



License Committee

Regular Meeting

335 South Broadway
De Pere, WI 54115
<https://www.deperewi.gov/>

Agenda

Tuesday, May 3, 2022

7:00 PM

Council Chambers and Virtual

Pursuant to Wisconsin Statutes 19.84, Notice is hereby given to the public that a meeting of the **License Committee** of the City of De Pere will be held on **May 3, 2022** at **7:00 PM** in the **COUNCIL CHAMBERS, 2ND FLOOR CITY HALL, 335 S. BROADWAY STREET. DE PERE.**

The public may attend the meeting either in person in the Council Chambers or electronically/telephonically. Electronic or telephonic access to the meeting is provided below:

Computer/smart phone accessing <https://www.gotomeet.me/DePere>

OR

You can also dial in using your phone.

United States (Toll Free): [1 866 899 4679](tel:18668994679)

United States: [+1 \(312\) 757-3117](tel:+13127573117)

Access Code: 154-883-285

Call to Order

1. Roll Call
2. Approval of the minutes of the April 6, 2022 License Committee Meeting.
3. Public comment upon matters not on the agenda. Comments made during the public comment period shall pertain only to matters under the jurisdiction of the License Committee. §6-3(f) DPMC
4. Request by Chris Wilmer to appear before the License Committee regarding denial of his Operator License Application.*
5. Future agenda items.
6. Adjournment.

Respectfully Submitted,

Ann Ledvina, Deputy Clerk/Treasurer

Any person wishing to attend this meeting who, because of disability, requires special accommodations should contact the Clerk's office at 339-4050 by Noon, the previous day so that arrangements can be made.

***Items with an asterisk require City Council approval.**

Agenda Sent To:

Alderspersons

City Administrator

Mayor
Department Heads
TV, Newspapers & Radio Stations
Kress Family Library
De Pere Chamber of Commerce
Chris Wilmer



City of De Pere, Wisconsin

Request For License Committee Action

MEETING DATE: May 3, 2022

DEPARTMENT: City Clerk

FROM: Carey Danen

SUBJECT: Approval of the minutes of the April 6, 2022 License Committee Meeting.

ATTACHMENTS:

- 4-6-22 License Committee Minutes_Draft (PDF)



License Committee

Regular Meeting

335 South Broadway
De Pere, WI 54115
<https://www.deperewi.gov/>

Draft Minutes

Wednesday, April 6, 2022

7:00 PM

Council Chambers and Virtual

1. Call to Order. The meeting was called to order at 7:00 PM by Alderperson Dan Carpenter.

Attendee Name	Title	Status	Arrived
Dan Carpenter	Alderperson	Present	
Mike Eserkaln	Alderperson	Present	
Kelly Ruh	Alderperson	Present	

Also present: City Attorney Judy Schmidt-Lehman and City Clerk Carey Danen.

2. Approval of the minutes of the March 15, 2022 License Committee Meeting.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Dan Carpenter, Alderperson
SECONDER:	Mike Eserkaln, Alderperson
AYES:	Dan Carpenter, Mike Eserkaln, Kelly Ruh

3. Public comment upon matters not on the agenda. Comments made during the public comment period shall pertain only to matters under the jurisdiction of the License Committee. §6-3(f) DPMC

None.

4. Request by Peter Reinhart to appear before the License Committee regarding denial of his Operator License Application.*

Alderperson Carpenter moved, seconded by Alderperson Eserkaln to open the meeting. Upon vote, motion carried unanimously. Mr. Reinhart addressed the Committee and provided documents in support of his statements. Alderperson Carpenter moved, seconded by Alderperson Eserkaln to close the meeting. Upon vote, motion carried unanimously.

RESULT:	APPLICATION APPROVED [UNANIMOUS]
MOVER:	Dan Carpenter, Alderperson
SECONDER:	Mike Eserkaln, Alderperson
AYES:	Dan Carpenter, Mike Eserkaln, Kelly Ruh

5. Future agenda items.

Alderperson Carpenter inquired how many liquor licenses the City has available. The Clerk will provide that information to committee members.

6. Adjournment.

Aldersperson Carpenter moved, seconded by Aldersperson Ruh to adjourn the meeting at 7:20PM. Upon vote, motion carried unanimously.

Respectfully submitted,
Carey Danen, City Clerk



City of De Pere, Wisconsin

Request For License Committee Action

MEETING DATE: May 3, 2022

DEPARTMENT: City Clerk

FROM: Carey Danen

SUBJECT: Request by Chris Wilmer to appear before the License Committee regarding denial of his Operator License Application.*

ATTACHMENTS:

- Wilmer Appeal Letter_5.3.22 (PDF)
- Wilmer Operator App_5.3.22 (PDF)
- Wilmer Denial Letter_5.3.22 (PDF)

4/10/22

To Whom it May Concern,

I am writing to appeal the decision on my operators license due to successfully completing A.O.D.A. Attached I provided a letter of completion.

