



License Committee

Regular Meeting

335 South Broadway
De Pere, WI 54115
<http://www.de-pere.org>

Minutes

Tuesday, April 21, 2020

7:00 PM

1. Call to Order. The meeting was called to order at 7:00 PM by Alderperson Dan Carpenter.

Attendee Name	Title	Status	Arrived
Jonathon Hansen	Alderperson	Present	
Dan Carpenter	Alderperson	Present	

Also present: City Attorney Judy Schmidt-Lehman and City Clerk Carey Danen.

2. Approval of the minutes of the April 8, 2020 License Committee meeting.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Jonathon Hansen, Alderperson
SECONDER:	Dan Carpenter, Alderperson
AYES:	Jonathon Hansen, Dan Carpenter

3. Operator License Applications.*

Alderperson Carpenter moved, seconded by Alderperson Hansen to open the meeting. Upon vote, motion carried unanimously. Previously Tabled application #1 for Andrew Ebbole was presented. The applicant answered Committee members' questions. Alderperson Carpenter moved, seconded by Alderperson Hansen to close the meeting. Upon vote, motion carried unanimously.

Alderperson Hansen moved, seconded by Alderperson Carpenter to approve Previously Tabled application #1. Upon vote, motion carried unanimously.

Alderperson Carpenter moved, seconded by Alderperson Hansen to deny Previously Tabled application #2 for failure to complete the application properly and non-appearance before the Committee when requested. Upon vote, motion carried unanimously.

Alderperson Carpenter moved, seconded by Alderperson Hansen to approve New Operator application #1. Upon vote, motion carried unanimously.

4. Request to Reduce Class B License Renewal Fees for 2020-2021 License Year.*

City Attorney Judy Schmidt-Lehman reviewed current liquor license fees and explained that the impact of the proposed reduction would be approximately \$28,500. Alderperson Carpenter asked if the loss of funds could be reimbursed through the revolving loan fund program. Judy explained that those funds are restricted to economic development activities by resolution of the Council, and she is not sure if this could be considered an economic development activity. Alderperson Hansen asked if liquor license fees go to the general fund; Judy confirmed this, with the exception of the publication fees. She explained that liquor license fees are intended to cover the cost of inspections by City staff, background checks, as well as clerk's office staff time.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Dan Carpenter, Alderperson
SECONDER:	Jonathon Hansen, Alderperson
AYES:	Jonathon Hansen, Dan Carpenter

5. Discussion and Possible Action on Request to Adopt a Temporary Ordinance to Allow the Sale of Intoxicating Liquor for Off-Premise Consumption by Class B Combination Licensed Establishments.*

City Attorney Judy Schmidt-Lehman reviewed the request from the Brown County Tavern League, and explained that the proposal on the Council agenda sunsets upon the removal of the Governor's order that establishments must be closed.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Dan Carpenter, Alderperson
SECONDER:	Jonathon Hansen, Alderperson
AYES:	Jonathon Hansen, Dan Carpenter

6. Discussion of New State Law Allowing Delegation of Authority to City Clerk to Grant Operators Licenses.*

City Attorney Judy Schmidt-Lehman explained that staff is recommending that if the Committee wishes to pursue this request, that it be made effective after the current renewal period is over. Alderperson Carpenter moved, seconded by Alderperson Hansen to request that staff draft an amendment to the ordinance.

RESULT:	REFERRED BACK TO STAFF [UNANIMOUS]
MOVER:	Dan Carpenter, Alderperson
SECONDER:	Jonathon Hansen, Alderperson
AYES:	Jonathon Hansen, Dan Carpenter

7. Future agenda items.

Alderperson Carpenter requested that staff research the possibility of extending the expiration date of operator licenses, due to the circumstances of the current health pandemic and the hardship it is causing to license holders.

8. Adjournment.

Alderperson Carpenter moved, seconded by Alderperson Hansen to adjourn the meeting at 7:19 PM. Upon vote, motion carried unanimously.

Respectfully submitted,
Carey Danen, City Clerk