



Common Council

Regular Meeting

335 South Broadway
De Pere, WI 54115
<http://www.de-pere.org>

Agenda

Wednesday, April 8, 2020

7:30 PM

Pursuant to Wisconsin Statutes 19.84, Notice is hereby given to the public that a meeting of the **Common Council** of the City of De Pere will be held on **April 8, 2020** at **7:30 PM**.

Due to the current public health emergency, the meeting will be held electronically and the public may attend this meeting electronically or telephonically by accessing either:

Computer/smart phone accessing <https://www.gotomeet.me/DePere>
OR

You can also dial in using your phone.

United States (Toll Free): [1 866 899 4679](tel:18668994679)

United States: [+1 \(312\) 757-3117](tel:+13127573117)

Access Code: 154-883-285

THIS MEETING WILL NOT BE HELD IN PERSON.

This meeting may also be rebroadcast on TV throughout the week and available on demand at www.depere.tv.

I. Call to Order

1. Roll Call
2. Pledge of Allegiance to the Flag.
3. Approval of the minutes of the March 17, 2020 Common Council meeting.
4. Public Hearing on the rezoning of Parcel WD-VA450-1 at 261 N Lawrence Dr, approximately 404.5 feet northwest of the Main Av and Lawrence Dr intersection, from B-2 (General Business District) to R-3 (Multiple Family Residence District).
 - A. Notice of Public Hearing
 - B. Recommendation from the Plan Commission
 - C. Ordinance #20-03 Rezoning Certain Property from B-2 Community Shopping District to R-3 General Residence District (Parcel WD-VA450-1; 261 Lawrence Drive).
5. Consideration of request to accept donation from Janet Nelson for the James Street Project.
6. Consideration of request to accept donation from the Wochinske and Stoehr families for the James Street Project.
7. Plan Commission recommendation to approve a Proposed Extraterritorial 20 Lot and 2 Outlot Preliminary Plat of Grande Ridge Estates First Addition between Royal Vista TR and Wayne LN in the Town of Ledgeview (Parcels D-450-1, D-450-2).

8. Resolution #20-35 Ratifying Mayoral Proclamations.
9. Resolution #20-36 Authorizing Agreement Regarding the Sale and Purchase of Business Park Property Between the City of De Pere and F.B.S. Investment Group L.L.C. (Parcel WD-1138-4).
10. Operator License Applications.*
11. Voucher approval.
12. Future agenda items.
13. Adjournment.

Lawrence M. Delo
City Administrator

Any person wishing to attend this meeting who, because of disability, requires special accommodations should contact the Clerk's office at 339-4050 by Noon, the previous day so that arrangements can be made.

Agenda Sent To:

Alderspersons
City Administrator
Mayor
Department Heads
TV, Newspapers & Radio Stations
Kress Family Library
De Pere Chamber of Commerce
Garritt R. Bader
Mc Donalds Corporation
V H C Inc.
Schinkten Properties LLC
GB 1100 Main LLC
Rita M. Doherty
Steven E. Bieda PLS, Mau & Associates
Mike Andraschko, Mau & Associates
Rob Salesky, Bayside Machine



City of De Pere, Wisconsin

Request For Common Council Action

MEETING DATE: April 8, 2020

DEPARTMENT: City Clerk

FROM: Ann Ledvina

SUBJECT: Approval of the minutes of the March 17, 2020 Common Council meeting.

ATTACHMENTS:

- 3-17-20 Common Council Minutes_draft (DOC)



Common Council

Regular Meeting

335 South Broadway
De Pere, WI 54115
<http://www.de-pere.org>

Draft Minutes

Tuesday, March 17, 2020

7:30 PM

De Pere City Hall Council Chambers

1. Call to Order. The meeting was called to order at 7:30 PM by Mayor Michael J. Walsh.

Attendee Name	Title	Status	Arrived
Michael J. Walsh	Mayor	Present	
James Boyd	Aldersperson	Present	
Dan Carpenter	Aldersperson	Present	
Scott Crevier	Aldersperson	Present	
Jonathon Hansen	Aldersperson	Present	
Ryan Jennings	Aldersperson	Present	
Amy Chandik Kundinger	Aldersperson	Present	
Casey Nelson	Aldersperson	Present	
Dean Raasch	Aldersperson	Present	

2. Pledge of Allegiance to the Flag.
3. Approval of the minutes of the March 3, 2020 Common Council meeting.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dan Carpenter, Aldersperson
SECONDER:	Casey Nelson, Aldersperson
AYES:	Boyd, Carpenter, Crevier, Hansen, Jennings, Kundinger, Nelson, Raasch

4. Public Hearing on a request for a conditional use permit for Parcels WD-602 and WD-603 at 806 and 808 Ash Street.

A. Notice of Public Hearing.

City Clerk Carey Danen announced that the notice of public hearing was published in the Green Bay Press-Gazette on March 2nd and March 9th, 2020.

B. Recommendation from the Plan Commission.

Development Services Director Dan Lindstrom explained that this request comes from WPS to help expand their capacity for service at this site, which has been vacant for 30 years. Staff spent a significant amount of time with the applicant discussing the impact to the neighborhood, and asked them to revise the plan to reduce noise output. He reported that the Plan Commission will review the site plan at their meeting next Monday.

C. Resolution #20-27 Authorizing and Approving a Conditional Use Permit for a Public Utility and Service Use at 806-808 Ash Street (Parcels WD-602 and WD-603).

Mayor Walsh declared the public hearing open; no one wished to speak so he then declared the public hearing closed. Council members discussed driveway placement and also potential noise levels, especially at night when there is less

traffic noise. Dan explained that the redesign should reduce exterior building noise to less than 60 decibels, and that they expect 49 decibels at the property line.

RESULT:	APPROVED [UNANIMOUS] WITH CONDITIONS AS OUTLINED BY STAFF
MOVER:	Dean Raasch, Alderperson
SECONDER:	Scott Crevier, Alderperson
AYES:	Boyd, Carpenter, Crevier, Hansen, Jennings, Kunding, Nelson, Raasch

5. Public comment upon matters not on the agenda and other announcements.

City Clerk Carey Danen provided information on voter registration and absentee voting for the upcoming election.

Mayor Walsh read a statement regarding the proposed state of emergency declaration on tonight's agenda. He explained that the City will continue to provide all essential services, and provide refunds to mitigate program and facility cancellations. Staff anticipates suspending public access to nonessential buildings, and migrating to an internet video-based meeting format. He thanked Health Department Director Deb Armbruster and her staff for the countless hours they have put in so far to keep the City updated on the health crisis. He emphasized that the City is trying to do what is in the best interest of its employees and citizens. He asked citizens to be patient, and urged them to follow health guidelines and do what they can to protect themselves and others.

6. Resolution #20-34 Declaring a State of Emergency in the City of De Pere.

Council members discussed the proposed suspension of video recording of City meetings. City Administrator Larry Delo explained that the intent of this resolution is to give the Mayor and Council President discretion to change things as needed on the fly. If telephonic meetings can be recorded, then the City will provide that. Any proclamations by the mayor would be subject to ratification or modification by Council as soon as they can meet.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Casey Nelson, Alderperson
SECONDER:	Amy Chandik Kunding, Alderperson
AYES:	Boyd, Carpenter, Crevier, Hansen, Jennings, Kunding, Nelson, Raasch

7. Recommendation from the Sustainability Commission to Participate in Trex Plastic Film Recycling Challenge

Public Works Director Scott Thoresen explained that collection bins would be placed in a wind-protected location so that materials are not strewn about, and will be checked by City staff once or twice a week.

He said that deployment of the bins, which was scheduled for May 1st, can be delayed if needed. He will order the bins work with the City's communications specialist to share information with the public.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Casey Nelson, Alderperson
SECONDER:	Amy Chandik Kunding, Alderperson
AYES:	Boyd, Carpenter, Crevier, Hansen, Jennings, Kunding, Nelson, Raasch

8. Recommendation from the Sustainability Commission for a Stormwater Art Project
- Alderpersons Carpenter and Raasch questioned the statement in the proposal that the City's stormwater is not treated before flowing into the Fox River, noting that the City's retention ponds meet DNR requirements. Public Works Director Scott Thoresen agreed, explaining that downtown stormwater inlets drain directly to river, so the intent of this proposal is to educate residents about that.
- Alderperson Carpenter moved, seconded by Alderperson Raasch to revise the wording of the second bullet point in the Background section of the proposal to clarify that not all of De Pere's stormwater is treated before it flows into the Fox River. Upon vote, the motion to amend was approved unanimously.
- Alderperson Hansen asked if Definitely De Pere is going to manage the project budget using funds from the public arts allocation of the excess stadium tax. Scott confirmed this, explaining that invoices will be submitted to his department. Designs will be chosen by the Public Works Director and Definitely De Pere. Scott explained that the project and the potential peoples' choice award component may be delayed due to the current suspension of onsite learning at local schools.

RESULT:	APPROVED AS AMENDED [UNANIMOUS]
MOVER:	Amy Chandik Kunding, Alderperson
SECONDER:	Jonathon Hansen, Alderperson
AYES:	Boyd, Carpenter, Crevier, Hansen, Jennings, Kunding, Nelson, Raasch

9. Recommendation from Plan Commission to approve a Proposed Extraterritorial 1 Outlot Certified Survey Map within the 4300 BLK of Monroe Road in the Town of Ledgeview (No Parcel Number, adjacent to D-445).

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Dean Raasch, Alderperson
SECONDER:	Dan Carpenter, Alderperson
AYES:	Boyd, Carpenter, Crevier, Hansen, Jennings, Kunding, Nelson, Raasch

10. Recommendation from Finance/Personnel Committee to accept a donation from Home Instead Senior Care to the Fire Department in the amount of \$250.

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Casey Nelson, Alderperson
SECONDER:	James Boyd, Alderperson
AYES:	Boyd, Carpenter, Crevier, Hansen, Jennings, Kunding, Nelson, Raasch

11. Recommendation from Finance/Personnel Committee to Accept Donation in the amount of \$250 from Roberta Longlais Memorial Fund to the Fire Department.

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Jonathon Hansen, Alderperson
SECONDER:	Casey Nelson, Alderperson
AYES:	Boyd, Carpenter, Crevier, Hansen, Jennings, Kunding, Nelson, Raasch

12. Recommendation from Finance/Personnel Committee to Accept Proposed Eagle Scout project for Fire Department Station #2.

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Dean Raasch, Alderperson
SECONDER:	Scott Crevier, Alderperson
AYES:	Boyd, Carpenter, Crevier, Hansen, Jennings, Kunding, Nelson, Raasch

13. Recommendation from the Board of Public Works to approve purchasing a Fleet Maintenance Truck

Public Works Director Scott Thoresen answered questions about the bid amount and the trade in value of the current vehicle.

Alderperson Hansen asked if there was any impact on City staff with the proposed delay in purchasing a new welding exhaust fan. Maintenance Supervisor Tom Blohowiak said the existing fan is still in working order and provides safe conditions for City employees. Alderperson Hansen made a motion to amend the original motion in order to purchase both the truck and the exhaust fan, using undesignated reserves to cover the overage. City Attorney Judy Schmidt-Lehman explained that the purchase of the exhaust fan is not on the agenda for this meeting.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Casey Nelson, Alderperson
SECONDER:	Dan Carpenter, Alderperson
AYES:	Boyd, Carpenter, Crevier, Hansen, Jennings, Kunding, Nelson, Raasch

14. Recommendation from the Board of Public Works to Award Contract 20-01B East Sewer and Water Relay and Street Resurfacing to Jossart Brothers, Inc. in the amount of \$1,994,814.50.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Scott Crevier, Alderperson
SECONDER:	Casey Nelson, Alderperson
AYES:	Boyd, Carpenter, Crevier, Hansen, Jennings, Kunding, Nelson, Raasch

15. Recommendation from the Board of Public Works to Award Contract 20-02 Street Reconstruction and Utility Relay to Jossart Brothers, Inc. in the amount of \$1,817,674.00.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Dan Carpenter, Alderperson
SECONDER:	Dean Raasch, Alderperson
AYES:	Boyd, Carpenter, Crevier, Hansen, Jennings, Kunding, Nelson, Raasch

16. Recommendation from the Board of Public Works to Award Contract 20-04 Honeysuckle Acres Fourth Addition Subdivision Construction to Feaker & Sons Co., Inc. in the amount of \$870,664.20.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Dean Raasch, Alderperson
SECONDER:	Scott Crevier, Alderperson
AYES:	Boyd, Carpenter, Crevier, Hansen, Jennings, Kunding, Nelson, Raasch

17. Ordinance #20-02 Amending Chapter 150 De Pere Municipal Code Regarding Traffic Regulations.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Jonathon Hansen, Alderperson
SECONDER:	Casey Nelson, Alderperson
AYES:	Boyd, Carpenter, Crevier, Hansen, Jennings, Kunding, Nelson, Raasch

18. Resolution #20-28 Authorizing Development Agreement Among Southbridge Properties, LLC, Innovation Properties Two LLC, and the City of De Pere (Innovation Court).

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dean Raasch, Alderperson
SECONDER:	Dan Carpenter, Alderperson
AYES:	Boyd, Carpenter, Crevier, Hansen, Jennings, Kunding, Nelson, Raasch

19. Resolution #20-29 Authorizing Agreement for Noxious Weed/Long Grass Cutting Services Between the City of De Pere and Lizer of Wisconsin, Inc.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dean Raasch, Alderperson
SECONDER:	Dan Carpenter, Alderperson
AYES:	Boyd, Carpenter, Crevier, Hansen, Jennings, Kunding, Nelson, Raasch

20. Resolution #20-30 Approving Annual Report Under Municipal Separate Storm Sewer System (MS4) Permit and its Submission to the Wisconsin Department of Natural Resources (DNR).

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Jonathon Hansen, Alderperson
SECONDER:	Casey Nelson, Alderperson
AYES:	Boyd, Carpenter, Crevier, Hansen, Jennings, Kunding, Nelson, Raasch

21. Resolution #20-31 Authorizing State/Municipal Finance Agreement with Wisconsin Department of Transportation for Main Avenue & Fourth Street Signal Retrofit Project.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dean Raasch, Alderperson
SECONDER:	Scott Crevier, Alderperson
AYES:	Boyd, Carpenter, Crevier, Hansen, Jennings, Kunding, Nelson, Raasch

22. Resolution #20-32 Authorizing Submission of Wisconsin Department of Natural Resources Urban Nonpoint Source and Storm Water Management Grant Application.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dean Raasch, Alderperson
SECONDER:	Amy Chandik Kunding, Alderperson
AYES:	Boyd, Carpenter, Crevier, Hansen, Jennings, Kunding, Nelson, Raasch

23. Operator License Applications.

Alderperson Boyd moved, seconded by Alderperson Carpenter to table Previously Tabled applications #1, 2, 3, & 5. Upon vote, motion carried unanimously.

Alderperson Boyd moved, seconded by Alderperson Hansen to approve Previously Tabled application #4. Upon vote, motion carried unanimously.

Alderperson Boyd moved, seconded by Alderperson Carpenter to approve New Operator applications #1-4, 6, & 7. Upon vote, motion carried unanimously.

Alderperson Boyd moved, seconded by Alderperson Hansen to table New Operator application #5. Upon vote, motion carried unanimously.

24. Voucher approval.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Dean Raasch, Alderperson
SECONDER:	Scott Crevier, Alderperson
AYES:	Boyd, Carpenter, Crevier, Hansen, Jennings, Kunding, Nelson, Raasch

25. Future agenda items.

None.

26. Resolution #20-33 Authorizing Personal Property Tax Refund (Aldi, Inc. - 1100 Main Avenue). Note: This Resolution will only be taken up by the Council if the claimed tax refund is acted on and approved by the Council

Alderson Raasch moved, seconded by Alderson Crevier to close the meeting at 8:23 PM. Upon roll call vote, motion carried unanimously.

Alderson Raasch moved, seconded by Alderson Carpenter to open the meeting at 8:26 PM. Upon roll call vote, motion carried unanimously.

Mayor Walsh asked for a motion and none was made.

27. Adjournment.

Alderson Raasch moved, seconded by Alderson Crevier to adjourn the meeting at 8:27 PM. Upon vote, motion carried unanimously.

Respectfully submitted,
Carey Danen, City Clerk



City of De Pere, Wisconsin

Request For Common Council Action

MEETING DATE: April 8, 2020

DEPARTMENT: Plan Commission

FROM: Peter Schleinz

SUBJECT: C. Ordinance #20-03 Rezoning Certain Property from B-2 Community Shopping District to R-3 General Residence District (Parcel WD-VA450-1; 261 Lawrence Drive).

The Plan Commission, on March 23, 2020, unanimously recommended approval of the rezoning request by a vote of 5-0.

ATTACHMENTS:

- Ord20-03 (DOCX)
- Public Hearing Notice - 261 N Lawrence Dr Rezoning_Apr 2020 (DOCX)
- Report to Plan Commission - Rezoning WD-VA450-1 from B-2 to R-3 (DOCX)
- Application Form - Rezoning (PDF)

ORDINANCE #20-03
 REZONING CERTAIN PROPERTY FROM B-2 COMMUNITY
 SHOPPING DISTRICT TO R-3 GENERAL RESIDENCE DISTRICT
 (Parcel WD-VA450-1; 261 North Lawrence Drive)

WHEREAS, the Common Council of the City of De Pere, having reviewed the recommendation of the City Plan Commission regarding the proposed change in zoning classification for the property described below and having scheduled a public hearing then to be decided by the Common Council; and

WHEREAS, the City Clerk, having published a Class 2 Notice of Public Hearing regarding such proposed zoning change and, pursuant thereto, a public hearing having been held on the 8th day of April, 2020 at 7:35 p.m. and the Common Council having heard all interested parties or their agents and attorneys;

NOW, THEREFORE, the Common Council of the City of De Pere, Wisconsin, do ordain as follows:

Section 1. That the following described property:

Parcel WD-VA450-1

Lot Two (2), Volume 63 of Certified Survey Maps, Map No. 8895, Document Number 2817868; said map being part of Lots 32 and 38 of Lawton Farms Subdivision located in Private Claim 28, west side of Fox River, in the Village of Ashwaubenon, now City of De Pere, Brown County, Wisconsin

shall be and the same are hereby rezoned from the present zoning classification of B-2, Community Shopping District, to R-3, General Residence District, as set forth in and regulated by the provisions of §14-40 De Pere Municipal Code, subject to the following:

1. The approval of all other required reviews for this project, including approval of the requested front and rear yard setback reductions from the Board of Appeals, and subject to Plan Commission approval of the site plan.
2. The project meets all state and local codes and regulations, including compliance with all the provisions of Chapter 14, De Pere Municipal Code.

Ordinance #20-03

Page 2 of 2

Section 2. The City Clerk is directed to amend the City of De Pere Zoning Map in conformity with the provisions of this ordinance.

Section 3. All other ordinances in conflict herewith are hereby repealed.

Section 4. This ordinance shall take effect upon its passage and publication according to law.

Adopted by the Common Council of the City of De Pere, Wisconsin, this 8th day of April, 2020.

APPROVED:

Michael J. Walsh, Mayor

ATTEST:

Carey E. Danen, City Clerk

Ayes: _____

Nays: _____

Board/Committee Approval: March 23, 2019

Publication Date: _____

Effective Date: _____

Attachment: Ord20-03 (9400 : Ord #20-03 Rezoning Property from B-2 to R-3 (Parcel WD-VA450-1; 261 N Lawrence Dr).)

Publish: March 25, 2020 and April 1, 2020 in the Green Bay Press-Gazette (Class 2 Notice)

NOTICE OF PUBLIC HEARING

Notice is hereby given, that on **Wednesday, April 8, 2020** at 7:35 PM or as soon thereafter as can be heard, a public hearing will be held by the Common Council of the City of De Pere to act on the request to rezone the following property:

Parcel WD-VA450-1 at 261 N Lawrence DR, approximately 404.5 feet northwest of the Main AV and Lawrence DR intersection, from B-2 (General Business District) to R-3 (Multiple Family Residence District).

Due to the public health emergency, the meeting will be held electronically and the public may attend this meeting electronically or telephonically by accessing either: Computer/smart phone accessing <https://www.gotomeet.me/DePere> OR dial by phone: United States (Toll Free): 1-866-899-4679 United States: +1 (312) 757-3117 Access Code: 154-883-285.

A map of the proposed rezoning is available by emailing Peter Schlein at pschlein@deperewi.gov.

Dated this 25th day of March, 2020.

