



Common Council

Regular Meeting

335 South Broadway
De Pere, WI 54115
<http://www.de-pere.org>

Agenda

Tuesday, April 21, 2020

7:30 PM

Pursuant to Wisconsin Statutes 19.84, Notice is hereby given to the public that a meeting of the **Common Council** of the City of De Pere will be held on **April 21, 2020** at **7:30 PM**.

Due to the current public health emergency, the meeting will be held electronically and the public may attend this meeting electronically or telephonically by accessing either:

Computer/smart phone accessing <https://www.gotomeet.me/DePere>

OR

You can also dial in using your phone.

United States (Toll Free): [1 866 899 4679](tel:18668994679)

United States: [+1 \(312\) 757-3117](tel:+13127573117)

Access Code: 154-883-285

THIS MEETING WILL NOT BE HELD IN PERSON.

This meeting may also be rebroadcast on TV throughout the week and available on demand at www.depere.tv.

I. Call to Order

1. Roll Call
2. Approval of the minutes of the April 8, 2020 Common Council meeting.
3. Mayoral Proclamations.
 - A. Proclamation in Appreciation and Gratitude to Michael J. Walsh for 24 Years of Service as City of De Pere Mayor
 - B. Proclamation in Appreciation and Gratitude to Poll Workers and Staff for Service During the April 2020 Election
4. Recommendation from the Finance/Personnel Committee to approve adding Teledoc (Telemedicine platform) Services to the City's Medical Plan.
5. Ordinance #20-04 Amending Section § 7-10 De Pere Municipal Code Regarding Restrictions on Sales of Intoxicating Beverages.
6. Resolution #20-37 Revising Class B Liquor License Renewal Fees for 2020-2021 License Year.
7. Resolution #20-38 Authorizing a Donation to Downtown De Pere Inc. (d/b/a Definitely De Pere) for Downtown De Pere COVID-19 Small Business Relief Grant Fund.
8. Appointments and re-appointments to Boards and Commissions by Mayor Boyd.
9. Elections by the Common Council.

A. Alderperson members of the Plan Commission.

B. President of the Common Council.

10. Operator License Applications.
11. Voucher approval.
12. Future agenda items.
13. Consideration and Possible Action on a Potential Intergovernmental Agreement for Services
14. Consideration and Action on City offer to Purchase Parcel WD-376 (352 Main Avenue)

PLEASE TAKE NOTICE THAT, pursuant to Wis. Stats. §19.85(1)(e), the Council may convene in closed session for agenda items #13 and #14 for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.

The Council may then reconvene in open session to take action on any matter discussed in closed session or for such other reasons as may be allowed by law.

15. Adjournment.

Lawrence M. Delo
City Administrator

Any person wishing to attend this meeting who, because of disability, requires special accommodations should contact the Clerk's office at 339-4050 by Noon, the previous day so that arrangements can be made.

Agenda Sent To:

Alderspersons
City Administrator
Mayor
Department Heads
TV, Newspapers & Radio Stations
Kress Family Library
De Pere Chamber of Commerce



City of De Pere, Wisconsin

Request For Common Council Action

MEETING DATE: April 21, 2020

DEPARTMENT: City Clerk

FROM: Carey Danen

SUBJECT: Approval of the minutes of the April 8, 2020 Common Council meeting.

ATTACHMENTS:

- 4-8-20 Common Council Minutes_draft (PDF)



Common Council

Regular Meeting

Draft Minutes

335 South Broadway
De Pere, WI 54115
<http://www.de-pere.org>

Wednesday, April 8, 2020

7:30 PM

1. Call to Order. The meeting was called to order at 7:30 PM by Mayor Michael J. Walsh.

Attendee Name	Title	Status	Arrived
Michael J. Walsh	Mayor	Present	
James Boyd	Aldersperson	Present	
Dan Carpenter	Aldersperson	Present	
Scott Crevier	Aldersperson	Present	
Jonathon Hansen	Aldersperson	Present	
Ryan Jennings	Aldersperson	Present	
Amy Chandik Kunding	Aldersperson	Present	
Casey Nelson	Aldersperson	Present	
Dean Raasch	Aldersperson	Present	

2. Pledge of Allegiance to the Flag.
3. Approval of the minutes of the March 17, 2020 Common Council meeting.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Jonathon Hansen, Aldersperson
SECONDER:	Amy Chandik Kunding, Aldersperson
AYES:	Boyd, Carpenter, Crevier, Hansen, Jennings, Kunding, Nelson, Raasch

4. Public Hearing on the rezoning of Parcel WD-VA450-1 at 261 N Lawrence Dr, approximately 404.5 feet northwest of the Main Av and Lawrence Dr intersection, from B-2 (General Business District) to R-3 (Multiple Family Residence District).

A. Notice of Public Hearing

City Clerk Carey Danen announced that the notice of public hearing was published in the Green Bay Press-Gazette on March 25th and April 1st, 2020.

B. Recommendation from the Plan Commission

C. Ordinance #20-03 Rezoning Certain Property from B-2 Community Shopping District to R-3 General Residence District (Parcel WD-VA450-1; 261 Lawrence Drive).

Mayor Walsh declared the public hearing open. Developer Garritt Bader thanked the Mayor for his service to the City and wished him well. No one else wished to speak and Mayor Walsh declared the public hearing closed.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dean Raasch, Alderperson
SECONDER:	James Boyd, Alderperson
AYES:	Boyd, Carpenter, Crevier, Hansen, Jennings, Kunding, Nelson, Raasch

After the conclusion of the public hearing, Mayor Walsh shared a statement for his final Council meeting. He thanked current and past Council members for their service, stating that he has always been proud of the decorum with which this body has conducted itself. He also specifically thanked Alderpersons Jennings and Crevier as they end their terms as well.

Mayor Walsh thanked City employees, staff and administrators, as well as the citizens of De Pere for their confidence in him. He stated that his goal as mayor was to leave the City in a better place, and feels it is in good hands.

5. Consideration of request to accept donation from Janet Nelson for the James Street Project.

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Jonathon Hansen, Alderperson
SECONDER:	Dean Raasch, Alderperson
AYES:	Boyd, Carpenter, Crevier, Hansen, Jennings, Kunding, Nelson, Raasch

6. Consideration of request to accept donation from the Wochinske and Stoehr families for the James Street Project.

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Casey Nelson, Alderperson
SECONDER:	Scott Crevier, Alderperson
AYES:	Boyd, Carpenter, Crevier, Hansen, Jennings, Kunding, Nelson, Raasch

7. Plan Commission recommendation to approve a Proposed Extraterritorial 20 Lot and 2 Outlot Preliminary Plat of Grande Ridge Estates First Addition between Royal Vista TR and Wayne LN in the Town of Ledgeview (Parcels D-450-1, D-450-2).

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Dan Carpenter, Alderperson
SECONDER:	Dean Raasch, Alderperson
AYES:	Boyd, Carpenter, Crevier, Hansen, Jennings, Kunding, Nelson, Raasch

8. Resolution #20-35 Ratifying Mayoral Proclamations.

City Attorney Judy Schmidt-Lehman explained that state statute requires that the municipality ratify (or modify) each proclamation at the next Council meeting after it is

declared. Mayor Walsh stated that the proclamations which affect citizens are being publicized via social media, the website, and traditional media.

Proclamations 1-4 and 6-8:

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Jonathon Hansen, Alderperson
SECONDER:	Amy Chandik Kunding, Alderperson
AYES:	Boyd, Carpenter, Crevier, Hansen, Jennings, Kunding, Nelson, Raasch

Proclamation 5:

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Jonathon Hansen, Alderperson
SECONDER:	Amy Chandik Kunding, Alderperson
AYES:	Boyd, Carpenter, Crevier, Hansen, Kunding, Nelson, Raasch
ABSTAIN:	Jennings

9. Resolution #20-36 Authorizing Agreement Regarding the Sale and Purchase of Business Park Property Between the City of De Pere and F.B.S. Investment Group L.L.C. (Parcel WD-1138-4).

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dean Raasch, Alderperson
SECONDER:	Dan Carpenter, Alderperson
AYES:	Boyd, Carpenter, Crevier, Hansen, Jennings, Kunding, Nelson, Raasch

10. Operator License Applications.

Alderperson Boyd moved, seconded by Alderperson Carpenter to deny Previously Tabled applications #1-3 and 5 for failure to appear before the License Committee when requested. Upon vote, motion carried unanimously.

Alderperson Boyd moved, seconded by Alderperson Hansen to table Previously Tabled application #4. Upon vote, motion carried unanimously.

Alderperson Boyd moved, seconded by Alderperson Carpenter to approve New Operator applications #2-5. Upon vote, motion carried unanimously.

