



Finance/Personnel Committee

335 South Broadway

De Pere, WI 54115

<http://www.de-pere.org>

Regular Meeting

Minutes

Tuesday, December 10, 2013

7:30 PM

De Pere City Hall Council Chambers

Call to order.

Mayor Michael Walsh called the regular meeting of the Finance/Personnel Committee to order at 7:30 PM on December 10, 2013 at De Pere City Hall Council Chambers, 335 S. Broadway Street, De Pere, WI.

Attendee Name	Title	Status	Arrived
Scott Crevier	Aldersperson	Present	
Michael Donovan	Aldersperson	Present	
Larry Lueck	Aldersperson	Present	
Lisa Rafferty	Aldersperson	Present	
Michael J. Walsh	Mayor	Present	

Also present: City Attorney Judith Schmidt-Lehman, Police Chief Derek Beiderwieden, Interim Fire Chief Jeff Roemer, Human Resources Director Shannon Metzler, Public Works Director Scott Thoresen, Planning and Economic Development Director Ken Pabich, Finance Director Joe Zegers, Parks, Recreation and Forestry Director Marty Kosobucki, James Korom, vonBriesen & Roper, SC and members of the public.

2. Approval of the minutes of the November 12, 2013 regular meeting of the Finance/Personnel Committee.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Scott Crevier, Aldersperson
SECONDER:	Lisa Rafferty, Aldersperson
AYES:	Crevier, Donovan, Lueck, Rafferty, Walsh

3. Fire OT Report for the month of November.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Michael J. Walsh, Mayor
SECONDER:	Michael Donovan, Aldersperson
AYES:	Crevier, Donovan, Lueck, Rafferty, Walsh

4. Overtime report for Police Department for November 2013

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Larry Lueck, Aldersperson
SECONDER:	Lisa Rafferty, Aldersperson
AYES:	Crevier, Donovan, Lueck, Rafferty, Walsh

5. Review ordinance amendment to the Building Code, Chapter 54, to address razing of buildings.

Planning and Economic Development Director Pabich provided an overview and responded to committee member questions.

Mayor Walsh moved, seconded by Aldersperson Donovan to open the meeting. Upon vote, motion carried unanimously.

Mary Jane Herber spoke regarding reason the Historic Preservation Commission asked for this amendment. The waiting period allows for the ability to document the structure if it is historic.

Aldersperson Donovan moved, seconded Mayor Walsh by to return to regular order.
Upon vote, motion carried unanimously.

Upon discussion and vote, motion was approved with 4 ayes and 1 nay.

RESULT:	ADOPTED [4 TO 1]
MOVER:	Michael J. Walsh, Mayor
SECONDER:	Scott Crevier, Aldersperson
AYES:	Scott Crevier, Michael Donovan, Lisa Rafferty, Michael J. Walsh
NAYS:	Larry Lueck

6. Review Facade Grant receipts for 615-617 George St. Applicant: Danen Properties.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Michael J. Walsh, Mayor
SECONDER:	Larry Lueck, Aldersperson
AYES:	Crevier, Donovan, Lueck, Rafferty, Walsh

7. Authorize extension of agricultural land lease for east side of the City.
Motion was to approve a three year extension of the lease.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Michael Donovan, Aldersperson
SECONDER:	Lisa Rafferty, Aldersperson
AYES:	Crevier, Donovan, Lueck, Rafferty, Walsh

8. Consider Municipal Court Fee Increase.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Michael J. Walsh, Mayor
SECONDER:	Lisa Rafferty, Aldersperson
AYES:	Crevier, Donovan, Lueck, Rafferty, Walsh

9. Recommend authorization to apply for the WEDC Tier 3 Community Investment Grant for the Nicolet Square parking mall.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Larry Lueck, Aldersperson
SECONDER:	Scott Crevier, Aldersperson
AYES:	Crevier, Donovan, Lueck, Rafferty, Walsh

10. Consider Amending Municipal Code Penalty Provisions.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Scott Crevier, Aldersperson
SECONDER:	Larry Lueck, Aldersperson
AYES:	Crevier, Donovan, Lueck, Rafferty, Walsh

11. Consideration of Purchasing Kronos TeleStaff Scheduling Software for Police Department
Discussion followed with Chief Beiderwieden providing an overview and responding to committee member questions. Upon discussion and vote, motion was approved unanimously.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Michael Donovan, Alderperson
SECONDER:	Scott Crevier, Alderperson
AYES:	Crevier, Donovan, Lueck, Rafferty, Walsh

12. Consideration of \$250 Shopko Donation to Police Department for Training Room

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Lisa Rafferty, Alderperson
SECONDER:	Michael J. Walsh, Mayor
AYES:	Crevier, Donovan, Lueck, Rafferty, Walsh

13. Consideration of changes in exemptions to taxi license requirements
Discussion followed with City Attorney Schmidt-Lehman responding to committee member questions. Upon discussion and vote, motion was approved unanimously.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Michael J. Walsh, Mayor
SECONDER:	Scott Crevier, Alderperson
AYES:	Crevier, Donovan, Lueck, Rafferty, Walsh

14. Consider 2014 Pay Recommendations for Part-Time & Seasonal Employees

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Larry Lueck, Alderperson
SECONDER:	Lisa Rafferty, Alderperson
AYES:	Crevier, Donovan, Lueck, Rafferty, Walsh

15. Creating a High Deductible Health Plan for Employees
Human Resources Director Metzler provided clarification of the recommendation and responded to committee member questions. Upon discussion, Mayor Walsh moved, seconded by Alderperson Donovan to create a high deductible health plan and decrease the HRA contribution for employees contingent upon the failure of ratification of the police and fire contracts. Upon vote, motion was approved unanimously.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Michael J. Walsh, Mayor
SECONDER:	Michael Donovan, Alderperson
AYES:	Crevier, Donovan, Lueck, Rafferty, Walsh

16. Review Draft of New City Policy Manual
Human Resources Director Metzler provided an overview and responded to committee member questions. Upon discussion, Mayor Walsh moved, seconded by Alderperson Lueck to approve the employee policy manual. Upon vote, motion was approved unanimously.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Michael J. Walsh, Mayor
SECONDER:	Larry Lueck, Alderperson
AYES:	Crevier, Donovan, Lueck, Rafferty, Walsh

17. Public comment and announcements.

None.

18. Future agenda items.

None.

19. Collective Bargaining Update

Mayor Walsh moved, seconded by Alderperson Crevier to convene into closed session at 7:32 p.m. Upon roll call vote, motion was carried unanimously.

Mayor Walsh moved, Alderperson Donovan seconded by to reconvene in open session at 8:07 p.m. Upon roll call vote, motion was carried unanimously.

Mayor Walsh moved, seconded by Alderperson Donovan to approve tentative agreement reached with police and fire units and send to Common Council. Upon vote, motion was approved unanimously.

20. Adjournment.

Upon motion by Mayor Walsh, seconded by Alderperson Crevier, the Finance/Personnel Committee unanimously adjourned at 8:55 PM.

Respectfully submitted,
Jennifer Dupont