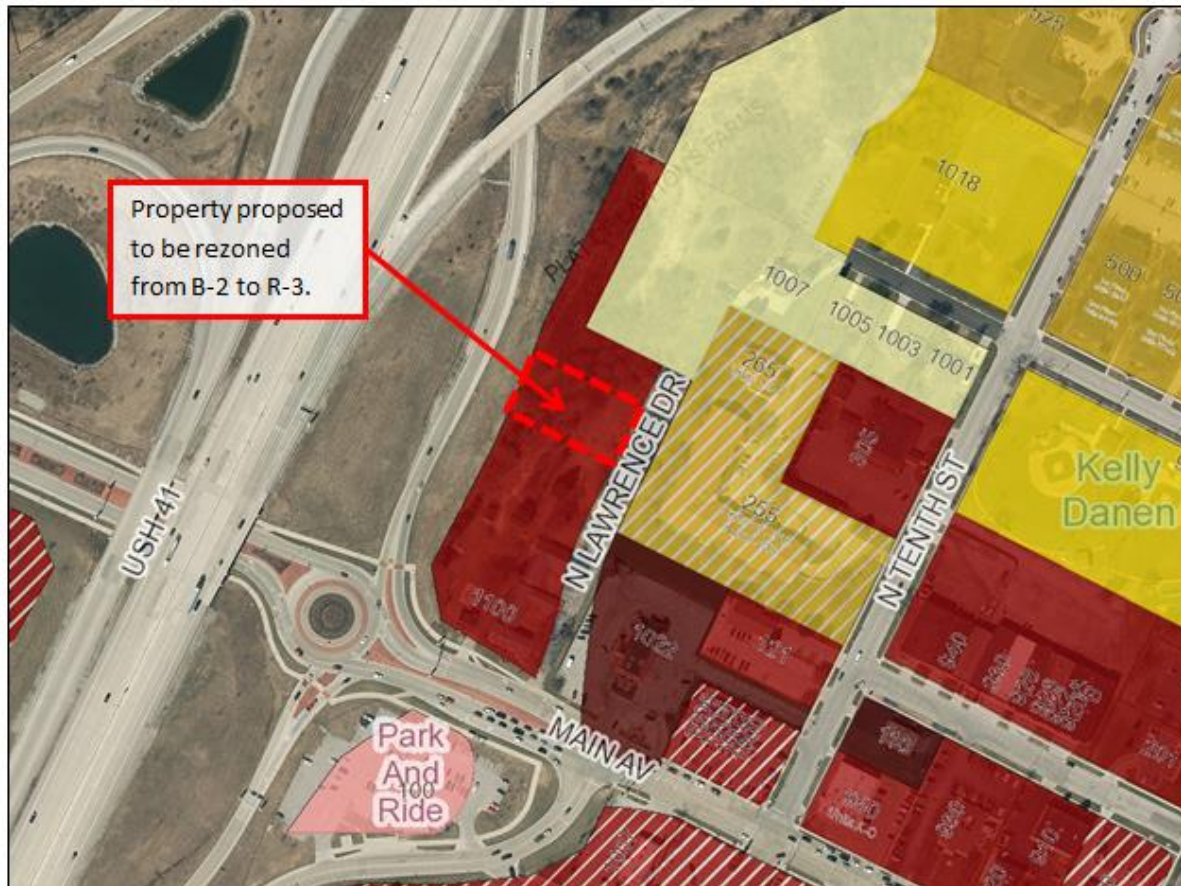
BY ORDER OF THE COMMON COUNCIL

Michael J. Walsh
Mayor

Carey E. Danen
City Clerk

- Item 3: Staff recommendation and possible action regarding a Rezoning Request from B-2 (General Business District) to R-3 Multiple Family Residence District) at 261 N Lawrence DR (Parcel WD-VA450-1). *

SITE MAP



REQUESTED ACTION: Rezoning Request.

Rezone 261 N Lawrence DR from B-2 (General Business District) to R-3 (Multiple Family Residence District).

COMMON DESCRIPTION: 261 N Lawrence DR, located north and west from the Main AV and N Lawrence DR cul-de-sac (on the north side of ALDI grocery store).

PARCEL NUMBERS: WD-VA450-1

EXISTING ZONING: B-2 (Single and Two-Family Residence District)

The parcel was originally rezoned from R-1 (Single Family Residence District) to B-2 on July 19, 2016.

SURROUNDING LAND USES: City owned storm pond (B-2) and natural spaces (R-1) to the north.
Retail (B-2) to the south.
Multifamily (R-3 PDD) to the east.
I-41 freeway and village of Ashwaubenon to the west.

COMPREHENSIVE PLAN:	Not identified (formerly part of Ashwaubenon).
APPLICANT / OWNER:	Garritt R. Bader Authorized Representative and Owner GB Real Estate Investments LLC 300 N Van Buren ST Green Bay, WI 54301
PROJECT REVIEWS:	This petition reflects a request for a rezoning; however, there are related project reviews being requested, based on a February 26, 2020 petition for a new 10 unit apartment. Reviews required to facilitate this project include: Board of Appeals Review – • Variance for 261 N Lawrence DR to allow the front yard setback to be reduced from 30 feet to 12.9 feet, and to allow the rear yard setback to be reduced from 30 feet to 5 feet. The variance assumes the property will be rezoned from B-2 to R-3. Plan Commission & Common Council Reviews— • Rezone 261 N Lawrence DR from B-2 to R-3 to allow for the development of a 10 unit apartment. Plan Commission Only Review— • Site Plan for 261 N Lawrence DR in order to develop a new 10 unit apartment.
SITE HISTORY:	The subject site is part of the residential subdivision titled, “Lawton Farms.” The site was used for agricultural purposes since the 1938 air photos, but natural spaces on the property became larger as the freeway to the west and the residential/commercial development to the east increased. On July 19, 2016 the property was rezoned from R-1 to B-2 in anticipation of future commercial development. In 2018, a certified survey map was recorded that created the subject parcel. On January 8, 2018 a site plan was approved for the development of ALDI grocery store, located adjacent to the south. However, commercial development on the subject lot did not occur. On March 3, 2020, the property owner proposed rezoning the property back to a residential category (R-3) and a site plan to develop a 10 unit apartment, claiming difficulties in developing the site as a commercial property.
STAFF REVIEW:	With this request, the applicant proposes rezoning of Parcel WD-VA-450-1 from B-2 to R-3 in order to match R-3 zoning to the west and to allow for development on the small lot that was not gaining interest for business development. The rezoning intent is to obtain site plan approval for a new 10 unit apartment on the lot. When reviewing a rezoning request, staff considers the future land use recommendation of the Comprehensive Plan, surrounding land uses and

desired development patterns. The proposed rezoning complies with the Comprehensive Plan and surrounding land uses, including matching adjacent existing uses.

Comprehensive Plan—

The 2010 Comprehensive Plan text does not identify future uses for the property because the land was annexed from the Village of Ashwaubenon after the Comprehensive Plan was approved. The 2010 Comprehensive Plan Future Land Use Map, Figure 2-6, does not identify a future land use either.

Surrounding Land Uses—

The land uses include City owned storm pond (B-2) and natural spaces (R-1) to the north, retail (B-2) to the south, multifamily (R-3 PDD) to the east, and the I-41 freeway and village of Ashwaubenon to the west.

Desired Development Patterns—

The existing zoning for the property allows for office and business developments. The lot, having highway visibility (but no direct access) would be ideal for a small or medium office or business development, but due to the lot configuration would be difficult to accommodate parking with an office building. Also, access to the lot from I-41 by passing traffic is not possible for northbound traffic until reaching Ashland AV and 8th ST, and then looping around to Main AV. Access from N Lawrence DR is simple, but visibility is low if attempting to view signage from Main AV.

Residential options appear to be a better option due to the adjacency to existing residential to the east. The lot also is a walkable distance from businesses that would support a residential development, including a grocery store and fast food restaurant. The need for signage for a residential site is low.

Neighbor Outreach—

All property owners within 300 feet of the subject area have been notified of this application. No comments were received as of the time this report was written on March 16, 2020.

REVIEW PROCESS:

For rezoning applications, the Plan Commission provides a recommendation to the Common Council. A public hearing will be held at the April 21, 2020 Common Council meeting prior to review of the rezoning by the Common Council. Project notification letters have been sent to property owners within 300 feet of the site boundary.

STAFF RECOMMENDATION:

Staff recommends APPROVAL of the request to rezone 261 N Lawrence DR from B-2 to R-3, subject to the following:

1. Meets all state and local regulations.

	CITY OF DE PERE APPLICATION FOR REZONING	Fee: \$ 305.00
		Receipt #: 150355
		Date: 2/26/2020

Read all instructions provided before completing. If additional space is needed, attach additional pages. Type or use black ink.

SECTION 1: Applicant / Permittee Information

Applicant Name (Ind., Org. or Entity) GB REAL ESTATE INVESTMENTS, LLC	Authorized Representative Garritt R. Bader	Title Principal	
Mailing Address 300 N. Van Buren Street	City Green Bay	State WI	ZIP Code 54301
Email Address gb@gb-re.com	Phone Number (incl. area code) (813) 500-0296	Fax Number (incl. area code)	

SECTION 2: Landowner Information (complete these fields when project site owner is different than applicant)

Name (Ind. Org. or Entity)	Contact Person	Title	
Mailing Address	City	State	ZIP Code
Email Address	Phone Number (incl. area code)	Fax Number (incl. area code)	

SECTION 3: Project or Site Location

Project Address/Description Lot 2 CSM, north of Aldi	Parcel Number(s): WD-VA450-1
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SECTION 4: Proposed Rezoning Use

Existing Zoning:	B-2		
Proposed Zoning:	R-3		
Adjacent Zoning: North B-2 (Retention Pond)	Adjacent Zoning: South B-2 (Aldi)	Adjacent Zoning: West Interstate 41	Adjacent Zoning: East R-3
Present Use of Parcel	Vacant Land		
Proposed Use of Parcel	10-Unit Residential Complex		

SECTION 5: Certification and Permission

Certification: I hereby certify that I am the owner or authorized representative of the owner of the property which is the subject of this Permit Application. I certify that the information contained in this form and attachments is true and accurate. I certify that the project will be in compliance with all permit conditions. I understand that failure to comply with any or all of the provisions of the permit may result in permit revocation and a fine and/or forfeiture under the provisions of applicable laws.

Permission: I hereby give the City permission to enter and inspect the property at reasonable times, to evaluate this notice and application, and to determine compliance with any resulting permit coverage.

Name of Owner/Authorized Representative (please print) Garritt R. Bader	Title Principal	Phone Number (813) 500-0296
Signature of Applicant 		Date Signed 2-26-20

Attached additional sheets if necessary.

Attachment: Application Form - Rezoning (9400 : Ord #20-03 Rezoning Property from B-2 to R-3 (Parcel WD-VA450-1; 261 N Lawrence Dr).)

GB Real Estate Investments, LLC
Licensed Wisconsin Brokerage
Garritt R. Bader
300 N. Van Buren Street, Green Bay, WI 54301
Phone: (813) 500-0296 • E-Mail: gb@gb-re.com
www.gb-re.com

February 26, 2020

Mr. Dan Lindstrom
Development Services Director
City Of De Pere
335 S. Broadway
De Pere, WI 54115

Re: Plan Commission Request
Parcel# WD-VA450-1

Mr. Lindstrom:

Enclosed are two applications being submitted for Plan Commission consideration at its March 23, 2020 meeting: a rezoning request and a site plan approval request for Parcel #WD-VA450-1.

Both applications seek approval of a new residential development that I'm proposing on N. Lawrence Drive, north of the Aldi store completed in late 2018.

Should the Plan Commission approve the action items on March 23, 2020, I request an expedited city council action at its April 8, 2020 meeting rather than the April 21, 2020 meeting. This is because this development, if approved, would be constructed to meet an investor's 1031 exchange timing deadlines.

Thank you for your time and attention to this matter.

Sincerely,



Garritt R. Bader

Principal

GB Real Estate Investments, LLC

Attachment: Application Form - Rezoning (9400 : Ord #20-03 Rezoning Property from B-2 to R-3 (Parcel WD-VA450-1; 261 N Lawrence Dr).)



City of De Pere, Wisconsin

Request For Common Council Action

MEETING DATE: April 8, 2020

DEPARTMENT: Gis

FROM: Bill Boyle

SUBJECT: Consideration of request to accept donation from Janet Nelson for the James Street Project.

ATTACHMENTS:

- Memo_Nelson_Donation (PDF)

CITY OF DE PERE MEMO



To: Honorable Mayor Michael Walsh
Members of the City Council
From: Bill Boyle, GIS Manager/Project Manager
Date: March 25, 2020

RE: **Consider Donation Janet Nelson**

Mayor Walsh and I are requesting the acceptance of a generous donation to our James Street project from the Janet Nelson, a former resident of De Pere, in the amount of \$24,525. The donation will be used toward the purchase of eight Autumn Brilliance Serviceberry trees and eight 8'x8' lighted tree grates located in the center courtyard of the project. As a token of our appreciation, a commemorative plaque will designate the donated items.

Thank you for your consideration of this request by Mayor Walsh, going directly to the Council. It is the Mayor's desire to see this portion of the project finalized prior to his departure. If you should have any questions about the donation or the project, please do not hesitate to ask.

Attachment: Memo_Nelson_Donation (9405 : James St Donation - Nelson)



City of De Pere, Wisconsin

Request For Common Council Action

MEETING DATE: April 8, 2020

DEPARTMENT: Gis

FROM: Bill Boyle

SUBJECT: Consideration of request to accept donation from the Wochinske and Stoehr families for the James Street Project.

ATTACHMENTS:

- Memo_Wochinske_Donation (PDF)

CITY OF DE PERE MEMO



To: Honorable Mayor Michael Walsh
Members of the City Council
From: Bill Boyle, GIS Manager/Project Manager
Date: March 25, 2020

RE: **Consider Donation from the Wochinske and Stoehr Families**

Mayor Walsh and I are requesting the acceptance of a generous donation to our James Street project from the Wochinske and Stoehr Families in the amount of \$40,317. The donation will fully fund the fabrication of the Wind Wall feature as well as two benches. As a token of our appreciation, a commemorative plaque will designate each of the three donated items.

Thank you for your consideration of this request by Mayor Walsh, going directly to the Council. It is the Mayor's desire to see this portion of the project finalized prior to his departure. If you should have any questions about the donation or the project, please do not hesitate to ask.

Attachment: Memo_Wochinske_Donation (9406 : James Street Donation - Wochinske)



City of De Pere, Wisconsin

Request For Common Council Action

MEETING DATE: April 8, 2020

DEPARTMENT: Plan Commission

FROM: Peter Schleinz

SUBJECT: Plan Commission recommendation to approve a Proposed Extraterritorial 20 Lot and 2 Outlot Preliminary Plat of Grande Ridge Estates First Addition between Royal Vista TR and Wayne LN in the Town of Ledgeview (Parcels D-450-1, D-450-2).

The Plan Commission, on March 23, 2020, unanimously recommended approval of the preliminary extraterritorial plat request by a vote of 5-0.

ATTACHMENTS:

- Ex PrePlat - Grande Ridge Estates - Plan Commission Report (DOCX)
- Application Form (PDF)
- Preliminary Plat (PDF)

**City of De Pere
Staff Comments**

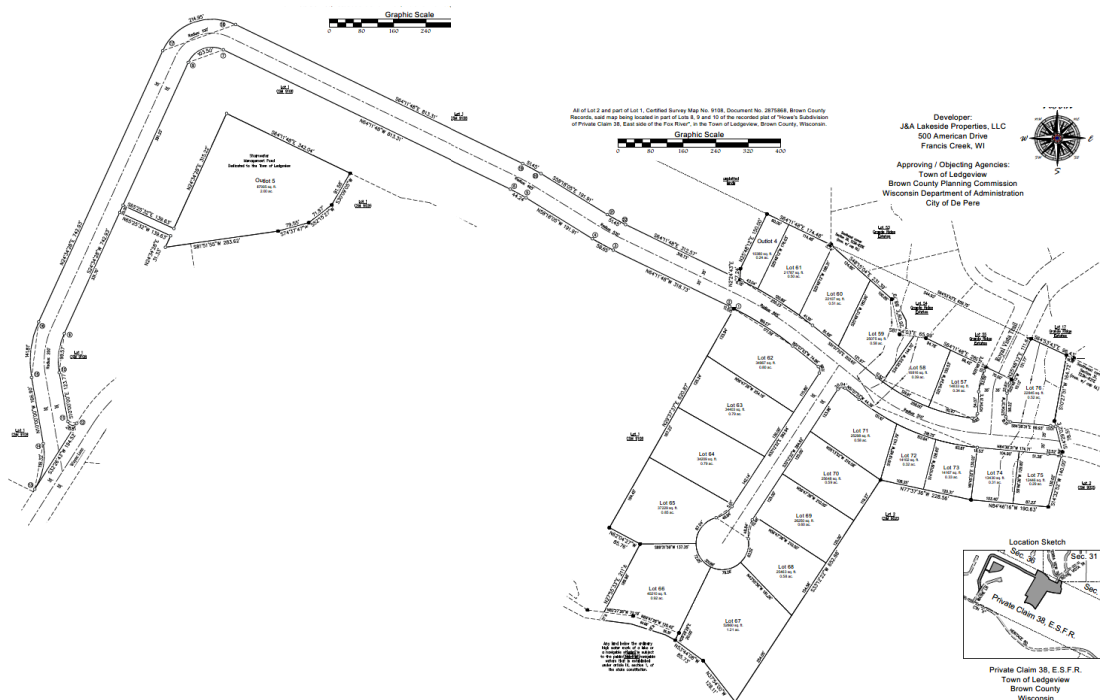
**Plan Commission
March 23, 2020**

- ITEM 11:** Staff recommendation and possible action regarding a Proposed Extraterritorial 20 Lot and 2 Outlot Preliminary Plat of Grande Ridge Estates First Addition between Royal Vista TR and Wayne LN in the Town of Ledgeview (Parcels D-450-1, D-450-2). *

SITE MAP



PROPOSED PRELIMINARY PLAT



**City of De Pere
Staff Comments**

**Plan Commission
March 23, 2020**

REQUESTED ACTION:	Extraterritorial Preliminary Plat Approval.	
COMMON DESCRIPTION:	Located in the Town of Ledgeview between Royal Vista TR and Wayne LN (Wayne LN connects to Heritage RD).	
PARCEL NUMBER(S):	D-450-1, D-450-2	
EXISTING ZONING:	Rezoned from R-2 to R-1 Residential in Town of Ledgeview. <i>From Ledgeview Zoning Code: The R-1 Residential district is intended to allow groupings of single-family residences that are generally built on lots that are between 12,000 square feet and 20,000 square feet (~½-acre) – a density of 2- to 6-units/acre – in size and served by a municipal sanitary sewer system. Small public and institutional uses—such as parks, schools, and churches—may also be built within this designation.</i>	
SURROUNDING LAND USES:	The area is surrounded by agricultural, residential, and natural land uses.	
COMPREHENSIVE PLAN:	Planned Neighborhood for Town of Ledgeview.	
APPLICANT/OWNER NAME:	Steven M. Bieda, PLS Authorized Representative 400 Security BLVD Green Bay, WI 54313	J&A Lakeside Properties LLC Property Owner 500 American DR Francis Creek, WI 54214
SITE HISTORY:	After a review of historic air photographs, the site has remained vacant for agricultural use since 1938. On February 24, 2020, the applicant submitted a proposed extraterritorial preliminary plat for City review. The plat included 20 single-family lots and 2 outlots. The plat was the further land division of part of a two-lot certified survey map that was reviewed by Plan Commission on August 26, 2019. The land division is within the Sewer Service Area for the Town of Ledgeview. There are potential environmentally sensitive areas on the site that will be addressed by Brown County Planning & Land Services.	
STAFF REVIEW:	When reviewing the plat, staff considers Sections 46-3 through 46-7 of the De Pere Platting and Division of Land Code requirements to address land divisions in residential and business districts. Staff also considers the future land use recommendation of the Comprehensive Plan, surrounding land uses, and desired development patterns. • The site has 20 lots and 2 outlots. • The developable lots are for single-family residential. • The outlots are remnants and storm water management facilities.	

- The street pattern, although unusual, will provide a connection between the residential development to the north and Heritage Road to the south. A future connection to Heritage Road was a request of Plan Commission during the review of an underlying certified survey map; however, it was assumed that the connection may be more direct.
- For the residential lots, De Pere requires 8,000 SF minimum lots with 75 feet of street frontage. The Town of Ledgeview requires 12,000 SF minimum lots with 90 feet of street frontage.
 - Lots 73 and 75 may not meet the town's minimum 90-foot street frontage criteria.
- The City of De Pere Certificate requires two revisions:
 - The date of Common Council approval needs to be added.
 - The City Clerk's name needs to be updated to read, "Carey E. Danen."

All of the lots meet the minimum land division criteria of the De Pere Platting and Division of Land Chapter and the Ledgeview Municipal Code.

