

BOARD OF PUBLIC WORKS MEETING NOTICE

Pursuant to Wisconsin Statutes § 19.84, notice is hereby given to the public and news media that a regular meeting of the Board of Public Works of the City of De Pere will be held on Monday, April 9, 2012 at 7:30 pm in the Council Chambers of the City Hall, 335 South Broadway, De Pere, WI 54115.

Notice is hereby given that a majority of the members of the Common Council of the City of De Pere may attend this meeting to gather information about a subject(s) over which they have decision-making responsibility.

AGENDA FOR SAID MEETING:

1. Roll Call.
2. Approve minutes of the regular meeting held on March 12, 2012, which were previously forwarded to Board Members.
3. Public Comment.
4. Consider Preliminary Resolution for Special Assessment for Storm Sewer Laterals on Glenwood Avenue from Ridgeway Boulevard to Lawton Place, Nicolet Avenue from Glenwood Avenue to Randall Avenue and Lawton Place from Glenwood Avenue to its north end
5. Consider Contracting Weed Cutting Services
6. Consider replaced Xerox Copier as Surplus
7. Consider Award of Project 12-01 Sewer and Water Relay and Street Resurfacing
8. Consider Reciprocal Maintenance Agreement between the City of De Pere and the Town of Lawrence
9. Consider No Outlet Sign Request
10. Consider Crosswalk on Ninth Street at Park Street
11. Consider Yield Signs
12. Consider USH 41 Pedestrian Overpass
13. Consider Wisconsin DOT Access Restrictions on STH 57 from Rockland Rd to the South City Limits
14. Future Agenda Items
15. Adjournment.

Scott J. Thoresen, P.E.
Public Works Director

Any person wishing to attend this meeting who, because of disability, requires special accommodations should contact the Clerk-Treasurer's Office at 339-4050 by noon on the day of the meeting so that arrangements can be made.

**BOARD OF PUBLIC WORKS
CITY OF DE PERE, WISCONSIN – March 12, 2012**

The Board of Public Works of the City of De Pere, Wisconsin, met in regular session at the Council Chambers in City Hall, on Monday, March 12, 2012.

Mayor Walsh called the meeting to order at 7:30 p.m. Roll call was taken and the following members were present: Alderpersons Bauer, Boyd, Heuvelmans and Wilmet. Others present were: Alderperson Larry Lueck; Scott Thoresen, Public Works Director; Eric Rakers, City Engineer; Al Lubberda, Street Superintendent; Sue Selissen, Recording Secretary. Residents in attendance were:

Clete Delaux 800-B East River Dr, De Pere, WI	Daniel De Lair, 831 W Gile Cr, De Pere, WI
Cathy De Lair, 831 W Gile Cr, De Pere, WI	Dan Priewe 820-F East River Dr, De Pere, WI
Ethel M. Raplinger, 810-A East River Dr, De Pere, WI	Donald Pecha, 810-E East River Dr, De Pere, WI
Jeannie Lambert, 810-C East River Dr, De Pere, WI	James Schumerth, 800-E East River Dr, De Pere, WI

2. Approval of Minutes. Alderperson Wilmet moved, seconded by Alderperson Heuvelmans to approve the minutes of the February 13, 2012, meeting. Upon vote, the minutes were approved unanimously.

3. Public Comment. Mayor Walsh asked if there was anyone present who wished to speak during public comment. There was no one present who wished to speak, so public comment was closed.

4. Discussion of Le Brun. Scott Thoresen, Public Works Director presented an update of this item to the Board and attendees. Scott stated that staff from the Village of Allouez and the City of De Pere met and the following items will be referenced in the recommendation to Common Council at their meeting scheduled for March 20th, 2012 at 7:30pm:

- a. City will participate in cost sharing if the Village annex's the right of way and as part of the reconstruction the street is paved with a trail.
- b. Do not construct Le Brun from Mc Castlen to East River Drive; instead, work with Allouez to construct a trail.
- c. Install sidewalk on the north side of Le Brun from Libal Street to Mc Castlen Street. Since this is in the Village of Allouez, the City will work with Allouez on this.
- d. Work with Allouez to apply for grant funding for installation of Pedestrian walkway/trails from Libal Street to East River Drive.

Mayor Walsh asked if anyone present would like to speak and there was an attendee who wished to address the Board. A motion to open the meeting was made by Alderperson Boyd, seconded by Alderperson Heuvelmans. Upon vote, motion carried unanimously.

- 1) Jeannie Lambert, 810-C East River Dr, De Pere, WI. Ms. Lambert asked what was going to be recommended to the Common Council and when. Scott Thoresen reiterated the above planned recommendation stating that it will be presented at the Common Council meeting scheduled for Tuesday, March 20, 2012. Ms. Lambert wanted to know if the Common Council will be approving his recommendations and Scott informed her that it will be presented, however, the Common Council can approve, deny and make their own recommendations or amendments to the resolution. Ms. Lambert thanked the Board for listening to the residents and was pleased with the Board's actions.
- 2) Daniel De Lair, 831 W Gile Cr, De Pere, WI. Mr. De Lair asked about the proposed sidewalks and if they were going in on both sides of the street. Mayor Walsh explained that it was being recommended that they only go in on the north side that has properties fronting the street. Mr. De Lair was good with the Mayor's response and thanked the Board.

After the Mayor asked if anyone else wanted to speak, he made a motion to close the meeting, seconded by Alderperson Heuvelmans. Upon vote, motion carried unanimously.

Mayor Walsh made a motion to accept the recommendations from staff on the construction of Le Brun St, seconded by Alderperson Boyd. Upon vote, motion carried unanimously.

5. Consider selling Surplus Equipment. Discussion followed. A motion was made by Alderperson Wilmet to sell the surplus equipment on eBay, seconded by Alderperson Boyd. Upon vote, motion carried unanimously.

6. Consider Award E12-01 Valve Maintenance Trailer. Discussion followed. A motion was made by Mayor Walsh recommending awarding the bid for Equipment Project E12-01 Valve Maintenance Trailer to E. H. Wachs, 455 Comanche Cir, Harvard, IL in the amount of \$29,250.00, plus \$1,850.00 for a GPS upgrade for a total of \$31,100.00, seconded by Kevin Bauer. Upon vote, motion carried unanimously.

7. Consider Award Project 12-13 Crackfilling. Discussion followed. A motion was made by Alderperson Bauer recommending awarding the bid for Project 12-13 Crackfilling to American Pavement Solutions, Inc., 1455 Gruber Rd, Green Bay, WI in the amount of \$79,200.00, seconded by Alderperson Heuvelmans. Upon vote, motion carried unanimously.

8. Consider Award Project 12-15 Televising. Discussion followed. A motion was made by Alderperson Wilmet recommending awarding the bid for Project 12-15 Televising to Northern Pipe Equipment, Inc. 1772 S. VandenBerg Road, Green Bay, WI in the amount of \$33,856.26, seconded by Alderperson Boyd. Upon vote, motion carried unanimously.

9. Consider Resolution for Right-of-way Encroachment: 101 Main Ave (WD-D00200-2). Discussion followed. Mayor Walsh made a motion to approve the Grant of Easement for Right-of-Way Purposes drafted by Judith Schmidt-Lehman, City Attorney, seconded by Alderperson Wilmet. Upon vote, motion carried unanimously.

10. Discussion of Salt Brine. A PowerPoint presentation was provided to the Board regarding the use of salt brine. Also included were the research and experimentation results of the City's use of Salt Brine which appears to show improvement of our roadway conditions during inclement weather. A correction statement from Sgt Kenneth Stephenson of the Police Department was read regarding his opinion of the use of salt brine. No action taken.

11. Discussion of Installation of City Signage on US 41. A motion was made by Alderperson Bauer to install the sign as part of the DOT's US 41 project, seconded by Alderperson Boyd. Upon vote, motion carried unanimously.

12. Discussion of Beautification Committee Request for Planter Island. A motion was made by Alderperson Wilmet to allow planter island to be installed, seconded by Alderperson Heuvelmans. Upon vote, motion carried unanimously.

13. Consider Sanitary Line Replacement. Discussion followed. A motion was made by Mayor Walsh recommending that the sanitary service line replacement policy be formalized as presented, seconded by Alderperson Bauer. Upon vote, motion carried unanimously.

14. Consider Approval of Annual Report under MS4 General Permit. Discussion followed. A motion was made by Alderperson Heuvelmans to approve the Annual Report for submission to the WDNR, seconded by Alderperson Boyd. Upon vote, motion carried unanimously.

15. Discussion of T-Mobile Lease Agreement Regarding Installation of Wireless Antennae Facilities on City Water Towers. A motion was made by Alderperson Wilmet to approve the proposed lease agreements with T-Mobile, seconded by Alderperson Bauer. Upon vote, motion carried unanimously.

16. Discussion of Engineering Technical Services Regarding Installation of T-Mobile's Wireless Antennae Facilities on City Water Towers. A motion was made by Alderperson Boyd to approve the engineering services agreement

with Dixon Engineering for the 9th Street and Merrill Street water Towers with the condition that payment for these agreements needs to be received by T-Mobile prior to the City entering into contract with Dixon Engineers, seconded by Alderperson Heuvelmans. Upon vote, motion carried unanimously.

17. Approve minutes of the Parking and Traffic Team. Discussion followed and Alderperson Heuvelmans asked about the decision to take no action on item #2 - Arrow (curve sign) at Fort Howard bend, in the "Items that were reviewed, no action taken" section of the minutes. Staff reported that there had been no police reports made to support a sign. Alderperson Heuvelmans stated that a car had recently hit the telephone pole in the yard on the curve and requested that Eric Rakers, City Engineer, drive by and take a look. A discussion took place regarding action Item #1, No Parking: at the cul de sacs of Fairview, River and Foxview. Eric Rakers, City Engineer, explained the criteria and that the no parking pertained only to the bulb on the cul de sacs. The Board asked about parking for residents, their guests and weekend parking. The Board recommended that staff contact those residents affected by this matter before proceeding. A motion was made by Mayor Walsh to refer Item #1 back to staff and approve Item#s 2, 3, 4 & 5, seconded by Alderperson Heuvelmans. Upon vote, motion carried unanimously.

