



Common Council

Regular Meeting

335 South Broadway
De Pere, WI 54115
<https://www.deperewi.gov/>

Agenda

Tuesday, May 3, 2022

7:30 PM

Council Chambers and Virtual

Pursuant to Wisconsin Statutes 19.84, Notice is hereby given to the public that a meeting of the **Common Council** of the City of De Pere will be held on **May 3, 2022 at 7:30 PM** in the **COUNCIL CHAMBERS, 2ND FLOOR CITY HALL, 335 S. BROADWAY STREET. DE PERE.**

The public may attend the meeting either in person in the Council Chambers or electronically/telephonically. Electronic or telephonic access to the meeting is provided below:

Computer/smart phone accessing <https://www.gotomeet.me/DePere>

OR

You can also dial in using your phone.

United States (Toll Free): [1 866 899 4679](tel:18668994679)

United States: [+1 \(312\) 757-3117](tel:+13127573117)

Access Code: 154-883-285

This meeting may also be rebroadcast on TV throughout the week and available on demand at <http://deperecitywi.igm2.com/>.

I. Call to Order

1. Roll Call
2. Pledge of Allegiance to the Flag.
3. Approval of the minutes of the April 19, 2022 Common Council meeting.
4. Public Hearing on a request to rezone part of Parcel WD-D0021-4 at 1360 Scheuring Rd, approximately 0.0 feet northeast from the Scheuring Rd and American Blvd intersection, from HWY 41-A (Highway 41 Business Corridor: District A) to HWY 41-A PDD (Highway 41 Business Corridor: District A with a Planned Development District overlay).
 - A. Notice of Public Hearing.
 - B. Recommendation from the Plan Commission.
 - C. Ordinance #22-04 Rezoning Certain Property from HWY 41-A (Highway 41 Business Corridor: District A) to HWY 41-A PDD (Highway 41 Business Corridor: District A - Planned Development District Overlay), (Part of Parcel WD-D0021-4; 1360 Scheuring Road).
5. Public comment upon matters not on the agenda. Comments made during the public comment period shall pertain only to matters under the jurisdiction of the Common Council. §6-3(f) DPMC
6. Recommendation from Plan Commission to approve an extraterritorial 2 lot certified survey map at 2016 Jen DR in the Town of Lawrence (Parcel L-783).
7. Recommendation from Plan Commission to approve an 104 lot and 4 outlot final plat of Waterview Heights Fifth Addition at 2400 BLK Lost Dauphin RD (Parcels WD-D0104, WD-L496).

8. Recommendation from the Board of Park Commissioners to Accept a \$2,500 Donation from Greta Johnson to Rec Scholarship Fund
9. Recommendation from the Board of Park Commissioners to Accept a \$1500 Donation from Durr Systems, Inc. for Beer Gardens
10. Recommendation from the Board of Park Commissioners to Accept Banner Donation (estimated value \$500) from Tundra Apparel & Promotions for Beer Gardens.
11. Recommendation from the Board of Park Commissioners to Accept Tree Donation from the Green Bay Packers, WDNR, Green Bay Packaging, and Essity valued at \$3,000.
12. Recommendation from the Board of Park Commissioners to Accept a \$250 Donation from the TOPS Club for Brick Paver Donation
13. Recommendation from the Board of Park Commissioners to Approve Providing Softballs to Adult Softball League Games.
14. Recommendation from the License Committee on a request by Chris Wilmer regarding denial of his Operator License Application.
15. Recommendation and Approval to Confirm Appointment of Kristen Johnson to Position of City Attorney, effective July 5, 2022
16. Voucher approval.
17. Future agenda items.
18. Adjournment.

Carey Danen
City Clerk

Any person wishing to attend this meeting who, because of disability, requires special accommodations should contact the Clerk's office at 339-4050 by Noon, the previous day so that arrangements can be made.

Agenda Sent To:

Alderspersons
City Administrator
Mayor
Department Heads
TV, Newspapers & Radio Stations
Kress Family Library
De Pere Chamber of Commerce
HCP Dermatology Associations LLC
Nicolet Commercial De Pere LLC
Kelly S Bigelow
Response Graphics
Lawrence Drive Owners Association Inc
K&KW LLC
Nicolet Town Homes LLC
Troy Hewitt, PLS, Robert E. Lee & Associates
Craig Kassner, Best Built Inc
Steven M. Bieda, PLS, Mau & Associates LLP

Scott & Tammy Vann
Greta Johnson
Jo LeMoine, Durr Systems, Inc.
Chris McKeefry, Tundra Apparel
Karen Kramer, TOPS
Chris Wilmer



City of De Pere, Wisconsin

Request For Common Council Action

MEETING DATE: May 3, 2022

DEPARTMENT: City Clerk

FROM: Carey Danen

SUBJECT: Approval of the minutes of the April 19, 2022 Common Council meeting.

ATTACHMENTS:

- 4-19-22 Common Council Minutes_Draft (PDF)



Common Council

Regular Meeting

335 South Broadway
De Pere, WI 54115
<https://www.deperewi.gov/>

Draft Minutes

Tuesday, April 19, 2022

7:30 PM

Council Chambers and Virtual

1. Call to Order. The meeting was called to order at 7:30 PM by Mayor James Boyd.

Attendee Name	Title	Status	Arrived
Dan Carpenter	Aldersperson	Present	
Pamela Gantz	Aldersperson	Present	
Jonathon Hansen	Aldersperson	Present	
Amy Chandik Kunding	Aldersperson	Present	
Shana Defnet Ledvina	Aldersperson	Present	
Devin Peroch	Aldersperson	Present	
John Quigley	Aldersperson	Present	
Dean Raasch	Aldersperson	Present	
James Boyd	Mayor	Present	

2. Pledge of Allegiance to the Flag.

3. Approval of the minutes of the April 6, 2022 Common Council meeting.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Dan Carpenter, Aldersperson
SECONDER:	Dean Raasch, Aldersperson
AYES:	Carpenter, Gantz, Hansen, Kunding, Ledvina, Peroch, Quigley, Raasch

4. Public comment upon matters not on the agenda. Comments made during the public comment period shall pertain only to matters under the jurisdiction of the Common Council. §6-3(f) DPMC

None.

5. Recommendation of Finance/Personnel Committee to Authorize Purchase of Patrol Rifles in the amount of \$38,000 from the Wisconsin Grant Allocated to the Police Department.

Aldersperson Hansen asked if the proceeds from the sale of the existing patrol rifles will go to the general fund. Police Chief Jeremy Muraski explained that the proceeds will be deducted from the full price of the new rifles. He also answered questions about training/recertification, and how often the equipment needs to be replaced.

RESULT:	APPROVED BY ROLL CALL VOTE [UNANIMOUS]
MOVER:	Amy Chandik Kunding, Aldersperson
SECONDER:	Dean Raasch, Aldersperson
AYES:	Carpenter, Gantz, Hansen, Kunding, Ledvina, Peroch, Quigley, Raasch

6. Recommendation from Finance/Personnel Committee to Authorize Purchase of E-Bikes in the amount of \$9,978 from the Wisconsin Grant Allocated to the Police Department.

Alderson Carpenter asked how often staff expects officers will be out on the bikes. Police Chief Jeremy Muraski said they plan to be out several times a week to patrol near downtown business areas, trails, farmers market, etc., weather and staff availability permitting. He reported that twelve officers have applied for bike duty.

RESULT:	APPROVED BY ROLL CALL VOTE [UNANIMOUS]
MOVER:	Amy Chandik Kunding, Alderson
SECONDER:	Jonathon Hansen, Alderson
AYES:	Carpenter, Gantz, Hansen, Kunding, Ledvina, Perock, Quigley, Raasch

7. Recommendation from Finance/Personnel Committee to Authorize Purchase of SQL Server Licensing in the amount of \$4,631 from the Police Department Wisconsin Grant Fund.

RESULT:	APPROVED BY ROLL CALL VOTE [UNANIMOUS]
MOVER:	Amy Chandik Kunding, Alderson
SECONDER:	Shana Defnet Ledvina, Alderson
AYES:	Carpenter, Gantz, Hansen, Kunding, Ledvina, Perock, Quigley, Raasch

8. Recommendation from the Finance/Personnel Committee to Approve the Following Changes to Adult Basketball League Program:

A. Provide a combination of officiated leagues with a team fee of \$550.00 and non-officiated leagues with no team fee (no change to player fees).

B. Increase wages from \$30 to \$40 per game for non-WIAA certified officials and from \$35 to \$45 per game for WIAA certified officials.

C. Add a Court Supervisor position with a wage of \$16 per game to supervise non-officiated games.

Alderson Raasch moved, seconded by Alderson Kunding to approve all three changes with one motion. Alderson Gantz asked about the reason for the wage increases. Parks Director Marty Kosobucki said that some leagues had to be cancelled last year due to a lack of officials. Alderson Hansen asked if wages for other league-related positions were increased. Marty reported that their seasonal positions went up twice last year. Discussion followed regarding the potential for future wage increases if needed, and the new court supervisor's role in handling difficult situations with players.

RESULT:	APPROVED BY ROLL CALL VOTE [UNANIMOUS]
MOVER:	Dean Raasch, Alderson
SECONDER:	Amy Chandik Kunding, Alderson
AYES:	Carpenter, Gantz, Hansen, Kunding, Ledvina, Perock, Quigley, Raasch

9. Recommendation from the Board of Public Works to Award Contract 22-01 Sewer and Water Relay and Street Resurfacing to Jossart Brothers, Inc. in the amount of \$2,989,071.50.

RESULT:	APPROVED BY ROLL CALL VOTE [UNANIMOUS]
MOVER:	Dean Raasch, Alderperson
SECONDER:	Dan Carpenter, Alderperson
AYES:	Carpenter, Gantz, Hansen, Kundinger, Ledvina, Perock, Quigley, Raasch

10. Recommendation from the Board of Public Works to Award Contract 22-04 Alley Reconstruction to Peters Concrete Company in the Amount of \$663,465.25.

RESULT:	APPROVED BY ROLL CALL VOTE [UNANIMOUS]
MOVER:	Jonathon Hansen, Alderperson
SECONDER:	Dean Raasch, Alderperson
AYES:	Carpenter, Gantz, Hansen, Kundinger, Ledvina, Perock, Quigley, Raasch

11. Recommendation From Staff to Consider and Approve Additional Funding in the Amount of \$13,947.68 from Unassigned Reserves for City Hall Fire Alarm Panel Replacement.

RESULT:	APPROVED BY ROLL CALL VOTE [UNANIMOUS]
MOVER:	Dan Carpenter, Alderperson
SECONDER:	John Quigley, Alderperson
AYES:	Carpenter, Gantz, Hansen, Kundinger, Ledvina, Perock, Quigley, Raasch

12. Recommendation From the City Administrator to Approve 2022 Community Survey Questions.

City Administrator Larry Delo commented that Council members could add questions to the survey if they would like, but that staff would ask St. Norbert College to craft the wording of the question in order to avoid bias. Alderperson Carpenter moved, seconded by Alderperson Raasch to approve the recommendation. Alderperson Ledvina moved, seconded by Alderperson Kundinger to amend the motion by adding a question about investment in sustainable practices and/or infrastructure to the Future Priorities section of the survey. Upon vote, the motion to amend passed unanimously. Discussion followed regarding questions related to the pools, as well as the survey's rating system. Alderperson Hansen moved, seconded by Alderperson Kundinger to amend the motion by adding a question regarding weekly recycling. Upon request of Alderperson Raasch, Public Works Director Scott Thoresen stated that the City could probably go to weekly recycling and every other week garbage collection, based on data that the City's annual tonnage has decreased. If recycling and garbage collection were both done weekly, costs would include the addition of one staff member and a \$350,000 truck. Upon further discussion, the mover and seconder rescinded their motion to amend, given that the survey does ask for input on recycling services.

RESULT:	APPROVED AS AMENDED [7 TO 0]
MOVER:	Dan Carpenter, Alderperson
SECONDER:	Dean Raasch, Alderperson
AYES:	Carpenter, Gantz, Hansen, Ledvina, Perock, Quigley, Raasch
ABSTAIN:	Amy Chandik Kunding

13. Resolution #22-31 Regarding the Vacation of a Portion of a Public Throughfare (Right-of-Way Discontinuance at 1891 and 1895 Commerce Drive - Adjacent to Parcels ED-344-102-4 and ED-344-102) - Refer to Public Hearing.

RESULT:	ADOPTED – REFER TO PUBLIC HEARING [UNANIMOUS]
MOVER:	Shana Defnet Ledvina, Alderperson
SECONDER:	Dean Raasch, Alderperson
AYES:	Carpenter, Gantz, Hansen, Kunding, Ledvina, Perock, Quigley, Raasch

14. Resolution #22-32 Authorizing Agreement for Consulting Services Between the City of De Pere and MSA Professional Services, Inc. (Grant Identification, Solicitation and Management Services).

RESULT:	ADOPTED BY ROLL CALL VOTE [UNANIMOUS]
MOVER:	Dan Carpenter, Alderperson
SECONDER:	Amy Chandik Kunding, Alderperson
AYES:	Carpenter, Gantz, Hansen, Kunding, Ledvina, Perock, Quigley, Raasch

15. Resolution #22-33 Approving Agreement with Card Connect for Credit Card Processing Services.

RESULT:	ADOPTED BY ROLL CALL VOTE [UNANIMOUS]
MOVER:	Dean Raasch, Alderperson
SECONDER:	John Quigley, Alderperson
AYES:	Carpenter, Gantz, Hansen, Kunding, Ledvina, Perock, Quigley, Raasch

16. Resolution #22-34 Amending Sections 7.2 and 7.6 of the City of De Pere Employee Policy Manual Regarding Vacation and Holidays.

Alderperson Carpenter asked how many years of service are needed to earn four weeks of vacation. Human Resources Director Shannon Metzler said she believes it would be 10 years. Shannon stated that it is not uncommon to provide more vacation as a bargaining tool when trying to attract talent or promote them into a new position. Alderperson Raasch suggested that staff should look at the policy as a whole, in order to maintain consistency and avoid creating animosity between employees. City Administrator Larry Delo said this particular position is difficult to fill and very demanding, so staff is asking for flexibility in negotiating this situation. Staff can bring this back to discuss for the organization as a whole.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Jonathon Hansen, Alderperson
SECONDER:	Amy Chandik Kunding, Alderperson
AYES:	Carpenter, Gantz, Hansen, Kunding, Ledvina, Perock, Quigley, Raasch

17. Resolution #22-35 Establishing Non-Lapsing Funds as of December 31, 2021.

Alderperson Hansen asked why the funds for the branding initiative are split between the Development Services and Administrator budgets. City Administrator Larry Delo explained that the portion allocated to Administration was designated for general branding, and the amount in the Development Services budget was for marketing giveaways. He also confirmed that the funds budgeted for wayfinding are not included in these totals.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dean Raasch, Alderperson
SECONDER:	Dan Carpenter, Alderperson
AYES:	Carpenter, Gantz, Hansen, Kunding, Ledvina, Perock, Quigley, Raasch

18. Resolution #22-36 Authorizing Agreement for Consulting Services Between the City of De Pere and Tweet-Garot Mechanical, Inc. (City Hall Boiler Replacement Design and Construction Management).

RESULT:	ADOPTED BY ROLL CALL VOTE [UNANIMOUS]
MOVER:	Dean Raasch, Alderperson
SECONDER:	Pamela Gantz, Alderperson
AYES:	Carpenter, Gantz, Hansen, Kunding, Ledvina, Perock, Quigley, Raasch

19. Resolution #22-37 Approving Agreement for Consulting Services Between City of De Pere and Dixon Engineering, Inc. (Sprint Decommissioning - Merrill Street Water Tower).

Alderperson Raasch asked why the City is incurring a cost to decommission Sprint's facility. Public Works Director Scott Thoresen explained that Sprint is paying the consultant fee to hire Dixon Engineering.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dan Carpenter, Alderperson
SECONDER:	John Quigley, Alderperson
AYES:	Carpenter, Gantz, Hansen, Kunding, Ledvina, Perock, Quigley, Raasch

20. Resolution #22-38 Authorizing Agreement for Consulting Services Between the City of De Pere and William/Reid Ltd, a Division of Gasvoda & Associates, Inc. (Merrill Street Reservoir Mixer Installation).

RESULT:	ADOPTED BY ROLL CALL VOTE [UNANIMOUS]
MOVER:	Dan Carpenter, Alderperson
SECONDER:	Dean Raasch, Alderperson
AYES:	Carpenter, Gantz, Hansen, Kundinger, Ledvina, Perock, Quigley, Raasch

21. Appointments and reappointments to Committees, Boards, and Commissions by Mayor Boyd.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Devin Perock, Alderperson
SECONDER:	Dean Raasch, Alderperson
AYES:	Carpenter, Gantz, Hansen, Kundinger, Ledvina, Perock, Quigley, Raasch

22. Elections by the Common Council.

A. Alderperson members of the Plan Commission.

Mayor Boyd asked for nominations. Alderperson Carpenter nominated Alderperson Raasch. Alderperson Raasch then nominated Alderperson Carpenter. Mayor Boyd closed the nominations. Upon vote, both alderpersons were elected unanimously to the Plan Commission.

B. President of the Common Council.

Mayor Boyd asked for nominations; Alderperson Quigley nominated Alderperson Hansen. Mayor Boyd closed the nominations. Upon vote, Alderperson Hansen was elected as President of the Common Council on a vote of 7-1 with Alderperson Raasch voting nay.

23. Voucher approval.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Dan Carpenter, Alderperson
SECONDER:	Dean Raasch, Alderperson
AYES:	Carpenter, Gantz, Hansen, Kundinger, Ledvina, Perock, Quigley, Raasch

24. Future agenda items.

Alderperson Raasch asked staff to evaluate the employee vacation policy for the entire organization.

Alderperson Hansen requested a discussion item regarding potential uses for ARPA funds. City Administrator Larry Delo stated that this will be placed on the May Finance-Personnel Committee agenda.

25. Adjournment.

Aldersperson Raasch moved, seconded by Aldersperson Hansen to adjourn the meeting at 8:19 PM. Upon vote, motion carried unanimously.

Respectfully submitted,
Carey Danen, City Clerk



City of De Pere, Wisconsin

Request For Common Council Action

MEETING DATE: May 3, 2022

DEPARTMENT: Plan Commission

FROM: Peter Schleinz

SUBJECT: Public Hearing on a request to rezone part of Parcel WD-D0021-4 at 1360 Scheuring Rd, approximately 0.0 feet northeast from the Scheuring Rd and American Blvd intersection, from HWY 41-A (Highway 41 Business Corridor: District A) to HWY 41-A PDD (Highway 41 Business Corridor: District A with a Planned Development District overlay).



City of De Pere, Wisconsin

Request For Common Council Action

MEETING DATE: May 3, 2022

DEPARTMENT: City Clerk

FROM: Carey Danen

SUBJECT: A. Notice of Public Hearing.

ATTACHMENTS:

- Public Hearing Notice (PDF)

Publish: April 15, 2022 and April 22, 2022 in the Press-Times (Class 2 Notice)

NOTICE OF PUBLIC HEARING

Notice is hereby given, that on **Tuesday, May 3, 2022** at 7:35 PM or as soon thereafter as can be heard, a public hearing will be held by the Common Council of the City of De Pere to act on the request to rezone the following property:

Part of Parcel WD-D0021-4 at 1360 Scheuring RD, approximately 0.0 feet northeast from the Scheuring RD and American BL intersection, from HWY 41-A (Highway 41 Business Corridor: District A) to HWY 41-A PDD (Highway 41 Business Corridor: District A with a Planned Development District overlay).

The public may attend the meeting either in person in the Council Chambers (2nd Floor City Hall, 335 S Broadway ST, De Pere WI) or electronically. Electronic or telephonic access to the meeting is below: Computer/smart phone accessing <https://www.gotomeet.me/DePere> OR dial by phone: United States (Toll Free): 1-866 899-4679 United States: +1 (312) 757-3117 Access Code: 154-883-285.

A map of the proposed rezoning is available by emailing Peter Schleinz at pschleinz@deperewi.gov.

Dated this 29th day of March, 2022.

BY ORDER OF THE COMMON COUNCIL

James G. Boyd
Mayor

Carey E. Danen
City Clerk



City of De Pere, Wisconsin

Request For Common Council Action

MEETING DATE: May 3, 2022

DEPARTMENT: Plan Commission

FROM: Peter Schleinz

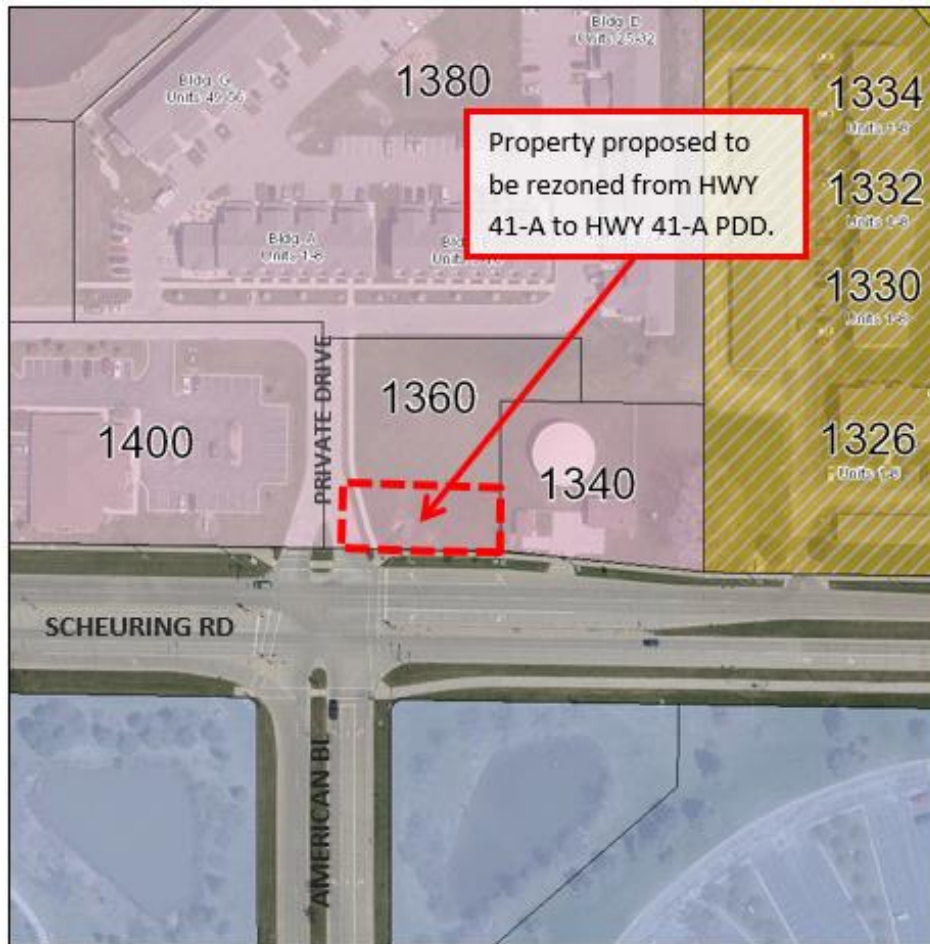
SUBJECT: B. Recommendation from the Plan Commission.