In summary, the preliminary extraterritorial plat meets the criteria of State of Wisconsin Statutes 236 and Sections 46-3 through 46-7 of the De Pere Platting and Division of Land Chapter. The proposed land division does not impact the Comprehensive Plan negatively. The proposed lot size, street frontage, and setbacks meet acceptable City requirements.

REVIEW PROCESS:

For extraterritorial preliminary plat petitions, the Plan Commission provides either an approval, rejection with reason, or approval with conditions decision. The Common Council also reviews preliminary extraterritorial plats. The Common Council is expected to review the City plat on Wednesday, April 8, 2020.

**STAFF
RECOMMENDATION:**

Staff recommends APPROVAL of the preliminary extraterritorial plat and forwarding the plat to the Common Council for preliminary approval, subject to:

1. Meeting all other state and local regulations, including the Town of Ledgeview, City of De Pere, and Brown County Planning Commission.
2. Verify that Lot 73 and Lot 75 are configured to meet the Town's 90-foot street frontage requirement for the Town's R-1 zoning or obtain approval from the Town for substandard lots.
3. The City of De Pere Certificate requires two revisions:
 - a. The date of Common Council approval needs to be added.
 - b. The City Clerk's name needs to be updated to read, "Carey E. Danen."

	CITY OF DE PERE APPLICATION FOR PLAT REVIEW CITY OF DE PERE RECEIVED FEB 24 2020 PLANNING DEPT.	Fee: \$ 1774.00 Receipt #: 150282 Date: 2-24-20
---	---	---

Read all instructions provided before completing. If additional space is needed, attach additional pages. Type or use black ink.

SECTION 1: Applicant / Permittee Information			
Applicant Name (Ind., Org. or Entity) Mau & Associates, LLP		Authorized Representative Steve Bieda	
Title Professional Land Surveyor			
Mailing Address 400 Security	City Green Bay	State WI	ZIP Code 54313
Email Address sbieda@mau-	Phone Number (incl. area code) 920-434-9670	Fax Number (incl. area code)	
SECTION 2: Landowner Information (complete these fields when project site owner is different than applicant)			
Name (Ind. Org. or Entity) Seville Properties		Contact Person Ryan Radu	
Title Owner			
Mailing Address 5495 North A	City Denmark	State WI	ZIP Code 54208
Email Address ryanradue@gr	Phone Number (incl. area code) 920-367-2030	Fax Number (incl. area code)	
SECTION 3: Project or Site Location			
Project Address/Description Royal Vista Trail / Wayne Lan		Parcel No. D 0-450-1, 0-450-2	
SECTION 4: Plat Review			
Review Type: extraterritorial ☒ Preliminary Plat ☐ Final Plat			
Fee: 365	Preliminary Plat Fee: \$278 + (22 # of lots x \$68) Final Plat Fee: \$195		\$ 1774.00
Present Use of Parcel:	agricultural		
Proposed Use of Lots:	Residential		
Please submit 1 hard copy and 1 PDF copy of the Plat if the property is located within the City or if the property is located within the extraterritorial jurisdiction.			
SECTION 5: Certification and Permission			
Certification: I hereby certify that I am the owner or authorized representative of the owner of the property which is the subject of this Permit Application. I certify that the information contained in this form and attachments is true and accurate. I certify that the project will be in compliance with all permit conditions. I understand that failure to comply with any or all of the provisions of the permit may result in permit revocation and a fine and/or forfeiture under the provisions of applicable laws.			
Permission: I hereby give the City permission to enter and inspect the property at reasonable times, to evaluate this notice and application, and to determine compliance with any resulting permit coverage.			
Name of Owner/Authorized Representative (please print) Steve Bieda		Title Agent	Phone Number 920-434-9670
Signature of Applicant		Date Signed 02/17/2020	
TO BE COMPLETED BY CITY STAFF			
Plat Review authorized by the De Pere Municipal Code, Chapter 46.			

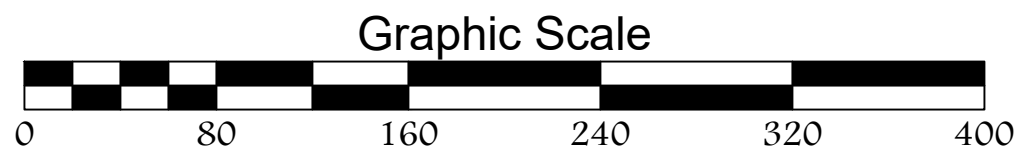
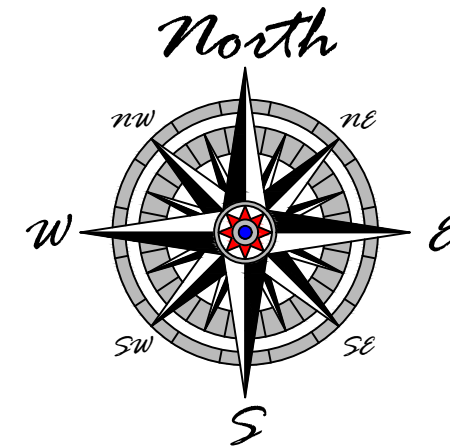
Attachment: Application Form (9401 : Plan Commission recommendation to approve a Proposed Extraterritorial 20 Lot and 2 Outlot Preliminary)

Preliminary Plat of Grande Ridge Estates First Addition

All of Lot 2 and part of Lot 1, Certified Survey Map No. 9108, Document No. 2875868, Brown County Records, said map being located in part of Lots 8, 9 and 10 of the recorded plat of "Howe's Subdivision of Private Claim 38, East side of the Fox River", in the Town of Ledgeview, Brown County, Wisconsin.

Developer:
J&A Lakeside Properties, LLC
500 American Drive
Francis Creek, WI

Approving / Objecting Agencies:
Town of Ledgeview
Brown County Planning Commission
Wisconsin Department of Administration
City of De Pere



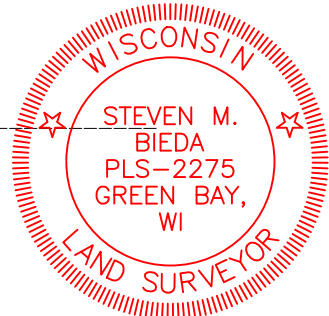
SURVEYOR'S CERTIFICATE

I, Steven M. Bieda, Professional Land Surveyor, PLS-2275, hereby certify:

That in full compliance with the provisions of Chapter 236, Wisconsin Statutes, and the subdivision regulations of the Town of Ledgeview, the City of De Pere and the Brown County Planning Commission and under the direction of the owners listed hereon, I have surveyed, divided and mapped "Grande Ridge Estates, First Addition", and that such plat correctly represents all exterior boundaries and the subdivision of the land surveyed and is all of Lot 2 and part of Lot 1, Certified Survey Map No. 9108, Document No. 2875868, Brown County Records, said map being located in part of Lots 8, 9 and 10 of the recorded plat of "Howe's Subdivision of Private Claim 38, East side of the Fox River", in the Town of Ledgeview, Brown County, Wisconsin, more fully described as follows:

Commencing at the Southwest Corner of Section 31, T23N-R21E; thence N64°11'48"W, 18.39 feet along the North line of Private Claim 38, East Side of the Fox River to the Northeast corner of Certified Survey Map No. 9108 and the point of beginning; thence S10°27'51"W, 164.72 feet along an East line of Lot 2, said Certified Survey Map; thence S14°29'02"E, 78.51 feet along an East line of said Lot 2; thence S14°32'52"W, 140.00 feet along an East line of said Lot 2; thence N84°46'16"W, 190.63 feet along a South line of said Lot 2; thence N77°37'36"W, 228.56 feet along a South line of said Lot 2; thence S33°12'22"W, 652.88 feet along an East line of said Lot 2; thence N37°54'00"W, 128.11 feet along a South line of said Lot 2; thence N53°44'08"W, 85.73 feet along a South line of said Lot 2 being the start of a meander line; thence N28°26'28"E, 20.00 feet along said meander line; thence N69°41'26"E, 120.42 feet along said meander line; thence N82°22'26"W, 72.19 feet along said meander line to a point being N27°55'33"E, 21 feet more or less from the centerline of a creek and the end of said meander line; thence N27°55'33"E, 189.98 feet along a West line of said Lot 2; thence N62°04'27"E, 85.76 feet along a South line of said Lot 2; thence N29°37'37"E, 620.87 feet along a West line of said Lot 2; thence thence 11.68 feet along the arc of an 830.00 foot radius curve to the left whose long chord bears N63°47'38"W, 11.68 feet; thence N64°11'48"W, 318.73 feet; thence 58.65 feet along the arc of a 570.00 foot radius curve to the right whose long chord bears N61°14'57"W, 58.62 feet; thence N58°18'05"W, 191.91 feet; thence 44.24 feet along the arc of a 430.00 foot radius curve to the left whose long chord bears N61°14'57"W, 44.22 feet; thence N64°11'48"W, 813.31 feet; thence 103.50 feet along the arc of a 65.00 foot radius curve to the left whose long chord bears S70°11'20"W, 92.90 feet; thence S24°34'28"W, 391.23 feet; thence S65°25'32"E, 139.63 feet; thence N24°34'28"E, 315.22 feet; thence S64°11'48"E, 342.04 feet; thence S30°09'05"W, 91.58 feet along a Westerly line of Lot 1, Certified Survey Map No. 9026, Brown County Records, also being an Easterly line of said Lot 1, Certified Survey Map No. 9108; thence S52°15'27"W, 71.97 feet along an Easterly line of said Lot 1, Certified Survey Map No. 9108; thence S74°37'47"W, 79.55 feet along an Easterly line of said Lot 1, Certified Survey Map No. 9108; thence S81°51'55"W, 283.62 feet along an Easterly line of said Lot 1, Certified Survey Map No. 9108 and its extension; thence N24°34'28"E, 31.33 feet; thence N65°25'32"W, 139.63 feet; thence S24°34'28"W, 331.70 feet; thence 99.57 feet along the arc of a 165.00 foot radius curve to the left whose long chord bears S71°17'14"W, 98.06 feet; thence S10°00'00"E, 123.77 feet; thence 28.81 feet along the arc of a 12.00 foot radius curve to the left whose long chord bears S78°46'39"E, 22.37 feet to the Westerly right of way of Wayne Lane; thence S32°26'43"W, 194.52 feet along said Westerly right of way; thence 118.32 feet along the arc of a 165.00 foot radius curve to the left whose long chord bears N10°25'56"E, 115.80 feet; thence N10°00'00"W, 166.90 feet; thence 141.81 feet along the arc of a 235.00 foot radius curve to the right whose long chord bears N71°17'14"E, 139.67 feet; thence N24°34'28"E, 742.93 feet; thence 214.95 feet along the arc of a 135.00 foot radius curve to the right whose long chord bears N70°11'20"E, 192.96 feet; thence S64°11'48"E, 813.31 feet; thence 51.45 feet along the arc of a 500.00 foot radius curve to the right whose long chord bears S61°14'57"E, 51.42 feet; thence S58°18'05"E, 191.91 feet; thence 51.45 feet along the arc of a 500.00 foot radius curve to the left whose long chord bears S61°14'57"E, 51.42 feet; thence S64°11'48"E, 312.57 feet to a West line of said Lot 2; thence N22°24'43"E, 27.24 feet along a West line of said Lot 2; thence N25°48'12"E, 150.00 feet along a West line of said Lot 2; thence S64°11'48"E, 174.48 feet along the North line of said Private Claim 38 to the Southeast Corner of Section 36, T23N-R20E; thence S48°15'04"E, 201.39 feet along a North line of said Lot 2, also being a South line of of Lots 53 and 54 of Grande Ridge Estates, (Volume 24, Plats, Page 55, Document No. 2795331, Brown County Records) to a point N48°11'48"W, 30 feet more or less from the centerline of a creek and the start of a meander line; thence S12°26'09"E, 88.79 feet along said meander line; thence S81°54'03"E, 65.99 feet along said meander line to a point being S64°11'48"E, 56 feet more or less from the centerline of a creek and the end of said meander line; thence S64°11'48"E, 233.43 feet along the South line of lots 54 and 55 of said Grande Ridge Estates, and the South right of way of Royal Vista Trail; thence N25°48'12"E, 111.64 feet along the Easterly right of way of Royal Vista Trail; thence S64°53'43"E, 96.43 feet along the Southerly line of Lot 17 of said Grande Ridge Estates to the point of beginning.

Parcel contains 907,671 square feet / 20.84 acres more or less.
Right of way dedication contains 296,142 square feet / 6.80 acres more or less.
Parcel subject to easements and restrictions of record.



Steven M. Bieda
PLS-2275
February 7, 2020

NOTES

Bearings referenced to the South line of Government Lot 1, Section 36, T23N-R20E, assumed to be S64°11'48"E.

The County Monuments used in this survey are shown and their ties have been found and verified and/or Brown County Planning and Land Services has been notified of any discrepancies.

Legend

- 2.38" (o.d.) x 18" iron pipe weighing 3.65 lbs/lin. foot set
- 2" iron pipe found
- 1" iron pipe found
- ⊙ Brown County monument - type noted
- all other lot corners marked with a 1.32" (o.d.) x 18" iron pipe weighing 1.68 lbs/lin. foot.
- all linear measurements have been made to the nearest hundredth of a foot.
- all distances on curves are arc lengths.

Any land below the ordinary high water mark of a lake or a navigable stream is subject to the public's navigable waters that is established under article IX, section 1, of the state constitution.

Office of the Register of Deeds
Brown County, Wisconsin

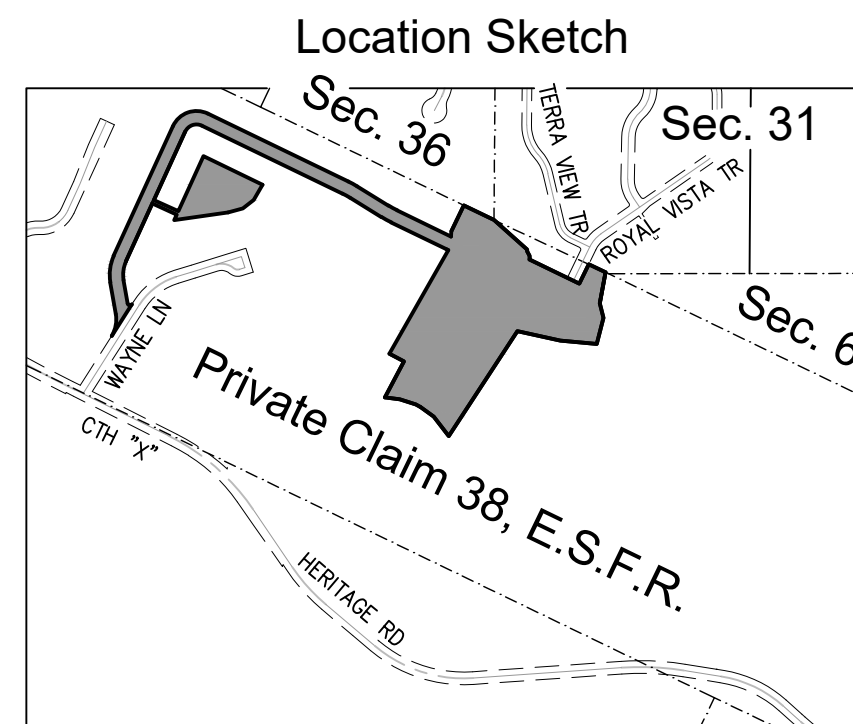
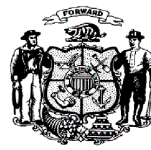
Received for Record _____, 20____
at _____ o'clock _____ M and recorded as
Document # _____ in _____
Volume _____ of _____ on Page _____

Cheryl Berken, Register of Deeds

There are no objections to this plat with respect to Secs. 236.15, 236.16, 236.20 and 236.21(1) and (2), Wis Stats. as provided by s. 236.12, Wis. Stats.

Certified _____, 20____

Department of Administration



Private Claim 38, E.S.F.R.
Town of Ledgeview
Brown County
Wisconsin

SCALE
1"=80'

DRAWN BY
MRA

TAX/PARCEL NO. D-460-1, D-460-2

Preliminary Plat

Fieldwork Completed: xx/xx/xx

Data File: V-16410.txt

Mau & Associates, LLP

LAND SURVEYING & PLANNING

CIVIL & WATER RESOURCE ENGINEERING

Phone: 920-434-9670 Website: www.mau-associates.com

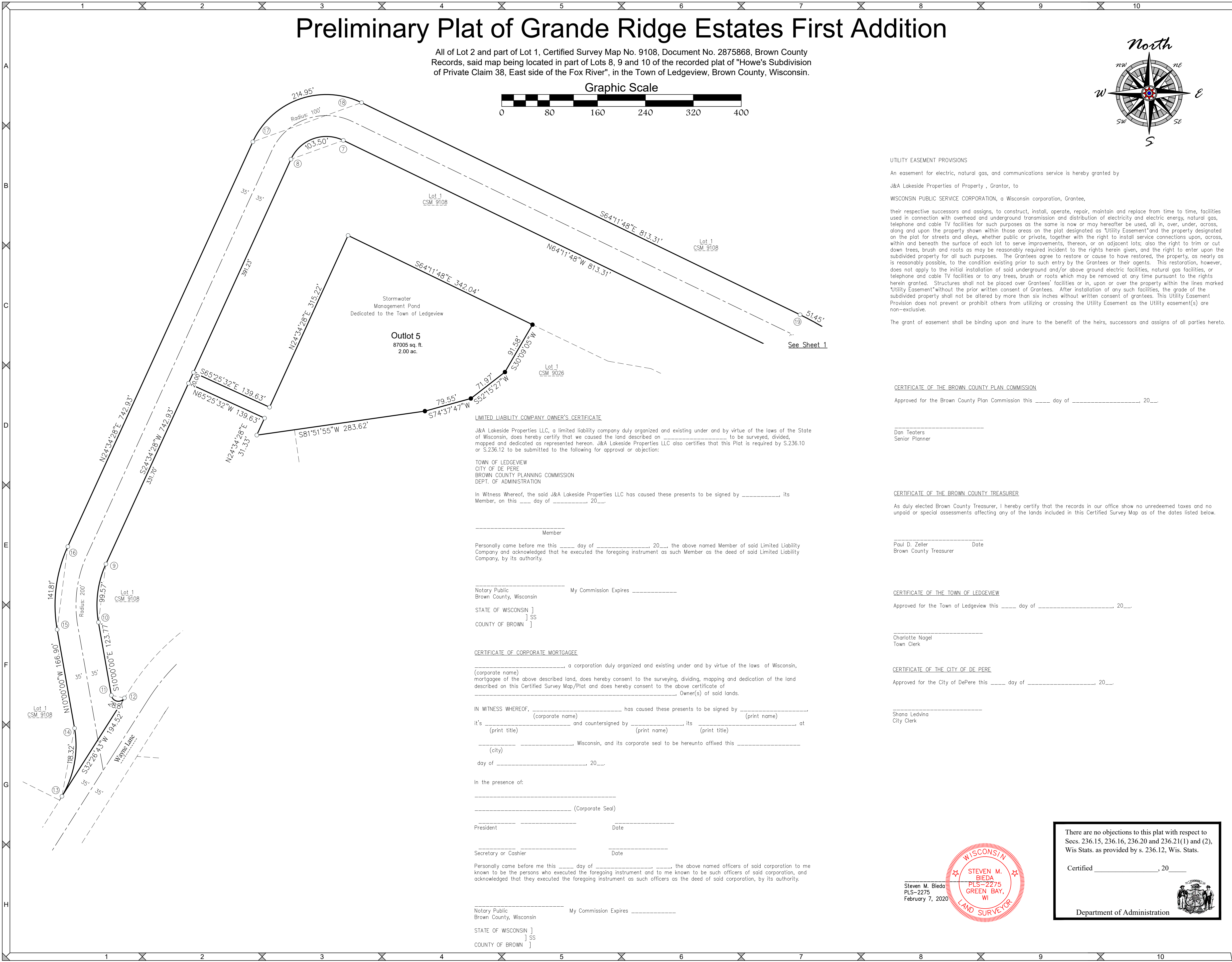
400 Security Blvd Ste 1, Green Bay, WI 54313-9712

Seville Properties

PROJECT NO.
V-16410

SHEET NO.
1 of 2

DRAWING NO.
P-2419



SCALE
1"=80'

DRAWN BY
MRA

TAX/PARCEL NO. D-460-1, D-460-2

Fieldwork Completed: xx/xx/xx

DATA FILE: V-16410.txt

PROJECT NO.
V-16410

SHEET NO.
2 of 2

DRAWING NO.
P-2419

Seville Properties

Mau & Associates, LLP

LAND SURVEYING & PLANNING
CIVIL & WATER RESOURCE ENGINEERING
Phone: 920-434-9670 Website: www.mau-associates.com
400 Security Blvd Ste 1, Green Bay, WI 54313-9712

Preliminary Plat

Attachment: Preliminary Plat (9401 : Plan Commission recommendation to approve a Proposed Extraterritorial 20 Lot and 2 Outlot Preliminary)

UTILITY EASEMENT PROVISIONS

An easement for electric, natural gas, and communications service is hereby granted by

J&A Lakeside Properties of Property , Grantor, to

WISCONSIN PUBLIC SERVICE CORPORATION, a Wisconsin corporation, Grantee,

their respective successors and assigns, to construct, install, operate, repair, maintain and replace from time to time, facilities used in connection with overhead and underground transmission and distribution of electricity and electric energy, natural gas, telephone and cable TV facilities for such purposes as the same is now or may hereafter be used, all in, over, under, across, along and upon the property shown within those areas on the plat designated as "Utility Easement" and the property designated on the plat for streets and alleys, whether public or private, together with the right to install service connections upon, across, within and beneath the surface of each lot to serve improvements, thereon, or on adjacent lots; also the right to trim or cut down trees, brush and roots as may be reasonably required incident to the rights herein given, and the right to enter upon the subdivided property for all such purposes. The Grantees agree to restore or cause to have restored, the property, as nearly as is reasonably possible, to the condition existing prior to such entry by the Grantees or their agents. This restoration, however, does not apply to the initial installation of said underground and/or above ground electric facilities, natural gas facilities, or telephone and cable TV facilities or to any trees, brush or roots which may be removed at any time pursuant to the rights herein granted. Structures shall not be placed over Grantees' facilities or in, upon or over the property within the lines marked "Utility Easement" without the prior written consent of Grantees. After installation of any such facilities, the grade of the subdivided property shall not be altered by more than six inches without written consent of grantees. This Utility Easement Provision does not prevent or prohibit others from utilizing or crossing the Utility Easement as the Utility easement(s) are non-exclusive.

