



License Committee

Regular Meeting

335 South Broadway
De Pere, WI 54115
<http://www.de-pere.org>

Agenda

Tuesday, April 18, 2017

7:00 PM

Riverview Conference Room

Pursuant to Wisconsin Statutes 19.84, Notice is hereby given to the public that a meeting of the **License Committee** of the City of De Pere will be held on **April 18, 2017** at **7:00 PM** in the **Riverview Conference Room, 335 South Broadway Street, De Pere, WI 54115**.

Call to Order

1. Roll Call
2. Approval of the Minutes of the April 5, 2017 License Committee Meeting.
3. Public Comment Period and other Announcements.
4. Operator License Applications.*
5. Application for a Temporary Class "B" Retailer's License submitted by Dairy Cares of Wisconsin for the Kickin' It With the Cows 5K/10K Run/Walk on July 8, 2017.
6. Application for a Temporary Class "B" Retailer's License submitted by the West De Pere Booster Club for Celebrate De Pere on May 27-29, 2017.
7. Adjournment.

Respectfully Submitted,

Carey Danen, Deputy Clerk-Treasurer

Any person wishing to attend this meeting who, because of disability, requires special accommodations should contact the Clerk-Treasurer's office at 339-4050 by Noon, the previous day so that arrangements can be made.

Mayor
Alderspersons
Department Heads
TV, Newspapers & Radio Stations
Kress Family Library
De Pere Chamber of Commerce
Holly R. Hicks
Benjamin S. Moore
Meredith E. Simpkins
Jay G. Achten
Leah M. Kaster
Daniel J. VanDeKreeke
Susan M. VanDeKreeke
Steven J. VanSluys
Scott G. Zahn
Dana K. Fliss
Fiona E. Hehir

Ashley B. Helms
Nicholas P. Kaisershot
Emily E. Lee
Janet L. Maass
Allan J. Matenaer
Anna M. Radske
Randall J. Regula
Dairy Cares of Wisconsin
West De Pere Booster Club

City of De Pere, Wisconsin



Request For License Committee Action

MEETING DATE: April 18, 2017

DEPARTMENT: City Clerk-Treasurer

FROM: Carey Danen

SUBJECT: Approval of the Minutes of the April 5, 2017 License Committee Meeting.

ATTACHMENTS:

- 4-5-17 License Committee Minutes Draft (PDF)



License Committee

Regular Meeting

335 South Broadway
De Pere, WI 54115
<http://www.de-pere.org>

Draft Minutes

Wednesday, April 5, 2017

7:00 PM

Riverview Conference Room

1. Call to Order. The meeting was called to order at 7:00 PM by Alderperson Dean Raasch.

Attendee Name	Title	Status	Arrived
James Boyd	Aldersperson	Present	
Dan Carpenter	Aldersperson	Present	
Dean Raasch	Aldersperson	Present	

2. Approval of the Minutes of the March 21, 2017 License Committee Meeting.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	James Boyd, Aldersperson
SECONDER:	Dan Carpenter, Aldersperson
AYES:	James Boyd, Dan Carpenter, Dean Raasch

3. Public Comment Period and other Announcements. None.

4. Operator License Applications.*

Aldersperson Carpenter moved, seconded by Aldersperson Boyd to approve Temporary Operator License Applications #1-10. Upon vote, motion carried unanimously.

New Operator License Application #3 for Jonathan R. Eichstaedt was presented.

Aldersperson Raasch moved, seconded by Aldersperson Carpenter to open the meeting.

Upon vote, motion carried unanimously. The applicant answered the Committee's questions. Aldersperson Raasch moved, seconded by Aldersperson Boyd to close the meeting. Upon vote, motion carried unanimously. Aldersperson Raasch moved, seconded by Aldersperson Carpenter to approve New Operator License Application #3. Upon vote, motion carried unanimously.

New Operator License Application #4 for Holly R. Hicks was presented. Aldersperson Raasch moved, seconded by Aldersperson Boyd to table the application. Upon vote, motion carried unanimously.

New Operator License Application #5 for Benjamin S. Moore was presented.

Aldersperson Raasch moved, seconded by Aldersperson Carpenter to table the application. Upon vote, motion carried unanimously.

New Operator License Application #6 for Meredith E. Simpkins was presented.

Aldersperson Raasch moved, seconded by Aldersperson Boyd to table the application. Upon vote, motion carried unanimously.

Aldersperson Raasch moved, seconded by Aldersperson Carpenter to approve New Operator License Applications #1 & 2. Upon vote, motion carried unanimously.