ATTACHMENTS:

- PC Report - Rezoning PDD & GDP - Starbucks (PDF)
- Application Form (PDF)
- PDD and GDP Request (PDF)
- FIGURE 1 LOCATION PLAN (PDF)
- FIGURE 2 ZONING MAP (PDF)
- FIGURE 3 CONCEPTUAL SITE PLAN (PDF)
- SURVEYS - REZONE AREA (PDF)

- ITEM 9:** Consideration and possible action on a rezoning from HWY 41-A (Highway 41 Business Corridor: District A) to HWY 41 A PDD (Highway 41 Business Corridor: District A with a Planned Development District overlay), with an amended General Development Plan, for a proposed drive-in or convenience food restaurant at 1360 Scheuring RD (Part of Parcel WD-D0021-4).*

SITE MAP



REQUESTED ACTION: Rezoning Request.

This request expands an existing Planned Development District (PDD) overlay to include the southern 1/3 of the parcel. The PDD already covers the northern 2/3 and a sliver of the west end of the parcel.

COMMON DESCRIPTION: 1360 Scheuring Rd, located northeast from Scheuring Rd and American Bl. The private drives on the west and north sides of the parcel are not streets.

PARCEL NUMBERS: Part of Parcel WD-D0021-4.

ZONING: HWY 41-A (Highway 41 Business Corridor: District A).

PROPOSED ZONING: HWY 41 A PDD (Highway 41 Business Corridor: District A with a Planned Development District overlay).

SURROUNDING LAND USES: Multifamily (HWY 41-A PDD) to the north.
 Business Park (I-B-1) to the south.
 City water tank (HWY 41-A) and multifamily (R-3 PDD) to the east.
 Business (HWY 41-A PDD) to the west.

COMPREHENSIVE PLAN: Commercial.

APPLICANT / OWNER:	<u>Authorized Representative</u> Joel Ehrfurth, Principal Engineer Mach IV Engineering & Surveying LLC 2260 Salscheider CT Green Bay, WI 54313	Property Owner Nicolet Commercial De Pere LLC ATTN: Andy Dumke, Owner 230 Ohio ST Oshkosh, WI 54902
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SITE HISTORY: The undeveloped site was once part of a rural farmhouse property until the 1970's.

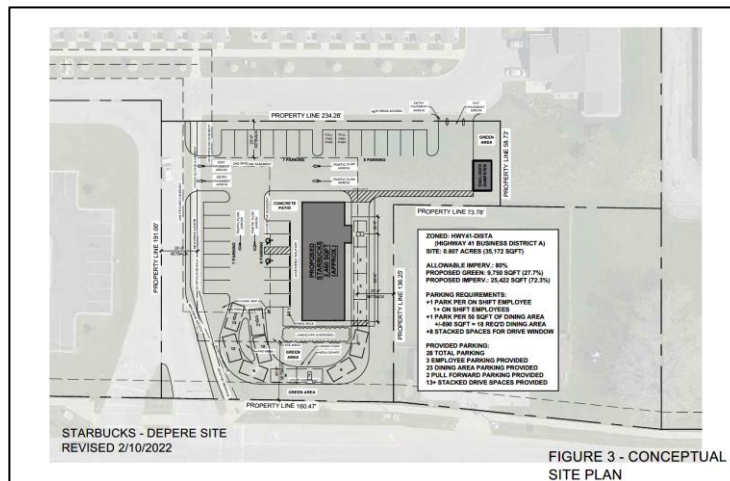
In 2002 a Walmart/Menards PDD was established, which included the northern 2/3 of the parcel. The PDD made drive-in or convenience food establishments a permitted use by right, but only on the northern 2/3 of the property.

In 2014 an amended PDD allowed for the residential development to the north. The amended PDD also established commercial uses on the northern 2/3 of the property.

PROJECT SUMMARY: Planned Development Districts (PDD) require a multistep review process. This staff report covers the Rezoning and General Development Plan portion.

Proposed Project Schedule

1. Plan Commission Pre-Application Review – Not required as this is an amendment to expand an existing PDD.
2. Plan Commission Rezoning & General Plan Review – March 28.
3. Precise Implementation Plan (PIP) Submittal – anticipated March 29.
4. Common Council Public Hearing and Ordinance Review for Rezoning and General Plan- anticipated May 3.
5. Plan Commission PIP Review - anticipated May 23.
6. Common Council PIP Review – anticipated June 7.



Proposed Project Site

The applicant provided the attached information for the PDD Rezoning and General Plan review. The project scope includes constructing a new 2,460 SF Starbucks coffee shop with a two-lane drive-through window. The site is designed to accommodate 3 employees, parking for 28 vehicles, and drive-through stacking for 13 vehicles. Building elevations were not provided with the general development plan.

Proposed Uses

The General Development Plan request itemizes 30 permitted uses for the property, which is a reiteration of the 2002 General Development Plan. Additional uses that are identified as permitted in the HWY 41-A District are also allowed.

Proposed Yard Requirements

There are no revisions being requested; The proposed lot coverage, open space, setbacks, floor area ratio, signage requirements, and off-street parking requirements are the same as the existing HWY 41-A District requirements.

Proposed Building façade materials

There are no revisions being requested; The proposed facades must meet the criteria of the City's development and design standards. Building elevations were not included with the application.

STAFF REVIEW:

General Development Plan Criteria

Per Code, "the approval of a planned development proposal shall be within the discretion of the Common Council and shall be based upon a determination as to compliance with the following criteria:"

1) That the proposed development is consistent with the spirit and intent of these regulations and has been prepared with competent professional advice and guidance and produces significant benefits in terms of improved environmental design sufficient to justify the application of the planned development concept instead of conventional zoning restraints.

The proposed development is utilizing a general set of site plans that have been drawn by an engineer. A full set of plans have not yet been submitted but will be required as part of the Precise Implementation Plan. Because of this, the Precise Implementation will need to follow the requirements of the City's development and design standards, and the requirements established by the HWY 41-A District.

2) That the site development plan reflects sensitive consideration of the physical nature of the site with particular concern for the conservation of natural features, preservation of open space, and careful shaping of terrain to ensure proper drainage and preservation of natural features wherever appropriate.

There are no known natural features on the site. Stormwater management is a required component of proposed developments.

3) That the general character and intensity of use of the development produces an attractive environment appropriate to the uses proposed and which is compatible with existing developments in the surrounding area and with general community development plans and policies.

The parcel is already zoned for commercial development to match the area. The expansion of the PDD allows for a drive-through that loops through the southern end of the parcel.

4) That the development can be provided with appropriate municipal services.

Sewer, water, and storm sewer is available.

5) That proposed design standards provide adequately for practical operation and maintenance based on actual functional need in terms of circulation, parking, emergency services, delivery services, snow plowing, and garbage and refuse collection.

The site is properly designed for circulation and parking. However, because no Traffic Impact Analysis was included with the application, staff suggests that the two-way drive on the east side of the parcel be changed to one of the following:

- Relocate to be a drive that connects to the northern property line, and possibly as far to the east as possible.
- A one-way, exit-only drive.

Staff made the developer aware of the need for a Traffic Impact Analysis if there was no desire by the developer to alter the drive.

6) That adequate provision has been made to ensure proper maintenance and preservation of "common open space" which has been provided within the development for the recreational and aesthetic enhancement of the development or to preserve or protect natural environmental or ecological resources. Such provisions may

be made by dedication to the public or by retention in private ownership with appropriate covenants.

The project does not include 'common open space.' This provision is typical for larger residential, commercial, or industrial PDD applications.

7) In the case of roadways and other rights-of-way which are not dedicated to the public as part of the conditions for project approval, there shall be granted to the City such easements over the same as may be necessary to enable the City to provide suitable and adequate fire protection, sanitary and storm sewer, water, and other required municipal services to the project area.

No new private roads are proposed as part of this development. There are two existing private drives on the west and north border of the parcel.

8) Ownership and tax responsibility of private open space areas and rights-of-way shall be established in a manner acceptable to the City and made part of the condition of the plan.

The property will be solely owned and maintained by the property owner.

9) Areas established for public use shall be dedicated to the City on preliminary and final subdivision plats consistent with the approved development plan.

No areas on the plan are designated for public use.

10) Any other factors which in the discretion of the Common Council are necessary to protect the public health, safety, and welfare of the area of the community.

Plan Commission should evaluate the traffic flow for the proposed site plan and evaluate if the drive on the west side of the site should be relocated or redesigned. Plan Commission should also evaluate if a Traffic Impact Analysis is necessary.

11) Only nonresidential uses limited to those uses specifically approved by the Plan Commission are permitted in a PDD.

The underlying zoning district may allow a drive-in or convenience food restaurant use if a conditional use permit is successfully obtained. However, if the PDD overlay is expanded to include the entire parcel, a drive-in or convenience food restaurant use is permitted by right.

12) The project should meet design criteria and other standards as set forth in the Zoning Code.

The application did not indicate the building design criteria. Thus, the Precise Implementation Plan will have to comply with the City's development design standards including building design, landscaping, signage, parking/loading, and accommodation of pedestrian traffic (including bicycle traffic).

REVIEW PROCESS:

Planned Development District Rezoning projects undergo a multiphase review process as follows. The applicant has indicated a strong desire to secure final Precise Implementation Plan approvals by June 7, 2022.

- Plan Commission Pre Application Review (*not required*).
- Plan Commission Rezoning & General Plan Review.*
- Class II Public Hearing Notice.
- Common Council Public Hearing and Ordinance Review.
- Plan Commission Precise Implementation Plan (PIP) Review.
- Common Council Precise Implementation Plan (PIP) Review.

*Neighbor notification within 300' of project.

STAFF RECOMMENDATION:

Staff recommends approval of the Rezoning and General Development Plan to permit for proposed drive-in or convenience food restaurant at 1360 Scheuring RD, subject to the following conditions:

1. Relocate the drive on the west side of the property to connect to the north or change the existing drive to a one-way exit-only drive.
 - a. Option to submit a Traffic Impact Analysis for review and approval by the City if the drive is to remain.
2. Provide building elevations with materials and colors identified.

	CITY OF DE PERE APPLICATION FOR REZONING	Fee: \$ 305.00
		Receipt #: _____
		Date: _____

Read all instructions provided before completing. If additional space is needed, attach additional pages. Type or use black ink.

SECTION 1: Applicant / Permittee Information

Applicant Name (Ind., Org. or Entity) MACH IV ENGINEERING & SURVEYIN LLC	Authorized Representative JOEL EHRFURTH	Title PRINCIPAL ENGINEER	
Mailing Address 2260 SALSCHIEDER COURT	City GREEN BAY	State WI	ZIP Code 54313
Email Address JEHRFURTH@MACH-IV.COM	Phone Number (incl. area code) 920 569-5765	Fax Number (incl. area code) 920 569-5767	

SECTION 2: Landowner Information (complete these fields when project site owner is different than applicant)

Name (Ind. Org. or Entity) NICOLET COMMERCIAL DEPERE LLC	Contact Person ANDY DUMKE	Title OWNER	
Mailing Address 230 OHIO STREET	City OSHKOSH	State WI	ZIP Code
Email Address ANDY@ALLIANCEDEVELOPMENT.BIZ	Phone Number (incl. area code) 920 230-3628	Fax Number (incl. area code) 920 230-6484	

SECTION 3: Project or Site Location

Project Address/Description 1360 SCHEURING ROAD	Parcel Number(s): WD-D0021-4
--	-------------------------------------

SECTION 4: Proposed Rezoning Use

Existing Zoning:	PDD/HIGHWAY 41 - DISTRICT A		
Proposed Zoning:	PDD		
Adjacent Zoning: North PDD	Adjacent Zoning: South IB-1	Adjacent Zoning: West PDD	Adjacent Zoning: East HWY 41-DIST A
Present Use of Parcel	VACANT		
Proposed Use of Parcel	RESTAURANT W/ DRIVE THRU		

SECTION 5: Certification and Permission

Certification: I hereby certify that I am the owner or authorized representative of the owner of the property which is the subject of this Permit Application. I certify that the information contained in this form and attachments is true and accurate. I certify that the project will be in compliance with all permit conditions. I understand that failure to comply with any or all of the provisions of the permit may result in permit revocation and a fine and/or forfeiture under the provisions of applicable laws.

Permission: I hereby give the City permission to enter and inspect the property at reasonable times, to evaluate this notice and application, and to determine compliance with any resulting permit coverage.

Name of Owner/Authorized Representative (please print) JOEL EHRFURTH	Title PRINCIPAL ENGINEER	Phone Number 920 569-5765
Signature of Applicant Joel Ehrfurth	Digitally signed by Joel Ehrfurth DN: cn=Joel Ehrfurth, o=Mach IV Engineering & Surveying LLC, ou, email=jehrfurth@mach-iv.com, c=US Date: 2022.02.24 09:04:31 -06'00'	Date Signed

Attached additional sheets if necessary.



REQUEST FOR RE-ZONING/PDD AMENDMENT

1360 SCHEURING ROAD

MACH IV PROJECT NO. 1913-01-21

REQUESTED ACTION:	Rezoning Request. Rezone part of Parcel WD-D0021-4 from Highway 41 - District A to PDD (Planned Development District).
COMMON DESCRIPTION:	1360 Scheuring Road, located at the intersection of a private road and Scheuring Road, north of American Boulevard (see Figure 1).
PARCEL NUMBER:	WD-D0021-4
EXISTING ZONING:	The parcel has split zoning, the northern portion of the parcel is zoned PDD, the south approximate 58 feet is zoned Highway 41 – District A. Total area to be rezoned is approximately 0.2 acres (see Figure 2).
PROPOSED ZONING:	PDD
SURROUNDING LAND USES:	Multifamily to the north Commercial to the south City water tower to the east Commercial to the west
PERMITTED USES:	Permitted uses were established in 2002 PDD. Allowable uses include: Auto Repair Facilities Auto Supply Stores Bank and Financial Institutions with Drive-Thru Car Dealerships Car Washes Convenience Stores Credit Unions Department Stores Department Stores with Grocery Discount Department Stores Fast Food Restaurants with Drive Thru

Furniture Stores
 Garden Centers
 Gas Stations
 General Retail Stores
 Grocery Stores or Supermarkets
 Health Clinics
 Health Clubs
 Hobby Stores
 Home Improvement Stores with Lumber Yards
 Hotels & Motels
 Offices
 Pharmacies with Drive Thru
 RV and Camper Dealerships
 Service Shops
 Sit-Down Restaurants
 Specialty Retail Stores
 Theaters
 Wholesale Clubs
 Other Businesses Typically Found in Shopping Centers

APPLICANT/OWNER: NICOLET COMMERCIAL DEPERE LLC
 230 OHIO ST
 OSHKOSH WI 5490

SITE HISTORY: The parcel is located in a large area (67.07 acres) that was rezoned from Highway 41 – District A to PDD in 2002. The area has been developed primarily around Walmart and Menards. The northern portion of the parcel was included in the PDD zoning. In 2014 the portion of Parcel WD-D0021-4 still currently zoned Highway 41 – District A was split off the parcel with the City water tower via a CSM. The CSM created two lots with the subject portion being Lot 2. In 2015, Lot 2 was combined with the parcel to its north, via a CSM, to create what is currently parcel WD-D0021-4. Zoning for the southern portion of the parcel remained Highway 41 – District and the northern portion remained PDD zoning and the south 0.2 acres retained the Highway 41 – District A zoning.

GENERAL DEVELOPMENT PLAN

1. General Location Map
Figure 3 contains the proposed conceptual site plan. The owner is proposing the construction of a restaurant/coffee shop with a drive through.
2. Property Boundaries
The proposed re-zoning is intended for parcel WD-D0021-4.
3. Property Topography
The property is reasonable flat. Drainage is generally west to east. A formal topographic will be conducted if the re-zoning efforts are successful.
4. General Site Plans
 - a. Land Uses

The rezoning/PDD Amendment request is to allow for the construction of a construction of a restaurant/coffee shop with a drive through, associated parking, and landscaping.

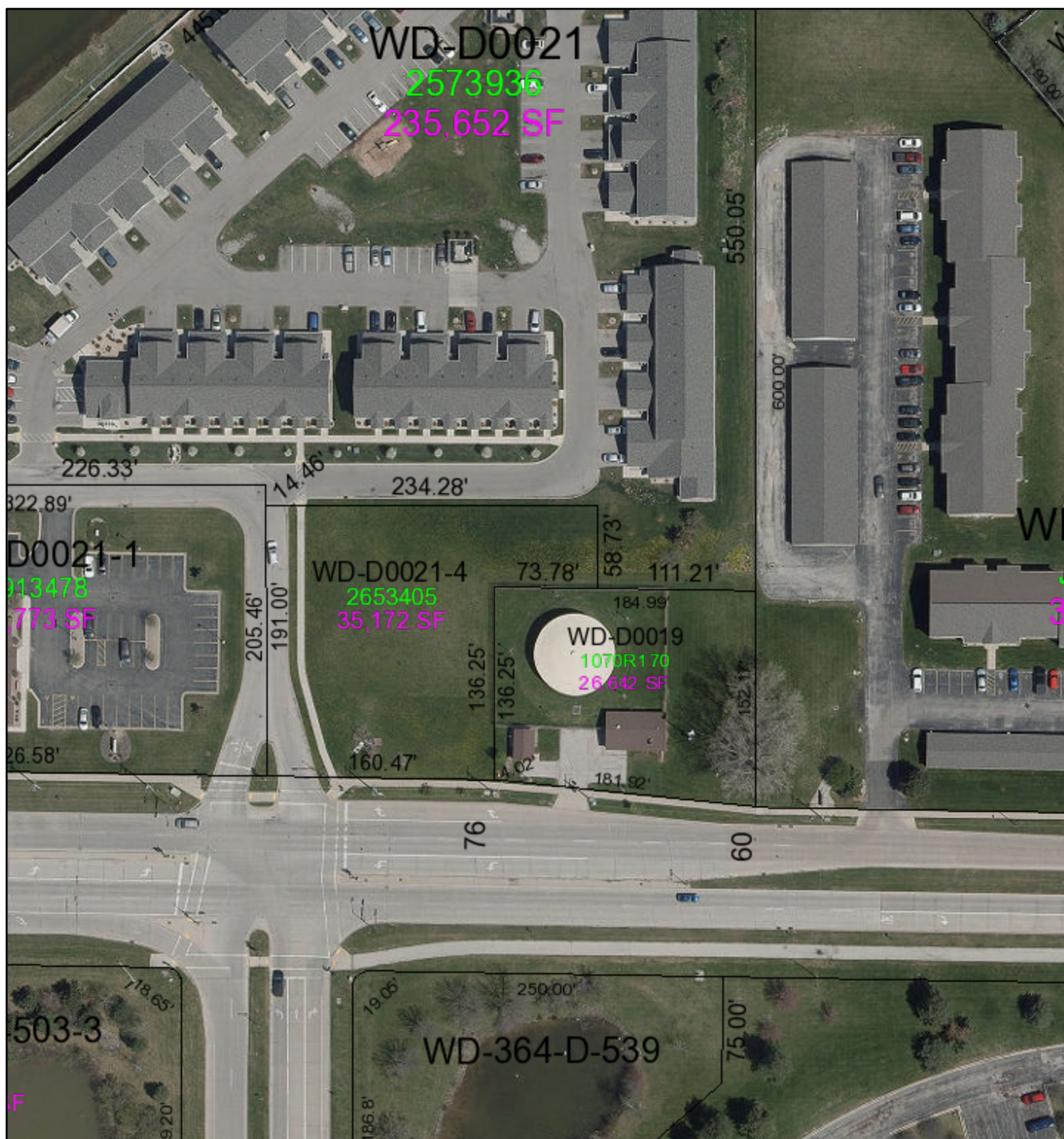
- b. Density
The proposed development is for a single use commercial facility.
- c. Aesthetic Characteristics
Proposed user is a national franchise. Architectural elevations identifying general colors, materials, and appearance as well as material samples and colors will be selected and approved with the Precise Implementation Plan (PIP).
- d. Street Patterns
Site fronts a public road (Scheuring Road) and two private roads. Access will be from the private road.
- e. Storm Water Management
Site will be internally drained. The city's stormwater management goals are achieved by a private regional pond.
- f. Recreational and open spaces
There are no proposed park facilities associated with the proposed re-zoning.
- g. Common Open Space
There is no proposed common open space associated with the proposed re-zoning.
- h. Development Statistical Data

Total Area	35,172 sf
Building Area	2,460 sf
Pavement Area	22,962 sf
Green Space	9,750 sf
No. of Parking Stalls	28

Note - final statistics will be determined and finalized during the PIP process
- i. Yard Requirements

Lot Coverage:	80% maximum
Open Space:	20% minimum
Setbacks:	
Front Yard:	Not less than 40'
Side Yard::	Not less than 25'
Rear Yard:	Not less than 25'
Corner Side Yard:	Not less than 40' in every instance where the side property line is adjacent to a public street
- j. Deed Restrictions
The existing PDD does not identify specific deed restrictions.

