



Board of Public Works

Regular Meeting

335 South Broadway
De Pere, WI 54115
<http://www.de-pere.org>

Agenda

Monday, April 9, 2018

7:30 PM

De Pere City Hall Council Chambers

Pursuant to Wisconsin Statutes 19.84, Notice is hereby given to the public that a meeting of the **Board of Public Works** of the City of De Pere will be held on **April 9, 2018** at **7:30 PM** in the **De Pere City Hall Council Chambers**, 335 S. Broadway Street, De Pere, WI 54115.

This meeting can be viewed LIVE at www.depere.tv. This meeting is also rebroadcast on TW Cable Channel 4 and AT&T U-verse Channel 99 throughout the week and available on demand at www.depere.tv.

I. Call to Order

1. Roll Call

2. Public Hearing to Levy Special Assessments

A. Notice of Public Hearing

B. Recommendation from the Board of Public Works

C. Final Resolution Authorizing Levying Special Assessments

for Storm Sewer Main and/or Laterals

Resolution BOPW #18-01, Final Resolution Authorizing Levying Special Assessments for Storm Sewer and/or Laterals on Project 18-02 Charles Street Reconstruction and Utility Relay and Project 18-01 Sewer and Water Relay and Street Resurfacing.

II. Public Comment

III. Items

1. Approval of the Board of Public Works March 12, 2018 Meeting Minutes.
2. Consider Preliminary Resolution for Special Assessment for Storm Sewer Main and/or Lateral for St. Josephs Street.
3. Discussion on the Proposed Green Bay Metropolitan Sewerage District Fixed Charge Methodology Change
4. Consider Jurisdictional Transfer of CTH G (Main Avenue) from County to City*

IV. Future Agenda Items

V. Adjournment

***Items with an asterisk require City Council approval.**

Any person wishing to attend this meeting who, because of disability, requires special accommodations should contact the Clerk-Treasurer's office at 339-4050 by Noon, Monday, April 9, 2014 so that arrangements can be made.

Agenda Sent To:

Mayor

Alderspersons

Department Heads

TV, Newspapers & Radio Stations

Kress Family Library

De Pere Chamber of Commerce

Definitely De Pere

Lisa Sarau, GBMSD

Douglas R & Melissa S Vande

Velden

Thomas J & Victoria L Brawner

Michael C Dombrowski & Victoria

A Ley

Jose J Iniguez

St Francis Xavier Congregation

Richard D Cyr

Benjamin J Gerbers

Aaron R Prigge

Bruce L & Mary L Muller

Daniel M & Teresa L Jauquet

Ronald L & Patricia K Achenbach

Robert A & Jennifer M Hornacek

Jerome J (Joe) Secor Revocable

Trust

Bruce A & Margaret R Muller

H Joseph & Rhonda L Hammer

Shelia Eagle

George H Binsfeld Jr.

Nicole Patton

Cindy R Berken

Bryan C. Jorgensen

Scott M & Patricia L Crevier

Ben Boncher

David L & Karen J Cota

Robert J Albers

James M Johnson & Rebecca A

Vanderleest

Daniel & Martha Ritter

Curtis M Moore

Vernosh Thomas & Cindy Trust

Agreement

Lawrence C Cherney

Robert & Melissa L Sunderland

Tracy M Tordeur

Robert J White

Ernest J & Stacy A. Robb

Lawrence J. Lasee

Ameritech Tax Group

Brian W Olsen

Joshua & Nicole Gehl

Emily R Castrop

Rose Ann Gatewood

Eric R Schmoll

Betty Mae Krueger

Beverly A Moureau

Kenneth R & Pamela J Mand

John J Baeten

Nancy K Stoltz

Andrew R & Sherry L Compton

Saint Mary Congregation

Travis J. & Natalie C. Poupore

John F & Karen M Ericksen

Robert R & Mary C Thorpe

T&L Rental Properties LLC

Joshua S & Erica A Errer

Lucille H Daanen

Steven Vande Hei

Edward N Newman

Kou & May N Chang

Curtis M Moore

Scott R & Kristina D Diederich

Craig J & Christina M Spierings

Notice is hereby given that a majority of the members of the Common Council of the City of De Pere may attend this meeting to gather information about a subject (s) over which they have decision-making responsibility.



Request For Board of Public Works Action

MEETING DATE: April 9, 2018

DEPARTMENT: Public Works

FROM: Eric Rakers

SUBJECT: Resolution BOPW #18-01, Final Resolution Authorizing Levying Special Assessments for Storm Sewer and/or Laterals on Project 18-02 Charles Street Reconstruction and Utility Relay and Project 18-01 Sewer and Water Relay and Street Resurfacing.

The purpose for this item is to approve a final resolution for special assessment for storm sewer and/or storm lateral construction associated with street reconstruction in 2018.

Background

The City is performing the following construction in 2018:

- Charles Street Reconstruction – Wisconsin Street to Webster Avenue
- Bruss Street Utility Relay and Street Resurfacing – Erie Street to Mount Olivet Drive

Storm sewer lateral installation on Charles Street conforms to the City Municipal Code Section 26-5-5 (b) which states:

(1) Installation. Storm sewer main and lateral installation to each lot of record shall be constructed at the time of street reconstruction in those streets which do not have storm sewer. The location of the lateral installation shall be as determined by the city engineer or designee.

The City has received drainage complaints on Bruss Street over the last few years. Because of this, storm sewer laterals are being installed to properties within this block. The installation of storm laterals conforms to the City Municipal Code Section 26-5-5 which states that:

“(c) Street Resurfacing

(1) Installation. Storm sewer main and lateral installation to each lot of a record shall be constructed at during street resurfacing improvements when:

- a. Requested by a property owner along the street to be resurfaced; or*
- b. When ordered by the director of public works to address drainage issues*

The location of the lateral installation shall be as determined by the

city engineer or designee.”

Assessments for these services were calculated per Code Section 13-7.

As calculated per Code Section 13-7 and approved by the Board of Public Works (BOPW), the costs for the 2018 storm sewer special assessment is as follows:

- Residential Properties
 - Storm Lateral Assessment - \$1650.24 per each
 - Storm Main Assessment - \$364.24 per parcel
- Non-Residential Properties
 - Storm Main Assessment - \$7.43 per foot of parcel frontage
 - Storm Lateral Assessment – 6” – \$1,890.72 per each
 - Storm Lateral Assessment – 8” – \$1,920.40 per each
 - Storm Lateral Assessment – 12” – \$2,049.88 per each

The locations impacted by storm sewer assessments include:

- Charles Street – Wisconsin Street to Webster Avenue
- Bruss Street– Erie Street to Mount Olivet Drive

Property owners have been notified several times of this project including:

- May 24, 2017 – Letter Regarding Planned 2018 Construction (Charles Street Only)
- November 14, 2017 – Letter and City Public Information Meeting
- March 1, 2018 - Letter Notifying of Board of Public Works Meeting
- March 16, 2018 – Letter Notifying of Board of Public Works Meeting on April 9, 2018
- April 6, 2018 – Letter with the Board of Public Works Agenda

Code Section 13-7 d. further identifies procedures and pay options for the storm sewer special assessments as follows:

- d. *Public hearing. The board shall hold a public hearing on the assessments and after the hearing may by resolution approve, disapprove, modify, or refer the report with such directions as it deems necessary. The board shall provide for the following payment alternatives if it determines to assess for any of the improvements:*
 - i. *No interest imputed if payment of assessment made in full within 30 days of invoice;*
 - ii. *Payment in such number of yearly installments as deemed reasonable by the board, together with interest thereon at the rate of one percent over the interest rate paid by the city on its latest bonding issue, with payment in full due upon transfer of the property;*
 - iii. *Deferred payment of assessment with interest to accrue at the rate of one percent over the interest rate paid by city on its last bond issue, with the total becoming due on the earliest of the following:*
 - A. *Transfer of the benefited property to any other person or entity;*
 - B. *Subdivision of the benefited property;*
 - C. *Connection to the storm sewer;*

D. The expiration of 25 years from the date of the adoption of the final assessment resolution, at which time the assessment plus accrued interest shall be made in full against the benefited property.

iv. Interest on alternatives ii. and iii. above shall stop accruing after a period of ten years.

The BOPW established a five year payback for assessments if payment is made the year when assessments come due. Under iii., property owners are not required to pay until they connect to the storm lateral, sell or subdivide the property, or 25 years, whichever occurs first.

Recommendation

Staff recommends that the Board of Public Works adopt the final resolution.

ATTACHMENTS:

- BPW Final Resolution BOPW #18-01-CharlesBruss (PDF)
- Schedule_B (PDF)
- Schedule_C-Charles_Bruss (PDF)
- Schedule_D-Charles_Bruss (PDF)
- Charles Assessment Map (PDF)
- Bruss Assessment Map (PDF)

RESOLUTION BOPW #18-01

FINAL RESOLUTION AUTHORIZING STORM SEWER MAIN AND/OR LATERAL
CONSTRUCTION AND LEVYING SPECIAL ASSESSMENTS AGAINST BENEFITED
PROPERTY
(CHARLES STREET AND BRUSS STREET)

WHEREAS, the Board of Public Works of the City of De Pere having declared its intention to exercise its police power to levy special assessments pursuant to Wis. Stats. §66.0703, for improvements constructed within the areas described below and special assessments to be levied on a reasonable basis upon the property benefited thereby. Said improvements to include storm sewer main and/or laterals. Said improvements shall be constructed in, and the properties benefiting therefrom are contained within, the following described areas or abutting streets:

STORM SEWER MAIN AND LATERALS

Both sides of Charles Street from Wisconsin Street to Webster Avenue and

Both sides of Bruss Street from Erie Street to Mount Olivet Drive

WHEREAS, the Board of Public Works has published a Notice of Public Hearing regarding such improvements and, pursuant thereto, a public hearing has been held at the City Hall Council Chambers on the 9th day of April, 2018 at 7:30 p.m., whereupon the Board of Public Works heard all interested parties or their agents or attorneys;

NOW, THEREFORE, BE IT HEREBY RESOLVED, by the Board of Public Works of the City of De Pere, Wisconsin, that:

1. The report of the Board of Public Works of the City of De Pere, as compiled by the Director of Public Works, pertaining to the construction of the above described improvements, including plans and specifications therefore is hereby adopted and approved.

2. The Board of Public Works, based on its view of the property and its review of such report, determines that the above described properties are benefited by such public improvements and that the benefits and amounts assessed against each parcel on the basis shown in the report, representing an exercise of police power, are determined to be on a reasonable basis and are hereby confirmed and approved.

3. Payment for the public improvements shall be made by assessing the cost therefore against the above described benefited properties as indicated in such report.

4. The assessments hereby levied for said improvements shall be:

- (1) paid in cash within thirty (30) days of invoice; or
- (2) paid in five (5) annual installments, together with interest on the unpaid balance at a rate of 3.5% if payment starts the year invoiced; or
- (3) deferred with interest to accrue at the rate of 3.5% with the total becoming due on the earliest of the following:
 - i. Transfer of the benefited property to any other person or entity;
 - ii. Subdivision of the benefitted property;
 - iii. Connection to the storm sewer;
 - iv. The expiration of 25 years from the date of the adoption of the final assessment resolution, at which time the assessment plus accrued interest shall be made in full against the benefited property.

Interest on alternatives shall stop accruing after a period of ten years.

5. The total amount assessed benefited properties shall not exceed the total cost of the improvements.

6. The Clerk-Treasurer is hereby directed to publish this resolution in the Green Bay Press Gazette as a Class 1 Notice.

7. The Clerk-Treasurer is further directed to mail a copy of this resolution to the property owners whose names appear on the assessment roll whose address is known or can, with reasonable diligence, be ascertained.

8. If any section, sentence, or clause of this resolution or any special assessment set forth or referenced herein shall be declared invalid for any reason whatsoever, such decision shall not affect the remaining sections or assessments approved herein, which shall remain in full force and effect.

9. This resolution shall remain in full force and effect from and after its passage and publication according to law.

Adopted by the Board of Public Works of the City of De Pere, Wisconsin, this 9th day of April, 2018.