Alderperson Boyd moved, seconded by Alderperson Hansen to table New Operator application #1. Upon vote, motion carried unanimously.

11. Voucher approval.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Dean Raasch, Alderperson
SECONDER:	Casey Nelson, Alderperson
AYES:	Boyd, Carpenter, Crevier, Hansen, Jennings, Kunding, Nelson, Raasch

12. Future agenda items.

None.

13. Adjournment.

Aldersperson Crevier moved, seconded by Aldersperson Jennings to adjourn the meeting at 8:06 PM. Upon vote, motion carried unanimously.

Respectfully submitted,
Carey Danen, City Clerk



City of De Pere, Wisconsin

Request For Common Council Action

MEETING DATE: April 21, 2020

DEPARTMENT: City Clerk

FROM: Carey Danen

SUBJECT: A. Proclamation in Appreciation and Gratitude to Michael J. Walsh
for 24 Years of Service as City of De Pere Mayor

ATTACHMENTS:

- Proclamation_Walsh (PDF)

PROCLAMATION

IN APPRECIATION AND GRATITUDE TO MICHAEL J. WALSH FOR 24 YEARS OF SERVICE AS CITY OF DE PERE MAYOR

WHEREAS, our City has profoundly benefited throughout 24 years of leadership and vision from Michael J. Walsh, who served as our mayor from April 1996 to April 2020; and

WHEREAS, during Walsh's tenure as mayor, the City saw new subdivisions and houses sprawl on both sides of the river, as did a litany of new businesses, including a revitalized downtown, massive corporate headquarters and manufacturing centers in De Pere's ever-growing business parks; and

WHEREAS, many more contributions came from Mayor Walsh's tenure, including thriving community events; blossoming public art and cultural opportunities such as Downtown Murals, Nicolet Alley and the planned Mulva Cultural Center; and exciting new community fixtures like the Claude Allouez Bridge, The Riverwalk, Southwest Park, the De Pere Community Center and numerous others; and

WHEREAS, there are far too many additional accomplishments and contributions stemming from Mayor Walsh's efforts to mention, but each one of them is appreciated; and

WHEREAS, throughout his tenure, Mayor Walsh served this prosperous time in De Pere as a noble, thoughtful example of what our community strives to be: Rooted in strong values, forward thinking, down to earth, and, perhaps most notably, genuine; and

WHEREAS, Mayor Walsh also often credited fellow staff and employees at the City of De Pere; many different Common Councils; numerous volunteers; as well as local schools, residents and businesses for their willingness to work together for the continued benefit of the City; and

WHEREAS, before being elected mayor in 1996, Walsh also served 14 years on the City Park Board, and thus has contributed nearly four decades of overall service to the community; and

WHEREAS, Mayor Walsh had wonderful support for all these efforts from his wife Sue and his children Tina, Chad and Kristy; and

WHEREAS, we, as a City, are – and will always be – immeasurably grateful for the mayoral tenure of Michael Walsh, which demonstrated vision and hard work; friendliness and compassion; and an unwavering commitment to propelling our City ever-forward in exciting new directions.

NOW, THEREFORE, I, James Boyd, Mayor of the City of De Pere, Wisconsin, on behalf of the De Pere Common Council and all De Pere citizens, do hereby congratulate and thank Michael J. Walsh for his invaluable service to our community.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the Seal of the City of De Pere, Wisconsin, this 21st day of April 2020.

CITY OF DE PERE, WISCONSIN


James Boyd, Mayor

Attachment: Proclamation_Walsh (9452 : proclamation for Mayor Walsh)



City of De Pere, Wisconsin

Request For Common Council Action

MEETING DATE: April 21, 2020

DEPARTMENT: City Clerk

FROM: Carey Danen

SUBJECT: B. Proclamation in Appreciation and Gratitude to Poll Workers and Staff for Service During the April 2020 Election

ATTACHMENTS:

- Proclamation_Election (PDF)

PROCLAMATION

IN APPRECIATION AND GRATITUDE TO POLL WORKERS & STAFF FOR SERVICE DURING THE APRIL 2020 ELECTION

***WHEREAS**, voting is a precious American principal; a basic democratic right for our people, which should be protected, promoted and practiced; and*

***WHEREAS**, on our most recent election day of April 7, 2020, the ongoing COVID-19 pandemic created unprecedented adverse health, planning and logistical conditions for this democratic process, and*

***WHEREAS**, regardless of this multitude of adversities, many in the City of De Pere still nobly offered to serve our residents on election day and uphold this foundational democratic institution for our community; and*

***WHEREAS**, our City's poll workers featured, among others, two high school students, three National Guardsmen, two former poll workers who came out of "retirement", and over a dozen City employees - all coming together to help serve this community in uncertain times; and*

***WHEREAS**, staff in our City Clerk's office also provided commendable, tireless and flexible service to our community during a time of complex, continuous changes; and*

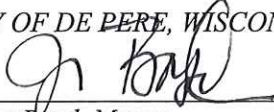
***WHEREAS**, guidance from our De Pere Health Department also helped ensure the safest possible set-up during this election under the parameters and circumstances available to our community; and*

***WHEREAS**, our City is truly grateful for each of these individuals who served as poll workers or helped oversee the election process. As our community and country endure the difficult, challenging realities of this pandemic, the efforts of these individuals were noble and selfless, and have not gone unnoticed.*

***NOW, THEREFORE**, I, James Boyd, Mayor of the City of De Pere, Wisconsin, on behalf of the De Pere Common Council and all De Pere citizens, do hereby offer our highest gratitude to the many poll workers, volunteers and staff that helped uphold our democratic process during unprecedented conditions.*

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the Seal of the City of De Pere, Wisconsin, this 21st day of April 2020.

CITY OF DE PERE, WISCONSIN


James Boyd, Mayor



City of De Pere, Wisconsin

Request For Common Council Action

MEETING DATE: April 21, 2020

DEPARTMENT: Human Resources

FROM: Shannon Metzler

SUBJECT: Recommendation from the Finance/Personnel Committee to approve adding Teledoc (Telemedicine platform) Services to the City's Medical Plan.

ATTACHMENTS:

- Teledoc (PDF)
- Understanding Telehealth and Telemedicine Vendor Virtual Visit Services .._ (PDF)
- Teledoc ROI Analysis (PDF)

CITY OF DE PERE MEMO



To: Finance/Personnel Committee
From: Shannon Metzler, Human Resources Director
Date: April 14, 2020

RE: Consideration and Possible Action to Add Teledoc (Telemedicine platform) services to City's medical plan

Note: At the April 14, 2020 Finance/Personnel Committee the below recommendation was approved unanimously.

Telemedicine refers to the practice of caring for patients remotely when the provider and patient are not physically present with each other. Modern technology has enabled doctors to consult patients by using HIPAA compliant video-conferencing tools. Effective May 1, 2020 I'm recommending adding a telemedicine platform called Teledoc to the City's health insurance plan. Teledoc is an add-on service integrated with UMR, the City's third party administrator. I had planned to implement Teledoc as part of the 2021 medical plan renewal, but given the current medical crisis, providing this alternative medicine option now would be helpful for plan members. Some providers are now offering Telehealth appointments versus in person. Telehealth is different than Telemedicine through a provider. Please see attached document that helps explain the differences.

Teledoc provides anytime access to on-call doctors. It connects members to a network of physicians who can diagnose, treat and prescribe medications when needed. It offers one on one consultation where patients have to option to communicate via phone, online video or mobile app. It replaces office and ER visits for many minor ailments such as the cold or flu, pink eye, rashes, respiratory infections, etc.

The monthly cost of adding this service will be absorbed into our medical plan. Even with a monthly administrative fee, this type of service is a less expensive alternative to traditional methods of having members come into the provider's office (see attached cost savings). Teledoc would be offered to members at a \$0 cost. This would be similar to the current structure we have in place with quick care/fast care visits costing members \$5 per visit. Both of these types of services are charged at a significantly decreased cost to our plan and are therefore heavily incentivized for members to utilize these alternative measures for seeking care.

I will be available at the meeting for questions, but feel free to contact me at 339-4072 ext. 1245 in advance of the meeting.

Attachment: Teledoc (9451 : Recommendation from Finance/Personnel Committee for Consideration and Possible Action to Add Teledoc)

COVID-19 Telehealth and Telemedicine Vendor/Virtual Visit



Telehealth vs. Telemedicine Vendor/Virtual Visit

Telehealth

Telehealth is a general term used to describe clinical services provided to patients through electronic communications not through a vendor. This can be patient-to-physician or physician-to-physician.

Examples:

- Patient is consulting with a specialist that is out of their geographical area
- Patient has a virtual visit with their PCP

Telehealth is the use of digital information and communication technologies, such as computers and mobile devices, to access health care services remotely and manage your health care.