The grant of easement shall be binding upon and inure to the benefit of the heirs, successors and assigns of all parties hereto.

CERTIFICATE OF THE BROWN COUNTY PLAN COMMISSION

Approved for the Brown County Plan Commission this ____ day of _____, 20__.

Dan Teeters
Senior Planner

CERTIFICATE OF THE BROWN COUNTY TREASURER

As duly elected Brown County Treasurer, I hereby certify that the records in our office show no unredeemed taxes and no unpaid or special assessments affecting any of the lands included in this Certified Survey Map as of the dates listed below.

Paul D. Zeller
Brown County Treasurer

CERTIFICATE OF THE TOWN OF LEDGEVIEW

Approved for the Town of Ledgeview this ____ day of _____, 20__.

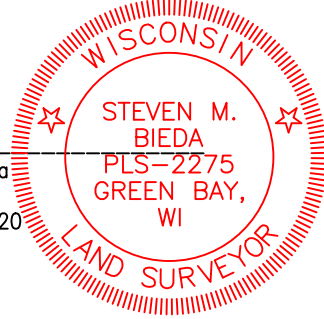
Charlotte Nagel
Town Clerk

CERTIFICATE OF THE CITY OF DE PERE

Approved for the City of DePere this ____ day of _____, 20__.

Shana Ledvina
City Clerk

Steven M. Bieda
PLS-2275
February 7, 2020



There are no objections to this plat with respect to
Secs. 236.15, 236.16, 236.20 and 236.21(1) and (2),
Wis Stats. as provided by s. 236.12, Wis. Stats.

Certified _____, 20__

Department of Administration





City of De Pere, Wisconsin

Request For Common Council Action

MEETING DATE: April 8, 2020

DEPARTMENT: City Attorney

FROM: Angela Zills

SUBJECT: Resolution #20-35 Ratifying Mayoral Proclamations.

An updated Resolution will be provided at the time of the meeting if any additional Proclamations are issued by Mayor Walsh.

ATTACHMENTS:

- Reso20-35 (DOCX)
- Proclamation 3-18-2020 (PDF)
- Proclamation 3-20-2020-signed (PDF)
- Proclamation3-23-2020-signed (PDF)
- Proclamation 3-26-2020-signed (PDF)
- 5th mayoral proclamation (PDF)
- 6th mayoral proclamation (PDF)
- 7th mayoral proclamation (PDF)

RESOLUTION #20-35
RATIFYING MAYORAL PROCLAMATIONS

WHEREAS, on March 12, 2020, Governor Evers declared a health emergency in the State of Wisconsin in response to the COVID-19 Coronavirus (“COVID-19”); and

WHEREAS, on March 17, 2020, the Common Council of the City of De Pere adopted Resolution #20-34 declaring a state of emergency in the City of De Pere; and

WHEREAS, the emergency power granted to the governing body by Wis. Stat. §323.14(4)(a) includes the general authority to order, by ordinance or resolution, whatever is necessary and expedient for the health, safety, protection, and welfare of persons and property within the local unit of government in the emergency; and

WHEREAS, if, because of the emergency conditions, the governing body of the local unit of government is unable to meet promptly, Resolution #20-34 and Wis. Stat. §323.14(4)(b) grants the Mayor, or in the absence of the Mayor, the Council President, the authority to act by proclamation under Wis. Stats. §323.11 and §323.14(4)(a); and

WHEREAS, any proclamation of the Mayor issued under the authority of Resolution #20-34 and Wis. Stat. §323.14(4)(b) shall be subject to ratification, alteration, modification, or repeal by the Common Council as soon as the Common Council can meet; and

WHEREAS, eight (8) mayoral proclamations have been signed by Mayor Michael J. Walsh since the last meeting of the Common Council on March 17, 2020; and

WHEREAS, on April 8, 2020, the Common Council of the City of De Pere will hold its first meeting since the above referenced proclamations were signed.

Resolution #20-35

Page 2 of 2

NOW, THEREFORE, BE IT RESOLVED THAT:

1. Proclamation of the Mayor, dated March 18, 2020, is hereby confirmed and ratified by the Common Council of the City of De Pere.
2. Mayoral Proclamation #2, dated March 20, 2020, is hereby confirmed and ratified by the Common Council of the City of De Pere.
3. Third Mayoral Proclamation, dated March 23, 2020, is hereby confirmed and ratified by the Common Council of the City of De Pere.
4. Fourth Mayoral Proclamation, dated March 26, 2020, is hereby confirmed and ratified by the Common Council of the City of De Pere.
5. Fifth Mayoral Proclamation, dated March 31, 2020, is hereby confirmed and ratified by the Common Council of the City of De Pere.
6. Sixth Mayoral Proclamation, dated March 31, 2020, is hereby confirmed and ratified by the Common Council of the City of De Pere.
7. Seventh Mayoral Proclamation, dated April 1, 2020, is hereby confirmed and ratified by the Common Council of the City of De Pere.
8. Eighth Mayoral Proclamation, dated April 3, 2020, is hereby confirmed and ratified by the Common Council of the City of De Pere.

Adopted by the Common Council of the City of De Pere, Wisconsin, this 8th day of

April, 2020.

APPROVED:

Michael J. Walsh, Mayor

ATTEST:

Carey E. Danen, City Clerk

Ayes: _____

Nays: _____

Attachment: Reso20-35 (9408 : Resolution #20-35 Ratifying Mayoral Proclamations.)

CITY OF DE PERE
PROCLAMATION OF THE MAYOR
MARCH 18, 2020

WHEREAS, on March 17, 2020, the Common Council of the City of De Pere adopted Resolution #20-34 declaring a state of emergency in the City of De Pere; and

WHEREAS, the emergency power granted to the governing body by Wis. Stat. §323.14(4)(a) includes the general authority to order, by ordinance or resolution, whatever is necessary and expedient for the health, safety, protection, and welfare of persons and property within the local unit of government in the emergency; and

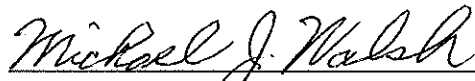
WHEREAS, if, because of the emergency conditions, the governing body of the local unit of government is unable to meet promptly, Resolution #20-34 and Wis. Stat. §323.14(4)(b) grants the Mayor, or in the absence of the Mayor, the Council President, the authority to act under Wis. Stats. §323.11 and §323.14(4)(a).

NOW, THEREFORE, THE MAYOR DOES HEREBY PROCLAIM THAT:

1. De Pere Municipal Code Section 8-27 is hereby created as attached.
2. De Pere Municipal Code Section 6-11 is hereby amended as attached.
3. All late fees, including those established by ordinance, shall be waived. Credit card fees imposed by the City shall be waived.
4. All benefit eligible employees will receive eighty (80) hours of emergency leave, or its equivalent for 24-hour shift employees, subject to the terms and conditions as determined by the Human Resources Department. Part-time employees will receive a pro-rated amount of emergency leave.
5. All employees shall be required to notify the Human Resources Department if they engage in any travel outside the State of Wisconsin. The Human Resources Director or their designee shall then determine the employee's eligibility to return to work and benefit eligibility.
6. Effective March 18, 2020, at 5:00 p.m. until further notice, all non-essential City services and public access to municipal facilities shall be suspended, with the exception of:
 - a. City Hall will remain open to the public as required by state law for purposes of voter registration and voting.

7. Meetings of all City governmental bodies shall be at the call of the body Chair, Mayor, or Council President.
8. If any meeting of the Common Council is cancelled, the Finance Director or Comptroller shall be authorized to pay such vouchers and invoices as were set for approval at the cancelled meeting, subject to ratification by the Common Council at the next meeting.
9. Any ordinance or resolution in conflict with the above proclamations shall be superseded by this proclamation.
10. The above proclamations shall remain in effect until the Declaration of Emergency is no longer in effect, or until ratified, altered, modified, or repealed by the Common Council at the next meeting.

PROCLAIMED this 18th day of March, 2020.


Michael J. Walsh, Mayor

Section 8-27. – Failure to Comply with Emergency Order.

- (a) In accordance with Wis. Stat. 323.28, no person may intentionally fail to comply with an order issued by an agent of the state or of a local unit of government who is engaged in emergency management activities, including training exercises.
- (b) Any person who violates this section shall be subject to a forfeiture of not more than \$200.

Sec. 6-11. ~~—~~ Telephonic/video-conference meeting attendance.

Meeting attendance by telephone or video-conference. Whenever a city governmental body, as defined in Wis. Stats. § 19.82(1), anticipates that a member or members will appear by telephone/video-conference, the meeting agenda shall, to the extent practicable, specifically and conspicuously identify that a member or members may which person(s) or member(s) shall be appearing by such means. Any member so participating shall ~~not~~ count towards the official quorum of the body. Appropriate equipment shall be used so that the attending public can readily observe or hear such person's participation in the meeting. ~~No person shall be allowed to participate in any meeting where the meeting notice failed to state the person would appear by telephone/conference means or where such equipment is unavailable or unusable at the time of the meeting unless otherwise authorized by a majority vote of the members present at such meeting.~~

CITY OF DE PERE
MAYORAL PROCLAMATION #2
MARCH 20, 2020

WHEREAS, on March 17, 2020, the Common Council of the City of De Pere adopted Resolution #20-34 declaring a state of emergency in the City of De Pere; and

WHEREAS, the emergency power granted to the governing body by Wis. Stat. §323.14(4)(a) includes the general authority to order, by ordinance or resolution, whatever is necessary and expedient for the health, safety, protection, and welfare of persons and property within the local unit of government in the emergency; and

WHEREAS, if, because of the emergency conditions, the governing body of the local unit of government is unable to meet promptly, Resolution #20-34 and Wis. Stat. §323.14(4)(b) grants the Mayor, or in the absence of the Mayor, the Council President, the authority to act under Wis. Stats. §323.11 and §323.14(4)(a).

NOW, THEREFORE, THE MAYOR DOES HEREBY PROCLAIM THAT:

1. De Pere Municipal Code Section 150-22(2) prohibiting overnight parking is hereby suspended.
2. Any ordinance or resolution in conflict with the above proclamation shall be superseded by this proclamation.
3. The above proclamations shall remain in effect until the Declaration of Emergency is no longer in effect, or until ratified, altered, modified, or repealed by the Common Council at the next meeting.

PROCLAIMED this 20th day of March, 2020.


Michael J. Walsh, Mayor

Attachment: Proclamation 3-20-2020-signed (9408 : Resolution #20-35 Ratifying Mayoral Proclamations.)

CITY OF DE PERE
THIRD MAYORAL PROCLAMATION
MARCH 23, 2020

WHEREAS, on March 17, 2020, the Common Council of the City of De Pere adopted Resolution #20-34 declaring a state of emergency in the City of De Pere; and

WHEREAS, the emergency power granted to the governing body by Wis. Stat. §323.14(4)(a) includes the general authority to order, by ordinance or resolution, whatever is necessary and expedient for the health, safety, protection, and welfare of persons and property within the local unit of government in the emergency; and

WHEREAS, if, because of the emergency conditions, the governing body of the local unit of government is unable to meet promptly, Resolution #20-34 and Wis. Stat. §323.14(4)(b) grants the Mayor, or in the absence of the Mayor, the Council President, the authority to act under Wis. Stats. §323.11 and §323.14(4)(a).

NOW, THEREFORE, THE MAYOR DOES HEREBY PROCLAIM THAT:

1. The City of De Pere Family Medical Leave Act Policy (Addendum U to the City Policy Manual) and all other relevant provisions of said Policy Manual are hereby amended to incorporate the provisions of the Families First Coronavirus Response Act (H.R. 6201).
2. For the purposes of the Families First Coronavirus Response Act, emergency responders within the City of De Pere shall hereby include all sworn police officers, all fire department personnel, all health department personnel, and all water department personnel.
3. The City of De Pere hereby elects to exclude emergency responders as defined above from the application of the provisions in the amendments made under Sections 3102 and 5102 of the Families First Coronavirus Response Act.
4. Any ordinance, resolution, or City policy in conflict with the above proclamation shall be superseded by this proclamation.

5. The above proclamations shall remain in effect until the Declaration of Emergency is no longer in effect, or until ratified, altered, modified, or repealed by the Common Council at the next meeting.

PROCLAIMED this 23rd day of March, 2020.



Michael J. Walsh, Mayor

CITY OF DE PERE
FOURTH MAYORAL PROCLAMATION
MARCH 26, 2020

WHEREAS, on March 17, 2020, the Common Council of the City of De Pere adopted Resolution #20-34 declaring a state of emergency in the City of De Pere; and

WHEREAS, the emergency power granted to the governing body by Wis. Stat. §323.14(4)(a) includes the general authority to order, by ordinance or resolution, whatever is necessary and expedient for the health, safety, protection, and welfare of persons and property within the local unit of government in the emergency; and

WHEREAS, if, because of the emergency conditions, the governing body of the local unit of government is unable to meet promptly, Resolution #20-34 and Wis. Stat. §323.14(4)(b) grants the Mayor, or in the absence of the Mayor, the Council President, the authority to act under Wis. Stats. §323.11 and §323.14(4)(a); and

WHEREAS, the Governor and the Department of Health Services of the State of Wisconsin authorized Emergency Order #12, known as the Safer at Home Order, which went into effect on March 25, 2020, and orders all individuals in the State of Wisconsin to stay at home or at their place of residence, with certain exceptions; and

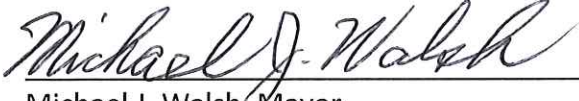
WHEREAS, De Pere Municipal Code Chapter 82 places limitations on the amount of garbage and recycling that may be collected from residential sources and the City of De Pere wishes to suspend certain provisions of this Chapter in order to allow an increased amount of garbage and recycling to be collected from residential sources.

NOW, THEREFORE, THE MAYOR DOES HEREBY PROCLAIM THAT:

1. De Pere Municipal Code Sections 82-2(a) and 82-2(b) are hereby suspended.

2. De Pere Municipal Code Sections 82-4(b)(1), 82-4(b)(2), and 82-4(b)(4) are hereby suspended.
3. Any ordinance, resolution, or City policy in conflict with the above proclamation shall be superseded by this proclamation.
4. The above proclamations shall remain in effect until the Declaration of Emergency is no longer in effect, or until ratified, altered, modified, or repealed by the Common Council at the next meeting.

PROCLAIMED this 26th day of March, 2020.


Michael J. Walsh, Mayor

CITY OF DE PERE
FIFTH MAYORAL PROCLAMATION
MARCH 31, 2020

WHEREAS, on March 17, 2020, the Common Council of the City of De Pere adopted Resolution #20-34 declaring a state of emergency in the City of De Pere; and

WHEREAS, the emergency power granted to the governing body by Wis. Stat. §323.14(4)(a) includes the general authority to order, by ordinance or resolution, whatever is necessary and expedient for the health, safety, protection, and welfare of persons and property within the local unit of government in the emergency; and

WHEREAS, if, because of the emergency conditions, the governing body of the local unit of government is unable to meet promptly, Resolution #20-34 and Wis. Stat. §323.14(4)(b) grants the Mayor, or in the absence of the Mayor, the Council President, the authority to act under Wis. Stats. §323.11 and §323.14(4)(a); and

WHEREAS, the Governor and the Department of Health Services of the State of Wisconsin authorized Emergency Order #12, known as the Safer at Home Order, which went into effect on March 25, 2020, and orders all individuals in the State of Wisconsin to stay at home or at their place of residence, with certain exceptions; and

WHEREAS, the City of De Pere used to operate a Revolving Loan Fund program that provided loans to various eligible businesses operating within the City of De Pere under which several businesses are still making payment; and

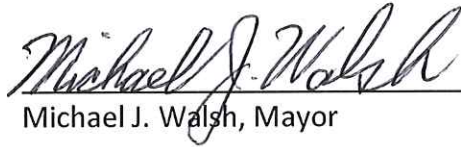
WHEREAS, as a result of the Safer at Home Order, many small and local businesses located in the City of De Pere are experiencing financial hardship as a result of the Safer at Home Order; and

WHEREAS, the City of De Pere recognizes that small and local businesses are an integral part of the community and therefore the City desires to assist local businesses during this challenging time.

NOW, THEREFORE, THE MAYOR DOES HEREBY PROCLAIM THAT:

1. The City of De Pere hereby establishes the Small Business Pandemic Response Loan program, subject to the terms and conditions as set forth in the attached Loan Program Summary, Loan Program Application and Promissory Note, or as may further be established by the Development Services Director.
2. The City of De Pere will hereby defer Revolving Loan Fund payments for up to 120 days, subject to the terms and conditions as established by the Development Services Director.
3. Any ordinance, resolution, or City policy in conflict with the above proclamation shall be superseded by this proclamation.
4. The above proclamations shall remain in effect until the Declaration of Emergency is no longer in effect, or until ratified, altered, modified, or repealed by the Common Council at the next meeting.

PROCLAIMED this 31st day of March, 2020.


Michael J. Walsh, Mayor

CITY OF DE PERE MEMO



To: Mayor Michael Walsh
Larry Delo, City Administrator

From: Daniel Lindstrom, Development Services Director
Judith Schmidt-Lehman, City Attorney

Date: March 31, 2020

RE: **De Pere – Small Business Pandemic Response**

Gov. Tony Evers declared a public health emergency in the state of Wisconsin on Thursday, March 12, 2020, in response to the coronavirus outbreak. In a press conference, Evers explained the state will be able to access specific state and federal resources to help prevent the spread. The announcement comes one day after the World Health Organization declared the coronavirus to be a pandemic and one day before President Trump declared the pandemic a national emergency. On March 17, 2020, Mayor Mike Walsh declared a state of emergency which among other things, directed all non-essential City facilities and municipal services are temporarily suspended to prevent the spread of the COVID-19.

The City along with Definitely De Pere reached out to De Pere businesses over the last few weeks and similar concerns continued to come to the surface throughout each conversation. In response to the COVID-19 pandemic, many small and local businesses will be forced to endure temporary or permanent closures, drastically alter their business operation, lay-off staff, and potentially deal with an excess supply of perishable or non-perishable food and materials. Our small businesses are now feeling the pain and the City of De Pere wants to do everything we can to help our local partners keep the doors open and the lights running. The City understands there are a wealth of programs and resources at the state and federal level, but not every business has the resources or experiences to access the programs.¹ To assist with these unprecedented challenges, the City proposes the following programs/responses:

Small Business Pandemic Response Loan (SB-PRL):

Provide up to \$10,000 for small business loans to eligible small businesses to be used to provide zero-interest loans with flexible repayment terms to support certain small business activities throughout the City of De Pere that have realized a significant financial hardship as a result of the COVID-19 pandemic. Loans to eligible businesses/borrowers must be \$5,000 or more and are capped at \$10,000.