APPROVED:

Michael J. Walsh, Mayor and Chair of the Board
of Public works

Ayes:_____

Nays:_____

SCHEDULE B
EXISTING DEVELOPMENT RESIDENTIAL
UP TO TWO UNITS PER BUILDING

Schedule B
2018 Storm Sewer Improvement Cost Existing Development Residential up to Two Units per Building
Calculations Based on Municipal Code 13-7 - Approved By the Board of Public Works on February 12, 2018
City of De Pere
Date: 3/5/2018

Mainline Cost

Project	Bid Item	Bid Item Description	Unit	Quantity	Cost	Total	Comment
15-01	ST-04	Remove and Replace 12" PCV or RCP Storm Sewer	LF	648	\$49.00	\$31,776.50	
15-07	ST-01	Remove and Replace 12" PCV or RCP (Class III) Storm Sewer	LF	797	\$50.51	\$40,276.67	
16-02	ST-06	Provide 12" PVC Storm Sewer	LF	609	\$45.00	\$27,405.00	
16-07	ST-02	Remove and Replace 12" PVC or RCP (Class III) Storm Sewer	LF	119	\$62.00	\$7,378.00	
17-01	ST-02	Remove and Replace 12" PVC or RCP (Class III) Storm Sewer	LF	479	\$47.00	\$22,489.50	
17-02	ST-03	Provide 12" PVC or RCP Class III Storm Sewer	LF	1555	\$38.00	\$59,071.00	
17-07	ST-02	Remove and Replace 12" PVC or RCP CL III Storm Sewer	LF	91	\$36.00	\$3,276.00	
Total				4297		\$191,672.67	
Average Cost Per Foot						\$44.61	

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2018 Storm Sewer Improvement Cost Existing Development Residential up to Two Units per Building
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Storm Sewer Manhole

Project	Bid Item	Bid Item Description	Unit	Quantity	Cost	Total	Comment
15-01	ST-09	Remove and Replace 4' Diameter Storm Manhole	VF	55.89	\$377.00	\$21,070.53	
15-07	ST-06	Install 4' Diameter Storm Manhole	VF	60.30	\$454.61	\$27,412.98	
16-02	ST-20	Remove and Replace 4' Diameter Storm Manhole	VF	73.74	\$275.00	\$20,278.50	
16-07	ST-07	Remove and Replace 4' Diameter Storm Manhole	VF	24.96	\$490.00	\$12,230.40	
17-01	ST-10	Remove and Replace 4' Diameter Storm Manhole	VF	26.80	\$365.00	\$9,782.00	
17-01	ST-12	Provide 4' Diameter Storm Manhole	VF	31.40	\$350.00	\$10,990.00	
17-02	ST-12	Provide 4' Diameter Storm Manhole	VF	96.20	\$310.00	\$29,822.00	
17-07	ST-06	Remove and Replace 4' Diameter Storm Manhole	VF	4.10	\$600.00	\$2,460.00	
Total				373.39		\$134,046.41	
Cost Per Foot						\$359.00	
Cost for a 5 foot Deep Manhole						\$1,794.99	
Average Per Foot Cost with a 300 Foot Spacing						\$5.98	

Schedule B
2018 Storm Sewer Improvement Cost Existing Development Residential up to Two Units per Building
Calculations Based on Municipal Code 13-7 - Approved By the Board of Public Works on February 12, 2018
City of De Pere
Date: 3/5/2018

Lateral Cost

Project	Bid Item	Bid Item Description	Unit	Quantity	Cost	Total	Comment
16-02	ST-17	Provide 6" PVC Storm Sewer Lateral	LF	3053	\$42.00	\$128,226.00	
16-07	ST-04	Provide 6" PVC Storm Sewer	LF	187	\$41.00	\$7,667.00	
17-01	ST-06	Provide 6" PVC Storm Sewer Lateral	LF	2463	\$38.00	\$93,605.40	
17-02	ST-05	Provide 6" Storm Sewer Lateral	LF	1564	\$39.50	\$61,785.90	
Total				7268		\$291,284.30	
Average Cost Per Foot						\$40.08	
Average Cost per Lot at 30 Feet of Lateral (100% to Resident)						\$1,202.41	Average length of lateral is based on a 60 foot right of way and several laterals being connected to inlets.

Storm Wye Cost

Project	Bid Item	Bid Item Description	Unit	Quantity	Cost	Total	Comment
16-02	ST-10	Provide 6" Connection (Core or Tee) to 36" Storm Sewer	EA	14	\$200.00	\$2,800.00	
16-02	ST-11	Provide 6" Connection (Core or Tee) to 24" Storm Sewer	EA	14	\$200.00	\$2,800.00	
16-02	ST-12	Provide 6" Connection (Core or Tee) to Existing Storm Sewer on Eighth Street.	EA	15	\$200.00	\$3,000.00	
16-02	ST-13	Provide Storm Tee 15"x6"	EA	12	\$300.00	\$3,600.00	
16-02	ST-14	Provide Storm Tee 12"x6"	EA	9	\$200.00	\$1,800.00	
17-01	ST-07	Provide 12"x6" Storm Tee	EA	7	\$75.00	\$525.00	
17-01	ST-08	Provide 8"x6" Storm Tee	EA	20	\$50.00	\$1,000.00	
17-02	ST-06	Provide Storm Branch 18"x6"	EA	7	\$350.00	\$2,450.00	
17-02	ST-07	Provide Storm Branch 15"x6"	EA	22	\$190.00	\$4,180.00	
17-02	ST-08	Provide Storm Branch 12"x6"	EA	17	\$110.00	\$1,870.00	
17-02	ST-09	Provide Storm Branch 8"x6"	EA	3	\$55.00	\$165.00	
Total				140.00		\$24,190.00	
Average Cost Per Wye						\$172.79	

SCHEDULE B
EXISTING DEVELOPMENT OTHER THAN RESIDENTIAL
UP TO TWO UNITS

Schedule B
2018 Storm Sewer Improvement Cost Existing Development Other Than Residential up to Two Units per Building
Calculations Based on Municipal Code 13-7 - Approved By the Board of Public Works on February 12, 2018
City of De Pere
Date: 3/5/2018

Storm Sewer Manhole

Project	Bid Item	Bid Item Description	Unit	Quantity	Cost	Total	Comment
15-01	ST-09	Remove and Replace 4' Diameter Storm Manhole	VF	55.89	\$377.00	\$21,070.53	
15-07	ST-06	Install 4' Diameter Storm Manhole	VF	60.30	\$454.61	\$27,412.98	
16-02	ST-20	Remove and Replace 4' Diameter Storm Manhole	VF	73.74	\$275.00	\$20,278.50	
16-07	ST-07	Remove and Replace 4' Diameter Storm Manhole	VF	24.96	\$490.00	\$12,230.40	
17-01	ST-10	Remove and Replace 4' Diameter Storm Manhole	VF	26.80	\$365.00	\$9,782.00	
17-01	ST-12	Provide 4' Diameter Storm Manhole	VF	31.40	\$350.00	\$10,990.00	
17-02	ST-12	Provide 4' Diameter Storm Manhole	VF	96.20	\$310.00	\$29,822.00	
17-07	ST-06	Remove and Replace 4' Diameter Storm Manhole	VF	4.10	\$600.00	\$2,460.00	
Total				373.39		\$134,046.41	
Cost Per Vertical Foot						\$359.00	
Cost for a 5 foot Deep Manhole						\$1,794.99	
Average Per Foot Cost with a 300 Foot Spacing						\$5.98	

Schedule B
2018 Storm Sewer Improvement Cost Existing Development Other Than Residential up to Two Units per Building
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Mainline Cost

Project	Bid Item	Bid Item Description	Unit	Quantity	Cost	Total	Comment
15-01	ST-02	Remove and Replace 18" PVC or RCP, CL III Storm Sewer	LF	39	\$65.00	\$2,535.00	
17-02	ST-01	Provide 18" PVC or RCP Class III Storm Sewer	LF	389	\$55.00	\$21,395.00	
Total				428		\$23,930.00	
Average Cost Per Foot						\$55.91	

Schedule B
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Calculations Based on Municipal Code 13-7 - Approved By the Board of Public Works on February 12, 2018
City of De Pere
Date: 3/5/2018

Lateral Cost
Lateral 6"

Project	Bid Item	Bid Item Description	Unit	Quantity	Cost	Total	Comment
16-02	ST-17	Provide 6" PVC Storm Sewer Lateral	LF	3053	\$42.00	\$128,226.00	
16-07	ST-04	Provide 6" PVC Storm Sewer	LF	187	\$41.00	\$7,667.00	
17-01	ST-06	Provide 6" PVC Storm Sewer Lateral	LF	2463	\$38.00	\$93,605.40	
17-02	ST-05	Provide 6" Storm Sewer Lateral	LF	1564	\$39.50	\$61,785.90	
Total				7268		\$291,284.30	
Average Cost Per Foot						\$40.08	
Average Cost per Lot at 35 Feet of Lateral (100% to Resident)						\$1,402.81	Average length of lateral is based on a 70 foot right of way.

Lateral 8"

Project	Bid Item	Bid Item Description	Unit	Quantity	Cost	Total	Comment
15-07	ST-02	Install 8" PVC Storm-Roof Drains	LF	693	\$46.47	\$32,203.71	
16-02	ST-08	Provide 8" PVC Storm Sewer	LF	541	\$42.00	\$22,722.00	
16-07	ST-03	Provide 8" PVC Storm Sewer	LF	266	\$39.00	\$10,374.00	
17-01	ST-05	Provide 8" PVC Storm Sewer	LF	1041	\$40.00	\$41,620.00	
17-02	ST-04	Provide 8" PVC Storm Sewer	LF	190	\$34.00	\$6,460.00	
Total				2731		\$113,379.71	
Average Cost Per Foot						\$41.52	
Average Cost per Lot at 35 Feet of Lateral (100% to Resident)						\$1,453.32	Average length of lateral is based on a 70 foot right of way.

Lateral 12"

Project	Bid Item	Bid Item Description	Unit	Quantity	Cost	Total	Comment
15-01	ST-04	Remove and Replace 12" PCV or RCP Storm Sewer	LF	648	\$49.00	\$31,776.50	
15-07	ST-01	Remove and Replace 12" PCV or RCP (Class III) Storm Sewer	LF	797	\$50.51	\$40,276.67	
16-02	ST-06	Provide 12" PVC Storm Sewer	LF	609	\$45.00	\$27,405.00	
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17-01	ST-02	Remove and Replace 12" PVC or RCP (Class III) Storm Sewer	LF	479	\$47.00	\$22,489.50	
17-02	ST-03	Provide 12" PVC or RCP Class III Storm Sewer	LF	1555	\$38.00	\$59,071.00	
17-07	ST-02	Remove and Replace 12" PVC or RCP CL III Storm Sewer	LF	91	\$36.00	\$3,276.00	
Total				4297		\$191,672.67	
Average Cost Per Foot						\$44.61	
Average Cost per Lot at 35 Feet of Lateral (100% to Resident)						\$1,561.22	Average length of lateral is based on a 70 foot right of way.

