FINANCE/PERSONNEL COMMITTEE
CITY OF DE PERE, WISCONSIN – April 9, 2013

The Finance/Personnel Committee of the City of De Pere, Wisconsin, met in regular session at the Council Chambers in City Hall, on Tuesday, April 9, 2013.

Mayor Michael Walsh called the meeting to order at 7:30 p.m. Roll call was taken and the following members were present: Alderpersons Kathleen Van Vonderen, Michael Donovan, Daniel Robinson and Larry Lueck. Also present: City Administrator Lawrence Delo, City Attorney Judith Schmidt-Lehman, Human Resources Director Shannon Metzler, Interim Fire Chief Jeff Roemer, Police Chief Derek Beiderwieden, Public Works Director Scott Thoresen, Planning and Economic Development Director Ken Pabich, Finance Director Joe Zegers and Assistant Fire Chief Jim Stupka.

Alderperson Donovan moved, seconded by Alderperson Lueck, to approve the minutes of the March 12, 2013 regular meeting. Upon vote, the minutes were approved unanimously.

3. Overtime report of the Fire Department for the month of March 2013. Assistant Fire Chief Stupka noted that staffing replacement will increase substantially next month due to retirement and medical leave in the department. A correction was noted to the De Pere Fire Rescue Monthly Report; Actual Fire Incidents should be 2 for Town of Ledgeview and 0 for Mutual Aid. Upon discussion, Mayor Walsh moved, seconded by Alderperson Donovan to approve the overtime report. Upon vote, motion was approved unanimously.

4. Overtime report of the Police Department for the month of March 2013. Mayor Walsh moved, seconded by Alderperson Robinson, to approve the overtime report. Chief Beiderwieden noted a date change to the 'Expenditures through 3/1/2013' line; the date should be 4/1/2013. Administrator Delo requested the report be corrected to reflect 2013 expenses and reimbursements only. Upon discussion and vote, motion was approved unanimously.

5. Overtime report of the Engineering Department for the month of March 2013. Alderperson Lueck moved, seconded by Alderperson Donovan, to approve the overtime report. Upon vote, motion was approved unanimously.

6. Review Offer to Purchase for Parcel WD-74 and part of WD-D0230. Planning and Economic Development Director Pabich provided overview of the offer. Mayor Walsh moved, seconded by Alderperson Robinson to accept the offer and authorize staff to prepare the appropriate documents. Upon vote, motion was approved unanimously.

7. Consider out of state travel request for Public Works Director to attend a conference in Chicago, Illinois. Alderperson Donovan moved, seconded by Alderperson Lueck to approve the out of state travel request. Upon vote, motion was approved unanimously.

8. Consider request for assistance for Amal delegation. Alderperson Van Vonderen moved, seconded by Mayor Walsh to approve the assistance request. Discussion followed. Upon discussion and vote, motion was approved unanimously.

9. Adoption of the latest version of the Emergency Operations Plan (EOP). Assistant Fire Chief Stupka provided an overview of changes made to the EOP and responded to committee member

questions. Upon discussion, Mayor Walsh moved, seconded by Alderperson Donovan to forward the revised EOP to the Common Council for approval. Upon vote, motion was approved unanimously.

10. Consideration of 2013/2014 Dental Insurance Funding Recommendation. Alderperson Robinson moved, seconded by Alderperson Lueck to approve the funding recommendation. Upon vote, motion was approved unanimously.

11. Public Comment or other Announcements. City Administrator Delo recommended taking the opportunity to visit the Riverwalk to see the walleye that are in.

12. Future Agenda Items. None.

13 & 14. Mayor Walsh moved, seconded by Alderperson Donovan to convene into closed session at 7:55 p.m. pursuant to Wis. Stats. §§19.85(1)(e) and 19.85(1)(g), to discuss hiring a consulting firm to conduct a classification and compensation study, and the consideration of the Mutual Release Naming Rights Agreement. Upon roll call vote, motion carried unanimously.

Mayor Walsh moved, seconded by Alderperson Van Vonderen to reconvene in open session at 8:22 p.m. pursuant to Wis. Stats. §§19.83 and 19.85(2). Upon roll call vote, motion carried unanimously.

Mayor Walsh moved, seconded by Alderperson Donovan to approve hiring the consulting firm and executing the Mutual Release of Naming Rights Agreement. Upon vote, motion was approved unanimously.

Upon motion by Mayor Walsh, seconded by Alderperson Robinson, the Finance/Personnel Committee unanimously adjourned at 8:23 p.m.

Respectfully submitted,

Jennifer Dupont
Recording Secretary