City of De Pere Revolving Loan Fund:

The City of De Pere will defer Revolving Loan Fund (RLF) payments for up to 120 days upon request from any businesses with outstanding loans provided the company can demonstrate an income loss as a result of the Emergency Order #12, or the COVID-19 outbreak. Principal and interest payments will be deferred while the outstanding balance will continue to incur interest.

¹ A list of state and federal programs is included as an appendix to this memo.



Small Business Pandemic Response Loan (SB-PRL)

Loan Goal:	Provide immediate small business loans to businesses immediately impacted by COVID-19.
Funding Source:	Former City of De Pere CDBG-RLF (CDBG-Close)
Program Funding Amount:	\$500,000
Availability:	On or before April 6, 2020. In lieu of traditional loan agreements, the City established a "verified" application process requiring a notarized signature and promissory note.
Overview:	Provide up to \$10,000 in zero-interest loans with flexible repayment terms to small businesses to be used to support certain small business activities throughout the City of De Pere that have realized a significant financial hardship as a result of the COVID-19 pandemic.
Eligible Businesses:	Eligible Business means a business in an industry outlined in Emergency Order #12 – Safer at Home Order, or any subsequent Emergency Order, or demonstrates it is otherwise affected by the COVID-19 outbreak. Businesses with less than 20 employees are eligible for up to a \$5,000 loan. Businesses with more than 20 employees are eligible for up to a \$10,000 loan. Eligible businesses must demonstrate the following: 1. The company can demonstrate an income loss as a result of the Emergency Order #12, or the COVID-19 outbreak; 2. Is located within the City of De Pere; 3. The company needs working capital to support payroll expenses, utility expenses, or other similar expenses that occur in the ordinary course of business.
Eligible Uses:	Loans may be used for working capital to support payroll expenses, utility expenses, rent and mortgage payments, or other similar expenses that occur in the ordinary course of business. Applicants are encouraged to also work with landlords and mortgage institutions to arrange rent reductions and/or payment deferrals.
Ineligible Uses:	Loans are not available for: property management/landlord for either commercial and/or residential customers, any speculative venture, investment venture, research and development or home- based occupations.
Interest Rate:	0.00% per annum
Term:	48 month term with 12 months of deferred payments, principal payments shall begin one year from the date of distribution.
Example Loan Payments:	\$5,000 Loan: \$140/month after 12 months of deferred payments \$10,000 Loan: \$280/month after 12 months of deferred payments
Approval:	Submission of an application does not guarantee funding, and all applications will be reviewed by the Director of Development Services and the City Attorney. Any applicant can decrease or decline funding upon notification of approval.

Small Business Pandemic Response Loan (SB-PRL) Application Process

Applicants shall complete the following information:

- 1) Application
- 2) Business Summary - Please provide a brief overview of your business. The City of De Pere reserves the right to require an up-to-date business plan for any projects. At a minimum, business plans should include:
 - a. History of the company's operations
 - b. The physical address of each De Pere facility of the Applicant
 - c. Ownership structures and any authorized agent
 - d. Include the number of full-time employees
 - e. The Number of part-time employees
 - f. A simple budget summary
- 3) Demonstrate why Small Business Pandemic Response Loan assistance is needed (please attach additional pages if necessary)
- 4) Explain any other factors that should be considered in evaluating this request (e.g., impact on Wisconsin suppliers, national/international sales, and other prospects for future expansions, etc.).

Small Business Pandemic Response Loan (SB-PRL) Application Steps

- 1) Applicants shall review the entire Small Business Pandemic Response Loan (SB-PRL) program, application, draft Promissory Note.
- 2) Applicants are encouraged to contact the City of De Pere staff prior to applying for assistance to ask questions regarding the application or approval process.
- 3) Applicants shall submit the application directly to the Development Services Director by email (dlindstrom@deperewi.gov) or by mail (335 S. Broadway Street, De Pere, WI 54115)
- 4) City of De Pere staff will contact the business owner to confirm receipt of the application and discuss the program timeline.
- 5) City staff will review the application and verify application information prior to award determination.
- 6) City of De Pere staff will notify successful loan applicants of the distribution processes.

COVID-19 Identified Federal and State Funding Resources:

- **SBA Economic Injury Disaster Loan Assistance.**
 - Economic Injury Disaster Loan program provides small businesses with working capital loans of up to \$2 million that can provide vital economic support to small businesses.
 - <https://www.sba.gov/disaster-assistance/coronavirus-covid-19>
 - The Wisconsin Small Business Development (SBDC) Network and its partners are helping small businesses apply for federal disaster loans to mitigate the substantial economic injury as a result of the coronavirus (COVID-19) pandemic. The Wisconsin SBDC, a resource partner of the SBA, has created a web page to help business owners understand the qualifications and application process.
 - <https://wisconsinsbdc.org/services/covid-19/>
- **WEDC Small Business 20/20 Program**
 - The Small Business 20/20 Program provides grant funds to approved community development financial institutions (CDFIs). Approved CDFIs will award grants of up to \$20,000 to their existing loan clients to assist with cash-flow challenges resulting from COVID-19. Businesses that are not currently CDFI clients are not eligible to access these funds, but WEDC will work to expand access to funding through other programs as more resources become available. If you have more questions, view this FAQ page on SB20/20.
 - Flyer - <https://wedc.org/wp-content/uploads/2020/03/Small-Business-2020.pdf>
 - Program Guide - <https://wedc.org/wp-content/uploads/2020/03/SB-2020-FY20-Final.pdf>

COVID-19 Other Private and Non-for-Profit Funding Resources:

Other Private and Non-for-profits also provided a variety of additional training and fiscal resources; some of these items include

- **Gener8tor - Wisconsin Emergency Response Program.**
 - Gener8tor is hosting emergency one-week virtual programs for small businesses affected by the COVID-19 outbreak. These programs will feature daily webinars designed to identify, understand and help small businesses secure resources to withstand the current crisis. One-on-one office hours will also be available.
 - <https://www.gener8tor.com/>
- **Hmong Wisconsin Chamber of Commerce Emergency Loan Fund**
 - The Hmong Wisconsin Chamber of Commerce (HWCC) has announced a new Emergency Loan Fund (COVID-19) in response to the negative impact that Coronavirus (COVID-19) has had on the Wisconsin business community. These funds are primarily used for working capital to cover rent, payroll, and other fixed expenses. This loan fund is similar to HWCC's existing Revolving Loan Fund (RLF) Small Loan programs but with a slightly lower rate and an interest-only option for the first 3 months. Loans from \$5,000 and up to \$10,000. For more information about terms and interest rates, please contact HWCC Operations Manager, Ger Thao: ger@hmongchamber.org.
 - <https://www.hmongchamber.org/emergency-loan-fund-covid-19>
- **Kiva Loans**
 - Kiva has expanded small business lending on its online platform to include a larger list of eligible businesses, the possibility for larger loans, and a grace period for repayment.
 - <https://www.kiva.org/blog/faqs-kivas-response-to-covid-19>
- **Facebook for Business**
 - Facebook is offering \$100M in cash grants and ad credits through its Small Business Grants Program.
 - https://www.facebook.com/business/grants?content_id=KKf6RWdyo87L7QO
- **Kabbage**
 - Kabbage launched an online hub to help boost sales for U.S small businesses impacted by COVID-19, including a system through which businesses can sell gift cards to consumers for use at a later date.
 - <https://www.kabbage.com/covid-19/>
- **The James Beard Foundation**
 - The James Beard Foundation is launching a fund that will be gathering support from the corporate, foundation, and individual donors to provide micro-grants to independent food and beverage businesses in need.
 - <https://www.jamesbeard.org/relief>
- **MainVest**
 - MainVest, a crowdfunding platform, announced its new Main Street Initiative: a \$2,000, zero-interest, 120-day loan for restaurants or other brick and mortars affected by the shutdown.
 - <https://mainvest.com/blog/keep-calm-and-capitalize>
- **Opportunity Fund**
 - Opportunity Fund, which specializes in money lending to small businesses owned by women, immigrants and people of color, is collaborating with investors and nonprofits to put together a coronavirus relief fund that will provide grants and low-interest rate loans.
 - <https://www.theopportunityfund.org/category/opportunity-fund/>

BUSINESS OPERATION TIPS FOR LOCAL BUSINESS DURING COVID-19 PANDEMIC

- If your business is staying open, publish commitment to public health and outline actions for ensuring a clean facility and healthy staff; have hand sanitizer available for customers and latex gloves available for employees.
- Offer digital gift cards that customers and patrons can buy now and use later.
- Start, maintain, and enhance business webpages, online shopping opportunities, and social media presence. Make sure to update Google with modified hours of operation.
- Keep customers updated on new experiences or products you'll offer when conditions improve.
- Develop customer membership programs, such as "subscribe and save" on delivery or pickup of coffee beans, fresh produce, etc.
- Develop online shopping list services. For example, many grocery stores offer grocery pickup or delivery to customers who submit shopping lists online.
- Offer digital services and support to virtually sell, answer questions, and provide customer service.
- For experience-based businesses, offer digital services such as web-based classes (yoga, painting, etc.), restaurants offer cooking classes, etc.
- Keep it lively! Offer trivia nights via live stream and provide virtual tours of your shop.

Restaurant-Specific Suggestions

- Provide food-to-go or home delivery
- Use single-service items such as silverware, condiments, etc. for take-out orders.
- Provide online or telephone order and payment options to limit cash handling and in-person ordering of food. Promote "tap and pay" or payment transfer methods like Venmo.
- Dedicate staff for in-person transactions. This individual would not make or assist in foodservice operations.
- Gloves must be worn by individuals preparing or handling ready to eat food. If gloves are worn for additional activities, such as cash handling, these individuals must wash their hands before putting a new pair on or after taking a pair off.
- Retrain employees on proper handwashing and encourage them to wash their hands more frequently, especially after making contact with items used by guests.
- Increase the frequency of cleaning and sanitizing all common areas in your facility. Pay special attention to frequently touched surfaces such as door handles, workstations, tables, chairs, menus, condiments, credit card machines, etc.
- Ensure the proper sanitizing concentrations are being used in all cleaning products. Make sure to follow all label guidelines or these products.
- Make sure sick employees stay home. If an employee suspects they might have COVID-19, please have them contact the Health Department further instruction. Ensure that all staff understands your facility's sick leave policy. Per the 2013 FDA Food Code, employees must be restricted from working in any foodservice establishment if they have a sore throat and fever.

COVID 19 - Develop Business Continuity/Contingency Plan Suggestions

1. **Evaluate Expenses and Borrowing Capabilities.** Contact your financial institutions to understand current lending capabilities and make any necessary arrangements. b. Take inventory and understand your current monthly expenses. Consider prioritizing payments based on size, due date, and disaster assistance related support offerings.
2. **Double Check Your Insurance Coverage.** You may have business interruption insurance coverage. Contact your insurance agent to review your policy and understand what you are covered for.
3. **Anticipate Inventory and Supply Chain Disruptions.** Identify who are your key partners, suppliers, and contractors and contact them to anticipate any delays or shortages. Identify the raw materials does your business needs to function? Ensure you have adequate supplies of inventory for a sustained period of 30 days. If necessary, diversify distributor sources.
4. **Avoid Scams.** Encourage all employees to verify the legitimacy of emails, phone messages, text messages, bills, etc.
5. **Review Employment Policies and Procedures.** Review, update and communicate your employee leave policies and procedures. Implement a flexible workplace and leave policies. Additionally, do not require a healthcare provider's note for employees who are sick to validate their illness or to return to work, as healthcare provider offices and medical facilities may be extremely busy and not able to provide such documentation in a timely way.

Anticipate absenteeism and plan to backfill positions if employees are absent? It is essential to cross-train employees to carry out essential functions. Unemployment will create an economic hardship; therefore, consider alternative ways to keep employees employed, such as temporarily reduced pay or permit flexible work hours like staggered shifts. Where and when appropriate, update all employee contact information and share it with your team.

6. **Establishing a Marketing and Communication Plan.** Minimize impact on your customers and business partners by communicating with your customers about the status of your operations. Considering offering creative and incentivizing reasons for customers to patronize your business.

Consider converting portions of your business to digital platforms. Use e-commerce to promote digital payment methods, use delivery services, use booking and scheduling to stagger customer flow, offer discounts on shipping, etc.

7. **Maintain Facility Cleanliness.** Maintain facility cleanliness as prescribed by the CDC.
8. **Prepare for Social Distancing and Leverage Technology** by opting for video or phone conferencing instead of in-person meetings. Determine which employees are essential or non-essential for your business or organization to operate. Ask each business operations the following questions
 - a. How can you accomplish critical tasks?
 - b. Do you have the technology and infrastructure needed to support employees working from home?
9. **Communicate Clear and Accurate Information and Stay Informed** by establishing a communication protocol to keep your workforce and customers informed.

**CITY OF DE PERE
DISASTER RECOVERY MICRO-LOAN BUSINESS APPLICATION**

The City of De Pere, the Micro-loan Fund Lender, may ask for additional information not included in this application.

SECTION I-BUSINESS INFORMATION

Legal Entity: ☐ C Corp ☐ S Corp ☐ LLC ☐ LLP ☐ Partnership ☐ Sole Proprietor	
Legal Name:	
Trade Name:	
Mailing Address:	
City, State, Zip:	County:
FEIN: (Federal Employee Identification Number –Tax ID)	
Date Established:	State of Organization (Per Articles of Incorporation/Organization):
Current Employment	Full-time: Part-time:
Website URL:	Phone:
Head of Organization:	Title:
Phone:	Email:
Briefly describe the business including products/services, locations and customers:	

SECTION II- PRIMARY APPLICATION CONTACT

Project Contact:	Title:
Email:	Office Phone:
Cell Phone:	Mailing Address:
City, State, Zip:	

SECTION III- BUSINESS OWNERSHIP

List All Owners:			
Name	Ownership %	Phone	Email
How many years has the business been under current ownership?			

SECTION IV- LOAN REQUEST

Please detail how you intend to use the micro-loan dollars for working capital: Note: Promissory Note from the applicant will be required.	
Rent/Mortgage Payment:	
Utility Expense:	
Payroll Expenses:	
Other Expenses (in the ordinary course of business):	
TOTAL not to exceed \$5,000 (20 employees or less) or \$10,000 (more than 20 employees):	

Attachment: 5th mayoral proclamation (9408 : Resolution #20-35 Ratifying Mayoral Proclamations.)

SECTION V- BANKING - LENDER REFERENCE**1.8.f**

Banking-Lender:	Banking-Lender Contact:
Email:	Office Phone:
Cell Phone:	Mailing Address:
City, State, Zip:	

SECTION VI – COMPLIANCE CHECKS FOR MICRO-LOAN ELIGIBILITY

Your business and its owners need to be in compliance with several authorities including but not limited to the following.

For-profit Corporations, Limited Liability Companies, Limited Liability Partnerships, Limited Partnerships and Cooperatives doing business in the State of Wisconsin are required to register with the Department of Financial Institutions (DFI). These type of businesses must be registered using their legal name and be current with DFI. If your business is not listed as being current in DFI records your business is not eligible for a micro-loan. Businesses operating as Sole Proprietorships are not required to be registered with the DFI.

SECTION VII - CERTIFICATION

I hereby understand, attest, certify and/or agree to the following terms and conditions:

- (a) I meet the program requirements for the City of De Pere Small Business Pandemic Response Loan Program.
- (b) I agree that by submitting this application, the City of De Pere is not under any obligation to approve the loan.
- (c) I agree to indemnify, defend and hold harmless the City of De Pere, officers, officials, employees, agents and other associated parties against claims and damages relating to or arising from this application or any funds provided in connection with this application, and hereby release and waive any claims and damages arising now or in the future relating in any matter to rights, losses, liabilities, costs or expenses against them.
- (d) I acknowledge, understand and agree that I have applied for a 0% interest rate loan that is required to be paid back to the City of De Pere.
- (e) I agree that in the event credit is extended to me, I will complete a direct deposit and payment authorization form allowing for the City of De Pere to transfer funds into my business's bank account and for your payments to be electronically debited by automatic clearing-house (ACH) and deposited into the Economic Development Loan account.
- (f) The information supplied in this application and all other supplemental information submitted for review is true, accurate, complete and reflects my intended response. I understand and agree that any information determined at any time to be false, incomplete or misleading will constitute cause for the City to determine this loan and the Promissory Note provided by the undersigned to become immediately due and owing, including all interest owing thereon.

Signature:

Name:

Title:

Date:

Signature:

Name:

Title:

Date:

Include additional signatures as required to authorize the submission of this application on behalf of the business.

Attachment: 5th mayoral proclamation (9408 : Resolution #20-35 Ratifying Mayoral Proclamations.)

Submit this application and its attachments to:
Daniel J. Lindstrom, AICP
Development Services Director

E-mail or U.S. Mail using the following addresses:

E-Mail: dlindstrom@deperewi.gov

U.S. Mail: City of De Pere
335 South Broadway Street
De Pere, WI 54115

For questions on the application call: 920-339-4043

Please see attached COVID-19 Identified Federal and State Funding Resources document for additional information.

PROMISSORY NOTE

\$ _____

Date:

De Pere, Wisconsin

FOR VALUE RECEIVED on this date, _____, Maker, promises to pay to the order of the City of De Pere at 335 South Broadway, De Pere, WI, 54115, or at such other location as may be designated in writing from time to time, the principal sum of _____ Thousand Dollars (\$ __,000), together with interest, at the times and in the amounts hereinafter set forth.

PAYMENTS OF PRINCIPAL AND INTEREST

This note shall be of a duration of four (4) years. Payments of principal plus interest shall be amortized over a three (3) year basis with equal monthly installments deferred until the 13th month and equal monthly payments thereon the subsequent three (3) year period. This note shall bear interest at a rate of zero percent (0%) per annum for the term of this note.

Repayment shall commence in the thirteenth month after the Maker first draws on the fund. The schedule of payments of principal and interest are as provided on the attached Exhibit 1.

RIGHT TO PREPAY

This note may be prepaid, in whole or in part, at any time without penalty for repayment at the option of Maker.

DEFAULT

This note shall not be deemed in default as to payment of principal until the expiration of thirty (30) days after written notice to Maker, during which thirty (30) day

period Maker shall be allowed to cure the default. If notice is given and Maker fails to cure the default within said thirty (30) day period, the principal balance, together with interest as provided above, shall at once become due and payable without further notice.

INDEMNITY

Maker agrees to pay all costs of collection before and after judgment, including reasonable attorney fees (including those incurred in successful defense or settlement of any counterclaim brought by Maker incident to any action or proceeding involving Maker brought pursuant to the United States Bankruptcy Code) and waives presentment, protest, demand, and notice of dishonor. Maker agrees to indemnify and hold harmless Lender, its officers, employees, and agents from and against any and all claims, damages, judgments, penalties, and expenses, including reasonable attorney fees, arising directly or indirectly from the credit extended under this note or the activities of Maker. This indemnity shall survive payment of this note.

CONSTRUCTION

This note and all its terms shall be construed in accordance with the laws of the State of Wisconsin.

BINDING EFFECT

This Promissory Note is binding not only upon Maker, but also its respective heirs, executors, successors, administrators, or assigns.

Signed this _____ day of _____, 2020.

By: _____

By: _____

STATE OF WISCONSIN)
) ss.
_____ COUNTY)

Personally came before me on _____, 2020,
the above-named _____ and
_____, to me known to be the
person(s) who executed the foregoing instrument
and acknowledged the same.

Printed Name: _____
Notary Public, State of Wisconsin
My commission: _____

CITY OF DE PERE
SIXTH MAYORAL PROCLAMATION
MARCH 31, 2020

WHEREAS, on March 17, 2020, the Common Council of the City of De Pere adopted Resolution #20-34 declaring a state of emergency in the City of De Pere as a result of COVID-19; and

WHEREAS, the emergency power granted to the governing body by Wis. Stat. §323.14(4)(a) includes the general authority to order, by ordinance or resolution, whatever is necessary and expedient for the health, safety, protection, and welfare of persons and property within the local unit of government in the emergency; and

WHEREAS, if, because of the emergency conditions, the governing body of the local unit of government is unable to meet promptly, Resolution #20-34 and Wis. Stat. §323.14(4)(b) grants the Mayor, or in the absence of the Mayor, the Council President, the authority to act under Wis. Stats. §323.11 and §323.14(4)(a); and

WHEREAS, the Governor and the Department of Health Services of the State of Wisconsin authorized Emergency Order #12, known as the Safer at Home Order, which went into effect on March 25, 2020, and orders all individuals in the State of Wisconsin to stay at home or at their place of residence, with certain exceptions; and

WHEREAS, the State of Wisconsin 2020 Spring Election and Presidential Preference Primary are scheduled for April 7, 2020; and

WHEREAS, De Pere Municipal Code Section 2-2(b) designates four (4) polling places within the City of De Pere; and

WHEREAS, as a result of the state of emergency and the Safer at Home Order, the City of De Pere is experiencing a shortage of poll workers, making it difficult to staff and supervise all four polling places.

