



Common Council

Regular Meeting

335 South Broadway
De Pere, WI 54115
<http://www.de-pere.org>

Agenda

Tuesday, May 1, 2018

7:30 PM

De Pere City Hall Council Chambers

Pursuant to Wisconsin Statutes 19.84, Notice is hereby given to the public that a meeting of the **Common Council** of the City of De Pere will be held on **May 1, 2018 at 7:30 PM** in the **De Pere City Hall Council Chambers, 335 S. Broadway Street, De Pere, WI 54115.**

This meeting can be viewed LIVE on TW Cable Channel 4; AT&T U-verse Channel 99; www.depere.tv. This meeting is also rebroadcast on TV throughout the week and available on demand at www.depere.tv.

I. Call to Order

1. Roll Call
2. Pledge of Allegiance to the Flag.
3. Approval of the Minutes of the April 10, 2018 Special Common Council Meeting.
4. Approval of the Minutes of the April 17, 2018 Common Council Meeting.
5. Public comment upon matters not on the agenda and other announcements.
6. Recommendation from the Board of Park Commissioners to accept a \$300 Donation from JX Peterbilt/JX Enterprises for the Big Rig Gig.
7. Recommendation from the Board of Park Commissioners to Accept Bid for Project 18-18, Community Center Flooring.
8. Recommendation from Plan Commission regarding the proposed 61 Lot and one Outlot Preliminary Plat of "Pine Trail Crossing" at 2600-2700 BLK Ryan Road (Parcels ED-R27-1 & ED-R27-2). Submitted by Steven M. Bieda, Mau & Associates LLP, authorized representative for AGG LLC.
9. Resolution #18-41 Regarding the Vacation of a Portion of a Public Thoroughfare (Main Avenue Right-of-Way Adjacent to WD-708-X-1-2). (Refer to Public Hearing)
10. Resolution #18-42 Authorizing Grant of Easement to Wisconsin Public Service (Parcel ED-287).
11. Operator License Applications.
12. Voucher Approval.
13. Future Agenda Items.
14. Adjournment.

Lawrence M. Delo
City Administrator

Any person wishing to attend this meeting who, because of disability, requires special accommodations should contact the Clerk-Treasurer's office at 339-4050 by Noon, the previous day so that arrangements can be made.

Agenda Sent To:

Alderspersons

City Administrator

Mayor

Department Heads

TV, Newspapers & Radio Stations

Kress Family Library

De Pere Chamber of Commerce

Dan Shoemaker, JX Peterbilt

Joseph Watermolen, JW Flooring

Lucas Oshefsky, WPS - WEC Business Services

City of De Pere, Wisconsin

**Request For Common Council Action**

MEETING DATE: May 1, 2018

DEPARTMENT: City Clerk-Treasurer

FROM: Shana Ledvina

SUBJECT: Approval of the Minutes of the April 10, 2018 Special Common Council Meeting.

ATTACHMENTS:

- 4-10-2018 Special Common Council Meeting Minutes (DOC)



Common Council

Special Untelevised

335 South Broadway
De Pere, WI 54115
<http://www.de-pere.org>

Draft Minutes

Tuesday, April 10, 2018

6:00 PM

De Pere City Hall Council Chambers

1. Agenda for Said Meeting: The Special Common Council Meeting was called to order on April 10, 2018 at 6:00 PM, De Pere City Hall Council Chambers, 335 S. Broadway Street, De Pere, WI.

Attendee Name	Title	Status
Michael J. Walsh	Mayor	Present
James Boyd	Aldersperson	Present
Dan Carpenter	Aldersperson	Present
Scott Crevier	Aldersperson	Present
Jonathon Hansen	Aldersperson	Present
Ryan Jennings	Aldersperson	Present
Larry Lueck	Aldersperson	Present
Casey Nelson	Aldersperson	Present
Dean Raasch	Aldersperson	Present

2. Hearing to Consider Suspension or Revocation of the Class "B" Fermented Malt Beverage and "Class B" Intoxicating Liquor License issued to The Cover, LLC c/o Paul Huss, Agent, for the premises known as The Longbranch Saloon, 334 Main Avenue, De Pere, Wisconsin is scheduled for 6:00 p.m.

Mayor Walsh announced the hearing to consider the suspension or revocation of the Class B" Fermented Malt Beverage License and "Class B" Intoxicating Liquor License issued to The Cover, LLC, Paul Huss, Agent, for the premises known as The Longbranch Saloon, 334 Main Ave, De Pere, WI.

Mayor Walsh introduced Kristen Johnson, Assistant Attorney with the City of Green Bay. Court Reporter Carrie Bohrer transcribed the minutes for the hearing. Her transcription has been placed on file with the City Clerk's Office and is attached as an addendum to these minutes. Green Bay City Attorney Kristen Johnson acted as the Common Council's legal advisor for the hearing, as De Pere City Attorney Judith Schmidt-Lehman brought the charges before the Council and acted in the role of prosecutor. Present at the hearing were Police Chief Derek Beiderwieden, Sergeant Chad Opichka, Assistant City Attorney Kate Zuidmulder, Paul Huss and Attorney John Petitjean.

Attorney Kristen Johnson asked for any preliminary matters.

Attorney PetitJean announced that on behalf of Mr. Huss, in order to forgo the hearing his client is willing to surrender the license at the end of the licensing period.

City Attorney Judy Schmidt-Lehman explained that the City supports a voluntary surrender of the license but suggested adding additional conditions. Discussion followed.

3. Deliberations by the Council upon the conclusion of the above hearing.

Aldersperson Raasch moved, seconded by Aldersperson Boyd to close the meeting. Upon vote, motion carried unanimously.

Aldersperson Raasch moved, seconded by Aldersperson Crevier to open the meeting at 6:34 p.m. Upon vote, motion carried unanimously.

4. Decision, if any, on the above hearing may be announced by the Council at the conclusion of its deliberations pertaining to that hearing.

Alderson Boyd moved, seconded by Alderson Crevier to approve the voluntary surrender of the license by June 30, 2018 with the following stipulations:

Jack and Linda Van Dyke not be a part of bar operations and not allowed on premises;

Paul Huss not apply for renewal at this location;

New manager must apply for operator's license by the first license committee meeting by April 25 or sooner,

And the license be immediately surrendered upon issuance of a new citation related to the licensed activity.

Attorney Petitjean asked to discuss the stipulations with his client before the Council takes action on the motion. At 6:48 p.m., he returned and announced that his client agrees to the list of stipulations from the Council. Upon vote on the stipulations, the motion carried unanimously.

5. Adjournment. Alderson Nelson moved, seconded by Alderson Carpenter to adjourn the meeting at 6:50 p.m. Upon vote, motion carried unanimously.

Respectfully submitted,

Shana Ledvina, Clerk-Treasurer

City of De Pere, Wisconsin

**Request For Common Council Action**

MEETING DATE: May 1, 2018

DEPARTMENT: City Clerk-Treasurer

FROM: Shana Ledvina

SUBJECT: Approval of the Minutes of the April 17, 2018 Common Council Meeting.

ATTACHMENTS:

- 4-17-2018 Common Council Minutes (DOC)



Common Council

Regular Meeting

335 South Broadway
De Pere, WI 54115
<http://www.de-pere.org>

Draft Minutes

Tuesday, April 17, 2018

7:30 PM

De Pere City Hall Council Chambers

1. Call to Order. The meeting was called to order at 7:30 PM by Mayor Walsh. Present were Alderpersons Boyd, Carpenter, Crevier, Hansen, Jennings, Lueck, Nelson, Raasch and Mayor Walsh.

2. Pledge of Allegiance to the Flag.

3. Approval of the Minutes of the April 4, 2018 Common Council Meeting.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Larry Lueck, Alderperson
SECONDER:	Dean Raasch, Alderperson
AYES:	Boyd, Carpenter, Crevier, Hansen, Jennings, Lueck, Nelson, Raasch

4. Public Hearing for Vacation of a Public Thoroughfare (Walkway Easement from Quinnette Lane to Merrill Street, Adjacent to Parcels ED-1129-Q-31 & ED-1129-Q-32).

1. Notice of Public Hearing

Clerk-Treasurer Shana Ledvina announced that the public hearing was published in the Green Bay Press Gazette on March 26, April 2 and April 9, 2018.

2. Recommendation from the Plan Commission.

Development Services Director Kim Flom announced that the Plan Commission unanimously recommended approval of the vacation. She explained that the easement is located in the middle of single family homes; there is no anticipation of construction of a walkway in the future and utility easements will remain in place.

3. Resolution #18-19 Regarding the Vacation of a Public Thoroughfare (Walkway Easement from Quinnette Lane to Merrill Street, Adjacent to Parcels ED-1129-Q-31 & ED-1129-Q-32).

Mayor Walsh declared the public hearing open; no one wished to speak and he declared the public hearing closed and entertained a motion.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dean Raasch, Alderperson
SECONDER:	James Boyd, Alderperson
AYES:	Boyd, Carpenter, Crevier, Hansen, Jennings, Lueck, Nelson, Raasch

5. Public comment upon matters not on the agenda and other announcements.

The following East De Pere Middle School students shared their efforts to improve student and school safety: Emily Hujet, Oakley Witteck, Quinn Meyers, Chase Hendricks, and Marley Davis. Alderperson Crevier thanked all City staff that worked hard through the storm over the weekend.

6. LifeQuest Services billing presentation on behalf of the Fire Department.

Attachment: 4-17-2018 Common Council Minutes (6904 : Approval of the Minutes of the April 17, 2018 Common Council Meeting.)

Tim Rosin, a representative from Lifequest Services, provided the Council with a billing presentation.

7. Southern Bridge project update.

Cole Runge of the Brown County Planning Commission presented an update on the Southern Bridge project. He identified the most likely route as being the Rockland Road and Red Maple option with an I-41 interchange. He believes the project will be completed by 2030. Discussion with the Council followed.

8. Plan Commission recommendation to approve a Proposed Extraterritorial Two Lot Certified Survey Map at 4500 BLK Heritage Heights in the Town of Ledgeview (Parcel D-447-3). Submitted by David J. Chrouser, PLS.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Jonathon Hansen, Alderperson
SECONDER:	Casey Nelson, Alderperson
AYES:	Boyd, Carpenter, Crevier, Hansen, Jennings, Lueck, Nelson, Raasch

9. Resolution #18-20 Urging State Legislators to Give Full Consideration to, and Ultimately Adopt Enhanced Safety Measures Relating to Firearms and Ammunition.

Alderperson Nelson provided a summary of the resolution and his reason for asking the Council to pass the resolution. Alderperson Raasch moved, seconded by Alderperson Hansen to open the meeting. Upon vote, motion carried unanimously. Patricia Finder-Stone, Eric Miller, Ellie Roth and Lauren Elliot spoke in favor of the resolution and prevention of gun violence. Alderperson Crevier moved, seconded by Alderperson Nelson to close the meeting. Upon vote, motion carried unanimously. Discussion followed. Alderperson Hansen moved, seconded by Alderperson Jennings to amend the resolution by striking “ultimately adopt” and replace with “debate” in the resolution title and in the resolution body and to strike the sentence “Specific reforms could include strengthened background checks for all gun purchases, magazine capacity limitations and an increase in the minimum age requirement to purchase any type of firearm.” Discussion followed. Upon vote, motion on the amendment passed 5-3 with Alderpersons Crevier, Lueck and Raasch voting nay. Discussion followed. Upon vote on the resolution as amended, motion carried 5-3 with Alderpersons Crevier, Lueck and Raasch voting nay.

RESULT:	ADOPTED [5 TO 3]
MOVER:	Casey Nelson, Alderperson
SECONDER:	Ryan Jennings, Alderperson
AYES:	Boyd, Carpenter, Hansen, Jennings, Nelson
NAYS:	Scott Crevier, Larry Lueck, Dean Raasch

10. Resolution #18-32 Authorizing County Trunk Highway Jurisdictional Revisions on County Highway G (Main Avenue) from I-41 to Broadway Street.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Jonathon Hansen, Alderperson
SECONDER: Casey Nelson, Alderperson
AYES: Boyd, Carpenter, Crevier, Hansen, Jennings, Lueck, Nelson, Raasch

11. Resolution #18-33 Authorizing Amendment to Agreement Regarding the Sale and Purchase of Certain Business Park Property Between the City of De Pere and CMR, LLC (2125 American Boulevard).

RESULT: ADOPTED [UNANIMOUS]
MOVER: Dan Carpenter, Alderperson
SECONDER: Casey Nelson, Alderperson
AYES: Boyd, Carpenter, Crevier, Hansen, Jennings, Lueck, Nelson, Raasch

12. Resolution #18-34 Authorizing Agreement Regarding the Sale and Purchase of Certain Business Park Property Between the City of De Pere and FoxStar Investors, LLC (2010 Venture Avenue Parcel WD-1049-2).

