



Board of Park Commissioners

Regular Meeting

335 South Broadway
De Pere, WI 54115
<http://www.de-pere.org>

Final Minutes

Thursday, April 20, 2017

6:30 PM

De Pere City Hall Council Chambers

I. Call to Order

The meeting was called to order at 6:30 PM by Board Member George Brown

Attendee Name	Title	Status	Arrived
Ryan Jennings	Aldersperson	Present	
Larry Lueck	Aldersperson	Present	
Dean Raasch	Aldersperson	Excused	
George Brown	Board Member	Present	
Sue Schinkten	Board Member	Present	
Randy Soquet	Board Member	Present	
Bill Volpano	Board Member	Excused	
Ella Bublotz	Teen Advisor	Excused	
Rachel McMorrow	Teen Advisor	Present	

II. Action Items

1. Approve Board of Park Commissioners Minutes from 3-16-17.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Randy Soquet, Board Member
SECONDER:	Sue Schinkten, Board Member
AYES:	Jennings, Lueck, Brown, Schinkten, Soquet
EXCUSED:	Dean Raasch, Bill Volpano

2. Consider draft request for proposals for Aquatic Center.

Marty Kosobucki reviewed the Request for Proposal with the board. Marty took questions and suggestions from the board in reference to the RFP.

Sue Schinkten made a motion to accept the Request for Proposal for the Aquatic Center with the change of the relocation information, seconded by Randy Soquet.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Sue Schinkten, Board Member
SECONDER:	Randy Soquet, Board Member
AYES:	Jennings, Lueck, Brown, Schinkten, Soquet
EXCUSED:	Dean Raasch, Bill Volpano

3. Consider draft request for proposal for Voyageur Park Playground.

Marty Kosobucki reviewed the Request for Proposal for Voyageur Park Playground. Marty took questions from the board in reference to the proposal. There was discussion from the board in reference to the proposal.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Sue Schinkten, Board Member
SECONDER:	Randy Soquet, Board Member
AYES:	Jennings, Lueck, Brown, Schinkten, Soquet
ABSENT:	Dean Raasch
EXCUSED:	Bill Volpano

4. Request from Dairy Cares to have a petting zoo in Voyageur Park for the "Kickin it with Cows" event.

Marty Kosobucki reviewed with the board the request from Dairy Cares to have a petting zoo with the run event. Marty took questions from the board. Marty explained the Health Department was contacted and the event will stay within the Health Department guidelines.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Sue Schinkten, Board Member
SECONDER:	Ryan Jennings, Alderperson
AYES:	Jennings, Lueck, Brown, Schinkten, Soquet
ABSENT:	Dean Raasch
EXCUSED:	Bill Volpano

5. Consider and approve the Urban Orchard for VFW Park.

Marty reviewed the location with the board and took questions in reference to the Urban Orchard at VFW Park.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Randy Soquet, Board Member
SECONDER:	Sue Schinkten, Board Member
AYES:	Jennings, Lueck, Brown, Schinkten, Soquet
ABSENT:	Dean Raasch
EXCUSED:	Bill Volpano

6. Approve alternate replacement plan for Truck 68.

Marty Kosobucki reviewed the replacement plan of Truck #68 with the board and took questions from the board. Marty distributed another handout and explained the options for the replacement. Staff is recommending option #2. There was discussion on the replacement by the board.

George Brown made a motion to use option #2 for the replacement of Truck #68, seconded by Randy Soquet.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	George Brown, Board Member
SECONDER:	Randy Soquet, Board Member
AYES:	Jennings, Lueck, Brown, Schinkten, Soquet
ABSENT:	Dean Raasch
EXCUSED:	Bill Volpano

III. Public Comment Period

None

IV. Future Agenda Items

Larry Lueck asked if the bubbler at Fox Point Boat Launch was going to be fixed. Marty Kosobucki stated the bubbler was fixed and then broke again. Marty stated the bubbler was being worked on today and should be fixed by tomorrow.

Marty Kosobucki stated the band shelter would be coming to the next Park Board meeting. Staff has met with the user groups and there should be a proposal at the May meeting.

V. Staff Updates

1. Update on Positions at Community Center/Recreation Dept.

Paula Rahn introduced Dawn Barron, the new Activities Coordinator for the City of De Pere. Paula also stated the Community Center hired Emily Baugnet as the new Office Assistant at the Community Center.

2. Park Laborer positions

Marty Kosobucki announced the retirements of Bob Cuene and Roy Geurts from the department, both retired in March. Marty stated there were two new employees hired, one started this week and the other will be starting next week.

3. Senior Picnic Donations

Marty Kosobucki and the board stated how thankful they are for the donations from all the different groups in the De Pere.

4. Summer Meal Program at Optimist Park

Marty Kosobucki spoke with the board about the summer meal program at Optimist Park. He stated the City is partnering with the De Pere School District to offer free lunches at Optimist Park during the summer months.

VI. Adjournment

Sue Schinkten made a motion to adjourn the meeting at 7:02 p.m., seconded by Randy Soquet.

Respectfully submitted,
Debbie Zierson