NOW, THEREFORE, THE MAYOR DOES HEREBY PROCLAIM THAT:

1. De Pere Municipal Code Section 2-2(b) is hereby suspended and replaced as follows:

(b) Location of polls. The following locations are designated as the polling places for the voters of the various wards:

- (1) Wards 1, 2, 3, 4, 5, 6, 7, 8, 9 and 18: Notre Dame of De Pere Middle School, 220 S. Michigan Street (first and second aldermanic district).
 - (2) Wards 10, 11, 12, 13, 14, 15, 16 and 17: De Pere Community Center, 600 Grant Street (third and fourth aldermanic district).
2. Any ordinance, resolution, or City policy in conflict with the above proclamation shall be superseded by this proclamation.
 3. The above proclamations shall remain in effect until the Declaration of Emergency is no longer in effect, or until ratified, altered, modified, or repealed by the Common Council at the next meeting.

PROCLAIMED this 31st day of March, 2020.



Michael J. Walsh, Mayor

CITY OF DE PERE
SEVENTH MAYORAL PROCLAMATION
APRIL 1, 2020

WHEREAS, on March 17, 2020, the Common Council of the City of De Pere adopted Resolution #20-34 declaring a state of emergency in the City of De Pere as a result of COVID-19; and

WHEREAS, the emergency power granted to the governing body by Wis. Stat. §323.14(4)(a) includes the general authority to order, by ordinance or resolution, whatever is necessary and expedient for the health, safety, protection, and welfare of persons and property within the local unit of government in the emergency; and

WHEREAS, if, because of the emergency conditions, the governing body of the local unit of government is unable to meet promptly, Resolution #20-34 and Wis. Stat. §323.14(4)(b) grants the Mayor, or in the absence of the Mayor, the Council President, the authority to act under Wis. Stats. §323.11 and §323.14(4)(a); and

WHEREAS, on March 28, 2020, the Families First Coronavirus Response Act (H.R. 6201) became Public Law No: 116-127; and

WHEREAS, on March 23, 2020, the Third Mayoral Proclamation was signed by Mayor Michael J. Walsh, which defined emergency responders for the purposes of the Families First Coronavirus Response Act; and

WHEREAS, the City of De Pere wishes to further clarify the classifications of "Health Care Provider" and "Emergency Responder" for the purposes of the Families First Coronavirus Response Act.

NOW, THEREFORE, THE MAYOR DOES HEREBY PROCLAIM THAT:

1. For the purposes of the Families First Coronavirus Response Act, the classifications of "Health Care Provider" and Emergency Responders" within city employment is as set forth below:
 - A. "Health Care Provider" shall mean and include all City Health Department Employees.
 - B. "Emergency Responder" shall mean and include :
 - (1) the City Administrator;
 - (2) the City Attorney;
 - (3) all sworn law enforcement personnel;
 - (4) all Fire Department Personnel;
 - (5) the Directors of Public Works and Park, Recreation and Forestry and all field employees in the operations, street, and water divisions of those Departments.
 - C. The nature of the work performed by the above designated employees, the possible need for additional staffing, and the exigent and dire circumstances that may exist when these employees are needed most to respond to an emergency during a pandemic necessitates their availability as emergency responders.
 - D. The City Administrator may amend this list of emergency responders at any time.
2. The City of De Pere hereby elects to exclude Health Care Providers and Emergency Responders as defined above from the application of the provisions in the amendments made under Sections 3102 and 5102 of the Families First Coronavirus Response Act.
3. This designation shall supersede the designation of "emergency responders" made in the Third Mayoral Proclamation dated March 23, 2020.
4. Any ordinance, resolution, or City policy in conflict with the above proclamation shall be superseded by this proclamation.
5. The above proclamations shall remain in effect until the Declaration of Emergency is no longer in effect, or until ratified, altered, modified, or repealed by the Common Council at the next meeting.

PROCLAIMED this 1st day of April, 2020.


 Michael J. Walsh, Mayor

Attachment: 7th mayoral proclamation (9408 : Resolution #20-35 Ratifying Mayoral Proclamations.)



City of De Pere, Wisconsin

Request For Common Council Action

MEETING DATE: April 8, 2020

DEPARTMENT: City Attorney

FROM: Judith Schmidt-Lehman

SUBJECT: Resolution #20-36 Authorizing Agreement Regarding the Sale and Purchase of Business Park Property Between the City of De Pere and F.B.S. Investment Group L.L.C. (Parcel WD-1138-4).

The Finance Committee unanimously recommended approval of this sale of property upon the terms contained in the agreement on November 12, 2019.

ATTACHMENTS:

- Reso20-36 (DOCX)
- Sale-Purchase Agreement- F.B.S. Investment Group L.L.C. (PDF)
- Exhibit A (PDF)
- Exhibit B - F.B.S. Investment Group L.L.C. (PDF)

RESOLUTION #20-36

AUTHORIZING AGREEMENT REGARDING THE SALE AND PURCHASE OF BUSINESS PARK
PROPERTY BETWEEN THE CITY OF DE PERE AND F.B.S. INVESTMENT GROUP L.L.C.
(Parcel WD-1138-4)

WHEREAS, F.B.S. Investment Group, L.L.C. (“Developer”) desires to enter into an agreement to purchase a 3.979 acre parcel (WD-1138-4) located in TID#12 to facilitate expansion of the Bayside Machine Facility located at 2257 American Boulevard (“Development Project”); and

WHEREAS, pursuant to Wis. Stats. §66.1105, the City has created Tax Increment Financing District No. 12 (the “District”), and recently expanded the boundaries of the District to include property owned by Developer and the proposed Development Project is consistent with the Project Plan (the “Project Plan”) for the District authorizing the expenditure of funds for the benefit of industrial and other development within the District; and

WHEREAS, Developer’s intended Development Project is consistent with the Project Plan for the District and will be beneficial to the City; and

WHEREAS, Developer’s ability to commence the Development Project is contingent upon the City providing financial and other assistance to Developer pursuant to the terms set forth in the attached Agreement Regarding the Sale and Purchase of Business Park Property Between the City of De Pere and F.B.S. Investment Group, L.L.C.; and

WHEREAS, City desires to provide such financial assistance and to promote this Development Project; and

Resolution #20-36

Page 2 of 2

WHEREAS, this matter has been reviewed by the Finance/Personnel Committee which recommends approval thereof.

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

The Mayor and City Clerk are authorized and directed to enter into such Agreement Regarding the Sale and Purchase of Business Park Property Between the City of De Pere and F.B.S. Investment Group L.L.C., as is attached hereto and incorporated by reference as Exhibit 1, subject to such changes as deemed necessary by the City Attorney.

BE IT FURTHER RESOLVED THAT:

All City officials, officers, and employees are further authorized and directed to take such steps as are lawful and necessary in furtherance thereof.

Adopted by the Common Council of the City of De Pere, Wisconsin, this 8th day of April, 2020.

APPROVED:

Michael J. Walsh, Mayor

ATTEST:

Carey E. Danen, City Clerk

Ayes: _____

Nays: _____

Board/Committee Approval: 11/12/2019

Attachment: Reso20-36 (9416 : Reso #20-36 Authoring F.B.S. L.L.C. Sale and Purchase Agreement.)

**AGREEMENT REGARDING THE SALE AND PURCHASE OF
BUSINESS PARK PROPERTY BETWEEN THE CITY OF DE PERE AND
F.B.S. INVESTMENT GROUP L.L.C.**

[Parcel WD-1138-4]

THIS AGREEMENT, made and entered into this ____ day of _____, 2020, by and between the City of De Pere, Wisconsin, a municipal corporation (“City”) and F.B.S. Investment Group L.L.C., a Wisconsin limited liability company (“Developer”).

RECITALS

WHEREAS, City owns certain Business Park property within its corporate limits and wishes develop a portion of this Business Park; and

WHEREAS, pursuant to Wis. Stats. §66.1105, the City has created Tax Incremental Financing District #12 (TID #12 or District) as and for the benefit of industrial and other development within the District; and

WHEREAS, Developer desires to enter into an agreement to purchase a 3.979 acre parcel (WD-1138-4) located in TID #12 to facilitate an expansion of its existing Bayside Machine facility located at 2257 American Boulevard in De Pere (Parcel WD-1371); and

WHEREAS, City is in the process of amending the boundary of TID #12 to add Parcel WD-1371 (the existing Bayside Machine facility) into TID #12; and

WHEREAS, Developer’s intended facility expansion is consistent with the Project Plan for TID #12 and will be beneficial to the City; and

WHEREAS, allowable project costs under Wis. Stats. §66.1105(2)(f) include, among other things, site assembly and project cost reimbursement grant incentives, when made pursuant to a signed development agreement; and

WHEREAS, Developer's ability to develop this expansion site would not be viable, and this development would not occur, but for the City's commitment to reimburse significant site development expenses associated with site assembly and building development; and

WHEREAS, City desires to provide such financial assistance and to promote this development.

NOW, THEREFORE, in consideration of the foregoing and mutual covenants and promises contained herein and other good and valuable consideration, the receipt of which is acknowledged, the undersigned hereby agree as follows:

I. DEFINITIONS.

A. Assessed Value means the value placed upon the Building Development by the city assessor under Chapter 70, Wisconsin Statutes, which is expected to be Two Million Forty-six Thousand Five Hundred Seventy-five and no/100 dollars (\$2,046,575.00).

B. Building Development means the real estate and building improvements contemplated by the Parties as conditionally approved by the City Plan Commission on March 23, 2020 (Exhibit A.) Building Development and Subject Property can be/are used interchangeably after the certificate of occupancy is issued by the Building Inspection Department.

C. Certificate of Occupancy means the certificate issued by the Development Services Department upon completion of the Building Development so as to permit occupancy of the same.

D. District and/or TID #12 means City of De Pere Tax Increment Financing District No. 12. TID #12 is statutorily scheduled to close as of December 31, 2034.

- E. Expanded Facility** means the real property and all improvements of the existing Bayside Machine facility at 2257 American Boulevard, together with and as expanded by the Substantially Complete Building Development.
- F. Force Majeure** means a delay in achieving Substantial Development as required in this Agreement due to circumstances beyond the reasonable control of Developer that can neither be anticipated nor controlled, including, strikes, war, acts of nature, acts of God, or other force majeure events. Force Majeure shall not work to extend the Property Valuation Warranties of paragraph III.C.
- G. Guaranteed Value** means Three Million Seven-Hundred Three Thousand Seven-Hundred Seventy-five and no/100 dollars (\$3,703,775.00).
- H. Deficit Payment** means payment of the difference between taxes paid on the Assessed Value of the Expanded Facility and those taxes that would have been paid on the Guaranteed Value of the Expanded Facility, as defined in and calculated under paragraph III.C.3.
- I. Project** means the building improvement, which together with the real estate, comprise the Building Development.
- J. Project Costs** means those expenditures and costs defined in Wis. Stats. §66.1105(2)(f).
- K. Project Cost Reimbursement Grants** mean the Site Assembly and Project Cost Grants described in paragraph IV.A.
- L. Subject Parcel** means the real property described in paragraph II.A and shown on Exhibit B.

M. Substantially Complete or Substantial Completion means, with respect to the Project or any portion of the Project, that Developer has sufficiently completed the Project or a portion of the Project so that a Certificate of Occupancy has been issued by the City Development Services Department for the Project, or such portion of the Project.

II. PURCHASE OF REAL ESTATE.

A. The Subject Parcel. Developer agrees to purchase, and City agrees to sell, the 3.979 acre parcel of real estate legally described as:

Lot One (1), Certified Survey Map No. 9151, recorded as Document No. 2891153, being part of Lot Four (4), Southbridge Business Park, in the City of De Pere, West side of Fox River, Brown County, Wisconsin

such property being shown on the attached Exhibit B and identified in this Agreement as the “Subject Parcel.”

B. Purchase Price. The purchase price for the Subject Parcel shall be Thirty-five Thousand and no/100 dollars (\$35,000.00) per acre, plus each fraction thereof (\$35,000.00 x 3.979) One Hundred Thirty-nine Thousand Two Hundred Sixty-five and no/100 (\$139,265.00). City shall provide Developer with a Site Assembly Cost Reimbursement Grant at closing as set forth in paragraph IV.A.

C. Closing Procedure. Closing shall take place at the City Attorney’s Office, De Pere City Hall, 2d Floor, on or before April 10, 2020, unless the Parties agree otherwise in writing. The following shall constitute contingencies and conditions precedent to Developer’s obligation to close on its purchase of the Subject Parcel, each of which must be satisfied or waived in writing by Developer prior to closing:

- 1. Evidence of Title/Title Defects.** City shall, at its own expense, provide title insurance for the property to be conveyed and shall forward a copy of the commitment of such title insurance to Developer at least ten (10) calendar days prior to closing. The commitment shall be for an owner's policy of title insurance in the amount of the purchase price, naming Developer as the intended insured, written by a responsible title insurance company licensed in the State of Wisconsin with an extended coverage and gap endorsement showing title to the property to be marketable. City shall, at its cost and expense, cause the deletion of all standard title insurance exceptions to such title insurance policy, with the exception of those exceptions which would be removed by an ALTA/ACSM Minimum Survey. If Developer gives City notice of any title defects prior to the closing which are not acceptable or if the commitment does not contain the extended coverage endorsement, City shall use its best effort to cure such defects. If any such defects are not cured by the date of closing, Developer may terminate this Agreement or reschedule the closing at its option.
- 2. Closing Costs.** City shall pay all closing costs usually and customarily paid by sellers, including the cost of the title insurance as provided herein.
- 3. Conveyance of Title.** City shall convey good title to Developer by good and sufficient warranty deed as of the date of closing, free and clear of liens and encumbrances except the following:

1. Municipal and zoning ordinances, provided the same do not restrict or interfere with the intended use of the property.
2. Easements of record, provided the same do not restrict or interfere with the intended use of the property.
3. Obligations contained in this Agreement.

Further, such deed shall direct that the Subject Parcel be combined with Parcel WD-1371 upon recording the same with the Brown County Register of Deeds.

D. Access Prior to Closing. City shall permit Developer access to the Subject Parcel prior to closing at no cost to Developer for the purpose of site examination and testing as deemed reasonable by Developer. Developer agrees to hold City harmless for any and all injury that may occur to Developer, its agents or employees, City's agents, employees or third parties, or any properties or interest of any of the above-referenced persons occasioned as a result of Developer's site examination and testing activities as contemplated by this section. The hold harmless provision of this paragraph is intended to include all costs of defense, including reasonable attorney fees.

E. Environmental Condition of Property. City has forwarded to Developer a Phase I Environmental Site Assessment of the Subject Parcel. At the time of its purchase of the property, City made reasonable inquiries into the use of the property and was informed that during the time of the prior party's ownership, the Subject Parcel was used as farm land. Based on the results of those inquiries and information supplied to date, City represents as follows:

1. **Past Use of Property.** To the best of its knowledge, no portion of the Subject Parcel has ever been used:

- (a) In a manner requiring the issuance of a permit covering the discharge or disposal of pollutant or waste into any waters of the

United States pursuant to Wisconsin Statutes, or 33 U.S.C. 1241, et seq.

(b) For treatment, collection, storage, or disposal of any refuse, objectionable waste, or material in a manner inconsistent with regulations issued by the Wisconsin Department of Natural Resources pursuant to Wisconsin Statutes, or requiring a permit thereunder.

(c) For the generation, transport, treatment, storage, or disposal of any hazardous waste subject to regulation under Wisconsin Statutes, or 42 U.S.C. 6901, et seq.

(d) For the manufacture, processing, distribution in commerce, use, or disposal of any toxic substance, including, particularly, PCB's and asbestos, subject to regulations under 15 U.S.C. 2601, et seq.

(e) For any underground storage tanks subject to regulation under Wis. Admin. Code Chapter ILHR 10.

(f) For any injection well, dry well, or similar facility subject to regulation pursuant to Wisconsin Statutes, or 42 U.S.C. 300H, et seq.

2. Release of Hazardous Substances. To the best of its knowledge, City is of the belief that there is no current, nor has there been any past release, or substantial threat of release, of a hazardous substance, pollutant, or contaminant from or onto the property subject to regulations pursuant to Wisconsin Statutes, or 42 U.S.C 9601, et seq., or subject to any action that may make the buyer liable in tort under common law, public, or private nuisance action.

3. Threatened or Pending Environmental Litigation. No portion of the Subject Parcel is the subject of threatened or pending investigation, lawsuit or administrative action by any person, forum, governmental body or any entity relating to or arising from any manner of circumstances subject to regulation pursuant to any statute, ordinances, or regulations.

F. Flood plain or wetlands. The City has not obtained, and under this

Agreement is not required to obtain, a shoreland-wetland delineation study for the

Subject Parcel and makes no representations regarding wetlands and the Subject

Parcel. The Subject Parcel is not currently identified as flood plain under Chapter 15 De Pere Municipal Code.

G. Provisions to Survive Closing. The representation provisions of this section shall survive the closing of this transaction.

III. DEVELOPER OBLIGATIONS.

A. Plan Commission Site Plan Approval. Developer received contingent approval of its site plan for the Project by the City Plan Commission on March 23, 2020, which approval is attached and incorporated by reference as Exhibit A.

B. Construction Schedule.

1. Commencement of Construction. Contingent upon obtaining any approvals required by the City, Developer shall commence construction of the Project within the first half of 2020.
2. Construction. Developer agrees that construction shall proceed with all deliberate speed, subject to Force Majeure Delays, being Substantially Completed no later than January 1, 2021.
3. Failure to Comply with Plan Approval or Construction Completion. Developer agrees that time is of the essence as to plan approval, Commencement of Construction and Substantial Completion. If any of the above timelines are not met, subject to Force Majeure Delays, the City may pursue any remedy set forth in this Agreement upon the expiration of any applicable notice and cure period set forth herein, including return of any project grant.
4. Certificate of Occupancy. Developer is required to obtain Certificates of Occupancy from the City Development Services Department prior to occupancy of the Building Development.

C. Property Valuation Warranties.

1. Guaranteed Value. Developer warrants that the Guaranteed Value of the Expanded Facility as of January 1, 2021 shall be not less than Three Million Seven Hundred Three Thousand Seven Hundred Seventy-five and no/100 Dollars (\$3,703,775.00). To that end, Developer, for itself and its successors and assigns, hereby waives all right to appeal the Assessed Value of the Expanded Facility, whether to the City Board of Appeals or any other venue, to assert a claim of unlawful tax, assert a palpable error, or otherwise challenge under any existing or newly created right in the future under Wisconsin or Federal laws, the value of the Expanded Facility below the Guaranteed Value for the duration of TID District #12. If the Assessed Value of the Expanded Facility is less than the Guaranteed Value, Developer, on behalf of itself and its successors and assigns, agrees that the Deficit Payment provisions of paragraph 3 below ("Deficit Payment Calculation") shall apply.
2. Property to Remain Taxable. For the duration of the life of TID District #12, Developer hereby agrees, for itself and its successors and assigns, that it shall not, without the prior written consent of the City, which consent shall be within the sole discretion of the City, sell or lease any portion of the Expanded Facility to an entity whereby such sale or lease would cause such portion of the Expanded Facility to become exempt from real estate taxation. This obligation, as well as the other obligations of this Agreement, shall be binding upon all of Developer's successors and assigns. Developer further agrees to place a restriction in any deed conveying the Expanded Facility during the duration of this Agreement prohibiting any use of such property during the term of this Agreement which would cause the Expanded Facility or any portion thereof to become tax exempt. Should the Expanded Facility nevertheless become tax exempt, Developer, for itself, its successors and assigns, hereby agrees that a Deficit Payment shall then be made by the Owner of the Expanded in accordance with the process set out in paragraph 3 below ("Deficit Payment Calculation").
3. Deficit Payment Calculation. Calculations of any Deficit Payment required under this Agreement shall be as follows:

If Assessed Value falls below the Guaranteed Value:

The Assessed Value of the Expanded Facility shall be subtracted from the Guaranteed Value. The difference shall be multiplied by the mil-rate for all taxing jurisdictions established for each tax year for the west side of De Pere, the product of which shall be the total Deficit Payment, due and payable on or before October 15 of the year due.

If the Deficit Payment is not fully paid by October 15 of the year in which it is due, the amount so determined under the above process shall be placed against the property as a special charge for services rendered under Wis. Stats. §66.0627(2).