RESULT: ADOPTED [UNANIMOUS]
MOVER: Ryan Jennings, Alderperson
SECONDER: James Boyd, Alderperson
AYES: Boyd, Carpenter, Crevier, Hansen, Jennings, Lueck, Nelson, Raasch

13. Resolution #18-35 Approving Facade Improvement Project and Authorizing Disbursement of Grant (353 Main Avenue - Parcel WD-917)

 Development Services Director Kim Flom explained the budget for facade grants. Discussion followed regarding the maximum allotment per property and facade grant guidelines.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Ryan Jennings, Alderperson
SECONDER: Jonathon Hansen, Alderperson
AYES: Boyd, Carpenter, Crevier, Hansen, Jennings, Lueck, Nelson, Raasch

14. Resolution #18-36 Approving Updated Facade Improvement Project and Authorizing Grant Disbursement Therefor (363 Main Avenue - Parcel WD-919).

RESULT: ADOPTED [UNANIMOUS]
MOVER: Dean Raasch, Alderperson
SECONDER: Scott Crevier, Alderperson
AYES: Boyd, Carpenter, Crevier, Hansen, Jennings, Lueck, Nelson, Raasch

15. Resolution #18-37 Approving Facade Improvement Project and Authorizing of Disbursement of Grant (109 North Broadway Street - Parcel ED-774)

RESULT: ADOPTED [UNANIMOUS]
MOVER: Dan Carpenter, Alderperson
SECONDER: Dean Raasch, Alderperson
AYES: Boyd, Carpenter, Crevier, Hansen, Jennings, Lueck, Nelson, Raasch

16. Resolution #18-38 Approving Facade Improvement Project and Authorizing Disbursement of Grant (113 North Broadway Street - Parcel ED-773).

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Jonathon Hansen, Alderperson
SECONDER:	James Boyd, Alderperson
AYES:	Boyd, Carpenter, Crevier, Hansen, Jennings, Lueck, Nelson, Raasch

17. Resolution #18-39 Approving Facade Improvement Project and Authorizing Disbursement of Grant (115 North Broadway Street - Parcel ED-772).

Alderperson Crevier thanked Andy Krans for what he is doing with his businesses in De Pere. Alderperson Hansen also thanked Andy Krans for cleaning up two properties with past liquor licensing issues.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dan Carpenter, Alderperson
SECONDER:	Scott Crevier, Alderperson
AYES:	Boyd, Carpenter, Crevier, Hansen, Jennings, Lueck, Nelson, Raasch

18. Resolution #18-40 Resolution Establishing Non-Lapsing Funds as of December 31, 2017.

Alderperson Hansen asked about some of the items listed in the resolution; Finance Director Joe Zegers promised to follow up with an answer. Discussion followed.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Scott Crevier, Alderperson
SECONDER:	Casey Nelson, Alderperson
AYES:	Boyd, Carpenter, Crevier, Hansen, Jennings, Lueck, Nelson, Raasch

19. Appointments and Re-appointments to Boards and Commissions by Mayor Walsh.

Mayor Walsh read the appointments and re-appointments:
 Historic Preservation Commission Mike Fleck /Re-Appointment
 Historic Preservation Commission Joanne Vomastic Muka/Re-Appointment
 Police & Fire Commission Tedd Penn/Re-Appointment
 Board of Health Pat Finder-Stone /Re-Appointment
 Board of Park Commissioners Sue Schinkten/Re-Appointment
 Board of Park Commissioners Duane (Bill) Volpano/Re-Appointment
 Hotel-Motel Commission Ted Penn/Re-Appointment
 Board of Review Rich Starry /Re-Appointment
 Commission on Aging Rachel Dickhut /Re-Appointment
 Designated Offender Advisory Board Diane Koltz/Re-Appointment
 Designated Offender Appeal Board Diane Koltz/Re-Appointment
 De Pere Redevelopment Authority Joe Van Deurzen/Re-Appointment
 De Pere Housing Authority Connie O'Brien/Re-Appointment

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Larry Lueck, Alderperson
SECONDER:	Ryan Jennings, Alderperson
AYES:	Boyd, Carpenter, Crevier, Hansen, Jennings, Lueck, Nelson, Raasch

20. Elections by the Common Council

A. Alderperson Members of the Plan Commission.

Alderperson Boyd nominated Alderperson Lueck; Alderperson Lueck nominated Alderperson Boyd. Alderperson Hansen seconded both nominations. Upon vote, motion carried unanimously.

B. President of the Common Council.

Alderperson Lueck nominated Alderperson Boyd; Alderperson Nelson seconded the nomination. Upon vote, motion carried unanimously.

21. Voucher Approval.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dan Carpenter, Alderperson
SECONDER:	Dean Raasch, Alderperson
AYES:	Boyd, Carpenter, Crevier, Hansen, Jennings, Lueck, Nelson, Raasch

22. Operator License Applications.

CITY OF DE PERE	
License Committee - April 17, 2018	
Previously Tabled Operator License Applications	
1	COUTLEY, JAMIE L.
Temporary Operator License Applications	
1	BECKETT, TYLER J.
2	BUSSIERE, ANDREW W.
3	BUSSIERE, NATALIA
4	JOSSART, KONRAD A.
5	PEETERS, PAT J.
6	WENDT, JAY W.
New Operator License Applications for the 2016-2018 Licensing Period	
1	KAIN, SAMANTHA J.
2	KRCMA, LAUREN T.
3	MC CABE, ANGELA S.
4	PINCHARD, ASHLEY N.
5	ROBERTS, DANNY K.

Alderperson Boyd moved, seconded by Alderperson Hansen to deny Previously Tabled Operator License Application #1. Upon vote, motion carried unanimously.

Alderperson Boyd moved, seconded by Alderperson Carpenter to approve Temporary Operator License Applications #1-6. Upon vote, motion carried unanimously.

Alderperson Boyd moved, seconded by Alderperson Hansen to table Operator License Application #1 and to approve Operator License Applications #2-5. Upon vote, motion carried unanimously.

RESULT:	ADOPTED [UNANIMOUS]
AYES:	Boyd, Carpenter, Crevier, Hansen, Jennings, Lueck, Nelson, Raasch

23. Future Agenda Items.

Alderperson Crevier requested that when an item is discussed and voted on at a Committee-level meeting, the updated information be added to the item for the Council agenda.

Aldersperson Hansen requested that the Finance Committee discuss a potential referendum question to exceed levy limits to fund repair and replacement of sidewalks.

24. Consideration of potential purchase of public property

Aldersperson Crevier moved, seconded by Aldersperson Lueck to close the meeting at 9:40 p.m. Upon roll call vote, motion carried unanimously.

Aldersperson Jennings moved, seconded by Aldersperson Boyd to open the meeting at 9:54 p.m. Upon roll call vote, motion carried unanimously.

25. Adjournment.

Aldersperson Nelson moved, seconded by Aldersperson Jennings to close the meeting at 9:54 p.m.

Respectfully submitted,

Shana Ledvina, Clerk-Treasurer

City of De Pere, Wisconsin

**Request For Common Council Action**

MEETING DATE: May 1, 2018

DEPARTMENT: Parks, Recreation & Forestry

FROM: Marty Kosobucki

SUBJECT: Recommendation from the Board of Park Commissioners to accept a \$300 Donation from JX Peterbilt/JX Enterprises for the Big Rig Gig.

The Board of Park Commissioners, at the April 19, 2018 meeting approved to accept a \$300.00 donation from JX Peterbilt/JX Enterprises for the Big Rig Gig event. (Motion was approved unanimously.)

The De Pere Parks, Recreation and Forestry Department recently received a donation for \$300.00 from JX Peterbilt/JX Enterprises to be used for the Big Rig Gig Event on Friday, May 12, 2018. The \$300.00 will be used for promotion of the free event and a radio spot during the Big Rig Gig. JX Peterbilt/JX Enterprises is located in De Pere and has sponsored the event the past three years.

City of De Pere, Wisconsin

**Request For Common Council Action**

MEETING DATE: May 1, 2018

DEPARTMENT: Parks, Recreation & Forestry

FROM: Marty Kosobucki

SUBJECT: Recommendation from the Board of Park Commissioners to Accept Bid for Project 18-18, Community Center Flooring.

The Board of Park Commissioners, at the April 19, 2018 meeting approved to accept the bid from JW Flooring, in the amount of \$35,495.00 to replace the Community Center flooring. (Motion approved unanimously.)

The 2018 Budget has allocated \$40,000 to replace flooring at the Community Center. We bid out the replacement of the lower level flooring and the stairwells, and received three bids from contractors. The bid tabulation is included.

Staff recommended the acceptance of the bid from JW Flooring in the amount of \$35,495, to include SC-1, SC-2, and SC-3.

ATTACHMENTS:

- 18-18 Bid Tab(PDF)

**PROJECT 18-18 COMMUNITY CENTER FLOORING
BID TAB**



ITEM	DESCRIPTION	UNIT	QTY	BIDDER NO. 1		BIDDER NO. 2		BIDDER NO. 3	
				JW FLOORING, INC.		HJ MARTIN AND SON, INC.		MACCO'S COMMERCIAL INTERIORS, INC.	
				UNIT PRICE	AMOUNT BID	UNIT PRICE	AMOUNT BID	UNIT PRICE	AMOUNT BID
SC-01	Provide First Floor Flooring - 9"x48" Natural Creations ArborArt Luxury Vinyl Plank Flooring - Diamond 10 Finish (20 mil)	LS	1	\$25,671.00	\$25,671.00	\$35,318.00	\$35,318.00		\$0.00
SC-02	Provide Van Gelder Champion Super Nop-Tile Goods in Lower Level Entrance (Stairwell 120)	LS	1	\$1,072.00	\$1,072.00	\$1,128.00	\$1,128.00		\$0.00
SC-03	Provide Norament Round Stair Treads on Steps, Middle and Top Landings in Both Stairwells and Lower Level Landing in Stairwell 203	LS	1	\$8,752.00	\$8,752.00	\$10,718.00	\$10,718.00		\$0.00
TOTAL AMOUNT BID					\$35,495.00		\$47,164.00		\$49,215.00

Attachment: 18-18 Bid Tab (6909 : Recomm from the Board of Park Comm to Accept Bids for Project 18-

City of De Pere, Wisconsin

**Request For Common Council Action**

MEETING DATE: May 1, 2018

DEPARTMENT: Plan Commission

FROM: Peter Schleinz

SUBJECT: Recommendation from Plan Commission regarding the proposed 61 Lot and one Outlot Preliminary Plat of “Pine Trail Crossing” at 2600-2700 BLK Ryan Road (Parcels ED-R27-1 & ED-R27-2). Submitted by Steven M. Bieda, Mau & Associates LLP, authorized representative for AGG LLC.

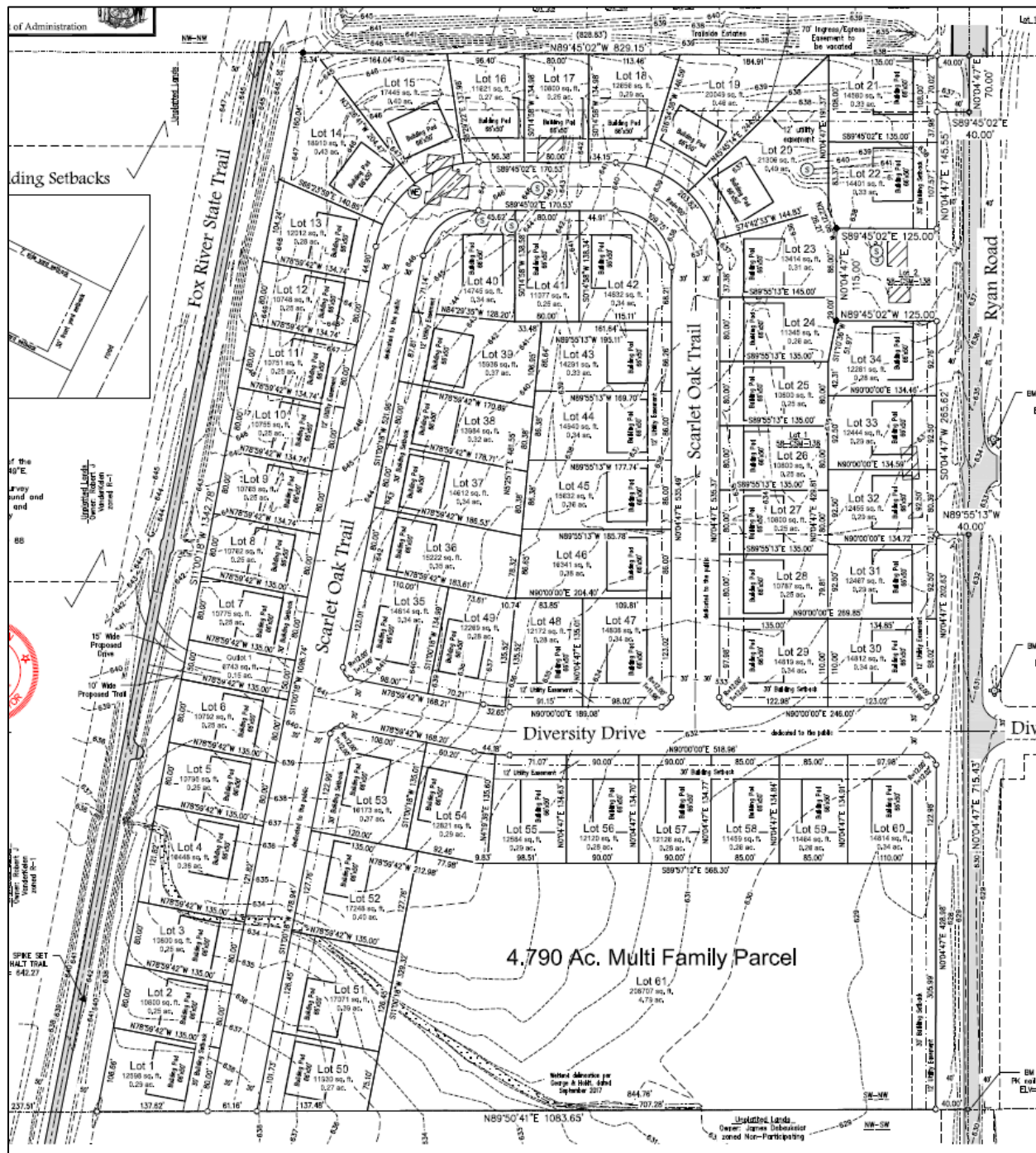
The Plan Commission will review the Preliminary Plat for Pine Trail Subdivision at their meeting on April 30, 2018. Due to the advance agenda scheduling, the Plan Commission decision will be provided to the Council at their meeting on May 1.

