



Common Council

Regular Meeting

335 South Broadway
De Pere, WI 54115
<http://www.de-pere.org>

Minutes

Tuesday, April 21, 2020

7:30 PM

1. Call to Order. The meeting was called to order at 7:30 PM by Mayor James Boyd.

Attendee Name	Title	Status	Arrived
Dan Carpenter	Alderman	Present	
Mike Eserkaln	Alderman	Present	
Jonathon Hansen	Alderman	Present	
Amy Chandik Kundinger	Alderman	Present	
Shana Defnet Ledvina	Alderman	Present	
Casey Nelson	Alderman	Present	
Dean Raasch	Alderman	Present	
Kelly Ruh	Alderman	Present	
James Boyd	Mayor	Present	

2. Approval of the minutes of the April 8, 2020 Common Council meeting.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Dean Raasch, Alderman
SECONDER:	Dan Carpenter, Alderman
AYES:	Carpenter, Eserkaln, Hansen, Kundinger, Defnet Ledvina, Nelson, Raasch, Ruh

3. Mayoral Proclamations.

- A. Proclamation in Appreciation and Gratitude to Michael J. Walsh for 24 Years of Service as City of De Pere Mayor
- B. Proclamation in Appreciation and Gratitude to Poll Workers and Staff for Service During the April 2020 Election

4. Recommendation from the Finance/Personnel Committee to approve adding Teledoc (Telemedicine platform) Services to the City's Medical Plan.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Amy Chandik Kundinger, Alderman
SECONDER:	Casey Nelson, Alderman
AYES:	Carpenter, Eserkaln, Hansen, Kundinger, Defnet Ledvina, Nelson, Raasch, Ruh

5. Ordinance #20-04 Amending Section § 7-10 De Pere Municipal Code Regarding Restrictions on Sales of Intoxicating Beverages.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Amy Chandik Kunding, Alderperson
SECONDER:	Casey Nelson, Alderperson
AYES:	Carpenter, Eserkaln, Hansen, Kunding, Defnet Ledvina, Nelson, Raasch, Ruh

6. Resolution #20-37 Revising Class B Liquor License Renewal Fees for 2020-2021 License Year.

Alderperson Raasch asked if it makes more sense to delay the payment of fees until businesses can afford them. City Attorney Judy Schmidt-Lehman explained that the state recently passed legislation to allow deadline extensions for renewal applications, and noted that Alderperson Carpenter did ask for this to be on the next License Committee agenda for discussion. As of right now, the Council should operate on the assumption that the licenses will be renewed on schedule. Discussion followed on the impact of the fee reduction on the City budget. Alderperson Carpenter reported that the License Committee voted to recommend approval of the proposed reduction.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Amy Chandik Kunding, Alderperson
SECONDER:	Shana Defnet Ledvina, Alderperson
AYES:	Carpenter, Eserkaln, Hansen, Kunding, Defnet Ledvina, Nelson, Raasch, Ruh

7. Resolution #20-38 Authorizing a Donation to Downtown De Pere Inc. (d/b/a Definitely De Pere) for Downtown De Pere COVID-19 Small Business Relief Grant Fund.

Alderperson Kunding reported that the Finance/Personnel Committee considered this proposal at their meeting, which would be in tandem with fundraising efforts by Definitely De Pere. While it is exclusive to downtown businesses, she noted that the De Pere Chamber of Commerce is also looking into how to support businesses outside of the downtown.

Development Services Director Dan Lindstrom gave a brief summary of the proposed relief grant program. Definitely De Pere is looking for a \$50,000 funding match to use for short term grants to those at risk of closing during the pandemic; eligible businesses can receive up to \$2500. The intent is that grant recipients are going to remain in business, and there would be an expectation that they attempt to secure additional long term financing.

Alderperson Raasch expressed concern about a number of small businesses in his district that would not qualify for the grant because they are not in the downtown. He asked how the City can support these other businesses. City Administrator Larry Delo pointed to the example of the Chamber of Commerce's plans to discuss a similar program with their board. Discussion followed regarding the possibility of doing a grant program without matching funds. Larry suggested waiting to hear back from the Chamber, but pointed out that Council could pursue a program without matching funds if it chooses. He stated that part of the motivation for this program is to encourage others to donate and assist, and to inspire this to be a community effort.

Alderperson Raasch moved, seconded by Alderperson Carpenter to open the meeting. Upon vote, motion carried unanimously. Tina Quigley, Executive Director of Definitely

De Pere, addressed the Council. She explained that in order to get the local economy back on its feet, it is important to retain the businesses that we have. She noted that many businesses did not receive the federal grants that they had hoped to receive. Tina reported that Definitely De Pere has already raised \$10,000; she is pretty confident that the community will step up. Alderperson Raasch asked how many businesses their program oversees. Tina explained that there are 240 in the downtown district, with the majority defined as small businesses (fewer than 20 employees). Alderperson Raasch inquired how many small businesses we have in other areas of the City, but staff did not have that data immediately available. Alderperson Raasch moved, seconded by Alderperson Kunding to close the meeting. Upon vote, motion carried unanimously. Alderperson Nelson moved to change the City's contribution from a match to a \$50,000 donation. The motion failed for lack of a second.