18. Consider Crosswalks on Through Streets. Discussion followed. A motion was made by Alderperson Heuvelmans to approve adopting a crosswalks policy on through streets, seconded by Alderperson Boyd. Upon vote, motion carried unanimously.

19. Consider Unsignalized Intersection Policy. Discussion followed. Alderperson Heuvelmans asked if there were a history of accidents that would warrant signage and could there possibly be any grants for a project like this. Eric Rakers, City Engineer stated that they did not check for any reports, however, there is a De Pere Police Officer on the Team and he supported this action. Alderperson Wilmet felt that signs should be installed on an "as requested" basis due to anticipated budget shortfalls and that we should not budget \$21,000.00 to install signs on the remaining unsignalized intersections in 2013. Alderperson Bauer stated that he supported this policy and that the funds for 2013 will still need to be approved as part of the budget process. A motion was made by Alderperson Bauer to approve the policy, seconded by Alderperson Heuvelmans. Upon vote, motion carried unanimously.

20. Consider Warning Signs for Cul de Sacs and No Outlet Street Systems. Eric Rakers, City Engineer provided an overview for this policy. A motion was made by Mayor Walsh to approve the DEAD END/NO OUTLET sign policy, seconded by Alderperson Heuvelmans. Upon vote, motion carried unanimously.

21. Future Agenda Items. None

Upon motion by Mayor Walsh, seconded by Alderperson Bauer, the Board of Public Works unanimously adjourned at 9:07pm.

Respectfully submitted

Sue Selissen,
Recording Secretary

**City of De Pere
Public Works Department**

Memo

To: Honorable Mayor Walsh
Members of the Board of Public Works
From: Karen Heyrman, P.E., Assistant City Engineer
Date: March 22, 2012
Subject: Review Preliminary Resolution for Special Assessment for Storm
Sewer Laterals on Glenwood Avenue from Ridgeway Boulevard to
Lawton Place, Nicolet Avenue from Glenwood Avenue to Randall
Avenue, and Lawton Place from Glenwood Avenue to its north end.

The City will be reconstructing Glenwood Avenue from Ridgeway Boulevard to Lawton Place, Nicolet Avenue from Glenwood Avenue to Randall Avenue, and Lawton Place from Glenwood Avenue to its north end in 2012 as part of Project 12-04, Street Reconstruction. As part of the project storm sewer and storm laterals are being added to service property in the construction limits. The installation of storm laterals conforms to the City Municipal Code Section 26-5-5 which states that “(a) Upon reconstruction of any street or any storm sewer main, where it is determined that storm sewer service lines have not been installed to each lot of record, such service line shall be installed in conjunction with such reconstruction. The location of such service line shall be as determine by the City engineer or designee.” Assessments for these services shall be as provided in Code Section 13-7.

A public information meeting was held on January 31st to discuss the project and letters have been sent to property owners notifying them of the Board of Public Works Meeting (see attached letter).

Staff recommends the BOPW adopt the preliminary resolution and schedule a public hearing at the Common Council.

Sec. 26-5.5. Storm sewer service line installation.

- (a) Upon reconstruction of any street or any storm sewer main, where it is determined that storm sewer service lines have not been installed to each lot of record, such service line shall be installed in conjunction with such reconstruction. The location of such service line shall be as determined by the city engineer or designee.
- (b) Assessment for the installation of such storm sewer service line(s) shall be as provided in section 13-7 of this Code.

(Ord. No. 10-01, § 1, 1-19-2010)

Sec. 13-7. New construction special assessments; interest; letters of credit.

The cost of public construction of water mains and laterals, sanitary and storm sewers and laterals and grading and graveling of streets shall be billed and paid for as follows:

- (1) Upon a determination by the board of public works that such public improvements should be installed, the common council shall consider adoption of a preliminary resolution in accordance with the provisions of Wis. Stats. § 66.60.
- (2) After adoption of the preliminary resolution and prior to the adoption of any final resolution regarding the levying of special assessments, the clerk-treasurer shall notify all property owners who may be affected by such resolutions and request that the property owners file with the city an irrevocable letter of credit from a recognized lending institution or cash upon which the city may draw funds for payment of public improvement contracts as the same became periodically due.
- (3) If all affected property owners have filed letters of credit or cash, the council shall proceed to consider adoption of the final resolution authorizing the work to proceed and levying special assessments therefor. The city shall thereafter draw upon such credit as required in payment of said special assessments until completion and final payment of the public improvement contract.
- (4) If all affected property owners have not filed letters of credit or cash, the common council shall consider whether or not the proposed work shall be authorized. If the common council determines to authorize the work, it shall adopt the final resolution which shall levy assessments together with interest at a percentage rate determined by the common council, such interest to commence 30 days after adoption and publication of the final resolution for those affected property owners not having filed a letter of credit or cash as provided in this section.

(Code 1974, § 5.09; Ord. No. 06-46, § 1, 12-19-2006)

RESOLUTION #12-

PRELIMINARY RESOLUTION DECLARING INTENTION TO EXERCISE
SPECIAL ASSESSMENT POWERS UNDER SECTION 66.0703, WIS. STATS.
STORM SEWER LATERALS GLENWOOD AVENUE FROM RIDGEWAY BOULEVARD TO
LAWTON PLACE, NICOLET AVENUE FROM GLENWOOD AVENUE TO RANDALL AVENUE,
LAWTON PLACE FROM GLENWOOD AVENUE TO ITS NORTH END.

BE IT HEREBY RESOLVED, by the Common Council of the City of De Pere,
Wisconsin, as follows:

1. That the Common Council hereby declares its intention to exercise its
police powers and levy special assessments pursuant to Section 66.0703, Wis. Stats.,
for improvements constructed within the area described below and special assessments
to be levied on a reasonable basis upon the properties benefited thereby. Said
improvements to include storm sewer laterals. Said improvements shall be constructed
and the properties benefiting there from are contained in the following described areas
or abutting streets:

STORM SEWER LATERALS – GLENWOOD AVENUE

Both sides of Glenwood Avenue from Ridgeway Boulevard to Lawton Place
Both sides of Nicolet Avenue from Glenwood Avenue to Randall Avenue.
Both sides of Lawton Place from Glenwood Avenue to its north end.

2. The total assessed against such districts shall not exceed the total cost of
the improvements. The Common Council determines that such improvements shall be
installed and assessed therefore levied under the police power and that the amount
assessed against each benefited parcel shall be based on each unit for Storm Sewer
Laterals.

3. The assessments against any parcel shall be paid as follows:
 - (a) In cash within 30 days of invoice; or
 - (b) In ten (10) annual installments, together with interest on the unpaid balance at the Common Council established rate in effect on the date the final Resolution levying such assessments is adopted; or
 - (c) Upon transfer of ownership of any parcel or part of a parcel against which assessments are levied. If title to part of such parcel is transferred, only such assessments that are attributable to part transferred shall become due and payable upon transfer.

4. The Director of Public Works is directed to prepare a report incorporating the recommendation of the Board of Public Works consisting of:

- (a) Preliminary plans and specifications for said improvements;
- (b) An estimate of the entire cost of the proposed improvements;
- (c) A schedule of the proposed assessments;
- (d) A statement that the property against which the assessments are proposed is benefited.

After compiling such report, the Director of Public Works is directed to file a copy thereof in the City Clerk-Treasurer's office for public inspection.

5. Upon receiving the report of the Board of Public Works, the Clerk-Treasurer is directed to give a Class I notice of public hearing on such report as specified in Section 66.60, Wis. Stats. The hearing shall be held in the Common Council Chambers of the City Hall at a time set by the Clerk-Treasurer in accordance with the aforementioned statutory provision.

Adopted by the Common Council of the City of De Pere, Wisconsin, this _____day of _____, 2012.

APPROVED:

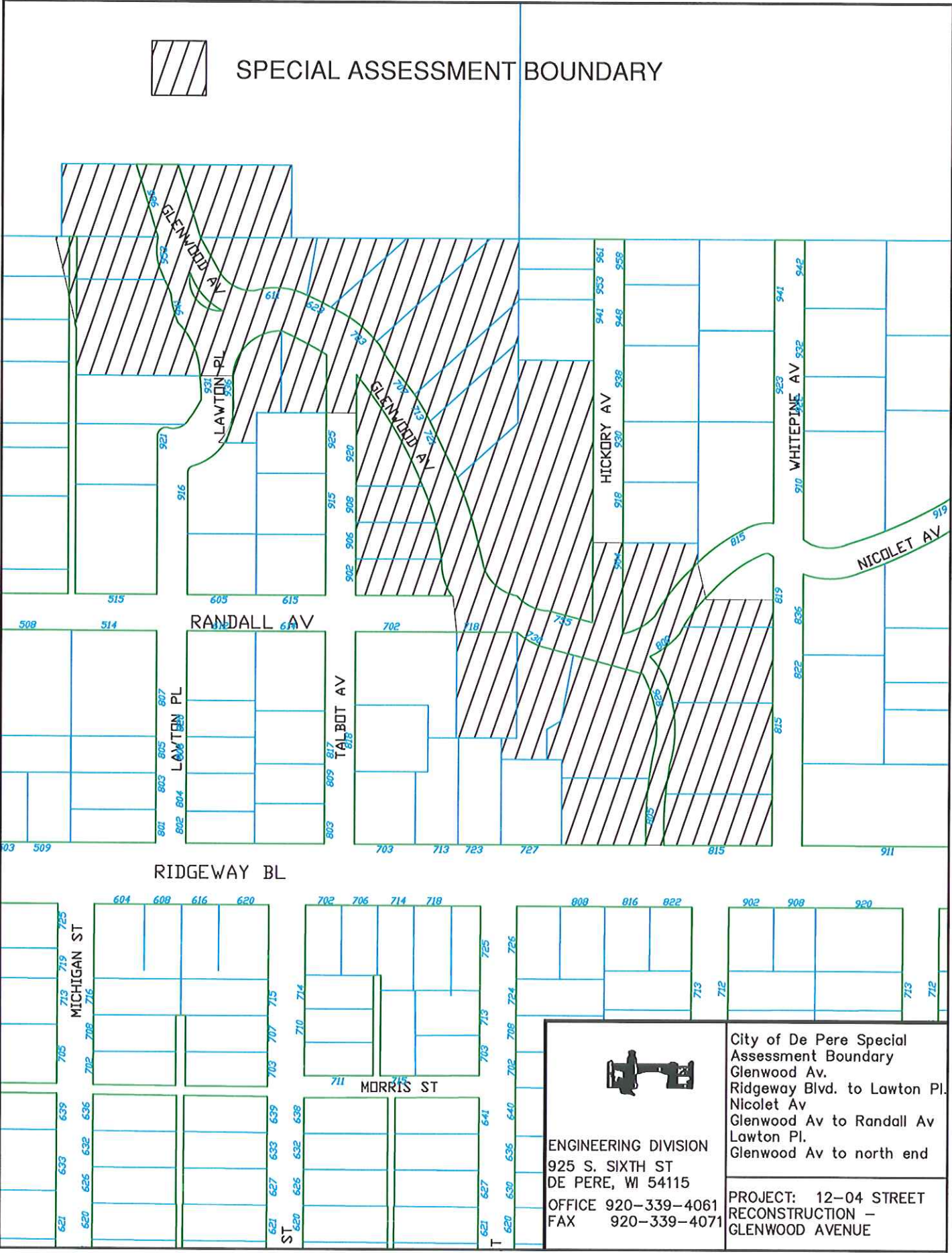
Michael J. Walsh, Mayor

ATTEST:

Charlene M. Peterson, Clerk-Treasurer

Ayes: _____

Nays: _____



SCHEDULE B
ESTIMATE OF COST OF PROPOSED IMPROVEMENTS

STORM SEWER LATERALS (100% Assessable)

No.	Item	Total Quantity	Unit Cost	Total Cost	Assessable	Non-Assessable
33-41-2.1 22-02-1.5-06	6" PVC Storm Sewer Laterals	580	\$24.50 LF	\$14,210	\$14,210	\$0
Sub Total				\$14,210	\$14,210	\$0
Technical, Legal, and Administration				\$2,842	\$2,842	\$0
Total Estimated Cost				\$17,052	\$17,052	\$0
Total Estimated Project Cost				\$17,052		

SCHEDULE C
PROPOSED ASSESSMENT RATES

ASSESSMENT RATE CALCULATION

Improvement	Unit Type	Number of Units	Total Cost (Assessable)	
Storm Sewer Laterals	Each	23	\$17,052	\$741 Per Each

Note: ERU is for Equivalent Residential Units

PROBABLE PROJECT FINANCING

Description	Units	Cost/ Unit	Total
(1) Storm Sewer Lateral Assessment	23 EA	\$741	\$17,052
Total Estimated Project Cost			\$17,052

SCHEDULE D - SCHEDULE OF PROPOSED ASSESSMENTS
PRELIMINARY ASSESSMENTS
TYPE OF IMPROVEMENT: STORM SEWER LATERAL CONSTRUCTION
LOCATION - GLENWOOD AVENUE, NICOLET AVENUE, LAWTON PLACE

COST PER UNIT - STORM SEWER LATERAL (PRELIMINARY) -

\$741

PROPERTY OWNER	LOT NO.	STORM LATERAL		TOTAL ASSESSMENT
	PROPERTY ADDRESS PARCEL NUMBER	ASSESSMENT UNIT	COST	
CHARLES J HOCKERS 965 LAWTON PL DE PERE WI 54115-2624	ED-1128-3 965 LAWTON PL	2	\$1,482	\$1,482
SOFIA MAURICCHIO 941 LAWTON PL DE PERE WI 54115-2624	ED-1225 941 LAWTON PL	1	\$741	\$741
JAMES W KREITER 953 LAWTON PL DE PERE WI 54115-2624	ED-1223 953 LAWTON PL	1	\$741	\$741
JULIE ANNE KRESS 800 GLENWOOD AVE DE PERE WI 54115-3014	ED-1339 800 GLENWOOD AVE	1	\$741	\$741
MARK A & DIANE E BETZ 815 PINE AVE DE PERE WI 54115-3040	ED-1343-1 815 PINE AVE	1	\$741	\$741
LINDA M NEPH 815 RIDGEWAY AVE DE PERE WI 54115-3028	ED-1342 815 RIDGEWAY AVE	1	\$741	\$741
JAMES & RITA VAN GEMERT 904 HICKORY AVE DE PERE WI 54115-3016	ED-1336 904 HICKORY	1	\$741	\$741
RICHARD D & ELLEN P HORAK 1908 HAROURSIDE DR #404 LONGBOAT KEY, FLA 34228-4207	ED-1313 755 NICOLET AVE	1	\$741	\$741
TERRENCE JON NICHOLSON 611 GLENWOOD AVE DE PERE WI 54115-3011	ED-1303 611 GLENWOOD	1	\$741	\$741
DALE J & KAREN M MILKIE 623 GLENWOOD AVE DE PERE WI 54115-3011	ED-1304 623 GLENWOOD AVE	1	\$741	\$741
CRAIG M & DENISE J FITZGERALD 703 GLENWOOD AVE DE PERE WI 54115-3012	ED-1302 703 GLENWOOD AVE	1	\$741	\$741
GEO & FRANCES OSTRANDER 707 GLENWOOD AVE DE PERE WI 54115-3012	ED-1299 707 GLENWOOD AVE	1	\$741	\$741

SCHEDULE D - SCHEDULE OF PROPOSED ASSESSMENTS
PRELIMINARY ASSESSMENTS
TYPE OF IMPROVEMENT: STORM SEWER LATERAL CONSTRUCTION
LOCATION - GLENWOOD AVENUE, NICOLET AVENUE, LAWTON PLACE

COST PER UNIT - STORM SEWER LATERAL (PRELIMINARY) -

\$741

PROPERTY OWNER	LOT NO.	STORM LATERAL		TOTAL ASSESSMENT
	PROPERTY ADDRESS PARCEL NUMBER	ASSESSMENT UNIT	COST	
MICHAEL & FLORANNE HANNA 713 GLENWOOD AVE DE PERE WI 54115-3012	ED-1298 713 GLENWOOD AVE	1	\$741	\$741
STEVE H & JULIE A VANDENLANGENBERG 721 GLENWOOD AVE DE PERE WI 54115-3012	ED-1296 721 GLENWOOD AVE	1	\$741	\$741
RONALD O & KAREN S KORB 920 TALBOT AVE DE PERE WI 54115-3035	ED-1274 920 TALBOT AVE	1	\$741	\$741
ARDA I ISHKHANIAN & STEPHEN E PERKINS 908 TALBOT AVE DE PERE WI 54115-3035	ED-1276 908 TALBOT AVE	1	\$741	\$741
RONALD M CODY & CHERYL ENGLEBERT 906 TALBOT AVE DE PERE WI 54115-3035	ED-1277 906 TALBOT AVE	1	\$741	\$741
WELLS ALLISON H TRUST 902 S RICE RD OJAI CA 93023	ED-1278 902 TALBOT AVE	1	\$741	\$741
JOSEPH B & SUSAN K SCHINKTEN 936 LAWTON PL DE PERE WI 54115-2625	ED-1259 936 LAWTON PL	1	\$741	\$741
JOSEPH B & SUSAN K SCHINKTEN 936 LAWTON PL DE PERE WI 54115-2625	ED-1273 GLENWOOD AVE	1	\$741	\$741
KEVIN M & SUSAN M PASTERSKI 805 GLENWOOD AVE DE PERE WI 54115-3013	ED-1307 805 GLENWOOD AVE	1	\$741	\$741
DAVID W HUNNICUTT & AMY L LEWIS 730 NICOLET AVE DE PERE WI 54115-3062	ED-1312 730 NICOLET AVE	1	\$741	\$741
RICHARD P & DEBORAH L AUSTIN 826 GLENWOOD AVE DE PERE WI 54115-3014	ED-1309 826 GLENWOOD AVE	0	\$741	\$741
SCOTT W & KATHERINE M JANSSEN 718 RANDALL AVE DE PERE WI 54115-3025	ED-1292 718 RANDALL AVE	0	\$741	\$741
TOTAL			\$18,525	\$18,525



City of De Pere

925 South Sixth Street
De Pere, WI 54115-1199
Phone: 920-339-4072 ext. 2239
Mobile: 920-639-1019

Karen M. Heyrman, P.E.
Assistant City Engineer
kheyрман@mail.de-pere.org
www.de-pere.org

«ownmail1»
«ownmail3»
«ownmail4»

«location»
«parcelid»

March 26, 2012

RE: Temporary Construction Permit, Preliminary Assessments, and Information regarding the reconstruction of sections of Glenwood Avenue, Nicolet Avenue, and Lawton Place

The purpose for this letter is to give you an update on the proposed reconstruction of sections of Glenwood Avenue, Nicolet Avenue, and Lawton Place in 2012. Locations and work to be performed on this project include:

<u>STREET RECONSTRUCTION</u>	<u>FROM:</u>	<u>TO:</u>
Glenwood Avenue	Ridgeway Boulevard	Lawton Place
Nicolet Avenue	Glenwood Avenue	Randall Avenue
Lawton Place	Glenwood Avenue	North end

Improvements on Glenwood Avenue and Nicolet Avenue are as follows:

- Sanitary sewer replacement
- Sanitary lateral replacement
- Water service replacement
- Storm lateral installation
- Street reconstruction including base course and asphalt roadway pavement with concrete curb & gutter
- 6-inch concrete driveways

Improvements on Lawton Place to be completed are as follows:

- Sanitary sewer replacement
- Sanitary lateral replacement
- Water service replacement
- Storm sewer replacement
- Storm lateral installation
- Street reconstruction including base course and asphalt roadway pavement with concrete curb & gutter
- 6-inch concrete driveways

Assessment Policy:

- Roads – Financed by the General Fund.
- Driveways – Financed by the General Fund if existing is hard surfaced. New hard surface will be assessed (100%).
- Sidewalks – N/A.
- Sanitary Sewer and sanitary sewer laterals– Financed by the Waste Water Fund.
- Water main repairs and water main laterals – Financed by the Water Utility.
- Storm sewer replacement – Financed by the Storm Water Utility.
- Storm water laterals – New storm laterals to properties not currently connected will be assessed (100%). Preliminary assessments have been estimated and are attached.

