Common Council

Regular Meeting

Agenda

335 South Broadway
De Pere, WI 54115
https://www.deperewi.gov/

Tuesday, May 4, 2021 | **7:30 PM** | **Council Chambers and Virtual**

Pursuant to Wisconsin Statutes 19.84, Notice is hereby given to the public that a meeting of the **Common Council** of the City of De Pere will be held on **May 4, 2021** at **7:30 PM** in the **COUNCIL CHAMBERS, 2ND FLOOR CITY HALL, 335 S. BROADWAY STREET. DE PERE.**

The public may attend the meeting either in person in the Council Chambers or electronically due to the public health emergency. Electronic or telephonic access to the meeting is below:

Computer/smart phone accessing https://www.gotomeet.me/DePere

OR

You can also dial in using your phone.
United States (Toll Free): 1 866 899 4679
United States: +1 (312) 757-3117
Access Code: 154-883-285

This meeting may also be rebroadcast on TV throughout the week and available on demand at http://deperecitywi.iqm2.com/.

I. Call to Order

1. Roll Call

2. Pledge of Allegiance to the Flag.

3. Approval of the minutes of the April 20, 2021 Common Council meeting.

4. Public hearing on the rezoning of Parcel WD-708-X-3 at 525 N Tenth St from R-3 (Multiple Family Residence District) to R-4 (General Residence Office District).

   A. Notice of Public Hearing.

   B. Recommendation from the Plan Commission.

   C. Ordinance #21-08 Rezoning Certain Property from R-3 Multiple Family Residence District to R-4 General Residence Office District (Parcel WD-708-X-3; 525 North Tenth Street).

5. Public hearing to amend the City of De Pere Code of Ordinances Section 14-11 (Zoning -- Minimum lot size) to remove "Special Minimum Yard Requirements' from yards abutting or adjacent to George St.

   A. Notice of Public Hearing.

   B. Recommendation from the Plan Commission.

   C. Ordinance #21-09 Amending Section 14-11 De Pere Municipal Code Regarding Minimum lot Size.

6. Public comment upon matters not on the agenda.

7. COVID-19 update from the Health Department.
8. Recommendation from the Board of Park Commissioners to Accept a Donation from Joe Wollin and Family for a Disc Golf Practice Basket at the Legion Park Disc Golf Course valued at $450.
9. Recommendation from the Board of Park Commissioners to Accept a $2,500 Donation from Greta Johnson to the Recreation Scholarship Fund.
10. Recommendation from Plan Commission to approve a proposed 3 lot and 1 outlot certified survey map at the 2400-2500 BLK American BL (Parcels WD-1759, WD-L486, WD-L510, WD-L485, WD-L511, WD-2021, WD-L484-1, WD-L514, WD-L483-1, WD-L515, WD-L482-2, Part of WD-1753).
11. Recommendation from the License Committee on an application for Class "A" Fermented Malt Beverage and "Class A" Intoxicating Liquor License for Trackside Fort, LLC (DBA Trackside BP) 1605 Fort Howard Av. Submitted by Trackside Fort LLC; Agent Tark Ojna, Green Bay, WI.
12. Recommendation from the License Committee on the renewal applications for the licensing period of July 1, 2021 to June 30, 2022.

    A. Class "A" Fermented Malt Beverage Licenses

    B. Class "A" Fermented Malt Beverage & "Class A" Intoxicating Liquor Licenses

    C. Class "B" Fermented Malt Beverage Licenses

    D. Class "B Fermented Malt Beverage & "Class B" Intoxicating Liquor Licenses

    E. Class "B" Fermented Malt Beverage & Reserve "Class B" Intoxicating Liquor Licenses
13. Ordinance #21-10 Amending Section 46-13(b) De Pere Municipal Code Regarding Review of Condominium Plats.
14. Ordinance #21-11 Amending Section 10-17 De Pere Municipal Code Regarding Public Records Related to Electronic Records and Signatures.
15. Resolution #21-53 Authorizing Reciprocal Parking Lot Use and Maintenance Agreement (Voyageur Lot Between Williams and Cass Streets).
16. Resolution #21-54 Authorizing Contractor Service Agreements for Limited General Forestry Operations Services.
17. Resolution #21-55 Terminating the Declaration of Public Health Emergency (Request of Ald. Raasch).
18. Voucher approval.
19. Future agenda items.
20. Adjournment.

Carey Danen
City Clerk

Any person wishing to attend this meeting who, because of disability, requires special accommodations should contact the Clerk's office at 339-4050 by Noon, the previous day so that arrangements can be made.

Agenda Sent To:
Alderpersons
City Administrator
Mayor
Department Heads
TV, Newspapers & Radio Stations
Kress Family Library
De Pere Chamber of Commerce
Tark Ojha
Matthew Olson
Frank Van Vonderen Jr.
Daniel Pamperin
Jonathon Wieser
Jacob Anderson
Mark Thiede
Vicki Radue
Denise Gajeski
Chad Nehring
Raymond Hoffman
Elizabeth Vandeyacht
Thomas Nick
Tye Hartwell
Terrie Dubois
Andy Dumke, Northpointe Development CORP
Tom Fisk, Our Heritage Family LTD Partnership
Joe Wollin
Greta Johnson
Adam Kersten, Kersten Realty
SK Advance LLC
500 North 10th LLC
First Congregational Church of De Pere
State of Wisconsin DOT
Wisconsin Public Service Corp
Rita M. Doherty
Kris Teske, Clerk Village of Ashwaubenon

City of De Pere, Wisconsin

Request For Common Council Action

MEETING DATE:	**May 4, 2021**
DEPARTMENT:	**City Clerk**
FROM:	**Carey Danen**
SUBJECT:	**Approval of the minutes of the April 20, 2021 Common Council meeting.**

ATTACHMENTS:

- 4-20-21 Common Council Minutes_Draft (PDF)

Common Council

335 South Broadway
De Pere, WI 54115
https://www.deperewi.gov/

Regular Meeting

Draft Minutes

Tuesday, April 20, 2021 **7:30 PM** **Council Chambers and Virtual**

THERE WILL BE A BRIEF SWEARING IN CEREMONY FOR ELECTED OFFICIALS PRIOR TO COMMENCEMENT OF THE COUNCIL MEETING.

1. Call to Order. The meeting was called to order at 7:30 PM by Mayor James Boyd.

Attendee Name	Title	Status	Arrived
Dan Carpenter	Alderperson	Present	
Mike Eserkaln	Alderperson	Present	
Jonathon Hansen	Alderperson	Present	
Amy Chandik Kundinger	Alderperson	Present	
Shana Defnet Ledvina	Alderperson	Present	
John Quigley	Alderperson	Present	
Dean Raasch	Alderperson	Present	
Kelly Ruh	Alderperson	Present	
James Boyd	Mayor	Present	

2. Pledge of Allegiance to the Flag.

3. Approval of the minutes of the April 7, 2021 Common Council meeting.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Dean Raasch, Alderperson
SECONDER:	Jonathon Hansen, Alderperson
AYES:	Carpenter, Eserkaln, Hansen, Kundinger, Ledvina, Quigley, Raasch, Ruh

4. Public comment upon matters not on the agenda.

None.

5. COVID-19 update from the Health Department.

Interim Health Officer Sarah Lornson reported that they have conducted 36 vaccine clinics to date. The biggest change since the last meeting is that the Johnson and Johnson vaccine has been put on hold, as officials investigate several reports of blood clots in individuals who received that vaccine. They anticipate that new recommendations will be issued after the investigation is completed. The Health Department has a sufficient supply of the other vaccine brands so they have not had to cancel clinics. Their only concern has been whether it will cause an increase in vaccine hesitancy. They are not aware of any problems with J&J doses administered at the De Pere clinics.

The Health Department put out a social media post explaining what happened and encouraging people to contact their health provider if they have concerns. Sarah reported that they are currently scheduling clinics into early May, and that vaccine supply has been stable.

6. Presentation on the status of the Mulva Cultural Center.

Mike Van Asten, CEO of the Mulva Cultural Center spoke about the project. He acknowledged the generosity and vision of the Mulvas, as well as the vision and cooperation of City government. Jim and Miriam Mulva addressed the board, thanking the Mayor and Council for their approval of the project. This is the largest single project their family has ever undertaken; they feel strongly about De Pere and this project is a gift back to the community. The project has grown in size and complexity, now at least five times larger than they initially expected. They feel the length of planning time has been worth it, because it has made the project so much better. The plan is to start construction in the next few months, with a target opening in late spring of 2023. Project leaders Rick Bilotto from Premier Resources Group and Rob Myers from Mortenson Construction then provided an overview of the construction plan. They will begin pulling building permits next month, with a planned mobilization date of August 2nd. They are currently looking at ways to minimize construction truck traffic. A tower crane is being considered for the site, which would go up in November or December and stay up for five months. The construction office and parking will be located north of the church, and they will be drilling 100 wells for a geothermal field at the old middle school site.

7. Recommendation from Plan Commission to approve a proposed 7 lot and 1 outlot preliminary and final plat of East Side Industrial Park Fourth Addition at 600 BLK Rockland RD (Parcels ED-F0080, ED-D69-2, ED-344-102-6, ED-2381, ED-2382, ED-F0083, ED-F0082, ED-F0085, ED-D43-1).

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Jonathon Hansen, Alderperson
SECONDER:	Dean Raasch, Alderperson
AYES:	Carpenter, Eserkaln, Hansen, Kundinger, Ledvina, Quigley, Raasch, Ruh

8. Recommendation from the Board of Public Works on award of Contract 21-01 Sewer and Water Relay and Street Resurfacing to Dorner, Inc. in the amount of $1,411,405.70

RESULT:	**APPROVED [7 TO 0]**
MOVER:	Dan Carpenter, Alderperson
SECONDER:	Kelly Ruh, Alderperson
AYES:	Carpenter, Eserkaln, Hansen, Ledvina, Quigley, Raasch, Ruh
ABSTAIN:	Kundinger

9. Recommendation from the Board of Public Works on award of Contract 21-02 Erie Street Reconstruction and Utility Relay to Jossart Brothers, Inc. in the amount of $1,417,716.50

Alderperson Quigley noted that the contract award is more than $100,000 over the budgeted amount; he acknowledged the difficulties presented by the pandemic in the past year and its effect on the supply chain and pricing. He asked if anything can be done differently with the budget process going forward. City Administrator Larry Delo agreed that this year was an anomaly, noting that budget estimates were completed before cost impacts hit the marketplace. Budget estimates are typically based on previous projects that have been completed. Larry noted that staff will monitor the market as they are putting together this year's budget estimates, getting feedback from vendors and contractors.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Shana Defnet Ledvina, Alderperson
SECONDER:	John Quigley, Alderperson
AYES:	Carpenter, Eserkaln, Hansen, Kundinger, Ledvina, Quigley, Raasch, Ruh

10. Recommendation from the Board of Public Works on award of Contract 21-13 Crackfilling and Seal Coating to Asphalt Seal & Repair, Inc. in the amount of $135,755.00

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Dan Carpenter, Alderperson
SECONDER:	Dean Raasch, Alderperson
AYES:	Carpenter, Eserkaln, Hansen, Kundinger, Ledvina, Quigley, Raasch, Ruh

11. Recommendation from the License Committee regarding the application for a premises description change submitted by Caliente, Inc., DBA Caliente, 623 George Street.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Dan Carpenter, Alderperson
SECONDER:	Mike Eserkaln, Alderperson
AYES:	Carpenter, Eserkaln, Hansen, Kundinger, Ledvina, Quigley, Raasch, Ruh

12. Recommendation from the License Committee for the application for a premises description change submitted by Nostracremona, LLC, DBA Strada Pizzeria, 109 N. Broadway.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Dan Carpenter, Alderperson
SECONDER:	Shana Defnet Ledvina, Alderperson
AYES:	Carpenter, Eserkaln, Hansen, Kundinger, Ledvina, Quigley, Raasch, Ruh

13. Ordinance #21-06 Amending Section 74-13 De Pere Municipal Code Requiring Face Coverings by Setting a Repeal Date Therefore (Request of Ald. Raasch) - Second Reading.

Council members discussed the repeal date, the number of residents getting vaccinated, the length of time that older residents have been eligible, and the importance of getting the word out that there are vaccine appointments available.

RESULT:	**ADOPTED [6 TO 2]**
MOVER:	Dean Raasch, Alderperson
SECONDER:	Kelly Ruh, Alderperson
AYES:	Carpenter, Eserkaln, Kundinger, Ledvina, Raasch, Ruh
NAYS:	Quigley, Hansen

14. Ordinance #21-07 Repealing and Recreating Section 6-11 De Pere Municipal Code Regarding Telephonic Meeting Attendance (Request of Ald. Raasch) - Tabled at the April 7, 2021 Common Council meeting.

Alderperson Kundinger asked if the public can still attend meetings telephonically; she feels that it is a smart way to encourage public engagement. City Attorney Judy Schmidt-Lehman confirmed that the ordinance allows the public to attend virtually whether Council members are in Chambers or also attending virtually. City Administrator Larry Delo's recommendation is to use a hybrid version permanently. If the Council decides at some point they don't want the virtual option, they could choose to amend the ordinance.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Dean Raasch, Alderperson
SECONDER:	John Quigley, Alderperson
AYES:	Carpenter, Eserkaln, Hansen, Kundinger, Ledvina, Quigley, Raasch, Ruh

15. Resolution #21-40 Extending Small Business Pandemic Response Loan Program (Request of Ald. Raasch) - Tabled at the April 7, 2021 Common Council meeting.

Alderperson Raasch asked how much money is left in the program fund. Development Services Director Dan Lindstrom reported that a total of 55 applications have been submitted to date, with the most recent one being received last fall. There is roughly $200,000 left in the fund, which will be available until the Council deems the program closed. He noted that three loans have been paid back already, with repayment beginning now on the others. Once the funds are repaid, it will be up to Council to decide what to do with the program. Staff will present options to Council at that time.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Dean Raasch, Alderperson
SECONDER:	Kelly Ruh, Alderperson
AYES:	Carpenter, Eserkaln, Hansen, Kundinger, Ledvina, Quigley, Raasch, Ruh

16. Resolution #21-43 Regarding the Vacation of a Portion of a Public Thoroughfare (Right-of-Way at the 2000 Block of Profit Place Adjacent to Parcels ED-2381, ED-2382 and ED-F0083) -Refer to Public Hearing.

