



Common Council

Regular Meeting

335 South Broadway
De Pere, WI 54115
<https://www.deperewi.gov/>

Minutes

Tuesday, April 19, 2022

7:30 PM

Council Chambers and Virtual

1. Call to Order. The meeting was called to order at 7:30 PM by Mayor James Boyd.

Attendee Name	Title	Status	Arrived
Dan Carpenter	Aldersperson	Present	
Pamela Gantz	Aldersperson	Present	
Jonathon Hansen	Aldersperson	Present	
Amy Chandik Kunding	Aldersperson	Present	
Shana Defnet Ledvina	Aldersperson	Present	
Devin Peroch	Aldersperson	Present	
John Quigley	Aldersperson	Present	
Dean Raasch	Aldersperson	Present	
James Boyd	Mayor	Present	

2. Pledge of Allegiance to the Flag.

3. Approval of the minutes of the April 6, 2022 Common Council meeting.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Dan Carpenter, Aldersperson
SECONDER:	Dean Raasch, Aldersperson
AYES:	Carpenter, Gantz, Hansen, Kunding, Ledvina, Peroch, Quigley, Raasch

4. Public comment upon matters not on the agenda. Comments made during the public comment period shall pertain only to matters under the jurisdiction of the Common Council. §6-3(f) DPMC

None.

5. Recommendation of Finance/Personnel Committee to Authorize Purchase of Patrol Rifles in the amount of \$38,000 from the Wisconsin Grant Allocated to the Police Department.

Aldersperson Hansen asked if the proceeds from the sale of the existing patrol rifles will go to the general fund. Police Chief Jeremy Muraski explained that the proceeds will be deducted from the full price of the new rifles. He also answered questions about training/recertification, and how often the equipment needs to be replaced.

RESULT:	APPROVED BY ROLL CALL VOTE [UNANIMOUS]
MOVER:	Amy Chandik Kunding, Aldersperson
SECONDER:	Dean Raasch, Aldersperson
AYES:	Carpenter, Gantz, Hansen, Kunding, Ledvina, Peroch, Quigley, Raasch

6. Recommendation from Finance/Personnel Committee to Authorize Purchase of E-Bikes in the amount of \$9,978 from the Wisconsin Grant Allocated to the Police Department.

Alderson Carpenter asked how often staff expects officers will be out on the bikes. Police Chief Jeremy Muraski said they plan to be out several times a week to patrol near downtown business areas, trails, farmers market, etc., weather and staff availability permitting. He reported that twelve officers have applied for bike duty.

RESULT:	APPROVED BY ROLL CALL VOTE [UNANIMOUS]
MOVER:	Amy Chandik Kunding, Alderson
SECONDER:	Jonathon Hansen, Alderson
AYES:	Carpenter, Gantz, Hansen, Kunding, Ledvina, Perock, Quigley, Raasch

7. Recommendation from Finance/Personnel Committee to Authorize Purchase of SQL Server Licensing in the amount of \$4,631 from the Police Department Wisconsin Grant Fund.

RESULT:	APPROVED BY ROLL CALL VOTE [UNANIMOUS]
MOVER:	Amy Chandik Kunding, Alderson
SECONDER:	Shana Defnet Ledvina, Alderson
AYES:	Carpenter, Gantz, Hansen, Kunding, Ledvina, Perock, Quigley, Raasch

8. Recommendation from the Finance/Personnel Committee to Approve the Following Changes to Adult Basketball League Program:

A. Provide a combination of officiated leagues with a team fee of \$550.00 and non-officiated leagues with no team fee (no change to player fees).

B. Increase wages from \$30 to \$40 per game for non-WIAA certified officials and from \$35 to \$45 per game for WIAA certified officials.

C. Add a Court Supervisor position with a wage of \$16 per game to supervise non-officiated games.

Alderson Raasch moved, seconded by Alderson Kunding to approve all three changes with one motion. Alderson Gantz asked about the reason for the wage increases. Parks Director Marty Kosobucki said that some leagues had to be cancelled last year due to a lack of officials. Alderson Hansen asked if wages for other league-related positions were increased. Marty reported that their seasonal positions went up twice last year. Discussion followed regarding the potential for future wage increases if needed, and the new court supervisor's role in handling difficult situations with players.

RESULT:	APPROVED BY ROLL CALL VOTE [UNANIMOUS]
MOVER:	Dean Raasch, Alderson
SECONDER:	Amy Chandik Kunding, Alderson
AYES:	Carpenter, Gantz, Hansen, Kunding, Ledvina, Perock, Quigley, Raasch

9. Recommendation from the Board of Public Works to Award Contract 22-01 Sewer and Water Relay and Street Resurfacing to Jossart Brothers, Inc. in the amount of \$2,989,071.50.