Schedule B
2018 Storm Sewer Improvement Cost Existing Development Other Than Residential up to Two Units per Building
Calculations Based on Municipal Code 13-7 - Approved By the Board of Public Works on February 12, 2018
City of De Pere
Date: 3/5/2018

Connection Cost**Storm Wye Cost (6")**

Project	Bid Item	Bid Item Description	Unit	Quantity	Cost	Total	Comment
16-02	ST-10	Provide 6" Connection (Core or Tee) to 36" Storm Sewer	EA	14	\$200.00	\$2,800.00	
16-02	ST-11	Provide 6" Connection (Core or Tee) to 24" Storm Sewer	EA	14	\$200.00	\$2,800.00	
16-02	ST-12	Provide 6" Connection (Core or Tee) to Existing Storm Sewer on Eighth Street.	EA	15	\$200.00	\$3,000.00	
16-02	ST-13	Provide Storm Tee 15"x6"	EA	12	\$300.00	\$3,600.00	
16-02	ST-14	Provide Storm Tee 12"x6"	EA	9	\$200.00	\$1,800.00	
17-01	ST-07	Provide 12"x6" Storm Tee	EA	7	\$75.00	\$525.00	
17-01	ST-08	Provide 8"x6" Storm Tee	EA	20	\$50.00	\$1,000.00	
17-02	ST-06	Provide Storm Branch 18"x6"	EA	7	\$350.00	\$2,450.00	
17-02	ST-07	Provide Storm Branch 15"x6"	EA	22	\$190.00	\$4,180.00	
17-02	ST-08	Provide Storm Branch 12"x6"	EA	17	\$110.00	\$1,870.00	
17-02	ST-09	Provide Storm Branch 8"x6"	EA	3	\$55.00	\$165.00	
Total				140		\$24,190.00	
Average Cost Per Wye						\$172.79	

Core Storm Tee Cost (8" & 12")

Project	Bid Item	Bid Item Description	Unit	Quantity	Cost	Total	Comment
15-07	ST-11	Core Drill Existing Main with NPC Kor-N-Tee	EA	8	\$202.05	\$1,616.40	
17-01	ST-09	Core Drill Existing Main with NPC Kor-N-Tee	EA	20	\$125.00	\$2,500.00	
Total				28		\$4,116.40	
Average Cost Per Connection/Core						\$147.01	

Schedule C
2018 Storm Sewer Improvement Cost Existing Development Residential up to Two Units
per Building
Calculations Based on Municipal Code 13-7 - Approved By the Board of Public Works on
February 12, 2018
City of De Pere
Date: 3/5/2018

Storm Mainline Cost

Item Description	Cost Per LF	Comment
12" Storm Sewer Main	\$44.61	300 foot spacing with a 5' depth
4' Diameter Storm Manhole	\$5.98	
Mainline Cost Per Street Foot	\$50.59	60 foot wide lot
Cost Per Side of Street	\$25.29	
Cost Per Lot	\$1,517.68	
Assessable Amount (20%)	\$303.54	Remaining 80% funded by Storm Water Utility
Engineering and Administration	\$60.71	
Total Mainline Costs	\$364.24	

Storm Lateral Cost

Item Description	Cost Per EA	Comment
6" Storm Lateral	\$1,202.41	30 foot average length. Some laterals will be connected to inlets.
Storm Wye Cost	\$172.79	
Assessable Amount (100%)	\$1,375.20	
Engineering and Administration	\$275.04	
Total Lateral Costs	\$1,650.24	

Total Cost

Mainline	\$364.24
Storm Lateral	\$1,650.24
Total Cost	\$2,014.48

Schedule C
2018 Storm Sewer Cost Evaluation - Existing Development Other Than Residential up to
Two Units per Building

Calculations Based on Municipal Code 13-7

Approved By the Board of Public Works on February 13, 2017

City of De Pere

Date: 3/5/2018

Storm Mainline Cost

Item Description	Cost Per LF	Comment
18" Storm Sewer Main	\$55.91	300 foot spacing with a 5' depth
4' Diameter Storm Manhole	\$5.98	
Mainline Cost Per Street Foot	\$61.89	Remaining 80% funded by Storm Water Utility
Cost Per Side of Street	\$30.95	
Assessable Amount (20%)	\$6.19	
Engineering and Administration (20%)	\$1.24	
Total Mainline Cost Per Front Lot Foot	\$7.43	

Storm Lateral Cost

Item Description	Cost Per EA	Comment
6" Storm Lateral	\$1,402.81	35 foot average length.
Storm Wye Cost	\$172.79	
Assessable Amount (100%)	\$1,575.60	
Engineering and Administration (20%)	\$315.12	
Total Lateral Costs	\$1,890.72	

Storm Lateral Cost

Item Description	Cost Per EA	Comment
8" Storm Lateral	\$1,453.32	35 foot average length.
Storm Wye Cost (Core)	\$147.01	
Assessable Amount (100%)	\$1,600.33	
Engineering and Administration (20%)	\$320.07	
Total Lateral Costs	\$1,920.40	

Storm Lateral Cost

Item Description	Cost Per EA	Comment
12" Storm Lateral	\$1,561.22	35 foot average length.
Storm Wye Cost (Core)	\$147.01	
Assessable Amount (100%)	\$1,708.23	20.00%
Engineering and Administration	\$341.65	
Total Lateral Costs	\$2,049.88	

SCHEDULE D

CHARLES STREET

SCHEDULE D - SCHEDULE OF PROPOSED ASSESSMENTS
PRELIMINARY ASSESSMENTS
TYPE OF IMPROVEMENT: STORM SEWER MAIN AND LATERALS
LOCATION - CHARLES STREET FROM SOUTH WISCONSIN STREET TO WEBSTER AVENUE

RESIDENTIAL ASSESSMENT
 COST PER UNIT - STORM MAIN: **\$364.24**
 COST PER UNIT - STORM LATERAL: **\$1,650.24**

OTHER ASSESSMENT
 COST PER LF - STORM MAIN: **\$7.43**
 COST PER UNIT - 6-INCH STORM LATERAL: **\$1,890.72**
 COST PER UNIT - 8-INCH STORM LATERAL: **\$1,920.40**
 COST PER UNIT - 12-INCH STORM LATERAL: **\$2,049.88**

NOTE: OTHER IS DEFINED AS PROPERTIES ZONED COMMERCIAL, INDUSTRIAL, OR HAVE A RESIDENTIAL USE GREATER THAN A DUPLEX

PROPERTY OWNER	RESIDENTIAL OR OTHER	LOT NO. PROPERTY ADDRESS PARCEL NUMBER	STORM MAIN ASSESSMENT		STORM LATERAL ASSESSMENT		TOTAL ASSESSMENT	COMMENT
			UNIT	COST	UNIT	COST		
CITY OF DEPERE 335 S BROADWAY DE PERE WI 54115-2593	OTHER	CHARLES ST ED-596-1	0	\$0.00	0	\$0.00	\$0.00	
CITY OF DEPERE 335 S BROADWAY DE PERE WI 54115-2593	OTHER	CHARLES ST ED-628	0	\$0.00	0	\$0.00	\$0.00	
BRIAN W OLSEN 1313 CHARLES ST DE PERE WI 54115-3514	RESIDENTIAL	1313 CHARLES ST ED-1435-84	0	\$0.00	1	\$1,650.24	\$1,650.24	
JOSHUA & NICOLE GEHL N66265 HARWOOD RD HILBERT WI 54129	RESIDENTIAL	202 S ONTARIO ST ED-1106	0	\$0.00	1	\$1,650.24	\$1,650.24	
EMILY R CASTROP 203 S HURON ST DE PERE WI 54115-2820	RESIDENTIAL	203 S HURON ST ED-1047	0	\$0.00	0	\$0.00	\$0.00	Existing lateral connection on Huron St.
ROSE ANN GATEWOOD 202 S ERIE ST DE PERE WI 54115-2914	RESIDENTIAL	202 S ERIE ST ED-1038	0	\$0.00	1	\$1,650.24	\$1,650.24	
ERIC R SCHMOLL PO BOX 28352 GREEN BAY WI 54324-0352	OTHER	201 S SUPERIOR ST ED-1025	0	\$0.00	4	\$1,650.24	\$1,650.24	
BETTY MAE KRUEGER 200 S HURON ST DE PERE WI 54115-2821	RESIDENTIAL	200 S HURON ST ED-1014	0	\$0.00	0	\$0.00	\$0.00	Existing lateral connection on Huron St.
BEVERLY A MOUREAU 714 CHARLES ST DE PERE WI 54115-2807	RESIDENTIAL	714 CHARLES ST ED-1015	0	\$0.00	1	\$1,650.24	\$1,650.24	

SCHEDULE D - SCHEDULE OF PROPOSED ASSESSMENTS

PRELIMINARY ASSESSMENTS

TYPE OF IMPROVEMENT: STORM SEWER MAIN AND LATERALS

LOCATION - CHARLES STREET FROM SOUTH WISCONSIN STREET TO WEBSTER AVENUE

RESIDENTIAL ASSESSMENT
COST PER UNIT - STORM MAIN: **\$364.24**
COST PER UNIT - STORM LATERAL: **\$1,650.24**

OTHER ASSESSMENT
COST PER LF - STORM MAIN: **\$7.43**
COST PER UNIT - 6-INCH STORM LATERAL: **\$1,890.72**
COST PER UNIT - 8-INCH STORM LATERAL: **\$1,920.40**
COST PER UNIT - 12-INCH STORM LATERAL: **\$2,049.88**

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PROPERTY OWNER	RESIDENTIAL OR OTHER	LOT NO. PROPERTY ADDRESS PARCEL NUMBER	STORM MAIN ASSESSMENT		STORM LATERAL ASSESSMENT		TOTAL ASSESSMENT	COMMENT
			UNIT	COST	UNIT	COST		
KENNETH R & PAMELA J MAND 608 CHARLES ST DE PERE WI 54115-2805	RESIDENTIAL	608 CHARLES ST ED-948	0	\$0.00	1	\$1,650.24	\$1,650.24	
JOHN J BAETEN 604 CHARLES ST DE PERE WI 54115-2805	RESIDENTIAL	604 CHARLES ST ED-947	0	\$0.00	1	\$1,650.24	\$1,650.24	
NANCY K STOLTZ 202 S SUPERIOR ST DE PERE WI 54115-2836	RESIDENTIAL	202 S SUPERIOR ST ED-937	0	\$0.00	1	\$1,650.24	\$1,650.24	
ANDREW R & SHERRY L COMPTON 134 S ERIE ST DE PERE WI 54115-2912	RESIDENTIAL	134 S ERIE ST ED-1053	0	\$0.00	1	\$1,650.24	\$1,650.24	
TRAVIS J & NATALIE C POUPORE 133 S HURON ST DE PERE WI 54115-2818	RESIDENTIAL	133 S HURON ST ED-1054	0	\$0.00	0	\$0.00	\$0.00	Existing lateral connection on Huron St.
JOHN F & KAREN M ERICKSEN 197 SHELLEY LN DE PERE WI 54115-3753	RESIDENTIAL	134 S WASHINGTON ST ED-602	0	\$0.00	1	\$1,650.24	\$1,650.24	
ROBERT R & MARY C THORPE 133 S WINNEBAGO ST DE PERE WI 54115-3045	RESIDENTIAL	133 S WINNEBAGO ST ED-661	0	\$0.00	1	\$1,650.24	\$1,650.24	
T&L RENTAL PROPERTIES LLC 1408 FOX RIVER DR DE PERE WI 54115	RESIDENTIAL	134 S WINNEBAGO ST ED-654	0	\$0.00	1	\$1,650.24	\$1,650.24	
JOSHUA S & ERICA A ERRER 133 S ONTARIO ST DE PERE WI 54115	RESIDENTIAL	133 S ONTARIO ST ED-655	0	\$0.00	1	\$1,650.24	\$1,650.24	

SCHEDULE D - SCHEDULE OF PROPOSED ASSESSMENTS

PRELIMINARY ASSESSMENTS

TYPE OF IMPROVEMENT: STORM SEWER MAIN AND LATERALS

LOCATION - CHARLES STREET FROM SOUTH WISCONSIN STREET TO WEBSTER AVENUE

RESIDENTIAL ASSESSMENT
COST PER UNIT - STORM MAIN:
COST PER UNIT - STORM LATERAL:

\$364.24
\$1,650.24

OTHER ASSESSMENT

COST PER LF - STORM MAIN: **\$7.43**
COST PER UNIT - 6-INCH STORM LATERAL: **\$1,890.72**
COST PER UNIT - 8-INCH STORM LATERAL: **\$1,920.40**
COST PER UNIT - 12-INCH STORM LATERAL: **\$2,049.88**

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PROPERTY OWNER	RESIDENTIAL OR OTHER	LOT NO. PROPERTY ADDRESS PARCEL NUMBER	STORM MAIN ASSESSMENT		STORM LATERAL ASSESSMENT		TOTAL ASSESSMENT	COMMENT
			UNIT	COST	UNIT	COST		
CITY OF DEPERE 335 S BROADWAY DE PERE WI 54115-2593	OTHER	CHARLES ST ED-626	0	\$0.00	0	\$0.00	\$0.00	
CITY OF DEPERE 335 S BROADWAY DE PERE WI 54115-2593	OTHER	CHARLES ST ED-628-1	0	\$0.00	0	\$0.00	\$0.00	
BRUCE L & MARY L MULLER 1217 CHARLES ST DE PERE WI 54115-2663	RESIDENTIAL	1217 CHARLES ST ED-618	0	\$0.00	1	\$1,650.24	\$1,650.24	
DANIEL M & TERESA L JAUQUET 133 S WASHINGTON ST DE PERE WI 54115	RESIDENTIAL	133 S WASHINGTON ST ED-619	0	\$0.00	1	\$1,650.24	\$1,650.24	
RONALD L & PATRICIA K ACHENBACH 144 S WEBSTER AV DE PERE WI 54115-3436	RESIDENTIAL	144 S WEBSTER AV ED-1435-81	0	\$0.00	1	\$1,650.24	\$1,650.24	
ROBERT A & JENNIFER M HORNACEK 1323 CHARLES ST DE PERE WI 54115-3514	RESIDENTIAL	1323 CHARLES ST ED-1435-82	0	\$0.00	1	\$1,650.24	\$1,650.24	
CITY OF DEPERE 335 S BROADWAY DE PERE WI 54115-2593	OTHER	S WINNEBAGO ST ED-81	0	\$0.00	0	\$0.00	\$0.00	
CITY OF DEPERE 335 S BROADWAY DE PERE WI 54115-2593	OTHER	1212 CHARLES ST ED-633	0	\$0.00	0	\$0.00	\$0.00	
JEROME J (JOE) SECOR REVOCABLE 748 MORNING GLORY LN DE PERE WI 54115-1380	OTHER	108 S MICHIGAN ST ED-908	0	\$0.00	25	\$0.00	\$0.00	Existing connection

