

FINANCE/PERSONNEL COMMITTEE
CITY OF DE PERE, WISCONSIN – December 11, 2012

The Finance/Personnel Committee of the City of De Pere, Wisconsin, met in regular session at the Council Chambers in City Hall, on Tuesday, December 11, 2012.

Mayor Michael Walsh called the meeting to order at 7:33 p.m. Roll call was taken and the following members were present: Alderpersons Kathleen Van Vonderen, Michael Donovan, Daniel Robinson and Larry Lueck. Also present: City Administrator Lawrence Delo, City Attorney Judith Schmidt-Lehman, Human Resources Director Shannon Metzler, Police Chief Derek Beiderwieden, Planning and Economic Development Director Ken Pabich, Finance Director Joe Zegers, Parks, Recreation & Forestry Director Marty Kosobucki, IT Director Pete Smith, Assistant Fire Chief Jim Stupka and members of the public.

Alderman Donovan moved, seconded by Alderman Van Vonderen, to approve the minutes of the November 13, 2012 regular meeting. Upon vote, the minutes were approved unanimously.

3. Overtime report of the Fire Department for the month of November 2012. Alderman Robinson moved, seconded by Alderman Van Vonderen to approve the overtime report. Upon vote, motion was approved unanimously.

4. Overtime report of the Police Department for the month of November 2012. Alderman Lueck moved, seconded by Alderman Robinson, to approve the overtime report. Alderman Van Vonderen inquired about the increase in staffing level and Chief Beiderwieden noted staffing level will remain high until September 2013 which is when the department should be fully staffed. Upon discussion and vote, motion was approved unanimously.

5. Overtime report of the Engineering Department for the month of November 2012. Alderman Robinson moved, seconded by Mayor Walsh, to approve the overtime report. Upon vote, motion was approved unanimously.

Item #15 was moved here.

15. Consider funding for Main Street Program – Definitely De Pere. Planning and Economic Development Director Pabich provided an overview and responded to committee member questions. The following Board members present at the meeting were introduced: Julie Fronsee of Roels, Keidatz, Fronsee & Danen, Lance Abts of Landscape Artisans and Scott Hemauer of Ameriprise Financial Services. City Intern Allyson Watson was also introduced. Administrator Delo explained funding has been budgeted but utilization of the funds is not specifically identified in the budget text. Upon discussion, Alderman Lueck moved, seconded by Alderman Van Vonderen to approve the use of \$75,000 in the TID #5 Capital Projects Fund budget for Definitely De Pere. Upon vote, motion was approved unanimously.

6. Consider 2013 pay recommendations for part-time and seasonal employees. Alderman Robinson moved, seconded by Alderman Lueck to approve the pay recommendations. Upon discussion and vote, motion was approved unanimously.

7. Consider 2013 cost of living adjustment and step changes for non-represented employees. Alderperson Lueck moved, seconded by Alderperson Robinson approve the adjustment and step-changes. Upon vote, motion was approved unanimously.

8. Review salaries for Mayor and City Council. Human Resources Director Metzler provided an overview and responded to committee member questions. Upon discussion, Alderperson Robinson moved, seconded by Alderperson Van Vonderen to keep the City Council salary the same as it currently is. Upon vote, motion was approved with 3 ayes and 2 nays. Mayor Walsh and Alderperson Donovan voted nay; all others voted aye. There was no action taken regarding the Mayoral salary.

9. Consider ordinance revising §7-2(e) De Pere Municipal Code regarding operator's license fees. Alderperson Van Vonderen moved, seconded by Alderperson Robinson to approve the revisions. Upon vote, motion was approved unanimously.

10. Consider revisions to Chapter 58, Fire Prevention, De Pere Municipal Code. Alderperson Donovan moved, seconded by Alderperson Van Vonderen to approve the revisions. Upon discussion and vote, motion was approved unanimously.

11. Consider renewal quote for Polycom Video Conference System in the Fire Department. Alderperson Lueck moved, seconded by Alderperson Robinson to approve the renewal. Upon vote, motion was approved unanimously.

12. Consider De Pere Area Fiber Network fiber purchase from St. Norbert College. Mayor Walsh moved, seconded by Alderperson Lueck, to approve the purchase. Upon vote, motion was approved with 4 ayes and 1 abstention. Alderperson Robinson abstained; all others voted aye.

13. Consider request to create and fill the Video Production and Marketing Coordinator position. Mayor Walsh moved, seconded by Alderperson Donovan to approve creating and filling the position. Upon vote, motion was approved unanimously.

14. Consider resolution authorizing certain expenditures from unassigned reserve account. City Administrator Delo provided an overview. Upon discussion, Alderperson Donovan moved, seconded by Alderperson Van Vonderen to approve the resolution. Upon vote, motion was approved unanimously.

16. Public Comment or other Announcements. Mayor Walsh asked if there was anyone present who wished to speak during public comment and there was no one present who wished to speak so public comment was closed.

17. Future Agenda Items. None.

Upon motion by Mayor Walsh, seconded by Alderperson Donovan, the Finance/Personnel Committee unanimously adjourned at 8:19 p.m.

Respectfully submitted,
Jennifer Dupont
Recording Secretary