On Monday, April 19th at 7:30 at City Hall the Board of Public Works will be discussing and acting on a preliminary resolution that states the City's intention to levy special assessments related to storm sewer laterals on the project. The preliminary resolution describes the purpose for the project and the areas to be assessed. Assuming passage of the preliminary resolution, the City Council will establish a date for a Public Hearing. You will have the opportunity to attend and comment on the proposed special assessment against your property.

Project Schedule:

- Sanitary Sewer is planned for June to August
- Roadway and storm sewer construction – August to October

General Construction Considerations:

- **Access** – The road will be closed to through traffic during construction.

The streets **will be open to local traffic only** that have driveways directly fronting on Glendale Avenue, Nicolet Avenue, and Lawton Place. The contractor will only maintain the shortest possible routes for property access. Property owners must access their respective driveways via the shortest possible route, i.e. Randall Avenue, Talbot Avenue, Nicolet Avenue, or Lawton Place as appropriate. The shortest route may change from time to time as construction work areas dictate.

Properties adjacent to the construction that have alternate routes available for access shall use these routes. For example properties having driveways on Talbot Avenue may not use the Glenwood Avenue or Randall Avenue at all. Barriers will be used to minimize and deter traffic in key locations.

There will be times when segments of the road will be closed which may require you to access your property from a different direction. The contractor or City inspector will notify you of when your driveway will be blocked for utility construction. Your driveway apron and curb and gutter are being replaced as part of the project. When replaced, you will not be able to use your driveway for about a week. The contractor will notify you in advance so you can make other arrangements. During paving operations the roadway will have a moving lane closure with flag persons.

There will be times when your water will be shut off during water main replacement. The contractor will be notifying you prior to shutting off the water service. These disruptions will be short periods of time.

- **Drive very slowly – 5 mph.** The road will typically be muddy, rutted, and have potholes. In addition the road will be dusty, so be courteous to your neighbors by driving slowly to generate less dust.
- **Garbage/Recycling collection** – same time and place
- **Property removals** – Property owners will need to remove personal property like landscaping plants to be salvages, personal items like decorative mail boxes, underground dog fences, or sprinkler systems from the work area prior to construction when notified by the City. If property is not removed by the date indicated the contractor will remove and permanently dispose of it.
- **Tree removals** – The City has removed and trimmed trees prior to construction. Additional removals are required and will be completed by the contractor or City.
- **Mail Delivery** – Anticipated to remain the same.
- **Temporary Construction Permit** – The attached permit will be needed to construct laterals, driveways, and landscaping. Please sign and return this form to me at your earliest convenience.

If you have any questions regarding the draft assessment or the project, please contact me at (920) 339-4072 ext. 2239 or 639-1019.

Sincerely,

DEPARTMENT OF PUBLIC WORKS

Karen M. Heyrman

Karen M. Heyrman, P.E.
Assistant City Engineer

Encl

KMH/pjd

TEMPORARY CONSTRUCTION PERMIT/RIGHT OF ENTRY

PROJECT 12-04 STREET RECONSTRUCTION

CITY OF DE PERE

BROWN COUNTY

The undersigned property owner(s) of «PARCELID», «LOCATION», permits the City of De Pere, its agents, contractors or employees the right to enter its land adjacent to the street right-of-way lines of the above parcel for the purpose of constructing sewers, watermain, storm sewer, driveways, storm sewer laterals, sanitary laterals, water laterals, and landscaping, all in accordance with plans on file with the Department of Public Works, City of De Pere.

This permit shall terminate upon completion of the construction projects for which this instrument is given.

Dated this _____ day of _____, _____.

«OWNMAIL1»



Memorandum

To: Board of Public Works

From: Don Melichar
De Pere City Forester

Re: Contracting Weed cutting services for 2012

Date: April 4, 2012

Issue: Approval/award contract to a landscaping company for cutting weeds on properties in violation of the City’s Noxious Weed Ordinance.

Summary: We have solicited quotes to conduct weed cutting on properties in violation of the City’s Weed Ordinance. After soliciting multiple contractors and running a proposal for quotes in the City’s official newspaper, the De Pere Journal, we received 4 different quotes. Quotes include having a minimum insurance of \$2 million individual and \$4 million aggregate; response time of two working days; line trimming when needed; and baling or collecting of weeds/grass if needed. I have summarized the quotes below for your review.

Company	Fee/hour	Notes	
Lizer Lawn Care	\$45.00/hour	¾ hour minimum. Fully insured.	
Sharper Edge Landscaping	\$58.00/hour	Conducted service for City in 2011. Fully insured.	
Professional Landscape Management	\$70.00/hour 1 st hour, \$44.00 after	Fully insured.	
Mow Town Lawn Services, LLC	\$45.00/hour	Declined due to insurance requirements	

Staff Recommendation:

After careful consideration and review of the charge for the service and certificate of insurance for the requested limits it is staff’s recommendation to approve **Lizer Landscape** for 2012. After the Board’s approval the City Attorney will review and draft a contract similar to last year’s for City Council approval.

If you have any questions, please contact me at 339-8362.



Memorandum

To: Board of Public Works

From: Marty Kosobucki, *MK*
Director of Parks, Recreation and Forestry

Re: Xerox Copier

Date: March 20, 2012

Due to the purchasing of a new copy machine at the Municipal Service Center, we would like to declare the Xerox Copier that we currently own as surplus. We will either be selling the machine or disposing of the machine.

City of De Pere
Public Works Department

Memo

To:

Honorable Mayor Walsh
Members of the Board of Public Works

From:

Eric P. Rakers, P.E., City Engineer

Date:

April 9, 2012

Subject:

Consider Award of Project 12-01 to the Low Bidder

The Engineering Department received bids on Project 12-01 Sanitary Sewer and Water Relay and Street Resurfacing on April 3rd. This project involves relaying sanitary sewer and water main at various locations around the City, due to the deteriorated condition of the utility. Additionally, the street will be milled and resurfaced. The bids received were as follows:

Bidder	Amount
De Groot, Inc.	\$1,304,214.40
Dorner, Inc.	\$1,336,952.65
Jossart Brothers, Inc.	\$1,446,579.50
PTS Contractors, Inc.	\$1,468,161.50
Kruczek Construction, Inc.	\$1,497,497.97
Feaker & Sons Construction Co., Inc.	\$1,515,561.00
Carl Bower and Sons Construction Co., Inc.	\$1,532,750.00
Wood Sewer and Excavating, Inc.	\$1,552,952.00
Advance Construction Inc.	\$1,680,981.25

The staff recommendation is to accept the bid from De Groot in the amount of \$1,304,214.40. The budgeted amount from the capital improvement budget is \$1,370,000. Funding will be \$450,000 from capital improvement fund, \$100,000 from the sewage revenue fund, \$770,000 from the water utility fund, and \$50,000 from the storm water utility fund.

City of De Pere
Public Works Department

Memo

To: Honorable Mayor Walsh
Members of the Board of Public Works
From: Eric P. Rakers, P.E., City Engineer
Date: April 9, 2012
Subject: Consider Maintenance Agreement with the town of Lawrence

City and Town staff has been working on an Agreement to define maintenance activities and street lighting associated with street, sidewalk, and lighting changes associated to the construction of the USH 41 corridor. The purpose for the agreement is to define responsibilities and improve maintenance efficiencies along the municipal border. Major highlights include:

- Lawrence will perform routine maintenance on Mid Valley Road.
- De Pere will perform routine maintenance on the Scheuring Road sidewalk.
- De Pere and Lawrence will cost share street light costs for the USH 41/Grant Street overpass. Costs are shared at 50% each.
- Costs for major sidewalk maintenance will be billed to the community in which the work is performed.
- Cost responsibilities for minor and major street maintenance, along with the calculations for cost sharing are defined.
 - Minor street maintenance costs completed by the Town within City right-of-way on Mid Valley Road will be billed to the City.
 - Major street maintenance costs are to be billed based on the territorial and centerline frontage.

Staff recommends the BOPW approve this agreement and forward to the Council for approval. Funding for routine and minor maintenance will be from the general fund. Funding for major maintenance will be included in the capital improvement program and approved separately by the BOPW.

RECIPROCAL STREET MAINTENANCE AGREEMENT BETWEEN
THE CITY OF DE PERE AND THE TOWN OF LAWRENCE

THIS AGREEMENT made and is entered into pursuant to Wis. Stats. §66.0301, this 24 day of October, 2011, by and between the City of De Pere, a Wisconsin municipal corporation ("De Pere") and the Town of Lawrence, a Wisconsin township ("Lawrence").

WITNESSETH

WHEREAS, De Pere and Lawrence share a common boundary within which certain rights of way intersect both jurisdictions; and

WHEREAS, the parties believe it is cost effective and efficient to cooperate with one another in maintenance, repair and replacement responsibilities for those rights of way that cross from one jurisdiction into the other; and

WHEREAS, De Pere and Lawrence wish to reciprocally agree to permit the use, occupancy and maintenance of the portions of right of way identified and provided for herein.

NOW THEREFORE, upon the mutual covenants and promises contained herein, together with such other consideration, the receipt and sufficiency of which is acknowledged, the parties agree as follows:

I. DEFINITIONS

- Center Line Frontage: The lineal measurement of the right of way improved by a major street maintenance or public improvement project. Such measurement shall not take into account the assessability of the property abutting such maintenance or improvement project.
- Major Street Maintenance: Overlay, crack filling and reconstruction
- Major Sidewalk Maintenance: Mudjacking, grinding and replacement.
- Routine Street Maintenance: Snowplowing and sweeping.
- Minor Street Maintenance: Pothole filling
- Routine Sidewalk Maintenance: Snowplowing
- Subject ROW: The following described rights of way:

1. Mid Valley Drive from the centerline of Main Avenue southeasterly along the centerline to the municipal limits, approximately 954 ft.
2. Grant Street: Hwy 41 overpass lighting
3. Scheuring Road sidewalk, between the Highway 41 ramps

- c. Territorial Frontage: The lineal measurement of the property within the territorial jurisdiction of a particular party which is adjacent to right of way which has been improved by major street maintenance. Such measurement shall not take into account the assessability of the property abutting such project but shall include the right of way of intersecting streets.
- d. Total Project Costs: The actual construction cost of any major street maintenance project, plus a 20% administrative/engineering fee, less any federal, state, or other aids received.