SCHEDULE D - SCHEDULE OF PROPOSED ASSESSMENTS

PRELIMINARY ASSESSMENTS

TYPE OF IMPROVEMENT: STORM SEWER MAIN AND LATERALS

LOCATION - CHARLES STREET FROM SOUTH WISCONSIN STREET TO WEBSTER AVENUE

RESIDENTIAL ASSESSMENT
COST PER UNIT - STORM MAIN:
COST PER UNIT - STORM LATERAL:

\$364.24
\$1,650.24

OTHER ASSESSMENT

COST PER LF - STORM MAIN: **\$7.43**
COST PER UNIT - 6-INCH STORM LATERAL: **\$1,890.72**
COST PER UNIT - 8-INCH STORM LATERAL: **\$1,920.40**
COST PER UNIT - 12-INCH STORM LATERAL: **\$2,049.88**

NOTE: OTHER IS DEFINED AS PROPERTIES ZONED COMMERCIAL, INDUSTRIAL, OR HAVE A RESIDENTIAL USE GREATER THAN A DUPLEX

PROPERTY OWNER	RESIDENTIAL OR OTHER	LOT NO. PROPERTY ADDRESS PARCEL NUMBER	STORM MAIN ASSESSMENT		STORM LATERAL ASSESSMENT		TOTAL ASSESSMENT	COMMENT
			UNIT	COST	UNIT	COST		
SAINT FRANCIS XAVIER CONGREGATION 220 S MICHIGAN AV DE PERE WI 54115-2730	OTHER	135 S WISCONSIN ST ED-914	0	\$0.00	0	\$0.00	\$0.00	Existing connection
BRUCE A & MARGARET R MULLER 132 S SUPERIOR ST DE PERE WI 54115-2834	RESIDENTIAL	132 S SUPERIOR ST ED-955	0	\$0.00	0	\$0.00	\$0.00	Existing lateral connection on Superior St.
RICHARD D CYR 132 S ONTARIO ST DE PERE WI 54115-2929	RESIDENTIAL	132 S ONTARIO ST ED-1099	0	\$0.00	1	\$1,650.24	\$1,650.24	
BENJAMIN J GERBERS 133 S ERIE ST DE PERE WI 54115	RESIDENTIAL	133 S ERIE ST ED-1100	0	\$0.00	1	\$1,650.24	\$1,650.24	
AARON R PRIGGE 201 S ERIE ST DE PERE WI 54115-2913	RESIDENTIAL	201 S ERIE ST ED-1117	0	\$0.00	1	\$1,650.24	\$1,650.24	
SAINT FRANCIS XAVIER CONGREGATION OF DEPERE 220 S MICHIGAN ST DE PERE WI 54115-2730	OTHER	220 S MICHIGAN ST ED-920	0	\$0.00	0	\$0.00	\$0.00	Existing lateral connection
SAINT MARY CONGREGATION PO BOX 70 DE PERE WI 54115-0070	OTHER	100 S HURON ST ED-1013	0	\$0.00	0	\$0.00	\$0.00	Existing lateral connection
AMERITECH TAX GROUP 722 N BROADWAY MILWAUKEE WI 53202-4303	OTHER	121 S MICHIGAN ST ED-957	0	\$0.00	1	\$2,049.88	\$2,049.88	
TOTAL			0	\$0.00	49	\$35,054.68	\$35,054.68	

SCHEDULE D

BRUSS STREET

SCHEDULE D - SCHEDULE OF FINAL ASSESSMENTS

PRELIMINARY ASSESSMENTS

TYPE OF IMPROVEMENT: STORM SEWER MAIN AND LATERALS
 LOCATION - BRUSS STREET FROM ERIE ST. TO MT. OLIVET DR.

COST PER UNIT - STORM MAIN:

\$364.24

COST PER UNIT - STORM LATERAL:

\$1,650.24

PROPERTY OWNER	LOT NO. PROPERTY ADDRESS PARCEL NUMBER	STORM MAIN ASSESSMENT		STORM LATERAL ASSESSMENT		TOTAL ASSESSMENT	COMMENT
		UNIT	COST	UNIT	COST		
CURTIS M MOORE 1471 WEXFORD LN GREEN BAY, WI 54313	801 S. ERIE ST ED-1435-B	0	\$0.00	1	\$1,650.24	\$1,650.24	Storm Sewer on S. Erie Street
VERNOSH THOMAS & CINDY TRUST AGREEMENT 1109 BRUSS ST DE PERE, WI 54115-3225	1109 BRUSS ST ED-1435-C	1	\$364.24	1	\$1,650.24	\$2,014.48	
LAWRENCE C CHERNEY 1115 BRUSS ST DE PERE, WI 54115-3225	1115 BRUSS ST ED-1435-D	1	\$364.24	1	\$1,650.24	\$2,014.48	
ROBERT & MELISSA L SUNDERLAND 1203 BRUSS ST DE PERE, WI 54115-3227	1203 BRUSS ST ED-1435-E	1	\$364.24	1	\$1,650.24	\$2,014.48	
TRACY M TORDEUR 1209 BRUSS ST DE PERE, WI 54115-3227	1209 BRUSS ST ED-1435-F	1	\$364.24	1	\$1,650.24	\$2,014.48	
ROBERT J WHITE 1215 BRUSS ST DE PERE, WI 54115-3227	1215 BRUSS ST ED-1435-G	1	\$364.24	1	\$1,650.24	\$2,014.48	
ERNEST J & STACY A ROBB 1221 BRUSS ST DE PERE, WI 54115-3227	1221 BRUSS ST ED-1435-H	1	\$364.24	1	\$1,650.24	\$2,014.48	
LAWRENCE J LASEE 1227 BRUSS ST DE PERE, WI 54115-3227	1227 BRUSS ST ED-1435-I	1	\$364.24	1	\$1,650.24	\$2,014.48	
NICOLE PATTON 1313 BRUSS ST DE PERE, WI 54115-3229	1313 BRUSS ST ED-124-3	1	\$364.24	1	\$1,650.24	\$2,014.48	
CINDY R BERKEN 1311 BRUSS ST DE PERE, WI 54115-3229	1311 BRUSS ST ED-124-2	0	\$364.24	1	\$1,650.24	\$1,650.24	Storm Sewer on Mt. Olivet Drive

Attachment: Schedule_D-Charles_Bruss (6848 : Resolution BOPW #18-01, Final Resolution Authorizing

SCHEDULE D - SCHEDULE OF FINAL ASSESSMENTS
PRELIMINARY ASSESSMENTS
TYPE OF IMPROVEMENT: STORM SEWER MAIN AND LATERALS
LOCATION - BRUSS STREET FROM ERIE ST. TO MT. OLIVET DR.

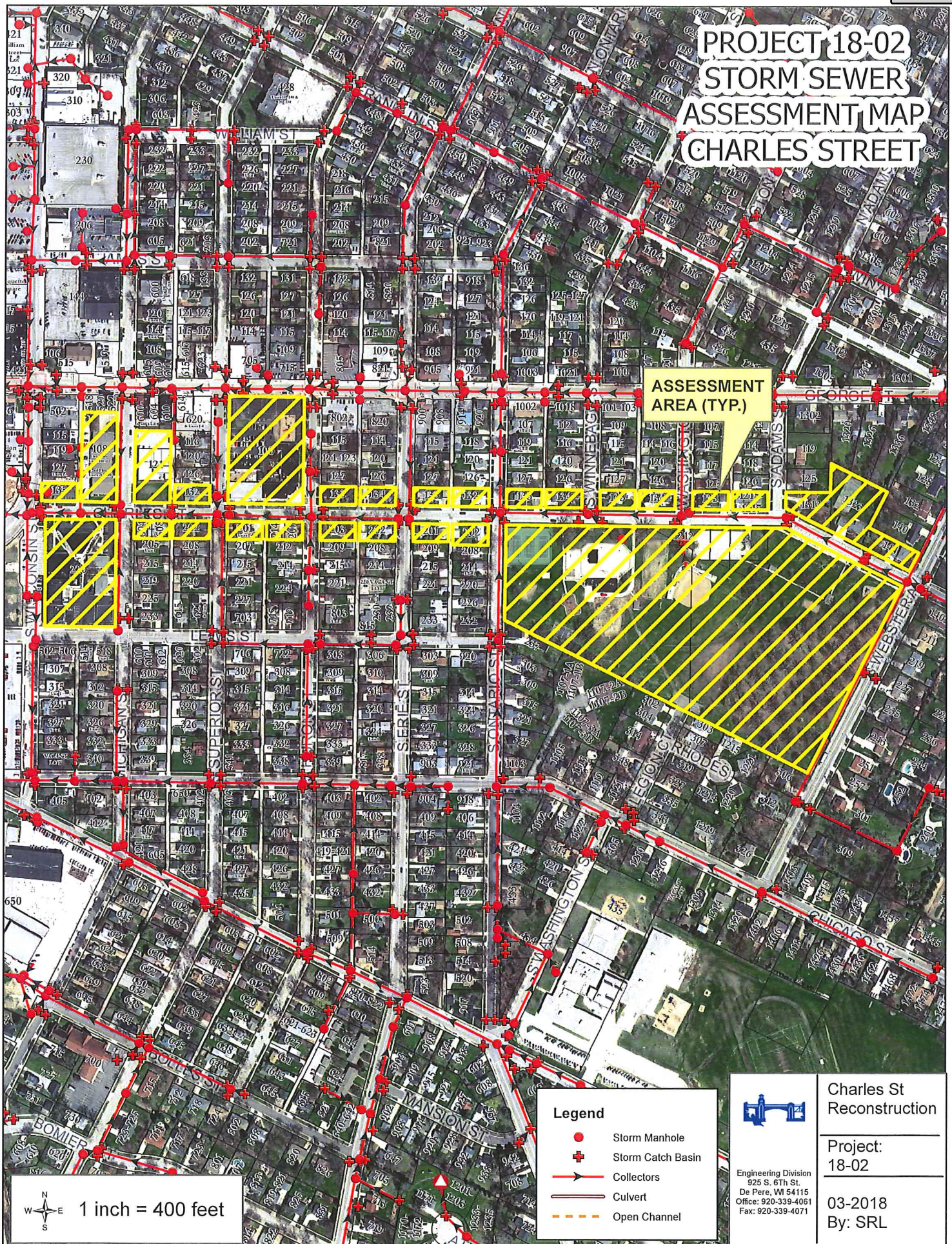
COST PER UNIT - STORM MAIN: \$364.24
 COST PER UNIT - STORM LATERAL: \$1,650.24

PROPERTY OWNER	LOT NO. PROPERTY ADDRESS PARCEL NUMBER	STORM MAIN ASSESSMENT		STORM LATERAL ASSESSMENT		TOTAL ASSESSMENT	COMMENT
		UNIT	COST	UNIT	COST		
H JOSEPH & RHONDA L HAMMER 804 MT OLIVET DR DE PERE, WI 54115-3246	804 MT OLIVET DR ED-124-4	1	\$364.24	1	\$1,650.24	\$2,014.48	
SHEILA EAGLE W10791 COUNTY RD C ATHELSTANE, WI 54104	1102 BRUSS ST ED-1435-J	0	\$0.00	1	\$1,650.24	\$1,650.24	Storm Sewer on S. Erie Street
GEORGE H BINSFELD JR 1108 BRUSS ST DE PERE WI 54115-3226	1108 BRUSS ST ED-1435-K	1	\$364.24	1	\$1,650.24	\$2,014.48	
LUCILLE H DAANEN 1202 BRUSS ST DE PERE WI 54115-3228	1202 BRUSS ST ED-1435-L	1	\$364.24	1	\$1,650.24	\$2,014.48	
DOUGLAS R & MELISSA S VANDE VELDEN 1208 BRUSS ST DE PERE WI 54115-3228	1208 BRUSS ST ED-1435-M	1	\$364.24	1	\$1,650.24	\$2,014.48	
THOMAS J & VICTORIA L BRAWNER 1214 BRUSS ST DE PERE WI 54115-3228	1214 BRUSS ST ED-1435-N	1	\$364.24	1	\$1,650.24	\$2,014.48	
MICHAEL C DOMBROWSKI & VICTORIA A LEY 1220 BRUSS ST DE PERE WI 54115-3228	1220 BRUSS ST ED-1435-O	1	\$364.24	1	\$1,650.24	\$2,014.48	
JOSE J INIGUEZ 1226 BRUSS ST DE PERE WI 54115-3228	1226 BRUSS ST ED-1435-P	1	\$364.24	1	\$1,650.24	\$2,014.48	
	TOTAL	15	\$5,827.84	18	\$29,704.32	\$35,167.92	

Attachment: Schedule_D-Charles_Bruss (6848 : Resolution BOPW #18-01, Final Resolution Authorizing

PROJECT 18-02 STORM SEWER ASSESSMENT MAP CHARLES STREET

ASSESSMENT
AREA (TYP.)



