



Common Council

Regular Meeting

Final Minutes

335 South Broadway
De Pere, WI 54115
<https://www.deperewi.gov/>

Tuesday, April 18, 2023

7:30 PM

Council Chambers and Virtual

1. Call to Order. The meeting was called to order at 7:30 PM by Mayor James Boyd.

Attendee Name	Title	Status	Arrived
Dan Carpenter	Aldersperson	Present	
Pamela Gantz	Aldersperson	Present	
Jonathon Hansen	Aldersperson	Present	
Amy Chandik Kundinger	Aldersperson	Present	
Shana Defnet Ledvina	Aldersperson	Present	
Devin Perock	Aldersperson	Present	
John Quigley	Aldersperson	Present	
Dean Raasch	Aldersperson	Present	
James Boyd	Mayor	Present	

2. Pledge of Allegiance to the Flag.

3. Approval of the minutes of the April 5, 2023 Common Council meeting.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Dan Carpenter, Aldersperson
SECONDER:	Dean Raasch, Aldersperson
AYES:	Carpenter, Gantz, Hansen, Kundinger, Ledvina, Perock, Quigley, Raasch

4. Public Hearing on the Repeal and Reenactment of Chapter 16, De Pere Municipal Code regarding the Floodplain Zoning Ordinance.

A. Notice of Public Hearing.

The public hearing notice was published in the Green Bay Press Times on March 31 and April 7, 2023.

B. Ordinance #23-04 Repealing and Reenacting Chapter 16 Floodplain Zoning Ordinance of the De Pere Municipal Code.

Mayor Boyd declared the public hearing open; no one wished to speak so he declared the public hearing closed.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dean Raasch, Aldersperson
SECONDER:	Pamela Gantz, Aldersperson
AYES:	Carpenter, Gantz, Hansen, Kundinger, Ledvina, Perock, Quigley, Raasch

5. Public Hearing on the Amendment of Chapter 14 Zoning Ordinance of the De Pere Municipal Code including amendments to the Official District Map.

A. Notice of Public Hearing.

The public hearing notice was published in the Green Bay Press Times on March 31 and April 7, 2023.

B. Ordinance #23-05 Amending Chapter 14 Zoning Ordinance of the De Pere Municipal Code including Amendments to the Official District Map.

Mayor Boyd declared the public hearing open. No one wished to speak so he declared the hearing closed.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dan Carpenter, Alderperson
SECONDER:	Jonathon Hansen, Alderperson
AYES:	Carpenter, Gantz, Hansen, Kundinger, Ledvina, Perock, Quigley, Raasch

6. Public comment upon matters not on the agenda. Comments made during the public comment period shall pertain only to matters under the jurisdiction of the Common Council. §6-3(f) DPMC.

Resident Jolene Hussong stated that she doesn't have an issue with No Mow May, and feels that a bigger problem is snow not being cleared on sidewalks in the winter which can limit public access.

7. Special commendations for state champion teams.

8. Recommendation from Plan Commission to approve a 2-lot and 1-outlot CSM at 2200-2300 BLK American BL (Parcel WD-L492-B).

Alderperson Raasch moved, seconded by Alderperson Ledvina to open the meeting. Upon vote, motion carried unanimously. Resident Scott Borley spoke about the existing berm on the western part of the property near Georgia Pacific, and requested that the property be developed in a way that keeps the berm. Development Services Director Dan Lindstrom reported that staff is evaluating the berm; the new zoning code added more detail to transitional buffers between districts. He noted that any eventual plans for the berm will have to be approved by Council. Alderperson Raasch moved, seconded by Alderperson Quigley to close the meeting. Upon vote, motion carried unanimously.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Jonathon Hansen, Alderperson
SECONDER:	Dean Raasch, Alderperson
AYES:	Carpenter, Gantz, Hansen, Kundinger, Ledvina, Perock, Quigley, Raasch

9. Recommendation from the Finance/Personnel Committee to authorize expenditure of \$5,000 from the Wisconsin Grant Allocation to purchase recruitment materials, backdrops, signage, and branding materials for the Police Department.

RESULT:	APPROVED BY ROLL CALL VOTE [UNANIMOUS]
MOVER:	Amy Chandik Kunding, Alderperson
SECONDER:	Pamela Gantz, Alderperson
AYES:	Carpenter, Gantz, Hansen, Kunding, Ledvina, Perock, Quigley, Raasch

10. Recommendation from the Finance/Personnel Committee to authorize expenditure of \$20,000 from the Wisconsin Grant Allocation to fund repairs and updates to common areas in the Police Department.