II. ROUTINE MAINTENANCE OF STREET AND SIDEWALK IMPROVEMENTS AND MINOR MAINTENANCE FOR STREET IMPROVEMENTS

- A. The parties shall assume responsibility for routine street and sidewalk maintenance as follows:
 1. Mid Valley Road right of way: Lawrence
 2. Scheuring Road sidewalk: De Pere
- B. Neither party shall bill the other party for routine maintenance of the above rights of way.
- C. Lawrence shall bill De Pere for minor street maintenance on a time and materials basis, to be billed on a per occurrence basis.

III. ELECTRICAL COSTS OF LIGHTING GRANT STREET UNDER HWY 41

The parties acknowledge that the Wisconsin Department of Transportation will install lighting under the Hwy 41 overpass of Grant Street and that the boundary

line between Lawrence and De Pere is located at the approximate midpoint of Grant Street under such overpass.

It is understood between the parties that the electrical system connecting these wall mounted light fixtures is currently not separately metered from other electrical usage of De Pere fixtures. Lawrence agrees to reimburse De Pere on or before July 1 of each year, one-half of the electrical costs associated with such lighting fixtures, to be determined yearly based upon June 1 rates in effect at such time as follows: # of light fixtures x # of watts x 13 hours/day x 365 days x WPS electric rate. Should WPS raise or lower its rates after June 1, the parties agree to an updated accounting of the costs under the new rate and further agree to a refund to Lawrence or additional payment by Lawrence, as the case may be.

(V). MAJOR STREET MAINTENANCE OR CONSTRUCTION OF PUBLIC IMPROVEMENTS

Major street maintenance or the construction of public improvements may be accomplished on any area of the subject right of way by either party, subject to the requirements of this paragraph. The party desiring the maintenance or improvement shall give the other party written notice prior to July 1 of the year preceding the planned improvement. The parties shall meet to discuss the nature of the proposed improvement. Unless otherwise provided herein, the costs of major street maintenance and public improvements under this paragraph shall be allocated as follows:

- A. Scheuring Road sidewalk: shall be paid by the municipality within which such sidewalk is located.
- B. Mid Valley Road: by multiplying the total project costs times a fraction, the numerator of which is each party's territorial frontage, and the denominator of which is two (2) times the center line footage

For example:

Total Project Cost = \$500,000.00
Territorial Frontage = 100 feet
Centerline Footage = 250 feet

$$\frac{100}{2 \times 250}$$

$$\$500,000.00 \times 1/5 = \$100,000.00$$

V. RECIPROCAL CONSTRUCTION/MAINTENANCE, PERMISSION AND HOLD HARMLESS

It is the intent of the parties that by this document, each party is granted the authority and permission to enter upon the right of way under the jurisdiction of the other if it is necessary to perform construction or maintenance activities under this Agreement. If the traveled portion of any subject right of way is to be obstructed by such maintenance or construction, the party engaging in the construction or maintenance shall notify the other in writing at least seven (7) days prior to commencement of the activity. In the case of all construction and maintenance activities contemplated in this Agreement, each party shall be responsible to perform such activities in a prompt, competent manner, taking all reasonable safety precautions, including the posting of adequate traffic control devices where necessary. The parties further agree to restore any territory disturbed by any construction or maintenance to its condition prior to such activity or as near as practicable as possible. Each party further agrees to hold the other party harmless for any and all injury to persons or property which may occur or be said to occur as a result of either party's performance under this Agreement which may be said to occur to any persons or property, be they persons or property of Lawrence, its agents or employees, De Pere, its agents or employees, or third parties. This hold harmless agreement is meant to be to the fullest extent provided by law.

VI. MISCELLANEOUS

- A. Contractual Interpretation. The paragraphs headed by Roman numerals in this Agreement are referred to as sections and are intended to include as categories thereunder lettered paragraphs. The lettered paragraphs in this Agreement are to be referred to as paragraphs and the numbered paragraphs as subparagraphs. The section, paragraph and subparagraph headings of this Agreement are for convenience of reference only and shall not limit or otherwise affect or be used in the construction of any terms of the provisions of this Agreement.
- B. Notices. All notices required by this Agreement must be in writing. All notices of breach or termination as required in this Agreement shall be mailed by certified mail to the addresses below and shall be deemed received on date of mailing. All notices and communications shall be addressed to the parties hereto at their respective addresses as set forth:

PROJECT 12-01 SEWER & WATER RELAY & STREET RESURFACING
BID TAB

				BIDDER NO. 1		BIDDER NO. 2		BIDDER NO. 3		BIDDER NO. 4		BIDDER NO. 5		BIDDER NO. 6		BIDDER NO. 7		BIDDER NO. 8		BIDDER NO. 9	
				DE GROOT INC		DORNER INC		JOSSART BROS INC		PTS CONTRACTORS INC		KRUCZEK CONSTRUCTION INC		FEAKER & SONS CO INC		CARL BOWERS & SONS CONST. CO INC		WOOD SEWER & EXCAVATING INC		ADVANCE CONSTRUCTION INC	
ITEM	DESCRIPTION	UNIT	QTY	UNIT PRICE	AMOUNT BID	UNIT PRICE	AMOUNT BID	UNIT PRICE	AMOUNT BID	UNIT PRICE	AMOUNT BID	UNIT PRICE	AMOUNT BID	UNIT PRICE	AMOUNT BID	UNIT PRICE	AMOUNT BID	UNIT PRICE	AMOUNT BID	UNIT PRICE	AMOUNT BID
SANITARY SEWER																					
SS-01	Remove & Relay 8" PVC Sanitary Sewer	LF	360	\$57.58	\$20,728.80	\$70.00	\$25,200.00	\$67.00	\$24,120.00	\$68.20	\$24,552.00	\$80.00	28,800.00	\$58.90	\$21,204.00	\$66.00	\$23,760.00	\$79.00	\$28,440.00	\$104.00	\$37,440.00
SS-02	Remove & Relay 9"-8" PVC Sanitary Sewer (Suburban Dr. at Fay Ct.)	LS	1	\$2,171.50	\$2,171.50	\$1,900.00	\$1,900.00	\$2,000.00	\$2,000.00	\$2,320.00	\$2,320.00	\$7,000.00	7,000.00	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00	\$2,300.00	\$2,300.00	\$100.00	\$100.00
SS-03	Remove & Relay 6" PVC Sanitary Sewer	LF	10	\$50.50	\$505.00	\$69.00	\$690.00	\$75.00	\$750.00	\$100.00	\$1,000.00	\$125.00	1,250.00	\$75.00	\$750.00	\$120.00	\$1,200.00	\$60.00	\$600.00	\$79.00	\$790.00
SS-04	Remove & Relay 6" of 4" PVC Sanitary Lateral	LF	730	\$49.09	\$35,835.70	\$37.00	\$27,010.00	\$93.00	\$67,890.00	\$57.80	\$42,194.00	\$64.00	46,720.00	\$60.00	\$43,800.00	\$60.00	\$43,800.00	\$69.00	\$50,370.00	\$78.50	\$57,305.00
SS-05	Provide PVC Sanitary Lateral Riser (6" or 4")	VF	100	\$75.75	\$7,575.00	\$62.00	\$6,200.00	\$125.00	\$12,500.00	\$85.00	\$8,500.00	\$165.00	16,500.00	\$125.00	\$12,500.00	\$70.00	\$7,000.00	\$69.00	\$6,900.00	\$80.00	\$8,000.00
SS-06	Prove WYE on New Saitary Sewer Pipe (6" or 4")	EA	5	\$181.68	\$908.40	\$69.00	\$345.00	\$100.00	\$500.00	\$145.00	\$725.00	\$1,100.00	5,500.00	\$75.00	\$375.00	\$125.00	\$625.00	\$140.00	\$700.00	\$68.00	\$340.00
SS-07	Provide Saddle or Wye on Existing Sanitary Sewer pipe (6" or 4")	EA	30	\$318.15	\$9,544.50	\$800.00	\$24,000.00	\$100.00	\$3,000.00	\$407.00	\$12,210.00	\$970.00	29,100.00	\$1,250.00	\$37,500.00	\$125.00	\$3,750.00	\$280.00	\$8,400.00	\$160.00	\$4,800.00
SS-08	Provide 4' Diameter Sanitary Manhole	VF	12	\$264.39	\$3,172.68	\$225.00	\$2,700.00	\$200.00	\$2,400.00	\$258.00	\$3,096.00	\$208.00	2,496.00	\$270.00	\$3,240.00	\$250.00	\$3,000.00	\$280.00	\$3,360.00	\$186.00	\$2,232.00
SS-09	Core Drill Manhole in the Field	EA	3	\$757.50	\$2,272.50	\$600.00	\$1,800.00	\$1,000.00	\$3,000.00	\$600.00	\$1,800.00	\$300.00	900.00	\$750.00	\$2,250.00	\$700.00	\$2,100.00	\$1,400.00	\$4,200.00	\$800.00	\$2,400.00
STORM SEWER																					
ST-01	Remove & Replace 12 PVC or RCP Storm Sewer	LF	140	\$41.52	\$5,812.80	\$39.00	\$5,460.00	\$46.00	\$6,440.00	\$51.20	\$7,168.00	\$73.00	10,220.00	\$51.00	\$7,140.00	\$50.00	\$7,000.00	\$49.00	\$6,860.00	\$78.50	\$10,990.00
ST-02	Remove & Replace Catch Basin/Inlet	EA	5	\$1,512.07	\$7,560.35	\$1,475.00	\$7,375.00	\$1,475.00	\$7,375.00	\$1,575.00	\$7,875.00	\$1,425.00	7,125.00	\$1,850.00	\$9,250.00	\$1,500.00	\$7,500.00	\$1,990.00	\$9,950.00	\$2,511.00	\$12,555.00
WATER MAIN																					
W-01	Provide 12" PVC Water Main - Open Cut	LF	2,390	\$51.27	\$122,535.30	\$55.00	\$131,450.00	\$63.00	\$150,570.00	\$68.20	\$162,998.00	\$60.50	144,595.00	\$61.00	\$145,790.00	\$72.00	\$172,080.00	\$65.00	\$155,350.00	\$72.80	\$173,992.00
W-02	Provide 10" PVC Water Main - Open Cut	LF	70	\$48.34	\$3,383.80	\$75.00	\$5,250.00	\$92.00	\$6,440.00	\$90.00	\$6,300.00	\$100.00	7,000.00	\$68.00	\$4,760.00	\$82.00	\$5,740.00	\$68.00	\$4,760.00	\$95.50	\$6,685.00
W-03	Provide 8" PVC Water Main - Open Cut	LF	3,500	\$41.37	\$144,795.00	\$50.00	\$175,000.00	\$61.00	\$213,500.00	\$63.70	\$222,950.00	\$68.00	238,000.00	\$55.00	\$192,500.00	\$68.00	\$238,000.00	\$68.00	\$238,000.00	\$78.25	\$273,875.00
W-04	Provide 8" PVC Water Main - Directional Drill	LF	3,130	\$38.40	\$120,192.00	\$38.00	\$118,940.00	\$43.00	\$134,590.00	\$47.40	\$148,362.00	\$46.00	143,980.00	\$60.00	\$187,800.00	\$50.00	\$156,500.00	\$55.00	\$172,150.00	\$56.00	\$175,280.00
W-05	Provide 6" PVC Water Main - Open Cut	LF	150	\$34.66	\$5,199.00	\$56.00	\$8,400.00	\$55.00	\$8,250.00	\$63.00	\$9,450.00	\$69.00	10,350.00	\$60.00	\$9,000.00	\$71.00	\$10,650.00	\$67.00	\$10,050.00	\$82.00	\$12,300.00
W-06	Provide 12" Valve	EA	9	\$2,510.34	\$22,593.06	\$2,400.00	\$21,600.00	\$2,400.00	\$21,600.00	\$2,590.00	\$23,310.00	\$2,300.00	20,700.00	\$2,365.00	\$21,285.00	\$2,600.00	\$23,400.00	\$2,700.00	\$24,300.00	\$2,364.00	\$21,276.00
W-07	Provide 10" Valve	EA	1	\$2,154.25	\$2,154.25	\$1,990.00	\$1,990.00	\$2,000.00	\$2,000.00	\$2,200.00	\$2,200.00	\$1,950.00	1,950.00	\$1,955.00	\$1,955.00	\$2,200.00	\$2,200.00	\$2,400.00	\$2,400.00	\$1,965.00	\$1,965.00
W-08	Provide 8" Valve	EA	38	\$1,491.71	\$56,684.98	\$1,350.00	\$51,300.00	\$1,350.00	\$51,300.00	\$1,525.00	\$57,950.00	\$1,260.00	47,880.00	\$1,340.00	\$50,920.00	\$1,600.00	\$60,800.00	\$1,550.00	\$58,900.00	\$1,325.00	\$50,350.00
W-09	Provide 6" Valve	EA	2	\$1,158.20	\$2,316.40	\$950.00	\$1,900.00	\$950.00	\$1,900.00	\$1,145.00	\$2,290.00	\$915.00	1,830.00	\$965.00	\$1,930.00	\$1,100.00	\$2,200.00	\$1,200.00	\$2,400.00	\$938.00	\$1,876.00
W-10	Provide Hydrant	EA	18	\$2,986.47	\$53,756.46	\$2,825.00	\$50,850.00	\$2,700.00	\$48,600.00	\$3,380.00	\$60,840.00	\$3,175.00	57,150.00	\$2,850.00	\$51,300.00	\$3,100.00	\$55,800.00	\$2,990.00	\$53,820.00	\$3,184.00	\$57,312.00
W-11	Provide Connection to existing Water Main Cut-In 8" Tee	EA	1	\$1,499.20	\$1,499.20	\$1,200.00	\$1,200.00	\$2,000.00	\$2,000.00	\$2,795.00	\$2,795.00	\$1,200.00	1,200.00	\$1,490.00	\$1,490.00	\$1,785.00	\$1,785.00	\$1,900.00	\$1,900.00	\$2,781.00	\$2,781.00
W-12	Provide Connection to existing Water Main Cut-In 8" X8" Cross	EA	1	\$1,845.23	\$1,845.23	\$1,250.00	\$1,250.00	\$3,000.00	\$3,000.00	\$3,235.00	\$3,235.00	\$1,400.00	1,400.00	\$2,400.00	\$2,400.00	\$1,825.00	\$1,825.00	\$2,000.00	\$2,000.00	\$3,323.00	\$3,323.00
W-13	Provide Connection to Existing Water Main Tapped Tee	EA	4	\$2,025.94	\$8,103.76	\$1,900.00	\$7,600.00	\$1,800.00	\$7,200.00	\$2,900.00	\$11,600.00	\$1,685.00	6,740.00	\$1,900.00	\$7,600.00	\$2,000.00	\$8,000.00	\$2,000.00	\$8,000.00	\$2,850.00	\$11,400.00
W-14	Provide Connection to Existing Water Main	EA	26	\$1,363.50	\$35,451.00	\$600.00	\$15,600.00	\$1,000.00	\$26,000.00	\$1,210.00	\$31,460.00	\$775.00	20,150.00	\$1,000.00	\$26,000.00	\$1,000.00	\$26,000.00	\$900.00	\$23,400.00	\$2,000.00	\$52,000.00
W-15	Provide 1" HDPE Water Service	LF	3,225	\$29.46	\$95,008.50	\$27.00	\$87,075.00	\$39.50	\$127,387.50	\$41.90	\$135,127.50	\$44.00	141,900.00	\$46.00	\$148,350.00	\$53.00	\$170,925.00	\$47.00	\$151,575.00	\$52.25	\$168,506.25
W-16	Provide 1" HDPE Water Service (Directional Drill for 1802 & 1808 Charles)	LF	125	\$25.25	\$3,156.25	\$32.00	\$4,000.00	\$30.00	\$3,750.00	\$31.50	\$3,937.50	\$39.00	4,875.00	\$46.00	\$5,750.00	\$53.00	\$6,625.00	\$28.00	\$3,500.00	\$52.50	\$6,562.50
W-17	Provide 1" Corporation & Curb Stop	EA	99	\$558.33	\$55,274.67	\$610.00	\$60,390.00	\$275.00	\$27,225.00	\$363.00	\$35,937.00	\$215.00	21,285.00	\$300.00	\$29,700.00	\$300.00	\$29,700.00	\$240.00	\$23,760.00	\$350.00	\$34,650.00
W-18	Abandon/Remove Water Main & Appurtenances	LS	1	\$2,525.00	\$2,525.00	\$7,500.00	\$7,500.00	\$6,500.00	\$6,500.00	\$9,200.00	\$9,200.00	\$15,000.00	15,000.00	\$35,620.00	\$35,620.00	\$5,					

If to Lawrence:

Town Chairman
Town of Lawrence
2595 French Road
De Pere, WI 54115

With copy to:

If to De Pere:

City Clerk-Treasurer
City of De Pere
335 South Broadway Street
De Pere, WI 54115

With copy to:

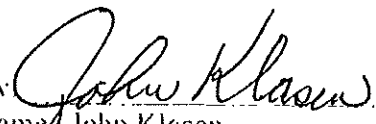
City Administrator
City of De Pere
335 South Broadway Street
De Pere, WI 54115

- C. Law Governing. This Agreement shall be construed in accordance of the laws of the State of Wisconsin.
- D. Assignment. Neither party shall have the right to assign this Agreement or any rights or obligations hereunder without first having obtained the written consent of the other party.
- E. Entire Agreement. This Agreement contains all agreements, terms, covenants, conditions, warranties and representations made or entered into by and between the parties and constitutes the sole and entire Agreement between the parties with respect thereto. This Agreement may not be modified or amended unless the modification or amendment is set forth in writing and executed by the parties hereto.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed as of the day and date above first written.

TOWN OF LAWRENCE

CITY OF DE PERE

By: 
Name: John Klasen
Town Chairman

By: _____
Michael J. Walsh, Mayor

By: 
Name: Robert J. Bartelt
Administrator

By: _____
Charlene M. Peterson, Clerk-Treasurer

City of De Pere
Public Works Department

Memo

To:

Honorable Mayor Walsh
Members of the Board of Public Works

From:

Eric P. Rakers, P.E., City Engineer

Date:

April 9, 2012

Subject:

No Outlet Sign Request

Background

At the March 12th, 2012 Board of Public Works meeting, the policy for installing No Outlet signs was established. No Outlet signs will be installed on a request basis at locations meeting three criteria established in the policy. The policy established the following criteria:

- 1) The street cannot have an exit.
- 2) The distance from the outlet intersection to the end of the farthest street must be at least 400 feet.
- 3) The end of the farthest street is not visible from the outlet intersection.

The Parking and Traffic Team has received two requests for no outlet signs that meet the criteria. The locations are located on Bridgeport Lane, east of Lawrence Drive and on Rush Court, southwest of East River Drive. Both locations conform to the requirements of the policy. The Parking and Traffic Team supports sign installation.

Recommendation

Staff recommends that a No Outlet sign be installed at each location. The signs will be constructed in the sign department and installed by Public Works.

City of De Pere
Public Works Department

Memo

To:

Honorable Mayor Walsh
Members of the Board of Public Works

From:

Eric P. Rakers, P.E., City Engineer

Date:

April 9, 2012

Subject:

Crosswalk on Ninth at Park Street

Background

At the March 12th, 2012 Board of Public Works meeting, the policy for installing crosswalks on through streets was established. The policy established the following criteria:

- (1) The street to be crossed is designated as an arterial or collector street.

(2) It is more than 300 feet from the next street crossing.

(3) There is adequate demand to justify the crosswalk. Adequate demand is defined as one of the following:

a. The crosswalk would serve 20 pedestrians per hour during the peak hour or 60 pedestrians total for the highest consecutive 4-hour period; or

b. The crossing is on a direct route to or from a pedestrian generator, such as a school, library, hospital, senior center, park, or employment center.

(4) The location has adequate site distance. Adequate site distance is based on 10 times the posted speed.

(5) The crosswalk will have to be constructed to be compliant with the American with Disabilities Act. Each crossing will require advanced warning signs installed per the Manual on Uniform Traffic Control Devices and adequate night time illumination.

The Parking and Traffic Team received a request for a crosswalk on Ninth Street at Park Street. This location conforms to the requirements listed above. The Parking and Traffic Team supports this installation.