ATTACHMENTS:

- Preliminary Plat - Pine Trail Crossing - Plan Commission Report (DOCX)
- Preliminary Plat (PDF)
- Setback and Lot Width Variance Letter 4-2018 (PDF)
- Application Form (PDF)

ITEM X: Recommendation regarding the proposed 61 Lot and one Outlot Preliminary Plat of "Pine Trail Crossing" at 2600-2700 BLK Ryan Road (Parcels ED-R27-1 & ED-R27-2). Submitted by Steven M. Bieda, Mau & Associates LLP, authorized representative for AGG LLC.*

PROPOSED PRELIMINARY PLAT AREA



REQUESTED ACTION:	Preliminary Plat Approval
COMMON DESCRIPTION:	2600-2700 BLK Ryan Road, located southwest from the Ryan Road and S. Melcorn Circle intersection (west from Altmayer Elementary School).
PARCEL NUMBER(S):	ED-R27-1 & ED-R27-2
EXISTING ZONING:	R-1 (Single Family Residence District)
PROPOSED ZONING:	No rezoning is under consideration for this petition. However, lot 61 is proposed to be rezoned to a multi-family residential category in the near future. The rezoning process will likely occur shortly after the plat is recorded.
SURROUNDING LAND USES:	Residential to the north (Trailside Subdivision). Agricultural and natural areas to the south and west (Fox River State Recreational Trail is directly west).

Altmayer Elementary School to the east.

COMPREHENSIVE PLAN: Neighborhood Residential (Including Multi-Family)

APPLICANT/OWNER NAME:	Steven M. Bieda, RLS Representative Mau & Associates LLP 400 Security BLVD Green Bay, WI 54313	Owner of Parcel ED-R27-1 Peggy J Leppiaho 1532 Midway RD De Pere 54115 Owner of ED-R27-2 Michael L & Laura J Mushinski 2674 Ryan RD De Pere, WI 54115
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SITE HISTORY: After a review of air photographs, the property and nearby areas were used for agricultural purposes, but have been transitioning to residential and educational uses at the northern and eastern borders. The site is immediately to the east of the Fox River State Recreational Trail which was formerly a rail line.

On January 8, 2018, Plan Commission recommended approval of the annexation of Parcel ED-R27-2 into the City and Council approved the recommendation. Parcel ED-27-1 was already within the City limits.

The land division is within the City of De Pere sewer service area. There are wetland environmentally sensitive areas on Lots 3, 4, 51, 52, and 61.

The developer, AGG LLC, proposes 60 single family residential lots, one multi-family residential lot, and one outlot that provides a connection to the Fox River State Recreational Trail.

STAFF REVIEW: When reviewing a preliminary plat, staff considers State Statutes 236, Section 46-8 of the De Pere Platting and Division of Land Code, the future land use recommendation of the Comprehensive Plan, surrounding land uses, and desired development patterns.

The preliminary plat meets the criteria of State Statutes 236 and most criteria of Section 46-8 of the De Pere Platting and Division of Land Code. Lot sizes are sufficient for property zoned R-1. However, the street frontages for 28 of the 60 single family lots do not meet the required frontage of 85 feet.

The developer requested that the following lots be designed with side street frontages that are less than the required 85 feet, but no less than 80 feet wide.

- Lots 1-3, 5-20, 23-28, 32, 36-38, 41, and 55.

The proposed new subdivision will likely attract residents desiring the same size and type of housing stock as the residential neighborhood to

the north (Trailside Estates). The neighborhood to the north has several lots that are less than 85 feet wide, including lots that are 75 feet wide.

Subdivision Name	Pine Trail Crossing (proposed plat)	Trailside Estates (existing plat)
Total number of lots/outlots	62	185
Number of single family lots	60	144
Number of single family lots that are less than 85 feet	28	77
Percentage of single family lots that are less than 85 feet	46.7%	53.5%

The Plan Commission may grant variances related to minimum lot width as part of the plat review, per Platting and Division of Land Code 46-10. Staff supports such a variance for the above-referenced lots as the average size and percentage of the lots are similar (and larger) than the lots for an existing subdivision located to the north and northeast.

The Preliminary Plat shows a diagram with a 7' side yard setback for all lots (rather than the 10' required by code). The applicant had originally requested a variance to reduce the side yard setbacks on all lots from the required 10' to 7'. The applicant has since revised that request to limit the 7' side yard setback for 20 of the 28 lots that are less than 85' in width. The applicant has provided a written response to the variance standards, which are attached for your review.

Outlot 1 was created to allow for the creation of a connection to the Fox River State Recreational Trail. Likewise, the outlot will be used for the property owner of Parcel ED-R47, located on the west side of the trail, to gain driveway access to their house and agricultural fields.

The numbering of Lots 21-22 is out of sequence on the plat. The numbering must be corrected prior to submittal of a final plat.

The building pads shown on the plat are shown at an incorrect size that does not fit within side yard setbacks. The size and location of the building pads must be adjusted.

Note #2 and Restrictive Covenant #2 on the second page of the plat incorrectly reference the location of wetlands. The wetlands are on Lots 3, 4, 51, 52, and 61.

The city plat is reviewed by the City of De Pere. A courtesy review of

technical measurements was performed by Brown County to expedite the efficient process of recording plats.

REVIEW PROCESS

For preliminary City plat petitions, the Plan Commission provides either an approval, rejection with reason, or approval with conditions decision. The Common Council also reviews preliminary City plats. The Common Council is expected to review the City plat on May 1, 2018.

The Plan Commission and Common Council will review the City plat again should a final plat be submitted for review and recording.

STAFF RECOMMENDATION:

Staff recommends APPROVAL of the preliminary City plat and forwarding the map to the Common Council for final approval, subject to:

(PLEASE NOTE THAT THERE ARE A LARGE NUMBER OF CONDITIONS, PARTICULARLY IN ITEM #11, BECAUSE STORM WATER AND OTHER INFORMATION WAS NOT YET READILY AVAILABLE AT THE TIME THIS REPORT WAS WRITTEN.)

1. Meeting all other state and local regulations.
2. Properly number all lots in sequence. Lots 21-22 should be located between Lots 21 and 23.
3. Revise the plat to reflect the code required and variance approved front, rear and side yard setbacks.
4. Identify the piece of right-of-way at the northeast end of the plat as "dedicated to the public."
5. Revise Note #2 and Restrictive Covenant #2 on the plat to properly reference the wetlands that are on Lots 3, 4, 51, 52, and 61, per a September 2017 wetland delineation.
6. The certificate for the City Clerk-Treasurer should be revised to be able to reference the date that the Common Council approves the plat. The certificate for Plan Commission is not needed on the plat.
7. Identify the ownership, uses, and maintenance of Outlot 1 in a restrictive covenant on the plat.
8. Street Name "Scarlet Oak Trail" should be modified to have a suffix ending for a 'Circle' at the north end and 'Road' or 'Drive' at the south end.
9. It has been recommended by the United States Post Office that the developer consult with the postmaster regarding the placement of mailboxes.
10. Because no park land is required as part of this project, a payment in lieu of dedication, per section 46-5(b) is required. Information regarding this payment should be included on the plat.
11. Address the following Engineering related conditions prior to

submitting a final plat for review:

- a. The tangent bearing shall be shown for each end of the main chord for all nontangent circular lines. When a circular curve of 30-foot radius or less is used to round off the intersection between 2 straight lines, it shall be tangent to both straight lines. It is sufficient to show on the plat the radius of the curve and the tangent distances from the points of curvature to the point of intersection of the straight lines.
- b. Driveway is to be built by the developer. The developer is responsible for obtaining all necessary permits for the Fox River Trail crossing for the private driveway. Ownership of the outlot needs to be identified. The City needs to have an easement (depending on ownership of the outlot) for the pedestrian trail.
- c. Add all structures to the plat. The barn/shed on parcel ED-R27-1 is not shown.
- d. The 60 foot right of way is approved with the 28 foot clear roadway.
- e. Label the radius of the northwestern most curve. The minimum curvature is 100 feet on the centerline.
- f. A drainage easement in favor of the city, centered on rear lot lines, shall be provided on all subdivisions of land. Such easement shall, at a minimum, contain the restrictions per 46-4(e)(2)(a through h).
- g. Add the following to the restrictive covenants of the plat: " Side lot lines shall be graded by the owner and maintained by the abutting property owners to provide for adequate drainage of surface water. The City reserves the right to establish these grades for the owner, which will then be adhered to by the property owners."
- h. The following should be added to the restrictive covenants of the plat: "The drainage swale located through/along Lots 3, 4, 51, 52, and 61 is a wetland and shall remain natural." Additionally, a 30 foot drainage easement (centered on the swale) is required. This will continue to be used as a drainage swale after the subdivision is constructed.
- i. The following note should be added to the plan: "Due to the shallow, flat swale located through/along Lots 3, 4, 51, 52, and 61, adjacent areas next to the easements should be filled 1 .5 feet above the swale to maintain flows in the easement. All drainage from adjacent lots shall be directed to City storm sewers for collection and treatment in the regional pond."

- j. The following should be added to the restrictive covenants of the plat: "The land on all rear lot lines of all lots shall be graded by the subdivider and maintained by the abutting property owners to provide for adequate drainage of surface water."
- k. Clearly show the lot frontages for the following lots: 13, 14, 15, 16, 18, 19, 20, 23, 54, & 55.
- l. Lots at right angles to each other should be avoided wherever possible, especially in residential areas. The lot lines should be worked to reduce this issue. i.e. Lot 40.
- m. Side lot lines shall be substantially at right angles or radial to street lines. Lots 39 and 40 have this issue.
- n. Municipal Code 46-7(b)(1)(m): Need to show the direction and distance to the nearest water and sewer mains.
- o. Add the following note: (1) The City of De Pere requires the installation of sidewalk on all lots abutting all streets. Sidewalk installation shall be complete prior to the issuance of the occupancy permit by the City."
- p. A property line is shown to intersect the Fox River State Trail property line splitting the property owned by Robert J. VanderKelen. This property line does not extend to the trail property. It terminates approximately 260 feet to the west and continues south.
- q. Need to provide an area for vehicles to turn around at the southern end of Scarlet Oak Trail.
- r. Developer needs to provide the wetland delineation per George & Holdt, dated September 2017.
- s. Add the following restrictive covenant to the plat: "No accessory structures, fences, trees, nor shrubs shall be placed within the drainage easements."
- t. Add the following restrictive covenant to the plat: "Access for Lots 30 and 60 shall be off Diversity Drive." Also show the restriction graphically on the plat and in the legend.
- u. Add the following note at this time: "The City is reviewing a regional storm water pond which will be located off-site. If a regional pond off-site is not feasible, a storm water pond for the subdivision will be required on Lot 61.
- v. Add the following note at this time: "The City is designing utilities for the subdivision. All lot lines shall be considered available for utilities until the final design is completed. Easement width shall be 20 feet for single utilities and 30 feet for two utilities. The final easements shall be labeled on the final plat."

- w. Vacation of all existing utilities, and any associated costs for utility relocation is the developers responsibility.
- x. All existing structures that are not remaining as part of the new subdivision shall be removed prior to the start of utility and street construction. All costs for removal, including foundation removal, shall be the responsibility of the developer.
- y. Driveways for lots on Ryan Road that are developed prior to the reconstruction, shall remain as gravel from the sidewalk section to the street. Sidewalk grades shall be built to match the proposed street grades. Property owners shall place concrete on the apron (between the sidewalk and new street) after street reconstruction.
- z. Existing driveway removal is to be completed by the developer.
- aa. Add the following note: "Any exposed basement windows must be approved by the inspection department."
- bb. The City reserves the right to restrict parking to one side of the street.