RESULT:	**ADOPTED [UNANIMOUS] – REFER TO PUBLIC HEARING**
MOVER:	Jonathon Hansen, Alderperson
SECONDER:	Dean Raasch, Alderperson
AYES:	Carpenter, Eserkaln, Hansen, Kundinger, Ledvina, Quigley, Raasch, Ruh

17. Resolution #21-44 Regarding the Vacation of a Portion of a Public Thoroughfare (Right-of-Way at the 1800 Block of Commerce Drive Adjacent to Parcels ED-D69-2 and ED-344-102-6) - Refer to Public Hearing.

RESULT:	**ADOPTED [UNANIMOUS] – REFER TO PUBLIC HEARING**
MOVER:	Dan Carpenter, Alderperson
SECONDER:	Amy Chandik Kundinger, Alderperson
AYES:	Carpenter, Eserkaln, Hansen, Kundinger, Ledvina, Quigley, Raasch, Ruh

18. Resolution #21-45 Authorizing Enterprise Software License Agreement with ArchiveSocial, Inc. (Social Media and Website Archiving).

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Amy Chandik Kundinger, Alderperson
SECONDER:	Shana Defnet Ledvina, Alderperson
AYES:	Carpenter, Eserkaln, Hansen, Kundinger, Ledvina, Quigley, Raasch, Ruh

19. Resolution #21-46 Amending Section 2.2 of the City of De Pere Policy Manual Regarding Work Schedule and Creating Alternative Work Arrangement Policy.

Alderperson Ledvina asked if employees were polled regarding the change in office hours. Human Resources Director Shannon Metzler said they were not formally polled; instead staff put together a team to try to get a cross reference of different groups. They recognized that some employees might not be in favor of the proposal, but pointed out that most departments wanted to continue summer hours after Labor Day last fall. She acknowledged that this was easier at the time because most City buildings were still closed to the public. Staff recommended what they felt was best collectively by building. Shannon said the policy will be flexible in order to give employees something different if they don't want those hours; she recognizes however that might not be attainable for everyone due to coverage requirements. Alderperson Raasch asked if staff has concerns about the change in hours causing less access for the public as far as providing services. City Administrator Larry Delo reported that staff did a preliminary review of call logs and found that phone calls drop off on Friday afternoons. He wants the City's hours to mirror other communities. Out of ten communities plus Brown County that staff surveyed, six currently have summer hours; two of those six close early on Fridays all year long. Allouez is also considering a change to close early on Fridays year round. Larry explained that this proposal is a way to make sure the needs of the community are met, noting that he has heard from residents that want the City to be open longer hours. Staff is also trying to meet the needs of the organization; he stated that lots of employees have asked for this, and that it is also a good recruitment tool. Alderperson Hansen asked about deadlines that sometimes occur on Friday afternoons, such as candidates filing nomination papers. Larry acknowledged that office hours will need to be adjusted for those types of deadlines. Alderperson Kundinger asked how this will be communicated to the public. Larry confirmed that outreach will be done so the public is aware of changed hours. He noted that the City is also transitioning to software which provides online applications and payments, which will reduce in-person foot traffic.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Amy Chandik Kundinger, Alderperson
SECONDER:	Mike Eserkaln, Alderperson
AYES:	Carpenter, Eserkaln, Hansen, Kundinger, Ledvina, Quigley, Raasch, Ruh

20. Resolution #21-47 Establishing Non-Lapsing Funds as of December 31, 2021.

Alderperson Hansen asked for and received confirmation that the $50,000 Forestry item is for the contract that was recently approved for tree trimming. Alderperson Quigley noted that some of the items go back to 2017, and asked if there is a limit to the number of years items can be carried over. Finance Director-Treasurer Joe Zegers explained that as long as the intent and the need for the project is still there, it can be carried over. Alderperson Hansen asked for an update on the electronic poll books. City Clerk Carey Danen explained that the original plan was to purchase the electronic poll books after the February 2020 primary election, but then the Wisconsin Elections Commission decided not to conduct training before the April election. Once the pandemic hit, the Clerk's office shifted focus to finding replacement poll workers and the additional resources required to conduct elections in that environment. Since that time, the WEC has decided to pause purchasing while they gather data from current users and evaluate whether an update is needed. Staff will share information via the Friday Memo when a new purchase window is identified.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Dean Raasch, Alderperson
SECONDER:	Amy Chandik Kundinger, Alderperson
AYES:	Carpenter, Eserkaln, Hansen, Kundinger, Ledvina, Quigley, Raasch, Ruh

21. Resolution #21-48 Approving Standard Uniform Rental Service Agreement with Cintas (Uniform and Towel Service for Municipal Service Center).

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Shana Defnet Ledvina, Alderperson
SECONDER:	Dean Raasch, Alderperson
AYES:	Carpenter, Eserkaln, Hansen, Kundinger, Ledvina, Quigley, Raasch, Ruh

22. Resolution #21-49 Authorizing Agreement for Contractor Services Between the City of De Pere and Badger Concrete Lifting, LLC (Mudjacking- Curb & Gutter and Sidewalk).

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Dean Raasch, Alderperson
SECONDER:	Dan Carpenter, Alderperson
AYES:	Carpenter, Eserkaln, Hansen, Kundinger, Ledvina, Quigley, Raasch, Ruh

23. Resolution #21-50 Authorizing Agreement for Contractor Services between City of De Pere and Universal Concrete Grinding, LLC (Concrete Grinding Sidewalk-Various Locations)

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Dean Raasch, Alderperson
SECONDER:	Shana Defnet Ledvina, Alderperson
AYES:	Carpenter, Eserkaln, Hansen, Kundinger, Ledvina, Quigley, Raasch, Ruh

24. Resolution #21-51 Authorizing Agreement for Consulting Services Between City of De Pere and William/Reid Ltd, a Division of Gasvoda & Associates, Inc. (9th Street and Scheuring Road Reservoir Mixer Installation).

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	John Quigley, Alderperson
SECONDER:	Kelly Ruh, Alderperson
AYES:	Carpenter, Eserkaln, Hansen, Kundinger, Ledvina, Quigley, Raasch, Ruh

25. Resolution #21-52 Authorizing Agreement for Consulting Services Between City of De Pere and Ferguson Enterprises, LLC d/b/a Davies Water/Ferguson Waterworks (2021 Leak Detection Survey).

Alderperson Quigley asked if homeowners are notified if a leak is determined to be on the homeowner side; Public Works Director Scott Thoresen confirmed that they do.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Jonathon Hansen, Alderperson
SECONDER:	Dan Carpenter, Alderperson
AYES:	Carpenter, Eserkaln, Hansen, Kundinger, Ledvina, Quigley, Raasch, Ruh

26. Proposed revision to the City Facilities Reopening Plan to implement Phase Two of the plan on May 10, 2021 instead of when Brown County is identified as a Low Risk County by State metrics.

City Administrator Larry Delo explained that staff chose the date of May 10th because it is six weeks after the date that employees were first eligible to receive the vaccine.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Dan Carpenter, Alderperson
SECONDER:	Dean Raasch, Alderperson
AYES:	Carpenter, Eserkaln, Hansen, Kundinger, Ledvina, Quigley, Raasch, Ruh

27. Appointments and Re-Appointments to Committees, Boards and Commissions by Mayor Boyd.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Jonathon Hansen, Alderperson
SECONDER:	Dean Raasch, Alderperson
AYES:	Carpenter, Eserkaln, Hansen, Kundinger, Ledvina, Quigley, Raasch, Ruh

28. Elections by the Common Council.

A. Alderperson members of the Plan Commission.

Mayor Boyd asked for nominations. Alderperson Carpenter nominated Alderperson Raasch. Alderperson Raasch then nominated Alderperson Carpenter. Mayor Boyd closed the nominations. Upon vote, both alderpersons were elected unanimously to the Plan Commission.

B. President of the Common Council.

Mayor Boyd asked for nominations. Alderperson Ledvina nominated Alderperson Hansen. Alderperson Ruh nominated Alderperson Raasch. Mayor Boyd closed the nominations, and asked for a vote by show of hands. Alderperson Hansen received five (5) votes, and Alderperson Raasch received three (3) votes.

29. Voucher approval.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Dean Raasch, Alderperson
SECONDER:	Amy Chandik Kundinger, Alderperson
AYES:	Carpenter, Eserkaln, Hansen, Kundinger, Ledvina, Quigley, Raasch, Ruh

30. Future agenda items.

None.

31. Adjournment.

Alderperson Ledvina moved, seconded by Alderperson Kundinger to adjourn the meeting at 8:54 PM. Upon vote, motion carried unanimously.

Respectfully submitted,
Carey Danen, City Clerk

City of De Pere, Wisconsin

Request For Common Council Action

MEETING DATE:	**May 4, 2021**
DEPARTMENT:	**Plan Commission**
FROM:	**Peter Schleinz**
SUBJECT:	**C. Ordinance #21-08 Rezoning Certain Property from R-3 Multiple Family Residence District to R-4 General Residence Office District (Parcel WD-708-X-3; 525 North Tenth Street).**

On March 22, 2021 Plan Commission unanimously recommended approval of the rezoning with a vote of 7-0.

ATTACHMENTS:

- Ord21-08 (PDF)
- Public Hearing Notice_525 N Tenth St rezoning_May 2021 (PDF)
- 03-22-21 PC Report - Rezoning (DOCX)
- Application and supporting documents - 02 Mar 2021 (PDF)
- Legal Description (DOCX)

ORDINANCE #21-08
REZONING CERTAIN PROPERTY FROM R-3 MULTIPLE FAMILY RESIDENCE DISTRICT
TO R-4 GENERAL RESIDENCE OFFICE DISTRICT
(Parcel WD-708-X-3; 525 North Tenth Street)

WHEREAS, the Common Council of the City of De Pere, having reviewed the recommendation of the City Plan Commission regarding the proposed change in zoning classification for the property described below and having scheduled a public hearing then to be decided by the Common Council; and

WHEREAS, the City Clerk, having published a Class 2 Notice of Public Hearing regarding such proposed zoning change and, pursuant thereto, a public hearing having been held on the 4th day of May, 2021 at 7:35 p.m. and the Common Council having heard all interested parties or their agents and attorneys;

NOW, THEREFORE, the Common Council of the City of De Pere, Wisconsin, do ordain as follows:

Section 1. That the following described property:

Parcel WD-708-X-3

Part of Lots Forty (40) and Forty-one (41) according to the recorded Plat of Lawton's Farms, and part of vacated Spruce Street, in the City of De Pere, West side of Fox River, Brown County, Wisconsin, more fully described as:

Beginning at the Northwest corner of Vol. 40 Certified Survey Maps, Page 290, Map No. 6131, as Doc. No. 1751431; also being the Southerly right of way of Business U.S.H. 41; thence South 33 deg. 32 min. 26 sec. East, 173.49 feet along the West line of said Certified Survey Map to the Westerly right of way of Tenth Street; thence 140.44 feet along said Westerly right of way being the arc of a 65 foot radius curve to the left whose long chord bears South 33 deg. 31 min. 45 sec. West, 114.67 feet; thence South 26 deg. 23 min. 54 sec. West, 184.68 feet along said Westerly right of way line; thence North 63 deg. 14 min. 50 sec. West 249.67 feet to a point being South 63 deg. 14 min. 50 sec. East 74 feet, more of less, from the centerline of Ashwaubenon Creek, said point also being the start of a meander line; thence North 09 deg. 41 min. 44 sec. East, 280.38 feet along said meander line to a point on said Southerly right of way of Business U.S. H. 41, being South 81 deg. 31 min. 02 sec. West, 80 feet, more or less, from the centerline of the

Ashwaubenon Creek as measured along the chord of a 1637.28 foot radius curve and ending point of said meander line; thence South 64 deg. 16 min. 59 sec. East, 29.74 feet along said Southerly right of way; thence North 81 deg. 28 min. 18 sec. East, 200.74 feet along said Southerly right of way line to the point of beginning, including all lands lying between the meander line and the centerline of Ashwaubenon Creek.

shall be and the same is hereby rezoned from the present zoning classification of R-3, Multiple Family Residence District, to R-4, General Residence Office District, as set forth in and regulated by the provisions of §14-41 of the De Pere Zoning Code, conditioned upon compliance with the provisions of Chapter 14, De Pere Municipal Code.

Section 2. The City Clerk is directed to amend the City of De Pere Zoning Map in conformity with the provisions of this ordinance.

Section 3. All other ordinances in conflict herewith are hereby repealed.

Section 4. This ordinance shall take effect upon its passage and publication according to law.

Adopted by the Common Council of the City of De Pere, Wisconsin, this 4th day of May, 2021.

APPROVED:

_____
James G. Boyd, Mayor

ATTEST:

_____
Carey E. Danen, City Clerk

Ayes: _____
Nays: _____
Publication Date: _____
Effective Date: _____

Publish: April 19, 2021 and April 26, 2021 in the Green Bay Press-Gazette (Class 2 Notice)

NOTICE OF PUBLIC HEARING

Notice is hereby given, that on **Tuesday, May 4, 2021** at 7:35 PM or as soon thereafter as can be heard, a public hearing will be held by the Common Council of the City of De Pere to act on the request to rezone the following property:

Parcel WD-708-X-3 at 525 N Tenth ST, approximately 325.0 feet north from the N Tenth ST and Cedar ST intersection, from R-3 (Multiple Family Residence District) to R-4 (General Residence Office District).

The public may attend the meeting either in person in the Council Chambers (2nd Floor City Hall, 335 S. BROADWAY ST, De Pere WI) or electronically due to the public health emergency. Electronic or telephonic access to the meeting is below: Computer/smart phone accessing https://www.gotomeet.me/DePere OR dial by phone: United States (Toll Free): 1-866 899-4679 United States: +1 (312) 757-3117 Access Code: 154-883-285.

A map of the proposed rezoning is available by emailing Peter Schleinz at pschleinz@deperewi.gov.

Dated this 19th day of April, 2021.