RESULT:	APPROVED BY ROLL CALL VOTE [UNANIMOUS]
MOVER:	Dean Raasch, Alderperson
SECONDER:	Shana Defnet Ledvina, Alderperson
AYES:	Carpenter, Gantz, Hansen, Kunding, Ledvina, Perock, Quigley, Raasch

11. Recommendation from the Finance/Personnel Committee to authorize the overhire of 1 Police Officer.

Police Chief Jeremy Muraski confirmed that there will be a budgetary offset with this request; he can't provide an exact number because the department's payroll/scheduling software doesn't delineate what causes a vacancy. City Administrator Larry Delo requested confirmation that the motion on the floor also authorizes that the additional funding come from unassigned reserves. The motioner and seconder concurred.

RESULT:	APPROVED BY ROLL CALL VOTE [UNANIMOUS]
MOVER:	Amy Chandik Kunding, Alderperson
SECONDER:	Pamela Gantz, Alderperson
AYES:	Carpenter, Gantz, Hansen, Kunding, Ledvina, Perock, Quigley, Raasch

12. Recommendation from Finance & Personnel Committee to over hire one Firefighter position for the Fire Department.

City Administrator Larry Delo explained that this item, as well as the previous one, are one-time requests; staff will have to include a request in the 2024 budget to make these permanent extra positions.

RESULT:	APPROVED BY ROLL CALL VOTE [UNANIMOUS]
MOVER:	Amy Chandik Kunding, Alderperson
SECONDER:	Shana Defnet Ledvina, Alderperson
AYES:	Carpenter, Gantz, Hansen, Kunding, Ledvina, Perock, Quigley, Raasch

13. Consideration and Possible Action on fire engine purchase for Fire Department.

City Administrator Larry Delo explained that the original intent was to replace the current fire engine in 2024; half of the cost would have been bonded for this year, and half next year. If this request is approved, the entire amount will be bonded for in 2023.

RESULT:	APPROVED BY ROLL CALL VOTE [UNANIMOUS]
MOVER:	John Quigley, Alderperson
SECONDER:	Pamela Gantz, Alderperson
AYES:	Carpenter, Gantz, Hansen, Kunding, Defnet Ledvina, Perock, Quigley, Raasch

14. Recommendation from Board of Public Works on approval of a pilot program allowing use of City owned parking lots (Rock the Dock).

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Dan Carpenter, Alderperson
SECONDER:	Jonathon Hansen, Alderperson
AYES:	Carpenter, Gantz, Hansen, Kunding, Ledvina, Perock, Quigley, Raasch

15. Recommendation from the Board of Public Works on award of Contract 23-09 Pond and Drainage System Construction to Advance Construction, Inc.

RESULT:	APPROVED BY ROLL CALL VOTE [UNANIMOUS]
MOVER:	Dean Raasch, Alderperson
SECONDER:	Shana Defnet Ledvina, Alderperson
AYES:	Carpenter, Gantz, Hansen, Kunding, Ledvina, Perock, Quigley, Raasch

16. Recommendation from Board of Public Works to approve reconstruction of additional alley under Contract 23-02 Ridgeway and East River Drive Pavement Rehabilitation.

RESULT:	APPROVED BY ROLL CALL VOTE [UNANIMOUS]
MOVER:	Jonathon Hansen, Alderperson
SECONDER:	Dean Raasch, Alderperson
AYES:	Carpenter, Gantz, Hansen, Kunding, Ledvina, Perock, Quigley, Raasch

17. Recommendation from Board of Public Works on wayfinding signs.

City Administrator Larry Delo advised the Council that if they want to do something beyond what's being recommended, he would suggest going through the 2024 budget process.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Jonathon Hansen, Alderperson
SECONDER:	Dan Carpenter, Alderperson
AYES:	Carpenter, Gantz, Hansen, Kunding, Ledvina, Perock, Quigley, Raasch

18. Consideration and Possible Action on Noise Consultant Study and Chapter 146 Noise Ordinance.

RESULT:	REFERRED BACK TO STAFF [UNANIMOUS]
MOVER:	Dean Raasch, Alderperson
SECONDER:	Dan Carpenter, Alderperson
AYES:	Carpenter, Gantz, Hansen, Kundinger, Defnet Ledvina, Perock, Quigley, Raasch

19. Ordinance #23-06 Amending Section 74-10 of the De Pere Municipal Code Regarding Noxious Weeds and Planned Natural Landscaping Area.