Recommendation

Staff recommends approval for the installation of a crosswalk on Ninth Street at Park Street. The estimated cost for a new crosswalk and associated curb ramps is \$2,500. Funding for crosswalks will be from the capital improvement fund under the Street Management – Sidewalk Worksheet, which includes allocations for new curb ramps.

City of De Pere
Public Works Department

Memo

To:	Honorable Mayor Walsh Members of the Board of Public Works
From:	Eric P. Rakers, P.E., City Engineer
Date:	April 9, 2012
Subject:	Yield Signs

Background

At the March 12th, 2012 Board of Public Works meeting, the policy for installing yield signs at unsignalized intersections was established. This policy is used to address *local residential* street intersections being constructed for new development and existing *local residential* unsignalized intersections. We have requests to install yield signs at two intersections and convert one set of stop signs to yield signs as follows:

- New yield sign on Talbot Avenue at Randall Avenue
- New yield sign on Lawton Place at Randall Avenue
- Replace stop sign on Oakdale Avenue at Randall Avenue with a yield sign

The intersections conform to the policy. The Parking and Traffic Team supports the signage.

Recommendation:

Staff recommends that two yield signs be installed at each location (total of six). The signs will be constructed in the sign department and installed by Public Works.

City of De Pere
Public Works Department

Memo

To: Honorable Mayor Walsh
Members of the Board of Public Works
From: Eric P. Rakers, P.E., City Engineer
Date: April 9, 2012
Subject: Consider Wisconsin Department of Transportation Pedestrian Crossing Over USH 41.

Background

The Wisconsin Department of Transportation (WisDOT) has been studying the possibility of constructing three pedestrian crossings over USH 41 or STH 172 in the Green Bay Metropolitan Area. One of the proposed crossings would be in the City of De Pere, located between Scheuring and Southbridge Road. The pedestrian overpass would connect Mid Valley Road in the town of Lawrence with the Preserve Trail in the City. The majority of the costs would be funded with Federal/State funds; however, there will still be a significant cost to the City and Town. The latest cost breakdown as provided by WisDOT is as follows:

WisDOT	City	Town
\$1,932,000	\$330,000	\$330,000

WisDOT is requesting a letter from the City either committing to or rejecting the project. Staff has reviewed the project and has the following comments:

- The overpass will connect to the Preserve Trail. The Trail is not maintained in the winter. Use of the overpass will be limited to periods without snowfall.
- The Preserve Trail is not lit. That will limit use of the pedestrian overpass to daylight hours.
- Preliminary discussions with the Town indicate that they are not in support of the overpass.
- There is an existing pedestrian crossing over USH 41 at Scheuring Road, and there will be a future crossing if an overpass is built at Southbridge. These two crossings are one mile apart. An additional overpass between these two is redundant.
- There are no major pedestrian generators on either side of the proposed pedestrian overpass warranting construction.

Recommendation

Staff *does not* support the proposed pedestrian crossing. Staff recommends that the BOPW *not* support the proposed pedestrian crossing.

Description	Total Amount	Federal/ State %	Federal/ State Amount	Local %	Local Amount	Remarks
Design Engineering	*	100%	*	0%	*	
Preliminary Construction Estimate; Approach Tie-Ins	\$0	0%	\$0	100%	\$0	
Preliminary Construction Estimate; Structure & Approaches (Touchdown to Touchdown)	\$2,240,000	75%	\$1,680,000	25%	\$560,000	
15% Construction Engineering & Contingencies Approach Tie-Ins	\$0	0%	\$0	100%	\$0	
15% Construction Engineering & Contingences Structure & Approaches	\$336,000	75%	\$252,000	25%	\$84,000	
Real Estate and Acquisition	\$14,000	0%	\$0	100%	\$14,000	Assumes donation on east side
Maintenance / Snow Removal	*	0%	\$0	100%	*	
Total:					\$660,000	**

03/16/2012

* Amount not included
** Amount does not include Maintenance/Snow Removal

<Title>

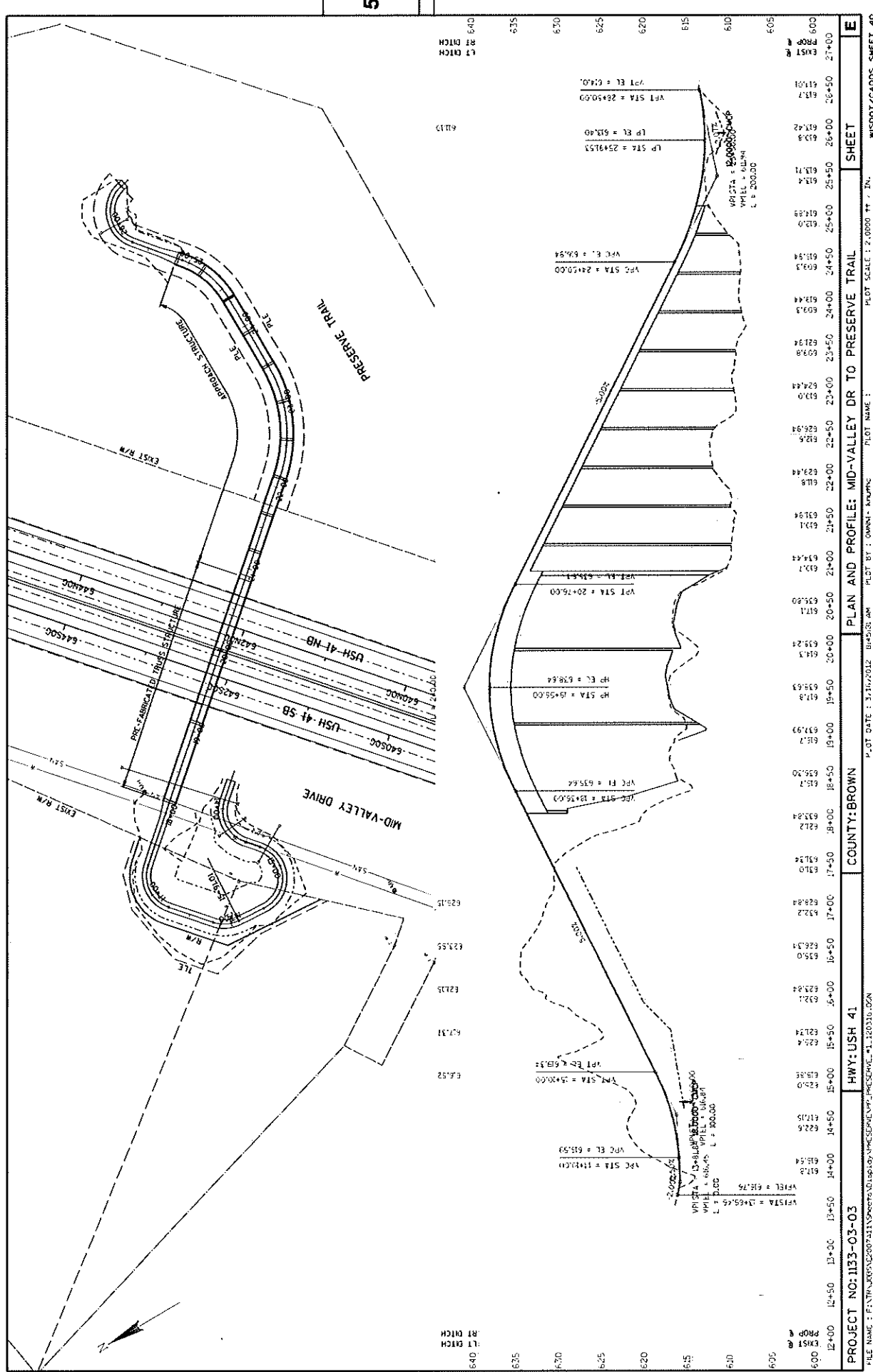
PROPOSED
LOCATION

USH41

This map was produced utilizing a variety of sources the City of De Pere reasonably believes are reliable, including GIS data, some of which was under development at the time this map was produced. The City of De Pere makes no warranty, either expressed or implied, including no warranty as to fitness for a particular use, of the information contained in or comprising this map.

Map of De Pere, WI Provided By The De Pere Planning/GIS Department 2010





PROJECT NO: 1133-03-03		COUNTY: BROWN		PLAN AND PROFILE: MID-VALLEY DR TO PRESERVE TRAIL		SHEET	
HWY: USH 41		PLOT DATE: 3/14/2012		PLOT BY: J. J. J. J.		PLOT SCALE: 1" = 20.00'	
FILE NAME: F:\NTP\2007\1133\03\1133-03-03\1133-03-03.dwg		PLOT NAME: 1133-03-03		PLOT NAME: 1133-03-03		PLOT NAME: 1133-03-03	

WISDOT/CADD SHEET 40

City of De Pere
Public Works Department

Memo

To: Honorable Mayor Walsh
Members of the Board of Public Works
From: Eric P. Rakers, P.E., City Engineer
Date: April 9, 2012
Subject: Consider Wisconsin Department of Transportation STH 32/57 Access Restrictions from Rockland Road to the South City Limits.