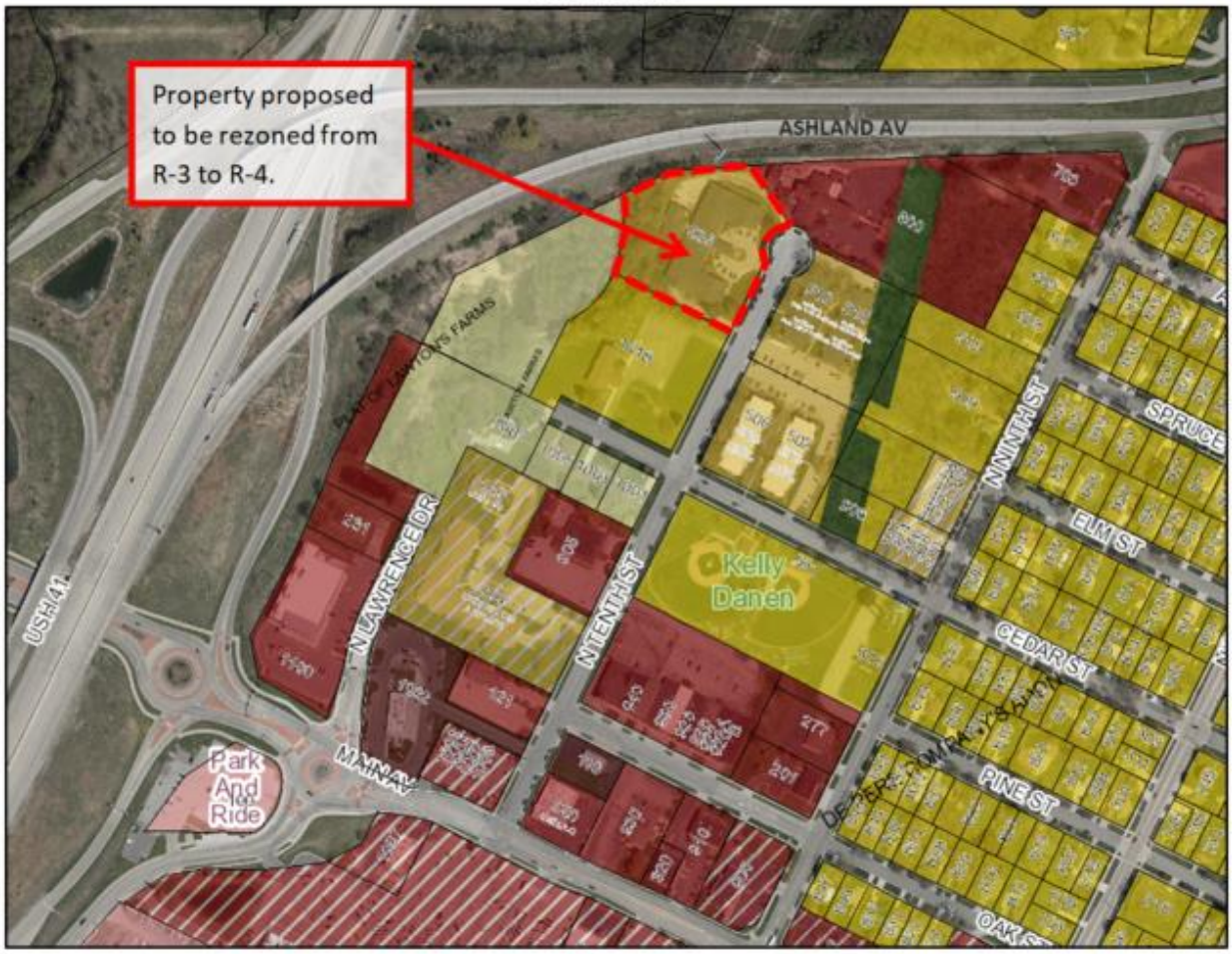
BY ORDER OF THE COMMON COUNCIL

James G. Boyd
Mayor

Carey E. Danen
City Clerk

Item 5: **Consideration and possible action on a request to rezone from R-3 (Multiple Family Residence District) to R-4 (General Residence Office District) at 525 N Tenth ST (Parcel WD-703-X-3).***

SITE MAP



REQUESTED ACTION: Rezoning Request.

Rezone 525 N Tenth ST from R-3 to R-4 to allow a 68 unit assisted living facility to change the use to a 55 unit senior apartment.

COMMON DESCRIPTION: 525 N Tenth ST, located northward from the N Tenth ST and Cedar ST intersection.

PARCEL NUMBERS: WD-708-X-3

EXISTING ZONING: R-3 (Multiple Family District)

SURROUNDING LAND USES: I-41 ramps/Ashland AV and Ashwaubenon to the north.
Church (R-2) to the south.
Spa business (B-2) and multi-family (R-3) to the east.
Wooded green space (R-1), I-41 ramps and Ashwaubenon to the west.

COMPREHENSIVE PLAN: Multi-Family Residential.

APPLICANT / OWNERS:

Authorized Representative	Property Owner
Andy Dumke, President	Our Heritage Family LTD Partnership
Northpointe Development CORP	ATTN: Tom Fisk, Broker
230 Ohio ST	2986 HWY PP
Oshkosh, WI 54902	De Pere, WI 54115-9645

SITE HISTORY: After an air photo review from 1936 to 2020, the site was farmed until the apartment was developed in the mid-1970s. In 2002 the west side of the building was expanded for a kitchen and dining room, and the suite use was changed to an assisted living facility.

On March 2, 2021 a petitioner proposed remodeling the 68 unit assisted living facility into a 55 unit senior apartment building.

STAFF REVIEW: The space requirements for apartments did not fit within the existing zoning category criteria so the applicant requested to rezone to R-4 to allow a senior apartment use. The petitioner submitted a concept sketch plan with the application, which appeared to meet the density requirements of R-4 zoning, however, a formal site plan review is not expected until the April 26, 2021 Plan Commission meeting.

When reviewing a rezoning request, staff considers the future land use recommendation of the Comprehensive Plan, surrounding land uses, and desired development patterns. The proposed rezoning complies with the Comprehensive Plan and surrounding land uses, including matching adjacent existing uses.

Comprehensive Plan

The 2010 Comprehensive Plan text and the Future Land Uses Map (Figure 2-6) identify future uses as Multi-Family Residential, which complies with the proposed senior apartments use. The R-4 District is the suggested zoning district as it permits the use and it allows for a slightly denser lot area requirement (smaller lot) for a 55 unit senior apartment.

NOTE: In addition to the R-3 District permitted uses, the R-4 District permits health/medical institutions and civic/professional offices and businesses. The health/medical use, however, is listed in the R-3 section as a potential conditional use.

Surrounding Land Uses

The existing site zoning and surrounding land uses are referenced near the beginning of this report. The Comprehensive Plan future land uses reference the following:

- I-41 ramps/Ashland Avenue and City limits to the north
- Institutional/Governmental Facilities to the south.
- Commercial and Multi-Family Residential to the east.
- City limits and I-41 ramps to the west.

Desired Development Patterns

The Comprehensive Plan and the existing zoning allows for multi-family dwellings on the property. The site is at the end of a cul-de-sac with no direct access to Ashland Avenue. The R-4 District allows residential, medical, and office uses which fit with adjacent land uses. The existing site contains connecting sidewalks and is within walking distance from a church and park. The site is also a close driving distance to stores and restaurants. The proposed use reduces the number of units from 68 to 55, which should not negatively impact existing motor vehicle traffic patterns.

Neighbor Outreach

All property owners within 300 feet of the subject area have been notified of this application via mail. No comments were received as of the time this report was written.

REVIEW PROCESS: For rezoning applications, the Plan Commission provides a recommendation to the Common Council. A public hearing is proposed to be held at the April 20, 2021 Common Council meeting before a final decision by the Common Council.

STAFF RECOMMENDATION: Staff recommends APPROVAL of the request to rezone 525 N Tenth ST from R-3 Multiple Family Residence District to R-4 General Residence Office District, subject to the following:

1. Compliance with all state and local laws and regulations, including compliance with all the provisions of Chapter 14, De Pere Municipal Code.

DE PERE RUNS DEEPER	**CITY OF DE PERE** **APPLICATION FOR REZONING**	**Fee:** $ 305.00 **Receipt #:** **Date:**

Read all instructions provided before completing. If additional space is needed, attach additional pages. Type or use black ink.

SECTION 1: Applicant / Permittee Information

Applicant Name (Ind., Org. or Entity)	Authorized Representative	Title	
Northpointe Development Corp.	Andy Dumke	President	
Mailing Address	**City**	**State**	**ZIP Code**
230 Ohio Street	Oshkosh	WI	54902
Email Address	**Phone Number (incl. area code)**	**Fax Number (incl. area code)**	
andy@alliancedevelopment.biz	920-379-1645		

SECTION 2: Landowner Information (complete these fields when project site owner is different than applicant)

Name (Ind. Org. or Entity)	Contact Person	Title	
Our Heritage Family LTD Partnership	Tom Fisk	Broker	
Mailing Address	**City**	**State**	**ZIP Code**
2986 Hwy PP	De Pere	WI	54115
Email Address	**Phone Number (incl. area code)**	**Fax Number (incl. area code)**	
tomf@naipfefferle	920-560-5090		

SECTION 3: Project or Site Location

Project Address/Description	Parcel Number(s):
525 N. 10th Street	WD-708-X-3

SECTION 4: Proposed Rezoning Use

Existing Zoning:	R-3		
Proposed Zoning:	R-4		
Adjacent Zoning: North	Adjacent Zoning: South	Adjacent Zoning: West	Adjacent Zoning: East
B-2	R-2	R-1	R-3
Present Use of Parcel	68 unit assisted living		
Proposed Use of Parcel	55 unit senior apartments		

SECTION 5: Certification and Permission

Certification: I hereby certify that I am the owner or authorized representative of the owner of the property which is the subject of this Permit Application. I certify that the information contained in this form and attachments is true and accurate. I certify that the project will be in compliance with all permit conditions. I understand that failure to comply with any or all of the provisions of the permit may result in permit revocation and a fine and/or forfeiture under the provisions of applicable laws.

Permission: I hereby give the City permission to enter and inspect the property at reasonable times, to evaluate this notice and application, and to determine compliance with any resulting permit coverage.

Name of Owner/Authorized Representative (please print)	Title	Phone Number
Jonathan Brinkley, AIA, PE	Architect	920-960-5362
Signature of Applicant		**Date Signed**
		2/22/21

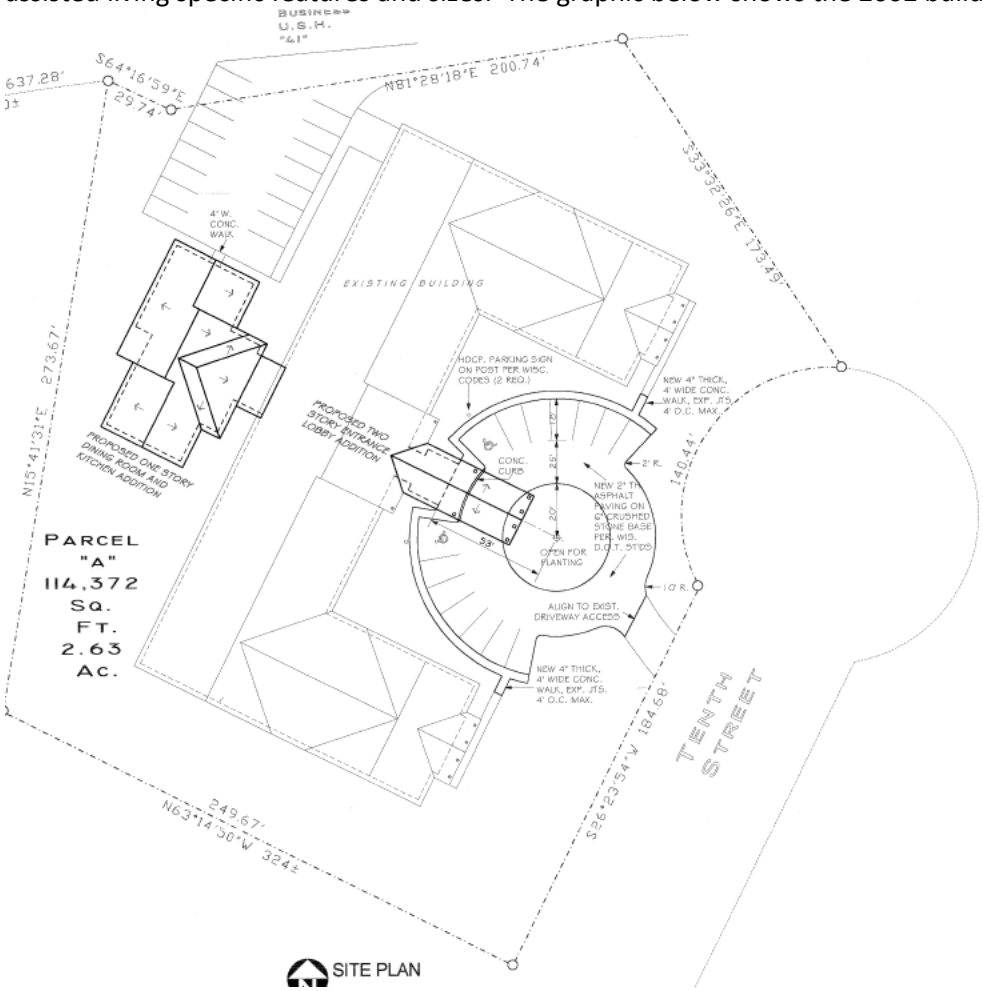
Attached additional sheets if necessary.

REZONING REQUEST NARRATIVE

Property Address: Oak Meadows Senior Apartments
(Formerly Birch Creek Assisted Living)
525 N 10th Street
De Pere, Wisconsin

History

In reviewing old aerial images, it appears the building was originally constructed in the mid-70s. It is believed it was constructed as an apartment building at that time. In 2002, the building underwent a substantial series of alterations. From the state approved plans available from that time, it appears the occupancy was changed from apartment use to an institutional use of assisted living. During the remodeling, a commercial kitchen and dining room were added and the apartments were modified for assisted living specific features and sizes. The graphic below shows the 2002 building footprint:



Current Zoning and Proposed Zoning

The purpose of this rezoning request is to allow Northpointe Development to purchase the building and convert it from assisted living to an apartment use. The building is currently vacant and is under contract for purchase by Northpointe Development contingent on rezoning. The building has 68 assisted living units. Northpointe plans to remodel the building to reduce the number of units to 55 senior apartments.

Density Discussion

Because of the density requirements in the current R-3 zoning, 55 senior apartments are not allowed. R-4 zoning would allow the project to move forward. The site has an approximate lot area of 112,384 s.f. A survey is in process and will verify this area. Using the proposed R-4 zoning, 55 apartments would need a site area of approximately 71,000 s.f.to comply with the density requirements. The current site area is adequate.

Floor Area Ratio

The Floor Area Ratio (FAR) will also be satisfied in R-4 zoning. The calculation is as follows:

Basement Area	-	24,618 s.f.
First Floor Area	-	28,700 s.f.
Second Floor Area	-	24,628 s.f.
		77,946 s.f.

Equation=	Floor Area	<	Site Area x 2	
=	77,946 s.f.	<	224,768 s.f.	OK

Zoning Discussion Conclusion

R-4 zoning is anticipated to be adequate for the proposed use. The City's Comprehensive Plan appears to support the proposed use. We respectfully request rezoning.