Staff recommends approval of variance, Per Municipal Code 46-10 to allow the following lots to be no less than 80 feet in width at the right-of-way:

Lots 1-3, 5-20, 23-28, 32, 36-38, 41, and 55.

Staff recommends approval of a variance, Per Municipal Code 46-10 to allow the following lots to have a 7' side yard setback:

1-3, 5, 6, 8, 9, 10, 11, 12, 23, 24, 25, 26, 27, 28, 36, 37, 38 and 41.

When considering variance request, the Plan Commission must make findings that set forth the reasons which, in the opinion of the commission and/or council, justify the variance. The following findings are presented below for consideration of the lot width and side yard setback variance requests.

a) Because of the particular physical surroundings, shape, or topographical conditions of the specific property involved, a particular hardship to the owner would result, as distinguished from a mere inconvenience if the strict letter of the regulations were to be carried out. The conditions upon which a petition for a variance are based are unique to the property for which the variance is sought and are not applicable, generally, to other property within the same zoning classifications. Lot and side yard setbacks for other single family developments, strong demand for new lots, changing desires in building

types (3 car garages) and the current market price for land result in a situation where a specific number of lots are required in order to make this development occur. The proposed lot reduction and side yard setback reduction for a certain number of lots allow the development to happen in a manner that is consistent with the character of the surrounding neighborhoods.

c) The alleged difficulty or hardship is caused by this ordinance and has not been created by any person having an interest in the property. The City of De Pere has often granted lot setback reductions to 80', but they typically occur as part of the Planned Development Review. This has set a precedent as related to the level of development that can be expected on a property. Reducing the lot width and side yard setbacks for some of the proposed single family lots allows the proposed development to be consistent with other single family subdivisions in De Pere.

d) The granting of the variance will not be detrimental to the public welfare or injurious to other property or improvements in the neighborhood in which the property is located. The requested variances will result in the proposed development integrating into the surrounding other neighborhoods.

e) The proposed variance will not impair an adequate supply of light and air to adjacent property, or substantially increase the congestion of the public streets, or increase the danger of fire, or endanger the public safety, or substantially diminish or impair property values within the neighborhood. The project is proposed to be primarily single family, and the overall density of the project will be very similar to the surrounding neighborhoods.

[illegible]

MAU & ASSOCIATES-LLP**LAND SURVEYING & PLANNING ♦ CIVIL & WATER RESOURCE ENGINEERING****400 SECURITY BOULEVARD ♦ GREEN BAY, WI 54313 ♦ PHONE (920) 434-9670 ♦ FAX (920) 434-9672**

April 23, 2018

Kimberly Flom
City of De Pere
335 S. Broadway St
De Pere, WI 54115

Re: Pine Trail Crossing
Location: Ryan Road
Tax Parcel No.: ED-R27-1, R-27-1

Dear Ms. Flom,

This is a formal request to reduce the side yard setbacks from 10 feet to 7 feet on the proposed subdivision of Pine Trail Crossing. Because we are requesting to reduce the lot frontage from 85 feet to 80 feet we are requesting the side yard setbacks to then be 7 feet, making the maximum building pad be 66 feet in width. This will include 20 of the proposed 61 lots, being Lots 1, 2, 3, 5, 6, 8, 9, 10, 11, 12, 23, 24, 25, 26, 27, 28, 36, 37, 38 and 41.

- a) Because of the particular physical surroundings, shape, or topographical conditions of the specific property involved, a particular hardship to the owner would result, as distinguished from a mere inconvenience if the strict letter of the regulations were to be carried out;
We are requesting a reduction in lot frontages to 80 feet and the side yard setbacks will need to follow suit with this reduction for a typical home with three stall garages.
- b) The conditions upon which a petition for a variance are based are unique to the property for which the variance is sought and are not applicable, generally, to other property within the same zoning classifications;
Ten foot side yard setbacks are fine for the typical 90 foot lot frontages but with the proposed lot reduction the setbacks will need to follow in the reduction.
- c) The alleged difficulty or hardship is caused by this ordinance and has not been created by any person having an interest in the property;
If a community is going to allow for smaller lot sizes then to be consistent they should allow for the smaller side yard setbacks.
- d) The granting of the variance will not be detrimental to the public welfare or injurious to other property or improvements in the neighborhood in which the property is located;
Our client will abide by all applicable ordinances and regulations throughout the construction in question. Proper soil erosion control will be placed and maintained with proper practices as well as containment precautions in place.
- e) The proposed variance will not impair an adequate supply of light and air to adjacent property, or substantially increase the congestion of the public streets, or increase the

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danger of fire, or endanger the public safety, or substantially diminish or impair property values within the neighborhood.

According to building code, houses are allowed to be as close as 6 feet apart, not meaning 6 foot side yard setbacks. The City of Green Bay has side yard setbacks for one story buildings of 6 feet. Another example is Rock River Court in the City of De Pere which has 52 foot lot frontages and zero lot lines with 10 foot building separation. Nazcr Trac is a subdivision in the City of De Pere with reduced lot sizes and 7 foot side yard setbacks to accommodate the narrower lot widths.

By allowing for the reduction of 7 foot side yard setbacks we will then be able to allow for homes to be as large as possible thus protecting property values.

Sincerely,

Jill Bostedt

CITY OF DE PERE
RECEIVED
FEB 12 2018
PLANNING DEPT.

	CITY OF DE PERE APPLICATION FOR PLAT REVIEW		Fee: \$ 4494.00
			Receipt #: 129464
			Date: 2-12-18

Read all instructions provided before completing. If additional space is needed, attach additional pages. Type or use black ink.

SECTION 1: Applicant / Permittee Information			
Applicant Name (Ind., Org. or Entity) AGG, LLC	Authorized Representative Steve Bieda	Title Managing Partner - Mau & Associates, LLP	
Mailing Address 400 Security	City Green Bay	State WI	ZIP Code 5433
Email Address sbieda@mau-	Phone Number (incl. area code) 920-434-9670	Fax Number (incl. area code) 920-434-9672	
SECTION 2: Landowner Information (complete these fields when project site owner is different than applicant)			
Name (Ind. Org. or Entity) Michael Mushinski	Contact Person	Title	
Mailing Address 2674 Ryan R	City De Pere	State WI	ZIP Code 54115
Email Address	Phone Number (incl. area code)	Fax Number (incl. area code)	
SECTION 3: Project or Site Location			
Project Address/Description Ryan Road		Parcel No. ED-R27-1, R-27-1	
SECTION 4: Plat Review			
Review Type:	☒ Preliminary Plat ☐ Final Plat		
Fee:	Preliminary Plat Fee: \$278 + (62 # of lots x \$68) Final Plat Fee: \$195		\$4494.00
Present Use of Parcel:	Residential		
Proposed Use of Lots:	R-1 and Multi Family		
Please submit 1 hard copy and 1 PDF copy of the Plat if the property is located within the City or if the property is located within the extraterritorial jurisdiction.			
SECTION 5: Certification and Permission			
Certification: I hereby certify that I am the owner or authorized representative of the owner of the property which is the subject of this Permit Application. I certify that the information contained in this form and attachments is true and accurate. I certify that the project will be in compliance with all permit conditions. I understand that failure to comply with any or all of the provisions of the permit may result in permit revocation and a fine and/or forfeiture under the provisions of applicable laws.			
Permission: I hereby give the City permission to enter and inspect the property at reasonable times, to evaluate this notice and application, and to determine compliance with any resulting permit coverage.			
Name of Owner/Authorized Representative (please print) Steve Bieda	Title Managing Part	Phone Number 920-434-9670	
Signature of Applicant 		Date Signed February 9, 2018	

TO BE COMPLETED BY CITY STAFF	
Plat Review authorized by the De Pere Municipal Code, Chapter 46.	

Attachment: Application Form (6888 : Recommendation from Plan Commission regarding the proposed 61 Lot and one Outlot Preliminary Plat

City of De Pere, Wisconsin

**Request For Common Council Action**

MEETING DATE: May 1, 2018

DEPARTMENT: Plan Commission

FROM: Peter Schleinz

SUBJECT: Resolution #18-41 Regarding the Vacation of a Portion of a Public Thoroughfare (Main Avenue Right-of-Way Adjacent to WD-708-X-1-2). (Refer to Public Hearing)

The Plan Commission will review the Preliminary Plat for Pine Trail Subdivision at their meeting on April 30, 2018. Due to the advance agenda scheduling, the Plan Commission decision will be provided to the Council at their meeting on May 1.

ATTACHMENTS:

- Reso18-41 (DOCX)
- Exhibit A-Main Avenue Right-of-Way -WD-708-X-1-2 (PDF)
- ROW Vacation - 1022 Main AV - Plan Commission Report (DOCX)
- Application Form (PDF)

RESOLUTION #18-41

REGARDING THE VACATION OF A PORTION OF A PUBLIC THOROUGHFARE
(Main Avenue Right-of-Way Adjacent to WD-708-X-1-2)

WHEREAS, the City of De Pere has initiated the vacation and discontinuance of a portion of public thoroughfare in accordance with the requirements of Wis. Stats. § 66.1003(4)(a); and

WHEREAS, the public interest may require the vacation of said right-of-way; and

WHEREAS, the Plan Commission has reviewed and recommended approval of such vacation and discontinuance, with a public hearing on said vacation to be held in accordance with Wis. Stats. §66.1003(4)(b), on _____, 2018 at 7:35 p.m.

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

Section 1. The following described Main Avenue right-of-way adjacent to WD-708-X-1-2, West Side of Fox River, City of De Pere, Brown County, Wisconsin more fully described as follows:

Part of Private Claim 28, West Side of the Fox River, City of De Pere, Brown County, Wisconsin, more fully described as follows:

Commencing at the northwest corner of Private Claim 29, West Side of the Fox River; thence S63°25'46"E along the north line of said Private Claim 29, West Side of the Fox River, 9310.11 feet to point 117 as shown on Transportation Project Plat (TPP) 18-04-4.01, recorded in Vol 1 TPP Pg. 176 as Doc # 2796491; thence N26°34'14"E, 43.94 feet to point 116 on the north right of way of CTH G as shown on said TPP, the point of beginning:

Thence along the existing north right of way of CTH G the following two courses: S60°29'19"E, 129.34 feet and S63°25'39"E, 35.23 feet; thence S26°22'21"W, 31.94 feet; thence N79°21'52"W, 19.54 feet to the said north line Private Claim 29, West Side of the Fox River; thence N63°25'46"W along said north line, 116.33 feet to a point on a curve with a radius of 38.50 feet and a chord bearing N18°34'26"W, 16.69 feet; thence northerly along the arc of said curve 16.82 feet to a point on a curve with a radius of 383.00 feet and a chord bearing N02°03'55"W, 36.65 feet; thence northerly along the arc of said curve 36.68 feet to said point 116, the point of beginning.

Said parcel containing 5,976 square feet, more or less.

Resolution #18-41
Page 2 of 2

be and the same is hereby wholly vacated and discontinued as a public thoroughfare. Said public right-of-way to be vacated is set forth on the scale map attached hereto and incorporated by reference herein as Exhibit A.

Section 2. The City Clerk-Treasurer is hereby authorized and directed to file and record this resolution, with the map attached, in the Office of the Register of Deeds for Brown County and to amend the Official Map of the City in conformity with this resolution.

Introduced to the Common Council of the City of De Pere at its regular meeting held on the 2nd day of May, 2018.

Adopted by the Common Council of the City of De Pere, Wisconsin, this _____ day of _____, 2018.