Reconsidering My operators license would be beneficial it effects My work by not being able to perform all aspects of My Job.

Thank you,
Chris Wilmer

City of De Pere

APR 13 2022

Clerk's Office

**CITY OF DE PERE APPLICATION FOR
OPERATOR'S (BARTENDER'S) LICENSE**

INSTRUCTIONS: Complete and return this form to the office of the City Clerk with the appropriate fee and your Responsible Beverage Server Class Certificate. If this is a renewal, the certificate is not necessary.



Check all that apply:

- ☐ Operator License Fee: \$55.00
☐ Check if application is a renewal
☒ Operator and Provisional License: \$70.00
☐ Temporary Operator License Fee: \$21.00

Date Needed: _____

Event Name: _____

Total Due (Non-Refundable): _____

4.b

Denied 3/16/22

July 1, 2020 - June 30, 2022

P-255

APPLICANT Wilmer Christopher M
Last First Middle
 HOME ADDRESS _____
Street Address City State Zip
 PREVIOUS ADDRESS _____
Street Address City State Zip
 DATE OF BIRTH _____ AGE (At time of application) _____ HM. PH. # _____
 CELL PH. # _____ E-MAIL ADDRESS _____
 DRIVER'S LICENSE or WISCONSIN ID # _____ STATE ISSUED WI
 PLACE OF EMPLOYMENT UNDER THIS LICENSE Scheuring Shell PHONE 420-810-8863

HAVE YOU EVER BEEN CONVICTED OF OR CHARGED WITH THE FOLLOWING VIOLATIONS, IN AND/OR OUT OF WISCONSIN? CIRCLE THE APPROPRIATE ANSWER.

If application is a renewal, please list only those violations occurring in the past two years.

- FELONIES (No date limit)
- MISDEMEANORS (No date limit)
- LOCAL ORDINANCE OFFENSES *Do not list traffic or parking violations*
- ALCOHOL RELATED OFFENSES
- ANY PENDING CITATIONS OR ARRESTS

YES NO
 YES NO
 YES NO
 YES NO
 YES NO

LIST DATE, LOCATION, AND DISPOSITION OF ALL ABOVE STATED VIOLATIONS (Including pending violations)

BE SPECIFIC AND ATTACH ADDITIONAL PAGE IF NECESSARY.

VIOLATION	DATE	LOCATION	GUILTY/DISMISSED
Possession of THC	2019?	Baraboo County	? Pending/Guilty

APPLICANTS MAY BE DENIED FOR INCOMPLETE OR INACCURATE FORMS. ALL ITEMS MUST BE COMPLETED.
 MEETING DATE _____

X [Signature]
 Applicant Signature

Official Use Only- Date Received: 1-25-22 Receipt#: 168726 Approval Date: _____ License# _____

☐ Subject has no arrest/conviction record with either the Wisconsin State Crime Bureau or with the De Pere Police Department

☒ Files indicate the subject has the following/attached (Arrest)(Conviction) record

Comments: 2021 Poss. of Controlled Substance (2 cases, only 1 Disclosed)

De Pere Police Dept. Authorized Signature: [Signature] Date: 3-2-2022

CITY OF DE PERE

335 South Broadway, De Pere, WI 54115 | www.de-pere.org



March 16, 2022

Christopher Wilmer

54304

Re: Operator License Application

Dear Mr. Wilmer:

After review, your application for an Operator's License has been denied based upon the guidelines established by the City's License Committee. Specifically, your record includes two convictions within the past seven years which substantially relate to the licensed activity (Guideline #3 – see attached).

State law provides you with the right for an opportunity to show the License Committee and Common Council that you are rehabilitated and fit to hold an operator's license for the sale of alcohol beverages. Section 111.335(4)(d) of the Wisconsin Statutes identifies the types of evidence you might use to show rehabilitation and fitness to hold the license. If you wish to be given an opportunity to show your rehabilitation/fitness for a license, please submit a **written request** to the City Clerk's office within 30 days of the date of this letter to schedule your appearance before the License Committee.

If you request an appearance before the License Committee you will receive a notice in the mail indicating when you are scheduled to appear. If you have any questions, you can reach our office at 339-4050.

Sincerely,

Carey Danen
Municipal Clerk

cc: file



City of De Pere, Wisconsin

Request For License Committee Action

MEETING DATE: May 3, 2022

DEPARTMENT: City Clerk

FROM: Carey Danen

SUBJECT: Future agenda items.