Interior Work

The interior scope of work is depicted on the conceptual floor plans attached to the end of this narrative. Unit mix and parking count are presented here:

PROPOSED UNIT MIX:					
	STUDIOS	1 BEDS	2 BEDS	3 BEDS	UNITS PER FLOOR
1ST	0	11	15	-	26
2ND	1	23	5	-	29
	1	34	20	-	55

PARKING STALLS = 39 UNDERGROUND
14 SURFACE (FRONT)
16 SURFACE (REAR)
69 (PLUS STREET PARKING)

Detailed Use as Senior Apartments

Oak Meadow Senior Apartment is being acquired and rehabbed utilizing the WHEDA tax-exempt bond program and 4% low income tax credits. The program requires that the property be restricted to individuals with low-to-moderate income. The apartment homes will also be set-a-side for individuals 55 years and older. Upon completion the property will have 33 units set-a-side for seniors whose income is at or below 50% of the Brown County median income and 21 units set-a-side for seniors whose income is at or below 70% of the Brown County median income.

Parking

The building currently has 69 parking stalls available. The building will have two employees which are a leasing agent and a maintenance person. Per the parking ordinance the required parking is 1 stall per unit plus 1 stall per employee. The proposed new use meets the parking ordinance with 12 additional stalls provided.

Neighborhood Relations

As of the writing of this narrative, the developer is in the process of reaching out to the neighbors within 300'.

Exterior Scope of Work

The building is two-story with a large basement dedicated to parking. The exterior of the building is clad in brick and is in overall good shape. The scope of work on the exterior of the building is as follows. An aerial site exhibit has been attached.

- Remove and replace the failing retaining walls and driveway that allow access to the underground parking
- New shingles on the entire roof
- Pave the gravel driveway that allows access the rear parking stalls
- Update landscaping per landscape ordinance as needed.



Photo of current retaining wall and driveway condition.

Conclusion

Thank you for taking the time to consider this matter. We believe that rezoning to R-4 will enable this property to achieve its highest and best use and be a good fit for the neighborhood.

PRECEDENT
ARCHITECTURE LLC
Architectural design rooted in the art of engineering

229 E. DIVISION ST.
FOND DU LAC, WI 54935

920.933.2860

PROJECT # 204200

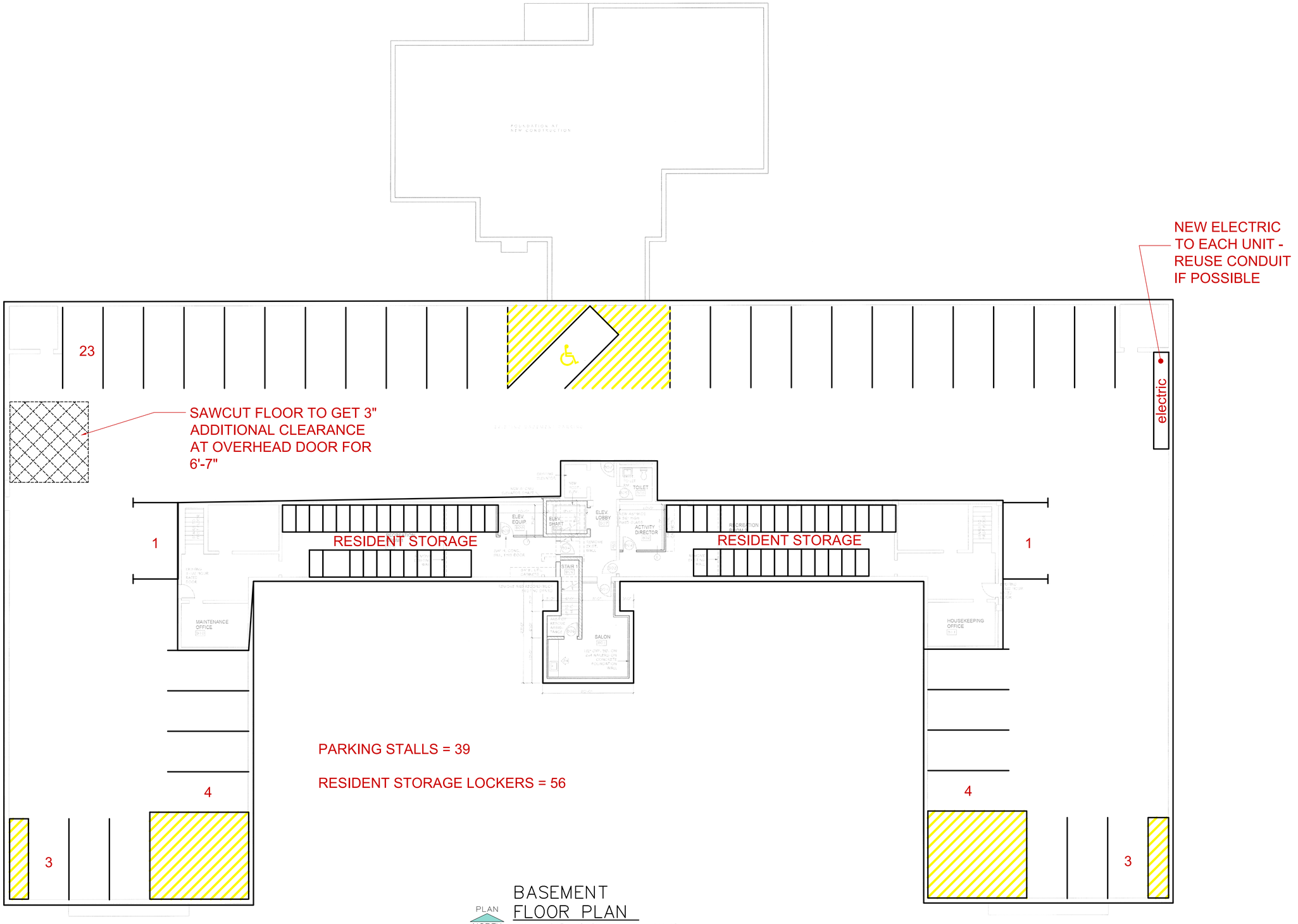
OAK MEADOW SENIOR APARTMENTS

525 N 10TH ST - DE PERE, WI

REMOVE EXISTING CONCRETE RETAINING WALLS AND DRIVE SURFACE AND COMPLETELY REPLACE, 3" LOWER

NEW ELECTRIC TO EACH UNIT - REUSE CONDUIT IF POSSIBLE

SAWCUT FLOOR TO GET 3" ADDITIONAL CLEARANCE AT OVERHEAD DOOR FOR 6'-7"



PARKING STALLS = 39

RESIDENT STORAGE LOCKERS = 56

PLAN NORTH

BASEMENT FLOOR PLAN

SCALE: 3/32" = 1' (WITH FULL SIZE PRINTS)

PRELIMINARY DATES
01/02/21
01/08/21

NOT FOR CONSTRUCTION

BASEMENT FLOOR PLAN

SHEET:

A0.0

PRIVATE PORCH FOR DWELLING UNIT

NEW WINDOWS

NEW SIDEWALK TO EXISTING REAR PARKING

ALARM FOR EMERGENCY ONLY

SOUND PROOF, FIRE-PROOF AND INSULATE CEILING

CONCEPT SCOPE:

GUT AREA (REMOVING WALLS)= 24,900 S.F.

PROPOSED UNIT MIX:					
	STUDIOS	1 BEDS	2 BEDS	3 BEDS	UNITS PER FLOOR
1ST	0	11	15	-	26
2ND	1	23	5	-	29
	1	34	20	-	55
DWELLING AVERAGE AREA=	640 S.F.	683 S.F.	938 S.F.	-	

PARKING STALLS = 39 UNDERGROUND
14 SURFACE (FRONT)
16 SURFACE (REAR)
69 (PLUS STREET PARKING)

PLAN NORTH

FIRST FLOOR PLAN

SCALE: 3/32" = 1' (WITH FULL SIZE PRINTS)

PRECEDENT ARCHITECTURE LLC
Architectural design rooted in the art of engineering
229 E. DIVISION ST.
FOND DU LAC, WI 54935
920.933.2860

PROJECT # 204200

OAK MEADOW SENIOR APARTMENTS

525 N 10TH ST - DE PERE, WI

PRELIMINARY DATES
01/02/21
01/08/21
01/08/21(2)

NOT FOR CONSTRUCTION

FIRST FLOOR PLAN

SHEET:

A0.1

PRECEDENT
ARCHITECTURE LLC
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229 E. DIVISION ST.
FOND DU LAC, WI 54935

920.933.2860

PROJECT # 204200

OAK MEADOW SENIOR APARTMENTS

525 N 10TH ST - DE PERE, WI



PLAN NORTH

SECOND FLOOR PLAN

SCALE: 3/32" = 1' (WITH FULL SIZE PRINTS)

PRELIMINARY DATES
01/02/21
01/08/21
01/08/21(2)

NOT FOR CONSTRUCTION

SECOND FLOOR PLAN

SHEET:

A0.2

PAVE DRIVEWAY

EXISTING ASPHALT TO REMAIN

WORK THROUGH ENCROACHMENT AND LANDSCAPE BUFFER AFTER SURVEY HAS BEEN RECEIVED

REPAIR/REPLACE RETAINING WALLS AND DRIVE TO UNDERGROUND PARKING

PLAN NORTH

SITE PLAN

SCALE: 1" = 20' (WITH FULL SIZE PRINTS)

PRECEDENT
ARCHITECTURE LLC
Architectural design rooted in the art of engineering

229 E. DIVISION ST.
FOND DU LAC, WI 54935

920.933.2860

PROJECT # 204200

OAK MEADOW SENIOR APARTMENTS

525 N 10TH ST - DE PERE, WI

PRELIMINARY DATES
02/22/21

NOT FOR CONSTRUCTION

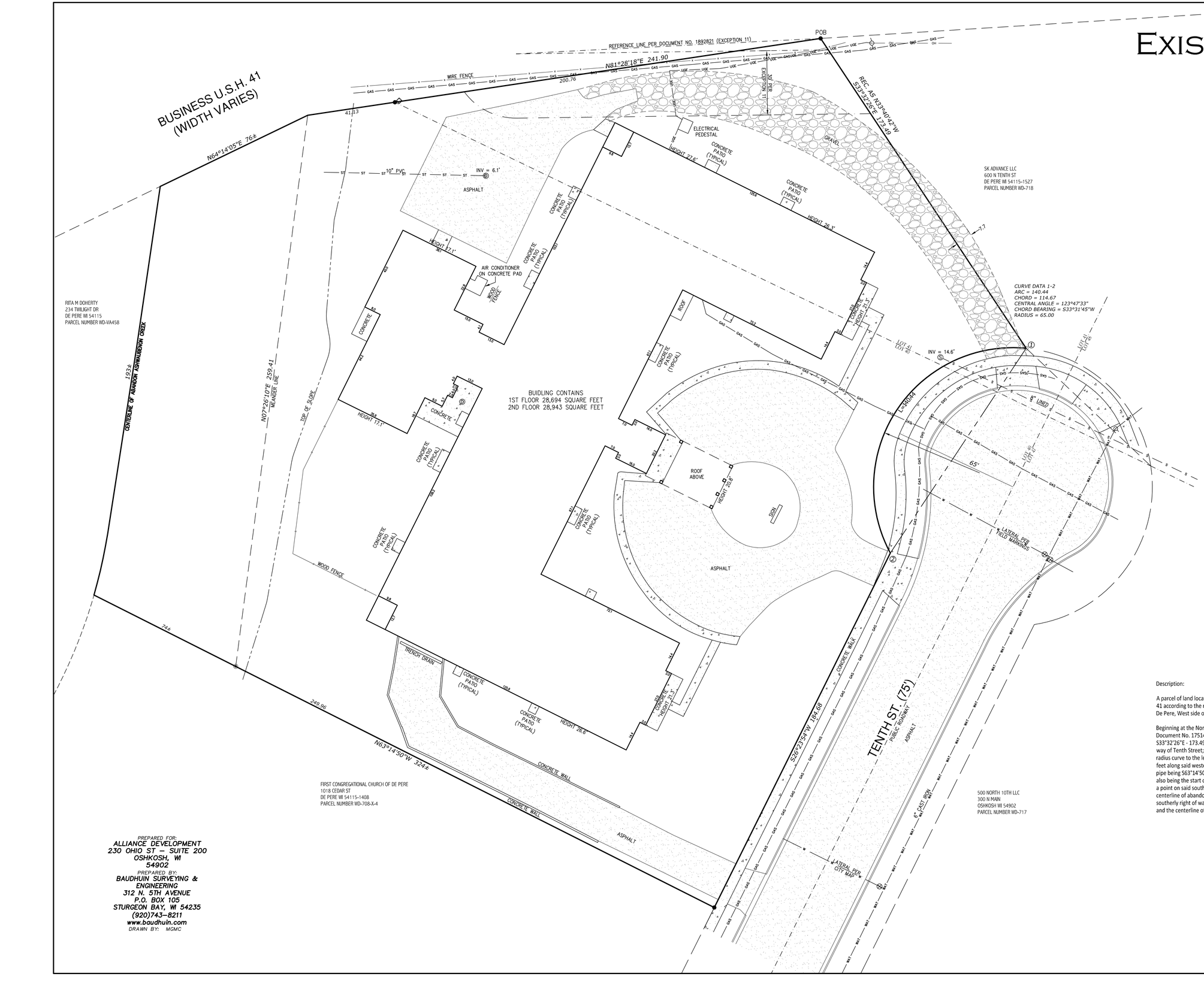
SITE PLAN

SHEET:

SITE

EXISTING CONDITIONS SURVEY

LOCATED IN:
PRIVATE CLAIM 27 & 28 WEST SIDE OF FOX RIVER AND ALSO PART OF LOTS 40 AND 41 ACCORDING TO THE RECORDED PLAT OF LAWTON'S FARM AND PART OF VACATED SPRUCE STREET, IN THE CITY OF DE PERE, WEST SIDE OF FOX RIVER, BROWN COUNTY, WISCONSIN



NORTH
1" = 20'
0 10 20 40
FEET

- S — SANITARY SEWER MAIN
- WAT — WATER MAIN
- W — WATER LATERAL
- GAS — UNDERGROUND GAS LINE
- UGE — UNDERGROUND ELECTRIC
- OH — OVERHEAD WIRE
- POWER POLE
- HYDRANT
- WATER VALVE
- SANITARY MANHOLE
- STORM DRAIN
- FOUND 3/4" STEEL PIPE
- FOUND 1" STEEL PIPE
- SET MAG NAIL
- RIGHT OF WAY POST

NOTES

PARCEL ADDRESS - 525 N. TENTH ST., DE PERE, WI (PARCEL NO. WD-708-X-3)

GROSS LAND AREA - 2.57± ACRES / 112,025± SQUARE FEET

Description:

A parcel of land located in Private Claim 27 & 28 West side of Fox River and also part of Lots 40 and 41 according to the recorded Plat of Lawton's Farm and part of vacated Spruce Street, in the City of De Pere, West side of Fox River, Brown County, Wisconsin, more fully described as follows:

Beginning at the Northwest corner of Vol. 40 Certified Survey Maps, Page 290, Map No. 6136, as Document No. 1751431; also being the Southerly right of way of Business U.S.H. 41: thence S33°32'26"E - 173.49 feet along the west line of said Certified Survey Map to the westerly right of way of Tenth Street; thence 140.44 feet along said westerly right of way being the arc of a 65 foot radius curve to the left whose long chord S33°31'45"W - 114.67 feet; thence S26°23'54"W - 184.68 feet along said westerly right of way line; thence N63°14'50"W - 249.96 feet to a found 3/4" steel pipe being S63°14'50"E - 74± feet from the centerline of abandoned Ashwaubenon Creek, said point also being the start of a meander line; thence N07°26'10"E - 259.41 feet along said meander line to a point on said southerly right of way of Business U.S.H. 41, being N64°14'05"E - 76± feet, from the centerline of abandoned Ashwaubenon Creek; thence N81°28'18"E - 241.90 feet along said southerly right of way to the point of beginning, including all lands lying between the meander line and the centerline of abandoned Ashwaubenon Creek.