Alderperson Raasch stated that he would like to find a way to create matching funds for both organizations. Larry explained that Council would need to do that as a separate item, because the resolution on the agenda tonight is just for Definitely De Pere's request. Alderperson Kunding indicated that the proposal from the Chamber of Commerce will most likely come to the May Finance/Personnel Committee meeting, and Alderperson Nelson requested that their proposal be allowed to bypass Finance and be placed on the next Council agenda. Alderperson Hansen asked for and received confirmation that this \$50,000 donation is separate from the \$500,000 loan fund program that Council already approved.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Amy Chandik Kunding, Alderperson
SECONDER:	Casey Nelson, Alderperson
AYES:	Carpenter, Eserkaln, Hansen, Kunding, Defnet Ledvina, Nelson, Raasch, Ruh

8. Appointments and re-appointments to Boards and Commissions by Mayor Boyd.

Mayor Boyd reported that a revised appointment list was distributed to Council members today. The new list has been attached to these minutes as Exhibit A.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Amy Chandik Kunding, Alderperson
SECONDER:	Jonathon Hansen, Alderperson
AYES:	Carpenter, Eserkaln, Hansen, Kunding, Defnet Ledvina, Nelson, Raasch, Ruh

9. Elections by the Common Council.

A. Alderperson members of the Plan Commission.

Mayor Boyd explained that there are two seats on the Plan Commission, and nominations will be taken separately for each seat.

Alderperson Raasch nominated Alderperson Carpenter. Mayor Boyd asked if there were any more nominations; hearing none, he closed the nominations and asked for a vote. Upon vote, motion carried unanimously.

Aldersperson Kunding nominated Aldersperson Raasch. Mayor Boyd asked if there were any more nominations; hearing none, he closed the nominations and asked for a vote. Upon vote, motion carried unanimously.

B. President of the Common Council.

Aldersperson Carpenter nominated Aldersperson Raasch. Mayor Boyd asked if there were any more nominations; hearing none, he closed the nominations and asked for a vote. Upon vote, motion carried unanimously.

10. Operator License Applications.

Aldersperson Carpenter moved, seconded by Aldersperson Hansen to approve Previously Tabled application # 1. Upon vote, motion carried unanimously.

Aldersperson Carpenter moved, seconded by Aldersperson Hansen to deny Previously Tabled application #2 for completing application incorrectly and for not attending meetings when requested. Upon vote motion carried unanimously.

Aldersperson Carpenter moved, seconded by Aldersperson Hansen to approve New Operator application #1. Upon vote, motion carried unanimously.

11. Voucher approval.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dan Carpenter, Aldersperson
SECONDER:	Shana Defnet Ledvina, Aldersperson
AYES:	Carpenter, Eserkaln, Hansen, Kunding, Defnet Ledvina, Nelson, Raasch, Ruh

12. Future agenda items.

Aldersperson Nelson asked that the pending proposal from De Pere Chamber of Commerce to create a small business grant program (similar to the one tonight from Definitely De Pere) be fast-tracked to the next Council meeting and bypass Finance/Personnel. He noted that time is of the essence to provide assistance to local small business owners.

13. Consideration and Possible Action on a Potential Intergovernmental Agreement for Services

Aldersperson Raasch moved, seconded by Aldersperson Carpenter to close the meeting at 8:34 PM. Upon roll call vote, motion carried unanimously.

14. Consideration and Action on City offer to Purchase Parcel WD-376 (352 Main Avenue)

Aldersperson Raasch moved, seconded by Aldersperson Kunding to open the meeting at 9:32 PM. Upon roll call vote, motion carried unanimously.

Aldersperson Raasch moved, seconded by Aldersperson Carpenter to approve staff action on the City offer to purchase parcel WD-376. Upon vote, motion carried unanimously.

15. Adjournment.

Aldersperson Raasch moved, seconded by Aldersperson Ledvina to adjourn the meeting at 9:34 PM. Upon vote, motion carried unanimously.

Respectfully submitted,
Carey Danen, City Clerk

EXHIBIT A

ALDERPERSON COMMITTEE ASSIGNMENTS - 2020

HISTORIC PRESERVATION – Jonathan Hansen

CITY PLAN COMMISSION –

BOARD OF HEALTH – Casey Nelson, Kelly Ruh

PARK BOARD – Dean Raasch, Amy Kunding, Casey Nelson

DESIGNATED OFFENDER ADVISORY BOARD – Dean Raasch

SUSTAINABILITY COMMISSION – Shana Ledvina

LICENSE COMMITTEE – Shana Ledvina, Dan Carpenter, Mike Eserkaln

PUBLIC WORKS – Shana Ledvina, Dean Raasch, Dan Carpenter, Jonathan Hansen

FINANCE COMMITTEE – Amy Kunding, Mike Eserkaln, Casey Nelson, Kelly Ruh