



Finance/Personnel Committee

Regular Meeting

335 South Broadway
De Pere, WI 54115
<http://www.de-pere.org>

Minutes

Tuesday, April 11, 2017

7:30 PM

De Pere City Hall Council Chambers

Call to Order. Mayor Michael J. Walsh called the regular meeting of the Finance/Personnel Committee to order at 7:30 PM on April 11, 2017, at De Pere City Hall Council Chambers, 335 South Broadway Street, De Pere, Wisconsin.

Attendee Name	Title	Status	Arrived
Scott Crevier	Aldersperson	Present	
Michael Donovan	Aldersperson	Present	
Larry Lueck	Aldersperson	Present	
Lisa Rafferty	Aldersperson	Present	
Michael J. Walsh	Mayor	Present	

Also Present: City Administrator Lawrence Delo, Fire Chief Alan Matzke, Police Chief Derek Beiderwieden, Finance Director Joe Zegers and Members of the Public.

2. Approval of the Minutes of the March 14, 2017, Regular Meeting of the Finance/Personnel Committee.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Scott Crevier, Aldersperson
SECONDER:	Michael J. Walsh, Mayor
AYES:	Crevier, Donovan, Lueck, Rafferty, Walsh

3. Fire Department Overtime and LifeQuest Billing Report for March, 2017.

Aldersperson Donovan commended the Department for not having any overtime hours due to sick leave and also mentioned LifeQuest not having write-offs on the report due to time needed for billings to cycle through since LifeQuest's takeover. Chief Matzke advised that LifeQuest is scheduled to present to the Common Council at the April 18 meeting to provide its six-month analysis.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Michael Donovan, Aldersperson
SECONDER:	Scott Crevier, Aldersperson
AYES:	Crevier, Donovan, Lueck, Rafferty, Walsh

4. Police Overtime Report for March 2017.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Scott Crevier, Aldersperson
SECONDER:	Larry Lueck, Aldersperson
AYES:	Crevier, Donovan, Lueck, Rafferty, Walsh

5. Consider Fire Department's Award from Northeast Wisconsin Healthcare Emergency Response Coalition.*

Chief Matzke advised that Northeast Wisconsin Healthcare Emergency Response Coalition (NEW-HERC) is a group that works for hospital preparedness through an ambulance connectivity initiative. The Department had budgeted funds to upgrade our communication system and became aware of funding offered by NEW-HERC. A partial award of \$8,255 was offered to upgrade ambulances. This award will allow the

Department to complete the entire project this year, rather than only half. Additionally, recommendations made by City's Information Technology Department will cause the project to be completed at a lower cost than initially budgeted, without additional funding needed.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Lisa Rafferty, Alderperson
SECONDER:	Michael Donovan, Alderperson
AYES:	Crevier, Donovan, Lueck, Rafferty, Walsh

6. Consider Fire Department's Intern Agreement with Northeast Wisconsin Technical College.*

Alderperson Crevier questioned a discrepancy in the General Provisions section of the Agreement, as the proposed Agreement listed a term of two years, but referenced the years 2017-2020. Chief Matzke indicated that he would clarify the term of the Agreement with the City Attorney. Mayor Walsh asked about whether six interns would now be accepted due to having a current Agreement in place with FVTC also, and Chief Matzke advised that the Department will now have six interns during the school year: three fire interns from FVTC and three paramedic interns from NWTC. During the summer, only three students will be accepted, one student per shift, as scheduled vacations during summer make it difficult to take on more.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Michael J. Walsh, Mayor
SECONDER:	Scott Crevier, Alderperson
AYES:	Crevier, Donovan, Lueck, Rafferty, Walsh

7. Review of Streetscape Project Process - Expenditure of Excess Stadium Tax Revenue.

Administrator Delo advised that this item was created by Economic Director Kim Flom, regarding streetscaping (recommended by Definitely De Pere), with the public art item being addressed at a later time. As streetscaping will likely be in the public right-of-way, it will be necessary for the Board of Public Works (BPW) to authorize projects, and this Committee shall approve the process for release of funding, per the authorizing Resolution. This proposal is a suggestion for that process.

Alderperson Crevier asked about approvals going forward as to the Finance Committee, to which Administrator Delo advised that if there were contracts or bids, the normal process would be followed - recommendation from BPW to Council for approval. Projects could be approved by BPW, which would not require approval from Finance, and Alderperson Rafferty asked for confirmation that City Council would see those projects.

RESULT:	ADOPTED [4 TO 1]
MOVER:	Scott Crevier, Alderperson
SECONDER:	Michael Donovan, Alderperson
AYES:	Scott Crevier, Michael Donovan, Larry Lueck, Michael J. Walsh
NAYS:	Lisa Rafferty

8. 2016 Budget Items Carried Forward to 2017.*

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Scott Crevier, Alderperson
SECONDER:	Larry Lueck, Alderperson
AYES:	Crevier, Donovan, Lueck, Rafferty, Walsh

9. Public Comment and announcements.

Mayor Walsh reiterated comments he made previously at the Council meeting, publicly thanking Lisa Rafferty and Mike Donovan for their time on the Finance/Personnel Committee and wished them well for the future.

Mayor Walsh asked if anyone from the public wished to speak, but no one came forward.

10. Future agenda items.

None.

11. Adjournment.

Upon Motion of Alderperson Donovan, seconded by Alderperson Rafferty, the Finance/Personnel Committee unanimously adjourned at 7:42 PM.

Respectfully submitted,
Angela Zills