IV. CITY OBLIGATIONS.

A. City shall provide Developer Project Reimbursement Grants as follows:

1. A Site Assembly Reimbursement Grant of One Hundred Thirty-nine Thousand Two Hundred Sixty-five and no/100 dollars (\$139,265.00) upon closing on the purchase of the Subject Property under paragraph II.C.
2. City shall, after payment of real property taxes due upon the Project, provide Developer two (2) Pay-Go reimbursement grants of Thirty-two Thousand Six Hundred Ninety-six and 50/100 (\$32,696.50) totaling Sixty-five Thousand Three Hundred Ninety-three and no/100 (\$65,393.00) provided all of the following occur:
 - a. The assessed value of the Expanded Facility is not less than the Guaranteed Value. No Pay-Go Grant shall be paid in any tax year when the Assessed Value of the Expanded Facility is less than the Guaranteed Value.
 - b. Developers provide the City Treasurer with a receipt showing payment in full of all real estate taxes levied for that tax year, together with a written request for payment of the Pay-Go grant.

B. The City agrees to cooperate in the timely prosecution and granting of applications made by Developers for any certifications, permits or approvals appropriate or necessary for the Project.

V. DEFAULT PROVISIONS.

A. Breach and Cure. Any provision of this Agreement which does not contain a specific remedy shall be resolved as provided hereunder. If either party believes that such provision has been breached, it shall supply the other party with written notice informing the other party that it has sixty (60) days to cure such breach. If there is no cure of that breach, the party may bring any action available for any remedy provided in law or equity.

B. Specific Performance Where Remedy Provided. Where a remedy is specifically provided in this Agreement, in the event that either party fails to perform in compliance with such remedy provision or unreasonably delays in performing thereunder and such delay or failure causes damage to the other party, nothing in this Agreement shall prevent the other party from maintaining an action in specific performance to compel the remedy, demanding damages for any injury caused by the failure of the other party to act in compliance with such remedy provision within a reasonable time or any other remedy or collection of any other costs available in law or equity.

VI. MISCELLANEOUS.

A. Obligations to run with the land. The obligations contained herein shall run with the land and are binding on all subsequent owners of the Subject Parcel as applicable. This Agreement and any Amendment thereto shall be recorded with the office of the Brown County Register of Deeds by City.

B. Assignment. Neither party may assign this agreement except upon prior written consent thereof, including acknowledgement by the assignee of the obligations contained in this agreement and consent to the same by City.

C. Contractual Interpretation. The paragraphs headed by Roman Numerals in this contract are referred to as Sections and are intended to include, as categories thereunder, lettered paragraphs. The lettered paragraphs of this Agreement are to be referred to as paragraphs and the numbered paragraphs, subparagraphs. The Section, paragraph, and subparagraph headings of this Agreement are for convenience of reference only and shall not limit or otherwise affect or be used in the construction of any terms of the provisions of this Agreement.

D. Notices. Unless otherwise specifically addressed in this Agreement, all notices required by this Agreement must be in writing. All notices of breach or termination as required in this Agreement shall be mailed by certified mail to the addresses below and shall be deemed received on the date of mailing. All other notices required under this Agreement may be sent by regular mail. All notices and communications shall be addressed to the parties hereto at their respective addresses set forth and shall be deemed received on the date of postmark.

1. If to Developer:
F.B.S. Investment Group L.L.C.
Robert J. Salesky
2257 American Blvd.
De Pere, WI 54115

2. If to City:
City of De Pere
Attn: City Clerk
335 South Broadway Street
De Pere, WI 54115

With a copy to:
City of De Pere
Attn: City Administrator
335 South Broadway Street
De Pere, WI 54115

E. Law Governing. This agreement shall be construed in accordance with the laws of the State of Wisconsin.

F. Entire Agreement. This Agreement contains all agreements, terms, covenants, conditions, warranties, and a representation made or entered into by and between the parties and supersedes all prior discussions and agreements, whether written or oral, between the parties and constitutes the sole and entire agreement between the parties with respect thereto. This agreement may not be modified or amended unless such modification or amendment is set forth in writing and executed by all parties hereto.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed as of the date and year first written above.

[Signatures located on next page]

F.B.S. Investment Group L.L.C.

By:

Robert J. Salesky
Managing Member

Print Name:

Title:

STATE OF WISCONSIN)
)SS.
BROWN COUNTY)

Personally came before me this _____
day of _____, 2020, the above
named Robert J. Salesky
known as the person who executed the
foregoing instrument and acknowledged
the same.

Notary Public:

My Commission expires: _____

Drafted by: Judith Schmidt-Lehman

J:\Law\Agreements\2020\Sale-Purchase Agreement-F.B.S. Investment Group L.L.C.docx

City of De Pere

By:

Michael J. Walsh, Mayor

Carey E. Danen, City Clerk

STATE OF WISCONSIN)
)SS.
BROWN COUNTY)

Personally came before me this _____
day of _____, 2020, the above
named Michael J. Walsh, Mayor and
Carey E. Danen, City Clerk, known as the
persons who executed the foregoing
instrument and acknowledged the same.

Notary Public:

My Commission expires: _____

CITY OF DE PERE

335 South Broadway, De Pere, WI 54115 | www.de-pere.org



March 24, 2020

Aaron Breitenfeldt
Robert E. Lee & Associates
1250 Centennial Centre BLVD
Hobart, WI 54155

RE: Site Plan Review for an office and warehouse addition with a parking lot at 2257 American BLVD
(Parcel WD-864, WD-1138-4).

Dear Mr. Breitenfeldt:

Thank you for the site plan application for an office and warehouse addition, located at 2257 American Boulevard. The City of De Pere Plan Commission reviewed the site plan application on 3/23/20 and recommended conditional approval, subject to compliance with the comments outlined on the attachment.

Please prepare a site plan resubmittal that addresses the attached conditions. The resubmittal should be sent to myself and must include digital PDF files of all drawings, one full size set, and one 11x17 set.

The final site plan will not be formally approved, and no permits will be issued, until all of the conditions have been satisfied and the City has issued a final site plan approval memo. Approval by Common Council is not required for this site plan.

Should you have any questions regarding the decision or require further information, feel free to contact me at 339-4043 or pschleinz@mail.de-pere.org.

Sincerely,

Peter Schleinz
Senior Planner | Zoning Administrator

cc: Daniel J. Lindstrom, AICP, Development Services Director
Dennis Jensen, Senior Building Inspector
FBS Investment Group LLC

Attachment: Exhibit A (9416 : Reso #20-36 Authoring F.B.S. L.L.C. Sale and Purchase Agreement.)

ATTACHMENT: Plan Commission Comments and Conditions of Approval

Engineering:

1. Provide project address in the title block and title page of the Civil plan set.
2. Sheet C-2: Call out 4-inch pavement markings.
3. Sheet C-2: new driveways will need to be 8-inch concrete with 5-foot wide sidewalk sections located 6-inches off of the right-of-way line.
4. Sheet C-2: Provide note stating the following: Concrete work in the right-of-way needs to be completed by a licensed concrete worker. Concrete workers licenses can be obtained through De Pere Public Works at 920339-4061.
5. Sheet C-2: Provide note stating the following: Curb cuts are to be made with a hydraulic, mounted curb cut machine. Breaking off the curb head at the flow line will not be permitted and will result in full curb and gutter replacement.
6. Sheet C-3: Provide note stating the following: An excavation permit is required for any work in the public right-of-way. Contractor shall contact De Pere Public Works at 920-339-4061 two weeks in advance of work to obtain permits.
7. Sheet C-4: Provide erosion control staging schedule based on major operations.

Fire: Meet with fire chief regarding site requirements.

Forestry:

1. No planting plan included with WDNR recommendations. Submit with revised plans.
2. Provide a follow-up care plan for planted trees/landscaping.
3. The wrong name is used in tree planting schedule - "Gallary" is not a variety of pear. Likely mean "Callery" pear.

Health: None.

Planning:

1. The site plan requires that Parcel WD-1138-4 be acquired by the owner of WD-1371 and the two parcels must be combined.
2. The use of architectural panels on the front (west) and side (south) of the building addition, located above the first floor/window height, requires Plan Commission approval.
3. The use of a prefinished metal wall panel on the entire rear (east) of the building is intentional due to a future building addition. The use of metal requires Plan Commission approval, with a requirement that the façade materials conform to code within 5 years (March 23, 2025) or an addition be approved with conforming material that eliminates the need for the rear wall.
4. On sheet A3.1, correct the labeling for each of the four elevations.
5. Identify the location of any outdoor refuse/recycling facilities and provide elevations with scaled elevations. If garbage collection is indoor, identify so on the site plan.
6. Identify the number of existing parking stalls, proposed number of parking stalls, and the required number of parking stalls on the site plan (1 stall per 2 employees + truck stalls + visitor parking).
7. The location and type of any new signage should be identified on the site plan with materials identified and scaled renderings. NOTE: New signage must meet the requirements of Sign

Ordinance Chapter 98, and separate sign permit(s) are required.

8. The loading docks at the rear of the building need to be screened from adjacent uses to the south. Additional landscaping, a berm, or a wall should be placed at the rear of the building to provide a minimum 5-foot high screen.
9. 9. On sheet C-2, correct the parking requirements to accommodate 1 parking space per 2 employees and one space for each company truck that is parked outside, plus visitor parking (It is understood that there are approximately 80 employees, trucks park in loading docks, and remaining parking in front is for visitors).

Inspection:

1. Provide WDNR NOI permit before municipal soil erosion control permit and site disturbance.
2. Provide a detailed rendering of the wall sign.

Additional comments:

The Plan Commission also recommended the use of metal on the front, side and rear facades, with the stipulation that the rear façade be brought to code-approvable materials by March 23, 2025 if a building expansion does not occur on the full rear wall within that time.

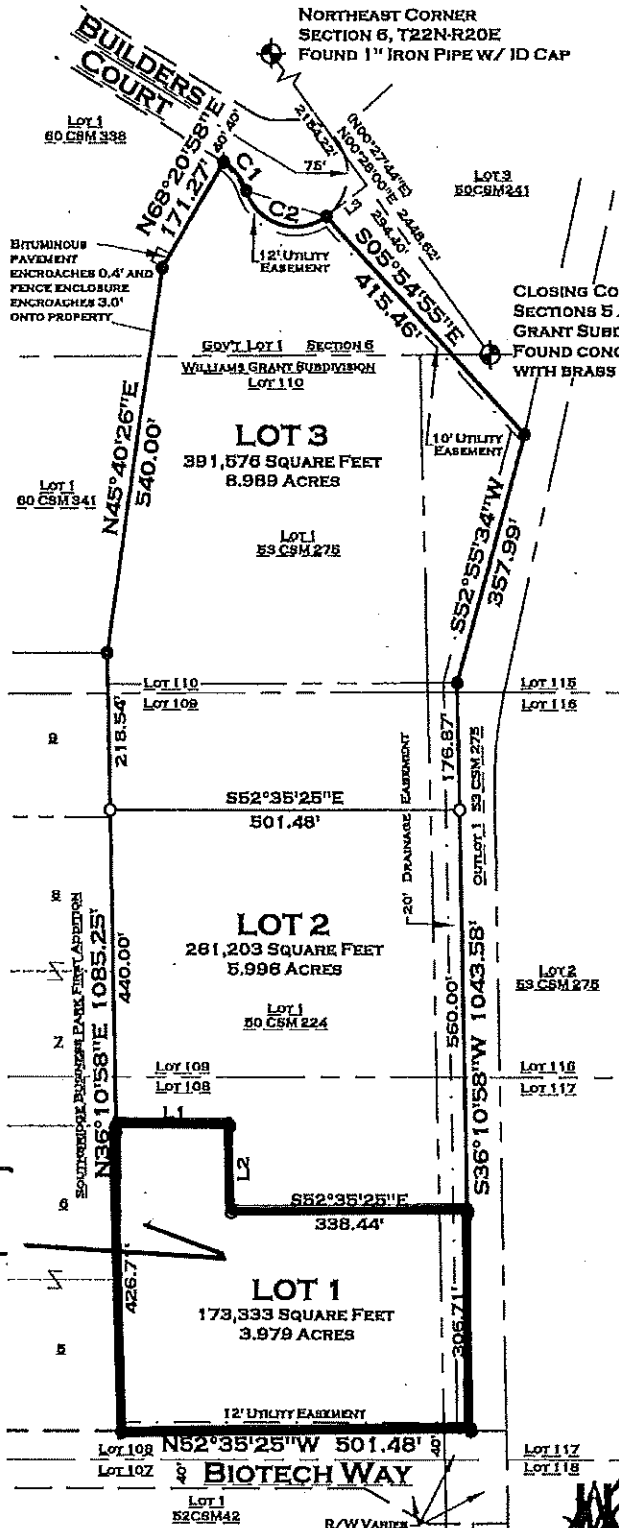


2891153

MAP# 9151
CHERYL BERKEN
BROWN COUNTY RECORDER
GREEN BAY, WI
RECORDED ON
02/11/2020 02:32 PM
REC FEE:
REC FEE: 30.00
PAGES: 3

CERTIFIED SURVEY MAP

ALL OF LOT 1, VOLUME 50 OF CERTIFIED SURVEY MAPS, PAGE 224, MAP NUMBER 7391, DOCUMENT NUMBER 2220259 AND ALL OF LOT 1, VOLUME 53 OF CERTIFIED SURVEY MAPS, PAGE 275, MAP NUMBER 7774, DOCUMENT NUMBER 2356850, BEING PART OF LOTS 108, 109, 110, 115, 116 AND 117 OF WILLIAMS GRANT SUBDIVISION, AND PART OF GOVERNMENT LOT 1, SECTION 6, T22N, R20E, CITY OF DE PERE, BROWN COUNTY, WISCONSIN





City of De Pere, Wisconsin

Request For Common Council Action

MEETING DATE: April 8, 2020
DEPARTMENT: City Clerk
FROM: Ann Ledvina
SUBJECT: Operator License Applications.*

ATTACHMENTS:

- Operator List 4.8.20 (PDF)

CITY OF DE PERE
License Committee - April 8, 2020

Previously Tabled Operator License Applications	
1	BUSSIERE, ANDREW - TEMPORARY LIC. REQUEST
2	HARRILL, GREG
3	HICKS, HOLLY
4	KIDDER CLARK, LESLEY
5	SCHIMMEL, MICHAEL

New Operator License Applications	
1	EBBOLE, ANDREW
2	MERCK, AIDAN
3	NIELSEN, DREW
4	SYLVAIN, NICOLETTE
5	GILLMORE NATASHA



City of De Pere, Wisconsin

Request For Common Council Action

MEETING DATE: April 8, 2020
DEPARTMENT: City Clerk
FROM: Carey Danen
SUBJECT: Voucher approval.

ATTACHMENTS:

- 4-8-2020 VOUCHERS (PDF)

3/31/2020 5:34 PM

A / P CHECK REGISTER

PAGE: 1

PACKET: 06294 APR 2020 COUNCIL - 1 4-8-20

VENDOR SET: 01

**** CHECK LISTING ****

BANK : AP ASSOCIATED

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
7944	A2CL SERVICES LLC I-325L1139574	A2CL SERVICES LLC	R	4/08/2020		26.80CR	091783	26.80
7551	AD GREENROOF LLC I-1201	AD GREENROOF LLC	R	4/08/2020		1,650.00CR	091784	1,650.00
0302	AIRGAS USA LLC I-9968562317 I-9968562794	AIRGAS USA LLC AIRGAS USA LLC	R R	4/08/2020 4/08/2020		567.00CR 192.92CR	091785 091785	 759.92
8073	ALL TRAFFIC SOLUTIONS I-SIN025169	ALL TRAFFIC SOLUTIONS	R	4/08/2020		3,246.00CR	091786	3,246.00
0007	AMBROSIUS SALES & SERVICE I-22536 I-22866	AMBROSIUS SALES & SERVICE AMBROSIUS SALES & SERVICE	R R	4/08/2020 4/08/2020		33.85CR 985.60CR	091787 091787	 1,019.45
7873	AMERICAN CONSERVATION & BILLING SOLUTIONS I-10898	AMERICAN CONSERVATION & BILLIN	R	4/08/2020		1,042.00CR	091788	1,042.00
0496	ASTRO HYDRAULICS INC I-64042	ASTRO HYDRAULICS INC	R	4/08/2020		15.95CR	091789	15.95
5604	AURORA BAYCARE MED CTR LLC I-KY447	AURORA BAYCARE MED CTR LLC	R	4/08/2020		221.01CR	091790	221.01
0020	BADGERLAND PRINTING INC I-34888 I-34898 I-34906	BADGERLAND PRINTING INC BADGERLAND PRINTING INC BADGERLAND PRINTING INC	R R R	4/08/2020 4/08/2020 4/08/2020		80.00CR 74.00CR 1,227.00CR	091791 091791 091791	 1,381.00
1	BAHR, ALLEN I-202003310381	REFUND	R	4/08/2020		6.00CR	091792	6.00
0023	BATTERIES PLUS LLC I-P24995796	BATTERIES PLUS LLC	R	4/08/2020		105.84CR	091793	105.84
0027	BAY TOWEL INC I-3039798 I-3044506 I-3047367	BAY TOWEL INC BAY TOWEL INC BAY TOWEL INC	R R R	4/08/2020 4/08/2020 4/08/2020		114.06CR 112.04CR 91.05CR	091794 091794 091794	 317.15

Attachment: 4-8-2020 VOUCHERS (9417 : Voucher approval.)

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**** CHECK LISTING ****

BANK : AP ASSOCIATED

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
0038	BROADWAY AUTOMOTIVE INC							
	C-CM489630P	BROADWAY AUTOMOTIVE INC	R	4/08/2020		34.02	091795	
	I-489630P	BROADWAY AUTOMOTIVE INC	R	4/08/2020		122.50CR	091795	
	I-489721P	BROADWAY AUTOMOTIVE INC	R	4/08/2020		34.02CR	091795	
	I-984327P	BROADWAY AUTOMOTIVE INC	R	4/08/2020		65.26CR	091795	187.76
0039	BROOKS TRACTOR INC							
	I-D79965	BROOKS TRACTOR INC	R	4/08/2020		42.12CR	091796	42.12
0536	CDW GOVERNMENT INC							
	I-WZN9950	CDW GOVERNMENT INC	R	4/08/2020		275.26CR	091797	
	I-XDK2965	CDW GOVERNMENT INC	R	4/08/2020		93.48CR	091797	
	I-XFK3315	CDW GOVERNMENT INC	R	4/08/2020		36.80CR	091797	405.54
2708	CLEANING SOLUTION SERVICES INC							
	I-20394	CLEANING SOLUTION SERVICES INC	R	4/08/2020		63.20CR	091798	63.20
5641	CLIA LABORATORY PROGRAM							
	I-202003310382	CLIA LABORATORY PROGRAM	R	4/08/2020		180.00CR	091799	180.00
6977	COAST TO COAST SOLUTIONS							
	I-IVC0095617	COAST TO COAST SOLUTIONS	R	4/08/2020		788.70CR	091800	788.70
7337	COMPASS MINERALS AMERICA							
	I-610035	COMPASS MINERALS AMERICA	R	4/08/2020		5,057.76CR	091801	5,057.76
1	CONVERSE, LORNA							
	I-202003310383	REFUND	R	4/08/2020		18.00CR	091802	18.00
7782	CONWAY SHIELD							
	I-455140-IN	CONWAY SHIELD	R	4/08/2020		118.50CR	091803	118.50
0217	COUNTRY VISIONS COOPERATIVE							
	I-202003310384	COUNTRY VISIONS COOPERATIVE	R	4/08/2020		16.83CR	091804	16.83
0069	DE PERE GREENHOUSE INC							
	I-32961	DE PERE GREENHOUSE INC	R	4/08/2020		500.50CR	091805	500.50
0075	DIGGERS HOTLINE INC							
	I-200 2 36401	DIGGERS HOTLINE INC	R	4/08/2020		490.24CR	091806	490.24
1	DILL, CONNIE							
	I-202003310385	REFUND	R	4/08/2020		6.00CR	091807	6.00

Attachment: 4-8-2020 VOUCHERS (9417 : Voucher approval.)

