



License Committee

Regular Meeting

335 South Broadway
De Pere, WI 54115
<http://www.de-pere.org>

Revised Agenda

Tuesday, May 2, 2017

7:15 PM

De Pere City Hall Riverview Room

Pursuant to Wisconsin Statutes 19.84, Notice is hereby given to the public that a meeting of the **License Committee** of the City of De Pere will be held on **May 2, 2017** at **7:15 PM** in the **De Pere City Hall Riverview Room, 335 S. Broadway, De Pere, WI 54115**.

Call to Order

1. Roll Call.
2. Election of Chair and Vice-Chair.
3. Approval of the Minutes of the April 18, 2017 License Committee meeting.
4. Approval of the Minutes of the April 27, 2017 Special License Committee meeting.
5. Public Comment Period and other Announcements.
6. Operator License Applications.*
7. Application for a Temporary Class "B"/"Class B" Retailer's License submitted by the Brown County Fair Association Inc for the Brown County Fair on August 16-20, 2017.
8. Application for a Temporary Class "B"/"Class B" Retailer's License submitted by St. Francis Xavier Parish for a Parish Picnic on June 3-4, 2017.
9. Application for a Temporary Class "B" Retailer's License submitted by Wishmakers on Campus (Make a Wish) for a Student Block Party on May 6, 2017.
10. Future Agenda Items.
11. Adjournment.

Respectfully Submitted,

Carey Danen, Deputy Clerk-Treasurer

Any person wishing to attend this meeting who, because of disability, requires special accommodations should contact the Clerk-Treasurer's office at 339-4050 by Noon, the previous day so that arrangements can be made.

Mayor & Department Heads
Alderspersons
TV, Newspapers & Radio Stations
Kress Family Library
De Pere Chamber of Commerce
Ashley B. Helms
Holly R. Hicks
Allan J. Matenaer
Monette R. Dorow
Vicki L. Luebke
Annabelle R. Broeffle

Jody G. Needham
Mackenzie Simpson
Brown County Fair Association Inc.
St. Francis Xavier Parish
Wishmakers on Campus (Make a Wish)

City of De Pere, Wisconsin



Request For License Committee Action

MEETING DATE: May 2, 2017

DEPARTMENT: City Clerk-Treasurer

FROM: Carey Danen

SUBJECT: Election of Chair and Vice-Chair.

City of De Pere, Wisconsin**Request For License Committee Action**

MEETING DATE: May 2, 2017

DEPARTMENT: City Clerk-Treasurer

FROM: Carey Danen

SUBJECT: Approval of the Minutes of the April 18, 2017 License Committee meeting.

ATTACHMENTS:

- 4-18-17 License Committee Minutes Draft (PDF)



License Committee

Regular Meeting

335 South Broadway
De Pere, WI 54115
<http://www.de-pere.org>

Draft Minutes

Tuesday, April 18, 2017

7:00 PM

Riverview Conference Room

1. Call to Order. The meeting was called to order at 7:00 PM by Alderperson Dean Raasch.

Attendee Name	Title	Status	Arrived
James Boyd	Alderperson	Excused	
Dan Carpenter	Alderperson	Present	
Dean Raasch	Alderperson	Present	

2. Approval of the Minutes of the April 5, 2017 License Committee Meeting.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Dan Carpenter, Alderperson
SECONDER: Dean Raasch, Alderperson
AYES: Dan Carpenter, Dean Raasch
EXCUSED: James Boyd

3. Public Comment Period and other Announcements.

Alderperson Carpenter thanked Alderperson Raasch for his service on the License Committee.

4. Operator License Applications.

Previously Tabled Operator License Applications	
1	HICKS, HOLLY R.
2	MOORE, BENJAMIN S.
3	SIMPKINS, MEREDITH E.

Temporary Operator License Applications	
1	ACHTEN, JAY G.
2	KASTER, LEAH M.
3	VAN DE KREEKE, DANIEL J.
4	VAN DE KREEKE, SUSAN M.
5	VAN SLUYS, STEVEN J.
6	ZAHN, SCOTT G.

New Operator License Applications	
1	FLISS, DANA K.
2	HEHIR, FIONA E.
3	HELMS, ASHLEY B.
4	KAISERSHOT, NICHOLAS P.
5	LEE, EMILY E.
6	MAASS, JANET L.
7	MATENAER, ALLAN J.
8	RADSKE, ANNA M.
9	REGULA, RANDALL J.

Attachment: 4-18-17 License Committee Minutes Draft (5764 : Approval of the Minutes of the April 18, 2017 License Committee)

Previously Tabled Operator License Application #1 for Holly R. Hicks was presented. Alderperson Raasch moved, seconded by Alderperson Carpenter to table the application. Upon vote, motion carried unanimously.

Previously Tabled Operator License Application #2 for Benjamin S. Moore was presented. Alderperson Raasch moved, seconded by Alderperson Carpenter to open the meeting. Upon vote, motion carried unanimously. The applicant answered the Committee's questions. Alderperson Raasch moved, seconded by Alderperson Carpenter to close the meeting. Upon vote, motion carried unanimously. Alderperson Raasch moved, seconded by Alderperson Carpenter to approve the application. Upon vote, motion carried unanimously.

Previously Tabled Operator License Application #3 for Meredith E. Simpkins was presented. Alderperson Raasch moved, seconded by Alderperson Carpenter to open the meeting. Upon vote, motion carried unanimously. The applicant answered the Committee's questions. Alderperson Carpenter moved, seconded by Alderperson Raasch to close the meeting. Upon vote, motion carried unanimously. Alderperson Raasch moved, seconded by Alderperson Carpenter to approve the application. Upon vote, motion carried unanimously.