PROJECT 18-01 STORM SEWER ASSESSMENT MAP BRUSS STREET

ASSESSMENT
AREA (TYP.)

Legend

- Storm Manhole
- + Storm Catch Basin
- ▶— Collectors
- Culvert
- Open Channel



Sewer and
Water Relay

Project:
18-01

02-2018
By: KAD

Engineering Division
325 S. 8TH ST.
De Pere, WI 54115
Office: 920-325-4001
Fax: 920-325-4071

Packet Pg. 29

1 inch = 100 feet

City of De Pere, Wisconsin

**Request For Board of Public Works Action**

MEETING DATE: April 9, 2018

DEPARTMENT: Public Works

FROM: Pam Denis

SUBJECT: Approval of the Board of Public Works March 12, 2018 Meeting Minutes.

ATTACHMENTS:

- BOPW March 12, 2018 Draft Meeting Minutes(PDF)



Board of Public Works

Regular Meeting

335 South Broadway
De Pere, WI 54115
<http://www.de-pere.org>

Draft Minutes

Monday, March 12, 2018

7:30 PM

De Pere City Hall Council Chambers

I. Call to Order

The meeting was called to order at 7:30 PM by Mayor Michael J. Walsh

Attendee Name	Title	Status	Arrived
James Boyd	Aldersperson	Present	
Dan Carpenter	Aldersperson	Present	
Jonathon Hansen	Aldersperson	Present	
Dean Raasch	Aldersperson	Present	
Michael J. Walsh	Mayor	Present	

Others present were Scott Thoresen, Director of Public Works, Eric Rakers, City Engineer, and Pam Denis, Recording Secretary.

II. Public Comment

None

III. Items

- Approval of the February 12, 2018 Board of Public Works Meeting Minutes.

Aldersperson Raasch moved to approve the February 12, 2018 Board of Public Works meeting minutes. Aldersperson Hansen seconded the motion. Upon vote, the motion passed.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dean Raasch, Aldersperson
SECONDER:	Jonathon Hansen, Aldersperson
AYES:	Boyd, Carpenter, Hansen, Raasch, Walsh

- Consider Preliminary Resolution for Special Assessment for Storm Sewer Main and/or Laterals for Charles Street and Bruss Street.*

Aldersperson Hansen moved to approve the preliminary resolution for storm sewer assessments on Bruss and Charles Streets and schedule a public hearing at the April 9, 2018 Board of Public Works meeting, Aldersperson Boyd seconded the motion.

Discussion followed.

Mayor Walsh moved to open the meeting to allow residents to speak, Aldersperson Boyd seconded the motion. Upon vote, the motion passed and the meeting was opened at 7:32pm.

Clyde Tetzlaff, of Notre Dame Elementary School, shared his concern for children crossing in that area during construction. Eric Rakers, City Engineer, stated that he met with the school principal. The contractor is required to keep the sidewalk and crosswalk open based on the schedule provided.

Mayor Walsh moved to return to regular session, Aldersperson Raasch seconded the motion. Upon vote, the motion passed.

The City Engineer asked the Board to add a 5 year ability to pay back storm sewer assessments. Mayor Walsh moved to amend the motion to include a 5 year pay back option. Aldersperson Raasch seconded the motion.

Mayor Walsh moved to re-open the meeting, Alderperson Hansen seconded the motion. Upon vote, the motion passed and the meeting was opened at 7:36pm. Larry Cherney asked what the payment options were. Eric Rakers, reviewed the options, explained the process, and stated that the invoice will be sent out at the end of the project. The mayor moved to return to regular session at 7:38pm, Alderperson Raasch seconded the motion. Upon vote the motion passed.

A vote was taken of the standing amended motion approving the preliminary resolution for storm sewer assessment on Bruss and Charles Streets and to schedule a public hearing at the April 9, 2018 Board of Public Works Meeting, and to add a 5 year payment schedule to the payment options. Upon vote the motion passed.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Jonathon Hansen, Alderperson
SECONDER:	James Boyd, Alderperson
AYES:	Boyd, Carpenter, Hansen, Raasch, Walsh

3. Discuss Offering Residents Smaller Garbage & Recycling Carts

Director of Public Works, Scott Thoresen, reviewed the request presented by Alderperson Hansen for smaller garbage and recycle containers to be available to residents. Director Thoresen reviewed the advantages and disadvantages of obtaining smaller containers. Discussion followed.

Alderperson Hansen moved to approve the City offering 32 gallon garbage and recycle containers to residents. The motion died for want of a second.

RESULT:	ADOPTED [UNANIMOUS]
AYES:	Boyd, Carpenter, Hansen, Raasch, Walsh

4. Consider 2017 Annual Report for the Wisconsin Department of Natural Resources MS4 General Permit.*

Eric Rakers, City Engineer, reviewed the annual permit that the Wisconsin Department of Natural Resources requires summarizing the City's storm water management policies and systems. He reviewed the storm water requirements for the City and how the City addresses those concerns. Discussion followed. Director of Public Works stated that the City will replace a mechanical sweeper this year with a vacuum sweeper to help meet some of these requirements.

Mayor Walsh moved to approve the report to submit to the Wisconsin Department of Natural Resources, Alderperson Raasch seconded the motion. Upon vote, the motion passed.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Michael J. Walsh, Mayor
SECONDER:	Dean Raasch, Alderperson
AYES:	Boyd, Carpenter, Hansen, Raasch, Walsh

5. Consider Quote for 2018 Lift Station Design and Storm Water Pond Review and Design.*

Alderperson Hansen moved to approve the quote from Robert E. Lee & Associates, Inc. for 2018 Lift Station Design and Storm Water Pond review and Design for \$37,350. Alderperson Boyd seconded the motion. Discussion followed. Upon vote, the motion passed.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Jonathon Hansen, Alderperson
SECONDER:	James Boyd, Alderperson
AYES:	Boyd, Carpenter, Hansen, Raasch, Walsh

6. Discuss MSC Drop Off Operations

Director of Public Works, Scott Thoresen, reviewed the history of the drop off site at the Municipal Service Center, and the current considerations needed. He cited the difficulties of increased costs of processing, the site is known and used by non-residents, after hours usage, scrapers fighting over items, police involvement etc. He stated that there is a team meeting to discuss improvements. The main goal would be to provide the service strictly to City of De Pere residents. Discussion of costs and staffing followed. Alderperson Boyd suggested that it would be good to see how other municipalities handle their drop off sites. There was discussion about having set hours and staffing during those hours. Director Thoresen stated that he believes that staffing costs would be covered by the reduction in items that need to be landfilled. He stated that they are looking at keeping it staffed and open 2 Saturdays a month and Wednesdays. This was just an update.

RESULT:	ADOPTED [UNANIMOUS]
AYES:	Boyd, Carpenter, Hansen, Raasch, Walsh

7. Consider Award of Contract for Project 18-01 Sewer & Water Relay & Street Resurfacing.*

Alderperson Carpenter moved to approve the award of contract for Project 18-01 Sewer and Water Relay and Street Resurfacing to Jossart Brothers, Inc. in the amount of \$2,879,700.15. Alderperson Raasch seconded the motion. Upon vote, the motion passed.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dan Carpenter, Alderperson
SECONDER:	Dean Raasch, Alderperson
AYES:	Boyd, Carpenter, Hansen, Raasch, Walsh

8. Consider Award of Contract for Project 18-02 Charles Street Reconstruction & Utility Relay.*

Alderperson Raasch moved to approve the award of contract for Project 18-02 Charles Street Reconstruction and Utility Relay to De Groot, Inc. in the amount of \$1,861,071.65. Alderperson Boyd seconded the motion. Upon vote, the motion passed.

City Engineer Rakers explained that because this was a joint project with Green Bay Metropolitan Sewerage District(GBMSD), this approval is dependent on GBMSD also approving De Groot, Inc. Scott Thoresen, Director of Public Works, complimented Eric and his staff for the efforts to bid and construct the project jointly with GBMSD.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dean Raasch, Alderperson
SECONDER:	James Boyd, Alderperson
AYES:	Boyd, Carpenter, Hansen, Raasch, Walsh

9. Consider Award of Contract for Project 18-11 Enterprise Drive Reconstruction & Utility Relay.*

Alderperson Hansen moved to approve the award of contract for Project 18-11 Enterprise Drive Reconstruction and Utility Relay to Feaker & Sons Co. Inc, in the amount of \$1,133,376.50. Alderperson Carpenter seconded the motion. Upon vote, the motion passed.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Jonathon Hansen, Alderperson
SECONDER:	Dan Carpenter, Alderperson
AYES:	Boyd, Carpenter, Hansen, Raasch, Walsh

10. Consider Award of Contract for Project 18-13 Crackfilling & Seal Coating.*

Alderperson Raasch moved to approve the award of contract for 18-13 Crackfilling and Seal Coating to Asphalt Seal and Repair, Inc. in the amount of \$100,476.00. Alderperson Boyd seconded the motion. Upon vote, the motion passed.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dean Raasch, Alderperson
SECONDER:	James Boyd, Alderperson
AYES:	Boyd, Carpenter, Hansen, Raasch, Walsh

IV. Future Agenda Items

None.

V. Adjournment

Mayor Walsh moved to adjourn the Board of Public Works meeting. Alderperson Hansen seconded the motion. Upon vote, the motion passed and the meeting was adjourned at 8:42pm.

Respectfully submitted,
Pam Denis

City of De Pere, Wisconsin

**Request For Board of Public Works Action**

MEETING DATE: April 9, 2018

DEPARTMENT: Public Works

FROM: Eric Rakers

SUBJECT: Consider Preliminary Resolution for Special Assessment for Storm Sewer Main and/or Lateral for St. Josephs Street.

The purpose for this item is to approve a preliminary resolution for special assessment for storm sewer and/or storm lateral construction associated with street resurfacing in 2018.

Background

The City is performing the following construction in 2018:

- St. Josephs Street Sewer and Water Relay and Street Resurfacing – Lourdes Avenue to its termini.

The City received drainage complaints on St. Josephs Street over the last year. Because of this, storm sewer laterals are being installed to properties within the impacted areas. The installation of storm laterals conforms to the City Municipal Code Section 26-5-5 which states that:

- “(c) *Street Resurfacing*
- (1) *Installation. Storm sewer main and lateral installation to each lot of a record shall be constructed at during street resurfacing improvements when:*
- a. *Requested by a property owner along the street to be resurfaced; or*
 - b. *When ordered by the director of public works to address drainage issues*
- The location of the lateral installation shall be as determined by the city engineer or designee.”*

Assessments for these services were calculated per Code Section 13-7.

As calculated per Code Section 13-7 and approved by the Board of Public Works (BOPW), the costs for the 2018 residential storm sewer special assessment are as follows:

- Residential Properties
 - Storm Lateral Assessment - \$1650.24 per each
 - Storm Main Assessment - \$364.24 per parcel

The locations impacted by storm sewer assessments include:

- St. Josephs Street – 450’ north of Helena Street to the cul-de-sac.

