



Finance/Personnel Committee

Regular Meeting

335 South Broadway
De Pere, WI 54115
<http://www.de-pere.org>

Minutes

Tuesday, April 10, 2018

7:30 PM

De Pere City Hall Council Chambers

1. Call to Order. Mayor Walsh called the regular meeting of the Finance/Personnel Committee to order at 7:30 PM on April 10, 2018, at De Pere City Hall Council Chambers, 335 South Broadway Street, De Pere, Wisconsin 54115.

Attendee Name	Title	Status	Arrived
Scott Crevier	Aldersperson	Present	
Ryan Jennings	Aldersperson	Present	
Larry Lueck	Aldersperson	Present	
Casey Nelson	Aldersperson	Present	
Michael J. Walsh	Mayor	Present	

Also Present: City Administrator Lawrence Delo, City Attorney Judith Schmidt-Lehman, Police Chief Derek Beiderwieden, Fire Chief Alan Matzke, Finance Director Joe Zegers, Police Office Assistant Samantha Tonn, Officer Brian Arkens and Members of the Public.

2. Approval of the Minutes of the March 13, 2018, Regular Meeting of the Finance/Personnel Committee.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Michael J. Walsh, Mayor
SECONDER:	Casey Nelson, Aldersperson
AYES:	Crevier, Jennings, Lueck, Nelson, Walsh

3. Public Comment and announcements.

None. Mayor Walsh offered anyone in the audience the opportunity to speak; no one came forward.

4. Fire Department Overtime and LifeQuest Services Billing Reports for March, 2018.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Casey Nelson, Aldersperson
SECONDER:	Scott Crevier, Aldersperson
AYES:	Crevier, Jennings, Lueck, Nelson, Walsh

5. Approval of Police Overtime for March 2018.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Michael J. Walsh, Mayor
SECONDER:	Scott Crevier, Aldersperson
AYES:	Crevier, Jennings, Lueck, Nelson, Walsh

6. Review Request of the West De Pere School District for Additional School Resource Officers.*

Chief Beiderwieden advised the Committee that Dr. Zegers, Superintendent of the West De Pere School District, requested an increase in school resource officers (SROs) from 1-1/2 to 3 in order to have 1 in each building. Additional police officers in the school system will have financial impact to the City under the current agreement, with additional costs for vehicles, computers and office space. Finance Director Zegers advised the

Committee on the financial factors: under the proposal, the city's portion would increase about \$153,500--from \$188,922 to \$342,421; the City's budget is up against its municipal levy limit set by the state (with approximately \$1,700 to spare); in order to increase funding for this program, another item would need to decrease or a new revenue source must be found; the City could also risk qualifying for the state Expenditure Restraint Program with the potential loss of approximately \$220,000; and the 2018 budget should ideally maintain approximately \$800,000 in capital outlay in the general fund.

In response to Alderperson Lueck's questions, Chief Beiderwieden advised that this issue has been generally discussed in previous meetings and while he was anticipating possible requested changes for 2019, the letter, a new request, has made the timeline shorter. Administrator Delo provided a detailed explanation of a reference table he created regarding the distribution of current SRO costs among the taxing jurisdictions, with the majority being paid by De Pere residents, which also shows how the cost distribution would change under the proposal if West De Pere School District increased to 3 SROs and Unified increased to 2 SROs. The Mayor asked about the training process and the timeline of additional SROs starting September 1, and the Chief advised that filling an SRO position would be easy with an internal transfer, but filling a vacant patrol spot requires recruiting, pre-employment screenings and a training process that takes at least five months to hire, train and develop an officer to work alone. The cost of overtime required to backfill a patrol opening increases with each vacancy. He further explained that current SROs spend 10 months working primarily for the district and 2 months in special assignments, enforcement and completing mandatory training. Chief Beiderwieden indicated that Green Bay recently enacted a plan for their schools, but he did not believe the information was public as of yet. Further discussion was had in response to Alderperson Jennings' questions regarding school district funding for requested changes, renegotiation of the current agreement, a potential similar request being made by Unified School District, state grants available to schools, building security, referendum options, and forgiveness or exception options to Expenditure Restraint Program. Administrator Delo advised that a referendum is an option but he did not believe a forgiveness or exception to the Expenditure program would be an option. Discussion continued among Alderperson Crevier, Chief Beiderwieden and the Mayor about continuing the conversation with both districts to establish an overall program because Unified School District could make a similar request down the road, as well as the total number of school buildings in each district.