PREPARED FOR:
ALLIANCE DEVELOPMENT
230 OHIO ST – SUITE 200
OSHKOSH, WI
54902

PREPARED BY:
BAUDHUIN SURVEYING & ENGINEERING
312 N. 5TH AVENUE
P.O. BOX 105
STURGEON BAY, WI 54235
(920)743-8211
www.baudhuin.com
DRAWN BY: MGMC

CAD : MGM\LDWG\NORTHPOINTE DEV – DEPERE.DWG, 2021 ALTA
SHEET 1 OF 1
3-11-21

File Number: Tl-109547-FA
Commitment Schedule A Continued
Revision No.:

Part of Lots Forty (40) and Forty-one (41) according to the recorded Plat of Lawton's Farms, and part of vacated Spruce Street, in the City of De Pere, West side of Fox River, Brown County, Wisconsin, more fully described as:

Beginning at the Northwest corner of Vol. 40 Certified Survey Maps, Page 290, Map No. 6131, as Doc. No. 1751431; also being the Southerly right of way of Business U.S.H. 41; thence South 33 deg. 32 min. 26 sec. East, 173.49 feet along the West line of said Certified Survey Map to the Westerly right of way of Tenth Street; thence 140.44 feet along said Westerly right of way being the arc of a 65 foot radius curve to the left whose long chord bears South 33 deg. 31 min. 45 sec. West, 114.67 feet; thence South 26 deg. 23 min. 54 sec. West, 184.68 feet along said Westerly right of way line; thence North 63 deg. 14 min. 50 sec. West 249.67 feet to a point being South 63 deg. 14 min. 50 sec. East 74 feet, more of less, from the centerline of Ashwaubenon Creek, said point also being the start of a meander line; thence North 09 deg. 41 min. 44 sec. East, 280.38 feet along said meander line to a point on said Southerly right of way of Business U.S. H. 41, being South 81 deg. 31 min. 02 sec. West, 80 feet, more or less, from the centerline of the Ashwaubenon Creek as measured along the chord of a 1637.28 foot radius curve and ending point of said meander line; thence South 64 deg. 16 min. 59 sec. East, 29.74 feet along said Southerly right of way; thence North 81 deg. 28 min. 18 sec. East, 200.74 feet along said Southerly right of way line to the point of beginning, including all lands lying between the meander line and the centerline of Ashwaubenon Creek.

Property Address: 525 N. Tenth Street De Pere, WI 54115

Tax Parcel Number: WD-708-X-3

The Property Address and tax parcel number shown herein is for informational purposes only.

City of De Pere, Wisconsin

Request For Common Council Action

MEETING DATE:	**May 4, 2021**
DEPARTMENT:	**Plan Commission**
FROM:	**Peter Schleinz**
SUBJECT:	**C. Ordinance #21-09 Amending Section 14-11 De Pere Municipal Code Regarding Minimum lot Size.**

On April 26, 2021 Plan Commission unanimously recommended approval with a vote of 6-0.

ATTACHMENTS:

- Ord21-09 (PDF)
- Public Hearing Notice_George St Zoning Code Amendment_May 2021(PDF)
- Plan Commission Report (DOCX)
- Municipal Code Section 14-11 REDLINE EDITED (DOCX)

ORDINANCE #21-09
AMENDING SECTION 14-11 DE PERE MUNICIPAL CODE
REGARDING MINIMUM LOT SIZE

THE COMMON COUNCIL OF THE CITY OF DE PERE DO ORDAIN AS FOLLOWS:

SECTION 1. Section 14-11 De Pere Municipal Code is hereby amended by repealing paragraph (2) thereof, including subsections (a) and (b) thereto.

SECTION 2. All other ordinances or parts of ordinances in conflict herewith are hereby repealed.

SECTION 3. Effective date. This ordinance shall take effect on and after its passage and publication as provided by law.

Adopted by the Common Council of the City of De Pere this 4th day of May, 2021.

APPROVED:

_____
James G. Boyd, Mayor

ATTEST:

_____
Carey E. Danen, City Clerk

Ayes: _____
Nays: _____
Publication Date: _____
Effective Date: _____

Publish: April 19, 2021 and April 26, 2021 in the Green Bay Press-Gazette (Class II Notice)

NOTICE OF PUBLIC HEARING

Notice is Hereby given, that on **Tuesday, May 4, 2021** at 7:35 PM or as soon thereafter as can be heard by the Common Council of the City of De Pere to amend the City of De Pere Code of Ordinances Section 14-11 (Zoning -- Minimum lot size) to remove 'Special Minimum Yard Requirements' from yards abutting or adjacent to George ST.

The public may attend the meeting either in person in the Council Chambers (2nd Floor City Hall, 335 S. BROADWAY ST, De Pere WI) or electronically due to the public health emergency. Electronic or telephonic access to the meeting is below: Computer/smart phone accessing https://www.gotomeet.me/DePere OR dial by phone: United States (Toll Free): 1-866 899-4679 United States: +1 (312) 757-3117 Access Code: 154-883-285.

Information regarding the proposed amendment is available by emailing Peter Schleinz at pschleinz@deperewi.gov.

Dated this 19th day of April, 2021.

BY ORDER OF THE COMMON COUNCIL

James Boyd
Mayor

Carey E. Danen
City Clerk

ITEM X: **Consideration and possible action to amend Municipal Code Section 14-11 (Zoning – Minimum lot size) to remove 'Special Minimum Yard Requirements' from yards abutting or adjacent to George ST.***

REQUESTED ACTION: Amendment to Municipal Code Section 14-11.*

SUMMARY: The proposed amendment eliminates Section 14-11(2), which is the requirement for non-residential zoned lots abutting or adjacent to George ST to have special 15' front yard, corner side yard, and interior side yard, and rear yard setbacks. If approved, all lots will follow established setbacks based on designated zoning districts.

HISTORY Municipal Code Section 14-11, and similar earlier versions of the Code section, dates back at least to the 1972 Municipal Code (Section 14.55). An original reason for the creating special setback could not be identified, aside from unverified oral history about a zoning conflict that likely predates 1972. Staff was unable to find related rezoning documents for George ST due to the age of potential rezoning petitions.

APPLICANT/OWNER NAME: City of De Pere

ANALYSIS: In order to accommodate a well-designed walkable downtown with street fronted businesses on George ST, staff proposes amending Municipal Code Section 14-11 (Minimum lot size) by removing Section 14-11(2) related to special minimum yard requirements.

- Removal of Section 14-11(2) through 14-11(2)(b) eliminates special 15' setback restrictions for non-residential lots on George ST only, between Broadway ST and Webster AV.
- If approved the typical setbacks, transitional yards, and buffers for each zoning district will still apply to each lot.
- The attached document shows the proposed revision.

The impetus for this change stems from a recent site plan that desired a 3' corner side yard setback on N Huron ST. There is the potential for other future site plans in the George ST area to be impacted if a change is not considered.

REVIEW PROCESS Zoning Code Amendments follow this process: Plan Commission Review, Public Hearing, and Ordinance at Common Council. This item is anticipated to be published for the May 4, 2021 Common Council meeting.

STAFF RECOMMENDATION: Staff recommends APPROVAL of the proposed amendment to Municipal Code Section 14-11 to remove 'Special Minimum Yard Requirements' from yards abutting or adjacent to George ST, as shown on the documents that are attached with this staff report.

14-11. - Minimum lot size.

(1) Every building hereafter erected on a lot or parcel of land created subsequent to the effective date of this ordinance shall provide a lot or parcel of land in accordance with the lot size requirements of the district within which it is located.

~~(2) Special Minimum Yard Requirements. Notwithstanding the general minimum yard requirements set forth herein, it is deemed that, in the best interests of the health, safety, and general welfare of the community, to lessen vehicular and pedestrian traffic and to facilitate adequate provision for transportation, the following minimum yard requirements and rules attendant to use thereof be hereby established for yards abutting on and adjacent to the following described streets:~~

~~(a) The minimum requirements for every yard abutting on or adjacent to George Street from its intersection with Broadway to its eastern extremity shall have the following setback depths from the abutting lot line:~~

~~1) All parcels designated as R-1, R-2, R-3, or R-4 Residential, the minimum setback designated in the District they are located.~~

~~2) All parcels designated as any other zoning district classification, a minimum of 15 feet.~~

~~(b) No new building, new sign, or other new structure or part thereof shall be placed within the required abutting yard herein established and no building, sign, structure, or part thereof existing within such required yard on the effective date of this ordinance shall be enlarged, altered, or added to in any way that increases or prolongs the permanency thereof or by reconstructing its original existing location after having been destroyed by fire, storm, or other catastrophe to the extent of 50 percent of its last assessed value.~~

City of De Pere, Wisconsin

Request For Common Council Action

MEETING DATE:	**May 4, 2021**
DEPARTMENT:	**City Clerk**
FROM:	**Carey Danen**
SUBJECT:	**COVID-19 update from the Health Department.**

City of De Pere, Wisconsin

Request For Common Council Action

MEETING DATE:	**May 4, 2021**
DEPARTMENT:	**Parks, Recreation & Forestry**
FROM:	**Don Melichar**
SUBJECT:	**Recommendation from the Board of Park Commissioners to Accept a Donation from Joe Wollin and Family for a Disc Golf Practice Basket at the Legion Park Disc Golf Course valued at $450.**

ATTACHMENTS:

- Memo to Park Bard for Joe Wollin and Family Donation (DOCX)
- DEPERE PARKS DEPARTMENT PROPOSAL - JOE WOLLIN (PDF)

CITY OF DE PERE
MEMO

To: Board of Park Commissioners
From: Don Melichar – Park Superintendent / City Forester
Date: April 8, 2021

RE: Approval to Accept Donation from Joe Wollin and his Family of a Practice Basket for the Legion Park Disc Golf Course.

This memo is to seek the Board of Park Commissioner's approval for the De Pere Parks, Recreation and Forestry Department to accept a donation of a practice basket for the disc golf course valued at approximately $450. Joe's proposal is also attached.

Joe has asked the Parks Department to assist in placing and setting in the new basket in an open area N of the of the first tee box. Our department is open to assisting and to help create this practice basket.

Thank you for your consideration in this matter. If you have any questions, concerns or comments, please do not hesitate to contact me.

DEPERE PARKS DEPARTMENT PROPOSAL

March 28, 2021

With your permission, I would like to make a donation to Legion Park. The park currently has a nine hole disc golf course with nine separate baskets. As a DePere resident, myself and family have enjoyed the park for several years and has seen an increase in the number of patrons that use the course throughout the year.

I would like to donate a Disc Golf practice basket between the first tee box and parking lot. See picture below for likely placement of the basket. The cost of the basket with lock is approximately $450 so I have been instructed to put a proposal together for your review.

The benefits of this basket will help with the flow as more people being their round at the course that an alternate item would be available to warm up for their round without distracting other disc golfers. I am not a health professional, but a common injury can come from those starting a round without properly warming up their muscles. This basket would allow for disc golfers to get their muscles ready for their round safely.

This would be donation indefinitely with the maintenance for the basket to be assumed by the parks department. On the positive side, there should be minimal expense with a warranty of 25 years from the manufacturer.

I would appreciate if the parks department would be able to supply the cement and digging of the hole to place the practice basket in as I would not have access to the types of tools that the parks department would have access to in order to make it such a quick task. I would also ask if a placard similar to the other baskets at the park could have Donation made by Joe, Corey, Eleanor, & Everett Wollin

Suggestion for placement of basket



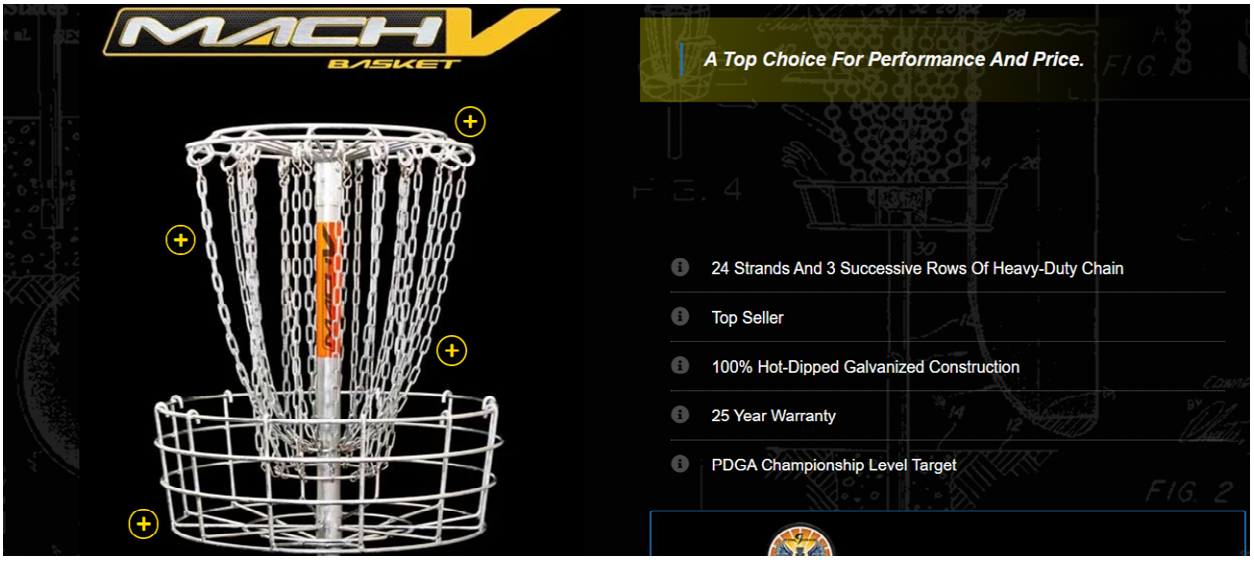
Thank you for your time and consideration.