User Created DIME Map



2/19/2022, 4:42:39 PM

DePereCounty_2020.sid ☐ Parcel #

- Red: Band_1
- Green: Band_2
- Blue: Band_3

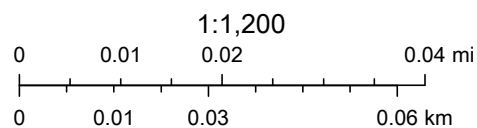


FIGURE 1 - LOCATION MAP

User Created DIME Map



2/19/2022, 4:35:26 PM

- Airport Zoning
 Industrial_PDD_Different_Lines
 PDD
Zoning
 A-1
 B-1
 B-2

- B-3
 C-EO
 C-EO-2
 HWY41-DISTA
 HWY41-DISTB
 I-1
 I-2
 I-3
 I-B-1
 I-B-2
 R-1
 R-2
 R-3
 R-4

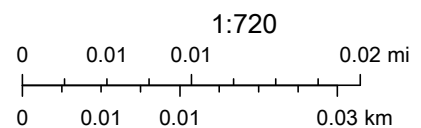
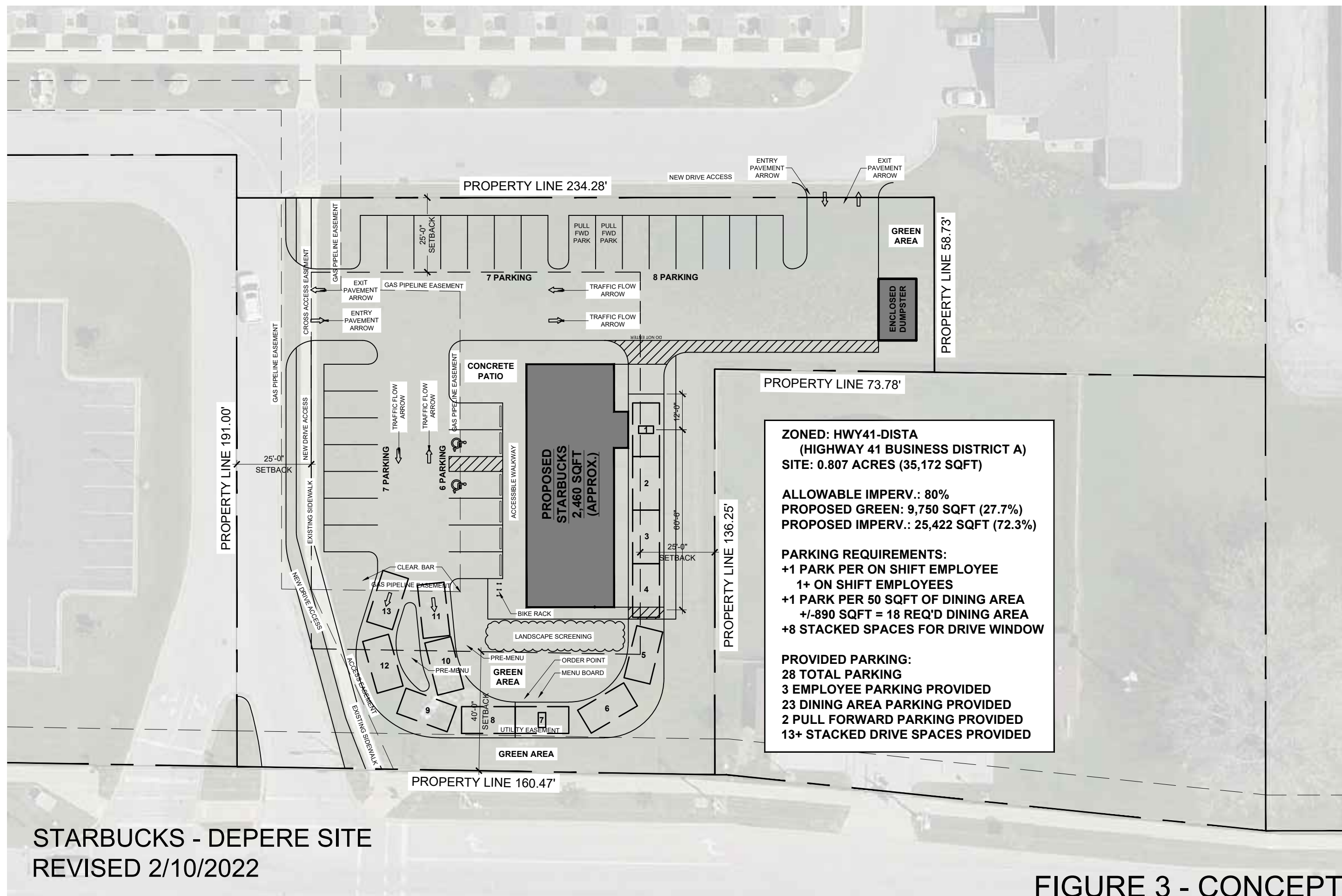


FIGURE 2 - ZONING MAP



STARBUCKS - DEPERE SITE
REVISED 2/10/2022

FIGURE 3 - CONCEPTUAL
SITE PLAN

2720224

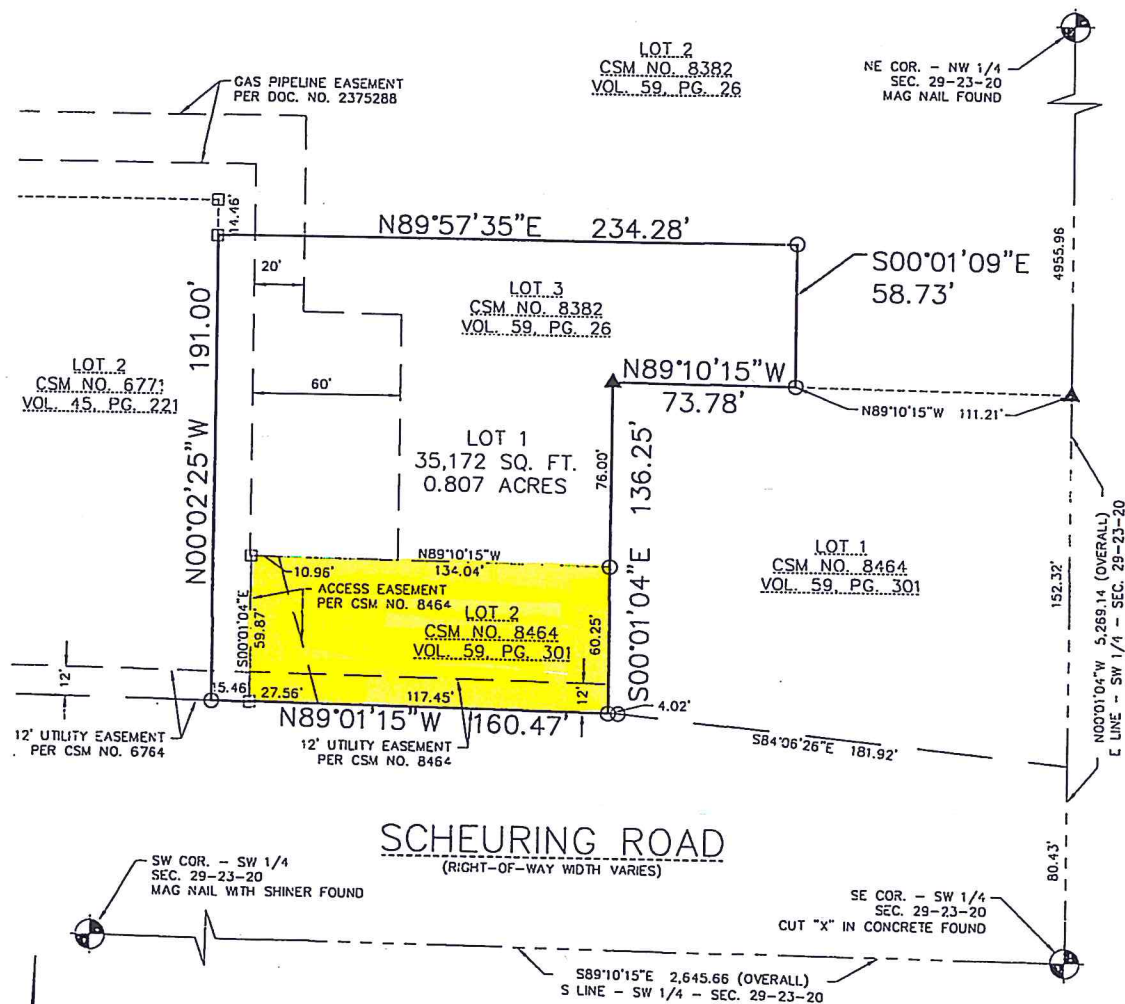
CERTIFIED SURVEY MAP

FOR

NICOLET COMMERCIAL DEPERE, LLC

A COMBINATION OF LOT 3 OF CERTIFIED SURVEY MAP NO. 8382, VOLUME 59, PAGE 26, AND LOT 2 OF CERTIFIED SURVEY MAP NO. 8464, VOLUME 59, PAGE 301, BEING A PART OF THE SOUTHEAST 1/4 OF THE SOUTHWEST 1/4, SECTION 29, TOWNSHIP 23 NORTH, RANGE 20 EAST, CITY OF DE PERE, BROWN COUNTY, WISCONSIN.

8595

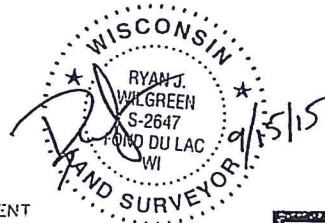


SCHEURING ROAD
(RIGHT-OF-WAY WIDTH VARIES)

LEGEND

- ▲ - 1" IRON PIPE FOUND
- - 3/4" REBAR FOUND
- - MAG NAIL FOUND
- ⊕ - SECTION CORNER MONUMENT

NORTH POINT REFERENCED TO THE WISCONSIN COUNTY COORDINATE SYSTEM, BROWN COUNTY. THE SOUTH LINE OF THE SOUTHWEST QUARTER HAS A RECORDED BEARING OF SOUTH 89°-10'-15" EAST.



SHEET 1 OF 3 SHEETS

EXCEL
ENGINEERING Inc.
SURVEYING GROUP
PROJECT NO. 1513230

Always a Better Plan
100 CAMELOT DRIVE
FOND DU LAC, WI 54935
PHONE: (920) 926-9800
FAX: (920) 926-9801

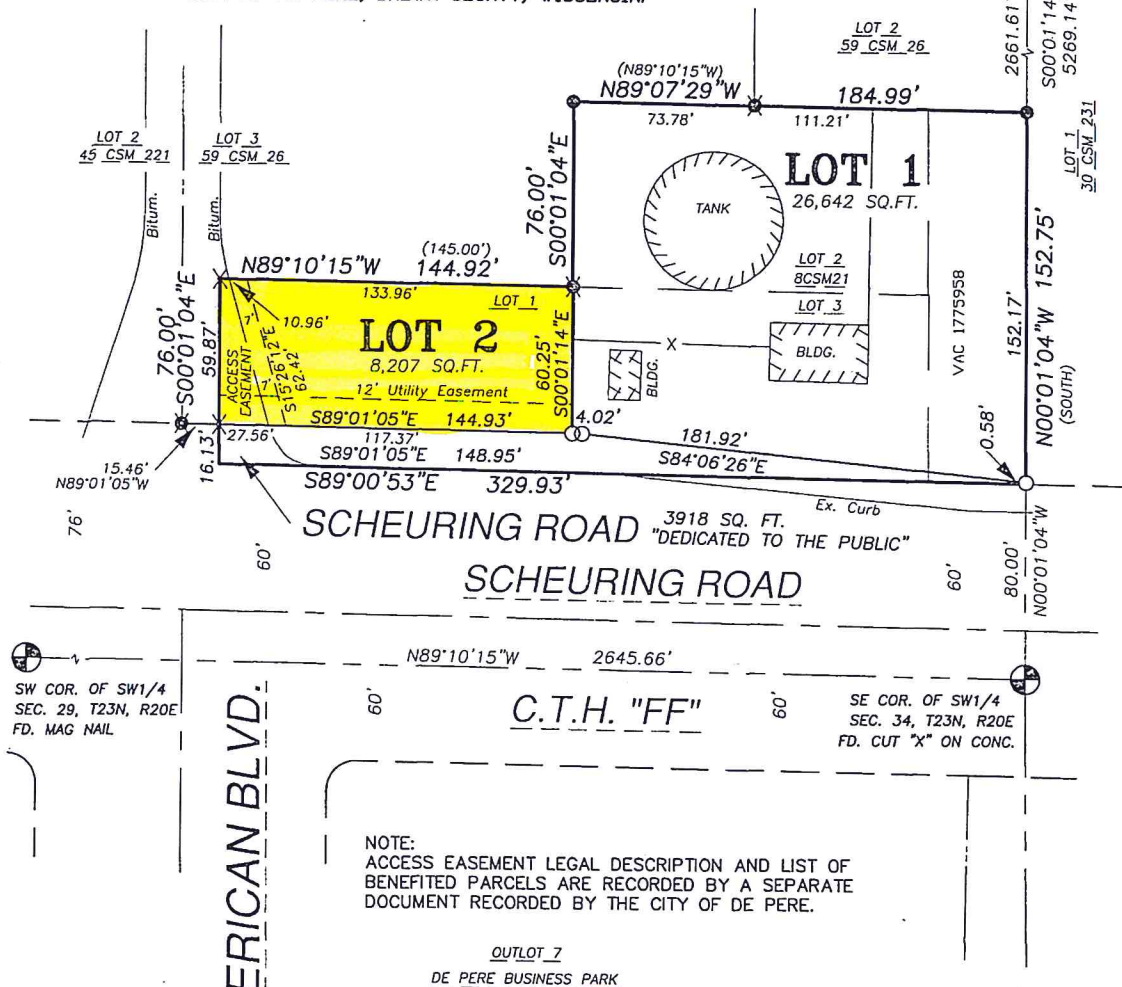
2679467

8464

CERTIFIED SURVEY MAP

ALL OF LOTS 1, 2 AND 3 OF VOLUME 8 OF CERTIFIED SURVEY MAPS,
PAGE 21, MAP NUMBER 1856, DOCUMENT NUMBER 921345, BEING A
PART OF THE SE 1/4 OF THE SW 1/4 OF SECTION 29, T23N, R20E,
CITY OF DE PERE, BROWN COUNTY, WISCONSIN.

NE COR. OF NW1/4
SEC. 29, T23N, R20E
FD. MAG NAIL



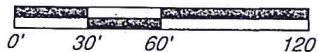
SW COR. OF SW1/4
SEC. 29, T23N, R20E
FD. MAG NAIL

SE COR. OF SW1/4
SEC. 34, T23N, R20E
FD. CUT "X" ON CONC.

**LEGEND**

- ✕ Existing 3/4" Iron Rebar
- ✕ Existing PK Nail on Road
- Existing 1" Iron Pipe
- Set 1" x 18" Iron Pipe weighing 1.13 lbs./lin. ft.
- ⊙ Recorded County Monument

SCALE: 1"=60'



BEARINGS ARE REFERENCED TO THE
SOUTH LINE OF THE SW 1/4 OF
SECTION 29, T23N, R20E,
RECORDED TO BEAR S89°10'15"E.

File name: R:\0404397\0404397CSM
SHEET 1 OF 3



ROBERT E. LEE & ASSOCIATES, INC.
ENGINEERING, SURVEYING, ENVIRONMENTAL SERVICES
1250 CENTENNIAL CENTRE BLVD.
HOBART, WI 54155
INTERNET: WWW.RELEEINC.COM

PHONE: (920) 662-9641
FAX: (920) 662-9141



City of De Pere, Wisconsin

Request For Common Council Action

MEETING DATE: May 3, 2022

DEPARTMENT: Plan Commission

FROM: Peter Schleinz

SUBJECT: C. Ordinance #22-04 Rezoning Certain Property from HWY 41-A (Highway 41 Business Corridor: District A) to HWY 41-A PDD (Highway 41 Business Corridor: District A - Planned Development District Overlay), (Part of Parcel WD-D0021-4; 1360 Scheuring Road).

On March 28, 2022 Plan Commission unanimously recommended approval with a vote of 4-0.

ATTACHMENTS:

- Ord22-04 (PDF)

ORDINANCE #22-04
 REZONING CERTAIN PROPERTY FROM HWY 41-A (HIGHWAY 41 BUSINESS CORRIDOR: DISTRICT A)
 TO HWY 41-A PDD (HIGHWAY 41 BUSINESS CORRIDOR: DISTRICT A - PLANNED
 DEVELOPMENT DISTRICT OVERLAY) (Part of Parcel WD-D0021-4; 1360 Scheuring Road)

WHEREAS, the Common Council of the City of De Pere, having reviewed the recommendation of the City Plan Commission regarding the proposed change in zoning classification for the property described below and having scheduled a public hearing then to be decided by the Common Council; and

WHEREAS, the City Clerk, having published a Class 2 Notice of Public Hearing regarding such proposed zoning change and, pursuant thereto, a public hearing having been held on the 3rd day of May, 2022 at 7:35 p.m. and the Common Council having heard all interested parties or their agents and attorneys;

NOW, THEREFORE, the Common Council of the City of De Pere, Wisconsin, do ordain as follows:

Section 1. That the following described property:

Part of Parcel WD-D0021-4

Lot 2, Volume 61 Certified Survey Maps, Page 14, Map No. 8595, Document No. 2720224, being part of the Southeast ¼ of the Southwest ¼, Section 29, Township 23 North, Range 20 East, City of De Pere, Brown County, Wisconsin

shall be and the same is hereby rezoned from the present zoning classification of Hwy 41-A, Highway 41 Business Corridor: District A, to Hwy 41-A PDD, Highway 41 Business Corridor: District A Planned Development District, as set forth in and regulated by the provisions of §§ 14-45.1, 14-45.2 and 14-59 of the De Pere Zoning Code, upon the following conditions:

Ordinance #22-04

Page 2 of 2

1. The Precise Implementation Plan (PIP) shall be subject to the conditions of approval for the General Development Plan (GDP), established by the Plan Commission on March 28, 2022; and
2. Compliance with all state and local laws and regulations, including compliance with the provisions of Chapter 14, De Pere Municipal Code.

Section 2. The City Clerk is directed to amend the City of De Pere Zoning Map in conformity with the provisions of this ordinance.

Section 3. All other ordinances in conflict herewith are hereby repealed.

Section 4. This ordinance shall take effect upon its passage and publication according to law.

Adopted by the Common Council of the City of De Pere, Wisconsin, this 3rd day of May, 2022.

APPROVED:

James G. Boyd, Mayor

ATTEST:

Carey E. Danen, City Clerk

Ayes: _____

Nays: _____

Board/Committee Approval: 03/28/2022

Publication Date: _____

Effective Date: _____



City of De Pere, Wisconsin

Request For Common Council Action

MEETING DATE: May 3, 2022

DEPARTMENT: City Clerk

FROM: Carey Danen

SUBJECT: Public comment upon matters not on the agenda. Comments made during the public comment period shall pertain only to matters under the jurisdiction of the Common Council. §6-3(f) DPMC



City of De Pere, Wisconsin

Request For Common Council Action

MEETING DATE: May 3, 2022

DEPARTMENT: Plan Commission

FROM: Peter Schleinz

SUBJECT: Recommendation from Plan Commission to approve an extraterritorial 2 lot certified survey map at 2016 Jen DR in the Town of Lawrence (Parcel L-783).

