Board of Park Commissioners

335 South Broadway
De Pere, WI 54115
http://www.de-pere.org

Regular Meeting

Final Minutes

Thursday, April 19, 2018 — 6:30 PM — De Pere City Hall Council Chambers

I. Call to Order

The meeting was called to order at 6:30 PM by Board Member George Brown

Attendee Name	Title	Status	Arrived
Ryan Jennings	Alderperson	Present	
Larry Lueck	Alderperson	Present	
Dean Raasch	Alderperson	Present	
George Brown	Board Member	Present	
Sue Schinkten	Board Member	Present	
Randy Soquet	Board Member	Present	
Bill Volpano	Board Member	Present	
Ella Bublotz	Teen Advisor	Excused	
Lydia McMorrow	Teen Advisor	Present	

II. Action Items

1. Approve Board of Park Commissioners Minutes from the March 15, 2018 Meeting.

Larry Lueck made a motion to approve the Board of Park Commissioner's minutes from the March 15, 2018 meeting, seconded by Bill Volpano. Upon vote, the motion passed unanimously.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Larry Lueck, Alderperson
SECONDER:	Bill Volpano, Board Member
AYES:	Jennings, Lueck, Raasch, Brown, Schinkten, Soquet, Volpano

2. Approve $300 Donation from JX Peterbilt/JX Enterprises for the Big Rig Gig.*

Sue Schinkten made a motion to accept the $300 donation from JX Peterbilt/JX Enterprises for the Big Rig Gig, seconded by Dean Raasch. Upon vote, the motion passed unanimously.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Sue Schinkten, Board Member
SECONDER:	Dean Raasch, Alderperson
AYES:	Jennings, Lueck, Raasch, Brown, Schinkten, Soquet, Volpano

3. Presentation from De Pere Chamber of Commerce on Bandshell. (Added 4/17/18)

Marty Kosobucki stated that this is just a presentation and no action will be taken at this meeting.
Sue Schinkten made a motion to open the meeting up to public comment at 6:33 pm, seconded by Dean Raasch. Upon vote, the motion passed unanimously.
Carol Karls, Craig Kolb and Keith Vanden Avond from the De Pere Chamber of Commerce gave a presentation on the future bandshell. They stated the Chamber is looking at this as an opportunity for a longer lasting, more expansive project for the city and would like formal authority from the city to allow the Chamber of Commerce to proceed to fundraise for a larger community stage. The Chamber is under the assumption

that the location for the bandshell is to be in Voyageur Park where the main stage for Celebrate De Pere is located, and it would be a raised stage with a covering, with additional expansion opportunities. Fundraising will be necessary and the Chamber is willing to take the lead on the fundraising. Also, programming is a key component and the Chamber would address programming. The Chamber would like to get formal approval from the Park Board and Common Council in May for the Chamber to represent the project.
Discussion followed.
Bill Volpano questioned the proposed location of the bandshell and costs.
Sue Schinkten also question anticipated costs and designs.
Ryan Jennings commented on the design and the pressure of programming the facility.
Randy Soquet questioned the preferred timing of the project.
Larry Lueck made a motion to return to regular order at 7:20 pm, seconded by Dean Raasch. Upon vote, the motion passed unanimously.
Larry Lueck asked Marty Kosobucki to see if a special meeting could be scheduled, allowing it to go to the May 1st or May 15th Common Council meeting.

RESULT:	**DISCUSSED**

4. Consider Bids for Project 18-18, Community Center Flooring.*

Ryan Jennings made a motion to accept bidder #1 - JW Flooring, for project #18-18 Community Center Flooring, in the amount of $35,495.00, seconded by Randy Soquet. Upon vote, the motion passed unanimously.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Ryan Jennings, Alderperson
SECONDER:	Randy Soquet, Board Member
AYES:	Jennings, Lueck, Raasch, Brown, Schinkten, Soquet, Volpano