APPROVED:

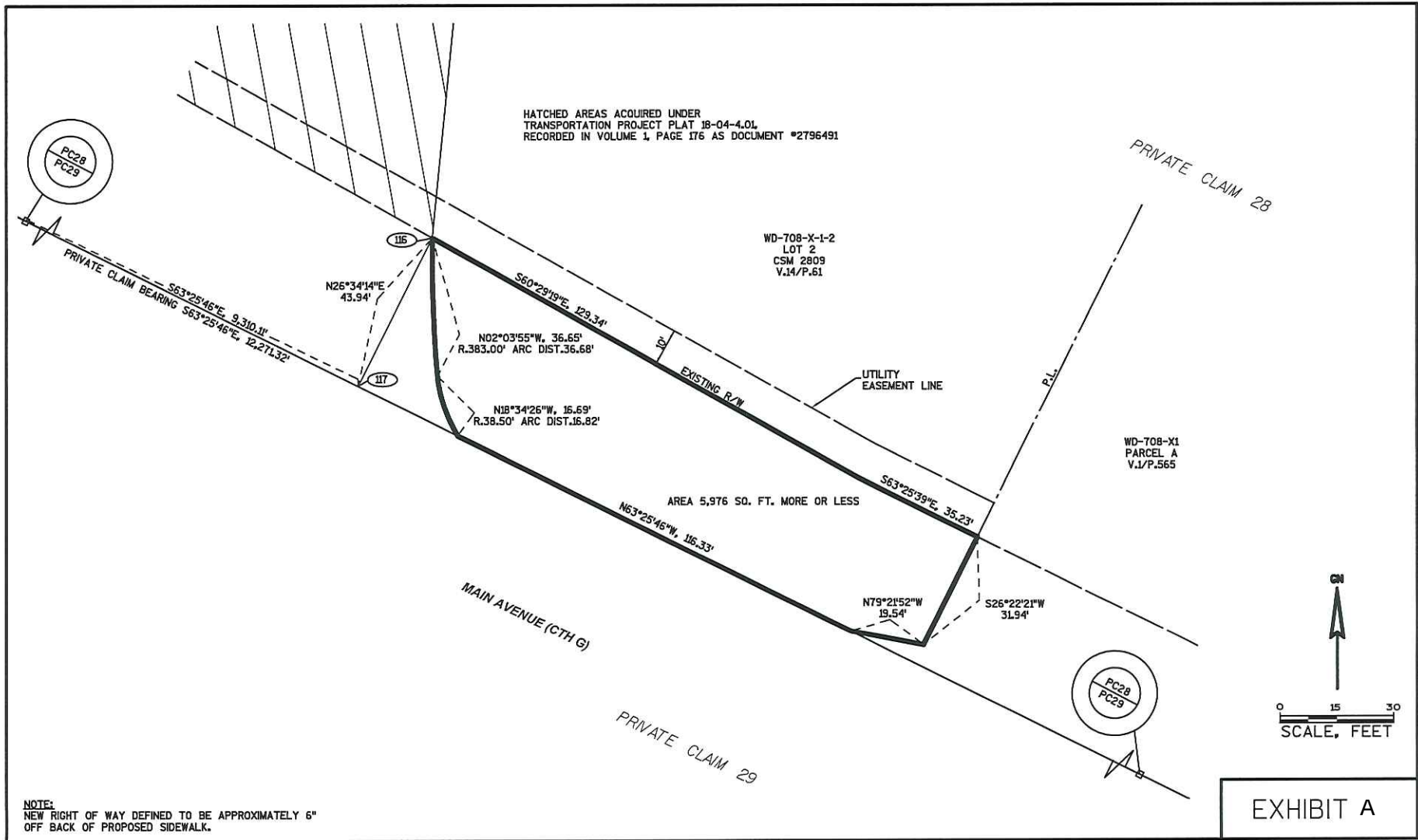
Michael J. Walsh, Mayor

ATTEST:

Shana D. Ledvina, Clerk-Treasurer

Ayes:_____

Nays:_____



Attachment: Exhibit A-Main Avenue Right-of-Way -WD-708-X-1-2 (6896 : Reso #18-41 Regarding the

APPLICANT/OWNER NAME: City of De Pere is applicant and owner of Right-Of-Way.

Owner of adjacent/nearby properties:

Parcel WD-708-X-1-2
Killian Management
1722 Clarence Court
West Bend, WI 53095

Parcel WD-708-X-1
1002 Main Street De Pere LLC
230 Ohio Street, Suite 200
Oshkosh, WI 54902

Parcel WD-VA-454
GB 1100 Main LLC
300 N Van Buren Street
Green Bay, WI 54301

SITE HISTORY: After a review of air photographs, the subject area was originally agricultural. Significant commercial development occurred in the area during the 1970's.

In the past Main Avenue was categorized as a state highway, a county highway, and most recently as a local street. The sole local street jurisdiction was confirmed between Brown County and the City of De Pere via "jurisdictional transfer," which was reviewed by the Board of Public Works on April 9, 2018 and approved by Common Council on April 17, 2018.

The subject area is being redesigned with a roundabout, similar to the roundabout that was built to the west approximately five years ago. Because of the redesign a piece of right-of-way potentially can be vacated that is adjacent to the McDonald's property.

If the right-of-way is vacated, ownership of the vacated right-of-way would be attached to the adjacent property to the north (Parcel WD-708-X-1-2). Because the subject right-of-way is entirely on the north side of the street, any vacated area does not attach to the property to the south.

STAFF REVIEW: When reviewing a right-of-way vacation/discontinuance, staff utilizes the vacation process identified in Wisconsin State Statutes 66.103 and 66.105. The role of the Plan Commission in the process is determining if such a vacation/discontinuance is necessary, and if so, recommending to the Common Council that the right-of-way be vacated/discontinued. The following are factors for consideration:

- With the design of the roundabout, the area does not appear to be necessary as a future right-of-way.

- The adjacent property owner, to the north, desires the right-of-way for future commercial development. Plan Commission reviewed a site plan that utilized the area for a rebuilt McDonald's, which included heavy landscaping, a pedestrian/bicycle connection, and a drive lane at or within near the right-of-way. The drive lane was not directly connected to Main Avenue.
- The function of the redesigned street and pedestrian system will allow for vehicle and pedestrian access along Main Avenue and Lawrence Drive.
- If the right-of-way is vacated, the utility easement must remain because there are existing underground storm water utilities within the easement.

All property owners within 300 feet of the subject area have been notified of the right-of-way vacation petition. As of April 13, 2018 no objecting comments have been received. Any comments received after April 13 will be provided to the Plan Commission at the meeting on April 30.

REVIEW PROCESS:

The Common Council will review the Plan Commission recommendation twice, first as a resolution on May 1, 2018 and then with a public hearing and resolution potentially on June 19, 2018 where property owners within 300 feet will again be notified. It is not typical for the Common Council to review a Plan Commission item the day after the meeting but staff proposes moving this forward in order to keep the project on schedule and to consider the fact that the Plan Commission meeting was rescheduled from the regular date of April 23.

STAFF RECOMMENDATION:

Staff recommends APPROVAL and forwarding the right-of-way vacation to the Common Council for final approval with the following condition:

1. All existing easements remain in place.

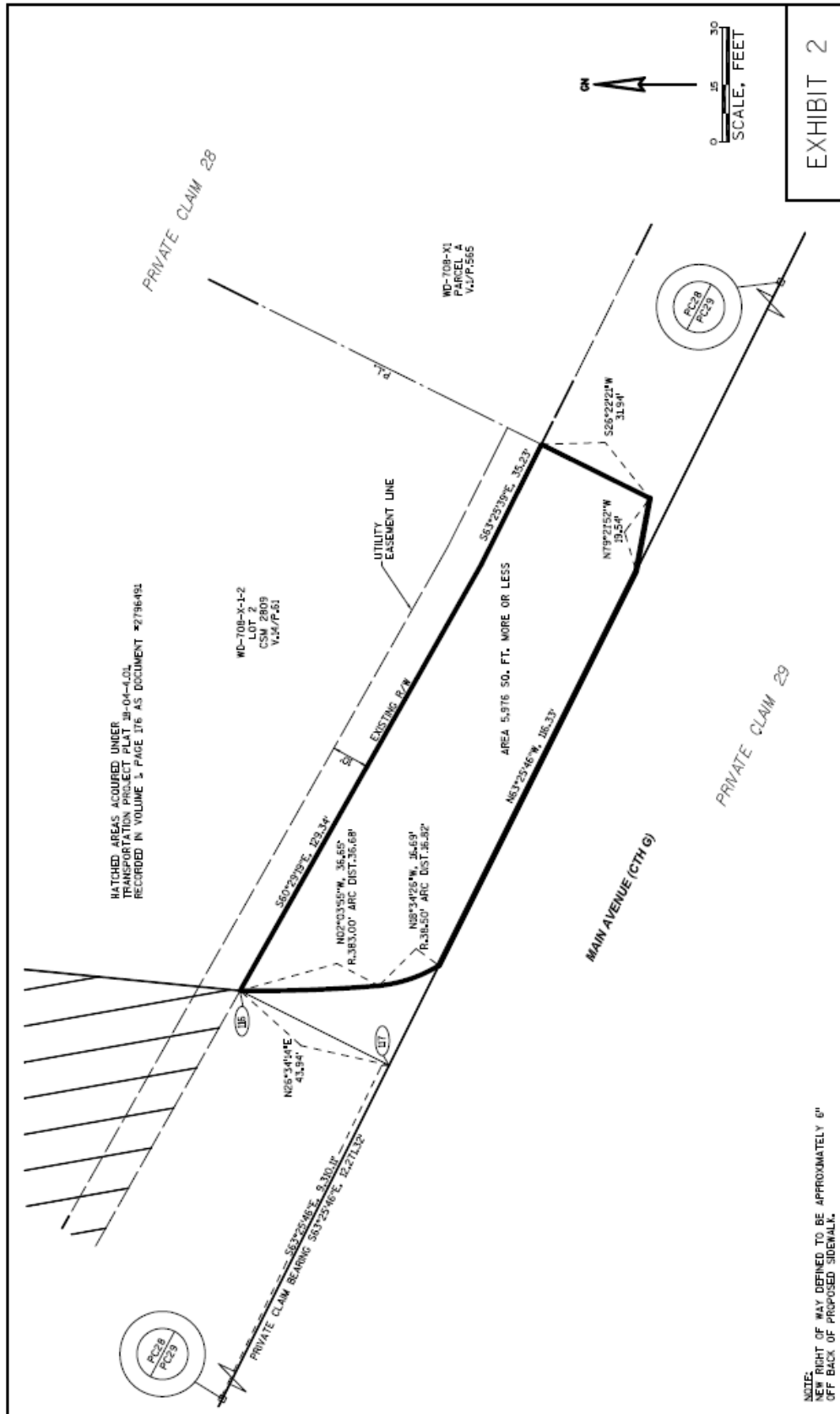
LEGAL DESCRIPTION

Part of Private Claim 28, West Side of the Fox River, City of De Pere, Brown County, Wisconsin, more fully described as follows:

Commencing at the northwest corner of Private Claim 29, West Side of the Fox River; thence S63°25'46"E along the north line of said Private Claim 29, West Side of the Fox River, 9310.11 feet to point 117 as shown on Transportation Project Plat (TPP) 18-04-4.01, recorded in Vol 1 TPP Pg. 176 as Doc # 2796491; thence N26°34'14"E, 43.94 feet to point 116 on the north right of way of CTH G as shown on said TPP, the point of beginning:

Thence along the existing north right of way of CTH G the following two courses: S60°29'19"E, 129.34 feet and S63°25'39"E, 35.23 feet; thence S26°22'21"W, 31.94 feet; thence N79°21'52"W, 19.54 feet to the said north line Private Claim 29, West Side of the Fox River; thence N63°25'46"W along said north line, 116.33 feet to a point on a curve with a radius of 38.50 feet and a chord bearing N18°34'26"W, 16.69 feet; thence northerly along the arc of said curve 16.82 feet to a point on a curve with a radius of 383.00 feet and a chord bearing N02°03'55"W, 36.65 feet; thence northerly along the arc of said curve 36.68 feet to said point 116, the point of beginning.

Said parcel containing 5,976 square feet, more or less.



	CITY OF DE PERE APPLICATION FOR ROW VACATION	Fee: \$ 305.00
		Receipt #: N/A
		Date: 06 Apr 2018

Read all instructions provided before completing. If additional space is needed, attach additional pages. Type or use black ink.

SECTION 1: Applicant / Permittee Information

Applicant Name (Ind., Org. or Entity) City of De Pere	Authorized Representative Peter Schleinz	Title Senior Planner/Zoning Administrator	
Mailing Address 335 S. Broadway ST	City De Pere	State WI	ZIP Code 54115
Email Address pschleinz@mail.de-pere.org	Phone Number (incl. area code) 920.339.4043 x2	Fax Number (incl. area code) 920.330.9491	

SECTION 2: Landowner Information (complete these fields when project site owner is different than applicant)

Name (Ind. Org. or Entity)	Contact Person	Title	
Mailing Address	City	State	ZIP Code
Email Address	Phone Number (incl. area code)	Fax Number (incl. area code)	

SECTION 3: Right of Way Requested to be Vacated

Name of ROW:	Main Avenue -- Part of 1000 BLK
Legal Description to be Vacated: (Please attach map)	

SECTION 4: Reason of Vacation

Reason for Requesting Vacation of ROW:	The street is being redesigned with a roundabout.
--	---

SECTION 5: Certification and Permission

Certification: I hereby certify that I am the owner or authorized representative for this Application. I certify that the information contained in this form and attachments is true and accurate.

Name of Owner/Authorized Representative (please print) Peter Schleinz	Title Senior Planner/Zoning Administrator	Phone Number 920.339.4043 x2
Signature of Applicant 		Date Signed 06 Apr 2018

Attachment: Application Form (6896 : Reso #18-41 Regarding the Vacation of a Portion of a Public Thoroughfare (Main Ave Adjacent)

City of De Pere, Wisconsin

**Request For Common Council Action**

MEETING DATE: May 1, 2018

DEPARTMENT: Parks, Recreation & Forestry

FROM: Marty Kosobucki

SUBJECT: Resolution #18-42 Authorizing Grant of Easement to Wisconsin Public Service (Parcel ED-287).

The Board of Park Commissioners, at the April 19, 2018 meeting, approved amending the Easement Agreement with WPS. (Motion approved unanimously.)

We have received a request from Wisconsin Public Service to modify a current easement it has with the City off of Front Street. The purpose of the easement modification is to allow for a small scada system with antennae next to a gas vault currently on location. The easement modification is less than .01 (10'x15') of an acre. I have included attachments to identify the physical look of the scada and antennae, as well as the easement modification/request from WPS.