Telemedicine Vendor/Virtual Visit

Telemedicine vendor/virtual visit are general terms used to describe clinical services provided to patients via electronic communications through a **vendor**.

Examples:

- Teladoc
- Doctor on Demand

The program provides telephone and online video consultations with a physician and serves patients of all ages.

Teladoc may not be able to identify COVID-19 related services on the front end, so members may be required to pay the co-pay up front. If this happens, when the claim is paid, UMR will reimburse the member any co-payment amount.

UMR - Teladoc Prospective ROI Analysis:

Client Name:	City of De Pere
Effective Date:	1/1/2020
Employees:	119
PEPM Fee:	\$1.25
Annual Administrative Fee:	\$1,785
Visit Fee:	\$45

<u>Alternate Care Setting</u>	<u>Potential Redirection</u>	<u>Episodic Savings (30-day)</u>
Office/Urgent Care	71%	\$141
Emergency Room	15%	\$2,561
No Treatment	14%	(\$45)

Average Savings per Visit (net visit fee):	\$472
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Annual ROI Breakeven (# of Consults):	4
Annual ROI Breakeven (Utilization %):	3.4%

Estimated Annual Savings based on Consult Volume:

<u>Utilization</u>	<u>Consults</u>	<u>Net Savings/(Costs)</u>	<u>ROI*</u>
5%	6	\$1,047	\$1.59 : \$1.00
10%	12	\$3,879	\$3.17 : \$1.00
15%	18	\$6,711	\$4.76 : \$1.00
20%	24	\$9,543	\$6.35 : \$1.00
25%	30	\$12,375	\$7.93 : \$1.00
30%	36	\$15,207	\$9.52 : \$1.00



City of De Pere, Wisconsin

Request For Common Council Action

MEETING DATE: April 21, 2020

DEPARTMENT: City Attorney

FROM: Judith Schmidt-Lehman

SUBJECT: Ordinance #20-04 Amending Section § 7-10 De Pere Municipal Code Regarding Restrictions on Sales of Intoxicating Beverages.

ATTACHMENTS:

- Ord20-04 (DOCX)
- Amending § 7-10 DPMC Restrictions on Sales of Intoxicating Beverages-Redlined (DOCX)
- Brown County Tavern League Ordinance Request 4-21-20 (PDF)

ORDINANCE #20-04

AMENDING § 7-10 DE PERE MUNICIPAL CODE REGARDING
RESTRICTIONS ON SALES OF INTOXICATING BEVERAGES

THE COMMON COUNCIL OF THE CITY OF DE PERE, WISCONSIN, DO ORDAIN AS FOLLOWS:

SECTION 1. Section 7-10, *Restrictions on sales of intoxicating beverages*, is hereby amended by adding subsection (d) to read "*Sale for off premise consumption.* Pursuant to Wis. Stat. 125.51(3)(b), a retail "Class B" license authorizes the sale of intoxicating liquor to be consumed by the glass only on the premises where sold and also authorizes the sale of intoxicating liquor in the original package or container, in any quantity, to be consumed off the premises where sold. This section shall not apply to a winery that has been issued a "Class B" license."

SECTION 2. All ordinances or parts of ordinances in conflict herewith are hereby repealed.

SECTION 3. This ordinance shall take effect on and after its passage and publication.

SECTION 4. This ordinance shall be repealed upon the lifting of the Emergency Order of the Governor ordering all Class B licensed establishments closed to the public.

Adopted by the Common Council of the City of De Pere, Wisconsin, this 21st day of April, 2020.

APPROVED:

James G. Boyd, Mayor

ATTEST:

Carey E. Danen, City Clerk

Ayes: _____

Nays: _____

Committee Approval: 04/21/2020

Publication Date: _____

Sec. 7-10. - Restriction on sales of intoxicating beverages.

(a) *Sale by persons.* All retail sales of intoxicating liquor or fermented malt beverages shall be transacted in its entirety between natural persons. The use of vending machines, self-serve areas, self-serve coolers, or other such schemes or devices is strictly prohibited.

(b) *Sale by drink.* All retail sales of intoxicating liquor or fermented malt beverage to be consumed on the premises shall be by the individual drink or pitcher, and the patron shall be charged by the individual drink or pitcher for such sales. The sale of any intoxicating liquor or fermented malt beverage for consumption on the premises which would permit the patron to consume an unspecified quantity of intoxicating liquor or fermented malt beverage for special price is prohibited.

(c) *Sales to intoxicated persons.* No intoxicating liquor or fermented malt beverage shall be sold, given, or otherwise dispensed to any person who is intoxicated or who exhibits signs or behaviors such that a reasonable person would conclude such person is intoxicated.

(d) *Sale for off premise consumption.* Pursuant to Wis. Stat. 125.51(3)(b), a retail "Class B" license authorizes the sale of intoxicating liquor to be consumed by the glass only on the premises where sold and also authorizes the sale of intoxicating liquor in the original package or container, in any quantity, to be consumed off the premises where sold. This section shall not apply to a winery that has been issued a "Class B" license.

Good Morning Everyone-

Due to the decision to extend the Safer-At-Home order to 70 days yesterday, a lot of businesses in De Pere are at risk to close. The federal grant money is gone, with little to help the hospitality industry.

The PPP loan was 'forgiveable' only if 75% went toward payroll. Payroll we cannot have, because businesses were forced to be shut down. Otherwise, it is just a loan, with a very short (2 year) term.

Which is why I am again asking for immediate help.

We are asking local businesses to be reimbursed for the beer/liquor license fee they had to pay, down to the state minimum (\$0/beer, \$50/liquor, standard processing fee).

Additionally, we would like to adopt, albeit temporarily, Chapter 125.51(3)(b), allowing the sale of original, unopened containers of liquor for off-premise consumption. This has passed in Green Bay, Howard, and Ashwaubenon.

And finally, we would like to consider a grant program in place for these businesses.

I understand, at the last council meeting, that this was to be discussed May 5th. I ask you please include it instead into your April 21st Common Council meeting, to which there is currently no agenda posted.

Given you have provided zero-interest loans in De Pere, it is obvious you want to help your businesses stay afloat. Please go one step further, so we can provide relief to business owners during this terrible time.

I have tagged citywide restaurant/bar owners, and we look forward to your response.

Thank you for reading.

Don

--

Don Mjelde
President, Brown County Tavern League
Owner, Richard Craniums
715-323-7790



City of De Pere, Wisconsin

Request For Common Council Action

MEETING DATE: April 21, 2020

DEPARTMENT: City Attorney

FROM: Judith Schmidt-Lehman

SUBJECT: Resolution #20-37 Revising Class B Liquor License Renewal Fees for 2020-2021 License Year.

The License Committee will review the request at its meeting on April 21, 2020 and will provide the Council with its recommendation at the April 21, 2020 Council meeting.

ATTACHMENTS:

- Reso20-37 (DOCX)
- License Com & CC Class B License Renewal (PDF)
- License Com & CC Class B License Renewal Fee Reduction4-21-20 (PDF)
- License Fee Reduction Request (PDF)

RESOLUTION #20-37

REVISING CLASS B LIQUOR LICENSE RENEWAL FEES FOR 2020-2021 LICENSE YEAR

WHEREAS, the Common Council wishes to establish revised renewal application fees for Class B Beer and Class B Liquor Licenses for the 2020-2021 license year in response to the COVID-19 pandemic; and

WHEREAS, the License Committee has reviewed this matter.

NOW THEREFORE BE IT HEREBY RESOLVED THAT:

The Common Council imposes the following renewal application fees for Class B Beer and Class B Liquor Licenses:

	<u>Current Fee</u>	<u>2020-2021 Renewal Fee</u>
Class B Beer:	\$100.00	\$ 0.00 (fee waived)
Class B Liquor:	\$500.00	\$ 50.00

BE IT FURTHER RESOLVED THAT:

Renewal fees established for Class B Liquor Licenses issued shall be effective for the license year commencing after adoption of this resolution (2020-2021), and the City Clerk Fee Schedule is hereby amended to reflect these new fees.

BE IF FURTHER RESOLVED THAT:

All City officers, officials, and employees are authorized and directed to take such steps as are lawful and necessary in furtherance thereof.

Adopted by the Common Council of the City of De Pere, Wisconsin, this 21st day of

April, 2020.

