110	107.66
0795	BROWN COUNTY FIRE CHIEFS ASSOC							
	I-202103251568	BROWN COUNTY FIRE CHIEFS ASSOC	R	3/31/2021		15.00CR	095111	15.00
5855	BROWN COUNTY MABAS 112							
	I-202103251569	BROWN COUNTY MABAS 112	R	3/31/2021		100.00CR	095112	100.00
0044	BROWN COUNTY REGISTER OF DEEDS							
	I-202103251570	BROWN COUNTY REGISTER OF DEEDS	R	3/31/2021		36.00CR	095113	36.00
2984	BROWN COUNTY TREASURER							
	I-2021-00000002B	BROWN COUNTY TREASURER	R	3/31/2021		2,133.37CR	095114	2,133.37
6724	CARAHSOFT TECHNOLOGY CORP							
	I-IN932083	CARAHSOFT TECHNOLOGY CORP	R	3/31/2021		12,698.98CR	095115	12,698.98
0536	CDW GOVERNMENT INC							
	I-8829444	CDW GOVERNMENT INC	R	3/31/2021		98.40CR	095116	
	I-8846157	CDW GOVERNMENT INC	R	3/31/2021		430.92CR	095116	
	I-8910722	CDW GOVERNMENT INC	R	3/31/2021		2,498.52CR	095116	
	I-8986100	CDW GOVERNMENT INC	R	3/31/2021		467.40CR	095116	
	I-9186434	CDW GOVERNMENT INC	R	3/31/2021		1,218.70CR	095116	
	I-9265945	CDW GOVERNMENT INC	R	3/31/2021		150.48CR	095116	4,864.42

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A / P CHECK REGISTER

PAGE: 3

PACKET: 06505 APR 2021 COUNCIL - 1 4-7-21

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2708	CLEANING SOLUTION SERVICES INC I-21246	CLEANING SOLUTION SERVICES INC	R	3/31/2021		346.87CR	095117	346.87
7337	COMPASS MINERALS AMERICA I-788172	COMPASS MINERALS AMERICA	R	3/31/2021		39,723.65CR	095118	39,723.65
8363	CONCRETE INDUSTRIES INC I-34084	CONCRETE INDUSTRIES INC	R	3/31/2021		235.00CR	095119	235.00
7639	CORE & MAIN LP I-N832846 I-N928773	CORE & MAIN LP CORE & MAIN LP	R R	3/31/2021 3/31/2021		2,988.96CR 252.00CR	095120 095120	 3,240.96
8026	COTTINGHAM & BUTLER INS SERV INC - CDC I-211259	COTTINGHAM & BUTLER INS SERV I	R	3/31/2021		275.00CR	095121	275.00
0061	CUMMINS NPOWER, LLC I-F4-75404 I-F4-76596 I-F4-76634	CUMMINS NPOWER, LLC CUMMINS NPOWER, LLC CUMMINS NPOWER, LLC	R R R	3/31/2021 3/31/2021 3/31/2021		1,454.12CR 360.18CR 310.94CR	095122 095122 095122	 2,125.24
0085	EMERGENCY MEDICAL PRODUCTS INC I-2239316 I-2240742	EMERGENCY MEDICAL PRODUCTS INC EMERGENCY MEDICAL PRODUCTS INC	R R	3/31/2021 3/31/2021		213.65CR 287.78CR	095123 095123	 501.43
0096	FIRE APPARATUS & EQUIPMENT INC I-21936	FIRE APPARATUS & EQUIPMENT INC	R	3/31/2021		84.92CR	095124	84.92
0200	FIRST SUPPLY LLC I-12631062-00	FIRST SUPPLY LLC	R	3/31/2021		136.76CR	095125	136.76
4176	FRANK'S RADIO SERVICE INC I-118064	FRANK'S RADIO SERVICE INC	R	3/31/2021		1,312.35CR	095126	1,312.35
7767	FREEDOM OVERHEAD DOORS I-40947 I-41299	FREEDOM OVERHEAD DOORS FREEDOM OVERHEAD DOORS	R R	3/31/2021 3/31/2021		854.00CR 36.93CR	095127 095127	 890.93
3655	FUN EXPRESS LLC I-708557941-01	FUN EXPRESS LLC	R	3/31/2021		281.02CR	095128	281.02
0111	GAT SUPPLY INC I-373739-5	GAT SUPPLY INC	R	3/31/2021		164.40CR	095129	164.40