RESULT:	APPROVED BY ROLL CALL VOTE [UNANIMOUS]
MOVER:	Dean Raasch, Alderperson
SECONDER:	Dan Carpenter, Alderperson
AYES:	Carpenter, Gantz, Hansen, Kundinger, Ledvina, Perock, Quigley, Raasch

10. Recommendation from the Board of Public Works to Award Contract 22-04 Alley Reconstruction to Peters Concrete Company in the Amount of \$663,465.25.

RESULT:	APPROVED BY ROLL CALL VOTE [UNANIMOUS]
MOVER:	Jonathon Hansen, Alderperson
SECONDER:	Dean Raasch, Alderperson
AYES:	Carpenter, Gantz, Hansen, Kundinger, Ledvina, Perock, Quigley, Raasch

11. Recommendation From Staff to Consider and Approve Additional Funding in the Amount of \$13,947.68 from Unassigned Reserves for City Hall Fire Alarm Panel Replacement.

RESULT:	APPROVED BY ROLL CALL VOTE [UNANIMOUS]
MOVER:	Dan Carpenter, Alderperson
SECONDER:	John Quigley, Alderperson
AYES:	Carpenter, Gantz, Hansen, Kundinger, Ledvina, Perock, Quigley, Raasch

12. Recommendation From the City Administrator to Approve 2022 Community Survey Questions.

City Administrator Larry Delo commented that Council members could add questions to the survey if they would like, but that staff would ask St. Norbert College to craft the wording of the question in order to avoid bias. Alderperson Carpenter moved, seconded by Alderperson Raasch to approve the recommendation. Alderperson Ledvina moved, seconded by Alderperson Kundinger to amend the motion by adding a question about investment in sustainable practices and/or infrastructure to the Future Priorities section of the survey. Upon vote, the motion to amend passed unanimously. Discussion followed regarding questions related to the pools, as well as the survey's rating system. Alderperson Hansen moved, seconded by Alderperson Kundinger to amend the motion by adding a question regarding weekly recycling. Upon request of Alderperson Raasch, Public Works Director Scott Thoresen stated that the City could probably go to weekly recycling and every other week garbage collection, based on data that the City's annual tonnage has decreased. If recycling and garbage collection were both done weekly, costs would include the addition of one staff member and a \$350,000 truck. Upon further discussion, the mover and seconder rescinded their motion to amend, given that the survey does ask for input on recycling services.

RESULT:	APPROVED AS AMENDED [7 TO 0]
MOVER:	Dan Carpenter, Alderperson
SECONDER:	Dean Raasch, Alderperson
AYES:	Carpenter, Gantz, Hansen, Ledvina, Perock, Quigley, Raasch
ABSTAIN:	Amy Chandik Kunding

13. Resolution #22-31 Regarding the Vacation of a Portion of a Public Throughfare (Right-of-Way Discontinuance at 1891 and 1895 Commerce Drive - Adjacent to Parcels ED-344-102-4 and ED-344-102) - Refer to Public Hearing.

RESULT:	ADOPTED – REFER TO PUBLIC HEARING [UNANIMOUS]
MOVER:	Shana Defnet Ledvina, Alderperson
SECONDER:	Dean Raasch, Alderperson
AYES:	Carpenter, Gantz, Hansen, Kunding, Ledvina, Perock, Quigley, Raasch

14. Resolution #22-32 Authorizing Agreement for Consulting Services Between the City of De Pere and MSA Professional Services, Inc. (Grant Identification, Solicitation and Management Services).

RESULT:	ADOPTED BY ROLL CALL VOTE [UNANIMOUS]
MOVER:	Dan Carpenter, Alderperson
SECONDER:	Amy Chandik Kunding, Alderperson
AYES:	Carpenter, Gantz, Hansen, Kunding, Ledvina, Perock, Quigley, Raasch

15. Resolution #22-33 Approving Agreement with Card Connect for Credit Card Processing Services.

RESULT:	ADOPTED BY ROLL CALL VOTE [UNANIMOUS]
MOVER:	Dean Raasch, Alderperson
SECONDER:	John Quigley, Alderperson
AYES:	Carpenter, Gantz, Hansen, Kunding, Ledvina, Perock, Quigley, Raasch

16. Resolution #22-34 Amending Sections 7.2 and 7.6 of the City of De Pere Employee Policy Manual Regarding Vacation and Holidays.