APPROVED:

James G. Boyd

ATTEST:

Carey E. Danen, City Clerk

Ayes: ____

Nays: ____

Board/Committee Approval: 04/21/2020

CITY OF DE PERE MEMO



TO: License Committee Members
Common Council Members

FROM: Judith Schmidt-Lehman, City Attorney

DATE: April 21, 2020 (meeting date)

RE: Request to Reduce Class B License Renewal Fees for the 2020-2021 License Year

Alderperson Carpenter requested information regarding the fiscal impact of reducing the Class B License renewal fees for the 2020-2021 license year. Below is the information received from the Finance Director/Treasurer:

Carey and I just reviewed the numbers and concluded that this proposal would result in a decrease of revenue of roughly \$28,500 for 2020. It assumes our processing (publication fee) of \$30 for each license instead of the \$25 mentioned in the letter from the President of the Brown County Tavern League.

If you have any questions or concerns in advance of the April 21 2020 meetings, feel free to call me at 339-4042.

JSL

CITY OF DE PERE MEMO



To: License Committee Members
Common Council Members

From: Kristen Johnson, Assistant City Attorney

Date: April 21, 2020 (meeting date)

RE: Reduction of Certain Liquor License Fees

The purpose of this memo is to provide the License Committee with information regarding fees for liquor licenses. Given the current State of Emergency in the City of De Pere, the License Committee has expressed interest in potentially reducing the fees for certain liquor licenses.

Current Fees in the City of De Pere:

- Class "A" with Liquor License- \$100
- Class "A" without Liquor License - \$625
- "Class A" - \$250
- Class "B" - \$100
- "Class B" - \$500
- Temporary Class "B" - \$10
- "Class C" - \$100

*The fees above are the same for initial applications and renewal applications

Statutory Limits on Liquor License Fees:

- Class "A" – no minimum or maximum
- "Class A" – minimum \$50, maximum \$500
- Class "B" – may not exceed \$100 per year
- "Class B" – minimum \$50, maximum \$500
- Temporary Class "B" – may not exceed \$10
- "Class C" – may not exceed \$100 per year

The City of Green Bay recently adopted a resolution reducing the fees for liquor license renewals to \$50.00 for a "Class B" renewal and \$0.00 for a Class "B" renewal. This reduction will only apply to renewal fees for the 2020-2021 license year.

If you have any questions on this matter, please feel free to reach out to me directly.
KKJ

J:\Law\Memos\2020\License Com&CC Class B License Fee Reduction4-21-20.docx

Good Afternoon, and hope this message finds you well.

I can imagine what the past three weeks have done for you all on a legislative level. Taking care of the citizens of your community is paramount, and from what I hear, you are doing a great job, and listening to the needs of the constituents and small businesses of De Pere.

Which is why I'm asking for help.

There are a lot of small businesses in De Pere, that are suffering during this unprecedented time. From not getting covered on insurance for business loss, product spoilage, and civil authority, to the federal stimulus package offering small grants, with loans needed to keep heads above water, the bar/restaurant industry is desperate to receive any help it can.

We have made great strides on a municipal level in Green Bay. They made a unanimous decision last Wednesday, to drop all beer licensing fees to \$0, and all liquor license fees to \$50 (the state minimum). They still include the \$25 processing fee, and are keeping the same due date. Additionally, they are planning a meeting to discuss adopting Chapter 125.51(3)(b), allowing the sale of original, unopened containers of liquor for off-premise consumption.

I am asking that you please consider doing the same for the license holders in De Pere. Once again, every little bit helps, and these two olive branches would be a great relief for a lot of businesses in a city I am proud to personally live in.

Thank you very much for your time and consideration.

Don

--

Don Mjelde
President, Brown County Tavern League
Owner, Richard Craniums
715-323-7790



City of De Pere, Wisconsin

Request For Common Council Action

MEETING DATE: April 21, 2020

DEPARTMENT: Economic Development

FROM: Daniel Lindstrom

SUBJECT: Resolution #20-38 Authorizing a Donation to Downtown De Pere Inc. (d/b/a Definitely De Pere) for Downtown De Pere COVID-19 Small Business Relief Grant Fund.

Following discussion, this item was unanimously approved at the Finance/Personnel Committee Meeting on Tuesday, April 14.

ATTACHMENTS:

- Reso20-38 (DOCX)
- Attachment 1 - Definitely De Pere - Downtown Business Relief Fund City Request (PDF)

RESOLUTION #20-38
AUTHORIZING A DONATION TO DOWNTOWN DE PERE INC.
(d/b/a DEFINITELY DE PERE) FOR DOWNTOWN DE PERE COVID-19
SMALL BUSINESS RELIEF GRANT FUND

WHEREAS, on March 12, 2020, Governor Evers declared a Health Emergency exists in the State of Wisconsin and on March 17, 2020, the Common Council adopted Resolution #20-24 Declaring a State of Emergency in the City of De Pere in response to the COVID-19 pandemic; and

WHEREAS, the emergency powers granted to the Common Council under Wis. Stats. §323.14 include the general authority to order, by ordinance or resolution, whatever is necessary and expedient for the health, safety, protection and welfare of persons and property within the City in the emergency; and

WHEREAS, in order to protect the health and well-being of the residents, business owners, property owners, visitors and frequenters in the City of De Pere, the City must avail itself of all resources needed to respond to this emergency; and

WHEREAS, De Pere's downtown businesses, which are vital to a live and vibrant commercial business district, have been instrumental in creating a thriving downtown known for its unique mix of locally grown commercial, office and hospitality businesses; and

WHEREAS, the city's 240 downtown small businesses have been particularly hard hit by the COVID-19 pandemic, with an online survey conducted by Definitely De Pere reporting:

- 44% at high risk of closing permanently if the crisis continues for 3-5 months;

Resolution #20-38

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- 15% at risk of permanently closing if the crisis continues for 1-2 months;
- 61% reported revenues decreased by more than 75%;
- 17% reported revenues decreased by more than 50%;
- 42% are most concerned about paying this month's rent;
- 50% have laid off employees while 10% have furloughed employees;
- 27% have reduced hours for their employees;
- 15% are behind on payments;
- 52% are buying less goods; and

WHEREAS, Definitely De Pere has launched a private fund raising effort to create a Small Business Relief Grant Program for downtown small businesses which will operate under the guidelines set forth in Attachment 1, incorporated herein by reference; and

WHEREAS, Definitely De Pere has requested that the City donate funds matching that which is privately raised, up to \$50,000, for said Small Business Relief Grant Fund; and

WHEREAS, this request has been reviewed by the Finance/Personnel Committee, which recommends approval thereof; and

WHEREAS, the Common Council believes that it is necessary and expedient for the health, safety, protection and welfare of the persons and property within the City that the requested funds be donated to Downtown De Pere Inc., and further specifically finds that the public interest in maintaining a strong, vibrant and diverse downtown will be furthered and benefit by and through such donation.

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

The Common Council hereby authorizes and directs that a match of private funds collected by Downtown De Pere, up to \$50,000, for the Small Business Relief Grant Fund be donated to Downtown De Pere for the purposes and in accordance with the procedures described in Attachment 1.

Resolution #20-38

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BE IT FURTHER RESOLVED THAT:

As authorized by Resolution #19-85, the funds for this donation shall be drawn from the designated Revolving Loan Fund established upon the closure of the Community Block Grant Funded Revolving Loan Fund Program.

BE IT FURTHER RESOLVED THAT:

All City officials, officers, and employees are authorized and directed to take such steps as are lawful and necessary in furtherance thereof.

Adopted by the Common Council of the City of De Pere, Wisconsin, this 21st day of April, 2020.

APPROVED:

James G. Boyd, Mayor

ATTEST:

Carey E. Danen, City Clerk

Ayes: _____

Nays: _____

Committee Approval: 4/14/2020

Attachment: Reso20-38 (9460 : Resolution #20-38 Authorizing a Donation to Downtown DP Inc. for COVID-19 Relief Grant Fund.)

**Downtown De Pere COVID-19
Small Business Relief Grant Fund**
proposal from Definitely De Pere

Our downtown's small businesses are suffering in the wake of COVID-19, and we know one bad month can shutter a business forever. In order to assist with these challenges, Definitely De Pere has established the Downtown De Pere COVID-19 Relief Grant Fund.

Small businesses are the heart of our community and are vital to a thriving downtown. They help strengthen and diversify our neighborhoods and provide pathways for innovation and entrepreneurship. This is the time to come together to help them and do what we can to make sure they survive.

Objective: Establish a partnership with the City of De Pere to provide small business relief grants to downtown De Pere businesses that are facing unprecedented economic hardships due to the COVID-19 pandemic.

Why: The program provides an opportunity for the City and Definitely De Pere to help get our local economy back on its feet and to help the small businesses that are the backbone of our community. Definitely De Pere is dedicated to the economic success of our downtown district. Our top priority and focus as an organization is to support our existing economic base and provide needed resources. Minimizing permanent business closures is critical to downtown and district recovery. We need to retain existing businesses in order to attract new businesses, development interest, and private investment.