5. Consider Amending Easement Agreement with WPS.*

Marty Kosobucki provided a brief summary stating that at Wells Park WPS would like to put in additional infrastructure that is outside of the current easement.
Randy Soquet made a motion to open the meeting to public comment at 7:25pm, seconded by Ryan Jennings. Upon vote, the motion passed unanimously.
Mark Wasilewski, Engineering Manager for WPS in the natural gas department is overseeing this project. Mark stated that WPS is installing additional remote monitoring infrastructure. This infrastructure is outside the current easement, so an amendment is necessary.
Dean Raasch made a motion to return to regular order at 7:26 pm, seconded by Bill Volpano. Upon vote, the motion passed unanimously.
Dean Raasch made a motion to approve the easement agreement with WPS, seconded by Randy Soquet. Upon vote, the motion passed unanimously.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Dean Raasch, Alderperson
SECONDER:	Randy Soquet, Board Member
AYES:	Jennings, Lueck, Raasch, Brown, Schinkten, Soquet, Volpano

6. Consider Donation Proposal from De Pere Select Soccer.*

Marty Kosobucki gave an overview of the lighting from Optimist Park. Staff was directed to work with De Pere Select Soccer on provisions related to the donation of

funding for the installation of the lights at Southwest Park. The proposal from De Pere Select Soccer is to offer the funding for the installation of the lights on field #1, and in addition they would like to donate all the equipment they own at the concession building to the city. In exchange for these donations, De Pere Select Soccer would like fields #1, #2 and #3 allocated to them for the soccer season, and extend the current agreement they have with the city for the use of the fields an additional 5 years; which is set to expire in 2021.
Discussion followed.
George Brown questioned the benefit of the equipment donation.
Dean Raasch questioned the rights to the use of the concession building.
Larry Lueck questioned how the equipment would benefit the city.
Randy Soquet commented on the utilization of the equipment if it was city owned property.
Ryan Jennings commented on the benefits of the equipment donation.
Dean Raasch is concerned about the allocation of the fields.
Randy Soquet made a motion to accept the proposal from De Pere Select Soccer, seconded by Ryan Jennings. The motion passes 5-2 with Larry Lueck and George Brown voting no.

RESULT:	**ADOPTED [5 TO 2]**
MOVER:	Randy Soquet, Board Member
SECONDER:	Ryan Jennings, Alderperson
AYES:	Jennings, Raasch, Schinkten, Soquet, Volpano
NAYS:	Larry Lueck, George Brown

7. Consider proposals for playground at Southwest Park.

Marty Kosobucki gave a brief overview of the Southwest Playground proposals. Marty commented that several staff voted, and Mary Meyer had over 1,000 kids vote on the proposals. Between the kids and staff, the proposals were narrowed down to two; the castle from Lee and the tree house from Northland.
Discussion followed.
Dean Raasch made a motion to open the meeting to public comment at 7:48 pm, seconded by Sue Schinkten. Upon vote, the motion passed unanimously.
Mary Meyer commented on her survey procedures, explaining that prior to any fundraising she asked the principals at Westwood and Hemlock Creek Schools if they would be interest in participating in the survey. Within three days she received over 1,000 votes. The treehouse from Northland was the favorite; with the castle from Lee being a very close second.
Discussion followed.
Sue Schinkten made a motion to return to regular order at 7:52 pm, seconded by Bill Volpano. Upon vote, the motion passed unanimously.
Discussion followed.
Sue Schinkten made a motion to approve the Treehouse Design playground by Northland, seconded by Dean Raasch. Upon vote, the motion passed 6-1 with Larry Lueck voting no.

RESULT:	**ADOPTED [6 TO 1]**
MOVER:	Sue Schinkten, Board Member
SECONDER:	Dean Raasch, Alderperson
AYES:	Jennings, Raasch, Brown, Schinkten, Soquet, Volpano
NAYS:	Larry Lueck

