Common Council

335 South Broadway
De Pere, WI 54115
http://www.de-pere.org

Regular Meeting

Minutes

Tuesday, May 2, 2017 **7:30 PM** **De Pere City Hall Council Chambers**

1. Call to order. The Common Council meeting was called to order on May 2, 2017 at 7:30 PM, De Pere City Hall Council Chambers, 335 S. Broadway Street, De Pere, WI.

Attendee Name	Title	Status	Arrived
Michael J. Walsh	Mayor	Present	
James Boyd	Alderperson	Present	
Dan Carpenter	Alderperson	Present	
Scott Crevier	Alderperson	Present	
Jonathon Hansen	Alderperson	Present	
Ryan Jennings	Alderperson	Present	
Larry Lueck	Alderperson	Late	
Casey Nelson	Alderperson	Present	
Dean Raasch	Alderperson	Present	

2. Pledge of allegiance to the Flag.

3. Approval of the minutes of the April 18, 2017 Common Council meeting.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Scott Crevier, Alderperson
SECONDER:	Dean Raasch, Alderperson
AYES:	Boyd, Carpenter, Crevier, Hansen, Jennings, Nelson, Raasch
ABSENT:	Larry Lueck

4. Public comment upon matters not on the agenda or other announcements.

   Resident Jean Knitter raised a concern regarding the hanging flower baskets along city streets and their impact on traffic sight lines. She distributed photos to Council members.

5. Recommendation from Historic Preservation Commission regarding the nomination and designation of the Queen Anne style James Harbridge House at 503 Fulton Street in De Pere, built in 1867, as a local historic structure (Parcel #ED-448). Submitted by Roger and Susan Dart.

   City Planner Peter Schleinz answered questions about the historical value of the property and the status of other properties in the City's six historic districts.
   Alderperson Jennings thanked the homeowners for requesting local designation in order to protect and maintain the integrity of their property. He feels this is an excellent opportunity for homeowners and would like to see more of it.
   Alderperson Boyd moved, seconded by Alderperson Raasch to open the meeting. Upon vote, motion carried unanimously.
   Historic Preservation Commission member Gene Hackbarth spoke in support of the local designation, explaining that it does not prevent change at this address, but rather helps owners make good and cost effective choices. He also provided an explanation of the process for implementing any changes or improvements to the property. He confirmed that the local designation does transfer from owner to owner and is recorded with the Brown County Register of Deeds office.

Alderperson Raasch moved, seconded by Alderperson Crevier to close the meeting. Upon vote, motion carried unanimously.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Scott Crevier, Alderperson
SECONDER:	Jonathon Hansen, Alderperson
AYES:	Boyd, Carpenter, Crevier, Hansen, Jennings, Nelson, Raasch
ABSENT:	Larry Lueck

6. Recommendation from the Board of Park Commissioners to approve alternate replacement plan for Truck 68.

Director of Parks, Recreation and Forestry Marty Kosobucki answered questions about the proposal.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Ryan Jennings, Alderperson
SECONDER:	Dean Raasch, Alderperson
AYES:	Boyd, Carpenter, Crevier, Hansen, Jennings, Nelson, Raasch
ABSENT:	Larry Lueck

7. Ordinance #17-06, Amending Chapter 150 De Pere Municipal Code Regarding Traffic Regulations

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Dean Raasch, Alderperson
SECONDER:	Ryan Jennings, Alderperson
AYES:	Boyd, Carpenter, Crevier, Hansen, Jennings, Nelson, Raasch
ABSENT:	Larry Lueck

8. Resolution #17-34, Authorizing the Negotiation of an Economic Development Loan with New Leaf Market Cooperative.

Economic Development and Planning Director Kim Flom provided an overview of the revolving loan fund program and distributed a handout with additional supplemental information. She explained the program's objectives, procedures, and reporting requirements. She then reviewed New Leaf's request for a $250,000 loan, which is 6.5% of the full project cost and will be used for working capital and equipment. Kim and City Attorney Judy Schmidt-Lehman answered questions about the potential structure of the loan and the City's position on collateral. They explained that a personal guarantee or life insurance requirement is not feasible due to the cooperative nature of the business, but that the City will negotiate the best collateral position possible.
Alderperson Jennings moved, seconded by Alderperson Hansen to open the meeting. Upon vote, motion carried unanimously.
De Pere resident and Definitely De Pere board member Rachel Johnson spoke in favor of the project, noting the trend of moving to a downtown urban environment.
Resident and co-op member Gene Hackbarth expressed his support for the proposal, saying it would provide jobs and increase foot traffic for surrounding businesses as well.
Resident Joel Mann highlighted the importance of providing healthy food choices and the value of community and the project's community-owned structure.
Resident Cheryl Kalny emphasized the need for a grocery store to fill a hole in the downtown, and its ability to generate more development.