What: Definitely De Pere has set a fundraising goal of \$50,000 and is requesting the City of De Pere to match that with a \$50,000 contribution. Definitely De Pere will administer the grant fund which is designed to keep small businesses from closing permanently. Grant assistance is intended to provide emergency relief and complement other local, state and federal programs, and offset the immediate emergency status of business closures while business owners are awaiting larger lending approvals and disbursements.

Need: Definitely De Pere conducted an online survey to assess the impact of COVID-19 on the approximately 240 small businesses in downtown De Pere. Specifically, this survey was designed to help us understand small businesses' ability to withstand what might be several months of suppressed revenue. More than 70 businesses responded with respondents representing all business categories that make up the district.

The findings highlighted below show the profound impact on the locally-owned businesses:

44% are at risk of closing permanently if the crisis continues for 3 - 5 months
 15% are at risk of closing permanently if this continues for just 1 - 2 months
 61% reported seeing their revenues decreased by more than 75%
 17% reported seeing their revenues decreased by more than 50%
 42% are most concerned about paying this month's rent
 50% have laid off employees, 27% have cut hours, and 10% have required furloughs
 15% are behind on payments and 52% are buying less goods

The results of this survey are consistent with the findings of a similar survey conducted by the National Main Street Program.

General Grant Terms and Conditions

Downtown De Pere businesses that meet the following criteria are eligible to apply for a grant up to \$2,500. Due to the high volume of applications expected, and the limited funds available, this is a competitive grant with applications scored on the criteria within the application. Pending available dollars, it is anticipated that the fund will help businesses that demonstrate financial stress or disrupted operations, which may include but are not limited to:

- Inability to make rent and mortgage loan payments due to reduced sales, and suspended operations.
- Notice of disrupted supply network leading to shortage of critical inventory or materials.
- Other circumstances subject to review on a case by case basis.

Eligible Applicants

- Business must have a physical storefront or location within the Downtown De Pere Business Improvement District.
- Business must be deemed nonessential by the Safer at Home order.
- Business must be able to demonstrate the negative hardship that COVID-19 put onto their business.
- Applicant must be a locally owned business.
- Must be an established business prior to March 9, 2020.
- For downtown De Pere businesses with fewer than 20 FTE employees.
- Business are required to seek longer term funding through its bank, City of De Pere loan program, SBA, or another source.

Eligible Use of Funds

- Working capital to support payroll expenses, rent, mortgage payments, and utility expenses.
- Other similar expenses that occur in the ordinary course of operations.

Ineligible Use of Funds

- Reimburse expenses incurred prior to the COVID-19 crisis.
- Pay off non-business or personal debt.
- Construction and/or physical property improvements.

Application Process and Timeline

Donations received through April 30th will be granted and distributed by May 10, 2020.

Information on how to apply for assistance through the fund will be publicly available by April 23, 2020.

1. Applications are to be submitted to Definitely De Pere.
2. Completed applications and financials are reviewed by the Definitely De Pere Grant Review Committee.
3. Application deadline is April 30, 2020.



City of De Pere, Wisconsin

Request For Common Council Action

MEETING DATE: April 21, 2020

DEPARTMENT: City Clerk

FROM: Carey Danen

SUBJECT: Appointments and re-appointments to Boards and Commissions by Mayor Boyd.

ATTACHMENTS:

- ALDERPERSON COMMITTEE ASSIGNMENTS 2020 (PDF)

ALDERPERSON COMMITTEE ASSIGNMENTS - 2020

HISTORIC PRESERVATION – Mike Eserkaln

CITY PLAN COMMISSION – James Boyd (Chair), ?, ?

BOARD OF HEALTH – Casey Nelson, Kelly Ruh

PARK BOARD – Dean Raasch, Amy Kunding, Casey Nelson

DESIGNATED OFFENDER ADVISORY BOARD – Dean Raasch

SUSTAINABILITY COMMISSION – Shana Ledvina

LICENSE COMMITTEE – Shana Ledvina, Dan Carpenter, Mike Eserkaln

PUBLIC WORKS – James Boyd (Chair), Shana Ledvina, Dean Raasch, Dan Carpenter, Jonathan Hansen

FINANCE COMMITTEE – James Boyd (Chair), Amy Kunding, Jonathan Hansen, Casey Nelson, Kelly Ruh

James Boyd: Finance Committee, Public Works, Plan Commission

Mike Eserkaln: Historic Preservation, License Committee

Shana Ledvina: License Committee, Public Works, Sustainability Commission

Kelly Ruh: Board of Health, Finance Committee

Dean Raasch: Park Board, Public Works, Designated Offender Advisory Board

Casey Nelson: Board of Health, Park Board, Finance Committee

Dan Carpenter: License Committee, Public Works

Jonathan Hansen: Finance Committee, Public Works

Amy Kunding: Park Board, Finance Committee



City of De Pere, Wisconsin

Request For Common Council Action

MEETING DATE: April 21, 2020

DEPARTMENT: City Clerk

FROM: Ann Ledvina

SUBJECT: Operator License Applications.

ATTACHMENTS:

- Operator List 4.21.20 (PDF)

CITY OF DE PERE
License Committee - April 21, 2020

Previously Tabled Operator License Applications	
1	EBBOLE, ANDREW
2	KIDDER CLARK, LESLEY

New Operator License Applications	
1	ROUTHIEAUX, AMANDA



City of De Pere, Wisconsin

Request For Common Council Action

MEETING DATE: April 21, 2020

DEPARTMENT: City Clerk

FROM: Carey Danen

SUBJECT: Voucher approval.

ATTACHMENTS:

- 4-21-2020 VOUCHERS (PDF)

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VENDOR SET: 01

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0001	A1 ELEVATOR CORP							
	I-15839	A1 ELEVATOR CORP	R	4/21/2020		138.00CR	091944	
	I-15840	A1 ELEVATOR CORP	R	4/21/2020		171.00CR	091944	309.00
4632	ACCURATE APPRAISAL LLC							
	I-3014	ACCURATE APPRAISAL LLC	R	4/21/2020		1,990.00CR	091945	1,990.00
8096	JACLYN ACOSTA							
	I-202004160472	JACLYN ACOSTA	R	4/21/2020		105.00CR	091946	105.00
7583	ADVANCE AUTO PARTS							
	I-6339-284241	ADVANCE AUTO PARTS	R	4/21/2020		12.89CR	091947	12.89
6802	ADVANCED DISPOSAL							
	I-B80000702151	ADVANCED DISPOSAL	R	4/21/2020		581.46CR	091948	581.46
0302	AIRGAS USA LLC							
	I-9099577845	AIRGAS USA LLC	R	4/21/2020		146.50CR	091949	
	I-9099717362	AIRGAS USA LLC	R	4/21/2020		60.06CR	091949	
	I-9969309667	AIRGAS USA LLC	R	4/21/2020		206.16CR	091949	
	I-9969310015	AIRGAS USA LLC	R	4/21/2020		605.00CR	091949	
	I-9969310016	AIRGAS USA LLC	R	4/21/2020		252.24CR	091949	1,269.96
5323	ALLIED 100 LLC							
	I-1583642	ALLIED 100 LLC	R	4/21/2020		169.00CR	091950	169.00
0007	AMBROSIUS SALES & SERVICE							
	I-22888	AMBROSIUS SALES & SERVICE	R	4/21/2020		109.80CR	091951	109.80
0560	AMERICAN PUBLIC WORKS ASSOCIATION							
	I-202004150428	AMERICAN PUBLIC WORKS ASSOCIAT	R	4/21/2020		760.00CR	091952	760.00
7507	DEBORAH ARMBRUSTER							
	I-202004150429	DEBORAH ARMBRUSTER	R	4/21/2020		63.83CR	091953	63.83
5604	AURORA BAYCARE MED CTR LLC							
	I-KY547	AURORA BAYCARE MED CTR LLC	R	4/21/2020		216.48CR	091954	216.48
7685	AXON ENTERPRISE INC							
	I-SI-1650315	AXON ENTERPRISE INC	R	4/21/2020		3,184.00CR	091955	3,184.00
1698	B A T I							
	I-5328	B A T I	R	4/21/2020		16,400.00CR	091956	16,400.00

Attachment: 4-21-2020 VOUCHERS (9444 : Voucher approval.)