Background

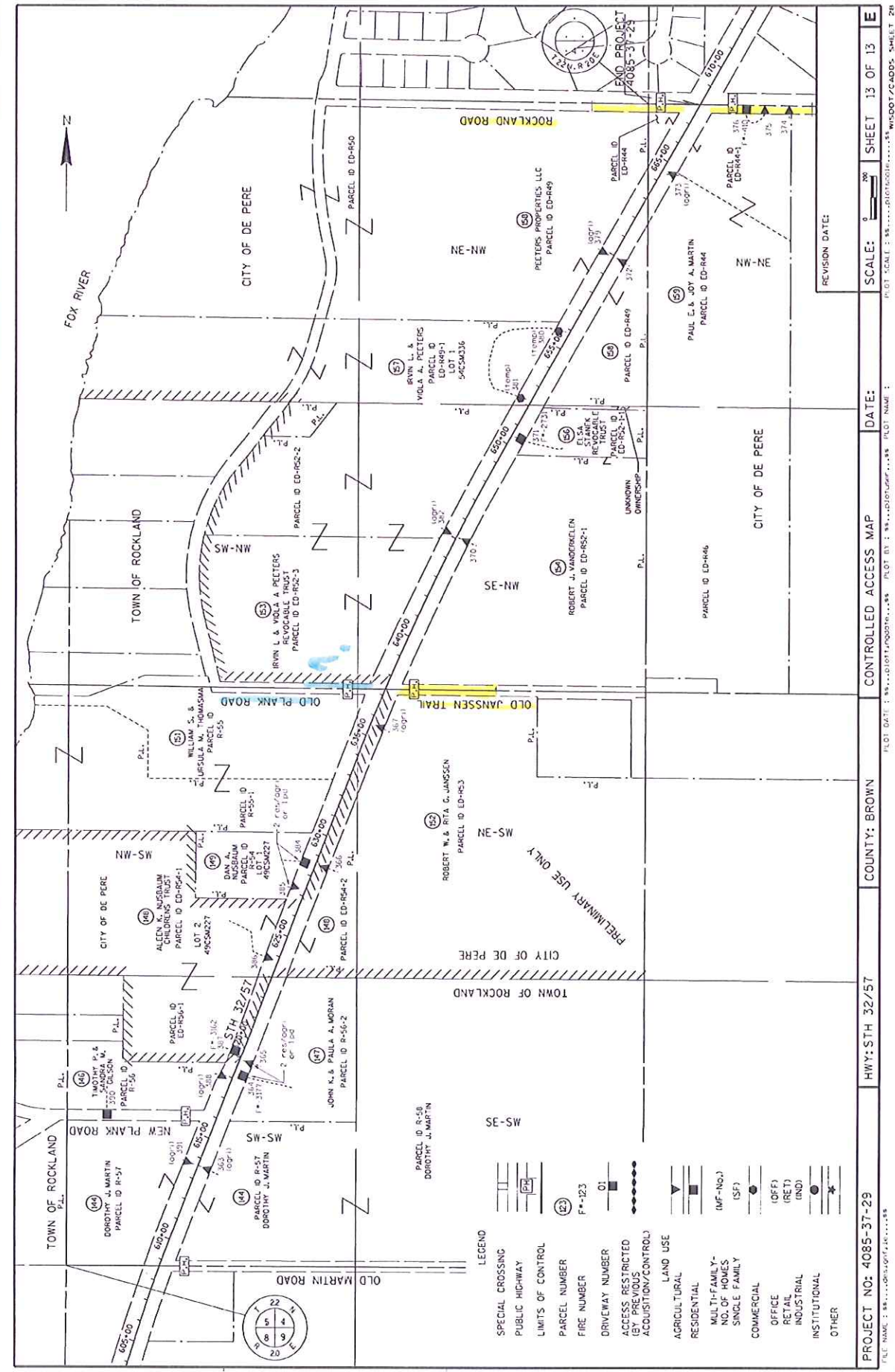
The Wisconsin Department of Transportation (WisDOT) is working on access restrictions along STH 32/57 from Rockland Road to south of the City limits. The access restrictions will be used to limit new access points along the STH 32/57 corridor. WisDOT has contacted City Staff to review if the City would like to have access restrictions placed on side roads for a distance of between 250 feet to 500 feet from STH 32/57. The impacted roads would be Rockland Road, Old Janssen Trail, and Old Plank Road. Existing entrances on these side roads would be grandfathered in and allowed for future use.

Staff has reviewed the request. Staff is currently working on an area development plan (ADP) for future street layouts along this corridor. The ADP will incorporate access restrictions set on the side roads. STH 32/57 and Rockland Road will be future arterial streets in the corridor. With arterial streets, it is important to have properly spaced access points to maintain traffic through the area. The purpose for the arterial street is more to move traffic than provide access. Restricting access on Rockland Road will improve traffic flow at the STH 32/57 and Rockland Road intersection.

It is important to limit access on side streets, such as Old Janssen Trail and Old Plank Road, immediately adjacent to the arterial (STH 32/57). Access points, such as driveways or streets, too close to the intersection, will impact the ability for motorists to get onto the side street. Additionally, access points too close to the intersection may impact the ability to improve the intersection with a roundabout or traffic signal in the future.

Recommendation

Staff recommends that the City work with the State to extend access control to 500 feet from STH 32/57 on Rockland Road, and Old Janssen Trail and 250 feet from STH 32/57 on Old Plank Road.



PROJECT NO: 4085-37-29

$$F_{\text{ML}}[NAME] : \text{ss}, \dots, \text{QoS} + \text{QoS} / 10, \dots, \text{ss}$$

HWY:STH 32/57

COUNTY: BROWN

CONTROLLED ACCESS MAP

DATE:

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DO NOT SCALE THESE	CLUSTERING	NO OF	NO OF
		CLUSTERS	CLUSTERS

NAME: _____
DATE: _____

CONFIDENTIAL ACC 77777777

COUNTY OF GROWING

100

$$F_{\text{ML}}[NAME] : \text{ss}, \dots, \text{QoS} + \text{QoS} / 10, \dots, \text{ss}$$

Document Number
**RESOLUTION AGREEING TO CONTROL OF ACCESS ALONG
LOCAL STREET OR HIGHWAY IN CONNECTION WITH A
CONTROLLED-ACCESS PROJECT**

Wisconsin Department of Transportation
DT2049 4/2006

WHEREAS, the Department of Transportation, hereinafter designated as the D.O.T., proposed the control of access along a portion of the local street or highway identified as STH 32/57 in connection with Controlled-Access Project 4085-37-29, herein designated as the Project, in the City of De Pere, Brown County, Wisconsin which Project is located and further described as follows:

Beginning on the centerline intersection of STH 32/57 and Man/Cal Road, said point being about 1141 feet west and 2 feet south of the south quarter corner of Section 31, T21N, R20E, Town of Holland, Brown County, Wisconsin; thence heading northerly along the centerline of STH 32/57 to the intersection with Rockland Road, at a point about 239 feet east and 4 feet south of the north quarter corner of Section 4, T22N, R20E, City of De Pere, Brown County, Wisconsin for a centerline distance of approximately 12.46 miles.

WHEREAS, s.84.25(9), Wisconsin Statutes, provides for cooperative agreements between the D.O.T. and the governing bodies of a city, county, town or village respecting the control of access on local streets or highways, and charges the D.O.T. to do all things necessary to carry out the cooperation contemplated and provided for by this Section;

NOW, THEREFORE, BE IT RESOLVED, for and in consideration of the D.O.T.'s undertaking of this Project under the requirements of s.84.25 of the Statutes, that insofar as its legal jurisdiction over the local street or highway is concerned the City of De Pere assents to the requirements of s.84.25 of the statutes and pledges its good faith to carrying out the purposes stipulated therein, and to this end the City of De Pere hereby agrees that access will be controlled by the D.O.T. along the above-described street or highway extending

from the centerline intersection of STH 32/57 and Rockland Road, to a point 600 feet west of STH 32/57 along the centerline of Rockland Road and affecting the adjacent properties along the south side of the road located in:

The NE ¼ of the NW ¼ and NW ¼ of the NE ¼ of Section 4 in T. 22 N., R. 20 E., City of De Pere, Brown County, Wisconsin.

(Resolution Presented By) _____ (Approved)

(Date Adopted) _____ (Title)

I, Charlene M. Peterson, Clerk of the City of De Pere, do hereby certify that the foregoing is a true and correct copy of a resolution adopted by the City Council of the City of De Pere, Brown County, Wisconsin, on _____ and that the said resolution was approved by Michael Walsh its Mayor on _____.

(Signature)

(Date)

State of Wisconsin)
) ss.
_____ County)

Wisconsin Department of Transportation
On the above date, this instrument was acknowledged before me by the named person(s).

(Regional Director) _____ (Signature, Notary Public, State of Wisconsin)

(Date) _____ (Print or Type Name, Notary Public, State of Wisconsin)

(Date Commission Expires)

Document Number
RESOLUTION AGREEING TO CONTROL OF ACCESS ALONG
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from the centerline intersection of STH 32/57 and Rockland Road, to a point 500 feet east of STH 32/57 along the centerline of Rockland Road and affecting the adjacent properties located on the south side of the road in

The NW ¼ of the NE ¼ of Section 4 in T. 22 N., R. 20 E., City of De Pere, Brown County, Wisconsin.

This space is reserved for recording data
Return to:

Wisconsin Department of Transportation
Northeast Region
Attn: David Nielsen
944 Vanderperren Way
Green Bay, WI 54304

Parcel Identification Number/Tax Key Number

(Resolution Presented By) _____ (Approved)

(Date Adopted) _____ (Title)

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(Signature)

(Date)

State of Wisconsin)
) ss.
_____ County)

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Wisconsin Department of Transportation

(Regional Director)

(Date)

(Signature, Notary Public, State of Wisconsin)

(Print or Type Name, Notary Public, State of Wisconsin)

(Date Commission Expires)

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NOW, THEREFORE, BE IT RESOLVED, for and in consideration of the D.O.T.'s undertaking of this Project under the requirements of s.84.25 of the Statutes, that insofar as its legal jurisdiction over the local street or highway is concerned the City of De Pere assents to the requirements of s.84.25 of the statutes and pledges its good faith to carrying out the purposes stipulated therein, and to this end the City of De Pere hereby agrees that access will be controlled by the D.O.T. along the above-described street or highway extending

from the centerline intersection of STH 32/57 and Old Janssen Trail, to a point 500 feet east of STH 32/57 along the centerline of Old Janssen Trail and affecting the adjacent properties located in

The NE ¼ of the SW ¼ and SE ¼ of the NW ¼ of Section 4 in T. 22 N., R. 20 E., City of De Pere, Brown County, Wisconsin.

_____ (Resolution Presented By)	_____ (Approved)
_____ (Date Adopted)	_____ (Title)

I, Charlene M. Peterson, Clerk of the City of De Pere, do hereby certify that the foregoing is a true and correct copy of a resolution adopted by the City Council of the City of De Pere, Brown County, Wisconsin, on _____ and that the said resolution was approved by Michael Walsh its Mayor on _____.

_____ (Signature)
_____ (Date)

State of Wisconsin	)
	) ss.
_____ County	)

Wisconsin Department of Transportation

On the above date, this instrument was acknowledged before me by the named person(s).

_____ (Regional Director)	_____ (Signature, Notary Public, State of Wisconsin)
_____ (Date)	_____ (Print or Type Name, Notary Public, State of Wisconsin)
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944 Vanderperren Way
Green Bay, WI 54304

Parcel Identification Number/Tax Key Number