3/29/2021 11:16 AM

A / P CHECK REGISTER

PAGE: 4

PACKET: 06505 APR 2021 COUNCIL - 1 4-7-21

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**** CHECK LISTING ****

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6170	DAN GATZ I-202103251571	DAN GATZ	R	3/31/2021		349.95CR	095130	349.95
5349	RYAN GLIME I-202103251572	RYAN GLIME	R	3/31/2021		60.11CR	095131	60.11
6923	GORDON FLESCH COMPANY INC. I-IN13250462	GORDON FLESCH COMPANY INC.	R	3/31/2021		173.00CR	095132	173.00
5830	GRAEF INC I-114575	GRAEF INC	R	3/31/2021		19,127.00CR	095133	19,127.00
0116	GRAINGER INC I-9836447509 I-9836447517	GRAINGER INC GRAINGER INC	R R	3/31/2021 3/31/2021		9.04CR 27.12CR	095134 095134	 36.16
5674	HOME TEAM SPORTS & APPAREL INC I-40745	HOME TEAM SPORTS & APPAREL INC	R	3/31/2021		593.63CR	095135	593.63
0991	IAFC MEMBERSHIP I-115905	IAFC MEMBERSHIP	R	3/31/2021		215.00CR	095136	215.00
8239	ICONIC IMAGE LLC I-1013	ICONIC IMAGE LLC	R	3/31/2021		700.00CR	095137	700.00
1399	INDOFF INC I-3452929 I-3454621 I-3455338 I-3456459	INDOFF INC INDOFF INC INDOFF INC INDOFF INC	R R R R	3/31/2021 3/31/2021 3/31/2021 3/31/2021		9.35CR 152.41CR 124.88CR 458.98CR	095138 095138 095138 095138	 745.62
0362	JOHNSON CONTROLS FIRE PROTECTION LP I-87606054	JOHNSON CONTROLS FIRE PROTECTI	R	3/31/2021		79.80CR	095139	79.80
8364	JOHNSTONE SUPPLY C-6013384 I-6013381 I-6013386	JOHNSTONE SUPPLY JOHNSTONE SUPPLY JOHNSTONE SUPPLY	R R R	3/31/2021 3/31/2021 3/31/2021		39.95 39.95CR 8.91CR	095140 095140 095140	 8.91
2602	JOSSART BROTHERS INC I-2060 I-2061 I-2062	JOSSART BROTHERS INC JOSSART BROTHERS INC JOSSART BROTHERS INC	R R R	3/31/2021 3/31/2021 3/31/2021		4,691.00CR 272.50CR 1,674.90CR	095141 095141 095141	 6,638.40