Property owners have been notified several times of this project including:

- March 12, 2018 – Letter invitation to Public Information Meeting
- March 27, 2018 – Public Information Meeting for Storm Sewer Assessments
- March 29, 2018 – Letter notification of Board of Public Works Meeting

Code Section 13-7 d. further identifies procedures and pay options for the storm sewer special assessments as follows:

- d. *Public hearing. The board shall hold a public hearing on the assessments and after the hearing may by resolution approve, disapprove, modify, or refer the report with such directions as it deems necessary. The board shall provide for the following payment alternatives if it determines to assess for any of the improvements:*
 - i. *No interest imputed if payment of assessment made in full within 30 days of invoice;*
 - ii. *Payment in such number of yearly installments as deemed reasonable by the board, together with interest thereon at the rate of one percent over the interest rate paid by the city on its latest bonding issue, with payment in full due upon transfer of the property;*
 - iii. *Deferred payment of assessment with interest to accrue at the rate of one percent over the interest rate paid by city on its last bond issue, with the total becoming due on the earliest of the following:*
 - A. *Transfer of the benefited property to any other person or entity;*
 - B. *Subdivision of the benefited property;*
 - C. *Connection to the storm sewer;*
 - D. *The expiration of 25 years from the date of the adoption of the final assessment resolution, at which time the assessment plus accrued interest shall be made in full against the benefited property.*
 - iv. *Interest on alternatives ii. and iii. above shall stop accruing after a period of ten years.*

Note under item ii., the BOPW can establish a number of yearly establishments for payback. Also, under iii., property owners are not required to pay until they connect to the storm lateral, sell or subdivide the property, or 25 years, whichever occurs first.

Recommendation

Staff recommends that the Board of Public Works adopt the preliminary resolution and schedule a public hearing at the Board of Public Works on May 14, 2018.

ATTACHMENTS:

- Report-Spec_Assess_Sch_B Residential (PDF)
- Report-Spec_Assess_Sch_C Residential (PDF)
- Report-Spec_Assess_Sch_D_St.JosephSt_Preliminary (PDF)

- BPW Resolution #18 - St Joseph Street (DOCX)
- St Josephs Assessment Map (PDF)

Schedule B
2018 Storm Sewer Improvement Cost Existing Development Residential up to Two Units per Building
Calculations Based on Municipal Code 13-7 - Approved By the Board of Public Works on February 12, 2018
City of De Pere
Date: 3/5/2018

Mainline Cost

Project	Bid Item	Bid Item Description	Unit	Quantity	Cost	Total	Comment
15-01	ST-04	Remove and Replace 12" PCV or RCP Storm Sewer	LF	648	\$49.00	\$31,776.50	
15-07	ST-01	Remove and Replace 12" PCV or RCP (Class III) Storm Sewer	LF	797	\$50.51	\$40,276.67	
16-02	ST-06	Provide 12" PVC Storm Sewer	LF	609	\$45.00	\$27,405.00	
16-07	ST-02	Remove and Replace 12" PVC or RCP (Class III) Storm Sewer	LF	119	\$62.00	\$7,378.00	
17-01	ST-02	Remove and Replace 12" PVC or RCP (Class III) Storm Sewer	LF	479	\$47.00	\$22,489.50	
17-02	ST-03	Provide 12" PVC or RCP Class III Storm Sewer	LF	1555	\$38.00	\$59,071.00	
17-07	ST-02	Remove and Replace 12" PVC or RCP CL III Storm Sewer	LF	91	\$36.00	\$3,276.00	
Total				4297		\$191,672.67	
Average Cost Per Foot						\$44.61	

Attachment: Report-Spec_Assess_Sch_B Residential (6862 : Consider Preliminary Res for Special

Schedule B
2018 Storm Sewer Improvement Cost Existing Development Residential up to Two Units per Building
Calculations Based on Municipal Code 13-7 - Approved By the Board of Public Works on February 12, 2018
City of De Pere
Date: 3/5/2018

Storm Sewer Manhole

Project	Bid Item	Bid Item Description	Unit	Quantity	Cost	Total	Comment
15-01	ST-09	Remove and Replace 4' Diameter Storm Manhole	VF	55.89	\$377.00	\$21,070.53	
15-07	ST-06	Install 4' Diameter Storm Manhole	VF	60.30	\$454.61	\$27,412.98	
16-02	ST-20	Remove and Replace 4' Diameter Storm Manhole	VF	73.74	\$275.00	\$20,278.50	
16-07	ST-07	Remove and Replace 4' Diameter Storm Manhole	VF	24.96	\$490.00	\$12,230.40	
17-01	ST-10	Remove and Replace 4' Diameter Storm Manhole	VF	26.80	\$365.00	\$9,782.00	
17-01	ST-12	Provide 4' Diameter Storm Manhole	VF	31.40	\$350.00	\$10,990.00	
17-02	ST-12	Provide 4' Diameter Storm Manhole	VF	96.20	\$310.00	\$29,822.00	
17-07	ST-06	Remove and Replace 4' Diameter Storm Manhole	VF	4.10	\$600.00	\$2,460.00	
Total				373.39		\$134,046.41	
Cost Per Foot						\$359.00	
Cost for a 5 foot Deep Manhole						\$1,794.99	
Average Per Foot Cost with a 300 Foot Spacing						\$5.98	

Attachment: Report-Spec_Assess_Sch_B Residential (6862 : Consider Preliminary Res for Special

Schedule B
2018 Storm Sewer Improvement Cost Existing Development Residential up to Two Units per Building
Calculations Based on Municipal Code 13-7 - Approved By the Board of Public Works on February 12, 2018
City of De Pere
Date: 3/5/2018

Lateral Cost

Project	Bid Item	Bid Item Description	Unit	Quantity	Cost	Total	Comment
16-02	ST-17	Provide 6" PVC Storm Sewer Lateral	LF	3053	\$42.00	\$128,226.00	
16-07	ST-04	Provide 6" PVC Storm Sewer	LF	187	\$41.00	\$7,667.00	
17-01	ST-06	Provide 6" PVC Storm Sewer Lateral	LF	2463	\$38.00	\$93,605.40	
17-02	ST-05	Provide 6" Storm Sewer Lateral	LF	1564	\$39.50	\$61,785.90	
Total				7268		\$291,284.30	
Average Cost Per Foot						\$40.08	
Average Cost per Lot at 30 Feet of Lateral (100% to Resident)						\$1,202.41	Average length of lateral is based on a 60 foot right of way and several laterals being connected to inlets.

Storm Wye Cost

Project	Bid Item	Bid Item Description	Unit	Quantity	Cost	Total	Comment
16-02	ST-10	Provide 6" Connection (Core or Tee) to 36" Storm Sewer	EA	14	\$200.00	\$2,800.00	
16-02	ST-11	Provide 6" Connection (Core or Tee) to 24" Storm Sewer	EA	14	\$200.00	\$2,800.00	
16-02	ST-12	Provide 6" Connection (Core or Tee) to Existing Storm Sewer on Eighth Street.	EA	15	\$200.00	\$3,000.00	
16-02	ST-13	Provide Storm Tee 15"x6"	EA	12	\$300.00	\$3,600.00	
16-02	ST-14	Provide Storm Tee 12"x6"	EA	9	\$200.00	\$1,800.00	
17-01	ST-07	Provide 12"x6" Storm Tee	EA	7	\$75.00	\$525.00	
17-01	ST-08	Provide 8"x6" Storm Tee	EA	20	\$50.00	\$1,000.00	
17-02	ST-06	Provide Storm Branch 18"x6"	EA	7	\$350.00	\$2,450.00	
17-02	ST-07	Provide Storm Branch 15"x6"	EA	22	\$190.00	\$4,180.00	
17-02	ST-08	Provide Storm Branch 12"x6"	EA	17	\$110.00	\$1,870.00	
17-02	ST-09	Provide Storm Branch 8"x6"	EA	3	\$55.00	\$165.00	
Total				140.00		\$24,190.00	
Average Cost Per Wye						\$172.79	

Schedule C

**2018 Storm Sewer Improvement Cost Existing Development Residential up to Two Units
per Building**

**Calculations Based on Municipal Code 13-7 - Approved By the Board of Public Works on
February 12, 2018**

City of De Pere

Date: 3/5/2018

Storm Mainline Cost

Item Description	Cost Per LF	Comment
12" Storm Sewer Main	\$44.61	300 foot spacing with a 5' depth
4' Diameter Storm Manhole	\$5.98	
Mainline Cost Per Street Foot	\$50.59	60 foot wide lot
Cost Per Side of Street	\$25.29	
Cost Per Lot	\$1,517.68	
Assessable Amount (20%)	\$303.54	Remaining 80% funded by Storm Water Utility
Engineering and Administration	\$60.71	
Total Mainline Costs	\$364.24	

Storm Lateral Cost

Item Description	Cost Per EA	Comment
6" Storm Lateral	\$1,202.41	30 foot average length. Some laterals will be connected to inlets.
Storm Wye Cost	\$172.79	
Assessable Amount (100%)	\$1,375.20	
Engineering and Administration	\$275.04	
Total Lateral Costs	\$1,650.24	

Total Cost

Mainline	\$364.24
Storm Lateral	\$1,650.24
Total Cost	\$2,014.48

Attachment: Report-Spec_Assess_Sch_C Residential (6862 : Consider Preliminary Res for Special Assessment for Storm Sewer Main and/or

SCHEDULE D - SCHEDULE OF PRELIMINARY ASSESSMENTS
 PRELIMINARY ASSESSMENTS
 TYPE OF IMPROVEMENT: STORM SEWER MAIN AND LATERALS
 LOCATION - ST. JOSEPH STREET FROM 450' NORTH OF HELENA ST TO NORTH END

COST PER UNIT - STORM MAIN: \$364.24
 COST PER UNIT - STORM LATERAL: \$1,650.24

PROPERTY OWNER	LOT NO. PROPERTY ADDRESS PARCEL NUMBER	STORM MAIN ASSESSMENT		STORM LATERAL ASSESSMENT		TOTAL ASSESSMENT	COMMENT
		UNIT	COST	UNIT	COST		
KOU & MAY N CHANG 702 ST JOSEPHS ST DE PERE, WI 54115-1239	702 ST JOSEPHS ST WD-883-N-17	0	\$0.00	1	\$1,650.24	\$1,650.24	Storm Sewer Inlet on Proper
EDWARD N NEWMAN 682 ST JOSEPHS ST DE PERE, WI 54115-1237	682 ST JOSEPHS ST WD-883-N-16	1	\$364.24	1	\$1,650.24	\$2,014.48	
STEVEN VANDE HEI 662 ST JOSEPHS ST DE PERE, WI 54115-1237	662 ST JOSEPHS ST WD-883-N-15	1	\$364.24	1	\$1,650.24	\$2,014.48	
CRAIG J & CHRISTINA M SPIERINGS 642 ST JOSEPHS ST DE PERE, WI 54115-1237	642 ST JOSEPHS ST WD-883-N-14	1	\$364.24	1	\$1,650.24	\$2,014.48	
SCOTT R & KRISTINA D DIEDERICH 622 ST JOSEPHS ST DE PERE, WI 54115-1237	622 ST JOSEPHS ST WD-883-N-13	1	\$364.24	1	\$1,650.24	\$2,014.48	
DANIEL & MARTHA RITTER 602 ST JOSEPHS ST DE PERE, WI 54115-1237	602 ST JOSEPHS ST WD-1026-12	0	\$0.00	0	\$0.00	\$0.00	Sewer inlet on backside of property. Is connected. Verified 3-22-2018
JAMES M JOHNSON & REBECCA A VANDERLEEST 603 ST JOSEPHS ST DE PERE, WI 54115-1236	603 ST JOSEPHS ST WD-883-N-11	1	\$364.24	1	\$1,650.24	\$2,014.48	
ROBERT J ALBERS 623 ST JOSEPHS ST DE PERE, WI 54115-1236	623 ST JOSEPHS ST WD-883-N-10	1	\$364.24	1	\$1,650.24	\$2,014.48	
DAVID L & KAREN J COTA 1483 NAVIGATOR WAY #46 DE PERE, WI 54115-7239	643 ST JOSEPHS ST WD-883-N-9	1	\$364.24	1	\$1,650.24	\$2,014.48	