8. Consider design for future Aquatic Center.

Randy Soquet made a motion to open the meeting to public comment at 7:54 pm, seconded by Dean Raasch. Upon vote, the motion passed unanimously.
Patrick Skalecki from Graef and Matt Freeby from Water Technolgy gave an update on the Aquatic Center design, stating the effort is to get down to a single conceptual plan.
Marty Kosobucki stated that from the previous designs it was asked to see if the entrance off Allard Street could work with keeping the soccer field. This could not be done, so the entrance to the facility was shifted from the previous three concepts.
Patrick Skalecki gave a summary of the main facility design. There are two primary pools, the lap pool and the leisure pool. There were parking concerns, so additional parking was added. The octagon building was maintained. A drive lane was added between the ice rink and octagon building to get to the additional parking and the mechanical room. A sidewalk connection off Allard Street was added and the concession area can be accessed from both inside and outside the aquatic center.
Matt Freeby gave a summary of the aquatic facilities. The leisure pool has a zero depth entry, which is split into two areas; one which is open with no activities and the other half is an active play area with play structures. The leisure pool also includes a bench or social area, water walk, and lazy river with an action channel in middle. The lap pool is a 25 yard, six lane pool, with a one and three meter spring board. There is an area off the lap pool with a rock climbing wall and drop slide. There is also a body slide area containing two slides with a runout.
Discussion followed.
Dean Raasch questioned the layout and square footage of the Aquatic Center compared to the two current pools.
Randy Soquet would like basketball hoops added for group activity and would like more group activities rather than individual activities.
John Mc Donald, Recreation Supervisor, would agree with having more group activities like basketball, either stationary or mobile. He would also like a tube slide that empties into the lazy river, with an additional exit from the lazy river. He also questioned fencing and emergency exits.
Paula Rahn, Recreation Superintendent, stated she is passionate about including basketball for a family activity. She would like a tube slide rather than two separate body slides, where the tub slide would allow younger kids to go down with another individual.
Don Melichar, Park Superintendent, likes that the octagon building is staying, even though a lot of maintenance needs to be done to it. He doesn't like where the playground is located. Also, he has concerns over the amount of turf, which is going to be difficult to maintain and keep out of pool and off the deck.
Design and amenities for the Aquatic Center were discussed at length. A summary of this discussion would include having one body slide and one tube slide, which empties into the lazy river; extend the lazy river, keeping the amount of staff the same; have portable basketball hoops; and increase the height deck for the drop slide.
Sue Schinkten made a motion to return to regular order at 9:20 pm, seconded by Rand Soquet. Upon vote, the motion passed unanimously.

RESULT: NO ACTION

III. Staff Updates

1. Staffing

Marty Kosobucki gave an update on summer staffing, stating that currently we are in a good poition.

2. Big Rig Gig

Marty Kosobucki stated the Big Rig Gig is coming up the beginning of May and it averages over 300 people attending the event.

3. Voyageur Playground

Marty Kosobucki stated the preconstruction meeting was postponed due to the weather, but the goal still is to have it ready by Celebrate De Pere.

4. De Pere Ice Arena bleachers

Marty Kosobucki stated the advertisement for bids went out for the Ice Arena bleachers, with the bid opening scheduled for the 2nd week of May.

IV. Future Agenda Items

Dean Raasch requested that an item be added to the next agenda to discuss adding a plaque or bench to recognize Mary Meyer for her fundraising efforts for the Southwest Park playground.

V. Public Comment Period

None

VI. Adjournment

Randy Soquet made a motion to adjourn the meeting at 9:25 pm, seconded by Sue Schinkten. Upon vote, the motion passed unanimously.

Any person wishing to attend this meeting who, because of disability, requires special accommodations should contact the Clerk-Treasurer's office at 339-4050 by Noon, the previous day so that arrangements can be made.

Board Members
Alderpersons
Mayor Michael J. Walsh
Larry Delo, City Administrator
Judy Schmidt-Lehman, City Attorney
Marty Kosobucki
Shana Ledvina, City Clerk
City Hall 1st and 2nd Floor
John Zegers, WDP High School District
Ella Buboltz, Teen Advisor
Dale Rhodes – De Pere Select Soccer
Joseph Watermolen – JW Flooring
Mary Meyer

De Pere Youth Hockey
Tod Maki, De Pere Select Soccer
De Pere Area Chamber of Commerce
Definitely De Pere
Brown County Library – De Pere
TV & Radio Stations
De Pere Rapides Youth Soccer
De Pere Baseball
Ben Villaruel, De Pere School District
Lydia McMorrow, Teen Advisor
Patrick Skalecki, GRAEF
Lucas Oshefsky, WPS
Dan Shoemaker - JX Peterbilt

Notice is hereby given that a majority of the Members of the Common Council of the City of De Pere may attend this meeting to gather information about a subject (s) over which they have decision making responsibility.

***All items marked with an asterisk will be forwarded to the Common Council.**

Respectfully submitted,
Grace Lahtela