3/29/2021 11:16 AM

A / P CHECK REGISTER

PAGE: 5

PACKET: 06505 APR 2021 COUNCIL - 1 4-7-21

VENDOR SET: 01

**** CHECK LISTING ****

BANK : AP ASSOCIATED

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1276	JX ENTERPRISES INC							
	I-14162385P	JX ENTERPRISES INC	R	3/31/2021		107.97CR	095142	
	I-14162776P	JX ENTERPRISES INC	R	3/31/2021		350.25CR	095142	458.22
2044	LIGHTHOUSE TITLE INC							
	I-WGB20-08276400	LIGHTHOUSE TITLE INC	R	3/31/2021		65.00CR	095143	65.00
7446	MACQUEEN EQUIPMENT GROUP							
	C-P18717	MACQUEEN EQUIPMENT GROUP	R	3/31/2021		89.67	095144	
	I-E00652	MACQUEEN EQUIPMENT GROUP	R	3/31/2021		3,850.00CR	095144	3,760.33
0173	MENARDS INC							
	C-80087	MENARDS INC	R	3/31/2021		9.78	095145	
	C-80317	MENARDS INC	R	3/31/2021		14.51	095145	
	C-80318	MENARDS INC	R	3/31/2021		20.65	095145	
	I-79679	MENARDS INC	R	3/31/2021		61.30CR	095145	
	I-79764	MENARDS INC	R	3/31/2021		24.98CR	095145	
	I-79770	MENARDS INC	R	3/31/2021		139.72CR	095145	
	I-79792	MENARDS INC	R	3/31/2021		5.96CR	095145	
	I-79805	MENARDS INC	R	3/31/2021		20.72CR	095145	
	I-79844	MENARDS INC	R	3/31/2021		35.85CR	095145	
	I-79913	MENARDS INC	R	3/31/2021		25.08CR	095145	
	I-79932	MENARDS INC	R	3/31/2021		126.13CR	095145	
	I-79934	MENARDS INC	R	3/31/2021		115.32CR	095145	
	I-79975	MENARDS INC	R	3/31/2021		148.11CR	095145	
	I-79986	MENARDS INC	R	3/31/2021		24.15CR	095145	
	I-80032	MENARDS INC	R	3/31/2021		110.45CR	095145	
	I-80035	MENARDS INC	R	3/31/2021		115.29CR	095145	
	I-80069	MENARDS INC	R	3/31/2021		87.12CR	095145	
	I-80073	MENARDS INC	R	3/31/2021		24.51CR	095145	
	I-80083	MENARDS INC	R	3/31/2021		17.93CR	095145	
	I-80209	MENARDS INC	R	3/31/2021		13.68CR	095145	
	I-80220	MENARDS INC	R	3/31/2021		79.99CR	095145	
	I-80245	MENARDS INC	R	3/31/2021		50.09CR	095145	
	I-80269	MENARDS INC	R	3/31/2021		31.14CR	095145	
	I-80278	MENARDS INC	R	3/31/2021		44.10CR	095145	
	I-80301	MENARDS INC	R	3/31/2021		69.07CR	095145	
	I-80319	MENARDS INC	R	3/31/2021		2.92CR	095145	
	I-80356	MENARDS INC	R	3/31/2021		24.38CR	095145	
	I-80359	MENARDS INC	R	3/31/2021		12.87CR	095145	
	I-80371	MENARDS INC	R	3/31/2021		30.89CR	095145	
	I-80482	MENARDS INC	R	3/31/2021		3.48CR	095145	
	I-80499	MENARDS INC	R	3/31/2021		65.24CR	095145	
	I-80601	MENARDS INC	R	3/31/2021		82.35CR	095145	1,547.88