ATTACHMENTS:

- Reso18-42 (DOCX)
- Exhibit A - New City of DePere Easement 18-0205 (PDF)
- Proposed Pipe Pic (JPG)
- Broadway and Lewis Station Mast Location (PDF)
- Broadway Lewis Mast Location (PDF)

RESOLUTION #18-42

AUTHORIZING GRANT OF EASEMENT TO WISCONSIN PUBLIC SERVICE
(Parcel ED-287)

WHEREAS, the City and Wisconsin Public Service are parties to a Gas Main Easement for a gas regulator located in Wells Park off of Front Street; and

WHEREAS, Wisconsin Public Service has requested an amendment to provide for an additional easement in order to place an SCADA system with antennae near the gas vault currently located on thereon; and

WHEREAS, the matter has been reviewed by the Board of Park Commissioners which recommends approval of the Gas Easement to Wisconsin Public Service, attached as Exhibit A.

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

The Mayor and Clerk-Treasurer are authorized and directed to execute such Gas Easement (Exhibit A), subject to such changes deemed necessary by the City Attorney.

BE IT FURTHER RESOLVED THAT:

All officers, officials and employees are authorized and directed to take such steps as are lawful and necessary in furtherance thereof.

Adopted by the Common Council of the City of De Pere, Wisconsin, this 1st day of May, 2018.

APPROVED:

Michael J. Walsh, Mayor

ATTEST:

Shana D. Ledvina, Clerk-Treasurer

Ayes:_____

Nays:_____

Attachment: Reso18-42 (6911 : Reso #18-42 Authorizing Grant of Easement to Wisconsin Public Service (Parcel ED-287).)

35296

DOCUMENT NUMBER

GAS EASEMENT

THIS INDENTURE is made this _____ day of _____, _____, by and between **City of De Pere** ("Grantor") and **WISCONSIN PUBLIC SERVICE CORPORATION**, a Wisconsin corporation, along with its successors and assigns (collectively, "Grantee"). for good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, Grantor, owner of land, hereby grants and warrants to, Grantee, a permanent easement upon, within, beneath, over and across a part of Grantor's land hereinafter referred to as "easement area" more particularly described as follows:

Part of Lots 1, 2, 3, 4, 5, 6 and part of the vacated Front Street, Block 64, Dickinson's Addition to the Original Plat of De Pere, all being part of Private Claim 33, East Side of Fox River, City of De Pere, Brown County, Wisconsin, more particularly described as follows:

See the **attached Exhibit "A"**.

Return to:
Wisconsin Public Service Corp.
Real Estate Dept.
P.O. Box 19001
Green Bay, WI 54307-9001

Parcel Identification Number (PIN)
ED-287

1. Purpose: GAS

The purpose of this easement is to construct, install, operate, maintain repair, replace and extend underground utility facilities, pipeline or pipelines with valves, tieovers, main laterals and service laterals, together with all necessary and appurtenant equipment under and above ground, including cathodic protection apparatus used for corrosion control, as deemed necessary by Grantee, for the transmission and distribution of natural gas and all by-products thereof, or any liquids, gases, or substances which can or may be transported or distributed through a pipeline, including the customary growth and replacement thereof. Trees, bushes, branches and roots may be trimmed or removed so as not to interfere with Grantee's use of the easement area.

2. Access: Grantee shall have the right to enter on and across any of the Grantor's property outside of the easement area as may be reasonably necessary to gain access to the easement area and as may be reasonably necessary for the construction, installation, operation, maintenance, inspection, removal or replacement of the Grantee's facilities.

3. Buildings or Other Structures: Grantor agrees that no structures will be erected in the easement area or in such close proximity to Grantee's facilities as to create a violation of all applicable State of Wisconsin electric and gas codes or any amendments thereto.

4. Elevation: Grantor agrees that the elevation of the ground surface existing as of the date of the initial installation of Grantee's facilities within the easement area will not be altered by more than 4 inches without the written consent of Grantee.

5. Restoration: Grantee agrees to restore or cause to have restored Grantor's land, as nearly as is reasonably possible, to the condition existing prior to such entry by Grantee or its agents. This restoration, however, does not apply to any trees, bushes, branches or roots which may interfere with Grantee's use of the easement area.

- 6. Exercise of Rights:** It is agreed that the complete exercise of the rights herein conveyed may be gradual and not fully exercised until some time in the future, and that none of the rights herein granted shall be lost by non-use.
- 7. Binding on Future Parties:** This grant of easement shall be binding upon and inure to the benefit of the heirs, successors and assigns of all parties hereto.
- 8. Easement Review:** Grantor acknowledges receipt of materials which describe Grantor's rights and options in the easement negotiation process and furthermore acknowledges that Grantor has had at least 5 days to review this easement document or voluntarily waives the five day review period.

WITNESS the hand and seal of the Grantor the day and year first above written.

City of De Pere

Sign Name _____

Print Name/Title _____

Sign Name _____

Print Name/Title _____

STATE OF _____)
)SS
 COUNTY OF _____)

This instrument was acknowledged before me this _____ day of _____, 2017, by the above-named _____
 to me known to be the Grantor(s) who executed the foregoing instrument on behalf of said Grantor(s) and acknowledged the same.

Sign Name _____
 Print Name _____

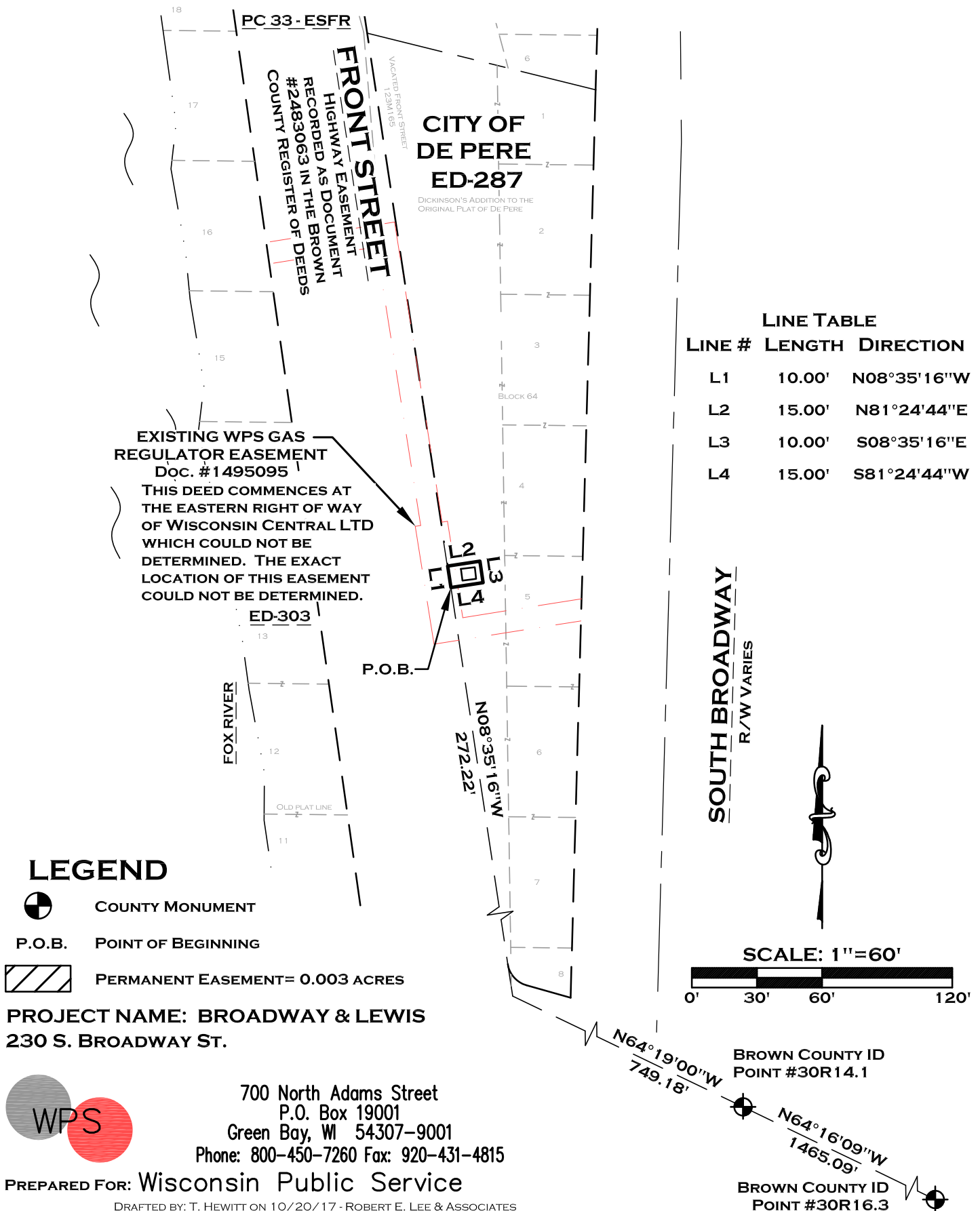
Notary Public, State of _____
 My Commission expires: _____

This instrument drafted by: LOshefsky

 Wisconsin Public Service Corporation

RE#35296

EXHIBIT A



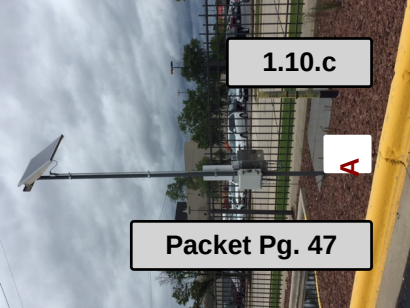
LEGAL DESCRIPTION

Part of the Vacated Front Street, Block 64, Dickinson's Addition to the Original Plat of De Pere, all being Part of Private Claim 33, East Side Fox River, City of De Pere, Brown County, Wisconsin more fully described as follows:

Commencing at Brown County ID Point #30R16.3; thence N64°16'09"W, 1465.09 feet on the line connecting Brown County ID Point #30R16.3 and Brown County ID Point #30R14.1; thence N64°19'00"W, 749.18 feet to the southerly extension of the easterly right of way of Front Street; thence N08°35'16"W, 272.22 feet on said easterly right of way to the **POINT OF BEGINNING**; thence continuing N08°35'16"W, 10.00 feet on said easterly right of way; thence N81°24'44"E, 15.00 feet; thence S08°35'16"E, 10.00 feet; thence S81°24'44"W, 15.00 feet to said easterly right of way, the Point of Beginning.

As shown and dimensioned on the attached Exhibit A.

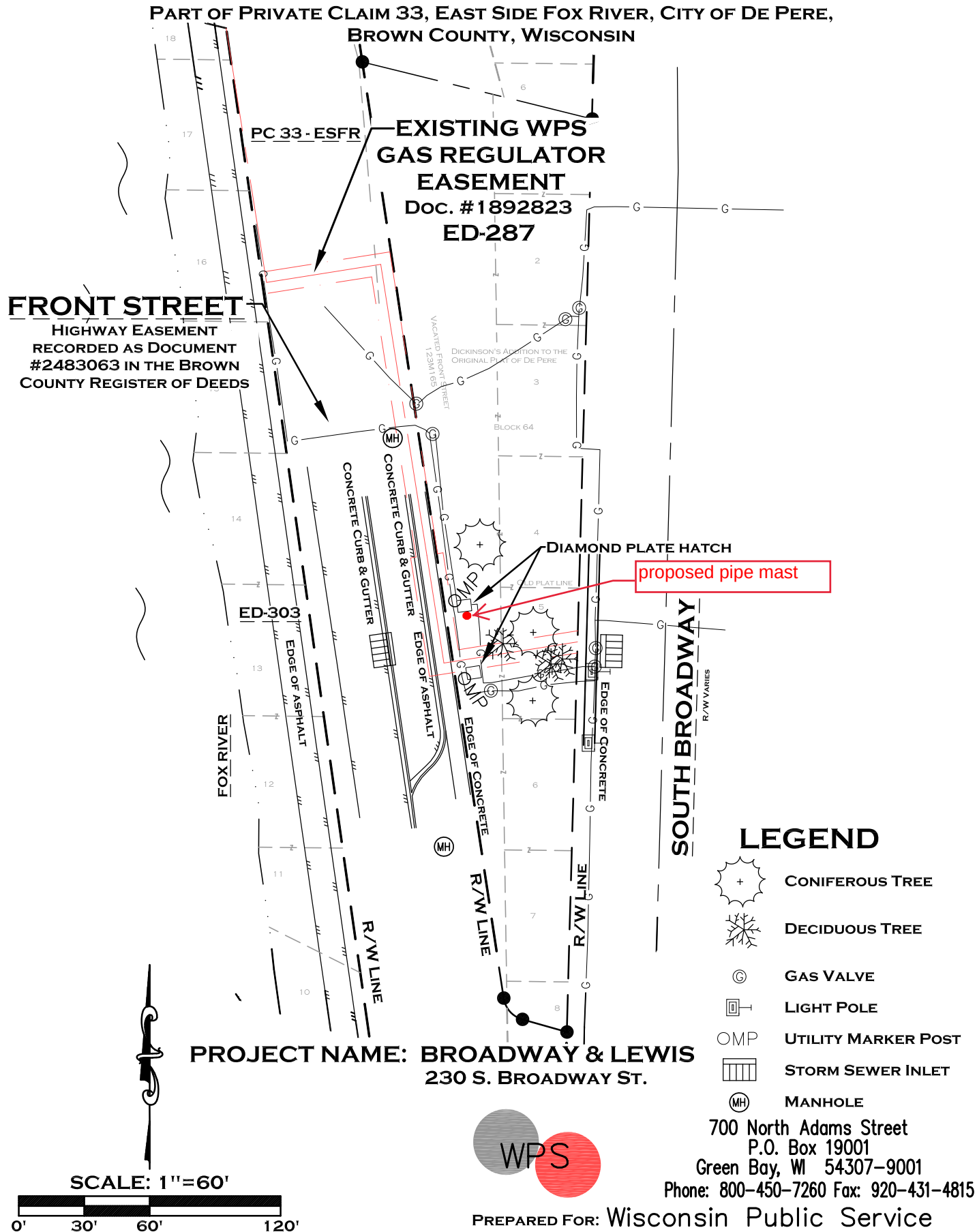
Said parcel (permanent easement) contains 150 sq.ft. or 0.003 acres.