Alderperson Carpenter moved, seconded by Alderperson Raasch, to approve Temporary Operator License Applications #1-6. Upon vote, motion carried unanimously.

New Operator License Application #3 for Ashley B. Helms was presented. Alderperson Raasch moved, seconded by Alderperson Carpenter to table the application. Upon vote, motion carried unanimously.

New Operator License Application #4 for Nicholas P. Kaisershot was presented. Alderperson Raasch moved, seconded by Alderperson Carpenter to open the meeting. Upon vote, motion carried unanimously. The applicant answered the Committee's questions. Alderperson Raasch moved, seconded by Alderperson Carpenter to close the meeting. Upon vote, motion carried unanimously.

New Operator License Application #7 for Allan J. Matenaer was presented. Alderperson Carpenter moved, seconded by Alderperson Raasch to table the application. Upon vote, motion carried unanimously.

Alderperson Raasch moved, seconded by Alderperson Carpenter to approve New Operator License Applications #1, 2, 4-6, 8, and 9. Upon vote, motion carried unanimously.

5. Application for a Temporary Class "B" Retailer's License submitted by Dairy Cares of Wisconsin for the Kickin' It With the Cows 5K/10K Run/Walk on July 8, 2017.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dean Raasch, Alderperson
SECONDER:	Dan Carpenter, Alderperson
AYES:	Dan Carpenter, Dean Raasch
EXCUSED:	James Boyd

6. Application for a Temporary Class "B" Retailer's License submitted by the West De Pere Booster Club for Celebrate De Pere on May 27-29, 2017.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dean Raasch, Alderperson
SECONDER:	Dan Carpenter, Alderperson
AYES:	Dan Carpenter, Dean Raasch
EXCUSED:	James Boyd

7. Adjournment.

Alderperson Carpenter moved, seconded by Alderperson Raasch, to adjourn the meeting at 7:09 PM. Upon vote, motion carried unanimously.

Respectfully Submitted,

Carey Danen, Deputy Clerk-Treasurer

City of De Pere, Wisconsin**Request For License Committee Action**

MEETING DATE: May 2, 2017

DEPARTMENT: City Clerk-Treasurer

FROM: Carey Danen

SUBJECT: Approval of the Minutes of the April 27, 2017 Special License Committee meeting.

ATTACHMENTS:

- 04-27-17 License Committee_Special_Minutes Draft (PDF)



License Committee

Special Meeting

335 South Broadway
De Pere, WI 54115
<http://www.de-pere.org>

Draft Minutes

Thursday, April 27, 2017

12:45 PM

De Pere City Hall Riverview Room

1. Call to Order.

The meeting was called to order at 12:45 PM by Alderperson Dan Carpenter.

Attendee Name	Title	Status	Arrived
James Boyd	Alderperson	Excused	
Dan Carpenter	Alderperson	Present	
Jonathon Hansen	Alderperson	Present	

2. Public Comment Period and other Announcements.

None.

3. Application for a Temporary Class "B" Retailer's License submitted by Definitely De Pere (Downtown De Pere, Inc) for a Foodie Walk on April 29, 2017.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dan Carpenter, Alderperson
SECONDER:	Jonathon Hansen, Alderperson
AYES:	Dan Carpenter, Jonathon Hansen
EXCUSED:	James Boyd

4. Adjournment.

Alderperson Carpenter moved, seconded by Alderperson Hansen, to adjourn the meeting at 12:46 PM. Upon vote, motion carried unanimously.

Respectfully Submitted,

Carey Danen, Deputy Clerk-Treasurer

City of De Pere, Wisconsin**Request For License Committee Action**

MEETING DATE: May 2, 2017
DEPARTMENT: City Clerk-Treasurer
FROM: Carey Danen
SUBJECT: Operator License Applications.*

ATTACHMENTS:

- 05-02-17 (PDF)

CITY OF DE PERE
License Committee - May 2, 2017

Previously Tabled Operator License Applications	
1	HELMS, ASHLEY B.
2	HICKS, HOLLY R.
3	MATENAER, ALLAN J.

Temporary Operator License Applications	
1	DOROW, MONETTE R.
2	LUEBKE, VICKI L.

New Operator License Applications	
1	BROEFFLE, ANNABELLE R.
2	NEEDHAM, JODY G.
3	SIMPSON, MACKENZIE A.

City of De Pere, Wisconsin



Request For License Committee Action

MEETING DATE: May 2, 2017

DEPARTMENT: City Clerk-Treasurer

FROM: Carey Danen

SUBJECT: Application for a Temporary Class "B"/"Class B" Retailer's License submitted by the Brown County Fair Association Inc for the Brown County Fair on August 16-20, 2017.

City of De Pere, Wisconsin**Request For License Committee Action**

MEETING DATE: May 2, 2017

DEPARTMENT: City Clerk-Treasurer

FROM: Carey Danen

SUBJECT: Application for a Temporary Class "B"/"Class B" Retailer's License submitted by St. Francis Xavier Parish for a Parish Picnic on June 3-4, 2017.

City of De Pere, Wisconsin**Request For License Committee Action**

MEETING DATE: May 2, 2017

DEPARTMENT: City Clerk-Treasurer

FROM: Carey Danen

SUBJECT: Application for a Temporary Class "B" Retailer's License submitted by Wishmakers on Campus (Make a Wish) for a Student Block Party on May 6, 2017.

City of De Pere, Wisconsin

**Request For License Committee Action**

MEETING DATE: May 2, 2017
DEPARTMENT: City Clerk-Treasurer
FROM: Carey Danen
SUBJECT: Future Agenda Items.