3/29/2021 11:16 AM

A / P CHECK REGISTER

PAGE: 6

PACKET: 06505 APR 2021 COUNCIL - 1 4-7-21

VENDOR SET: 01

**** CHECK LISTING ****

BANK : AP ASSOCIATED

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
VOID	VOID CHECK		V	3/31/2021			095146	**VOID**
VOID	VOID CHECK		V	3/31/2021			095147	**VOID**
0531	NORTHEAST AUTO PARTS INC							
	I-354776	NORTHEAST AUTO PARTS INC	R	3/31/2021		342.99CR	095148	
	I-354803	NORTHEAST AUTO PARTS INC	R	3/31/2021		47.16CR	095148	
	I-354805	NORTHEAST AUTO PARTS INC	R	3/31/2021		69.20CR	095148	
	I-354811	NORTHEAST AUTO PARTS INC	R	3/31/2021		39.70CR	095148	
	I-354825	NORTHEAST AUTO PARTS INC	R	3/31/2021		11.97CR	095148	
	I-354865	NORTHEAST AUTO PARTS INC	R	3/31/2021		10.07CR	095148	
	I-354883	NORTHEAST AUTO PARTS INC	R	3/31/2021		29.84CR	095148	
	I-354918	NORTHEAST AUTO PARTS INC	R	3/31/2021		310.04CR	095148	
	I-354999	NORTHEAST AUTO PARTS INC	R	3/31/2021		8.49CR	095148	869.46
8327	OSBURN ASSOCIATES INC							
	I-283009	OSBURN ASSOCIATES INC	R	3/31/2021		161.00CR	095149	
	I-283044	OSBURN ASSOCIATES INC	R	3/31/2021		1,140.00CR	095149	1,301.00
4728	OSHKOSH FIRE & POLICE EQUIPMENT INC							
	I-183623	OSHKOSH FIRE & POLICE EQUIPMEN	R	3/31/2021		800.00CR	095150	800.00
5222	P J KORTENS & CO INC							
	I-10022789	P J KORTENS & CO INC	R	3/31/2021		1,198.28CR	095151	
	I-10022796	P J KORTENS & CO INC	R	3/31/2021		346.00CR	095151	
	I-10022811	P J KORTENS & CO INC	R	3/31/2021		905.00CR	095151	
	I-10022813	P J KORTENS & CO INC	R	3/31/2021		1,008.88CR	095151	3,458.16
0499	PACK AND SHIP LLC							
	I-248574	PACK AND SHIP LLC	R	3/31/2021		15.46CR	095152	15.46
0197	PACKER CITY INTL TRUCKS INC							
	I-X101138537:01	PACKER CITY INTL TRUCKS INC	R	3/31/2021		85.90CR	095153	85.90
1331	PACKER FASTENER & SUPPLY INC							
	I-580292	PACKER FASTENER & SUPPLY INC	R	3/31/2021		53.45CR	095154	
	I-583800	PACKER FASTENER & SUPPLY INC	R	3/31/2021		57.83CR	095154	111.28
5476	PERSONNEL EVALUATION INC							
	I-39576	PERSONNEL EVALUATION INC	R	3/31/2021		199.00CR	095155	199.00
0208	POMP'S TIRE SERVICE INC							
	I-90070257	POMP'S TIRE SERVICE INC	R	3/31/2021		443.93CR	095156	
	I-90070284	POMP'S TIRE SERVICE INC	R	3/31/2021		26.50CR	095156	
	I-90070396	POMP'S TIRE SERVICE INC	R	3/31/2021		104.95CR	095156	575.38