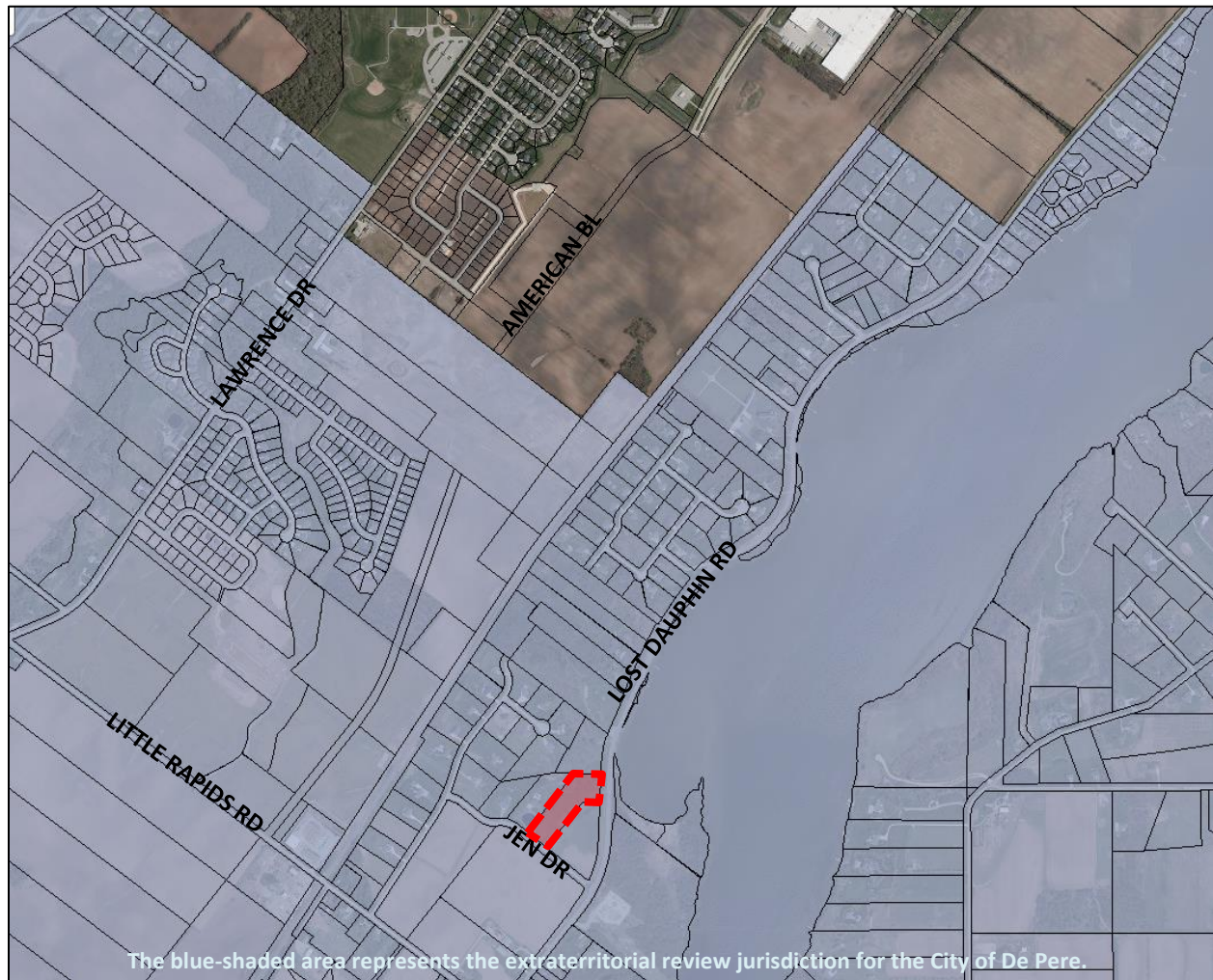
On April 25, 2022 Plan Commission unanimously recommended approval by a vote of 5-0.

ATTACHMENTS:

- PC Report - CSM on Jen DR (DOCX)
- Application Form (PDF)
- Preliminary CSM (PDF)

Item X: Consideration and possible action on an extraterritorial 2 lot certified survey map at 2016 Jen DR in the Town of Lawrence (Parcel L-783).*

SITE MAP



REQUESTED ACTION:	Extraterritorial Certified Survey Map Approval.	
COMMON DESCRIPTION:	2016 Jen DR, located northwest from the Jen DR and Lost Dauphin RD intersection.	
ZONING:	Agricultural District (A-1) in Lawrence.	
SURROUNDING LAND USES:	Residential to the north and west. Agricultural to the south and north.	
COMPREHENSIVE PLAN:	Residential in Lawrence.	
APPLICANT / OWNERS:	<u>Authorized Representative</u> Steven M Bieda, PLS Mau & Associates LLP 400 Security BL, Ste 1 Green Bay, WI 54313	<u>Property Owner</u> Tammy L Vann and Scott J Vann 7722 Element WY, APT 110 Green Bay, WI 54304

LAND USE HISTORY:

The site has been undeveloped since 1938 air photos.

STAFF REVIEW:

When reviewing a Certified Survey Map, staff considers State Statutes 236, Section 46-8 of the De Pere Platting and Division of Land Code, the future land use recommendation of the Comprehensive Plan, surrounding land uses, and desired development patterns.

- The proposed CSM is in Lawrence, about 0.6 miles east from the De Pere City limits.
- The proposed land division will create two residential lots.
- Both lots will have driveway access to Jen DR as access to Lost Dauphin RD is restricted.
- The City's minimum acreage and frontage are 0.2 acres and 75'; the Town's minimum is not identified when public sewer is available. The lots meet the city minimums and will be reviewed by Lawrence for minimums.
- The site is not within the Urban Reserve Area of Extraterritorial Review Jurisdiction due to boundary agreements. A minimum lot size of 10 acres does not apply.
- The site is partially within and partially outside of the sewer service district for Lawrence.
- The staff recommended conditions of approval are listed at the end of the report.

The Certified Survey Map meets the criteria of State Statutes 236 and Section 46-8 of the De Pere Platting and Division of Land Code. The proposed land division provides development opportunities and does not impact the Comprehensive Plan negatively. The proposed lot sizes, street frontages, and setbacks meet City requirements.

STAFF
RECOMMENDATION:

Staff recommends APPROVAL of the certified survey map, subject to:

1. Meeting all other state and local regulations, including Brown County Planning Commission and Town of Lawrence.
2. Flag shaped lots are not encouraged. Review CSM with Lawrence to ensure that a flag shaped lot is approvable.
3. Provide a street name.
4. The De Pere certificate text should be modified to cleanly read, "Approved by the City of De Pere Common Council on ____ Day...". Also, include a date line for the City Clerk signature.

	CITY OF DE PERE APPLICATION FOR CSM REVIEW	Fee: \$ 368.00
		Receipt #:
		Date:

Read all instructions provided before completing. If additional space is needed, attach additional pages. Type or use black ink.

SECTION 1: Applicant / Permittee Information

Applicant Name (Ind., Org. or Entity) Mau & Associates, LLP	Authorized Representative Steven M. Bieda	Title Professional Land Surveyor	
Mailing Address 400 Security Blvd, Ste. 1	City Green Bay	State WI	ZIP Code 54313
Email Address sbieda@mau-associates.com	Phone Number (incl. area code) 920-434-9670	Fax Number (incl. area code)	

SECTION 2: Landowner Information (complete these fields when project site owner is different than applicant)

Name (Ind. Org. or Entity) Scott & Tammy Vann	Contact Person	Title	
Mailing Address 772 Element Way, Apt. 110	City Green Bay	State WI	ZIP Code 54304
Email Address scott.vann@hotmail.com	Phone Number (incl. area code) 920-366-7687	Fax Number (incl. area code)	

SECTION 3: Project or Site Location

Project Address/Description 2016 Jen Drive, De Pere, WI	Parcel No. L-783
--	---------------------

SECTION 4: CSM Information

Existing Zoning:	ER-Estate Residential
Present Use of Parcel:	vacant
Proposed Use of Lots:	single family home

Please submit 1 hard copy and 1 PDF copy of the CSM if the property is located within the City
or if the property is located within the extraterritorial jurisdiction.

SECTION 5: Certification and Permission

Certification: I hereby certify that I am the owner or authorized representative of the owner of the property which is the subject of this Permit Application. I certify that the information contained in this form and attachments is true and accurate. I certify that the project will be in compliance with all permit conditions. I understand that failure to comply with any or all of the provisions of the permit may result in permit revocation and a fine and/or forfeiture under the provisions of applicable laws.

Permission: I hereby give the City permission to enter and inspect the property at reasonable times, to evaluate this notice and application, and to determine compliance with any resulting permit coverage.

Name of Owner/Authorized Representative (please print) Steven M. Bieda	Title Professional Land Surveyor	Phone Number 920-434-9670
Signature of Applicant 		Date Signed 4/19/2022

TO BE COMPLETED BY CITY STAFF

CSM Review authorized by the De Pere Municipal Code, Chapter 46.	
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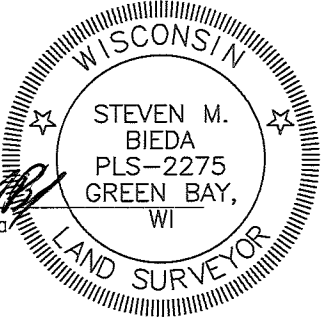
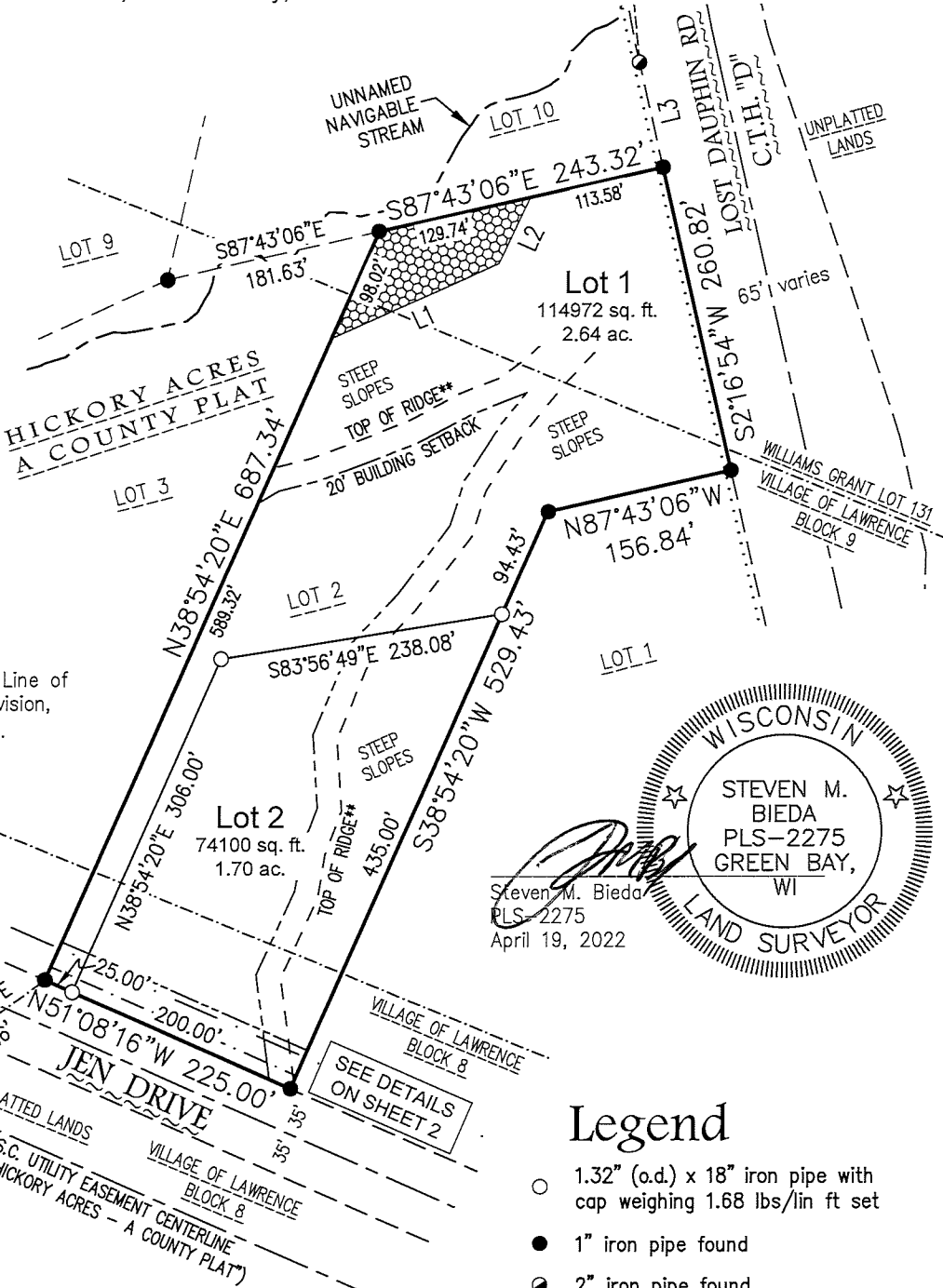
CERTIFIED SURVEY MAP

All of Lot 2 of the recorded plat "Hickory Acres - A County Plat" (Volume 1, County Plat, Page 158, Document No. 1642910, Brown County Records), being located in part of Lot 131 of the "Subdivision of Williams Grant" (Volume 6, Plats, Page 13, Document No. 476, Brown County Records) and in part of Blocks 8 and 9 of the recorded plat "Village of Lawrence" (Brown County Records), Town of Lawrence, Brown County, Wisconsin.

Line Table		
Line #	Length	Direction
L1	153.60	N80°57'35"E
L2	61.38	N40°03'50"E
L3	90.81	N02°16'54"E



Bearings referenced to the South Line of Lot 135 of Williams Grant Subdivision, assumed to be S52°48'34"E.



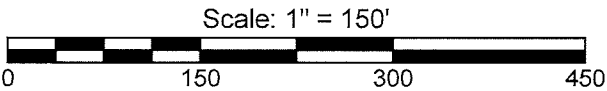
Legend

- 1.32" (o.d.) x 18" iron pipe with cap weighing 1.68 lbs/lin ft set
- 1" iron pipe found
- 2" iron pipe found
- ⊙ computed point
- ⊙ Brown County monument (type noted)
- no access
- environmentally sensitive area: 75' around navigable stream

NOTES

The County Monuments used in this survey are shown and their ties have been found and verified and/or Brown County Planning and Land Services has been notified of any discrepancies.

**Top of Ridge was field located April 11, 2022.



Client: Scott Vann

Tax Parcel: L-783

Drafted By: BAB

File: H-2197CSM 040122.dwg

Data File: H-2197.txt

Mau & Associates, LLP

LAND SURVEYING & PLANNING
CIVIL & WATER RESOURCE ENGINEERING
Phone: 920-434-9670 Website: www.mau-associates.com
400 Security Blvd Ste 1, Green Bay, WI 54313-9712

Sheet One of Five

Project No.: H-2197

Drawing No.: L-11746

Fieldwork Completed: 4/11/2022

CERTIFIED SURVEY MAP

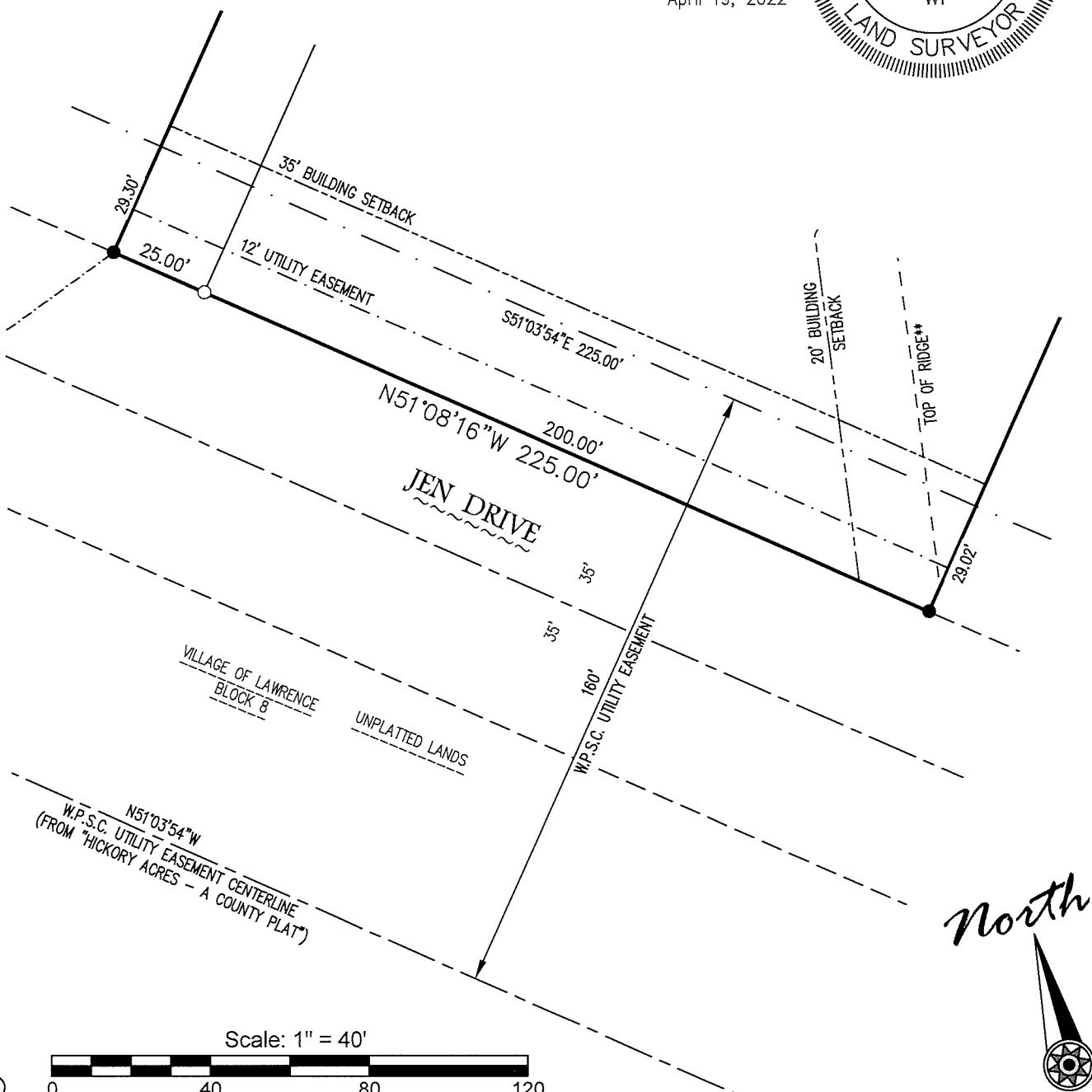
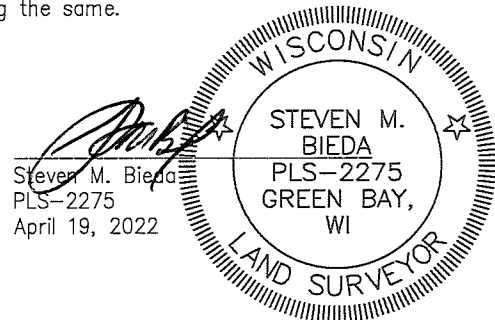
All of Lot 2 of the recorded plat "Hickory Acres - A County Plat" (Volume 1, County Plat, Page 158, Document No. 1642910, Brown County Records), being located in part of Lot 131 of the "Subdivision of Williams Grant" (Volume 6, Plats, Page 13, Document No. 476, Brown County Records) and in part of Blocks 8 and 9 of the recorded plat "Village of Lawrence" (Brown County Records), Town of Lawrence, Brown County, Wisconsin.

SURVEYOR'S CERTIFICATE

I, Steven M. Bieda, Professional Land Surveyor, PLS-2275, do hereby certify that I have surveyed, divided, and mapped all of Lot 2 of the recorded plat "Hickory Acres - A County Plat" (Volume 1, County Plat, Page 158, Document No. 1642910, Brown County Records), being located in part of Lot 131 of the "Subdivision of Williams Grant" (Volume 6, Plats, Page 13, Document No. 476, Brown County Records) and in part of Blocks 8 and 9 of the recorded plat "Village of Lawrence" (Brown County Records), Town of Lawrence, Brown County, Wisconsin.

Parcel contains 189,072 square feet / 4.34 acres, more or less.
Parcel subject to easements and restrictions of record.

That such plat is a correct representation of all the exterior boundaries of the land survey and the division thereof. That I have made such a survey, land division and plat by the direction of the owners listed hereon. That I have fully complied with the provisions of Chapter 236, section 236.34 of the Wisconsin Statutes, the Town of Lawrence, the City of De Pere, and the Brown County Planning Commission code in surveying, dividing, and mapping the same.



Scale: 1" = 40'





CERTIFIED SURVEY MAP

All of Lot 2 of the recorded plat "Hickory Acres - A County Plat" (Volume 1, County Plat, Page 158, Document No. 1642910, Brown County Records), being located in part of Lot 131 of the "Subdivision of Williams Grant" (Volume 6, Plats, Page 13, Document No. 476, Brown County Records) and in part of Blocks 8 and 9 of the recorded plat "Village of Lawrence" (Brown County Records), Town of Lawrence, Brown County, Wisconsin.

RESTRICTIVE COVENANTS

- 1) The land on all side and rear lot lines of all lots shall be graded by the owner and maintained by the abutting property owners to provide for adequate drainage of surface water.
- 2) Each lot owner shall grade the property abutting a street to conform to the adopted sidewalk grade elevation and maintain said elevation for future sidewalks.
- 3) No poles, pedestals or buried cable are to be placed so as to disturb any survey stake or obstruct vision along any lot line or street line, a disturbance of a survey stake by anyone is a violation of section 236.32 of the Wisconsin Statutes.
- 4) A 20' building setback must be maintained from the top of ridge unless a geotechnical engineering evaluation is done to determine suitable building location.
- 5) The property owners, at the time of construction, shall implement the appropriate soil erosion control methods outlined in the Wisconsin Construction Site Erosion and Sediment Control Technical Standards (available from the Wisconsin Department of Natural Resources) to prevent soil erosion. However, if at the time of construction the Town has adopted a soil erosion control ordinance, it shall govern over this requirement. This provision applies to any grading, construction, or installation-related activities.
- 6) Development on Lots 1 and 2 requires public sewer and water be available OR acquisition of all state, county, and/or municipal permits concerning onsite sewage disposal systems for sanitary waste disposal.
- 7) Lot 1 contains an environmentally sensitive area (ESA) as defined in the Brown County Sewage Plan. The ESA includes all land within 75 feet of the ordinary high water mark of navigable waterways. Development and land disturbing activities are restricted in the ESA unless amendments are approved by the Brown County Planning Commission and the Wisconsin Department of Natural Resources.
- 8) All existing natural drainage ways are to be used and maintained for storm water runoff.

NOTES

- 1) A Shoreland Permit from the Brown County Zoning Administrator's office is required for Lots 1 and 2 prior to any construction, fill, or grading activity within 300 feet of a stream.
- 2) Lots 1 and 2 contain steep slopes that are unsuitable for building. No development shall occur in areas labeled 'Steep Slopes' unless a geotechnical study is submitted to and approved by Brown County Planning Commission.