The Mayor indicated that this is a difficult item to address due to training new officers and the impact to city finances; it would be best to get the district to work with the City because it cannot be implemented fast and there is a significant cost associated with the request. He further indicated that the City has the following options: make no changes, revise the cost distribution, implement the school district request by 9/1 and incur the loss of revenue from expenditure restraint, request the school district to hire security, review Green Bay's plan, or any combination thereof. The goal is school safety, but it takes time to look at the overall impact. Alderperson Nelson expressed his support of cost-share renegotiation to shift more of a burden to the school district and a possible referendum to let the residents decide. In response to Alderperson Nelson's question, Administrator Delo advised that while the City is up against the levy limit with budgeting each year, there are ways to incorporate the request, but it may have negative impact to current service levels in the Police Department or other departments, may delay replacing equipment, may add debt or call for a referendum to increase levy limit.

A discussion followed among Alderperson Crevier and Chief Beiderwieden regarding the number of officers on staff, the sworn officers recommended per city size and the impact of increased SROs in each building to City's officer per population ratio. Administrator Delo added that he believes that it is best for the City to have the correct officer amount for the community determined by the Chief, staff and Council; what schools determine is needed is based upon changing conditions and information being pushed through on shootings, and there is a process of rethinking what should be done and the City should make a decision based upon the future and what is appropriate.

Discussion continued between Alderperson Jennings and Chief Beiderwieden regarding the middle and elementary school needs, the justification of a full time SRO at each level and the high school SRO being more integrated with the staff and students by issuing citations, handling investigations and providing counseling. Chief Beiderwieden presented a possible alternative of newly retired police officers potentially working during the school year or possibly job sharing the position. Alderperson Nelson asked about the ability to fill that position, to which Chief Beiderwieden indicated he believes that retirees are typically looking for things to do, but doesn't know if this position is something that would be of interest. Alderperson Lueck expressed that he feels the discussion needs to continue with all the parties and staff involved for resolution options and while this is a great starting point this item is not ready for a decision to be made at this time.

Mayor Walsh made a motion to refer back to staff for further discussions with both school districts, seconded by Alderperson Crevier. Alderperson Jennings asked if the discussion will go beyond security to include counseling and safety. Administrator Delo advised that counseling is likely beyond what the City is involved in, but it can be mentioned in the meeting, and the City can request the districts to explain how the entire package would ultimately work. Alderperson Crevier confirmed that this item does not go to the Common Council if it is referred back to staff and expressed his desire that both school districts be included in the discussion. Alderperson Lueck confirmed with Chief Beiderwieden that Hemlock is handled by Hobart-Lawrence PD and De Pere PD provides services during school hours for Heritage and the De Pere Middle School.

RESULT:	REFERRED BACK TO STAFF [UNANIMOUS]
MOVER:	Michael J. Walsh, Mayor
SECONDER:	Scott Crevier, Alderperson
AYES:	Crevier, Jennings, Lueck, Nelson, Walsh

7. Review request for amended Purchase/Sale Agreement with CMR, LLC for 2125 American Boulevard (Battlehouse).*

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Casey Nelson, Alderperson
SECONDER:	Larry Lueck, Alderperson
AYES:	Crevier, Jennings, Lueck, Nelson, Walsh

8. Consideration of Revolving Loan Fund Documents for Nardi LLC.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Michael J. Walsh, Mayor
SECONDER:	Casey Nelson, Alderperson
AYES:	Crevier, Jennings, Lueck, Nelson, Walsh

9. 2017 budget items carried forward to 2018.*

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Michael J. Walsh, Mayor
SECONDER:	Larry Lueck, Alderperson
AYES:	Crevier, Jennings, Lueck, Nelson, Walsh

10. Future agenda items.

None.

11. Adjournment.

Upon Motion of Mayor Walsh, seconded by Alderperson Nelson, the Finance/Personnel Committee unanimously adjourned at 8:41 P.M.

Respectfully submitted,
Angela Zills