Public Works Director Scott Thoresen said the original plan was to have an application and permit process for planned natural landscaping, but they realized they do not have the staff resources available to review and monitor the program. Instead it will be investigated on a complaint basis. Once the ordinance is adopted, staff and the Sustainability Commission will work to educate the public about the program.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	John Quigley, Alderperson
SECONDER:	Pamela Gantz, Alderperson
AYES:	Carpenter, Gantz, Hansen, Kundinger, Ledvina, Perock, Quigley, Raasch

20. Resolution #23-36 Authorizing the Guarantee and Commitment of Match Funds and Certification of Match Funds Secured for the 2023 Community Development Block Grant - Public Facilities (CDBG-PF) Application Related to the City of De Pere's Participation in the CDBG Program.

RESULT:	ADOPTED BY ROLL CALL VOTE [UNANIMOUS]
MOVER:	Dan Carpenter, Alderperson
SECONDER:	Devin Perock, Alderperson
AYES:	Carpenter, Gantz, Hansen, Kundinger, Ledvina, Perock, Quigley, Raasch

21. Resolution #23-37 Authorizing Agreement for Contractor Services Between the City of De Pere and Water Tower Clean and Coat, Inc. (Enterprise Reservoir Cleaning & Overcoating).

RESULT:	ADOPTED BY ROLL CALL VOTE [UNANIMOUS]
SECONDER:	Shana Defnet Ledvina, Dean Raasch
AYES:	Carpenter, Gantz, Hansen, Kundinger, Ledvina, Perock, Quigley, Raasch

22. Resolution #23-38 Authorizing First Amendment to Agreement for Consulting Services Between the City of De Pere and Vierbicher Associates, Inc. (Community Development Block Grant Special Project Grant Program).

RESULT:	ADOPTED BY ROLL CALL VOTE [UNANIMOUS]
MOVER:	John Quigley, Alderperson
SECONDER:	Pamela Gantz, Alderperson
AYES:	Carpenter, Gantz, Hansen, Kundinger, Ledvina, Perock, Quigley, Raasch

23. Resolution #23-39 Authorizing First Amendment to the Consulting Services Agreement Between the City of De Pere and Walker Consultants, Inc. (Parking Study Implementation and Parking Analysis).

RESULT:	ADOPTED BY ROLL CALL VOTE [UNANIMOUS]
MOVER:	Amy Chandik Kunding, Alderperson
SECONDER:	Dan Carpenter, Alderperson
AYES:	Carpenter, Gantz, Hansen, Kunding, Ledvina, Perock, Quigley, Raasch

24. Appointments and reappointments to boards and commissions by Mayor Boyd.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Dean Raasch, Alderperson
SECONDER:	Shana Defnet Ledvina, Alderperson
AYES:	Carpenter, Gantz, Hansen, Kunding, Ledvina, Perock, Quigley, Raasch

25. Elections by the Common Council.

A. Alderperson members of the Plan Commission.

Mayor Boyd asked for nominations. Alderperson Raasch nominated Alderperson Perock, and Alderperson Ledvina nominated Alderperson Raasch. Alderperson Hansen then nominated Alderperson Quigley, who declined. Mayor Boyd closed the nominations. Upon vote, Alderpersons Perock and Raasch were unanimously elected to the Plan Commission.

B. President of the Common Council.

Mayor Boyd asked for nominations; Alderperson Hansen nominated Alderperson Ledvina. Mayor Boyd then closed the nominations. Upon vote, Alderperson Ledvina was unanimously elected as President of the Common Council.

26. Voucher approval.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Dan Carpenter, Alderperson
SECONDER:	Amy Chandik Kunding, Alderperson
AYES:	Carpenter, Gantz, Hansen, Kunding, Ledvina, Perock, Quigley, Raasch

27. Future agenda items.

Alderperson Hansen asked staff to create a consistent policy for the variety of City entrance signs acknowledging school sports teams.

Alderperson Raasch asked if the hillside near the Main Av train bridge could be developed with low- or no-maintenance landscaping. Staff noted that this area is scheduled to be completely redone in 2028, so any landscaping installed prior to that

project would just have to be removed. The consultant that develops the plan for the 2028 project will be including landscaping.

28. Discussion and Possible Action on Potential Acquisition of Private Property for Public Purposes.

Aldersperson Ledvina moved, seconded by Aldersperson Quigley to close the meeting at 8:33 PM. Upon vote, motion carried unanimously.

Aldersperson Raasch moved, seconded by Aldersperson Ledvina to open the meeting at 8:58 PM. Upon vote, motion carried unanimously.

29. Adjournment.

Aldersperson Raasch moved, seconded by Aldersperson Kunding to adjourn the meeting at 8:58 PM. Upon vote, motion carried unanimously.

Respectfully submitted,
Carey Danen, City Clerk