ACCESS RESTRICTION

As Owner, I hereby restrict all lots so that no owner, possessor, user, licensee, or other person may have any right of direct vehicular ingress from or egress to any highway lying within the right of way of County Trunk Highway D, as shown on the land division map. It is expressly intended that this restriction constitute a restriction for the benefit of the public as provided in S.236.293, Wisconsin Statutes and shall be enforceable by the department or its assigns.

UTILITY EASEMENT PROVISIONS

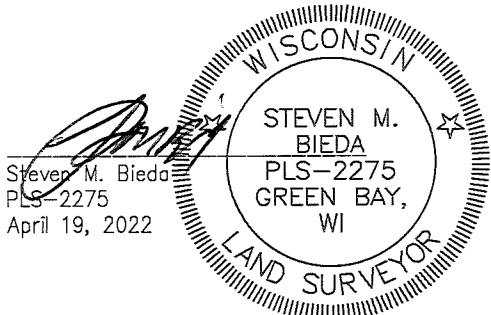
An easement for electric, natural gas, and communications service is hereby granted by

Scott J. and Tammy L. Vann, Grantors, to

WISCONSIN PUBLIC SERVICE CORPORATION, a Wisconsin corporation, Grantee,

their respective successors and assigns, to construct, install, operate, repair, maintain and replace from time to time, facilities used in connection with overhead and underground transmission and distribution of electricity and electric energy, natural gas, telephone and cable TV facilities for such purposes as the same is now or may hereafter be used, all in, over, under, across, along and upon the property shown within those areas on the plat designated as "Utility Easement" and the property designated on the plat for streets and alleys, whether public or private, together with the right to install service connections upon, across, within and beneath the surface of each lot to serve improvements, thereon, or on adjacent lots; also the right to trim or cut down trees, brush and roots as may be reasonably required incident to the rights herein given, and the right to enter upon the subdivided property for all such purposes. The Grantees agree to restore or cause to have restored, the property, as nearly as is reasonably possible, to the condition existing prior to such entry by the Grantees or their agents. This restoration, however, does not apply to the initial installation of said underground and/or above ground electric facilities, natural gas facilities, or telephone and cable TV facilities or to any trees, brush or roots which may be removed at any time pursuant to the rights herein granted. Structures shall not be placed over Grantees' facilities or in, upon or over the property within the lines marked "Utility Easement" without the prior written consent of Grantees. After installation of any such facilities, the grade of the subdivided property shall not be altered by more than six inches without written consent of grantees. This Utility Easement Provision does not prevent or prohibit others from utilizing or crossing the Utility Easement as the Utility easement(s) are non-exclusive.

The grant of easement shall be binding upon and inure to the benefit of the heirs, successors and assigns of all parties hereto.



All of Lot 2 of the recorded plat "Hickory Acres - A County Plat" (Volume 1, County Plat, Page 158, Document No. 1642910, Brown County Records), being located in part of Lot 131 of the "Subdivision of Williams Grant" (Volume 6, Plats, Page 13, Document No. 476, Brown County Records) and in part of Blocks 8 and 9 of the recorded plat "Village of Lawrence" (Brown County Records), Town of Lawrence, Brown County, Wisconsin.

As Owners, we hereby certify that we caused the land described on this Certified Survey Map to be surveyed, divided, and mapped as represented herean. We also certify that this Certified Survey Map is required by S.236.10 or S.236.12 to be submitted to the following for approval or objection:

Scott J. Vann

Tammy L. Vann

Personally came before me this ____ day of _____, 20__, the above named owners, to me known to be the persons who executed the foregoing instrument and acknowledged the same.

Notary Public
Brown County, Wisconsin

My Commission Expires _____

STATE OF WISCONSIN]
] SS
COUNTY OF BROWN]

_____, a corporation duly organized and existing under and by virtue of the laws of Wisconsin,
(corporate name)
mortgagee of the above described land, does hereby consent to the surveying, dividing, and mapping of the land described on this
Certified Survey Map and does hereby consent to the above certificate of Scott J. and Tammy L. Vann, Owners of said lands.

IN WITNESS WHEREOF, _____, has caused these presents to be signed by
(corporate name)

_____, its _____ and countersigned by _____
(print name) (print title)

_____, its _____, at _____, Wisconsin,
(print name) (print title) (city)

and its corporate seal to be hereunto affixed this _____ day of _____, 20____.

signature	print title	Date
-----------	-------------	------

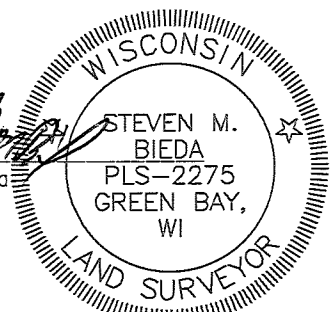
signature	print title	Date
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Personally came before me this ____ day of _____, _____, the above named officers of said corporation to me known to be the persons who executed the foregoing instrument and to me known to be such officers of said corporation, and acknowledged that they executed the foregoing instrument as such officers as the deed of said corporation, by its authority.

Notary Public _____ My Commission Expires _____
County, Wisconsin

STATE OF WISCONSIN]
COUNTY OF _____] SS

Steven M. Bieda
PLS-2275
April 19, 2022





CERTIFIED SURVEY MAP

All of Lot 2 of the recorded plat "Hickory Acres - A County Plat" (Volume 1, County Plat, Page 158, Document No. 1642910, Brown County Records), being located in part of Lot 131 of the "Subdivision of Williams Grant" (Volume 6, Plats, Page 13, Document No. 476, Brown County Records) and in part of Blocks 8 and 9 of the recorded plat "Village of Lawrence" (Brown County Records), Town of Lawrence, Brown County, Wisconsin.

CERTIFICATE OF THE TOWN OF LAWRENCE

Approved for the Town of Lawrence this _____ day of _____, 20____.

Cindy Kocken
Town Clerk

CERTIFICATE OF THE CITY OF DE PERE

Approved for the City of DePere Common Council this _____ day of _____, 20____.

Carey Danen
City Clerk

CERTIFICATE OF THE BROWN COUNTY TREASURER

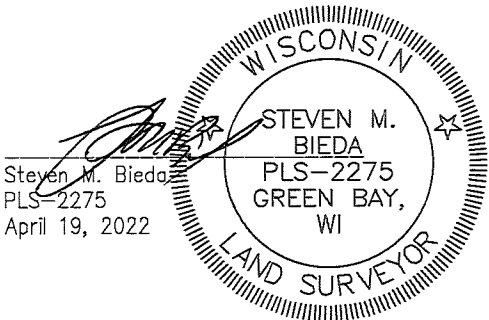
As duly elected Brown County Treasurer, I hereby certify that the records in our office show no unredeemed taxes and no unpaid or special assessments affecting any of the lands included in this Certified Survey Map as of the dates listed below.

Paul D. Zeller Date
Brown County Treasurer

CERTIFICATE OF THE BROWN COUNTY PLANNING COMMISSION

Approved for the Brown County Planning Commission this _____ day of _____, 20____.

Karl Mueller
Senior Planner





City of De Pere, Wisconsin

Request For Common Council Action

MEETING DATE: May 3, 2022

DEPARTMENT: Plan Commission

FROM: Peter Schleinz

SUBJECT: Recommendation from Plan Commission to approve an 104 lot and 4 outlot final plat of Waterview Heights Fifth Addition at 2400 BLK Lost Dauphin RD (Parcels WD-D0104, WD-L496).

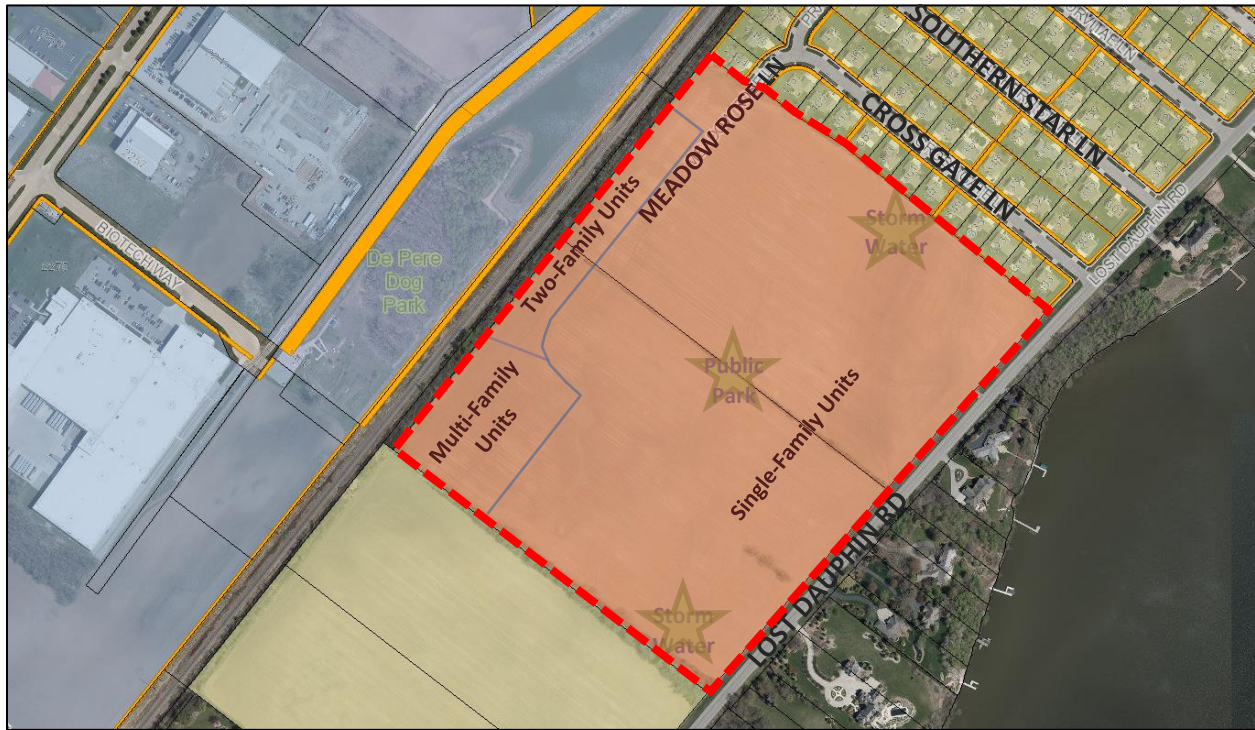
On April 25, 2022 Plan Commission unanimously recommended approval by a vote of 5-0.

ATTACHMENTS:

- PC Report - RevFinPlat (DOCX)
- Application Form (PDF)
- Revised 2 Final Plat - 18 Apr 2022 (PDF)

Item X: Consideration and possible action on a 104 lot and 4 outlot final plat of Waterview Heights Fifth Addition at 2400 BLK Lost Dauphin RD (Parcels WD-D0104, WD-L496).*

SITE MAP



REQUESTED ACTION: Final Plat Approval.

COMMON DESCRIPTION: 2400 BLK Lost Dauphin RD, located south and west from the Lost Dauphin RD and Cross Gate LN intersection.

ZONING: Single Family Residence District (R-1) for single family lots.
Multiple Family Residence District (R-3) for two-family and multi-family lots.

SURROUNDING LAND USES: Single-family residential (R-1) to the north.
Agricultural (R-1) to the south.
Town of Lawrence residential to the east.
Railroad dog park (I-B-1) and business park (I-B-2) to the west.

COMPREHENSIVE PLAN: Neighborhood Residential (Including Multi-Family).

APPLICANT / OWNERS:

<u>Authorized Representative</u>	<u>Property Owner</u>
Troy Hewitt, PLS	Best Built INC
Best Built INC	3100 Holmgren WY
3100 Holmgren WY	Green Bay, WI 54304-5720
Green Bay, WI 54304-5720	

LAND USE HISTORY:

After an air photo review from 1938 to 2020, the site has been used for agricultural purposes. The adjacent residential area to the north developed between 2004-2010.

STAFF REVIEW:

When reviewing a plat, staff considers State Statutes 236 Sections 46-3 through 46-7 of the De Pere Platting and Division of Land Code, the future land use recommendation of the Comprehensive Plan, surrounding land uses, and desired development patterns.

- The plat has one multi-family lot, nine two-family lots, 94 single-family lots and four outlots (two for storm water management, one for a city park, and one due to insufficient space for development at this time).
- The future development of the multi-family lot will require a site plan.
- Access to the proposed storm water management pond (Outlot 3) will be from either Lost Dauphin RD to the east, or from an unnamed street to the north. Access to the proposed storm water management pond (Outlot 5) will be from unnamed 'Street A.'
- There are proposed pedestrian ways located to the north and south of the proposed park for ease of pedestrian access to the park. The pedestrian ways should be installed by the City and paid for by the developer.

All conditions of approval are listed at the end of the report. The conditions are technical and can be overseen by staff.

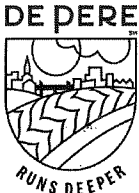
The plat meets the criteria of State Statutes 236 and Sections 46-3 through 46-7 of the De Pere Platting and Division of Land Code. The proposed land division does not impact the Comprehensive Plan negatively. The proposed lot size, frontage, and setbacks meet acceptable City requirements.

STAFF RECOMMENDATION:

Staff recommends APPROVAL of the final plat and forwarding the plat to the Common Council for approval, subject to the following conditions:

1. Meeting all other state and local regulations, including the City of De Pere, and Brown County Planning Commission.
2. Add a street name for the north end of the unnamed street at the north end of Willie Mays Lane.
3. NOTE: The proposed development has a Phase 1 and Phase 2 that is shown on supplemental document to the plat.
4. Delete "emergency" from "Temporary emergency turnaround easement" at the end of Willie Mays Lane. This will be constructed with the project as a hammerhead turnaround.

5. Move the cluster mailbox from the lot line between Lots 254 and 255. This is the location of back lot drainage and will likely require a yard drain behind the sidewalk. Maintain at least 10 feet from the box out to the lot line.
6. The right of way for each cluster box needs to be 13'x5'. The locations adjacent to the public walkway are only 9'x5' and the others only 12'x5'.
7. Update the revision date on Page 2.
8. Update the lot numbers for Note 8 to be 189, 190, 193, 206, 218, 219, 225, 234, 242, 243, 251, and 258.
9. In the 'Restrictive Covenants Between Developer and Property Owner':
 - a. Clarify if Note #3 applies to the plat. It is the city's understanding that there will be duplex and multi-family lots in this subdivision.
10. In the 'Restrictive Covenants Between the City of De Pere and Property Owner':
 - a. Update the lot numbers for Note 8 to be 189, 190, 193, 206, 218, 219, 225, 234, 242, 243, 251, and 258.
 - b. Add lot number 234 to Note 9.
 - c. Add lot numbers 209 and 264 to Note 10.

	CITY OF DE PERE APPLICATION FOR PLAT REVIEW	Fee: \$ _____
		Receipt #: _____
		Date: _____

Read all instructions provided before completing. If additional space is needed, attach additional pages. Type or use black ink.

SECTION 1: Applicant / Permittee Information

Applicant Name (Ind., Org. or Entity) ROBERT E. LEE & ASSOC.	Authorized Representative TROY HEWITT	Title LAND SURVEYOR	
Mailing Address 1250 CENTENNIAL CENTRE BLVD	City HOBART	State WI	ZIP Code 54155
Email Address THEWITT@RELEEINC.COM	Phone Number (incl. area code) 920-664-9641	Fax Number (incl. area code)	

SECTION 2: Landowner Information (complete these fields when project site owner is different than applicant)

Name (Ind. Org. or Entity) BEST BUILT, INC	Contact Person CRAIG KASSNER	Title PRESIDENT	
Mailing Address 3100 HOLMGREN WAY	City GREEN BAY	State WI	ZIP Code 54304
Email Address CKASSNER@BESTBUILTINC.COM	Phone Number (incl. area code) 920-337-6488	Fax Number (incl. area code)	

SECTION 3: Project or Site Location

Project Address/Description Lost Dauphin Road	Parcel No. WD-D0104 & WD-L496
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SECTION 4: Plat Review

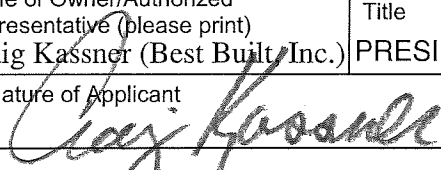
Review Type:	☐ Preliminary Plat ☒ Final Plat ☐ Condominium Plat		
Fee:	Preliminary Plat Fee: \$278 + (____ # of lots and outlots x \$68) Final Plat Fee: \$195 Condominium Plat Fee: \$278 + (____ # of units x \$68) + (____ # of common elements x \$68)	\$ 195	
Present Use of Parcel:	FARMLAND		
Proposed Use of Lots:	SINGLE FAMILY AND MULTI FAMILY		

Please submit 1 hard copy, 1 PDF copy, and 1 CAD copy of the Plat if the property is located within the City or if the property is located within the extraterritorial jurisdiction.

SECTION 5: Certification and Permission

Certification: I hereby certify that I am the owner or authorized representative of the owner of the property which is the subject of this Permit Application. I certify that the information contained in this form and attachments is true and accurate. I certify that the project will be in compliance with all permit conditions. I understand that failure to comply with any or all of the provisions of the permit may result in permit revocation and a fine and/or forfeiture under the provisions of applicable laws.

Permission: I hereby give the City permission to enter and inspect the property at reasonable times, to evaluate this notice and application, and to determine compliance with any resulting permit coverage.

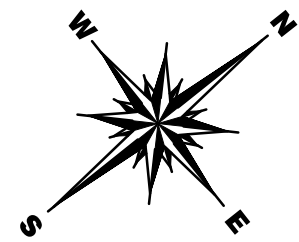
Name of Owner/Authorized Representative (please print) Craig Kassner (Best Built Inc.)	Title PRESIDENT	Phone Number 920-337-6488
Signature of Applicant 		Date Signed 3-10-2022

TO BE COMPLETED BY CITY STAFF

Plat Review authorized by the De Pere Municipal Code, Chapter 46.	
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WATERVIEW HEIGHTS FIFTH ADDITION

PART OF GOVERNMENT LOT 3 AND PART OF GOVERNMENT LOT 4, ALL IN SECTION 5, TOWNSHIP 22 NORTH, RANGE 20 EAST, AND PART OF LOTS 115, 116 AND 117 OF WILLIAMS GRANT SUBDIVISION, ALL LOCATED IN THE CITY OF DE PERE, BROWN COUNTY, WISCONSIN



SCALE: 1" = 100'

0' 50' 100' 200'

Bearings are referenced to the Brown County Coordinate System. The north line of the Northwest 1/4 of Section 5 bears S89°03'19"E.

All linear measurements have been made to the nearest hundredth of a foot and computed to the nearest hundredth of a foot.

All angular measurements have been made to the nearest three seconds and computed to the nearest half second.