Joe Wollin

920-610-5200

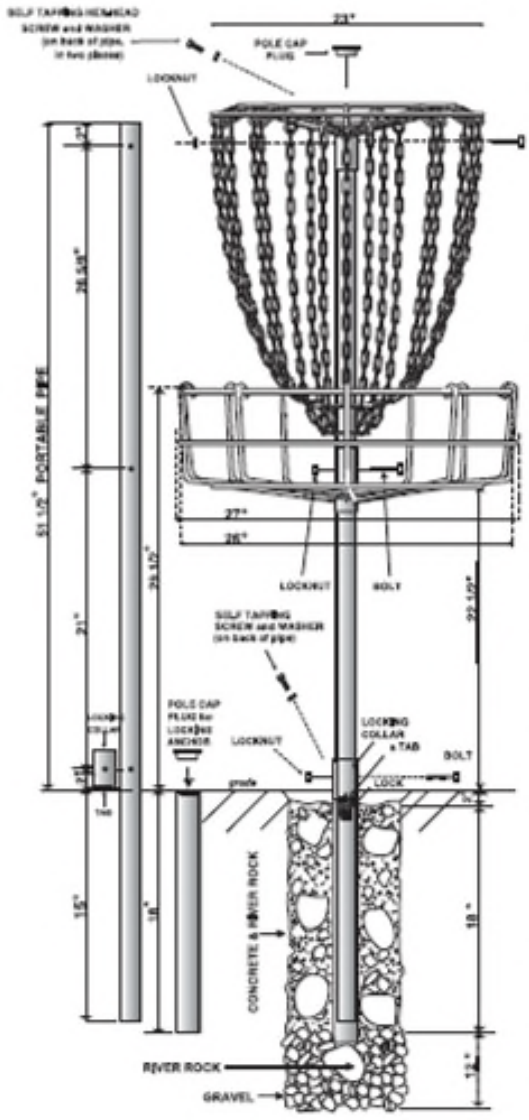
Joewollin17@hotmail.com

DePere resident



DGA Mach V™ Permanent Disc Golf Basket Specification Sheet

The Mach 5 disc golf basket is the perfect choice for college campuses, city and state parks, high use disc golf courses and for Championship tournament play.



POLE (66 in.) - 1 1/2 in. I.D., 1 15/16 in. O.D. hot-dipped galvanized pipe, drilled.

POLES - The holes closest to one end of the pole are for the Chain Assembly. This end should also have a red Pole Cap Plug. The middle set of holes are for the Basket Assembly. The bottom set of holes are for the Locking Collar for Deluxe Disc Pole Hole.

CHAIN ASSEMBLY - Welded and hot-dipped galvanized. 12 outer sliding links and chains, 6 midway lifter hooks and chains, 6 inner pipe protectors and chains. All 24 chains assembled with heavy duty "S" hooks to allow freer movement of chains. 6" Sleeve - Bolt, hex head nut and nylon insert locknut, hex head tec screw, internal tooth star lock washer, (will not vibrate loose like one-way screws).
Rod Assembly - 3/8 in. steel rod.

CHAIN ASSEMBLY INSTRUCTIONS - Slide Chain Assembly, (ring first), down pole. Align holes in collar with holes at top of pole. Fasten with bolt, hex head nut and nylon insert locknut, hex head tec screw, internal tooth star lock washer, (will not vibrate loose like one-way screws).

TRAPPER BASKET ASSEMBLY - 3/8 inch steel rod, welded and hot-dipped galvanized. 6" Sleeve - bolt, hex head nut and nylon insert locknut, hex head tec screw, internal tooth star lock washer, (will not vibrate loose like one-way screws).

TRAPPER BASKET ASSEMBLY INSTRUCTIONS - Slide Basket Assembly down pole, (basket facing up), until holes in collar align with holes in middle of pole. Fasten with bolt, hex head nut and nylon insert locknut, hex head tec screw, internal tooth star lock washer, (will not vibrate loose like one-way screws).

*DELUXE DISC POLE HOLE ONLY

LOCKING COLLAR - Welded and hot-dipped galvanized. 4" Collar - 2 1/8" Tubing. Bolt, hex head nut and nylon insert locknut, hex head tec screw, internal tooth star lock washer, (will not vibrate loose like one-way screws).

LOCKING COLLAR ASSEMBLY INSTRUCTIONS - Slide the locking collar, with the locking tab at the bottom of collar, up pole to bottom set of holes. Align holes in locking collar with holes in pole and fasten with bolt,hex head nut and nylon insert locknut, hex head tec screw, internal tooth star lock washer, (will not vibrate loose like one-way screws). After the locking collar is fastened, the pole can be placed in anchor to complete installation.

*Note: The LOCKING TAB should always be pointing at the tee.

ANCHOR - 18 in. x 2 1/8 in. O.D. pipe, drilled. Install flush to ground with matching Locking Tab aiming at the tee.

CONCRETE & RIVER ROCK (Used to stabilize Anchor until cement sets) - Approximately 1 cubic foot (concrete, river rock and lock not

DGA DISC GOLF ASSOCIATION

WWW.DISCGOLF.COM | 831-722-6037

City of De Pere, Wisconsin

Request For Common Council Action

MEETING DATE:	**May 4, 2021**
DEPARTMENT:	**Parks, Recreation & Forestry**
FROM:	**Don Melichar**
SUBJECT:	**Recommendation from the Board of Park Commissioners to Accept a $2,500 Donation from Greta Johnson to the Recreation Scholarship Fund.**

ATTACHMENTS:

- Memo to Park Board for Greta Johnson Donation (DOCX)

CITY OF DE PERE
MEMO

To: Board of Park Commissioners
From: Don Melichar – Park Superintendent / City Forester
Date: April 8, 2021

RE: Approval to Accept Donation from Greta Johnson for the Recreation Scholarship Fund

This memo is to seek the Board of Park Commissioner's approval for the De Pere Parks, Recreation and Forestry Department to accept a donation of $2500 from Greta Johnson to be placed in the Recreation Scholarship fund.

This is the third year that Greta has donated to this fund. In total they have contributed $5,500 to the Recreation Scholarship fund. She appreciates that the City offers this for our residents and truly enjoys contributing to this great program.

Thank you for your consideration in this matter. If you have any questions, concerns or comments, please do not hesitate to contact me.

City of De Pere, Wisconsin

Request For Common Council Action

MEETING DATE:	**May 4, 2021**
DEPARTMENT:	**Plan Commission**
FROM:	**Peter Schleinz**
SUBJECT:	**Recommendation from Plan Commission to approve a proposed 3 lot and 1 outlot certified survey map at the 2400-2500 BLK American BL (Parcels WD-1759, WD-L486, WD-L510, WD-L485, WD-L511, WD-2021, WD-L484-1, WD-L514, WD-L483-1, WD-L515, WD-L482-2, Part of WD-1753).**

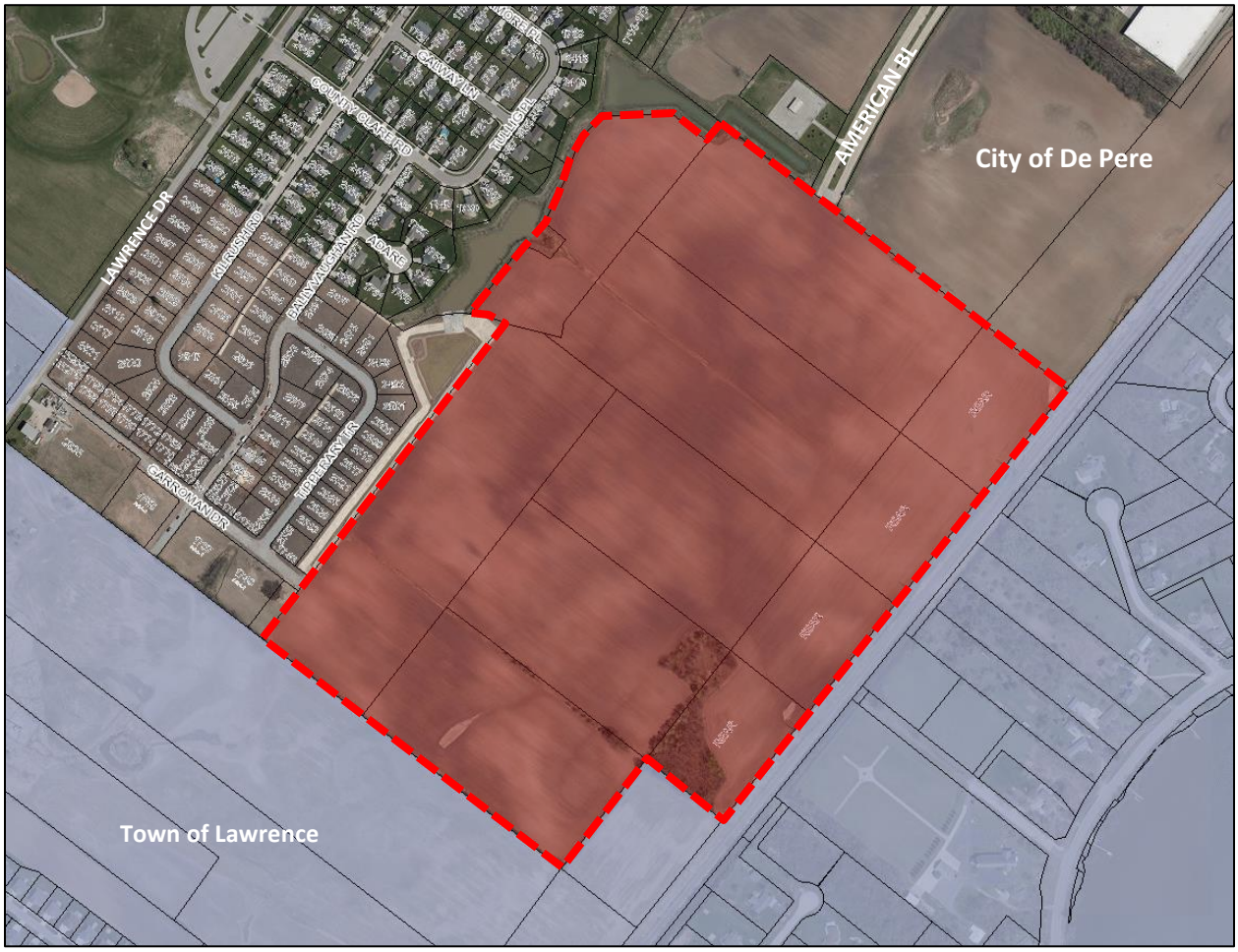
On April 26, 2021 Plan Commission unanimously recommended approval with a vote of 6-0.

ATTACHMENTS:

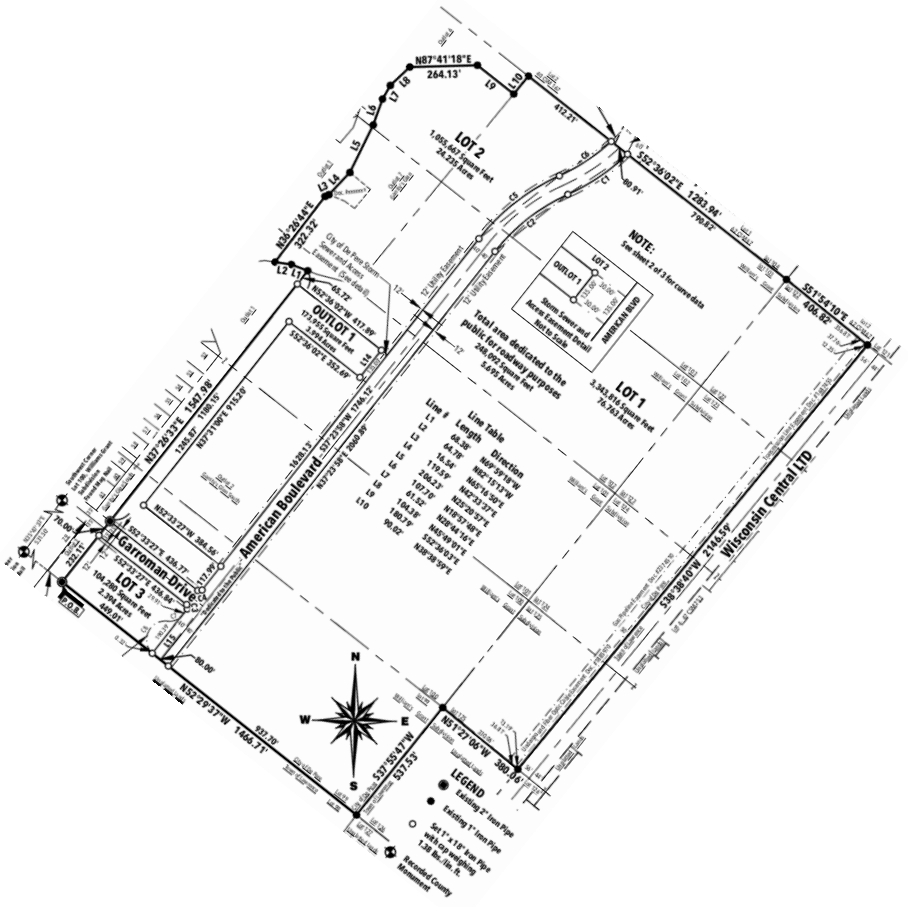
- PC Report - CSM on American BL (PDF)
- Application Form (PDF)
- Preliminary REVISED 3 CSM - 16 Apr 2021 (PDF)

ITEM 4: **Consideration and possible action regarding a proposed 3 lot and 1 outlot certified survey map at the 2400-2500 BLK American BL (Parcels WD-1759, WD-L486, WD-L510, WD-L485, WD-L511, WD-2021, WD-L484-1, WD-L514, WD-L483-1, WD-L515, WD-L482-2, Part of WD-1753).***

SITE MAP



PROPOSED CERTIFIED SURVEY MAP AREA



REQUESTED ACTION:	Certified Survey Map Review
COMMON DESCRIPTION:	2400-2500 BLK American BL, located at the southernmost end of American BL. Also located at the easternmost end of Garromann DR.
PARCEL NUMBER(S):	WD-1759, WD-L486, WD-L510, WD-L485, WD-L511, WD-2021, WD-L484-1, WD-L514, WD-L483-1, WD-L515, WD-L482-2, Part of WD-1753
EXISTING ZONING:	I-B-2 (Industrial-Business-2 District)
SURROUNDING LAND USES:	Developing Business Park (I-B-2) to the northeast. Storm water management and residential (R-1, R-3) to the northwest. Town of Lawrence Residential and religious/cemetery to the southeast. Town of Lawrence agricultural/vacant to the southwest.
COMPREHENSIVE PLAN:	Business Park.
APPLICANT/OWNER:	Troy Hewitt, PLS Applicant for Scannell Properties 1250 Centennial Centre BL Hobart, WI 54155
	Owner of Parcel WD-1759: City of De Pere 335 S Broadway ST De Pere, WI 54115-2593

Owner of Parcel WD-2021:
R&M Garrity Farm LLC
3137 Trenton LN
Green Bay, WI 54313-4025

Owner of remaining parcels:
Garrity Family Real Estate LLC
3137 Trenton LN
Green Bay, WI 54313-4025

SITE HISTORY: The City owned site has been used for agricultural purposes since at least air photos of 1938. In 2020, the Common Council approved a rezoning for the remaining subject area from R-1 to I-B-2 in compliance with future business park land use recommendations referenced in the Comprehensive Plan. The northwest subject area was already zoned I-B-2.