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0442	BADGER LABORATORIES INC I-20-50005634	BADGER LABORATORIES INC	R	4/21/2020		20.00CR	091957	20.00
0020	BADGERLAND PRINTING INC I-34941	BADGERLAND PRINTING INC	R	4/21/2020		44.00CR	091958	44.00
0027	BAY TOWEL INC I-3053998 I-3056789 I-3056801 I-3058696	BAY TOWEL INC BAY TOWEL INC BAY TOWEL INC BAY TOWEL INC	R R R R	4/21/2020 4/21/2020 4/21/2020 4/21/2020		112.04CR 176.85CR 91.05CR 114.06CR	091959 091959 091959 091959	494.00
1	BEARDSLEY, JOLYNN I-202004160457	WATER AEROBI	R	4/21/2020		33.99CR	091960	33.99
1315	BELLIN HEALTH I-MB4407	BELLIN HEALTH	R	4/21/2020		71.47CR	091961	71.47
1532	BOBCAT PLUS INC I-IG39398	BOBCAT PLUS INC	R	4/21/2020		86.20CR	091962	86.20
6849	ERIN BONGERS I-202004160458	ERIN BONGERS	R	4/21/2020		64.69CR	091963	64.69
0039	BROOKS TRACTOR INC I-380443 I-D80621	BROOKS TRACTOR INC BROOKS TRACTOR INC	R R	4/21/2020 4/21/2020		1,277.34CR 106.40CR	091964 091964	1,383.74
0042	BROWN COUNTY HIGHWAY DEPARTMENT I-330963	BROWN COUNTY HIGHWAY DEPARTMEN	R	4/21/2020		1,260.00CR	091965	1,260.00
0046	BROWN COUNTY PORT SOLID WASTE DEPT I-43256	BROWN COUNTY PORT SOLID WASTE	R	4/21/2020		24,428.56CR	091966	24,428.56
0044	BROWN COUNTY REGISTER OF DEEDS I-202004160459	BROWN COUNTY REGISTER OF DEEDS	R	4/21/2020		152.50CR	091967	152.50
0050	CAMERA CORNER INC I-511074-IN	CAMERA CORNER INC	R	4/21/2020		3,050.00CR	091968	3,050.00
6061	CARRICO AQUATIC RESOURCES INC I-20201187	CARRICO AQUATIC RESOURCES INC	R	4/21/2020		3,776.25CR	091969	3,776.25

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0536	CDW GOVERNMENT INC							
	I-XGB6149	CDW GOVERNMENT INC	R	4/21/2020		92.49CR	091970	
	I-XHN9895	CDW GOVERNMENT INC	R	4/21/2020		431.12CR	091970	
	I-XHV7752	CDW GOVERNMENT INC	R	4/21/2020		46.75CR	091970	
	I-XJD5440	CDW GOVERNMENT INC	R	4/21/2020		154.99CR	091970	
	I-XKG9443	CDW GOVERNMENT INC	R	4/21/2020		5,820.80CR	091970	6,546.15
1	CISLER, MARY							
	I-202004160461	STUDIO OIL PAINT	R	4/21/2020		90.00CR	091971	90.00
7997	COMPLETE OFFICE							
	I-AR16273	COMPLETE OFFICE	R	4/21/2020		38.83CR	091972	
	I-AR16274	COMPLETE OFFICE	R	4/21/2020		132.85CR	091972	
	I-AR16275	COMPLETE OFFICE	R	4/21/2020		52.80CR	091972	
	I-AR16276	COMPLETE OFFICE	R	4/21/2020		65.22CR	091972	289.70
0217	COUNTRY VISIONS COOPERATIVE							
	I-797	COUNTRY VISIONS COOPERATIVE	R	4/21/2020		14.45CR	091973	
	I-8014	COUNTRY VISIONS COOPERATIVE	R	4/21/2020		11.96CR	091973	26.41
8053	CRAFTS INC							
	I-5717	CRAFTS INC	R	4/21/2020		615.87CR	091974	
	I-5750	CRAFTS INC	R	4/21/2020		642.31CR	091974	1,258.18
8024	CREWSENSE LLC							
	I-16390	CREWSENSE LLC	R	4/21/2020		441.74CR	091975	441.74
0554	DAVIS & KUELTHAU SC TRUST ACCOUNT							
	I-444733	DAVIS & KUELTHAU SC TRUST ACCO	R	4/21/2020		432.00CR	091976	432.00
0085	EMERGENCY MEDICAL PRODUCTS INC							
	I-2144869	EMERGENCY MEDICAL PRODUCTS INC	R	4/21/2020		359.15CR	091977	359.15
0086	ERC INC							
	I-ERC-0320-4231	ERC INC	R	4/21/2020		429.00CR	091978	429.00
7422	EXCEL UNDERGROUND LLC							
	I-7791	EXCEL UNDERGROUND LLC	R	4/21/2020		4,067.53CR	091979	4,067.53
7451	FACILITIES MANAGEMENT EXPRESS LLC							
	I-11395	FACILITIES MANAGEMENT EXPRESS	R	4/21/2020		3,150.00CR	091980	3,150.00

Attachment: 4-21-2020 VOUCHERS (9444 : Voucher approval.)

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6761	FASTSIGNS I-GB57544	FASTSIGNS	R	4/21/2020		35.00CR	091981	35.00
5173	FIRE RESCUE SUPPLY LLC I-8597	FIRE RESCUE SUPPLY LLC	R	4/21/2020		694.00CR	091982	694.00
0105	FOX SPECIALITY COMPANY I-105815	FOX SPECIALITY COMPANY	R	4/21/2020		145.08CR	091983	145.08
8093	GB LIGHTING SOLUTIONS LLC I-1095	GB LIGHTING SOLUTIONS LLC	R	4/21/2020		458.69CR	091984	458.69
2544	GLOBAL RECOGNITION INC I-198338	GLOBAL RECOGNITION INC	R	4/21/2020		2,197.40CR	091985	2,197.40
5830	GRAEF INC I-108786	GRAEF INC	R	4/21/2020		98,220.00CR	091986	98,220.00
0116	GRAINGER INC I-9485459565 I-9487095383 I-9493384755	GRAINGER INC GRAINGER INC GRAINGER INC	R R R	4/21/2020 4/21/2020 4/21/2020		60.52CR 39.41CR 18.84CR	091987 091987 091987	 118.77
7764	GREAT AMERICA FINANCIAL SVCS I-26786484	GREAT AMERICA FINANCIAL SVCS	R	4/21/2020		1,595.00CR	091988	1,595.00
0780	GREAT LAKES TV SEAL INC I-20077	GREAT LAKES TV SEAL INC	R	4/21/2020		2,136.16CR	091989	2,136.16
3889	GREEN BAY PIPE & TV CONTRACTORS LLC I-2927	GREEN BAY PIPE & TV CONTRACTOR	R	4/21/2020		330.00CR	091990	330.00
0122	GREEN BAY REBUILDERS LLC I-53780	GREEN BAY REBUILDERS LLC	R	4/21/2020		120.00CR	091991	120.00
2947	MATTHEW GUTH I-202004160463	MATTHEW GUTH	R	4/21/2020		52.74CR	091992	52.74
5484	HYDROCORP INC I-56636-IN I-56845-IN	HYDROCORP INC HYDROCORP INC	R R	4/21/2020 4/21/2020		2,876.00CR 2,648.00CR	091993 091993	 5,524.00

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1399	INDOFF INC							
	I-3355964	INDOFF INC	R	4/21/2020		44.92CR	091994	
	I-3359393	INDOFF INC	R	4/21/2020		22.95CR	091994	
	I-3359951	INDOFF INC	R	4/21/2020		29.99CR	091994	
	I-3361335	INDOFF INC	R	4/21/2020		10.96CR	091994	108.82
5167	BRETT JANSEN							
	I-202004160470	BRETT JANSEN	R	4/21/2020		35.00CR	091995	35.00
7828	JW FLOORING INC							
	I-4408	JW FLOORING INC	R	4/21/2020		22,981.00CR	091996	22,981.00
1276	JX ENTERPRISES INC							
	I-14120100P	JX ENTERPRISES INC	R	4/21/2020		14.00CR	091997	
	I-14120595P	JX ENTERPRISES INC	R	4/21/2020		50.25CR	091997	
	I-14120597P	JX ENTERPRISES INC	R	4/21/2020		17.40CR	091997	
	I-14121091P	JX ENTERPRISES INC	R	4/21/2020		41.99CR	091997	
	I-14121652P	JX ENTERPRISES INC	R	4/21/2020		373.99CR	091997	497.63
3140	KUNDINGER FLUID POWER INC							
	I-50585810	KUNDINGER FLUID POWER INC	R	4/21/2020		118.07CR	091998	
	I-50585811	KUNDINGER FLUID POWER INC	R	4/21/2020		63.95CR	091998	182.02
0156	LAWSON PRODUCTS INC							
	I-9307480558	LAWSON PRODUCTS INC	R	4/21/2020		65.24CR	091999	65.24
5786	CINDY LEE							
	I-202004160464	CINDY LEE	R	4/21/2020		19.95CR	092000	19.95
2044	LIGHTHOUSE TITLE INC							
	I-WGB20-03270328	LIGHTHOUSE TITLE INC	R	4/21/2020		810.00CR	092001	810.00
7444	SARA LORNSON							
	I-202004160465	SARA LORNSON	R	4/21/2020		205.85CR	092002	205.85
7446	MACQUEEN EQUIPMENT GROUP							
	I-P13018	MACQUEEN EQUIPMENT GROUP	R	4/21/2020		177.46CR	092003	
	I-P13062	MACQUEEN EQUIPMENT GROUP	R	4/21/2020		68.10CR	092003	245.56
7190	STEVE MASSEY							
	I-202004160466	STEVE MASSEY	R	4/21/2020		335.11CR	092004	335.11

Attachment: 4-21-2020 VOUCHERS (9444 : Voucher approval.)