Line Table

Line #	Length	Direction
L1	7.38'	N38°38'40"E
L2	7.38'	S38°53'13"W
L3	23.00'	N38°38'40"E
L4	23.00'	N38°38'40"E
L5	31.92'	N38°38'40"E

LEGEND

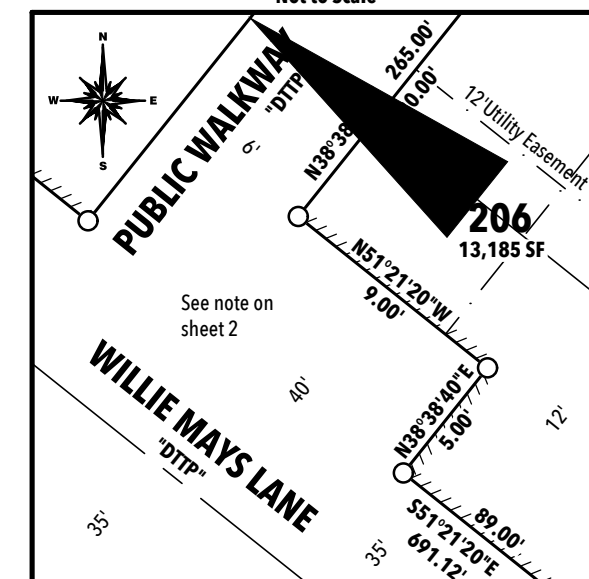
- Set 2.375" Outside Dia. x 30" Iron Pipe min. wt. 3.65 lb./lin. ft.
- Existing 1" Iron Pipe
- Existing 2" Iron Pipe
- ⊕ PLSS Monument as noted
- (xxx) Record distance or measurement
- Wetlands delineated by Evergreen Consultants, LLC
- "DTTP" Dedicated to the Public
- OL Outlot
- CBU Cluster Box Unit
- No Access

Northwest Corner
Section 5, T22N-R20E
Existing 1" Iron Pipe

North 1/4 Corner
Section 5, T22N-R20E
Existing PK Nail

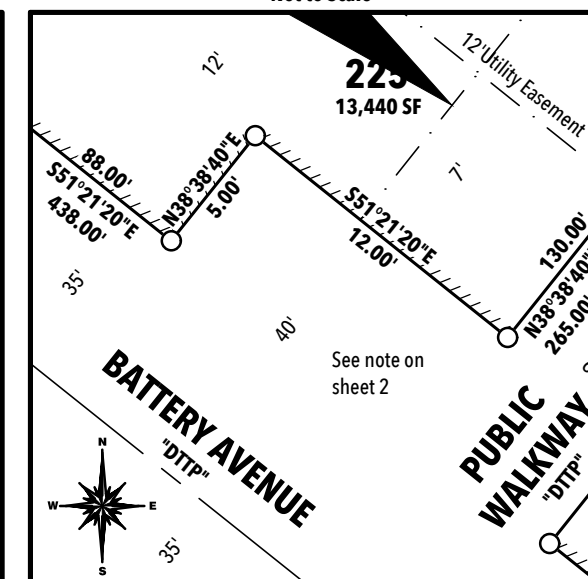
CBU DETAIL #1

16 CBU serves lots 190-192, 200-211
Not to Scale



CBU DETAIL #2

16 CBU serves lots 187-189, 193-199, 219-224
13 CBU serves lots 183-185, 225-231
Not to Scale



CBU DETAIL #3

16 CBU serves lots 212-218, 232-235, 271-272, 277-279
Not to Scale



CBU DETAIL #4

16 CBU serves lots 236-242, 251-255, 269-270, 274-276
Not to Scale



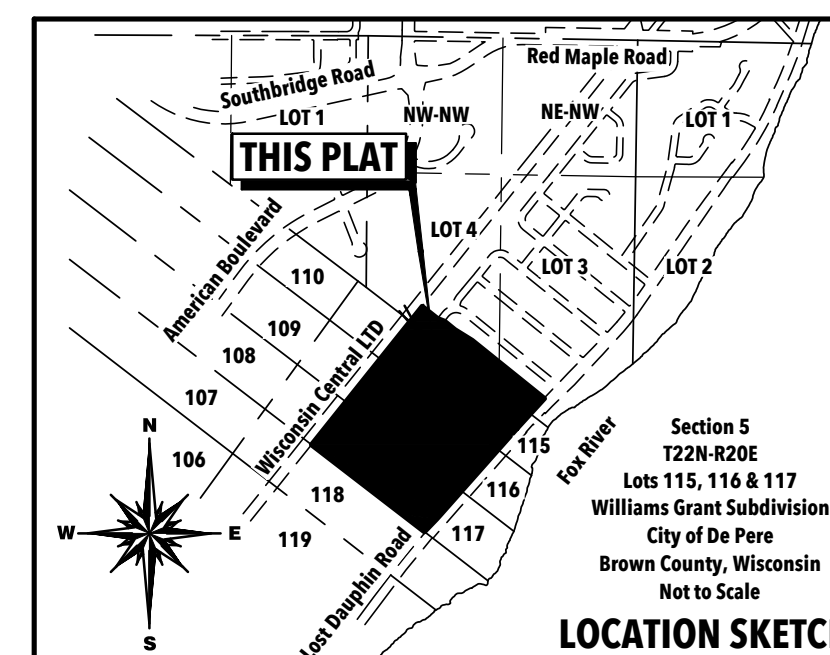
CBU DETAIL #5

16 CBU serves lots 236-250, 258-265
Not to Scale



CBU DETAIL #6

8 CBU serves lots 254-257, 264-268, 273
Not to Scale



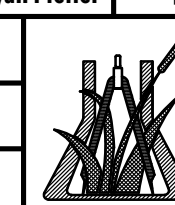
DRAWN
Troy Hewitt

CHECKED
Bryan Pfeffer

Prepared for:



DATE
3/2/2022
FILE
1703118_final.dwg
JOB NO.
1703118



ROBERT E. LEE & ASSOCIATES, INC.
ENGINEERING, SURVEYING, ENVIRONMENTAL SERVICES
1250 CENTENNIAL CENTRE BOULEVARD
HOBART, WI 54155
INTERNET: www.releeinc.com

SHEET NO.
1 of 2

WATERVIEW HEIGHTS FIFTH ADDITION

PART OF GOVERNMENT LOT 3 AND PART OF GOVERNMENT LOT 4, ALL IN SECTION 5, TOWNSHIP 22 NORTH, RANGE 20 EAST, AND PART OF LOTS 115, 116 AND 117 OF WILLIAMS GRANT SUBDIVISION, ALL LOCATED IN THE CITY OF DE PERE, BROWN COUNTY, WISCONSIN

Curve Table

Curve #	Delta	Radius	Length	Chord Direction	Chord Length	Tangent Bearing	Second Tangent Bearing
C1	1°56'01"	11744.02'	396.31'	S42°30'58.5"W	396.29'	S43°28'59"W	S41° 32' 58"W
C2	0°18'57"	11478.70'	63.27'	S41°23'29.5"W	63.27'	S41°32'58"W	S41° 14' 01"W
C3	12°32'41"	265.00'	58.02'	N44°55'00"E	57.90'	N51°11'21"E	N38° 38' 40"E
C4	4°39'40"	330.00'	26.84'	S48°51'31"W	26.84'	S51°11'21"W	S46° 31' 41"W
C5	7°53'01"	330.00'	45.41'	S42°35'10.5"W	45.37'	S46°31'41"W	S38° 38' 40"W
C6	12°32'41"	330.00'	72.25'	S44°55'00.5"W	72.11'	S51°11'21"W	S38° 38' 40"W
C7	14°56'44"	130.00'	33.91'	S31°10'18"W	33.81'	S38°38'40"W	S23° 41' 56"W
C8	39°08'51"	130.00'	88.82'	S04°07'30.5"W	87.11'	S23°41'56"W	S15° 26' 55"E
C9	35°54'25"	130.00'	81.47'	S33°24'07.5"E	80.14'	S15°26'55"E	S51° 21' 20"E
C10	90°00'00"	130.00'	204.20'	S06°21'20"E	183.85'	S38°38'40"W	S51° 21' 20"E
C11	92°54'18"	12.00'	19.46'	N04°54'11"W	17.40'	N41°32'58"E	N51° 21' 20"W
C12	87°05'42"	12.00'	18.24'	N85°05'49"E	16.53'	S51°21'20"E	N41° 32' 58"E
C13	14°15'00"	130.00'	32.33'	N58°28'50"W	32.25'	N51°21'20"W	N65° 36' 20"W
C14	75°45'00"	130.00'	171.87'	S76°31'10"W	159.62'	N65°36'20"W	S38° 38' 40"W
C15	90°00'00"	130.00'	204.20'	S83°38'40"W	183.85'	N51°21'20"W	S38° 38' 40"W
C16	90°00'00"	70.00'	109.96'	S83°38'40"W	98.99'	N51°21'20"W	S38° 38' 40"W
C17	92°41'44"	12.00'	19.41'	N05°00'28"W	17.37'	N41°20'24"E	N51° 21' 20"W
C18	0°33'30"	11483.70'	111.93'	S41°03'39"W	111.93'	S41°20'24"W	S40° 46' 54"W
C19	87°05'42"	12.00'	18.24'	N85°05'49"E	16.53'	S51°21'20"E	N41° 32' 58"E
C20	90°00'00"	70.00'	109.96'	S06°21'20"E	98.99'	S38°38'40"W	S51° 21' 20"E
C21	90°00'00"	12.00'	18.85'	S83°38'40"W	16.97'	N51°21'20"W	S38° 38' 40"W
C22	23°45'06"	130.00'	53.89'	S63°13'53"E	53.51'	S51°21'20"E	S75° 06' 26"E
C23	35°48'35"	130.00'	81.25'	N86°59'16.5"E	79.93'	S75°06'26"E	N69° 04' 59"E
C24	30°26'19"	130.00'	69.06'	N53°51'49.5"E	68.25'	N69°04'59"E	N38° 38' 40"E
C25	90°00'00"	130.00'	204.20'	N83°38'40"E	183.85'	S51°21'20"E	N38° 38' 40"E
C26	90°00'00"	12.00'	18.85'	S83°38'40"W	16.97'	N51°21'20"W	S38° 38' 40"W
C27	92°54'18"	12.00'	19.46'	N04°54'11"W	17.40'	N41°32'58"E	N51° 21' 20"W
C28	87°05'42"	12.00'	18.24'	N85°05'49"E	16.53'	S51°21'20"E	N41° 32' 58"E
C29	90°00'00"	12.00'	18.85'	S06°21'20"E	16.97'	S38°38'40"W	S51° 21' 20"E
C30	30°26'19"	130.00'	69.06'	N23°25'30.5"E	68.25'	N38°38'40"E	N08° 12' 21"E
C31	35°48'35"	130.00'	81.25'	N09°41'56.5"W	79.93'	N08°12'21"E	N27° 36' 14"W
C32	23°45'06"	130.00'	53.89'	N39°28'47"W	53.51'	N27°36'14"W	N51° 21' 20"W
C33	90°00'00"	130.00'	204.20'	N06°21'20"W	183.85'	N38°38'40"E	N51° 21' 20"W
C34	91°13'42"	12.00'	19.11'	S06°58'11"E	17.15'	S38°38'40"W	S52° 35' 02"E
C35	15°59'13"	270.00'	75.34'	S46°38'16.5"W	75.09'	S54°37'53"W	S38° 38' 40"W
C36	72°47'05"	12.00'	15.24'	N88°58'34.5"W	14.24'	N52°35'02"W	S54° 37' 53"W
C37	95°03'46"	12.00'	19.91'	N05°03'09"W	17.70'	N42°28'45"E	N52° 35' 02"W
C38	0°39'41"	11749.02'	135.61'	S42°08'54.5"W	135.61'	S42°28'45"W	S41° 49' 04"W
C39	0°16'06"	11749.02'	55.01'	S41°41'01"W	55.01'	S41°49'04"W	S41° 32' 58"W
C40	0°55'47"	11749.02'	190.62'	S42°00'51.5"W	190.62'	S42°28'45"W	S41° 32' 58"W
C41	0°35'27"	11749.02'	121.18'	S43°11'07.5"W	121.18'	S43°28'51"W	S42° 53' 24"W
C42	84°31'34"	12.00'	17.70'	N85°09'11"E	16.14'	S52°35'02"E	N42° 53' 24"E
C43	106°57'19"	12.00'	22.40'	S00°52'49.5"W	19.29'	S54°21'29"W	S52° 35' 50"E
C44	15°42'49"	335.00'	91.88'	N46°30'04.5"E	91.59'	N54°21'29"E	N38° 38' 40"E
C45	90°00'00"	70.00'	109.96'	N06°21'20"W	98.99'	N38°38'40"E	N51° 21' 20"W
C46	90°00'00"	70.00'	109.96'	N83°38'40"E	98.99'	S51°21'20"E	N38° 38' 40"E
C47	90°00'00"	12.00'	18.85'	S06°21'20"E	16.97'	S38°38'40"W	S51° 21' 20"E
C48	90°00'00"	12.00'	18.85'	N83°38'39"E	16.97'	N38°38'39"E	S51° 21' 21"E

RESTRICTIVE COVENANTS BETWEEN DEVELOPER AND PROPERTY OWNER

- All dwellings must be on site constructed. No building erected elsewhere shall be moved onto any lot or lots.
- No temporary structures (including, without limitation, trailer, basement without residence above, tent, shack, garage or barn of any kind) will be permitted for dwelling purposes. No modular homes are allowed.
- Only single family residences shall be permitted. Said residences shall meet the following minimum square footage requirements: (1) any 1.5 or 2 story home shall have a minimum of 1,800 square feet of living space not to include the basement area; (2) ranch homes located on Lots 175, 176, 211-280 shall have a minimum of 1,600 square feet of living space not to include the basement area; (3) ranch homes located on Lots 187-210 shall have a minimum of 1,500 square feet of living space not to include the basement area. The areas of attached garages, open porches, decks and terraces shall not be included as living space and will be excluded in calculating dwelling size.
- All homes shall have some brick or some stone fronts.
- Any dwelling shall be completed within one (1) year after the commencement of construction, and every structure must have a permanent finish on the exterior within six (6) months after the commencement of construction.
- All plans and drawings shall be submitted to the developer, heirs or assigns for approval. No building permits shall be issued until an approved, signed copy of the plans and specifications by the developer or his designated representative is on file with the City of De Pere. Grades at the top of foundation shall be reviewed by the developer and approved by the City of De Pere prior to issuance of a building permit.
- All dwellings shall have a fully-poured concrete basement with the foundation set below the frost line.
- No fencing shall be erected upon any lot in the Plat without express written approval from the developer or designee. No chain link fence will be allowed.
- External parking or external storage of one (1) boat, camper, car, trailer, motor home and/or other recreational vehicle may be stored or placed on the concrete driveway of any lot during the months of April through October. Snowmobiles, trailer and enclosed trailer may be stored or placed on the concrete driveway of any lot during the months of November through March.
- Each property owner is responsible for maintaining all survey markers. Replacements, verification, and plan elevations of each property iron disturbed shall be the responsibility of each property owners.
- All electrical, natural gas, cable television and telephone service lines shall be buried underground from the main service line to any residence, garage, or other structure.
- Yard storage sheds and accessory garages shall be approved by the developer and shall be constructed of materials similar to their home. The maximum size of any shed shall be no larger than 14' x 14' and shall not have any type of driveway to it.
- All driveways must be concrete within three months after completion of general construction excluding the months of December, January, February, March and April.
- Satellite receiving dishes larger than 18 inches in diameter are prohibited.
- No animals, livestock, horses, cattle, swine, sheep, goats, live poultry, reptiles or pigeons of any kind shall be raised or bred or kept upon any lot, with the exception of a dog or cat, which shall be limited in number to a total of two (2) in any one household, provided that said pets are not kept, bred or maintained for any commercial purposes. No animal pens or shelters are allowed without the written consent of the developer or designee.
- Outdoor clotheslines shall be limited to "umbrella-style" clotheslines and shall be in the rear yard of the lots.
- The lot owner and adjoining lot owner shall be responsible for cutting weeds and maintaining weed control of any drainage swales adjoining their property.
- Construction of homes expected to occur within two (2) years of purchase of lot. If a home is not constructed within two (2) years, the lot must be graded, seeded and maintained on a regular basis.

MISCELLANEOUS AMENDMENT AND ENFORCEMENT

- Invalidation of any one these covenants by judgement or court order shall in no way effect any of the other provisions which shall remain in full force and effect.
- These covenants may be amended only by unanimous consent of the owners of all of the lots in this subdivision.
- Enforcement of these covenants may be the developers of the Plat and/or the owner of any lot in the Plat, by injunctive relief as well as any and every other legal right. The developer or designee will assist in the enforcement of these covenants for a period of 10 years from the date of recording of this Plat.
- These restrictions shall be a covenant running with the land and shall be binding upon all parties hereto, their successors, heirs, personal representatives and assigns.

RESTRICTIVE COVENANTS BETWEEN CITY OF DE PERE AND PROPERTY OWNER

- The land on all side and rear lot lines of all lots not included in the drainage easement shall be graded by the lot owner and maintained by the abutting property owners to provide for adequate drainage of surface water.
- Each lot owner shall grade the property abutting a street to conform to the adopted sidewalk grade elevation and maintain said elevation for future sidewalks.
- No poles, pedestals or buried cable are to be placed so as to disturb any survey stake or obstruct vision along any lot lines or street lines, a disturbance of survey stake by anyone is a violation of Section 236.32 of the Wisconsin statutes.
- A drainage easement in favor of the city on rear and side lot lines as shown on the plat shall be provided. Such easements shall contain the following restrictions:
 - Any obstruction to the flow of water, by any means, shall be prohibited.
 - No structure, earthen berm, dam, erection of other improvement, tree, or landscaping shall be permitted.
 - The erection of a fence or annual plantings may be allowed provided that same do not obstruct the flow of water.
 - Grantor is prohibited from changing the grade elevation of the drainage easement from that established by grantee.
 - Grantee shall have full rights of ingress and egress to carry on and all work in connection with the maintenance and operation in, over, under, and across lands of grantor.
 - The property covered by said easement shall not be used in any way or manner that will impair the rights of grantee.
 - The easement shall run with the land, and shall be binding upon the grantees, lessees, successors, heirs and assigns of grantor and grantee.
 - The easement shall be assignable.
- Sidewalks are required on all street right of ways, including the west side of Lost Dauphin Road.
- Dwellings that have exposed walls with windows in the foundation shall provide a grading plan with topographic lines shall be depicted on the site plan to ensure the proper one-half inch per foot at ten feet from dwelling is achieved. All exposed walls shall be approved by the city prior to constructing.
- No driveways will be permitted onto Lost Dauphin Road.
- Lots 190, 191, 202, 203, 216, 217, 226, 227, 240, 241, 250 and 251 are responsible for the maintenance of the sidewalk adjacent to their lot in the public walkway. Any costs incurred by the City for maintenance will be invoiced to each adjacent owner.
- Driveway access for Lots 189, 190, 225, 251 and 258 shall be on the west half of the lot to minimize conflict with the public walkways.
- Driveway access for Lots 193, 206, 218, 219, 242 and 243 shall be on the east half of the lot to minimize conflict with the public walkways.

UTILITY EASEMENT PROVISIONS

An easement for electric, natural gas, sanitary sewer, storm sewer, watermain and communications service is hereby granted by Best Built Inc., to Wisconsin Public Service Corporation, a Wisconsin Corporation, grantee, Time Warner Cable, AT&T, City of De Pere and other public utilities their respective successors and assigns, to construct, install, operate, repair, maintain and replace from time to time, facilities used in connection with overhead and underground transmission and distribution of electricity and electric energy, natural gas, sanitary sewer, storm sewer, watermain, telephone and cable tv facilities for such purposes as the same is now or may hereafter be used, all in, over, under, across, along and upon the property shown within those areas on the plat designated as "utility easement" and the property designated on the plat for streets and alleys, whether public or private, together with the right to install service connections upon, across, within and beneath the surface of each lot to serve improvements, thereon, or on adjacent lots; also the right to trim or cut down trees, brush and roots as may be reasonably required incidental to the rights herein given, and the right to enter upon the subdivided property for all such purposes. The grantees agree to restore or cause to have restored, the property, as nearly as is reasonably possible, to the condition existing prior to such entry by the grantees or their agents. This restoration, however, does not apply to the initial installation of said underground and/or above ground electric facilities, natural gas facilities, sanitary and storm sewer facilities, watermain facilities or telephone and cable tv facilities or to any trees, brush or roots which may be removed at any time pursuant to the rights herein granted. Structures shall not be placed over grantees' facilities or in, upon or over the property within the lines marked "utility easement" without the prior written consent of grantees. After installation of any such facilities, the grade of the subdivided property shall not be altered by more than six inches without written consent of grantees. This utility easement provision does not prevent or prohibit others from utilizing or crossing the utility easement(s) as the utility easement(s) are non-exclusive.

The grant of easement shall be binding upon and inure to the benefit of the heirs, successors and assigns of all parties hereto.

OWNER'S CERTIFICATE OF DEDICATION:

Best Built, Inc., a corporation duly organized and by virtue of the laws of the State of Wisconsin, as the property owner, does hereby certify that said corporation caused the land described on this plat to be surveyed, divided, mapped and dedicated as represented on this plat.

Best Built, Inc., does further certify that this plat is required by s.236.10 or s.236.12 to be submitted to the following for approval or objection:

CITY OF DE PERE
BROWN COUNTY
DEPARTMENT OF ADMINISTRATION

Dated this _____ day of _____, 2021.

In the presence of Best Built, Inc.

By _____

Name: Craig Kassner

Title: President

STATE OF WISCONSIN) _____ COUNTY) SS

Personally came before me this _____ day of _____, 2019, the above named property owner(s) to me known to be the person who executed the foregoing instrument and acknowledged the same.

My commission expires _____

Notary Public, Wisconsin

COMMON COUNCIL APPROVAL CERTIFICATE

Resolved, that the plat of "WATERVIEW HEIGHTS FIFTH ADDITION" in the City of De Pere, Best Built, Inc. owner, is hereby approved by the Common Council on

_____, 2021.

Carey E. Danen, City Clerk

Date

CITY OF DE PERE TREASURER'S CERTIFICATE

I, being the duly elected, qualified and acting Treasurer of the City of De Pere, do hereby certify that in accordance with the records in my office, there are no unredeemed tax sales and unpaid taxes, or special assessments on and of the land included in this plat.

Carey E. Danen

City of De Pere Treasurer

Date

BROWN COUNTY TREASURER'S CERTIFICATE

I, being the duly elected, qualified and acting Treasurer of Brown County, do hereby certify that in accordance with the records in my office, there are no unredeemed tax sales and unpaid taxes, or special assessments on and of the land included in this plat.

Paul Zeller

Brown County Treasurer

Date

SURVEYOR'S CERTIFICATE

I, Troy E. Hewitt, Professional Land Surveyor, hereby certify that by the order and under the direction of Best Built, Inc., I have surveyed, divided and mapped a parcel of land being part of Government Lot 3 and part of Government Lot 4, all in Section 5, Township 22 North, Range 20 East, and part of Lots 115, 116 and 117 of Williams Grant Subdivision, all located in the City of De Pere, Brown County, Wisconsin more fully described as follows:

Commencing at the northwest corner of Section 5, Township 22 North, Range 20 East; thence S89°03'19"E, 1312.20 feet on the north line of the Northwest ¼ of said Section 5 to the northeast corner of the Northwest ¼ of the Northwest ¼; thence S00°40'42"W, 1651.91 feet on the east line of said Northwest ¼ of the Northwest ¼ and continuing on the east line of Government Lot 4 of said Section 5 to the southeast right of way of the Wisconsin Central LTD Railroad; thence S38°38'40"W, 1229.03 feet on said southeast right of way to the POINT OF BEGINNING; thence S51°21'20"E, 191.00 feet on the northerly extension of the southwest line of Lot 174, Waterview Heights Fourth Addition, Volume 22, Plats, Page 98, Document Number 2087293 to the northwest right of way of Meadow Rose Lane; thence S69°02'10"E, 73.48 feet on the southwest right of way of Meadow Rose Lane to the southeast right of way of Meadow Rose Lane; thence S51°21'20"E, 131.41 feet on the southwest line of Lot 170 of said Waterview Heights Fourth Addition to the southern most point of said Lot 170; thence S58°13'23"E, 197.52 feet on the southwest line of said Waterview Heights Fourth Addition to the southern most corner of Lot 168 of said Waterview Heights Fourth Addition; thence S51°06'50"E, 902.10 feet on said southwest line to the northwest right of way of Lost Dauphin Road; thence 396.31 feet on the arc of a 11744.02 foot radius curve to the left, having a long chord which bears S42°30'58.5"W, 396.29 feet on said northwest right of way; thence S41°32'58"W, 1115.54 feet on said northwest right of way; thence 63.27 feet on the arc of a 11478.7 foot radius curve to the left, having a long chord which bears S41°23'29.5"W, 63.27 feet on said northwest right of way; thence S44°10'01"W, 170.70 feet on said northwest right of way to the southwest line of said Lot 117; thence N52°23'28"W, 1388.08 feet on said southwest line to said southeast right of way of Wisconsin Central LTD Railroad; thence N38°38'40"E, 1725.56 feet on said northwest right of way to the Point of Beginning.

