



Board of Public Works

Regular Meeting

335 South Broadway
De Pere, WI 54115
<http://www.de-pere.org>

Final Minutes

Monday, April 11, 2016

7:30 PM

De Pere City Hall Council Chambers

I. Call to Order

The meeting was called to order at 7:30 PM by Mayor Michael J. Walsh

Attendee Name	Title	Status	Arrived
Kevin Bauer	Aldersperson	Present	
James Boyd	Aldersperson	Excused	
Jim Kneiszel	Aldersperson	Present	
Dean Raasch	Aldersperson	Present	
Michael J. Walsh	Mayor	Present	

Others present were Scott Thoresen, Director of Public Works, Eric Rakers, City Engineer, and Pam Denis, Recording Secretary.

II. Public Comment

None.

III. Items

1. Approval of the Board of Public Works March 7, 2016 Meeting Minutes.

Aldersperson Kneiszel moved to approve the Board of Public Works March 7, 2016 meeting minutes, Aldersperson Raasch seconded the motion. Upon vote the motion passed.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Jim Kneiszel, Aldersperson
SECONDER:	Dean Raasch, Aldersperson
AYES:	Kevin Bauer, Jim Kneiszel, Dean Raasch, Michael J. Walsh
EXCUSED:	James Boyd

2. Consider New Sidewalk Installation for 2016.*

Eric Rakers, City Engineer, stated that the City is ordering in 6 sidewalks this year per City Ordinance Section 22.5(d) which allows the City the right to order in sidewalks and review areas in need for sidewalk construction. He reviewed the reasons for the need for sidewalks in each of the instances.

Mayor Walsh moved to open the meeting at 7:38pm to allow residents to speak, Aldersperson Kneiszel seconded the motion. Upon vote, the motion passed. John Theiss asked to appeal the installation of sidewalk at his adjacent vacant lot. He stated his concern that the trucks he had hauling in fill and any subsequent trucks for construction on that lot would ruin the sidewalk. He stated that there are two other vacant lots on Yahara and one on E. River Drive that aren't having sidewalks ordered in. He said that he needs to recover his investment in the sale of the lot, which could take time. Upon questioning Mr. Theiss could not give a date as to when a reasonable time would be to install the sidewalk.

Greg Sausen requested a reprieve from the sidewalk installation on his vacant lot as he is in the process of selling the lot. He stated that there could be a house on it as early as this Fall.

Discussion followed.

Mayor Walsh moved to return to regular session at 8:12pm, Alderperson Raasch seconded the motion, upon vote the motion passed.

Alderperson Bauer moved to approve the staff recommendation to order in the sidewalks with the exception of 2113 Yahara and 680 Black Earth which would be reviewed next year. Mayor Walsh seconded the motion. Discussion followed.

Alderperson Raasch moved to amend the recommendation to include the exception of 2113 Yahara and 680 Black Earth to be completed in 2018. The amendment was agreed upon.

Alderperson Raasch moved to approve ordering in the specified sidewalks in 2016 with the exception of 2113 Yahara and 680 Black Earth which should be installed by the end of the construction period in 2018, Alderperson Kneiszel seconded the motion. Upon vote the amended motion passed.

RESULT:	ADOPTED AS AMENDED [UNANIMOUS]
MOVER:	Dean Raasch, Alderperson
SECONDER:	Jim Kneiszel, Alderperson
AYES:	Kevin Bauer, Jim Kneiszel, Dean Raasch, Michael J. Walsh
EXCUSED:	James Boyd

3. Consider Award of Project 16-10 HVAC Maintenance.*

Eric Rakers, City Engineer, stated that due to receiving one bid which was over budget, the staff recommendation was to not accept the bid and rebid the project. One bid was received after the bid opening.

Mayor Walsh moved to accept the recommendation not to accept the bid and to rebid the project, Alderperson Kneiszel seconded the motion. Upon vote the motion passed.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Michael J. Walsh, Mayor
SECONDER:	Jim Kneiszel, Alderperson
AYES:	Kevin Bauer, Jim Kneiszel, Dean Raasch, Michael J. Walsh
EXCUSED:	James Boyd

4. Consider Award of Contract for Project 16-13 Crackfilling and Seal Coating.*

Alderperson Bauer moved to approve the award of contract for Project 16-13 Crackfilling and Seal Coating to Asphalt Seal and Repair Inc. in the amount of \$96,633.00, Alderperson Raasch seconded the motion. Upon vote, the motion passed.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Kevin Bauer, Alderperson
SECONDER:	Dean Raasch, Alderperson
AYES:	Kevin Bauer, Jim Kneiszel, Dean Raasch, Michael J. Walsh
EXCUSED:	James Boyd

5. Consider award of Project 16-03 Sewer Lining – CIPP*

Mayor Walsh moved to go into closed session at 8:29pm, Alderperson Raasch seconded the motion. Roll call vote was taken, all ayes, the motion passed.

Mayor Walsh moved to return to regular session at 8:35pm, Alderperson Kneiszel seconded the motion. Roll call vote was taken, all ayes, the motion passed.

Alderperson Raasch moved to reject the low bid based on the following criteria:

1. **Terra Engineering & Construction Corporation was not a pre-qualified bidder on Project 16-03 under Wis. Stats. §66.0901(2);**
2. **Terra Engineering & Construction Corporation should be rejected based upon an insufficient answer to question #4 of the prequalification form under Wis. Stats. §66.0901(4); and**
3. **Terra Engineering & Construction Corporation is an otherwise unreliable bidder under Wis. Stats. §62.15(4) and is therefore not a responsible bidder under Wis. Stats. §62.15(1).**

Alderperson Bauer seconded the motion. Upon vote, the motion passed.

Alderperson Raasch moved to award the contract for Project 16-03 to Visu-Sewer, Inc. in the amount of \$279,395.60, Mayor Walsh seconded the motion. Upon vote, the motion passed.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dean Raasch, Alderperson
SECONDER:	Michael J. Walsh, Mayor
AYES:	Kevin Bauer, Jim Kneiszel, Dean Raasch, Michael J. Walsh
EXCUSED:	James Boyd

IV. Future Agenda Items

None. Alderperson Raasch and Mayor Walsh thanked Alderpersons Kneiszel and Bauer for their service to the City.

V. Adjournment

Alderperson Bauer moved to adjourn the Board of Public Works meeting, Alderperson Kneiszel seconded the motion. Upon vote, the motion passed and the meeting was adjourned at 8:37pm.

Respectfully submitted,
Pam Denis