Attachment: Report-Spec_Assess_Sch_D_St.JosephSt_Preliminary (6862 : Consider Preliminary Res for

SCHEDULE D - SCHEDULE OF PRELIMINARY ASSESSMENTS
 PRELIMINARY ASSESSMENTS
 TYPE OF IMPROVEMENT: STORM SEWER MAIN AND LATERALS
 LOCATION - ST. JOSEPH STREET FROM 450' NORTH OF HELENA ST TO NORTH END

COST PER UNIT - STORM MAIN: \$364.24
 COST PER UNIT - STORM LATERAL: \$1,650.24

PROPERTY OWNER	LOT NO. PROPERTY ADDRESS PARCEL NUMBER	STORM MAIN ASSESSMENT		STORM LATERAL ASSESSMENT		TOTAL ASSESSMENT	COMMENT
		UNIT	COST	UNIT	COST		
BEN BONCHER 663 ST JOSEPHS ST DE PERE, WI 54115-1236	663 ST JOSEPHS ST WD-883-N-8	1	\$364.24	1	\$1,650.24	\$2,014.48	
SCOTT M & PATRICIA L CREVIER 693 ST JOSEPHS ST DE PERE, WI 54115-1236	693 ST JOSEPHS ST WD-883-N-7	1	\$364.24	1	\$1,650.24	\$2,014.48	
BRYAN C JORGENSEN 703 ST JOSEPHS ST DE PERE, WI 54115-1238	703 ST JOSEPHS ST WD-883-N-6	1	\$364.24	1	\$1,650.24	\$2,014.48	
	TOTAL	10	\$3,642.40	11	\$18,152.64	\$21,795.04	

Attachment: Report-Spec_Assess_Sch_D_St.JosephSt_Preliminary (6862 : Consider Preliminary Res for

RESOLUTION #18-02

PRELIMINARY RESOLUTION DECLARING INTENTION TO EXERCISE
SPECIAL ASSESSMENT POWERS UNDER SECTION 13-7 DE PERE MUNICIPAL CODE and
Wis. Stats. §66.0703
STORM SEWER MAIN AND LATERALS UNDER PROJECT 18-01 ON ST JOSEPHS STREET
FROM 450 FEET NORTH OF HELENA STREET TO THE CUL DE SAC

BE IT HEREBY RESOLVED, by the Board of Public Works of the City of De
Pere, Wisconsin, as follows:

1. That the Board of Public Works hereby declares its intention to exercise its police powers and levy special assessments pursuant to Section 13-7, De Pere Municipal Code and Wis. Stats. §66.0703, for improvements constructed within the area described below and special assessments to be levied on a reasonable basis upon the properties benefited thereby. Said improvements to include storm sewer main and laterals. Said improvements shall be constructed and the properties benefiting there from are contained in the following described areas or abutting streets:

STORM SEWER MAIN AND/OR LATERALS – ST JOSEPHS STREET

Both Sides of St Josephs Street from 450 feet north of Helena Street to the Cul de Sac

2. The total assessed against such districts shall not exceed the total cost of the improvements. The Board of Public Works determines that such improvements shall be installed and assessed therefore levied under the police power and that the amount assessed against each benefited parcel shall be based on each unit for Storm Sewer and/or Laterals.

3. The assessments against any parcel shall be paid as follows:

- (a) No interest imputed if payment of assessment made in full within 30 days of invoice;

- (b) Payment shall be in **BLANK (To be determined by the Board)** yearly installments once the assessment is due, together with interest on the unpaid balance thereon at the rate of one percent over the interest rate paid by the city on its latest bonding issue, with payment in full due upon transfer of the property;
- (c) Deferred payment of assessment with interest to accrue at the rate of one percent over the interest rate paid by city on its last bond issue, with the total becoming due on the earliest of the following:
 - i. Transfer of the benefited property to any other person or entity;
 - ii. Subdivision of the benefited property;
 - iii. Connection to the storm sewer;
 - iv. The expiration of 25 years from the date of the adoption of the final assessment resolution, at which time the assessment plus accrued interest shall be made in full against the benefited property.
- (d) Interest on alternatives (b) and (c) above shall stop accruing after a period of ten years

4. The Director of Public Works is directed to prepare a report incorporating the recommendation of the Board of Public Works consisting of:

- (a) Preliminary plans and specifications for said improvements;
- (b) An estimate of the entire cost of the proposed improvements;
- (c) A schedule of the proposed assessments;
- (d) A statement that the property against which the assessments are proposed is benefited.

After compiling such report, the Director of Public Works is directed to file a copy thereof in the City Clerk-Treasurer's office for public inspection.

5. Upon receiving the report of the Board of Public Works, the Clerk-Treasurer is directed to give a Class I notice of public hearing on such report as specified in Section 66.60, Wis. Stats. The hearing shall be held in the Common Council Chambers of the City Hall at a time set by the Clerk-Treasurer in accordance with the aforementioned statutory provision.

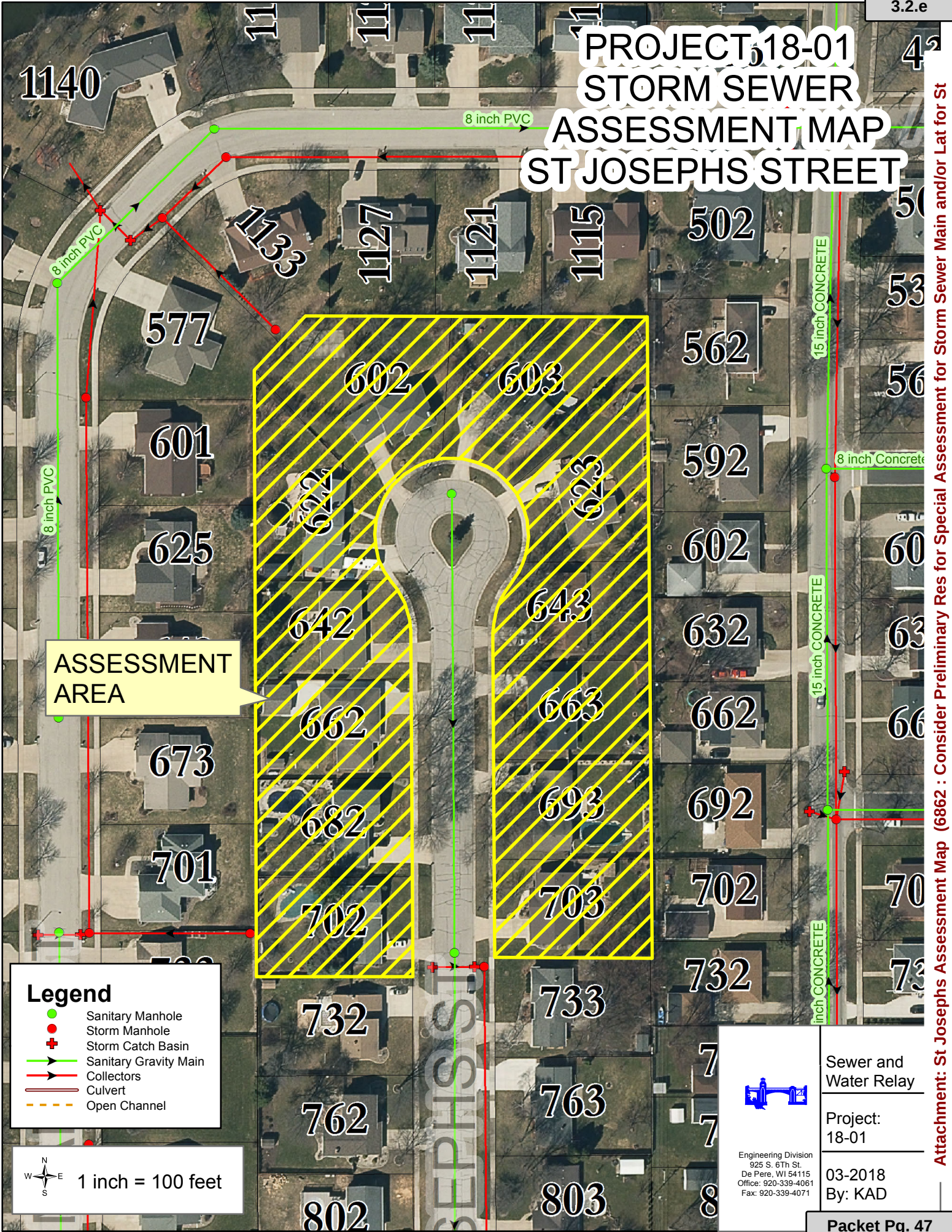
Adopted by the Board of Public Works of the City of De Pere, Wisconsin, this
 _____ day of _____, 2018.

APPROVED:

 Michael J. Walsh, Mayor and Chair of the Board
 of Public Works

Ayes: _____ Nays: _____

PROJECT 18-01 STORM SEWER ASSESSMENT MAP ST JOSEPHS STREET



ASSESSMENT
AREA

Legend

- Sanitary Manhole
- Storm Manhole
- Storm Catch Basin
- Sanitary Gravity Main
- Collectors
- Culvert
- Open Channel

N
W E
S
1 inch = 100 feet



Engineering Division
925 S. 6TH ST.
De Pere, WI 54115
Office: 920-339-4061
Fax: 920-339-4071

Sewer and Water Relay

Project:
18-01

03-2018
By: KAD

Attachment: St Josephs Assessment Map (6862 : Consider Preliminary Res for Special Assessment for Storm Sewer Main and/or Lat for St

City of De Pere, Wisconsin

**Request For Board of Public Works Action**

MEETING DATE:	April 9, 2018
DEPARTMENT:	Public Works
FROM:	Eric Rakers
SUBJECT:	Discussion on the Proposed Green Bay Metropolitan Sewerage District Fixed Charge Methodology Change

The Green Bay Metropolitan Sewerage District (GBMSD) is proposing a change to how fixed charges are calculated. This will have an impact on the City. GBMSD will be presenting information on the new methodology. Below is just a brief summary. GBMSD will be going into more detail in their presentation.

Background

In 2013, GBMSD introduced a fixed charge for a portion of the annual revenue. The purpose for the fixed charge was to stabilize a portion of the annual revenue. GBMSD charges customers based on five parameters: Flow, Biochemical Oxygen Demand (BOD), Total Suspended Solids (TSS), Total Kjeldahl Nitrogen (TKN), and Phosphorous.

Discussion

The fixed charged portion of each customer's bill first introduced in 2013 was allocated based on a formula that "averaged" the five parameters listed above. GBMSD is considering an alternate method to allocate the fixed charges based on the actual expense for each parameter, instead of an averaging equation. The alternative method for the fixed charge portion of is similar to how other expenses are charged to customers.

The alternative method shifts fixed costs from flow, TKN, and phosphorous to BOD and TSS. The City discharges higher strength wastewater (high BOD and TSS). With the alternative method, the City's treatment costs will increase due to the higher BOD and TSS contributions. The fixed charge for 2018 under the current methodology is \$1,412,393. This will increase to \$1,786,728 under the alternative method for the fixed charge. The majority of the \$374,335 increase is anticipated to be passed on to the large wastewater contributors in the City.

ATTACHMENTS:

- City of De Pere, Public Works Board Meeting April 9th (PDF)

History of the Fixed Charge

Concept: Implemented to stabilize a portion of annual revenue.

Development: The fixed charge was introduced in 2013 following completion of an Arcadis (f.k.a. Red Oak) Study “Rate Methodology for Cost of Service Allocation”.

Methodology: Allocated to each customer based on an average of each customer’s portion of flow and loads

2014 - Began at 15% of total budget (35% of capital budget).

2017 - Increased to 45% of the capital budget.

2018 - Increased to 65% of the capital budget.

Note: Regardless of the % chosen this is **not a new or incremental charge**, rather these efforts seek to recover the same total dollar amount overall when combined with the variable flow and strength based charges.