5. Application for a Temporary Class "B"/"Class B" Retailer's License submitted by De Pere Noon Optimist Club for Celebrate De Pere on May 27-29, 2017.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	James Boyd, Alderperson
SECONDER:	Dan Carpenter, Alderperson
AYES:	James Boyd, Dan Carpenter, Dean Raasch

6. Request of the License Committee to conduct a pre-hearing on the Class B Combination Liquor License issued to Studio 1Thirty2 LLC (DBA 1Thirty2), 132 S. Broadway St.*

City Attorney Judy Schmidt-Lehman provided an overview of the pre-hearing process and the options available to the License Committee. She explained that City ordinance narrows the scope of a pre-hearing to information presented by the petitioner/staff member and supplied by the license holder. Judy cautioned against opening the meeting for public comment in order to maintain impartiality in the event that it would move forward to a Council hearing. No one representing the license holder was in attendance. Alderperson Raasch moved, seconded by Alderperson Boyd to recommend that Common Council schedule a hearing to consider suspension or revocation of the license.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dean Raasch, Alderperson
SECONDER:	James Boyd, Alderperson
AYES:	James Boyd, Dan Carpenter, Dean Raasch

7. Request of the Chief of Police to conduct a pre-hearing on the Class B Combination Liquor License issued to Mary Susan Besaw (DBA Buddha's Still), 363 Main Av.*

Chief of Police Derek Biederweiden reviewed the incidents at Buddha's Still which prompted his request and answered Committee members' questions about the number of police calls to the premises, as well as the steps that the Police Department has taken with the bar management to alleviate the problem. City Attorney Judy Schmidt-Lehman reiterated the options available to the License Committee and provided an overview of the parameters of license suspension and revocation.

Alderperson Raasch moved, seconded by Alderperson Boyd to open the meeting. Upon vote, motion carried unanimously. License holder Mary Besaw answered the Committee's questions.

Alderperson Raasch moved, seconded by Alderperson Boyd to close the meeting. Upon vote, motion carried unanimously.

Alderperson Raasch moved, seconded by Alderperson Boyd to recommend that Common Council schedule a hearing to consider suspension or revocation of the license.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dean Raasch, Alderperson
SECONDER:	James Boyd, Alderperson
AYES:	James Boyd, Dan Carpenter, Dean Raasch

8. Adjournment. Alderperson Raasch moved, seconded by Alderperson Carpenter to adjourn the meeting at 7:33 PM. Upon vote, motion carried unanimously.

Respectfully Submitted,

Carey Danen, Deputy Clerk-Treasurer

City of De Pere, Wisconsin



Request For License Committee Action

MEETING DATE: April 18, 2017
DEPARTMENT: City Clerk-Treasurer
FROM: Carey Danen
SUBJECT: Operator License Applications.*

ATTACHMENTS:

- 04-18-17 (PDF)

CITY OF DE PERE
License Committee - April 18, 2017

Previously Tabled Operator License Applications	
1	HICKS, HOLLY R.
2	MOORE, BENJAMIN S.
3	SIMPKINS, MEREDITH E.

Temporary Operator License Applications	
1	ACHTEN, JAY G.
2	KASTER, LEAH M.
3	VAN DE KREEKE, DANIEL J.
4	VAN DE KREEKE, SUSAN M.
5	VAN SLUYS, STEVEN J.
6	ZAHN, SCOTT G.

New Operator License Applications	
1	FLISS, DANA K.
2	HEHIR, FIONA E.
3	HELMS, ASHLEY B.
4	KAISERSHOT, NICHOLAS P.
5	LEE, EMILY E.
6	MAASS, JANET L.
7	MATENAER, ALLAN J.
8	RADSKE, ANNA M.
9	REGULA, RANDALL J.

City of De Pere, Wisconsin**Request For License Committee Action**

MEETING DATE: April 18, 2017

DEPARTMENT: City Clerk-Treasurer

FROM: Carey Danen

SUBJECT: Application for a Temporary Class "B" Retailer's License submitted by Dairy Cares of Wisconsin for the Kickin' It With the Cows 5K/10K Run/Walk on July 8, 2017.

ATTACHMENTS:

- Temporary Retailers License_Dairy Cares (PDF)

APPLICATION FOR TEMPORARY CLASS "B"/"CLASS B" RETAILER'S LICENSE

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE \$ 10⁰⁰ rcpt #120687Application Date: 3/28/2017☐ Town ☐ Village ☒ City of De Pere County of Brown

The named organization applies for: (check appropriate box(es).)