3/29/2021 11:16 AM

A / P CHECK REGISTER

PAGE: 7

PACKET: 06505 APR 2021 COUNCIL - 1 4-7-21

VENDOR SET: 01

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BANK : AP ASSOCIATED

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
0395	PRO ONE JANITORIAL INC I-170098	PRO ONE JANITORIAL INC	R	3/31/2021		1,425.00CR	095157	1,425.00
0220	QUILL CORP I-15508915 I-15517915	QUILL CORP QUILL CORP	R R	3/31/2021 3/31/2021		15.15CR 164.19CR	095158 095158	 179.34
5973	RAE-COR DISTRIBUTING INC I-27909	RAE-COR DISTRIBUTING INC	R	3/31/2021		409.46CR	095159	409.46
0227	REINDERS INC I-1868832-00 I-1868926-00 I-1868941-00 I-1869226-00 I-1869594-00	REINDERS INC REINDERS INC REINDERS INC REINDERS INC REINDERS INC	R R R R R	3/31/2021 3/31/2021 3/31/2021 3/31/2021 3/31/2021		105.53CR 386.61CR 124.96CR 185.53CR 252.31CR	095160 095160 095160 095160 095160	 1,054.94
0228	RENT A FLASH OF WISCONSIN INC I-75090 I-75091	RENT A FLASH OF WISCONSIN INC RENT A FLASH OF WISCONSIN INC	R R	3/31/2021 3/31/2021		288.20CR 2,907.50CR	095161 095161	 3,195.70
0158	ROBERT E LEE & ASSOCIATES INC I-79253 I-79254 I-79321	ROBERT E LEE & ASSOCIATES INC ROBERT E LEE & ASSOCIATES INC ROBERT E LEE & ASSOCIATES INC	R R R	3/31/2021 3/31/2021 3/31/2021		370.25CR 4,203.01CR 405.00CR	095162 095162 095162	 4,978.26
0501	SAINT MARY'S HOSPITAL I-24143	SAINT MARY'S HOSPITAL	R	3/31/2021		34.98CR	095163	34.98
0235	SAINT VINCENT HOSPITAL I-52304	SAINT VINCENT HOSPITAL	R	3/31/2021		35.69CR	095164	35.69
7951	SECURITY-LUEBKE ROOFING INC I-9006214	SECURITY-LUEBKE ROOFING INC	R	3/31/2021		4,100.00CR	095165	4,100.00
8365	SHEBOYGAN COUNTY TREASURER I-113977	SHEBOYGAN COUNTY TREASURER	R	3/31/2021		1,798.43CR	095166	1,798.43
3234	SHERWIN WILLIAMS I-9372-5	SHERWIN WILLIAMS	R	3/31/2021		28.17CR	095167	28.17
8202	SHERWIN WILLIAMS CO I-9651-9	SHERWIN WILLIAMS CO	R	3/31/2021		1,708.80CR	095168	1,708.80

3/29/2021 11:16 AM

A / P CHECK REGISTER

PAGE: 8

PACKET: 06505 APR 2021 COUNCIL - 1 4-7-21

VENDOR SET: 01

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BANK : AP ASSOCIATED

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
1446	SNAP ON INDUSTRIAL I-ARV/47272393	SNAP ON INDUSTRIAL	R	3/31/2021		101.63CR	095169	101.63
6483	SPRINKLER CO INC, THE I-83822	SPRINKLER CO INC, THE	R	3/31/2021		737.00CR	095170	737.00
4094	STATE BAR OF WISCONSIN I-5089030	STATE BAR OF WISCONSIN	R	3/31/2021		73.80CR	095171	73.80
1465	STEEN MACEK PAPER COMPANY I-863912	STEEN MACEK PAPER COMPANY	R	3/31/2021		145.00CR	095172	145.00
8245	TELEFLEX LLC I-9503724370	TELEFLEX LLC	R	3/31/2021		109.50CR	095173	109.50
0268	TRUCK EQUIPMENT INC I-939803-00 I-942115-00	TRUCK EQUIPMENT INC TRUCK EQUIPMENT INC	R R	3/31/2021 3/31/2021		156.75CR 202.34CR	095174 095174	 359.09
5663	TYLER TECHNOLOGIES INC I-025-326664	TYLER TECHNOLOGIES INC	R	3/31/2021		2,852.84CR	095175	2,852.84
0272	UNIFORM SHOPPE INC I-307791 I-307961 I-307962 I-308052 I-308095 I-308199 I-308205 I-308211	UNIFORM SHOPPE INC UNIFORM SHOPPE INC UNIFORM SHOPPE INC UNIFORM SHOPPE INC UNIFORM SHOPPE INC UNIFORM SHOPPE INC UNIFORM SHOPPE INC UNIFORM SHOPPE INC	R R R R R R R R	3/31/2021 3/31/2021 3/31/2021 3/31/2021 3/31/2021 3/31/2021 3/31/2021 3/31/2021		227.80CR 12.00CR 27.00CR 16.00CR 111.95CR 10.95CR 191.85CR 8.95CR	095176 095176 095176 095176 095176 095176 095176 095176	 606.50
7210	VANDEN PLAS PORTABLE SOLUTIONS LLC I-4529	VANDEN PLAS PORTABLE SOLUTIONS	R	3/31/2021		290.00CR	095177	290.00
3707	VIKING ELECTRIC SUPPLY I-S004240277.002 I-S004533600.001	VIKING ELECTRIC SUPPLY VIKING ELECTRIC SUPPLY	R R	3/31/2021 3/31/2021		42,795.00CR 25.38CR	095178 095178	 42,820.38
6693	W S DARLEY & CO C-114369 I-17422514	W S DARLEY & CO W S DARLEY & CO	R R	3/31/2021 3/31/2021		339.97 347.88CR	095179 095179	 7.91