Alderperson Carpenter asked how many years of service are needed to earn four weeks of vacation. Human Resources Director Shannon Metzler said she believes it would be 10 years. Shannon stated that it is not uncommon to provide more vacation as a bargaining tool when trying to attract talent or promote them into a new position. Alderperson Raasch suggested that staff should look at the policy as a whole, in order to maintain consistency and avoid creating animosity between employees. City Administrator Larry Delo said this particular position is difficult to fill and very demanding, so staff is asking for flexibility in negotiating this situation. Staff can bring this back to discuss for the organization as a whole.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Jonathon Hansen, Alderperson
SECONDER:	Amy Chandik Kunding, Alderperson
AYES:	Carpenter, Gantz, Hansen, Kunding, Ledvina, Perock, Quigley, Raasch

17. Resolution #22-35 Establishing Non-Lapsing Funds as of December 31, 2021.

Alderperson Hansen asked why the funds for the branding initiative are split between the Development Services and Administrator budgets. City Administrator Larry Delo explained that the portion allocated to Administration was designated for general branding, and the amount in the Development Services budget was for marketing giveaways. He also confirmed that the funds budgeted for wayfinding are not included in these totals.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dean Raasch, Alderperson
SECONDER:	Dan Carpenter, Alderperson
AYES:	Carpenter, Gantz, Hansen, Kunding, Ledvina, Perock, Quigley, Raasch

18. Resolution #22-36 Authorizing Agreement for Consulting Services Between the City of De Pere and Tweet-Garot Mechanical, Inc. (City Hall Boiler Replacement Design and Construction Management).

RESULT:	ADOPTED BY ROLL CALL VOTE [UNANIMOUS]
MOVER:	Dean Raasch, Alderperson
SECONDER:	Pamela Gantz, Alderperson
AYES:	Carpenter, Gantz, Hansen, Kunding, Ledvina, Perock, Quigley, Raasch

19. Resolution #22-37 Approving Agreement for Consulting Services Between City of De Pere and Dixon Engineering, Inc. (Sprint Decommissioning - Merrill Street Water Tower).

Alderperson Raasch asked why the City is incurring a cost to decommission Sprint's facility. Public Works Director Scott Thoresen explained that Sprint is paying the consultant fee to hire Dixon Engineering.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dan Carpenter, Alderperson
SECONDER:	John Quigley, Alderperson
AYES:	Carpenter, Gantz, Hansen, Kunding, Ledvina, Perock, Quigley, Raasch

20. Resolution #22-38 Authorizing Agreement for Consulting Services Between the City of De Pere and William/Reid Ltd, a Division of Gasvoda & Associates, Inc. (Merrill Street Reservoir Mixer Installation).

RESULT:	ADOPTED BY ROLL CALL VOTE [UNANIMOUS]
MOVER:	Dan Carpenter, Alderperson
SECONDER:	Dean Raasch, Alderperson
AYES:	Carpenter, Gantz, Hansen, Kundinger, Ledvina, Perock, Quigley, Raasch

21. Appointments and reappointments to Committees, Boards, and Commissions by Mayor Boyd.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Devin Perock, Alderperson
SECONDER:	Dean Raasch, Alderperson
AYES:	Carpenter, Gantz, Hansen, Kundinger, Ledvina, Perock, Quigley, Raasch

22. Elections by the Common Council.

A. Alderperson members of the Plan Commission.

Mayor Boyd asked for nominations. Alderperson Carpenter nominated Alderperson Raasch. Alderperson Raasch then nominated Alderperson Carpenter. Mayor Boyd closed the nominations. Upon vote, both alderpersons were elected unanimously to the Plan Commission.

B. President of the Common Council.

Mayor Boyd asked for nominations; Alderperson Quigley nominated Alderperson Hansen. Mayor Boyd closed the nominations. Upon vote, Alderperson Hansen was elected as President of the Common Council on a vote of 7-1 with Alderperson Raasch voting nay.

23. Voucher approval.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Dan Carpenter, Alderperson
SECONDER:	Dean Raasch, Alderperson
AYES:	Carpenter, Gantz, Hansen, Kundinger, Ledvina, Perock, Quigley, Raasch

24. Future agenda items.

Alderperson Raasch asked staff to evaluate the employee vacation policy for the entire organization.

Alderperson Hansen requested a discussion item regarding potential uses for ARPA funds. City Administrator Larry Delo stated that this will be placed on the May Finance-Personnel Committee agenda.

25. Adjournment.

Aldersperson Raasch moved, seconded by Aldersperson Hansen to adjourn the meeting at 8:19 PM. Upon vote, motion carried unanimously.

Respectfully submitted,
Carey Danen, City Clerk