- ☒ A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.
- ☐ A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.

at the premises described below during a special event beginning July 8th 6:00am and ending July 8th 1:00pm and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

1. ORGANIZATION (check appropriate box) ☐ Bona fide Club ☐ Church ☐ Lodge/Society ☐ Veteran's Organization ☐ Fair Association

(a) Name Dairy Cares of Wisconsin - Kickin' It with the Cows 5K/10K Run/Walk

(b) Address N3569 Vanden Bosch Rd Kaukauna, WI 54130
(Street) ☐ Town ☐ Village ☐ City

(c) Date organized 2011

(d) If corporation, give date of incorporation _____

(e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats., check this box: ☐

(f) Names and addresses of all officers:

President Jim Ostrom - N 3569 Vanden Bosch Rd - Kaukauna, WI 54130Vice President Laurie Fischer - 1043 Heyerdahl Heights - Hobart, WI 54155

Secretary _____

Treasurer Denie DuQuaine - N3569 Vanden Bosch Rd - Kaukauna, WI 54130

(g) Name and address of manager or person in charge of affair: Michael R Kuehl
1784 Christie Ct. De Pere, WI 54115 Phone #: 920-737-8773

2. LOCATION OF PREMISES WHERE BEER AND/OR WINE WILL BE SOLD:

(a) Street number 100 William St. - De Pere, WI 54115 (Voyageur Park)(b) Lot N/A Block N/A Park Shelter(c) Do premises occupy all or part of building? N/A

(d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover:

3. NAME OF EVENT

(a) List name of the event Kickin' It with the Cows 5K/10K Run/Walk(b) Dates of event and time: July 8th - 6:00 - 1:00pm

DECLARATION

The Officer(s) of the organization, individually and together, declare under penalties of law that the information provided in this application is true and correct to the best of their knowledge and belief.

Officer [Signature] 3/28/2017 Officer Dairy Cares of Wisconsin
(Signature/date) (Name of Organization)

Officer _____ Officer _____
(Signature/date) (Signature/date)

Date Filed with Clerk _____ Date Reported to Council or Board _____

Date Granted by Council _____ License No. _____

City of De Pere, Wisconsin**Request For License Committee Action**

MEETING DATE: April 18, 2017

DEPARTMENT: City Clerk-Treasurer

FROM: Carey Danen

SUBJECT: Application for a Temporary Class "B" Retailer's License submitted by the West De Pere Booster Club for Celebrate De Pere on May 27-29, 2017.

ATTACHMENTS:

- Temporary Retailers License_WDP Booster Club (PDF)

APPLICATION FOR TEMPORARY CLASS "B"/"CLASS B" RETAILER'S LICENSE

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE \$ 10 - rept 120639

Application Date: _____

☐ Town ☐ Village ☒ City of De PereCounty of Brown

The named organization applies for: (check appropriate box(es).)

☒ A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.28(6), Wis. Stats.☐ A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.at the premises described below during a special event beginning 05/27/2017 and ending 05/29/2017 and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.1. ORGANIZATION (check appropriate box) ☒ Boys & Girls Club ☐ Church ☐ Lodge/Society ☐ Veteran's Organization ☐ Fair Association(a) Name West De Pere Booster Club(b) Address 665 Grant St De Pere WI 54115

(Street)

(c) Date organized _____

☐ Town ☐ Village ☒ City

(d) If corporation, give date of incorporation _____

(e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats., check this box: ☐

(f) Names and addresses of all officers:

President Deb TowsleeVice President LeAnn AppletonSecretary Monette DorowTreasurer Tami Linssen(g) Name and address of manager or person in charge of affair: Deb Towslee1313 Franco Ct, De Pere, WIPhone #: 920-246-0290

2. LOCATION OF PREMISES WHERE BEER AND/OR WINE WILL BE SOLD:

(a) Street number Voyager Park

(b) Lot _____ Block _____

(c) Do premises occupy all or part of building? _____

(d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover: _____

3. NAME OF EVENT

(a) List name of the event Celebrate De Pere(b) Dates of event and time: 05/27-05/29 11 AM to 11:30 PM (11 AM to 4 PM 5/29)

DECLARATION

The Officer(s) of the organization, individually and together, declare under penalties of law that the information provided in this application is true and correct to the best of their knowledge and belief.

Officer [Signature] 2/27/17
(Signature/Date)Officer [Signature] 2-27-17
(Signature/Date)Date Filed with Clerk 3/29/17

Date Granted by Council _____

West De Pere Booster Club

(Name of Organization)

Officer [Signature] 2-27-17
(Signature/Date)Officer Monette Dorow 2-27-17
(Signature/Date)

Date Reported to Council or Board _____

License No. _____