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**** CHECK LISTING ****

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3212	DIXON ENGINEERING INC							
	I-20-6410	DIXON ENGINEERING INC	R	4/08/2020		1,050.00CR	091808	
	I-20-6411	DIXON ENGINEERING INC	R	4/08/2020		1,050.00CR	091808	2,100.00
0085	EMERGENCY MEDICAL PRODUCTS INC							
	I-2139208	EMERGENCY MEDICAL PRODUCTS INC	R	4/08/2020		201.80CR	091809	
	I-2141208	EMERGENCY MEDICAL PRODUCTS INC	R	4/08/2020		287.78CR	091809	489.58
6761	FASTSIGNS							
	I-GB-57544	FASTSIGNS	R	4/08/2020		35.00CR	091810	35.00
7767	FREEDOM OVERHEAD DOORS							
	I-38010	FREEDOM OVERHEAD DOORS	R	4/08/2020		165.50CR	091811	165.50
0562	GALLS LLC							
	I-15070919	GALLS LLC	R	4/08/2020		216.38CR	091812	
	I-15099984	GALLS LLC	R	4/08/2020		134.98CR	091812	
	I-15149992	GALLS LLC	R	4/08/2020		133.15CR	091812	484.51
1	GILSON, JEAN							
	I-202003310386	REFUND	R	4/08/2020		6.00CR	091813	6.00
6923	GORDON FLESCH COMPANY INC.							
	I-IN12884403	GORDON FLESCH COMPANY INC.	R	4/08/2020		157.00CR	091814	157.00
1	HAHN, ZACH							
	I-202003310387	REFUND	R	4/08/2020		12.00CR	091815	12.00
4902	HALRON LUBRICANTS INC							
	I-1114718-00	HALRON LUBRICANTS INC	R	4/08/2020		46.62CR	091816	
	I-1127573-00	HALRON LUBRICANTS INC	R	4/08/2020		1,285.00CR	091816	
	I-1139494-00	HALRON LUBRICANTS INC	R	4/08/2020		508.43CR	091816	1,840.05
1	HORKMAN, JOAN							
	I-202003310388	REFUND	R	4/08/2020		30.00CR	091817	30.00
1252	HURCKMAN MECHANICAL INDUSTRIES INC							
	I-W31682	HURCKMAN MECHANICAL INDUSTRIES	R	4/08/2020		585.00CR	091818	
	I-W31724	HURCKMAN MECHANICAL INDUSTRIES	R	4/08/2020		513.00CR	091818	
	I-W31726	HURCKMAN MECHANICAL INDUSTRIES	R	4/08/2020		377.50CR	091818	1,475.50
1399	INDOFF INC							
	I-3352011	INDOFF INC	R	4/08/2020		323.79CR	091819	
	I-3352201	INDOFF INC	R	4/08/2020		158.41CR	091819	
	I-3352202	INDOFF INC	R	4/08/2020		103.50CR	091819	
	I-3352989	INDOFF INC	R	4/08/2020		72.23CR	091819	
	I-3354142	INDOFF INC	R	4/08/2020		82.44CR	091819	
	I-3354619	INDOFF INC	R	4/08/2020		362.13CR	091819	
	I-3355106	INDOFF INC	R	4/08/2020		94.19CR	091819	
	I-3356613	INDOFF INC	R	4/08/2020		208.44CR	091819	

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BANK : AP ASSOCIATED

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
7096	JAMES M FICO PHD I-202003310389	JAMES M FICO PHD	R	4/08/2020		350.00CR	091820	350.00
0362	JOHNSON CONTROLS FIRE PROTECTION LP I-21485078 I-86584051	JOHNSON CONTROLS FIRE PROTECTI JOHNSON CONTROLS FIRE PROTECTI	R R	4/08/2020 4/08/2020		1,025.00CR 275.00CR	091821 091821	 1,300.00
1	JULEY, JAN I-202003310390	REFUND	R	4/08/2020		6.00CR	091822	6.00
1276	JX ENTERPRISES INC I-14118187P I-14118201P I-14118513P I-14119121P I-14119288P I-14119301P I-14119484P I-14119506P I-14119507P I-14119600P	JX ENTERPRISES INC JX ENTERPRISES INC JX ENTERPRISES INC JX ENTERPRISES INC JX ENTERPRISES INC JX ENTERPRISES INC JX ENTERPRISES INC JX ENTERPRISES INC JX ENTERPRISES INC JX ENTERPRISES INC JX ENTERPRISES INC	R R R R R R R R R R R	4/08/2020 4/08/2020 4/08/2020 4/08/2020 4/08/2020 4/08/2020 4/08/2020 4/08/2020 4/08/2020 4/08/2020 4/08/2020		54.56CR 139.91CR 57.12CR 4.24CR 16.60CR 86.91CR 122.97CR 67.11CR 12.70CR 207.96CR	091823 091823 091823 091823 091823 091823 091823 091823 091823 091823 091823	 770.08
7746	KEIZERLAND CREATIVE I-DEPERE20-01	KEIZERLAND CREATIVE	R	4/08/2020		400.00CR	091824	400.00
7677	KIEFER UNIFORMS I-202003310391	KIEFER UNIFORMS	R	4/08/2020		1,379.08CR	091825	1,379.08
2289	KUSSMAUL ELECTRONICS CO INC I-164573	KUSSMAUL ELECTRONICS CO INC	R	4/08/2020		164.42CR	091826	164.42
0153	LAFORCE INC I-1127689	LAFORCE INC	R	4/08/2020		877.00CR	091827	877.00
0157	LEAGUE OF WI MUNICIPALITIES I-202003310393	LEAGUE OF WI MUNICIPALITIES	R	4/08/2020		600.00CR	091828	600.00
2044	LIGHTHOUSE TITLE INC I-202003310392	LIGHTHOUSE TITLE INC	R	4/08/2020		11.00CR	091829	11.00
7444	SARA LORNSON I-202003310394 I-202003310395	SARA LORNSON SARA LORNSON SARA LORNSON	R R	4/08/2020 4/08/2020		13.19CR 48.50CR	091830 091830	 61.69

Attachment: 4-8-2020 VOUCHERS (9417 : Voucher approval.)

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VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
7446	MACQUEEN EQUIPMENT GROUP							
	I-E00556	MACQUEEN EQUIPMENT GROUP	R	4/08/2020		7,950.00CR	091831	
	I-P14497	MACQUEEN EQUIPMENT GROUP	R	4/08/2020		451.18CR	091831	8,401.18
8074	MOLLY MADDEN							
	I-202003310396	MOLLY MADDEN	R	4/08/2020		125.00CR	091832	125.00
5635	MATTHEW T MAGNO							
	I-202003310397	MATTHEW T MAGNO	R	4/08/2020		57.11CR	091833	57.11
0173	MENARDS INC							
	I-62725	MENARDS INC	R	4/08/2020		19.99CR	091834	
	I-62726	MENARDS INC	R	4/08/2020		144.98CR	091834	
	I-62742	MENARDS INC	R	4/08/2020		38.96CR	091834	
	I-62746	MENARDS INC	R	4/08/2020		17.52CR	091834	
	I-62789	MENARDS INC	R	4/08/2020		65.05CR	091834	
	I-62817	MENARDS INC	R	4/08/2020		35.58CR	091834	
	I-62827	MENARDS INC	R	4/08/2020		46.54CR	091834	
	I-62850	MENARDS INC	R	4/08/2020		19.28CR	091834	
	I-62861	MENARDS INC	R	4/08/2020		9.98CR	091834	
	I-62971	MENARDS INC	R	4/08/2020		32.45CR	091834	
	I-63080	MENARDS INC	R	4/08/2020		9.22CR	091834	
	I-63093	MENARDS INC	R	4/08/2020		159.98CR	091834	
	I-63143	MENARDS INC	R	4/08/2020		144.10CR	091834	
	I-63150	MENARDS INC	R	4/08/2020		40.23CR	091834	
	I-63187	MENARDS INC	R	4/08/2020		83.91CR	091834	
	I-63193	MENARDS INC	R	4/08/2020		43.80CR	091834	
	I-63230	MENARDS INC	R	4/08/2020		78.50CR	091834	
	I-63245	MENARDS INC	R	4/08/2020		20.39CR	091834	
	I-63282	MENARDS INC	R	4/08/2020		136.27CR	091834	
	I-63309	MENARDS INC	R	4/08/2020		2.98CR	091834	
	I-63364	MENARDS INC	R	4/08/2020		186.19CR	091834	
	I-63398	MENARDS INC	R	4/08/2020		116.18CR	091834	
	I-63521	MENARDS INC	R	4/08/2020		31.35CR	091834	
	I-63541	MENARDS INC	R	4/08/2020		212.54CR	091834	1,695.97
VOID	VOID CHECK		V	4/08/2020			091835	**VOID**
0076	NASSCO INC							
	I-S2597613.001	NASSCO INC	R	4/08/2020		358.93CR	091836	358.93
3191	NCI							
	I-AR17896	NCI	R	4/08/2020		349.00CR	091837	349.00

Attachment: 4-8-2020 VOUCHERS (9417 : Voucher approval.)

3/31/2020 5:34 PM

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PAGE: 6

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VENDOR SET: 01

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BANK : AP ASSOCIATED

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
7129	NELSON TACTICAL							
	I-1540	NELSON TACTICAL	R	4/08/2020		61.63CR	091838	61.63
0531	NORTHEAST AUTO PARTS INC							
	I-345288	NORTHEAST AUTO PARTS INC	R	4/08/2020		9.98CR	091839	
	I-346241	NORTHEAST AUTO PARTS INC	R	4/08/2020		46.99CR	091839	
	I-346274	NORTHEAST AUTO PARTS INC	R	4/08/2020		7.30CR	091839	
	I-346279	NORTHEAST AUTO PARTS INC	R	4/08/2020		9.10CR	091839	
	I-346296	NORTHEAST AUTO PARTS INC	R	4/08/2020		39.60CR	091839	
	I-346310	NORTHEAST AUTO PARTS INC	R	4/08/2020		167.87CR	091839	
	I-346326	NORTHEAST AUTO PARTS INC	R	4/08/2020		48.41CR	091839	
	I-346354	NORTHEAST AUTO PARTS INC	R	4/08/2020		30.63CR	091839	
	I-346383	NORTHEAST AUTO PARTS INC	R	4/08/2020		234.59CR	091839	
	I-346451	NORTHEAST AUTO PARTS INC	R	4/08/2020		263.97CR	091839	
	I-346462	NORTHEAST AUTO PARTS INC	R	4/08/2020		20.97CR	091839	
	I-346485	NORTHEAST AUTO PARTS INC	R	4/08/2020		39.60CR	091839	
	I-346525	NORTHEAST AUTO PARTS INC	R	4/08/2020		11.38CR	091839	
	I-346547	NORTHEAST AUTO PARTS INC	R	4/08/2020		12.60CR	091839	
	I-346576	NORTHEAST AUTO PARTS INC	R	4/08/2020		11.99CR	091839	
	I-346579	NORTHEAST AUTO PARTS INC	R	4/08/2020		240.30CR	091839	
	I-346585	NORTHEAST AUTO PARTS INC	R	4/08/2020		234.59CR	091839	
	I-346610	NORTHEAST AUTO PARTS INC	R	4/08/2020		36.59CR	091839	
	I-346614	NORTHEAST AUTO PARTS INC	R	4/08/2020		13.60CR	091839	1,480.06
VOID	VOID CHECK		V	4/08/2020			091840	**VOID**
5433	NORTHEAST WI TECH COLLEGE							
	I-SFT0000119785	NORTHEAST WI TECH COLLEGE	R	4/08/2020		274.73CR	091841	274.73
3250	NORTHERN LAKE SERVICE							
	I-180187	NORTHERN LAKE SERVICE	R	4/08/2020		92.00CR	091842	92.00
4728	OSHKOSH FIRE & POLICE EQUIPMENT INC							
	I-180187	OSHKOSH FIRE & POLICE EQUIPMEN	R	4/08/2020		154.00CR	091843	
	I-180320	OSHKOSH FIRE & POLICE EQUIPMEN	R	4/08/2020		1,496.00CR	091843	1,650.00
5222	P J KORTENS & CO INC							
	I-10022060	P J KORTENS & CO INC	R	4/08/2020		885.00CR	091844	885.00
0197	PACKER CITY INTL TRUCKS INC							
	I-X101122325:01	PACKER CITY INTL TRUCKS INC	R	4/08/2020		155.90CR	091845	
	I-X101122929:01	PACKER CITY INTL TRUCKS INC	R	4/08/2020		17.18CR	091845	173.08

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**** CHECK LISTING ****

BANK : AP ASSOCIATED

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
1331	PACKER FASTENER & SUPPLY INC							
	I-499004	PACKER FASTENER & SUPPLY INC	R	4/08/2020		67.68CR	091846	
	I-499987	PACKER FASTENER & SUPPLY INC	R	4/08/2020		136.20CR	091846	
	I-501175	PACKER FASTENER & SUPPLY INC	R	4/08/2020		60.11CR	091846	263.99
8075	PERIMETER SOLUTIONS LP							
	I-INV14-731973	PERIMETER SOLUTIONS LP	R	4/08/2020		579.02CR	091847	579.02
6126	PM SUPPLY LLC							
	C-83043	PM SUPPLY LLC	R	4/08/2020		9.84	091848	
	I-82761	PM SUPPLY LLC	R	4/08/2020		96.73CR	091848	
	I-83001	PM SUPPLY LLC	R	4/08/2020		66.04CR	091848	
	I-83015	PM SUPPLY LLC	R	4/08/2020		168.00CR	091848	
	I-83019	PM SUPPLY LLC	R	4/08/2020		170.86CR	091848	
	I-83022	PM SUPPLY LLC	R	4/08/2020		91.44CR	091848	583.23
0208	POMP'S TIRE SERVICE INC							
	I-90063329	POMP'S TIRE SERVICE INC	R	4/08/2020		90.95CR	091849	
	I-90063380	POMP'S TIRE SERVICE INC	R	4/08/2020		521.02CR	091849	611.97
1	PRANTIS, IRENE							
	I-202003310398	REFUND	R	4/08/2020		12.00CR	091850	12.00
0395	PRO ONE JANITORIAL INC							
	I-157147	PRO ONE JANITORIAL INC	R	4/08/2020		1,125.00CR	091851	1,125.00
5973	RAE-COR DISTRIBUTING INC							
	I-21018	RAE-COR DISTRIBUTING INC	R	4/08/2020		445.08CR	091852	445.08
6948	RAY'S TIRE							
	I-1011584	RAY'S TIRE	R	4/08/2020		606.24CR	091853	
	I-1011662	RAY'S TIRE	R	4/08/2020		839.80CR	091853	1,446.04
0227	REINDERS INC							
	I-1818929-00	REINDERS INC	R	4/08/2020		49.50CR	091854	
	I-1819560-00	REINDERS INC	R	4/08/2020		29.08CR	091854	
	I-1819860-00	REINDERS INC	R	4/08/2020		49.50CR	091854	
	I-1820414-00	REINDERS INC	R	4/08/2020		60.67CR	091854	188.75
7885	JENNIFER RENON							
	I-202003310399	JENNIFER RENON	R	4/08/2020		186.71CR	091855	186.71

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VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
2604	RIESTERER & SCHNELL INC I-1718700	RIESTERER & SCHNELL INC	R	4/08/2020		1,087.84CR	091856	1,087.84
6380	ROCK OIL REFINING INC I-282973	ROCK OIL REFINING INC	R	4/08/2020		183.00CR	091857	183.00
1	ROGERS, JUDY I-202003310400	REFUND	R	4/08/2020		24.00CR	091858	24.00
1890	S I METALS AND SUPPLY I-233484	S I METALS AND SUPPLY	R	4/08/2020		68.00CR	091859	68.00
8068	SAMSON STRAP LLC I-20-16	SAMSON STRAP LLC	R	4/08/2020		398.00CR	091860	398.00
7088	NEAL SCHWEINER I-202003310402	NEAL SCHWEINER	R	4/08/2020		84.36CR	091861	84.36
3234	SHERWIN WILLIAMS I-3406-7 I-3462-0 I-3914-0	SHERWIN WILLIAMS SHERWIN WILLIAMS SHERWIN WILLIAMS	R R R	4/08/2020 4/08/2020 4/08/2020		140.25CR 140.25CR 36.05CR	091862 091862 091862	316.55
8077	SRIVATSAN SRIRAMAN I-202003310405	SRIVATSAN SRIRAMAN	R	4/08/2020		190.00CR	091863	190.00
1	ST LOUIS, MARSHA I-202003310401	REFUND	R	4/08/2020		30.00CR	091864	30.00
1	STICH, MARY JO I-202003310403	REFUND	R	4/08/2020		6.00CR	091865	6.00
8078	STRYKER PROCARE SERVICES I-202003310409	STRYKER PROCARE SERVICES	R	4/08/2020		4,590.00CR	091866	4,590.00
3378	STRYKER SALES CORP I-2961267M	STRYKER SALES CORP	R	4/08/2020		127.50CR	091867	127.50
1	SWISHER, LINDA I-202003310406	REFUND	R	4/08/2020		18.00CR	091868	18.00
0752	SYSTEMS FURNITURE LLC I-34875	SYSTEMS FURNITURE LLC	R	4/08/2020		313.31CR	091869	313.31

Attachment: 4-8-2020 VOUCHERS (9417 : Voucher approval.)

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BANK : AP ASSOCIATED

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
1	TAYLOR, NAOMI I-202003310407	REFUND	R	4/08/2020		6.00CR	091870	6.00
0262	TEMPERATURE SYSTEMS INC I-2966614-00	TEMPERATURE SYSTEMS INC	R	4/08/2020		220.34CR	091871	220.34
6954	THERMASTOR LLC I-3038608 RI	THERMASTOR LLC	R	4/08/2020		2,563.95CR	091872	2,563.95
0267	TRAFFIC & PARKING CONTROL INC I-I664577 I-I665183 I-I665826	TRAFFIC & PARKING CONTROL INC TRAFFIC & PARKING CONTROL INC TRAFFIC & PARKING CONTROL INC	R R R	4/08/2020 4/08/2020 4/08/2020		5,605.00CR 12,495.00CR 33,245.00CR	091873 091873 091873	51,345.00
6782	TRUCK COUNTRY OF WISC I-R202126983:01	TRUCK COUNTRY OF WISC	R	4/08/2020		813.91CR	091874	813.91
0268	TRUCK EQUIPMENT INC I-882342-00 I-891398-00 I-892189-00 I-893357-00	TRUCK EQUIPMENT INC TRUCK EQUIPMENT INC TRUCK EQUIPMENT INC TRUCK EQUIPMENT INC	R R R R	4/08/2020 4/08/2020 4/08/2020 4/08/2020		828.70CR 33.23CR 33.00CR 40.87CR	091875 091875 091875 091875	935.80
1	TWIST, JOAN I-202003310408	REFUND	R	4/08/2020		6.00CR	091876	6.00
5663	TYLER TECHNOLOGIES INC I-045-296640	TYLER TECHNOLOGIES INC	R	4/08/2020		150.00CR	091877	150.00
0272	UNIFORM SHOPPE INC I-296309 I-296950 I-297023	UNIFORM SHOPPE INC UNIFORM SHOPPE INC UNIFORM SHOPPE INC	R R R	4/08/2020 4/08/2020 4/08/2020		20.00CR 136.90CR 34.95CR	091878 091878 091878	191.85
0857	USA BLUEBOOK I-170367	USA BLUEBOOK	R	4/08/2020		65.20CR	091879	65.20
3707	VIKING ELECTRIC SUPPLY C-S003463115.001 C-S003463249.001 I-S003462180.001 I-S003463215.001 I-S003463280.001 I-S003484322.001 I-S003485469.001 I-S003485490.002	VIKING ELECTRIC SUPPLY VIKING ELECTRIC SUPPLY VIKING ELECTRIC SUPPLY VIKING ELECTRIC SUPPLY VIKING ELECTRIC SUPPLY VIKING ELECTRIC SUPPLY VIKING ELECTRIC SUPPLY VIKING ELECTRIC SUPPLY	R R R R R R R R	4/08/2020 4/08/2020 4/08/2020 4/08/2020 4/08/2020 4/08/2020 4/08/2020 4/08/2020		530.95 659.94 536.87CR 659.94CR 543.95CR 36.23CR 233.95CR 147.56CR	091880 091880 091880 091880 091880 091880 091880 091880	967.61

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VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
8028	WARNER-WEXEL LLC							
	I-202587	WARNER-WEXEL LLC	R	4/08/2020		21.77CR	091881	
	I-202662	WARNER-WEXEL LLC	R	4/08/2020		64.58CR	091881	86.35

* * T O T A L S * *	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	97	0.00	117,619.86	117,619.86
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
VOID CHECKS:	2	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
REGISTER TOTALS:	99	0.00	117,619.86	117,619.86

TOTAL ERRORS: 0

TOTAL WARNINGS: 0

Attachment: 4-8-2020 VOUCHERS (9417 : Voucher approval.)

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BANK : AP ASSOCIATED

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
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** POSTING PERIOD RECAP **

FUND	PERIOD	AMOUNT
100	4/2020	48,441.05CR
201	4/2020	2,452.62CR
208	4/2020	24.52CR
211	4/2020	17.52CR
292	4/2020	11.00CR
405	4/2020	5.89CR
415	4/2020	51,345.00CR
601	4/2020	10,039.95CR
650	4/2020	5,282.31CR
=====		
ALL		117,619.86CR

Attachment: 4-8-2020 VOUCHERS (9417 : Voucher approval.)



City of De Pere, Wisconsin

Request For Common Council Action

MEETING DATE: April 8, 2020

DEPARTMENT: City Clerk

FROM: Carey Danen

SUBJECT: Future agenda items.