3/29/2021 11:16 AM

A / P CHECK REGISTER

PAGE: 9

PACKET: 06505 APR 2021 COUNCIL - 1 4-7-21

VENDOR SET: 01

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BANK : AP ASSOCIATED

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
8356	WESTWOOD INFRASTRUCTURE I-3210300014	WESTWOOD INFRASTRUCTURE	R	3/31/2021		1,569.93CR	095180	1,569.93
2645	WI DEPT OF JUSTICE I-202103261573	WI DEPT OF JUSTICE	R	3/31/2021		140.00CR	095181	140.00
7527	WI DEPT OF JUSTICE I-455TIME-0000009949	WI DEPT OF JUSTICE	R	3/31/2021		799.50CR	095182	799.50
7710	WI HUMANE SOCIETY I-1984	WI HUMANE SOCIETY	R	3/31/2021		88.50CR	095183	88.50
1181	WI PARK AND RECREATION ASSOC I-1509	WI PARK AND RECREATION ASSOC	R	3/31/2021		50.00CR	095184	50.00

* * T O T A L S * *	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	87	0.00	197,540.00	197,540.00
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
VOID CHECKS:	2	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
REGISTER TOTALS:	89	0.00	197,540.00	197,540.00

TOTAL ERRORS: 0

TOTAL WARNINGS: 0

3/29/2021 11:16 AM

A / P CHECK REGISTER

PAGE: 10

PACKET: 06505 APR 2021 COUNCIL - 1 4-7-21

VENDOR SET: 01

**** CHECK LISTING ****

BANK : AP ASSOCIATED

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
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** POSTING PERIOD RECAP **

FUND	PERIOD	AMOUNT
100	3/2021	107,328.15CR
201	3/2021	2,210.26CR
209	3/2021	12,698.98CR
292	3/2021	34.50CR
297	3/2021	4,203.01CR
405	3/2021	2,539.98CR
415	3/2021	43,225.92CR
601	3/2021	22,424.45CR
650	3/2021	2,874.75CR
=====		
ALL		197,540.00CR



City of De Pere, Wisconsin

Request For Common Council Action

MEETING DATE: April 7, 2021

DEPARTMENT: City Clerk

FROM: Carey Danen

SUBJECT: Future agenda items.



City of De Pere, Wisconsin

Request For Common Council Action

MEETING DATE: April 7, 2021

DEPARTMENT: City Attorney

FROM: Judith Schmidt-Lehman

SUBJECT: Resolution #21-42 Ratifying Contract With De Pere Police Benevolent Association.

ATTACHMENTS:

- Reso21-42 (PDF)

RESOLUTION #21-42

RATIFYING CONTRACT WITH THE DE PERE POLICE BENEVOLENT ASSOCIATION

BE IT HEREBY RESOLVED, by the Common Council of the City of De Pere, Wisconsin, as follows:

The Common Council of the City of De Pere hereby ratifies the amendments to the 2018-2020 labor agreement by and between the City and the De Pere Police Benevolent Association, which amendments shall be incorporated in and made a part of the labor agreement to be in effect between the parties for the years 2021- 2022 and 2023; the Mayor and City Clerk are authorized and directed to execute such amended labor agreement and to implement the amendments contained in said agreement as soon as practicable and consistent with established procedures.

BE IT FURTHER RESOLVED THAT:

All City officers, officials and employees are authorized and directed to take such steps as are lawful and necessary in furtherance thereof.

Adopted by the Common Council of the City of De Pere, Wisconsin, this 7th day of

April, 2021.

APPROVED:

James G. Boyd, Mayor

ATTEST:

Carey E. Danen, City Clerk

Ayes: _____

Nays: _____