STAFF REVIEW: When reviewing a Certified Survey Map, staff considers State Statutes 236, Section 46-8 of the De Pere Platting and Division of Land Code, the future land use recommendation of the Comprehensive Plan, surrounding land uses, and desired development patterns.

- The purpose of the CSM is to divide property for future business park development, with the outlot proposed for storm water management.
  - Lot 1 will be 76.8 acres.
  - Lot 2 will be 24.0 acres.
  - Lot 3 will be 2.4 acres.
  - Outlot 1 will be 4.0 acres.
- Part of proposed Lot 2 is owned by the City of De Pere. The land ownership is expected to transfer to a private property owner in the near future.

There are nine issues to address for the CSM, which are listed in the Staff Recommendation.

The Certified Survey Map meets the criteria of State Statutes 236 and Section 46-8 of the De Pere Platting and Division of Land Code. The proposed land division provides opportunities for development and does not impact the Comprehensive Plan negatively. The proposed lot sizes, street frontages, and setbacks meet City requirements.

REVIEW PROCESS: For City certified survey map petitions the Plan Commission provides either an approval, rejection with reason, or approval with conditions decision. The Common Council also reviews and provides a final decision of approval or rejection when the CSM includes public dedications and/or City-owned property. Common Council is expected to take action after an agreement is established with the purchaser of City owned Lands on the CSM (specific date unknown).

STAFF RECOMMENDATION: Staff recommends APPROVAL of the certified survey map, subject to:

1. Meeting all other state and local regulations.
2. The CSM should not be recorded until the ownership of all lots/outlots is an entity(s) listed in the Owner's Certificate with signature(s).
3. The CSM graphic references Lines L14, L15, etc., that need to be defined in the Line Table.
4. Additional area from Lot 2 shall be dedicated to the City, in particular near Lines L9 and L10 with the dimension 412.12' also being modified. Engineering is determining the area that will be required due to the existing City pond.
5. A sanitary sewer easement is required on Lot 1 near cord C1. City staff is working with Green Bay Metropolitan Sewerage District to determine the extent of the easement.
6. Modify the language of the easement between Line L14 and the right-of-way to state "City of De Pere Storm Sewer and Storm Water Management Access and Grading Easement". The intent for this area is to extend the pond closer to the road.
7. Add "City of De Pere access easement for storm water management purposes" at the following locations and widths on Lot 2: L1 through L9 and line 264.13' - 10 feet wide; line 412.21' - 20 feet wide.
8. Change the Restrictive Covenants to state "Restrictive Covenants with the City". Add item 4 to the covenants:
    a. "4. Fences and other permanent obstructions shall not be placed on City access easements."
9. Add the following as Notes:
    a. "1. Sidewalks are required on both sides of Garroman DR."
    b. "2. Lot 2, when developed, should drain storm water directly to the storm water pond."
    c. "3. The City will provide storm water management via a regional storm water management pond designed to treat to current WDNR standards for storm water quality. City storm sewers are designed for five year rainfall intensity events. Private storm sewers connecting to City storm sewers shall be designed for a five year rainfall event to match the City allocated flow. Detention facilities may be required for higher flow volumes."
    d. "4. Parking is not permitted along American BL."

DE PERE
RUNS DEEPER

CITY OF DE PERE

APPLICATION FOR CSM REVIEW

CITY OF DE PERE RECEIVED APR - 1 2021 PLANNING DEPT.

Fee:	$ 368.00
Receipt #:	159815
Date:	4-01-21

Read all instructions provided before completing. If additional space is needed, attach additional pages. Type or use black ink.

SECTION 1: Applicant / Permittee Information

Applicant Name (Ind., Org. or Entity)	Authorized Representative	Title	
Scannell Properties	Troy Hewitt	Profession Land Surveyor	
Mailing Address	**City**	**State**	**ZIP Code**
1250 Centennial Centre Blvd	Hobart	WI	54155
Email Address	**Phone Number (incl. area code)**	**Fax Number (incl. area code)**	
thewitt@releeinc.com	920-544-4436	920-662-9141	

SECTION 2: Landowner Information (complete these fields when project site owner is different than applicant)

Name (Ind. Org. or Entity)	Contact Person	Title	
Garrity Family Real Estate	Patricia Beaumia		
Mailing Address	**City**	**State**	**ZIP Code**
3173 Trenton Lane	Green BAy	WI	54313
Email Address	**Phone Number (incl. area code)**	**Fax Number (incl. area code)**	
patty@hanaway.com			

SECTION 3: Project or Site Location

Project Address/Description	Parcel No.
American Blvd extension in the West Side Ind. Park	WD-L486, WD-L485, ETC...

SECTION 4: CSM Information

Existing Zoning:	INDUSTRIAL BUSINESS 2 I-B-2
Present Use of Parcel:	AG
Proposed Use of Lots:	INDUSTRIAL

Please submit 1 hard copy and 1 PDF copy of the CSM if the property is located within the City or if the property is located within the extraterritorial jurisdiction.

SECTION 5: Certification and Permission

Certification: I hereby certify that I am the owner or authorized representative of the owner of the property which is the subject of this Permit Application. I certify that the information contained in this form and attachments is true and accurate. I certify that the project will be in compliance with all permit conditions. I understand that failure to comply with any or all of the provisions of the permit may result in permit revocation and a fine and/or forfeiture under the provisions of applicable laws.

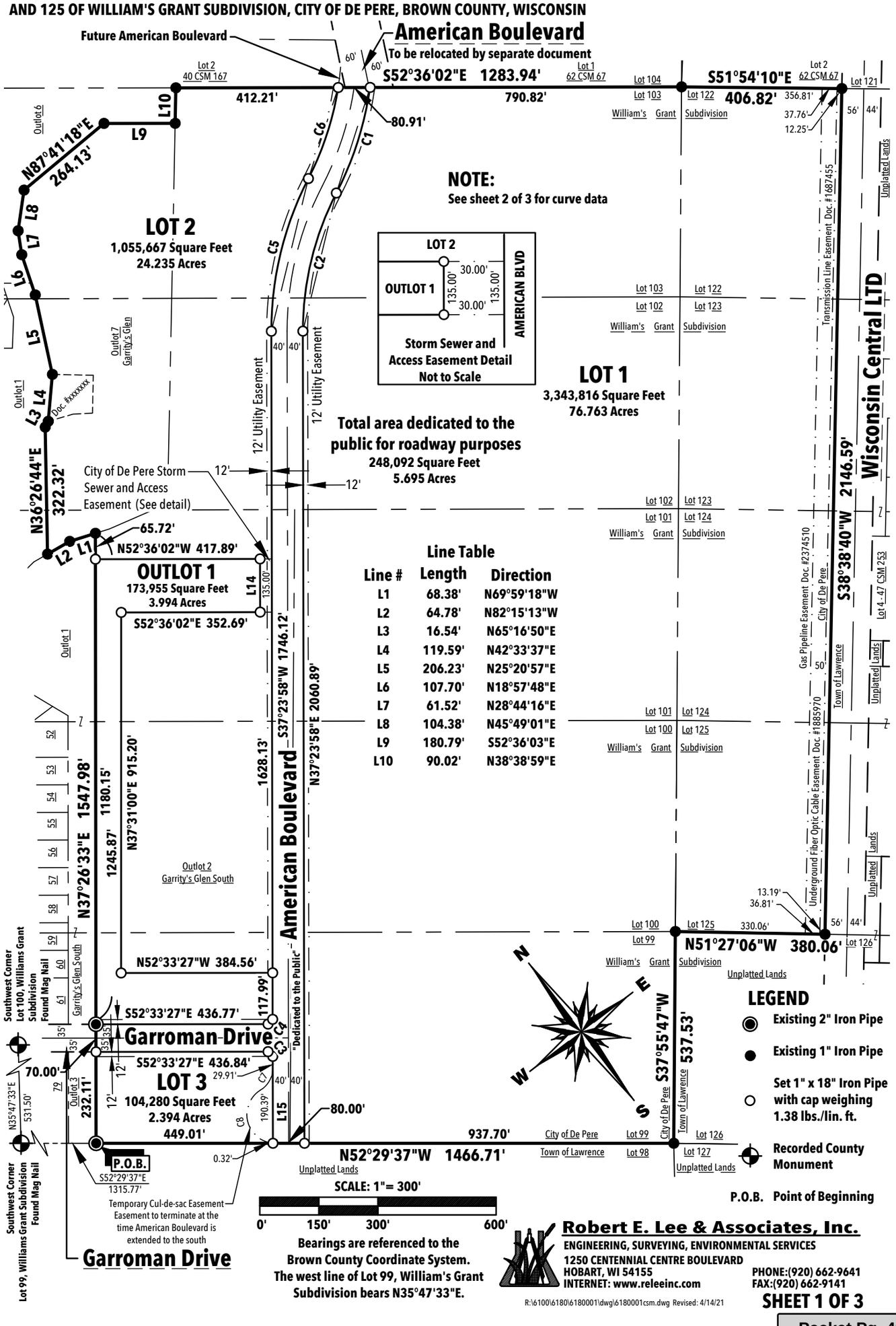
Permission: I hereby give the City permission to enter and inspect the property at reasonable times, to evaluate this notice and application, and to determine compliance with any resulting permit coverage.

Name of Owner/Authorized Representative (please print)	Title	Phone Number
Troy Hewitt	PLS	920-544-4436
Signature of Applicant		**Date Signed**
		4/1/21

TO BE COMPLETED BY CITY STAFF	
CSM Review authorized by the De Pere Municipal Code, Chapter 46.	

CERTIFIED SURVEY MAP

PART OF OUTLOT 1 AND ALL OF OUTLOT 7, GARRITY'S GLEN, VOLUME 22 OF PLATS, PAGE 241, DOCUMENT NUMBER 2193288, ALL OF OUTLOT 2, GARRITY'S GLEN SOUTH, VOLUME 24 OF PLATS, PAGES 112-113, DOCUMENT NUMBER 2864437, BEING PART OF LOTS 99, 100 AND 101 OF WILLIAM'S GRANT SUBDIVISION AND PART OF LOTS 99, 100, 101, 102, 103, 122, 123, 124 AND 125 OF WILLIAM'S GRANT SUBDIVISION, CITY OF DE PERE, BROWN COUNTY, WISCONSIN



Robert E. Lee & Associates, Inc.
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PHONE:(920) 662-9641
FAX:(920) 662-9141

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SHEET 1 OF 3

CERTIFIED SURVEY MAP

PART OF OUTLOT 1 AND ALL OF OUTLOT 7, GARRITY'S GLEN, VOLUME 22 OF PLATS, PAGE 241, DOCUMENT NUMBER 2193288, ALL OF OUTLOT 2, GARRITY'S GLEN SOUTH, VOLUME 24 OF PLATS, PAGES 112-113, DOCUMENT NUMBER 2864437, BEING PART OF LOTS 99, 100 AND 101 OF WILLIAM'S GRANT SUBDIVISION AND PART OF LOTS 99, 100, 101, 102, 103, 122, 123, 124 AND 125 OF WILLIAM'S GRANT SUBDIVISION, CITY OF DE PERE, BROWN COUNTY, WISCONSIN

SURVEYOR'S CERTIFICATE:

I, Troy E. Hewitt, Professional Land Surveyor, do hereby certify that by the order and under the direction of the owners listed hereon, I have surveyed, mapped and divided part of Outlot 1 and all of Outlot 7, Garrity's Glen, Volume 22 of Plats, Page 241, Document Number 2193288, all of Outlot 2, Garrity's Glen South, Volume 24 of Plats, Pages 112-113, Document Number 2864437, being part of Lots 99, 100 and 101, William's Grant Subdivision and part of Lots 99, 100, 101, 102, 103, 122, 123, 124 and 125 of William's Grant Subdivision, City of De Pere, Brown County, Wisconsin more fully described as follows:

Commencing at the southwest corner of said Lot 99; thence S52°29'37"E, 1315.77 feet on the south line of said Lot 99 to the southwest corner of said Outlot 2, the POINT OF BEGINNING; thence N37°26'33"E, 1547.98 feet on the west line of said Outlot 2 to the northwest corner thereof; thence N69°59'18"W, 68.38 feet on a south line of said Outlot 7; thence N82°15'13"W, 64.78 feet on said south line to the southwest corner of said Outlot 7; thence N36°26'44"E, 322.32 feet on the west line of said Outlot 7; thence N65°16'50"E, 16.54 feet on said west line; thence N42°33'37"E, 119.59 feet on the west line of lands described in Document Number xxxxxxx; thence N25°20'57"E, 206.23 feet on said west line; thence N18°57'48"E, 107.70 feet on said west line; thence N28°44'16"E, 61.52 feet on said west line; thence N45°49'01"E, 104.38 feet on said west line; thence N87°41'18"E, 264.13 feet on said west line to the north line of said Outlot 7; thence S52°36'03"E, 180.79 feet on said north line to the northeast corner of said Outlot 7; thence N38°38'59"E, 90.02 feet on the east line of Outlot 6 of Garrity's Glen to the north line of said Lot 103; thence S52°36'02"E, 1283.94 feet on said north line to the northeast corner of said Lot 103; thence S51°54'10"E, 406.82 feet on the north line of said Lot 122 to the west right of way line of the Wisconsin Central LTD; thence S38°38'40"W, 2146.59 feet on said west right of way to the south line of said Lot 125; thence N51°27'06"W, 380.06 feet on said south line to the southwest corner of said Lot 125; thence S37°55'47"W, 537.53 feet on the east line of said Lot 99 to the southeast corner thereof; thence N52°29'37"W, 1466.71 feet on the south line of said Lot 99 to the Point of Beginning.