Said parcel contains 2,513,813 Square Feet (57.709 Acres) of land more or less.

That the within map is a true and correct representation of the exterior boundaries of the land surveyed and the division of that land and that I have fully complied with the provisions of Chapter 236 of the Wisconsin Statutes in the surveying, dividing and mapping of the same.

Troy E. Hewitt

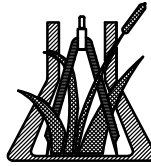
ROBERT E. LEE & ASSOCIATES, INC.

PLS #2831

Date

DRAWN
Troy Hewitt
CHECKED
Bryan Pfeffer

Prepared for:



ROBERT E. LEE & ASSOCIATES, INC.
ENGINEERING, SURVEYING, ENVIRONMENTAL SERVICES
1250 CENTENNIAL CENTRE BOULEVARD
HOBART, WI 54155
PHONE:(920) 662-9641
INTERNET: www.releinc.com
FAX:(920) 662-9141

SHEET NO.
2 of 2



City of De Pere, Wisconsin

Request For Common Council Action

MEETING DATE: May 3, 2022

DEPARTMENT: Parks, Recreation & Forestry

FROM: Marty Kosobucki

SUBJECT: Recommendation from the Board of Park Commissioners to Accept a \$2,500 Donation from Greta Johnson to Rec Scholarship Fund

The Board of Park Commissioners, at the April 21, 2022 meeting, approved accepting a \$2,500 donation from Greta Johnson to the Recreation Scholarship Fund. The motion was approved unanimously with a 6-0 vote.

ATTACHMENTS:

- Greta Johnson - Rec Scholarship 2022 (DOCX)

CITY OF DE PERE

Community Center

600 Grant Street, De Pere, WI 54115 | 920-339-4097 | www.de-pere.org



TO: Board of Park Commissioners
FROM: Paula Rahn, Recreation Superintendent
DATE: March 31, 2022
RE: Consideration & Possible Action to Approve \$2,500 from Greta Johnson to the Recreation Scholarship Fund

Staff is requesting the Board of Park Commissioner's approval to accept a generous donation of \$2,500 from Greta Johnson to the Recreation Scholarship Fund. Ms. Johnson has graciously donated this same amount the past three years and we are truly thankful for her continued support.

To date, the Recreation Scholarship Fund had awarded 398 scholarships to families in need. Our current balance in the account is nearly \$35,000.

Thank you for your time and consideration.

Donation Information:

From: Greta Johnson

1301 Franklin St.

De Pere, WI 54115

To: De Pere Parks & Recreation Department

For: Recreation Scholarship Fund

Amount: \$2,500

**City of De Pere, Wisconsin****Request For Common Council Action**

MEETING DATE: May 3, 2022

DEPARTMENT: Parks, Recreation & Forestry

FROM: Marty Kosobucki

SUBJECT: Recommendation from the Board of Park Commissioners to Accept a \$1500 Donation from Durr Systems, Inc. for Beer Gardens

The Board of Park Commissioners, at the April 21, 2022 meeting, approved accepting a \$1,500 donation from Durr Systems, Inc. for the June sponsorship of the beer gardens. The motion was approved with a 6-0 vote.

ATTACHMENTS:

- Durr Systems Inc - Beer Gardens 2022 (PDF)

CITY OF DE PERE

Community Center

600 Grant Street, De Pere, WI 54115 | 920-339-4097 | www.de-pere.org



TO: Board of Park Commissioners
 FROM: Paula Rahn, Recreation Superintendent
 DATE: March 30, 2022
 RE: Consideration to accept a \$1,500 donation from Dürr Systems, Inc. for the De Pere Beer Gardens

Staff is requesting the Board of Park Commissioner's approval to accept a \$1,500 donation from Dürr Systems, Inc. for an individual sponsorship for our June 28, 2022 Beer Garden event at Voyageur Park. An individual sponsor would be listed in all social media posts and other electronic marketing specific to that event along with signage at the event.

We are very pleased to have Dürr Systems, Inc. new this year as one of our sponsors of this great community event! Thank you for your time and consideration.

Donation Information:

From: Dürr Systems, Inc.
 c/o Jo LeMoine
 830 Prosper St.
 De Pere, WI 54115

To: De Pere Parks & Recreation Department
 For: Individual Sponsorship for June 28 Beer Garden Event
 Amount: \$1,500



City of De Pere, Wisconsin

Request For Common Council Action

MEETING DATE: May 3, 2022

DEPARTMENT: Parks, Recreation & Forestry

FROM: Marty Kosobucki

SUBJECT: **Recommendation from the Board of Park Commissioners to Accept Banner Donation (estimated value \$500) from Tundra Apparel & Promotions for Beer Gardens.**

The Board of Park Commissioners, at the April 21, 2022 meeting, approved accepting the banner donation from Tundra Apparel and Promotions for the Beer Gardens. The motion was approved unanimously with a 6-0 vote.

ATTACHMENTS:

- Tundra Apparel & Promtions - Beer Gardens 2022 (PDF)

CITY OF DE PERE

Community Center

600 Grant Street, De Pere, WI 54115 | 920-339-4097 | www.de-pere.org



TO: Board of Park Commissioners
FROM: Paula Rahn, Recreation Superintendent
DATE: March 30, 2022
RE: Consideration to accept the banner donation from Tundra Apparel and Promotions for the De Pere Beer Gardens

Staff is seeking the Board of Park Commissioner's approval to accept a banner donation from Tundra Apparel and Promotions for the Beer Gardens. This banner will market our three Beer Gardens at Voyageur Park this summer and will be put up across Reid Street. Value of the banner is estimated at \$500.

We are very pleased to have Tundra Apparel and Promotions once again as one of our sponsors of this great community event! Thank you for your time and consideration.

Donation Information:

From: Tundra Apparel and Promotions
Chris McKeefry
1164 Ashwaubenon St.
Green Bay, WI 54304

To: De Pere Parks & Recreation Department
For: Sponsorship of Banner over Reid Street for Beer Gardens
Amount: Banner valued at \$500



City of De Pere, Wisconsin

Request For Common Council Action

MEETING DATE: May 3, 2022

DEPARTMENT: Parks, Recreation & Forestry

FROM: Marty Kosobucki

SUBJECT: Recommendation from the Board of Park Commissioners to Accept Tree Donation from the Green Bay Packers, WDNR, Green Bay Packaging, and Essity valued at \$3,000.

The Board of Park Commissioners, at the April 21, 2022 meeting, approved accepting a tree donation from the Green Bay Packers, WDNR, Green Bay Packaging, and Essity valued at \$3,000. The motion passed unanimously with a 6-0 vote.

ATTACHMENTS:

- memo for pb to accept donation from GB Packers 4-14-22.doc (PDF)

CITY OF DE PERE MEMO



To: Board of Park Commissioners
From: Don Melichar, Park Superintendent/City Forester
Date: April 14, 2022

RE: Approval to Accept Tree Donation from the GB Packers, WDNR, GB Packaging, & Essity.

Issue: This memo is to seek the Board of Park Commissioner's approval for the De Pere Parks, Recreation and Forestry Department to accept a donation of 32 bare root trees from a cooperative effort between the Green Bay Packers, Wisconsin DNR, Green Bay Packaging, and Essity.

Summary: For several years now the Packers have been working on a way to reduce their carbon footprint in the area and one way is with a program called 'First Down for Trees'. What this program entails is that for every first down the Packers make they will donate a tree to a Brown County community. Using last year as a guide, the City was chosen to receive 32 trees this spring. The trees were between 1.25"- 1.5" diameter and we were free to plant them anywhere within the community. Staff placed the order, and the trees will be planted in parks and right of ways. The amount of the donation is approximately \$3000.

Thank you for your consideration in this matter. If you have any questions, concerns or comments, please do not hesitate to contact me.



City of De Pere, Wisconsin

Request For Common Council Action

MEETING DATE: May 3, 2022

DEPARTMENT: Parks, Recreation & Forestry

FROM: Marty Kosobucki

SUBJECT: Recommendation from the Board of Park Commissioners to Accept a \$250 Donation from the TOPS Club for Brick Paver Donation

The Board of Park Commissioners, at the April 21, 2022 meeting, approved accepting a \$250 donation from the TOPS Club for a brick paver donation. The motion was approved unanimously with a 6-0 vote.

ATTACHMENTS:

- TOPS Club - Brick Paver 2022 (PDF)

CITY OF DE PERE

Community Center

600 Grant Street, De Pere, WI 54115 | 920-339-4097 | www.de-pere.org



TO: Board of Park Commissioners
FROM: Paula Rahn, Recreation Superintendent
DATE: March 30, 2022
RE: Consideration to accept a \$250 brick paver donation from TOPS Club

Staff is requesting the Board of Park Commissioner's approval to accept a \$250 donation from the TOPS Club for a brick paver in memory of Barb Smits. The 4"x 8" brick paver will be engraved and installed by City staff on the upper level entrance of the Community Center.

Thank you for your time and consideration.

Donation Information:

From: TOPS Club
c/o Karen Kramer
2356 Hidden Winds La.
Green Bay, WI 54303
To: De Pere Parks & Recreation Department
For: Brick Paver at Community Center
Amount: \$250

**City of De Pere, Wisconsin****Request For Common Council Action**

MEETING DATE: May 3, 2022

DEPARTMENT: Parks, Recreation & Forestry

FROM: Marty Kosobucki

SUBJECT: Recommendation from the Board of Park Commissioners to Approve Providing Softballs to Adult Softball League Games.

The Board of Park Commissioners, at the April 21, 2022 meeting, approved providing softballs for the adult softball league games. The motion was approved unanimously with a 6-0 vote.

ATTACHMENTS:

- Memo.Softball (DOCX)
- Council Memo.Softball (DOCX)

CITY OF DE PERE MEMO



To: Board of Park Commissioners
From: Marty Kosobucki
Date: April 21, 2022

RE: Topic of providing softballs to Adult Softball League games

Alderperson Raasch has asked the topic of providing softballs to our leagues be discussed at the Park Board level and possibly approved.

Currently, the department does not provide softballs to our leagues. Instead, we work with our softball league managers to identify a ball and then we require managers to provide a ball for each game. For the last several years there have been some managers expressing concern over the department not providing softballs for league games. I believe the main concern is that it is difficult for softball managers to find a specific ball and not be charged an exorbitant amount.

If the Park Board/City would decide that we should offer softballs for our adult softball games, then the below information shall be helpful in understanding the financial implications. The below breakdown is a budget summary and not a "to the penny" breakdown. Its not possible to give you a specific breakdown until we would have all expenses and revenues in.

The below summaries are based on the notion if you would provide one new softball per game, and require a used ball to be used as the spare.

Thursday Softball (Summer) – Legion Park

10 teams = 5 games/night (13 weeks of regular season/2 weeks of playoffs)
13 weeks x 5 games/night + 9 playoff games = 74 total games
74 games x \$13.50/ball = \$999.00

Thursday Softball (Summer) – VFW Park

8 teams = 4 games/night (13 weeks of regular season/2 weeks playoffs)
13 weeks x 4 games/night + 7 playoff games = 59 total games
59 games x \$13.50/ball = \$796.50

Tuesday Softball (Summer) – VFW

4 teams = 2 games/night (14 weeks of regular season/2weeks of playoffs)
14 weeks x 2 games/night + 3 playoff games = 31 games
31 games x \$13.50/ball = \$418.50

Budget Implications:

In looking at the basic budgetary breakdown we have approximately \$15,030 in revenue, compared to \$3,484 in expenses for our Summer Softball program. While the \$2,214 additional expense appears it can be consumed within the budget and not run a deficit, please keep in mind the profit/loss does not include expenses incurred for use of and maintenance of the diamond. The City has hidden costs related to administration, utility cost, diamond supplies, and diamond preparation. The included information is only for Summer Softball and does not include the Fall Softball information.

Staff Recommendation:

If the Park Board feels this type of amenity should be included with our softball leagues, we would recommend the following;

- Do not offer in 2022.
- Place into 2023 proposed budget
- Budget and plan for one new ball per game, and use of a “used” ball as the back up.
- Recommend supplying amenity for all adult softball leagues.

If the Park Board wishes to offer this amenity in 2022, we would simply need to eat the cost and then plan/budget accordingly for 2023.

CITY OF DE PERE MEMO



To: Common Council
From: Marty Kosobucki
Date: May 3, 2022

RE: Providing of softballs to leagues

At the April 21 Board of Park Commissioners meeting it was discussed and recommended to provide our Adult Softball Leagues with softballs for each game. We estimate the cost to be \$2,800 for providing one new softball per game (and one used ball) for our three adult leagues in the Summer and one in the Fall. While the profit/loss of the program could consume the expense, we do not have the amount or item accounted for in our expense budget. Therefore we would need authorization from the City Council for this expense.



City of De Pere, Wisconsin

Request For Common Council Action

MEETING DATE: May 3, 2022

DEPARTMENT: City Clerk

FROM: Ann Ledvina

SUBJECT: Recommendation from the License Committee on a request by Chris Wilmer regarding denial of his Operator License Application.

ATTACHMENTS:

- Wilmer Appeal Letter_5.3.22 (PDF)
- Wilmer Operator App_5.3.22 (PDF)
- Wilmer Denial Letter_5.3.22 (PDF)

4/10/22

To Whom it May Concern,

I am writing to appeal the decision on my operators license due to successfully completing A.O.D.A. Attached I provided a letter of completion.

Reconsidering My operators license would be beneficial it effects My work by not being able to perform all aspects of My Job.

Thank you,
Chris Wilmer

City of De Pere

APR 13 2022

Clerk's Office

**CITY OF DE PERE APPLICATION FOR
OPERATOR'S (BARTENDER'S) LICENSE**

INSTRUCTIONS: Complete and return this form to the office of the City Clerk with the appropriate fee and your Responsible Beverage Server Class Certificate. If this is a renewal, the certificate is not necessary.



Check all that apply:

- ☐ Operator License Fee: \$55.00
☐ Check if application is a renewal
☒ Operator and Provisional License: \$70.00
☐ Temporary Operator License Fee: \$21.00

Date Needed: _____

Event Name: _____

Total Due (Non-Refundable): _____

1.14.b

Denied 3/16/22

July 1, 2020 - June 30, 2022

P-255

APPLICANT Wilmer Christopher M
Last First Middle
 HOME ADDRESS [REDACTED] [REDACTED] [REDACTED]
Street Address City State
 PREVIOUS ADDRESS [REDACTED] [REDACTED] [REDACTED]
Street Address City State
 DATE OF BIRTH [REDACTED] AGE (At time of application) [REDACTED] HM. PH. # _____
 CELL PH. # [REDACTED] E-MAIL ADDRESS [REDACTED]
 DRIVER'S LICENSE or WISCONSIN ID # [REDACTED] STATE ISSUED WI
 PLACE OF EMPLOYMENT UNDER THIS LICENSE Scheuring Shell PHONE 920-810-8863

HAVE YOU EVER BEEN CONVICTED OF OR CHARGED WITH THE FOLLOWING VIOLATIONS, IN AND/OR OUT OF WISCONSIN? CIRCLE THE APPROPRIATE ANSWER.

If application is a renewal, please list only those violations occurring in the past two years.

- FELONIES (No date limit)
- MISDEMEANORS (No date limit)
- LOCAL ORDINANCE OFFENSES *Do not list traffic or parking violations*
- ALCOHOL RELATED OFFENSES
- ANY PENDING CITATIONS OR ARRESTS

YES NO
 YES NO
 YES NO
 YES NO
 YES NO

LIST DATE, LOCATION, AND DISPOSITION OF ALL ABOVE STATED VIOLATIONS (Including pending violations)
BE SPECIFIC AND ATTACH ADDITIONAL PAGE IF NECESSARY.

VIOLATION	DATE	LOCATION	GUILTY/DISMISSED
Possession of THC	2019?	Baraboo County	? Pending/Guilty

APPLICANTS MAY BE DENIED FOR INCOMPLETE OR INACCURATE FORMS. ALL ITEMS MUST BE COMPLETED.
 MEETING DATE _____

X [Signature]
 Applicant Signature

Official Use Only- Date Received: 1-25-22 Receipt#: 168726 Approval Date: _____ License# _____

☐ Subject has no arrest/conviction record with either the Wisconsin State Crime Bureau or with the De Pere Police Department

☒ Files indicate the subject has the following/attached (Arrest)(Conviction) record

Comments: 2021 Poss. of Controlled Substance (2 cases, only 1 Disclosed)

De Pere Police Dept. Authorized Signature: [Signature] Date: 3-2-2022

CITY OF DE PERE

335 South Broadway, De Pere, WI 54115 | www.de-pere.org



March 16, 2022

Christopher Wilmer

54304

Re: Operator License Application

Dear Mr. Wilmer:

After review, your application for an Operator's License has been denied based upon the guidelines established by the City's License Committee. Specifically, your record includes two convictions within the past seven years which substantially relate to the licensed activity (Guideline #3 – see attached).

State law provides you with the right for an opportunity to show the License Committee and Common Council that you are rehabilitated and fit to hold an operator's license for the sale of alcohol beverages. Section 111.335(4)(d) of the Wisconsin Statutes identifies the types of evidence you might use to show rehabilitation and fitness to hold the license. If you wish to be given an opportunity to show your rehabilitation/fitness for a license, please submit a **written request** to the City Clerk's office within 30 days of the date of this letter to schedule your appearance before the License Committee.

If you request an appearance before the License Committee you will receive a notice in the mail indicating when you are scheduled to appear. If you have any questions, you can reach our office at 339-4050.

Sincerely,

Carey Danen
Municipal Clerk

cc: file



City of De Pere, Wisconsin

Request For Common Council Action

MEETING DATE: May 3, 2022

DEPARTMENT: Human Resources

FROM: Shannon Metzler

SUBJECT: Recommendation and Approval to Confirm Appointment of Kristen Johnson to Position of City Attorney, effective July 5, 2022

ATTACHMENTS:

- Letter of appointment confirmation - Kristen Johnson City Attorney (003) (PDF)

CITY OF DE PERE MEMO



To: Members of the Common Council
From: James Boyd, Mayor
Date: May 3, 2022

RE: **Recommendation and Approval to Confirm Appointment of Kristen Johnson to Position of City Attorney**

The Human Resources Department has completed the recruitment and selection process for the City Attorney position. Based on the interview panel's recommendation, I would like to appoint Kristen Johnson to the position of City Attorney effective July 5th, 2022, and I am asking for your confirmation.

Kristen has been the Assistant City Attorney with the City of De Pere since April 2019. As Assistant City Attorney, Kristen provides legal advice to city departments, department heads, and elected officials on a variety of issues. She is also responsible for municipal prosecution of ordinance violations, drafting ordinances and resolutions for Council, and reviewing and drafting contracts, intergovernmental agreements, and other legal documents. Kristen previously served as the Assistant City Attorney for the City of Green Bay from 2015-2019, and as an Assistant District Attorney for Brown County from 2014-2015. Kristen received her bachelor's degree in Public Administration from UWGB and her law degree from the University of St. Thomas School of Law.

Based on her background, we believe Kristen will continue to be a tremendous asset to the De Pere community, and we are excited to have her on our team as City Attorney.

If you have any questions regarding this confirmation, I would ask that you contact me in advance of the meeting. I can be reached at 339-4040.

Thank you.



City of De Pere, Wisconsin

Request For Common Council Action

MEETING DATE: May 3, 2022

DEPARTMENT: City Clerk

FROM: Carey Danen

SUBJECT: Voucher approval.