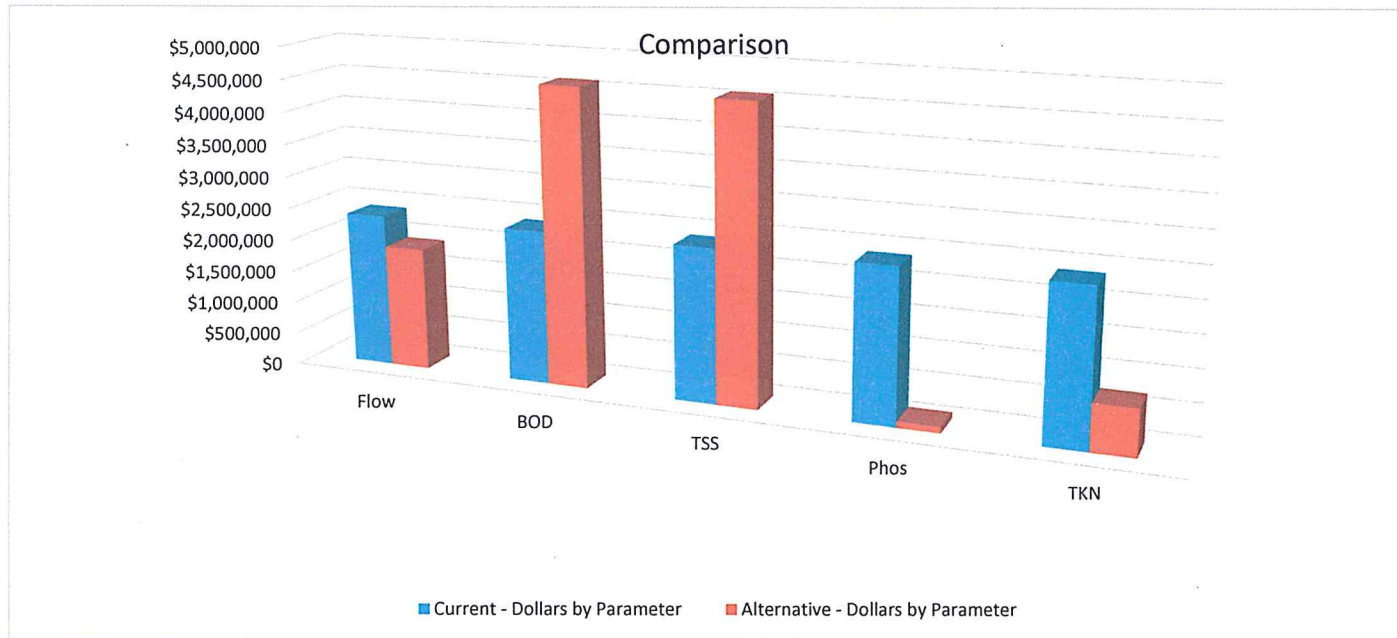
Current Method							
Distribution of Fixed Charge							
2018 Budgeted Capital	\$18,264,439						
Fixed Charge %	65%						
2018 Fixed Charge Portion of Capital (65% x \$18,264,439)	\$11,871,886						
	Flow	BOD	TSS	Phos	TKN	Average	Sum
City of De Pere - 2018 Budgeted Units	1,325,000	3,685,004	2,277,122	26,966	269,101		
2018 - Total Budgeted Units	11,383,634	18,486,230	17,870,140	407,139	3,149,003		
City of De Pere Proportion of Flow and Strength	11.64%	19.93%	12.74%	6.62%	8.55%	11.90%	59.48%
City of De Pere's Portion of Fixed Charge	\$1,412,393	[De Pere's simple average of 11.90% x \$11,871,886]					
% Distribution of the Assigned Fixed Charge (Flow Proportion = 11.64%/59.48%)	19.57%	33.51%	21.42%	11.13%	14.37%		100.00%
\$ Distribution of the Assigned Fixed Charge (Flow Proportion = 19.57% x \$1,412,393)	\$276,366	\$473,303	\$302,558	\$157,262	\$202,905		\$1,412,393

Alternative Method						
Distribution of Fixed Charge						
2018 Budgeted Capital	\$18,264,439					
Fixed Charge %	65%					
2018 Fixed Charge Portion of Capital (65% x \$18,264,439)	\$11,871,886					
	Flow	BOD	TSS	Phos	TKN	Sum
Fixed Asset Capital Allocation	16.00%	38.74%	38.44%	0.80%	6.03%	100.00%
Allocation of the Fixed Charge (Flow Proportion = 16% x \$18,264,439)	\$1,899,075	\$4,598,906	\$4,563,638	\$94,671	\$715,596	\$11,871,886
City of De Pere - 2018 Budgeted Units	1,325,000	3,685,004	2,277,122	26,966	269,101	
2018 - Total Budgeted Units	11,383,634	18,486,230	17,870,140	407,139	3,149,003	
City of De Pere Proportion of Flow and Strength	11.64%	19.93%	12.74%	6.62%	8.55%	59.48%
\$ Distribution of the Assigned Fixed Charge (Flow Proportion = 11.64% x \$1,899,075)	\$221,043	\$916,736	\$581,527	\$6,270	\$61,152	\$1,786,728

Distribution of Fixed Charge Unit Comparison

2018 Budgeted Capital	\$18,264,439
Fixed Charge %	65%
2018 Fixed Charge Portion of Capital (65% x \$18,264,439)	\$11,871,886

Methodologies	Flow	BOD	TSS	Phos	TKN	Sum
Current - Dollars by Parameter	\$2,374,377	\$2,374,377	\$2,374,377	\$2,374,377	\$2,374,377	\$11,871,886
Current - Percentages by Parameter	20.00%	20.00%	20.00%	20.00%	20.00%	100.00%
Alternative - Dollars by Parameter	\$1,899,075	\$4,598,906	\$4,563,638	\$94,671	\$715,596	\$11,871,886
Alternative - Percentages by Parameter	16.00%	38.74%	38.44%	0.80%	6.03%	100.00%



Notes:

- 1) The current methodology distributes the fixed charge portion (65%) of the capital costs equally among the five unit parameters.
- 2) The alternative methodology is more consistent with how the remaining portion (35%) of the capital costs are allocated and currently recovered among the five unit parameters.
- 3) If a fixed charge did not exist, the entire 2018 capital costs would be distributed to each unit parameter much like the proposed alternative methodology.

2018 Total Bill Comparison – Current Vs. Alternative Methodology

Customer	Current Method		Alternative Method		Comparison	
	Fixed Charge	Total Bill	Fixed Charge	Total Bill	Total Bill	Total Bill
	Amount	Amount	Amount	Amount	\$ Difference	%Difference
City of Green Bay	\$5,125,065	\$14,454,434	\$4,946,142	\$14,275,511	(\$178,923)	-1.24%
City of De Pere	\$1,412,393	\$4,488,162	\$1,786,728	\$4,862,497	\$374,335	8.34%
Fox River Fiber	\$576,090	\$1,441,655	\$564,815	\$1,430,380	(\$11,275)	-0.78%
Village of Allouez	\$615,022	\$1,784,148	\$592,009	\$1,761,135	(\$23,013)	-1.29%
Village of Ashwaubenon	\$1,446,235	\$4,135,024	\$1,471,461	\$4,160,250	\$25,226	0.61%
Village of Bellevue	\$612,044	\$1,719,315	\$567,413	\$1,674,684	(\$44,631)	-2.60%
Village of Hobart	\$209,895	\$579,416	\$201,512	\$571,033	(\$8,383)	-1.45%
Village of Howard	\$888,599	\$2,500,257	\$860,891	\$2,472,549	(\$27,708)	-1.11%
Village of Luxemburg	\$72,258	\$234,408	\$56,168	\$218,318	(\$16,090)	-6.86%
Village of Pulaski	\$138,604	\$342,869	\$68,182	\$272,447	(\$70,422)	-20.54%
Village of Suamico	\$258,329	\$708,374	\$259,197	\$709,242	\$868	0.12%
Town of Ledgeview Sanitary District #2	\$185,473	\$500,436	\$164,227	\$479,190	(\$21,246)	-4.25%
Town of Lawrence - Utility District	\$155,096	\$420,176	\$157,746	\$422,826	\$2,650	0.63%
Pittsfield Sanitary District	\$13,376	\$37,616	\$13,272	\$37,512	(\$104)	-0.28%
Town of Scott Sanitary District #1	\$60,796	\$171,078	\$60,323	\$170,605	(\$473)	-0.28%
Dyckesville Sanitary District	\$30,301	\$85,402	\$30,048	\$85,149	(\$253)	-0.30%
New Franken Sanitary District	\$15,697	\$44,143	\$15,575	\$44,021	(\$122)	-0.28%
Royal Scott Sanitary District	\$31,822	\$88,780	\$31,521	\$88,479	(\$301)	-0.34%
Bayshore Sanitary District	\$24,790	\$69,278	\$24,656	\$69,144	(\$134)	-0.19%

City of De Pere, Wisconsin

**Request For Board of Public Works Action**

MEETING DATE: April 9, 2018

DEPARTMENT: Public Works

FROM: Eric Rakers

SUBJECT: Consider Jurisdictional Transfer of CTH G (Main Avenue) from County to City*

The City is in the process of constructing the Main and Lawrence Roundabout. Staff recently received information that Main Avenue, between I-41 and Eighth Street may still be County jurisdiction.

Background

Main Avenue, between I-41 and Eighth Street was STH 32. Several years ago, the City installed signals at Main Avenue and Tenth Street. At that time, the Wisconsin Department of Transportation changed control of this section back to local jurisdiction. The City has been maintaining this section of Main Avenue since that time. Prior to being STH 32, Main Avenue was CTH G. There is confusion on whether “local jurisdiction” meant County or City. Both the City and County have been considering this segment to be City jurisdiction.

The proposed jurisdictional transfer is to include the entire section of Main Avenue, from I-41 to Broadway Street. This will make it clear to all parties involved that the portion of Main Avenue from I-41 to Broadway Street is under City jurisdiction where not under State of Wisconsin authority (STH 32). CTH G therefore will end at Broadway Street on the east side and the westerly section of CTH G from CTH GE to I-41 will be renamed CTH GF to avoid segmentation confusion.

Brown County staff is taking a similar recommendation to their Planning Development and Transportation Committee.

Recommendation

Staff is recommending approval of a jurisdictional transfer of Main Avenue from I-41 to Broadway Street from Brown County to the City of De Pere.

ATTACHMENTS:

- Reso18-XX Authorizing Jurisdictional Revisions-Main Ave I-41 to Broadway (DOCX)

RESOLUTION #18-XX

AUTHORIZING COUNTY TRUNK HIGHWAY JURISDICTIONAL REVISIONS
ON COUNTY HIGHWAY G (MAIN AVENUE) FROM I-41 TO BROADWAY STREET

WHEREAS, Wis. Stats. § 83.025 authorizes the County Board to make changes in the County Trunk Highway System if it deems that the public good is best served thereby, such revisions to the highway system must be with the consent of the Wisconsin Department of Transportation and approval of the governing body of the city, village or town in which the proposed change is located; and

WHEREAS, due to confusion over right-of-way along the corridor from I-41 to Broadway Street, the City has requested that the portion of W. Main Avenue from the I-41 northbound on/off ramps to the intersection with Broadway Street (1.48 miles), be transferred from a County Highway to a City of De Pere street; and

WHEREAS, as part of this jurisdictional transfer, the portion of CTH G from CTH GE to the I-41 northbound on/off ramps will be renamed to CTH GF; and

WHEREAS, this matter has been reviewed by the Board of Public Works, which recommends approval thereof.

NOW, THEREFORE, BE IT RESOLVED THAT:

The Common Council approves of and accepts jurisdiction over the segment of W. Main Avenue from the I-41 northbound on/off ramps to the intersection with Broadway Street being removed from the County Trunk Highway System and jurisdictionally transferred to the City of De Pere, effective on the date of Wisconsin Department of Transportation approval.

BE IT FURTHER RESOLVED THAT:

Upon adoption of this Resolution, the City Clerk-Treasurer will submit two (2) copies to the Wisconsin Department of Transportation, Northeast Region, Green Bay, for approval, and that this Resolution shall take effect on the date of Wisconsin Department of Transportation approval, upon receipt of appropriate action from the City of De Pere evidencing their concurrence with this Resolution.

Resolution #18-XX

Page 2 of 2

BE IT FURTHER RESOLVED THAT:

All City officials, officers, employees, and agents are authorized and directed to take such steps as are lawful and necessary in furtherance thereof.

Adopted by the Common Council of the City of De Pere, Wisconsin this _____ day of _____,

2018.

APPROVED:

Michael J. Walsh, Mayor

ATTEST:

Shana D. Ledvina, Clerk-Treasurer

Ayes: _____

Nays: _____