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1	MCKENNA, ANN							
	I-202004160467	SPAGHETTI BINGO	R	4/21/2020		15.00CR	092005	15.00
0173	MENARDS INC							
	C-63522	MENARDS INC	R	4/21/2020		24.99	092006	
	C-63785	MENARDS INC	R	4/21/2020		12.96	092006	
	I-63234	MENARDS INC	R	4/21/2020		8.43CR	092006	
	I-63441	MENARDS INC	R	4/21/2020		40.37CR	092006	
	I-63458	MENARDS INC	R	4/21/2020		206.89CR	092006	
	I-63483	MENARDS INC	R	4/21/2020		15.24CR	092006	
	I-63493	MENARDS INC	R	4/21/2020		89.97CR	092006	
	I-63526	MENARDS INC	R	4/21/2020		84.90CR	092006	
	I-63532	MENARDS INC	R	4/21/2020		21.46CR	092006	
	I-63538	MENARDS INC	R	4/21/2020		207.97CR	092006	
	I-63580	MENARDS INC	R	4/21/2020		29.31CR	092006	
	I-63681	MENARDS INC	R	4/21/2020		273.77CR	092006	
	I-63697	MENARDS INC	R	4/21/2020		21.85CR	092006	
	I-63714	MENARDS INC	R	4/21/2020		621.35CR	092006	
	I-63723	MENARDS INC	R	4/21/2020		271.77CR	092006	
	I-63738	MENARDS INC	R	4/21/2020		93.90CR	092006	
	I-63758	MENARDS INC	R	4/21/2020		122.99CR	092006	
	I-63759	MENARDS INC	R	4/21/2020		19.96CR	092006	
	I-63769	MENARDS INC	R	4/21/2020		27.98CR	092006	
	I-63781	MENARDS INC	R	4/21/2020		6.99CR	092006	
	I-63826	MENARDS INC	R	4/21/2020		281.31CR	092006	
	I-63835	MENARDS INC	R	4/21/2020		15.98CR	092006	
	I-63859	MENARDS INC	R	4/21/2020		29.93CR	092006	
	I-63959	MENARDS INC	R	4/21/2020		24.76CR	092006	
	I-63975	MENARDS INC	R	4/21/2020		4.48CR	092006	
	I-64004	MENARDS INC	R	4/21/2020		80.86CR	092006	
	I-64013	MENARDS INC	R	4/21/2020		56.86CR	092006	
	I-64019	MENARDS INC	R	4/21/2020		39.98CR	092006	
	I-64065	MENARDS INC	R	4/21/2020		45.98CR	092006	
	I-64068	MENARDS INC	R	4/21/2020		39.04CR	092006	
	I-64136	MENARDS INC	R	4/21/2020		40.99CR	092006	
	I-64147	MENARDS INC	R	4/21/2020		48.94CR	092006	
	I-64180	MENARDS INC	R	4/21/2020		63.96CR	092006	
	I-64217	MENARDS INC	R	4/21/2020		14.99CR	092006	
	I-64284	MENARDS INC	R	4/21/2020		13.99CR	092006	
	I-64312	MENARDS INC	R	4/21/2020		94.87CR	092006	3,024.07
VOID	VOID CHECK		V	4/21/2020			092007	**VOID**

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VENDOR SET: 01

**** CHECK LISTING ****

BANK : AP ASSOCIATED

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
VOID	VOID CHECK		V	4/21/2020			092008	**VOID**
8094	JACK MLNARIK I-202004160468	JACK MLNARIK	R	4/21/2020		31.58CR	092009	31.58
1	MOMMAERTS, NANCY I-202004160469	WATER AEROBIC	R	4/21/2020		10.68CR	092010	10.68
0076	NASSCO INC I-S2597613.002	NASSCO INC	R	4/21/2020		86.92CR	092011	86.92
3191	NCI I-AT12973	NCI	R	4/21/2020		74.85CR	092012	74.85
0531	NORTHEAST AUTO PARTS INC							
	C-346732	NORTHEAST AUTO PARTS INC	R	4/21/2020		37.69	092013	
	I-346630	NORTHEAST AUTO PARTS INC	R	4/21/2020		12.99CR	092013	
	I-346638	NORTHEAST AUTO PARTS INC	R	4/21/2020		12.54CR	092013	
	I-346668	NORTHEAST AUTO PARTS INC	R	4/21/2020		51.25CR	092013	
	I-346717	NORTHEAST AUTO PARTS INC	R	4/21/2020		17.88CR	092013	
	I-346725	NORTHEAST AUTO PARTS INC	R	4/21/2020		41.27CR	092013	
	I-346729	NORTHEAST AUTO PARTS INC	R	4/21/2020		6.27CR	092013	
	I-346730	NORTHEAST AUTO PARTS INC	R	4/21/2020		89.70CR	092013	
	I-346737	NORTHEAST AUTO PARTS INC	R	4/21/2020		14.50CR	092013	
	I-346756	NORTHEAST AUTO PARTS INC	R	4/21/2020		39.90CR	092013	
	I-346800	NORTHEAST AUTO PARTS INC	R	4/21/2020		5.20CR	092013	
	I-346864	NORTHEAST AUTO PARTS INC	R	4/21/2020		5.98CR	092013	
	I-346875	NORTHEAST AUTO PARTS INC	R	4/21/2020		167.87CR	092013	
	I-346884	NORTHEAST AUTO PARTS INC	R	4/21/2020		134.32CR	092013	
	I-346900	NORTHEAST AUTO PARTS INC	R	4/21/2020		134.32CR	092013	
	I-346909	NORTHEAST AUTO PARTS INC	R	4/21/2020		15.97CR	092013	
	I-346941	NORTHEAST AUTO PARTS INC	R	4/21/2020		201.93CR	092013	
	I-346962	NORTHEAST AUTO PARTS INC	R	4/21/2020		85.63CR	092013	999.83
VOID	VOID CHECK		V	4/21/2020			092014	**VOID**
8095	NORTHEAST WI TECH COLLEGE I-182769-1	NORTHEAST WI TECH COLLEGE	R	4/21/2020		128.95CR	092015	128.95
3250	NORTHERN LAKE SERVICE I-461624	NORTHERN LAKE SERVICE	R	4/21/2020		5,388.00CR	092016	5,388.00

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BANK : AP ASSOCIATED

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
8019	OFFICE ENTERPRISES INC I-461624	OFFICE ENTERPRISES INC	R	4/21/2020		40.18CR	092017	40.18
5222	P J KORTENS & CO INC I-10022095	P J KORTENS & CO INC	R	4/21/2020		5,425.00CR	092018	5,425.00
0197	PACKER CITY INTL TRUCKS INC I-X101122892:01 I-X101123558:01	PACKER CITY INTL TRUCKS INC PACKER CITY INTL TRUCKS INC	R R	4/21/2020 4/21/2020		56.44CR 42.95CR	092019 092019	 99.39
1331	PACKER FASTENER & SUPPLY INC I-503985	PACKER FASTENER & SUPPLY INC	R	4/21/2020		2.07CR	092020	2.07
5903	LUKE PASTERSKI I-202004160473	LUKE PASTERSKI	R	4/21/2020		33.20CR	092021	33.20
3401	PETERS CONCRETE COMPANY INC I-18-04 (7) FINAL	PETERS CONCRETE COMPANY INC	R	4/21/2020		62,597.85CR	092022	62,597.85
0525	PETROLEUM EQUIP SERVICE OF WI INC I-20200016	PETROLEUM EQUIP SERVICE OF WI	R	4/21/2020		1,950.82CR	092023	1,950.82
6126	PM SUPPLY LLC I-83048 I-83064	PM SUPPLY LLC PM SUPPLY LLC	R R	4/21/2020 4/21/2020		221.97CR 144.05CR	092024 092024	 366.02
0208	POMP'S TIRE SERVICE INC I-90063671 I-90063703 I-90063754	POMP'S TIRE SERVICE INC POMP'S TIRE SERVICE INC POMP'S TIRE SERVICE INC	R R R	4/21/2020 4/21/2020 4/21/2020		270.00CR 253.00CR 166.00CR	092025 092025 092025	 689.00
1701	PRAXAIR DISTRIBUTION INC I-94275204	PRAXAIR DISTRIBUTION INC	R	4/21/2020		43.10CR	092026	43.10
1246	PREVEA HEALTH I-126884 I-126991 I-126992 I-126995	PREVEA HEALTH PREVEA HEALTH PREVEA HEALTH PREVEA HEALTH	R R R R	4/21/2020 4/21/2020 4/21/2020 4/21/2020		25.00CR 43.00CR 292.00CR 55.50CR	092027 092027 092027 092027	 415.50
1	PROMOTING ABILITIES I-202004160474	SPAGETTI B	R	4/21/2020		60.00CR	092028	60.00