Lawrence resident and De Pere business owner Bill Niedzwiecz stated that he is a founding member of the co-op and expressed his support for the project.
Town of Scott resident Karen Early stated that New Leaf would be a real asset for the city, and that the co-op is important enough to her to bring her business to De Pere.
De Pere resident and co-op member Sarah Landwehr spoke in favor of the project because it is an opportunity for young children to experience buying local.
Alderperson Crevier moved, seconded by Alderperson Boyd to close the meeting. Upon vote, motion carried unanimously.
Discussion followed regarding benchmark requirements and deadlines as part of the loan terms.
Alderperson Crevier moved, seconded by Alderperson Raasch to open the meeting. Upon vote, motion carried unanimously.
New Leaf membership chair Tracy Flucke provided an update on membership numbers and recruitment. She also answered questions about plans for alternate financing should membership goals fall short. Marilyn Sagrillo and Carol Karls, financing consultants for the project, responded to questions about conceptual plans, cost estimates, and contingencies if the project must be scaled back.
Alderperson Crevier moved, seconded by Alderperson Carpenter to close the meeting. Upon vote, motion carried unanimously.
Mayor Walsh spoke in favor of the project, noting that a downtown grocery store has been one of the top two questions that he's fielded from citizens.
Discussion followed regarding the loss of some parking spaces; Alderperson Crevier reported that Definitely De Pere has surveyed local business owners and most of them are in support of losing the parking in order to gain the project.
Alderperson Raasch noted that while he wants to see the project happen, he still has concerns about the project's financing.

RESULT:	**ADOPTED [6 TO 1]**
MOVER:	James Boyd, Alderperson
SECONDER:	Dan Carpenter, Alderperson
AYES:	Boyd, Carpenter, Crevier, Hansen, Lueck, Nelson
NAYS:	Dean Raasch
ABSTAIN:	Ryan Jennings

9. Resolution #17-35, Authorizing The Negotiation of an Economic Development Loan with AmeriLux International, LLC.

   Economic Development and Planning Director Kim Flom answered questions about tax value and job creation.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	James Boyd, Alderperson
SECONDER:	Larry Lueck, Alderperson
AYES:	Boyd, Carpenter, Crevier, Hansen, Jennings, Lueck, Nelson, Raasch

10. Consideration of Student Placement Agreements with Northeast Wisconsin Technical College.

    A. Resolution #17-30, Authorizing Healthcare Student Placement Agreement with Northeast Wisconsin Technical College (NWTC) (tabled at the 4/18/17 Common Council Meeting)

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Dean Raasch, Alderperson
SECONDER:	James Boyd, Alderperson
AYES:	Boyd, Carpenter, Crevier, Hansen, Jennings, Lueck, Nelson, Raasch

B. Resolution #17-36, Authorizing Northeast Wisconsin Technical College Fire Science Internship Agreement

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Dean Raasch, Alderperson
SECONDER:	Jonathon Hansen, Alderperson
AYES:	Boyd, Carpenter, Crevier, Hansen, Jennings, Lueck, Nelson, Raasch

11. Appointment to Board of Appeals by Mayor Walsh.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Dan Carpenter, Alderperson
SECONDER:	Dean Raasch, Alderperson
AYES:	Boyd, Carpenter, Crevier, Hansen, Jennings, Lueck, Nelson, Raasch

12. Voucher Approval.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Larry Lueck, Alderperson
SECONDER:	Scott Crevier, Alderperson
AYES:	Boyd, Carpenter, Crevier, Hansen, Jennings, Lueck, Nelson, Raasch

13. Operator License Applications.

CITY OF DE PERE	
License Committee - May 2, 2017	
Previously Tabled Operator License Applications	
1	HELMS, ASHLEY B.
2	HICKS, HOLLY R.
3	MATENAER, ALLAN J.
Temporary Operator License Applications	
1	DOROW, MONETTE R.
2	LUEBKE, VICKI L.
New Operator License Applications	
1	BROEFFLE, ANNABELLE R.
2	NEEDHAM, JODY G.
3	SIMPSON, MACKENZIE A.

Alderperson Boyd moved, seconded by Alderperson Carpenter to approve Previously Tabled Operator License Application #2 and to table #1 and 3. Upon vote, motion carried unanimously.
Alderperson Boyd moved, seconded by Alderperson Carpenter to approve Temporary Operator License Applications #1 and 2. Upon vote, motion carried unanimously.
Alderperson Boyd moved, seconded by Alderperson Hansen, to approve New Operator License Applications #2 and 3 and to table #1. Upon vote, motion carried unanimously.

14. Future Agenda Items

None.

15. Adjournment.

Alderperson Crevier moved, seconded by Alderperson Carpenter to adjourn the meeting at 8:40 PM. Upon vote, motion carried unanimously.

Respectfully submitted,

Carey Danen, Deputy Clerk-Treasurer