ATTACHMENTS:

- 5-3-2022 VOUCHERS (PDF)

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VENDOR SET: 01

**** CHECK LISTING ****

BANK : AP ASSOCIATED

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
7583	ADVANCE AUTO PARTS I-6339-312227	ADVANCE AUTO PARTS	R	5/02/2022		24.34CR	098876	24.34
0302	AIRGAS USA LLC I-9987048381 I-9987048382	AIRGAS USA LLC AIRGAS USA LLC	R R	5/02/2022 5/02/2022		572.19CR 241.13CR	098877 098877	 813.32
7873	AMERICAN CONSERVATION & BILLING SOLUTIONS I-13907	AMERICAN CONSERVATION & BILLIN	R	5/02/2022		1,042.00CR	098878	1,042.00
8362	AURORA HEALTH CARE I-202204252943	AURORA HEALTH CARE	R	5/02/2022		250.00CR	098879	250.00
0020	BADGERLAND PRINTING INC I-38024 I-38081 I-38088	BADGERLAND PRINTING INC BADGERLAND PRINTING INC BADGERLAND PRINTING INC	R R R	5/02/2022 5/02/2022 5/02/2022		128.00CR 30.00CR 132.00CR	098880 098880 098880	 290.00
8442	BAKER TILLY US LLP I-BT2015668	BAKER TILLY US LLP	R	5/02/2022		6,748.21CR	098881	6,748.21
0023	BATTERIES PLUS LLC I-P50776930 I-P50823468	BATTERIES PLUS LLC BATTERIES PLUS LLC	R R	5/02/2022 5/02/2022		25.75CR 34.66CR	098882 098882	 60.41
0027	BAY TOWEL INC I-4325194 I-4331859 I-4331860	BAY TOWEL INC BAY TOWEL INC BAY TOWEL INC	R R R	5/02/2022 5/02/2022 5/02/2022		167.26CR 110.86CR 167.26CR	098883 098883 098883	 445.38
0028	BAY VERTE MACHINERY INC I-453280-01 I-456184-00	BAY VERTE MACHINERY INC BAY VERTE MACHINERY INC	R R	5/02/2022 5/02/2022		453.00CR 5.95CR	098884 098884	 458.95
1315	BELLIN HEALTH I-MB7917	BELLIN HEALTH	R	5/02/2022		22.58CR	098885	22.58
2614	BEST BUILT INC I-13728	BEST BUILT INC	R	5/02/2022		14,735.76CR	098886	14,735.76
0044	BROWN COUNTY REGISTER OF DEEDS I-202204252944	BROWN COUNTY REGISTER OF DEEDS	R	5/02/2022		31.00CR	098887	31.00

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BANK : AP ASSOCIATED

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
0536	CDW GOVERNMENT INC							
	I-V033142	CDW GOVERNMENT INC	R	5/02/2022		436.77CR	098888	
	I-V383646	CDW GOVERNMENT INC	R	5/02/2022		1,326.18CR	098888	
	I-V388141	CDW GOVERNMENT INC	R	5/02/2022		6.86CR	098888	
	I-V451595	CDW GOVERNMENT INC	R	5/02/2022		11,228.04CR	098888	
	I-V623719	CDW GOVERNMENT INC	R	5/02/2022		258.00CR	098888	
	I-V773228	CDW GOVERNMENT INC	R	5/02/2022		5,562.48CR	098888	
	I-V773231	CDW GOVERNMENT INC	R	5/02/2022		172.96CR	098888	
	I-W034040	CDW GOVERNMENT INC	R	5/02/2022		5,600.00CR	098888	24,591.29
8443	CINTAS							
	I-4115951216	CINTAS	R	5/02/2022		38.85CR	098889	
	I-4116609151	CINTAS	R	5/02/2022		38.85CR	098889	77.70
7639	CORE & MAIN LP							
	I-Q421626	CORE & MAIN LP	R	5/02/2022		3,654.80CR	098890	3,654.80
1420	CREATIVE BRICK & CONCRETE							
	I-717823	CREATIVE BRICK & CONCRETE	R	5/02/2022		50.72CR	098891	50.72
8740	CUMMINS SALES AND SERVICE							
	I-F4-1787	CUMMINS SALES AND SERVICE	R	5/02/2022		49.68CR	098892	
	I-F4-2282	CUMMINS SALES AND SERVICE	R	5/02/2022		1,058.51CR	098892	
	I-F4-36187	CUMMINS SALES AND SERVICE	R	5/02/2022		338.27CR	098892	
	I-F4-8932	CUMMINS SALES AND SERVICE	R	5/02/2022		663.32CR	098892	
	I-F4-8933	CUMMINS SALES AND SERVICE	R	5/02/2022		599.94CR	098892	2,709.72
0276	DE PERE HARDWARE							
	I-220046	DE PERE HARDWARE	R	5/02/2022		2.40CR	098893	
	I-220075	DE PERE HARDWARE	R	5/02/2022		36.27CR	098893	38.67
0917	RICK W DE WEERT							
	I-202204262945	RICK W DE WEERT	R	5/02/2022		87.55CR	098894	87.55
6030	DISCOUNT SCHOOL SUPPLY							
	I-P41237290101	DISCOUNT SCHOOL SUPPLY	R	5/02/2022		179.25CR	098895	179.25
4915	ENVIROTECH EQUIPMENT CO, LLC							
	I-22-0018075	ENVIROTECH EQUIPMENT CO, LLC	R	5/02/2022		1,602.74CR	098896	1,602.74
7451	FACILITIES MANAGEMENT EXPRESS LLC							
	I-22999	FACILITIES MANAGEMENT EXPRESS	R	5/02/2022		3,307.50CR	098897	3,307.50

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VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
8334	FBI-LEEDA I-200068024	FBI-LEEDA	R	5/02/2022		695.00CR	098898	695.00
5173	FIRE RESCUE SUPPLY LLC I-9547	FIRE RESCUE SUPPLY LLC	R	5/02/2022		29,715.00CR	098899	29,715.00
5481	FIRST AYD I-PSI522604 I-PSI524292 I-PSI524819	FIRST AYD FIRST AYD FIRST AYD FIRST AYD	R R R R	5/02/2022 5/02/2022 5/02/2022 5/02/2022		243.07CR 81.59CR 150.47CR	098900 098900 098900	475.13
3655	FUN EXPRESS LLC I-716079116-01	FUN EXPRESS LLC	R	5/02/2022		168.90CR	098901	168.90
5349	RYAN GLIME I-202204262946	RYAN GLIME	R	5/02/2022		94.94CR	098902	94.94
2544	GLOBAL RECOGNITION INC I-213950 I-213986 I-213987 I-213988	GLOBAL RECOGNITION INC GLOBAL RECOGNITION INC GLOBAL RECOGNITION INC GLOBAL RECOGNITION INC	R R R R	5/02/2022 5/02/2022 5/02/2022 5/02/2022		10.00CR 54.45CR 40.00CR 120.00CR	098903 098903 098903 098903	224.45
6923	GORDON FLESCH COMPANY INC. I-IN13601471 I-IN13705592	GORDON FLESCH COMPANY INC. GORDON FLESCH COMPANY INC.	R R	5/02/2022 5/02/2022		323.00CR 211.00CR	098904 098904	534.00
0116	GRAINGER INC I-9283707579	GRAINGER INC	R	5/02/2022		96.94CR	098905	96.94
0117	GRAYBAR ELECTRIC COMPANY INC I-9326386392 I-9326486794	GRAYBAR ELECTRIC COMPANY INC GRAYBAR ELECTRIC COMPANY INC	R R	5/02/2022 5/02/2022		16.89CR 84.46CR	098906 098906	101.35
0780	GREAT LAKES TV SEAL INC I-21411	GREAT LAKES TV SEAL INC	R	5/02/2022		360.06CR	098907	360.06
6589	HSBS EWD I-1202 I-1576	HSBS EWD HSBS EWD	R R	5/02/2022 5/02/2022		1.91CR 63.67CR	098908 098908	65.58
1252	HURCKMAN MECHANICAL INDUSTRIES INC I-W38168 I-W38186	HURCKMAN MECHANICAL INDUSTRIES HURCKMAN MECHANICAL INDUSTRIES	R R	5/02/2022 5/02/2022		271.00CR 176.00CR	098909 098909	447.00

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VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
6342	IDEA DINER I-040015422	IDEA DINER	R	5/02/2022		132.00CR	098910	132.00
1399	INDOFF INC I-3556629 I-3560109	INDOFF INC INDOFF INC	R R	5/02/2022 5/02/2022		186.12CR 50.85CR	098911 098911	 236.97
8355	DANIELLE JAUQUET I-202204262948	DANIELLE JAUQUET	R	5/02/2022		239.09CR	098912	239.09
0362	JOHNSON CONTROLS FIRE I-88678002	PROTECTION LP JOHNSON CONTROLS FIRE PROTECTI	R	5/02/2022		1,365.70CR	098913	1,365.70
2602	JOSSART BROTHERS INC I-2681	JOSSART BROTHERS INC	R	5/02/2022		6,027.50CR	098914	6,027.50
1276	JX ENTERPRISES INC I-14207836P I-14209159P I-14210716P I-14210717P I-14210852P I-14211144P	JX ENTERPRISES INC JX ENTERPRISES INC JX ENTERPRISES INC JX ENTERPRISES INC JX ENTERPRISES INC JX ENTERPRISES INC	R R R R R R	5/02/2022 5/02/2022 5/02/2022 5/02/2022 5/02/2022 5/02/2022		42.14CR 1,170.46CR 39.36CR 28.77CR 79.36CR 6.79CR	098915 098915 098915 098915 098915 098915	 1,366.88
7449	K-9 SERVICES I-N04022022	K-9 SERVICES	R	5/02/2022		300.00CR	098916	300.00
0153	LAFORCE INC I-1188926 I-1189059	LAFORCE INC LAFORCE INC	R R	5/02/2022 5/02/2022		36.00CR 219.00CR	098917 098917	 255.00
4585	LAMP RECYCLERS INC I-116332 I-116333 I-116335	LAMP RECYCLERS INC LAMP RECYCLERS INC LAMP RECYCLERS INC	R R R	5/02/2022 5/02/2022 5/02/2022		175.37CR 186.05CR 204.30CR	098918 098918 098918	 565.72
8770	VICTORIA LEON I-202204262949	VICTORIA LEON	R	5/02/2022		270.00CR	098919	270.00
1578	LYNN PEAVEY COMPANY I-388659	LYNN PEAVEY COMPANY	R	5/02/2022		249.37CR	098920	249.37

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VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
0373	MACHINE SERVICE INC							
	I-INV100023682	MACHINE SERVICE INC	R	5/02/2022		12.14CR	098921	12.14
0903	THE MAIL HAUS INC							
	I-172087	THE MAIL HAUS INC	R	5/02/2022		567.63CR	098922	567.63
7190	STEVE MASSEY							
	I-202204262950	STEVE MASSEY	R	5/02/2022		170.59CR	098923	170.59
0173	MENARDS INC							
	C-96914	MENARDS INC	R	5/02/2022		0.99	098924	
	I-96372	MENARDS INC	R	5/02/2022		6.78CR	098924	
	I-96685	MENARDS INC	R	5/02/2022		21.56CR	098924	
	I-96712	MENARDS INC	R	5/02/2022		6.19CR	098924	
	I-96806	MENARDS INC	R	5/02/2022		12.96CR	098924	
	I-97044	MENARDS INC	R	5/02/2022		64.80CR	098924	
	I-97198	MENARDS INC	R	5/02/2022		70.95CR	098924	
	I-97215	MENARDS INC	R	5/02/2022		38.91CR	098924	
	I-97247	MENARDS INC	R	5/02/2022		71.92CR	098924	
	I-97257	MENARDS INC	R	5/02/2022		75.05CR	098924	
	I-97311	MENARDS INC	R	5/02/2022		367.91CR	098924	736.04
7129	NELSON TACTICAL							
	I-2477	NELSON TACTICAL	R	5/02/2022		18.89CR	098925	
	I-2478	NELSON TACTICAL	R	5/02/2022		228.46CR	098925	
	I-2479	NELSON TACTICAL	R	5/02/2022		87.25CR	098925	
	I-2480	NELSON TACTICAL	R	5/02/2022		261.79CR	098925	
	I-2481	NELSON TACTICAL	R	5/02/2022		184.49CR	098925	
	I-2482	NELSON TACTICAL	R	5/02/2022		34.64CR	098925	
	I-2484	NELSON TACTICAL	R	5/02/2022		129.49CR	098925	945.01
0531	NORTHEAST AUTO PARTS INC							
	I-365129	NORTHEAST AUTO PARTS INC	R	5/02/2022		29.63CR	098926	
	I-365163	NORTHEAST AUTO PARTS INC	R	5/02/2022		57.20CR	098926	
	I-365171	NORTHEAST AUTO PARTS INC	R	5/02/2022		13.64CR	098926	
	I-365172	NORTHEAST AUTO PARTS INC	R	5/02/2022		103.42CR	098926	
	I-365270	NORTHEAST AUTO PARTS INC	R	5/02/2022		15.67CR	098926	
	I-365272	NORTHEAST AUTO PARTS INC	R	5/02/2022		116.74CR	098926	
	I-365353	NORTHEAST AUTO PARTS INC	R	5/02/2022		75.09CR	098926	
	I-365395	NORTHEAST AUTO PARTS INC	R	5/02/2022		275.14CR	098926	
	I-365396	NORTHEAST AUTO PARTS INC	R	5/02/2022		9.29CR	098926	
	I-365436	NORTHEAST AUTO PARTS INC	R	5/02/2022		110.15CR	098926	
	I-365443	NORTHEAST AUTO PARTS INC	R	5/02/2022		15.92CR	098926	
	I-365481	NORTHEAST AUTO PARTS INC	R	5/02/2022		158.80CR	098926	
	I-365482	NORTHEAST AUTO PARTS INC	R	5/02/2022		11.11CR	098926	
	I-365483	NORTHEAST AUTO PARTS INC	R	5/02/2022		335.14CR	098926	
	I-365485	NORTHEAST AUTO PARTS INC	R	5/02/2022		21.27CR	098926	
	I-365488	NORTHEAST AUTO PARTS INC	R	5/02/2022		29.72CR	098926	
	I-365489	NORTHEAST AUTO PARTS INC	R	5/02/2022		29.72CR	098926	
	I-365527	NORTHEAST AUTO PARTS INC	R	5/02/2022		294.48CR	098926	
	I-365568	NORTHEAST AUTO PARTS INC	R	5/02/2022		60.48CR	098926	
	I-365583	NORTHEAST AUTO PARTS INC	R	5/02/2022		7.29CR	098926	

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VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
	I-365612	NORTHEAST AUTO PARTS INC	R	5/02/2022		26.85CR	098926	
	I-365614	NORTHEAST AUTO PARTS INC	R	5/02/2022		140.58CR	098926	
	I-365644	NORTHEAST AUTO PARTS INC	R	5/02/2022		172.79CR	098926	
	I-365662	NORTHEAST AUTO PARTS INC	R	5/02/2022		20.76CR	098926	
	I-365663	NORTHEAST AUTO PARTS INC	R	5/02/2022		22.58CR	098926	
	I-365665	NORTHEAST AUTO PARTS INC	R	5/02/2022		71.76CR	098926	
	I-365701	NORTHEAST AUTO PARTS INC	R	5/02/2022		150.18CR	098926	
	I-365714	NORTHEAST AUTO PARTS INC	R	5/02/2022		7.18CR	098926	
	I-365735	NORTHEAST AUTO PARTS INC	R	5/02/2022		59.04CR	098926	
	I-365788	NORTHEAST AUTO PARTS INC	R	5/02/2022		158.99CR	098926	
	I-365796	NORTHEAST AUTO PARTS INC	R	5/02/2022		5.22CR	098926	
	I-365807	NORTHEAST AUTO PARTS INC	R	5/02/2022		83.63CR	098926	2,689.46
VOID	VOID CHECK		V	5/02/2022			098927	**VOID**
VOID	VOID CHECK		V	5/02/2022			098928	**VOID**
5433	NORTHEAST WI TECH COLLEGE							
	I-1184848	NORTHEAST WI TECH COLLEGE	R	5/02/2022		300.00CR	098929	300.00
8327	OSBURN ASSOCIATES INC							
	I-292164	OSBURN ASSOCIATES INC	R	5/02/2022		1,846.44CR	098930	1,846.44
0197	PACKER CITY INTL TRUCKS INC							
	I-X101157441:02	PACKER CITY INTL TRUCKS INC	R	5/02/2022		64.29CR	098931	
	I-X101157623:01	PACKER CITY INTL TRUCKS INC	R	5/02/2022		179.90CR	098931	
	I-X101158020:01	PACKER CITY INTL TRUCKS INC	R	5/02/2022		41.97CR	098931	286.16
1331	PACKER FASTENER & SUPPLY INC							
	I-682204	PACKER FASTENER & SUPPLY INC	R	5/02/2022		4.48CR	098932	
	I-687651	PACKER FASTENER & SUPPLY INC	R	5/02/2022		276.21CR	098932	280.69
0208	POMP'S TIRE SERVICE INC							
	I-90077093	POMP'S TIRE SERVICE INC	R	5/02/2022		251.00CR	098933	251.00
0395	PRO ONE JANITORIAL INC							
	I-183400	PRO ONE JANITORIAL INC	R	5/02/2022		1,280.00CR	098934	1,280.00
1434	PAULA RAHN							
	I-202204262951	PAULA RAHN	R	5/02/2022		793.71CR	098935	793.71
6948	RAY'S TIRE							
	I-1023480	RAY'S TIRE	R	5/02/2022		3,380.00CR	098936	3,380.00

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VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
7885	JENNIFER RENON I-202204262952	JENNIFER RENON	R	5/02/2022		113.80CR	098937	113.80
0222	RNOW INC I-2022-62431	RNOW INC	R	5/02/2022		2,038.05CR	098938	2,038.05
1023	S & S WORLDWIDE INC I-IN100969868	S & S WORLDWIDE INC	R	5/02/2022		163.70CR	098939	163.70
8771	SABEL MECHANICAL LLC I-220246	SABEL MECHANICAL LLC	R	5/02/2022		352.50CR	098940	352.50
7513	SAFE FLOW LLC I-2022125	SAFE FLOW LLC	R	5/02/2022		135.00CR	098941	135.00
8772	SCBAS I-116883	SCBAS	R	5/02/2022		145.99CR	098942	145.99
3545	SHORT ELLIOTT HENDRICKSON INC I-423206	SHORT ELLIOTT HENDRICKSON INC	R	5/02/2022		21,571.77CR	098943	21,571.77
8773	JILLIAN SIDON I-202204262953	JILLIAN SIDON	R	5/02/2022		130.00CR	098944	130.00
8774	MCKENZIE THOMSON I-202204262954	MCKENZIE THOMSON	R	5/02/2022		638.82CR	098945	638.82
7984	SAMANTHA TONN I-202204262956	SAMANTHA TONN	R	5/02/2022		68.53CR	098946	68.53
0268	TRUCK EQUIPMENT INC I-985545-00 I-985903-00 I-996224-00 I-998228-00	TRUCK EQUIPMENT INC TRUCK EQUIPMENT INC TRUCK EQUIPMENT INC TRUCK EQUIPMENT INC	R R R R	5/02/2022 5/02/2022 5/02/2022 5/02/2022		553.11CR 453.00CR 107.70CR 59.12CR	098947 098947 098947 098947	 1,172.93
5663	TYLER TECHNOLOGIES INC I-025-375992	TYLER TECHNOLOGIES INC	R	5/02/2022		1,834.73CR	098948	1,834.73
8246	ULTIMATE SAFETY CONCEPTS INC I-199327	ULTIMATE SAFETY CONCEPTS INC	R	5/02/2022		463.83CR	098949	463.83

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A / P CHECK REGISTER

PAGE: 8

PACKET: 06758 MAY 2022 COUNCIL - 1 5-3-22

VENDOR SET: 01

**** CHECK LISTING ****

BANK : AP ASSOCIATED

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
0272	UNIFORM SHOPPE INC							
	C-C320101	UNIFORM SHOPPE INC	R	5/02/2022		44.95	098950	
	I-319522	UNIFORM SHOPPE INC	R	5/02/2022		453.80CR	098950	
	I-320047	UNIFORM SHOPPE INC	R	5/02/2022		148.95CR	098950	
	I-320145	UNIFORM SHOPPE INC	R	5/02/2022		28.95CR	098950	
	I-320231	UNIFORM SHOPPE INC	R	5/02/2022		385.85CR	098950	972.60
0277	VAN'S FIRE & SAFETY INC							
	I-4158040	VAN'S FIRE & SAFETY INC	R	5/02/2022		47.60CR	098951	47.60
3707	VIKING ELECTRIC SUPPLY							
	I-S005637967.002	VIKING ELECTRIC SUPPLY	R	5/02/2022		129.84CR	098952	
	I-S005637967.003	VIKING ELECTRIC SUPPLY	R	5/02/2022		97.70CR	098952	
	I-S005714544.001	VIKING ELECTRIC SUPPLY	R	5/02/2022		271.58CR	098952	
	I-S005718029.001	VIKING ELECTRIC SUPPLY	R	5/02/2022		183.30CR	098952	
	I-S005718029.002	VIKING ELECTRIC SUPPLY	R	5/02/2022		0.45CR	098952	
	I-S005718029.003	VIKING ELECTRIC SUPPLY	R	5/02/2022		24.29CR	098952	707.16
1089	DUSTIN WENDT							
	I-202204262955	DUSTIN WENDT	R	5/02/2022		147.65CR	098953	147.65
7527	WI DEPT OF JUSTICE							
	I-455TIME-0000012561	WI DEPT OF JUSTICE	R	5/02/2022		375.00CR	098954	
	I-455TIME-0000012563	WI DEPT OF JUSTICE	R	5/02/2022		825.00CR	098954	1,200.00
6469	WI DOCUMENT IMAGING							
	I-166815	WI DOCUMENT IMAGING	R	5/02/2022		450.85CR	098955	450.85
8775	WSESI							
	I-3779	WSESI	R	5/02/2022		196.00CR	098956	196.00

* * T O T A L S * *	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	79	0.00	151,298.85	151,298.85
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
VOID CHECKS:	2	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
REGISTER TOTALS:	81	0.00	151,298.85	151,298.85

TOTAL ERRORS: 0

TOTAL WARNINGS: 0

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A / P CHECK REGISTER

PAGE: 9

PACKET: 06758 MAY 2022 COUNCIL - 1 5-3-22

VENDOR SET: 01

**** CHECK LISTING ****

BANK : AP ASSOCIATED

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
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** POSTING PERIOD RECAP **

FUND	PERIOD	AMOUNT
100	5/2022	43,763.32CR
201	5/2022	7,081.34CR
292	5/2022	31.00CR
405	5/2022	31,105.28CR
415	5/2022	34,138.80CR
425	5/2022	50.72CR
450	5/2022	6,172.21CR
601	5/2022	18,529.49CR
650	5/2022	10,426.69CR
=====		
ALL		151,298.85CR



City of De Pere, Wisconsin

Request For Common Council Action

MEETING DATE: May 3, 2022

DEPARTMENT: City Clerk

FROM: Carey Danen

SUBJECT: Future agenda items.