1.10.c

A

Packet Pg. 47





proposed pipe mast

City of De Pere, Wisconsin

**Request For Common Council Action**

MEETING DATE: May 1, 2018
DEPARTMENT: City Clerk-Treasurer
FROM: Shana Ledvina
SUBJECT: Operator License Applications.

ATTACHMENTS:

- 05-01-18 (PDF)

CITY OF DE PERE
License Committee - May 1, 2018

Previously Tabled Operator License Applications	
1	KAIN, SAMANTHA J.

Temporary Operator License Applications	
1	BASTEN, NEIL A.
2	BRADISON, SCOTT A.
3	BRASPENNICKX, KEVIN R.
4	DEVROY, DANIEL G.
5	KASTER, LEAH M.
6	NORTHWAY, KRISTIN L.
7	OLSEN, BRIAN W.
8	OLSEN, DEBRA G.
9	ROHM, DAWN M.
10	TEITZ, THOMAS N.
11	WENDLENDT, JULIE A.

New Operator License Applications for the 2016-2018 Licensing Period	
1	BLANCHETTE, BRITTNEY L.
2	BREITRICK, STACY A.
3	CHALLE, TRISTEN T.
4	CHOUINARD, SAMANTHA J.
5	FREE, CRYSTAL A.
6	GAUTHIER, MARK D.
7	LUEDEMAN, CASSANDRA M.
8	WALKER, WILLIAM S.
9	WILMET, BENJAMIN J.

Renewal Operator License Applications for the 2018-2020 Licensing Period	
1	BAKKEN, ALICIA B.
2	DOMBROSKI, LORI J.
3	VIEAU, LOIS A.

New Operator License Applications for the 2018-2020 Licensing Period	
1	PANSKE, ROBERT J.
2	VAN DE HEI, JAMIE M.

Attachment: 05-01-18 (6910 : Operator License Applications.)

City of De Pere, Wisconsin

**Request For Common Council Action**

MEETING DATE: May 1, 2018
DEPARTMENT: City Clerk-Treasurer
FROM: Shana Ledvina
SUBJECT: Voucher Approval.

ATTACHMENTS:

- 5-1-18 VOUCHERS (PDF)

4/26/2018 8:46 AM

A / P CHECK REGISTER

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PACKET: 05854 MAY 2018 COUNCIL - 1 5-1-18

VENDOR SET: 01

**** CHECK LISTING ****

BANK : AP ASSOCIATED

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
0001	A1 ELEVATOR CORP							
	I-12761	A1 ELEVATOR CORP	R	5/01/2018		131.25CR	085188	
	I-12762	A1 ELEVATOR CORP	R	5/01/2018		162.00CR	085188	293.25
4632	ACCURATE APPRAISAL LLC							
	I-ACCAPP2018-1	ACCURATE APPRAISAL LLC	R	5/01/2018		27,860.00CR	085189	27,860.00
6426	ACL							
	I-A6616-201803-0	ACL	R	5/01/2018		96.60CR	085190	96.60
6802	ADVANCED DISPOSAL							
	I-B80000620622	ADVANCED DISPOSAL	R	5/01/2018		285.00CR	085191	285.00
0302	AIRGAS USA LLC							
	I-9952001327	AIRGAS USA LLC	R	5/01/2018		147.15CR	085192	147.15
7733	ATIS ELEVATOR INSPECTIONS LLC							
	I-IN30259	ATIS ELEVATOR INSPECTIONS LLC	R	5/01/2018		71.50CR	085193	71.50
0020	BADGERLAND PRINTING INC							
	I-31213	BADGERLAND PRINTING INC	R	5/01/2018		32.00CR	085194	
	I-31245	BADGERLAND PRINTING INC	R	5/01/2018		60.25CR	085194	
	I-31267	BADGERLAND PRINTING INC	R	5/01/2018		36.00CR	085194	
	I-31303	BADGERLAND PRINTING INC	R	5/01/2018		610.00CR	085194	738.25
7734	AMANDA BARBER							
	I-201804248179	AMANDA BARBER	R	5/01/2018		22.99CR	085195	
	I-201804248180	AMANDA BARBER	R	5/01/2018		17.00CR	085195	
	I-201804248181	AMANDA BARBER	R	5/01/2018		13.62CR	085195	
	I-201804248182	AMANDA BARBER	R	5/01/2018		15.85CR	085195	69.46
1369	BAY REPORTING SERVICE INC							
	I-51241	BAY REPORTING SERVICE INC	R	5/01/2018		191.60CR	085196	191.60
0027	BAY TOWEL INC							
	I-2589791	BAY TOWEL INC	R	5/01/2018		90.88CR	085197	
	I-2592321	BAY TOWEL INC	R	5/01/2018		153.16CR	085197	
	I-2592335	BAY TOWEL INC	R	5/01/2018		77.52CR	085197	
	I-2594160	BAY TOWEL INC	R	5/01/2018		90.88CR	085197	
	I-2601041	BAY TOWEL INC	R	5/01/2018		87.59CR	085197	500.03
3175	DEREK BEIDERWIEDEN							
	I-201804248183	DEREK BEIDERWIEDEN	R	5/01/2018		85.00CR	085198	85.00

Attachment: 5-1-18 VOUCHERS (6913 : Voucher Approval.)

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**** CHECK LISTING ****

VENDOR SET: 01

BANK : AP ASSOCIATED

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
0038	BROADWAY AUTOMOTIVE INC							
	I-411779P	BROADWAY AUTOMOTIVE INC	R	5/01/2018		18.68CR	085199	
	I-411998P	BROADWAY AUTOMOTIVE INC	R	5/01/2018		183.16CR	085199	
	I-411998PX1	BROADWAY AUTOMOTIVE INC	R	5/01/2018		366.32CR	085199	
	I-412675P	BROADWAY AUTOMOTIVE INC	R	5/01/2018		36.90CR	085199	
	I-412845P	BROADWAY AUTOMOTIVE INC	R	5/01/2018		23.36CR	085199	628.42
0046	BROWN COUNTY PORT SOLID WASTE DEPT							
	I-36854	BROWN COUNTY PORT SOLID WASTE	R	5/01/2018		19,431.05CR	085200	19,431.05
0737	BRUCE MUNICIPAL EQUIPMENT INC							
	I-P05747	BRUCE MUNICIPAL EQUIPMENT INC	R	5/01/2018		633.75CR	085201	633.75
0536	CDW GOVERNMENT INC							
	C-MHM2871	CDW GOVERNMENT INC	R	5/01/2018		99.69	085202	
	I-MFB3481	CDW GOVERNMENT INC	R	5/01/2018		99.69CR	085202	
	I-MGJ0138	CDW GOVERNMENT INC	R	5/01/2018		47.24CR	085202	
	I-MGT8910	CDW GOVERNMENT INC	R	5/01/2018		537.21CR	085202	
	I-MGV5384	CDW GOVERNMENT INC	R	5/01/2018		38.85CR	085202	
	I-MGZ3663	CDW GOVERNMENT INC	R	5/01/2018		190.00CR	085202	813.30
1812	CITY OF DE PERE							
	I-201804248184	CITY OF DE PERE	R	5/01/2018		530.31CR	085203	530.31
7639	CORE & MAIN LP							
	I-I681718	CORE & MAIN LP	R	5/01/2018		408.58CR	085204	
	I-I686569	CORE & MAIN LP	R	5/01/2018		2,571.86CR	085204	
	I-I694290	CORE & MAIN LP	R	5/01/2018		720.00CR	085204	
	I-I719491	CORE & MAIN LP	R	5/01/2018		1,900.00CR	085204	5,600.44
2926	CROSBY HEAVY DUTY WRECKER SERV INC							
	I-15622	CROSBY HEAVY DUTY WRECKER SERV	R	5/01/2018		150.00CR	085205	150.00
0061	CUMMINS NPOWER, LLC							
	I-802-95518	CUMMINS NPOWER, LLC	R	5/01/2018		2,132.25CR	085206	2,132.25
7735	CUSOM LAMINATING SPECIALISTS LLC							
	I-2002-13878	CUSOM LAMINATING SPECIALISTS L	R	5/01/2018		171.97CR	085207	
	I-2002-13902	CUSOM LAMINATING SPECIALISTS L	R	5/01/2018		351.50CR	085207	523.47
2077	DE PERE EXHAUST							
	I-49360	DE PERE EXHAUST	R	5/01/2018		166.77CR	085208	166.77

Attachment: 5-1-18 VOUCHERS (6913 : Voucher Approval.)

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 BANK : AP ASSOCIATED

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**** CHECK LISTING ****

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
0998	DE PERE RAPIDES YOUTH SOCCOR CLUB I-201804248185	DE PERE RAPIDES YOUTH SOCCOR C	R	5/01/2018		70.00CR	085209	70.00
6946	DEAN ENTERPRISES LLC I-D-69645	DEAN ENTERPRISES LLC	R	5/01/2018		105.75CR	085210	105.75
0075	DIGGERS HOTLINE INC I-180 3 36401	DIGGERS HOTLINE INC	R	5/01/2018		298.76CR	085211	298.76
7736	DSC COMMUNICATIONS I-2180867	DSC COMMUNICATIONS	R	5/01/2018		838.00CR	085212	838.00
7451	FACILITIES MANAGEMENT EXPRESS LLC I-5145	FACILITIES MANAGEMENT EXPRESS	R	5/01/2018		3,150.00CR	085213	3,150.00
2627	FESTIVAL FOODS INC I-83317-44	FESTIVAL FOODS INC	R	5/01/2018		31.84CR	085214	31.84
0200	FIRST SUPPLY LLC I-11084415-00	FIRST SUPPLY LLC	R	5/01/2018		125.00CR	085215	125.00
0105	FOX SPECIALITY COMPANY I-37932	FOX SPECIALITY COMPANY	R	5/01/2018		235.69CR	085216	235.69
6923	GORDON FLESCH COMPANY INC. I-IN12227833	GORDON FLESCH COMPANY INC.	R	5/01/2018		147.75CR	085217	147.75
5830	GRAEF INC I-96959 I-96973	GRAEF INC GRAEF INC	R R	5/01/2018 5/01/2018		2,730.00CR 2,805.00CR	085218 085218	 5,535.00
0116	GRAINGER INC I-9744344020	GRAINGER INC	R	5/01/2018		21.60CR	085219	21.60
0124	GREEN BAY CITY TREASURER I-113303 I-113304	GREEN BAY CITY TREASURER GREEN BAY CITY TREASURER	R R	5/01/2018 5/01/2018		275.47CR 2,152.47CR	085220 085220	 2,427.94
0122	GREEN BAY REBUILDERS LLC I-46245	GREEN BAY REBUILDERS LLC	R	5/01/2018		65.00CR	085221	65.00
6990	HALOGEN SOFTWARE INC. C-INV00031279 I-INV00030978	HALOGEN SOFTWARE INC. HALOGEN SOFTWARE INC.	R R	5/01/2018 5/01/2018		1,652.74 7,790.80CR	085222 085222	 6,138.06

Attachment: 5-1-18 VOUCHERS (6913 : Voucher Approval.)

