

**FINANCE/PERSONNEL COMMITTEE
CITY OF DE PERE, WISCONSIN – April 10, 2012**

The Finance/Personnel Committee of the City of De Pere, Wisconsin, met in regular session at the Council Chambers in City Hall, on Tuesday, April 10, 2012.

Mayor Michael Walsh called the meeting to order at 7:31 p.m. Roll call was taken and the following members were present: Alderpersons Michael Donovan, Kathleen Van Vonderen, Daniel Robinson and Larry Lueck. Also present: City Attorney Judith Schmidt-Lehman, Fire Chief Robert Kiser, Police Chief Derek Beiderwieden, Finance Director Joe Zegers, IT Administrator Pete Smith, Building Inspector David Hongisto and members of the public.

Alderman Robinson moved, seconded by Alderman Lueck, to approve the minutes of the March 13, 2012 meeting. Upon discussion and vote, the minutes were approved unanimously.

3. Overtime report of the Fire Department for the month of March 2012. Alderman Donovan moved, seconded by Alderman Van Vonderen, to approve the overtime report. Alderman Van Vonderen questioned the increase in fire training and staffing replacement. Chief Kiser explained training was due to house burn training done with Ledgeview Fire Department and staffing replacement was due to sick time. Upon discussion and vote, motion was approved unanimously.

4. Overtime report of the Police Department for the month of March 2012. Alderman Robinson moved, seconded by Mayor Walsh, to approve the overtime report. Alderman Van Vonderen questioned the increase in officer training and the decrease in staffing replacement. Chief Beiderwieden explained that officer training is due to mandatory firearms training which will be much higher in April and the department has been working to keep staffing level overtime down. Upon discussion and vote, motion was approved unanimously.

5. Overtime report of the Engineering Department for the month of March 2012. Alderman Lueck moved, seconded by Alderman Donovan, to approve the overtime report. Upon vote, motion was approved unanimously.

6. Replace digital communication copper circuits with fiber circuits. Alderman Lueck moved, seconded by Alderman Van Vonderen to approve the circuit replacement. IT Administrator Smith provided an overview and responded to committee member questions. Upon discussion and vote, motion was approved with 4 ayes and 1 abstention. Alderman Robinson abstained; all others voted aye.

7. Consider request for the Police Department to accept Alcohol Compliance Check Grant. Alderman Van Vonderen moved, seconded by Alderman Robinson to accept the grant. Chief Beiderwieden explained up to \$2,200 will be used to purchase a portable ID scanner and remaining balance of grant will be applied towards overtime. Upon discussion and vote, motion was approved unanimously.

8. 2011 Budget items carried forward to 2012. Mayor Walsh moved, seconded by Alderman Van Vonderen to approve the items for carryover. Upon discussion and vote, motion was approved unanimously.

9. Consider adopting definitions and policies for fund balance reporting and flow of funds. Finance Director Zegers reviewed the need to more clearly define fund balance categories and responded to committee member questions. Upon discussion, Alderman Donovan moved, seconded by Alderman Robinson to approve the new fund balance definitions and policies. Upon vote, motion was approved unanimously.

10. Public Comment or other Announcements. Mayor Walsh asked if there was anyone present who wished to speak during public comment and there was no one present who wished to speak so public comment was closed.

11. Future Agenda Items. None.

12. Mayor Walsh moved, seconded by Alderperson Lueck to convene into closed session at 8:04 p.m. pursuant to Wis. Stats. §19.85(1)(g) to discuss the claim of John Knaus. Upon roll call vote, motion carried unanimously.

Mayor Walsh moved, seconded by Alderperson Donovan to reconvene in open session at 8:33 p.m. pursuant to Wis. Stats. §§19.83 and 19.85(2). Upon roll call vote, motion carried unanimously.

Mayor Walsh moved, seconded by Alderperson Lueck to deny the claim of John Knaus. Upon vote, motion was approved unanimously.

Upon motion by Mayor Walsh, seconded by Alderperson Robinson, the Finance/Personnel Committee unanimously adjourned at 8:34 p.m.

Respectfully submitted,

Jennifer Dupont
Recording Secretary