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VENDOR SET: 01

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BANK : AP ASSOCIATED

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
0501	SAINT MARY'S HOSPITAL I-23571	SAINT MARY'S HOSPITAL	R	4/21/2020		6.39CR	092029	6.39
0235	SAINT VINCENT HOSPITAL I-51224	SAINT VINCENT HOSPITAL	R	4/21/2020		19.32CR	092030	19.32
8097	WHITNEY SCHREIBER I-202004160475	WHITNEY SCHREIBER	R	4/21/2020		111.82CR	092031	111.82
7088	NEAL SCHWEINER I-202004160476	NEAL SCHWEINER	R	4/21/2020		33.74CR	092032	33.74
7951	SECURITY-LUEBKE ROOFING INC I-9005586	SECURITY-LUEBKE ROOFING INC	R	4/21/2020		1,035.00CR	092033	1,035.00
8098	SERVPRO OF EAST & WEST BROWN CO I-5179535	SERVPRO OF EAST & WEST BROWN C	R	4/21/2020		360.00CR	092034	360.00
2953	SHERWIN INDUSTRIES INC I-SS083304	SHERWIN INDUSTRIES INC	R	4/21/2020		172.73CR	092035	172.73
6152	TIM SINKLER I-202004160477	TIM SINKLER	R	4/21/2020		12.41CR	092036	12.41
1	SMET, DARLENE I-202004160478	GERRY SLOAN	R	4/21/2020		6.00CR	092037	6.00
1446	SNAP ON INDUSTRIAL I-ARV/43315121	SNAP ON INDUSTRIAL	R	4/21/2020		30.76CR	092038	30.76
0999	STAPLES ADVANTAGE I-3442619372	STAPLES ADVANTAGE	R	4/21/2020		13.09CR	092039	13.09
1494	STATE BAR CLE REGISTRATIONS I-50745930	STATE BAR CLE REGISTRATIONS	R	4/21/2020		44.56CR	092040	44.56
6136	TERMINAL SUPPLY CO I-30780-00	TERMINAL SUPPLY CO	R	4/21/2020		118.14CR	092041	118.14
0267	TRAFFIC & PARKING CONTROL INC I-I666421 I-I666789 I-I667032	TRAFFIC & PARKING CONTROL INC TRAFFIC & PARKING CONTROL INC TRAFFIC & PARKING CONTROL INC	R R R	4/21/2020 4/21/2020 4/21/2020		3,175.00CR 785.00CR 1,445.00CR	092042 092042 092042	 5,405.00

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BANK : AP ASSOCIATED

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
0268	TRUCK EQUIPMENT INC							
	I-893385-00	TRUCK EQUIPMENT INC	R	4/21/2020		16.22CR	092043	
	I-894925-00	TRUCK EQUIPMENT INC	R	4/21/2020		14.02CR	092043	30.24
5663	TYLER TECHNOLOGIES INC							
	I-025-290027	TYLER TECHNOLOGIES INC	R	4/21/2020		2,716.99CR	092044	2,716.99
0272	UNIFORM SHOPPE INC							
	I-297466	UNIFORM SHOPPE INC	R	4/21/2020		78.95CR	092045	78.95
1229	UTILITY SALES AND SERVICE INC							
	I-207294-IN	UTILITY SALES AND SERVICE INC	R	4/21/2020		83.52CR	092046	
	I-69782-IN	UTILITY SALES AND SERVICE INC	R	4/21/2020		151,142.00CR	092046	
	I-70026-IN	UTILITY SALES AND SERVICE INC	R	4/21/2020		254.10CR	092046	151,479.62
3767	VDH ELECTRIC INC							
	I-22630	VDH ELECTRIC INC	R	4/21/2020		861.81CR	092047	
	I-22632	VDH ELECTRIC INC	R	4/21/2020		2,611.96CR	092047	
	I-22646	VDH ELECTRIC INC	R	4/21/2020		420.00CR	092047	
	I-22678	VDH ELECTRIC INC	R	4/21/2020		3,259.90CR	092047	7,153.67
3707	VIKING ELECTRIC SUPPLY							
	I-S003484334.001	VIKING ELECTRIC SUPPLY	R	4/21/2020		248.52CR	092048	
	I-S003496094.001	VIKING ELECTRIC SUPPLY	R	4/21/2020		56.25CR	092048	
	I-S003498515.001	VIKING ELECTRIC SUPPLY	R	4/21/2020		104.77CR	092048	
	I-S003504466.001	VIKING ELECTRIC SUPPLY	R	4/21/2020		31.40CR	092048	
	I-S003521864.001	VIKING ELECTRIC SUPPLY	R	4/21/2020		94.10CR	092048	535.04
1697	VYRON CORP							
	I-351175	VYRON CORP	R	4/21/2020		341.46CR	092049	
	I-351407	VYRON CORP	R	4/21/2020		351.00CR	092049	692.46
7352	CRAIG WAGNER							
	I-202004160479	CRAIG WAGNER	R	4/21/2020		62.76CR	092050	62.76
8028	WARNER-WEXEL LLC							
	I-202770	WARNER-WEXEL LLC	R	4/21/2020		68.08CR	092051	68.08
0238	WAUSAU EQUIPMENT CO INC							
	I-6970584	WAUSAU EQUIPMENT CO INC	R	4/21/2020		1,273.82CR	092052	1,273.82
2645	WI DEPT OF JUSTICE							
	I-202004160480	WI DEPT OF JUSTICE	R	4/21/2020		112.00CR	092053	112.00

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BANK : AP ASSOCIATED

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
7527	WI DEPT OF JUSTICE							
	I-455TIME-0000008688	WI DEPT OF JUSTICE	R	4/21/2020		300.00CR	092054	300.00
8099	WI HUMANE SOCIETY							
	I-202004160481	WI HUMANE SOCIETY	R	4/21/2020		360.00CR	092055	360.00
7968	YOUTH ENRICHMENT LEAGUE							
	I-3988	YOUTH ENRICHMENT LEAGUE	R	4/21/2020		500.00CR	092056	500.00

* * T O T A L S * *	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	110	0.00	468,454.30	468,454.30
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
VOID CHECKS:	3	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
REGISTER TOTALS:	113	0.00	468,454.30	468,454.30

TOTAL ERRORS: 0

TOTAL WARNINGS: 0

Attachment: 4-21-2020 VOUCHERS (9444 : Voucher approval.)

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BANK : AP ASSOCIATED

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
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** POSTING PERIOD RECAP **

FUND	PERIOD	AMOUNT
100	4/2020	192,553.65CR
201	4/2020	8,000.53CR
208	4/2020	135.00CR
260	4/2020	2.50CR
291	4/2020	30.00CR
292	4/2020	930.00CR
405	4/2020	66,491.41CR
415	4/2020	154,317.00CR
425	4/2020	11,510.00CR
601	4/2020	25,868.86CR
650	4/2020	8,615.35CR
=====		
ALL		468,454.30CR

Attachment: 4-21-2020 VOUCHERS (9444 : Voucher approval.)



City of De Pere, Wisconsin

Request For Common Council Action

MEETING DATE: April 21, 2020

DEPARTMENT: City Clerk

FROM: Carey Danen

SUBJECT: Future agenda items.



City of De Pere, Wisconsin

Request For Common Council Action

MEETING DATE: April 21, 2020

DEPARTMENT: City Attorney

FROM: Judith Schmidt-Lehman

SUBJECT: Consideration and Possible Action on a Potential Intergovernmental Agreement for Services



City of De Pere, Wisconsin

Request For Common Council Action

MEETING DATE: April 21, 2020

DEPARTMENT: City Attorney

FROM: Judith Schmidt-Lehman

SUBJECT: Consideration and Action on City offer to Purchase Parcel WD-376
(352 Main Avenue)