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**** CHECK LISTING ****

VENDOR SET: 01

BANK : AP ASSOCIATED

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
7740	HENRY M ADKINS & SON INC							
	I-15819	HENRY M ADKINS & SON INC	R	5/01/2018		120.89CR	085223	120.89
6209	HOLCOMB, RUSS							
	I-201804258186	HOLCOMB, RUSS	R	5/01/2018		13.19CR	085224	13.19
5674	HOME TEAM SPORTS & APPAREL INC							
	I-34356	HOME TEAM SPORTS & APPAREL INC	R	5/01/2018		30.00CR	085225	30.00
1399	INDOFF INC							
	I-3088856	INDOFF INC	R	5/01/2018		28.70CR	085226	
	I-3091562	INDOFF INC	R	5/01/2018		57.91CR	085226	
	I-3093399	INDOFF INC	R	5/01/2018		20.95CR	085226	
	I-3096586	INDOFF INC	R	5/01/2018		324.25CR	085226	431.81
0567	INDUSTRIAL MARKETING CORP							
	I-42062	INDUSTRIAL MARKETING CORP	R	5/01/2018		305.70CR	085227	
	I-420874	INDUSTRIAL MARKETING CORP	R	5/01/2018		106.80CR	085227	412.50
2602	JOSSART BROTHERS INC							
	I-685	JOSSART BROTHERS INC	R	5/01/2018		1,947.75CR	085228	1,947.75
1276	JX ENTERPRISES INC							
	I-1432377P	JX ENTERPRISES INC	R	5/01/2018		68.21CR	085229	
	I-1432684P	JX ENTERPRISES INC	R	5/01/2018		118.02CR	085229	
	I-1432886P	JX ENTERPRISES INC	R	5/01/2018		65.80CR	085229	252.03
1	KATERS, MARY							
	I-201804258187	REFUND CRIBBAGE	R	5/01/2018		24.00CR	085230	24.00
1	KOCKEN, DONALD							
	I-201804258188	MAILBOX	R	5/01/2018		67.13CR	085231	67.13
1	KORB, KAREN							
	I-201804258203	REFUND CRIBBAGE	R	5/01/2018		24.00CR	085232	24.00
1	KORWALKOWSKI, LAVERNE							
	I-201804258189	CRIBBAGE	R	5/01/2018		24.00CR	085233	24.00
7737	GRACE LAHTELA							
	I-201804258190	GRACE LAHTELA	R	5/01/2018		42.02CR	085234	
	I-201804258191	GRACE LAHTELA	R	5/01/2018		28.98CR	085234	71.00

Attachment: 5-1-18 VOUCHERS (6913 : Voucher Approval.)

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**** CHECK LISTING ****

VENDOR SET: 01

BANK : AP ASSOCIATED

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
4617	LANGUAGE LINE SERVICES							
	I-4287768	LANGUAGE LINE SERVICES	R	5/01/2018		13.40CR	085235	13.40
6587	SHANA LEDVINA							
	I-201804258192	SHANA LEDVINA	R	5/01/2018		30.00CR	085236	30.00
7082	LEE RECREATION LLC							
	I-11536-18	LEE RECREATION LLC	R	5/01/2018		1,500.00CR	085237	1,500.00
2044	LIGHTHOUSE TITLE - GREEN BAY TITLE							
	I-201804258193	LIGHTHOUSE TITLE - GREEN BAY T	R	5/01/2018		75.00CR	085238	75.00
1	LOTTO, BOB							
	I-201804258194	REFUND CRIBBAGE	R	5/01/2018		24.00CR	085239	24.00
6198	MAILFINANCE							
	I-N7080947	MAILFINANCE	R	5/01/2018		314.73CR	085240	314.73
7190	STEVE MASSEY							
	I-201804258195	STEVE MASSEY	R	5/01/2018		29.82CR	085241	29.82
1	MCMORROW, LYDIA							
	I-201804258196	WORK PERMIT	R	5/01/2018		10.00CR	085242	10.00
0173	MENARDS INC							
	I-25437	MENARDS INC	R	5/01/2018		12.40CR	085243	
	I-25810	MENARDS INC	R	5/01/2018		36.04CR	085243	
	I-25815	MENARDS INC	R	5/01/2018		11.98CR	085243	
	I-26134	MENARDS INC	R	5/01/2018		249.90CR	085243	
	I-26193	MENARDS INC	R	5/01/2018		339.96CR	085243	650.28
1	MESSERSCHMIDT, KAITLIN							
	I-201804258197	WK PRMT	R	5/01/2018		10.00CR	085244	10.00
7359	MIRSBERGER SALES & SERVICE							
	I-201804258198	MIRSBERGER SALES & SERV	R	5/01/2018		1,800.00CR	085245	1,800.00
0076	NASSCO INC							
	I-S2309810.001	NASSCO INC	R	5/01/2018		143.20CR	085246	143.20
0531	NORTHEAST AUTO PARTS INC							
	C-329910	NORTHEAST AUTO PARTS INC	R	5/01/2018		18.00	085247	
	C-329928	NORTHEAST AUTO PARTS INC	R	5/01/2018		27.09	085247	
	I-329706	NORTHEAST AUTO PARTS INC	R	5/01/2018		21.99CR	085247	
	I-329780	NORTHEAST AUTO PARTS INC	R	5/01/2018		8.02CR	085247	
	I-329803	NORTHEAST AUTO PARTS INC	R	5/01/2018		23.98CR	085247	
	I-329805	NORTHEAST AUTO PARTS INC	R	5/01/2018		13.16CR	085247	
	I-329808	NORTHEAST AUTO PARTS INC	R	5/01/2018		18.40CR	085247	
	I-329814	NORTHEAST AUTO PARTS INC	R	5/01/2018		33.23CR	085247	
	I-329823	NORTHEAST AUTO PARTS INC	R	5/01/2018		20.53CR	085247	
	I-329844	NORTHEAST AUTO PARTS INC	R	5/01/2018		47.62CR	085247	
	I-329845	NORTHEAST AUTO PARTS INC	R	5/01/2018		25.68CR	085247	

Attachment: 5-1-18 VOUCHERS (6913 : Voucher Approval.)

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**** CHECK LISTING ****

VENDOR SET: 01

BANK : AP ASSOCIATED

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
	I-329874	NORTHEAST AUTO PARTS INC	R	5/01/2018		74.20CR	085247	
	I-329899	NORTHEAST AUTO PARTS INC	R	5/01/2018		158.17CR	085247	
	I-329918	NORTHEAST AUTO PARTS INC	R	5/01/2018		17.56CR	085247	
	I-329945	NORTHEAST AUTO PARTS INC	R	5/01/2018		5.49CR	085247	422.94
VOID	VOID CHECK		V	5/01/2018			085248	**VOID**
0187	NSIGHT TELSERVICES							
	I-201804258199	NSIGHT TELSERVICES	R	5/01/2018		64.40CR	085249	64.40
0194	OLSON TRAILER & BODY LLC							
	I-73259	OLSON TRAILER & BODY LLC	R	5/01/2018		826.00CR	085250	
	I-73931CM	OLSON TRAILER & BODY LLC	R	5/01/2018		199.26CR	085250	1,025.26
1	OLSON, BOB							
	I-201804258200	REFUND CRIBBAGE	R	5/01/2018		24.00CR	085251	24.00
1020	OVERHEAD DOOR CO OF GREEN BAY							
	I-BAY2317474	OVERHEAD DOOR CO OF GREEN BAY	R	5/01/2018		159.35CR	085252	159.35
0197	PACKER CITY INTERNATIONAL INC							
	I-X101081529:01	PACKER CITY INTERNATIONAL INC	R	5/01/2018		46.30CR	085253	
	I-X101082052:01	PACKER CITY INTERNATIONAL INC	R	5/01/2018		34.36CR	085253	
	I-X101085057:01	PACKER CITY INTERNATIONAL INC	R	5/01/2018		149.90CR	085253	230.56
1331	PACKER FASTENER & SUPPLY INC							
	I-378747	PACKER FASTENER & SUPPLY INC	R	5/01/2018		203.12CR	085254	203.12
6126	PM SUPPLY - WRIGHT INDUSTRIAL							
	I-77607	PM SUPPLY - WRIGHT INDUSTRIAL	R	5/01/2018		59.76CR	085255	
	I-77693	PM SUPPLY - WRIGHT INDUSTRIAL	R	5/01/2018		493.94CR	085255	553.70
0208	POMP'S TIRE SERVICE INC							
	I-90046250	POMP'S TIRE SERVICE INC	R	5/01/2018		294.92CR	085256	
	I-90047049	POMP'S TIRE SERVICE INC	R	5/01/2018		278.00CR	085256	
	I-90047095	POMP'S TIRE SERVICE INC	R	5/01/2018		269.43CR	085256	
	I-90047136	POMP'S TIRE SERVICE INC	R	5/01/2018		163.85CR	085256	1,006.20
1701	PRAXAIR DISTRIBUTION INC							
	I-82138919	PRAXAIR DISTRIBUTION INC	R	5/01/2018		122.53CR	085257	
	I-82162800	PRAXAIR DISTRIBUTION INC	R	5/01/2018		211.18CR	085257	333.71

Attachment: 5-1-18 VOUCHERS (6913 : Voucher Approval.)

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**** CHECK LISTING ****

VENDOR SET: 01

BANK : AP ASSOCIATED

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
1246	PREVEA HEALTH							
	I-115297	PREVEA HEALTH	R	5/01/2018		192.75CR	085258	
	I-115298	PREVEA HEALTH	R	5/01/2018		38.85CR	085258	231.60
0227	REINDERS INC							
	I-1725418-00	REINDERS INC	R	5/01/2018		19.76CR	085259	19.76
7738	RIDGEWAY TRAILER CO INC							
	I-105553	RIDGEWAY TRAILER CO INC	R	5/01/2018		90.28CR	085260	90.28
2604	RIESTERER & SCHNELL INC							
	I-1328668	RIESTERER & SCHNELL INC	R	5/01/2018		33.56CR	085261	33.56
3234	SHERWIN WILLIAMS							
	I-2326-8	SHERWIN WILLIAMS	R	5/01/2018		170.85CR	085262	
	I-2365-6	SHERWIN WILLIAMS	R	5/01/2018		170.85CR	085262	
	I-3410-9	SHERWIN WILLIAMS	R	5/01/2018		117.15CR	085262	
	I-3764-9	SHERWIN WILLIAMS	R	5/01/2018		47.62CR	085262	
	I-73415-4	SHERWIN WILLIAMS	R	5/01/2018		35.17CR	085262	541.64
1	SMET, LYNDA							
	I-201804258201	REFUND CRIBBAGE	R	5/01/2018		24.00CR	085263	24.00
7739	SPLENDID CLEANING SERVICE LLC							
	I-7768	SPLENDID CLEANING SERVICE LLC	R	5/01/2018		148.00CR	085264	148.00
0999	STAPLES ADVANTAGE							
	I-7195418848-000001	STAPLES ADVANTAGE	R	5/01/2018		102.05CR	085265	102.05
7309	TRILLIUM CNG							
	I-18142482	TRILLIUM CNG	R	5/01/2018		3,100.75CR	085266	
	I-18257967	TRILLIUM CNG	R	5/01/2018		2,637.73CR	085266	5,738.48
0272	UNIFORM SHOPPE INC							
	I-275764	UNIFORM SHOPPE INC	R	5/01/2018		12.00CR	085267	
	I-275767	UNIFORM SHOPPE INC	R	5/01/2018		63.95CR	085267	75.95
0277	VAN'S FIRE & SAFETY INC							
	I-4109255	VAN'S FIRE & SAFETY INC	R	5/01/2018		165.00CR	085268	165.00
4770	VERIZON WIRELESS							
	I-9805195779	VERIZON WIRELESS	R	5/01/2018		168.84CR	085269	168.84

Attachment: 5-1-18 VOUCHERS (6913 : Voucher Approval.)

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A / P CHECK REGISTER

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PACKET: 05854 MAY 2018 COUNCIL - 1 5-1-18

**** CHECK LISTING ****

VENDOR SET: 01

BANK : AP ASSOCIATED

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
3707	VIKING ELECTRIC SUPPLY							
	I-S001387323.001	VIKING ELECTRIC SUPPLY	R	5/01/2018		42.30CR	085270	
	I-S001400218.001	VIKING ELECTRIC SUPPLY	R	5/01/2018		14.63CR	085270	
	I-S001417518.001	VIKING ELECTRIC SUPPLY	R	5/01/2018		97.65CR	085270	154.58
1	ZIMMERMAN, KATIE							
	I-201804258202	MAILBOX	R	5/01/2018		62.02CR	085271	62.02

* * T O T A L S * *	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	83	0.00	99,735.72	99,735.72
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
VOID CHECKS:	1	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
REGISTER TOTALS:	84	0.00	99,735.72	99,735.72

TOTAL ERRORS: 0

TOTAL WARNINGS: 0

Attachment: 5-1-18 VOUCHERS (6913 : Voucher Approval.)

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A / P CHECK REGISTER

PAGE: 9

PACKET: 05854 MAY 2018 COUNCIL - 1 5-1-18

VENDOR SET: 01

**** CHECK LISTING ****

BANK : AP ASSOCIATED

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
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** POSTING PERIOD RECAP **

FUND	PERIOD	AMOUNT
100	5/2018	77,962.79CR
201	5/2018	2,103.06CR
208	5/2018	14.93CR
209	5/2018	569.16CR
210	5/2018	2,805.00CR
293	5/2018	75.00CR
405	5/2018	48.26CR
415	5/2018	1,025.26CR
601	5/2018	8,926.47CR
650	5/2018	6,205.79CR
=====		
ALL		99,735.72CR

Attachment: 5-1-18 VOUCHERS (6913 : Voucher Approval.)