Said parcel contains 4,925,810 square feet or 113.08 acres of land more or less subject to easements and restrictions of record.

That the within map is a true and correct representation of the exterior boundaries of the land surveyed and the division of that land and that I have fully complied with the provisions of Chapter 236.34 of the Wisconsin Statutes in the surveying, mapping and dividing of the same.

Dated this _____ day of _____, 2021.

_____

Troy E. Hewitt PLS #2831
ROBERT E. LEE & ASSOCIATES, INC.

RESTRICTIVE COVENANTS:

1. The land on all side and rear lot lines of all lots not included in the drainage easement shall be graded by the lot owner and maintained by the abutting property owners to provide for adequate drainage of surface water.

2. Each lot owner shall grade the property abutting a street to conform to the adopted sidewalk grade elevation and maintain said elevation for future sidewalks.

3. No poles, pedestals or buried cable are to be placed so as to disturb any survey stake or obstruct vision along any lot lines or street lines, a disturbance of survey stake by anyone is a violation of Section 236.32 of the Wisconsin statutes.

UTILITY EASEMENT PROVISIONS:

An easement for electric, natural gas, and communications service is hereby granted by

Scannell Properties, LLC, Grantor, to

Wisconsin Public Service Corporation, a Wisconsin Corporation, grantee,
Time Warner Cable, AT&T and City of De Pere,

their respective successors and assigns, to construct, install, operate, repair, maintain and replace from time to time, facilities used in connection with overhead and underground transmission and distribution of electricity and electric energy, natural gas, telephone and cable tv facilities for such purposes as the same is now or may hereafter be used, all in, over, under, across, along and upon the property shown within those areas on the plat designated as "utility easement" and the property designated on the plat for streets and alleys, whether public or private, together with the right to install service connections upon, across, within and beneath the surface of each lot to serve improvements, thereon, or on adjacent lots; also the right to trim or cut down trees, brush and roots as may be reasonably required incidental to the rights herein given, and the right to enter upon the subdivided property for all such purposes. The grantees agree to restore or cause to have restored, the property, as nearly as is reasonably possible, to the condition existing prior to such entry by the grantees or their agents. This restoration, however, does not apply to the initial installation of said underground and/or above ground electric facilities, natural gas facilities, or telephone and cable tv facilities or to any trees, brush or roots which may be removed at any time pursuant to the rights herein granted. Structures (excluding asphalt and pavement material) shall not be placed over grantees' facilities or in, upon or over the property within the lines marked "utility easement" without the prior written consent of grantees. After installation of any such facilities, the grade of the subdivided property shall not be altered by more than six inches without written consent of grantees. This utility easement provision does not prevent or prohibit others from utilizing or crossing the utility easement as the utility easement(s) are non-exclusive.

The grant of easement shall be binding upon and inure to the benefit of the heirs, successors and assigns of all parties hereto.

Curve Table

Curve #	Delta	Radius	Length	Chord Direction	Chord Length	Tangent Bearing	Second Tangent Bearing
C1	19°16'56"	840.00'	282.69'	N55°12'56"E	281.36'	N64°51'24"E	N45° 34' 28"E
C2	27°27'26"	760.00'	364.21'	N51°07'41"E	360.73'	N64°51'24"E	N37° 23' 58"E
C3	89°57'25"	12.00'	18.84'	N07°34'44.5"W	16.96'	N37°23'58"E	N52° 33' 27"W
C4	90°02'35"	12.00'	18.86'	N82°25'15.5"E	16.98'	S52°33'27"E	N37° 23' 58"E
C5	27°27'26"	840.00'	402.54'	S51°07'41"W	398.70'	S64°51'24"W	S37° 23' 58"W
C6	18°24'53"	760.00'	244.26'	N55°38'57.5"E	243.21'	N64°51'24"E	N46° 26' 31"E
C7	58°33'04"	65.00'	66.42'	N66°40'30"E	63.57'	S84°02'58"E	N37° 23' 58"E
C8	143°02'54"	73.00'	182.26'	S24°25'35"W	138.47'	N84°02'58"W	S47° 05' 53"E

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CERTIFIED SURVEY MAP

PART OF OUTLOT 1 AND ALL OF OUTLOT 7, GARRITY'S GLEN, VOLUME 22 OF PLATS, PAGE 241, DOCUMENT NUMBER 2193288, ALL OF OUTLOT 2, GARRITY'S GLEN SOUTH, VOLUME 24 OF PLATS, PAGES 112-113, DOCUMENT NUMBER 2864437, BEING PART OF LOTS 99, 100 AND 101 OF WILLIAM'S GRANT SUBDIVISION AND PART OF LOTS 99, 100, 101, 102, 103, 122, 123, 124 AND 125 OF WILLIAM'S GRANT SUBDIVISION, CITY OF DE PERE, BROWN COUNTY, WISCONSIN

OWNER'S CERTIFICATE:

As owners, we do hereby certify that we caused the land described on this Certified Survey Map to be surveyed, mapped, divided and dedicated as represented on this map. We also do further certify that this Certified Survey Map is required by s-236.34 to be submitted to the following for approval or objection:

CITY OF DE PERE

_____

Scannell Properties, LLC Date

_____

Print name and title

STATE OF WISCONSIN)
_____ COUNTY) SS

Personally came before me this _____ day of _____, 2021, the above named to me known to be the same persons who executed the foregoing instrument and acknowledged the same.

_____

Notary Public, State of Wisconsin

(print name)_____

My commission expires:_____

CITY OF DE PERE APPROVAL CERTIFICATE:

Approved by the City of De Pere Common Council on this_____ day of _____, 2021.

_____

Carey E. Danen, City Clerk Date

TREASURER'S CERTIFICATE:

As duly appointed/elected City of De Pere and Brown County Treasurer, we hereby certify that the records in our office show no unredeemed taxes and no unpaid or special assessments affecting any of the lands included in this Certified Survey Map as of the date listed below.

_____

Joe Zegers Date
City of De Pere Treasurer

_____

Paul Zeller Date
Brown County Treasurer

Robert E. Lee & Associates, Inc.
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City of De Pere, Wisconsin

Request For Common Council Action

MEETING DATE:	**May 4, 2021**
DEPARTMENT:	**City Clerk**
FROM:	**Carey Danen**
SUBJECT:	**Recommendation from the License Committee on an application for Class "A" Fermented Malt Beverage and "Class A" Intoxicating Liquor License for Trackside Fort, LLC (DBA Trackside BP) 1605 Fort Howard Av. Submitted by Trackside Fort LLC; Agent Tark Ojna, Green Bay, WI.**

ATTACHMENTS:

- New Liquor License Application-Trackside _5.4.21 (PDF)

Original Alcohol Beverage Retail License Application

(Submit to municipal clerk.)

For the license period beginning: 7/1/20 (mm dd yyyy) ending: 6/30/21 (mm dd yyyy)

To the Governing Body of the: ☐ Town of ☐ Village of ☒ City of De Pere

County of Brown Aldermanic Dist. No. _____ (if required by ordinance)

Check one: ☐ Individual ☐ Partnership ☒ Limited Liability Company ☐ Corporation/Nonprofit Organization

Applicant's Wisconsin Seller's Permit Number 456-1039669768-04	
FEIN Number 86-3194710	
TYPE OF LICENSE REQUESTED	**FEE**
☒ Class A beer	$
☐ Class B beer	$
☐ Class C wine	$
☒ Class A liquor	$
☐ Class A liquor (cider only)	$ N/A
☐ Class B liquor	$
☐ Reserve Class B liquor	$
☐ Class B (wine only) winery	$
Publication fee	$ 30.00 ck #16028
TOTAL FEE	$

Name (individual / partners give last name, first, middle; corporations / limited liability companies give registered name)
TRACKSIDE FORT LLC

An "Auxiliary Questionnaire," Form AT-103, must be completed and attached to this application by each individual applicant, by each member of a partnership, and by each officer, director and agent of a corporation or nonprofit organization, and by each member/manager and agent of a limited liability company. List the full name and place of residence of each person.

President / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Ojha	Tark	Raj	
Vice President / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Sharma	Hem	Raj	
Secretary / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Sen	Emraj		
Treasurer / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Agent Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Directors / Managers Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)

1. Trade Name Trackside BP Business Phone Number 9203367292
2. Address of Premises 1605 Fort Howard Ave Post Office & Zip Code De Pere WI 54115
3. Premises description: Describe building or buildings where alcohol beverages are to be sold and stored. The applicant must include all rooms including living quarters, if used, for the sales, service, consumption, and/or storage of alcohol beverages and records. (Alcohol beverages may be sold and stored only on the premises described.)

   Beer Cooler
   Shelves
   Back Counter behind cash register
   office
   3,800 SF building

4. Legal description (omit if street address is given above): _____
5. (a) Was this premises licensed for the sale of liquor or beer during the past license year? ..... ☒ Yes ☐ No

   (b) If yes, under what name was license issued? DV Convenience

6. Is individual, partners or agent of corporation/limited liability company subject to completion of the responsible beverage server training course for this license period? **If yes, explain** ☐ Yes ☒ No

7. Is the applicant an employe or agent of, or acting on behalf of anyone except the named applicant? ☐ Yes ☒ No
If yes, explain.

8. Does any other alcohol beverage retail licensee or wholesale permittee have any interest in or control of this business? **If yes, explain** ☐ Yes ☒ No

9. (a) **Corporate/limited liability company applicants only:** Insert state WI and date 4/12/2021 of registration.

(b) Is applicant corporation/limited liability company a subsidiary of any other corporation or limited liability company? **If yes, explain** ☐ Yes ☒ No

(c) Does the corporation, or any officer, director, stockholder or agent or limited liability company, or any member/manager or agent hold any interest in any other alcohol beverage license or permit in Wisconsin? ☒ Yes ☒ No
If yes, explain. See attached list

10. Does the applicant understand they must register as a Retail Beverage Alcohol Dealer with the federal government, Alcohol and Tobacco Tax and Trade Bureau (TTB) by filing (TTB form 5630.5d) before beginning business? [phone 1-877-882-3277] ☒ Yes ☐ No

11. Does the applicant understand they must hold a Wisconsin Seller's Permit? [phone (608) 266-2776] ☒ Yes ☐ No

12. Does the applicant understand that they must purchase alcohol beverages only from Wisconsin wholesalers, breweries and brewpubs? ☒ Yes ☐ No

READ CAREFULLY BEFORE SIGNING: Under penalty provided by law, the applicant states that each of the above questions has been truthfully answered to the best of the knowledge of the signer. Any person who knowingly provides materially false information on this application may be required to forfeit not more than $1,000. Signer agrees to operate this business according to law and that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another. (Individual applicants, or one member of a partnership applicant must sign; one corporate officer, one member/manager of Limited Liability Companies must sign.) Any lack of access to any portion of a licensed premises during inspection will be deemed a refusal to permit inspection. Such refusal is a misdemeanor and grounds for revocation of this license.

Contact Person's Name (Last, First, M.I.)	Title/Member	Date
OJHA TARK R		4/19/21
Signature	Phone Number	Email Address
	4149756830	ojhatark@gmail.com

TO BE COMPLETED BY CLERK

Date received and filed with municipal clerk	Date reported to council / board	Date provisional license issued	Signature of Clerk / Deputy Clerk
4-19-21			
Date license granted	Date license issued	License number issued	

AT-106 (R. 3-19)

Tark Ojha, Holding liquor license:

1) Green Bay Petro, 2115 Main St, Green Bay, WI 54302
2) GV Petro, 2409 Monroe Rd, De Pere, WI 54115
3) Cherryland Shell, 1331 Green Bay Rd, Sturgeon Bay, WI 54235
4) Neo Beverages LLC, 1215 E Mason St, Green Bay, WI 54301
5) Neo Beverages LLC, 2042 Main St, Green Bay, WI 54302

SURRENDER OF LICENSE
Part I

Legal/Real Name of Current Licensee: DU Convenience
Premises Address: 1605 Fort Howard Ave De Pere WI 54115
Trade Name: DU Convenience

This is to advise that the undersigned is surrendering the following license(s)

Combination "Class B" Beer & Liquor
Class "B" Beer
Class "A" Beer and/or "Class A" Liquor **(circle which apply)**
Wholesale Beer
"Class C" Wine

to: Trackside Fort LLC
Insert Legal/Real name of Proposed Licensee and Trade Name)

And understand that said license(s) will be cancelled upon the Common Council's granting of a license to the applicant named herein.

New Applicant

President, Member, Partner, Individual

Secretary, Member, Partner

Current Licensee

Sharada
President, Member, Partner, Individual

Secretary, Member, Partner

State of Wisconsin)
) ss.
County of Brown

On the 23rd day of April, 2021, personally came before me Sharada Adhikari, known to me to be the person(s) who executed the foregoing Surrender of License, and known to me to be the **Current Licensee** and acknowledged that s/he executed the foregoing document.

Carey E Danen
Notary Public

Brown County, Wisconsin

My Commission expires: 4-30-21

State of Wisconsin)
) ss.
County of Brown

On the 27th day of April, 2021, personally came before me Tark Ojha, known to be to be the person(s) who executed the foregoing Surrender of License, and known to me to be the **Proposed New Applicant** and acknowledged that s/he executed the foregoing document.

Carey E Danen
Notary Public
Brown County, Wisconsin

My Commission expires: 4-30-21

City of De Pere, Wisconsin

Request For Common Council Action

MEETING DATE:	**May 4, 2021**
DEPARTMENT:	**City Clerk**
FROM:	**Ann Ledvina**
SUBJECT:	**Recommendation from the License Committee on the renewal applications for the licensing period of July 1, 2021 to June 30, 2022.**

ATTACHMENTS:

- Liquor License Renewal List 5.4.21 (PDF)

May 04, 2021 License Committee Meeting

Renewal Applications for Class "A" Fermented Malt Beverage Licenses, "Class A" Liquor Licenses, Class "B" Fermented Malt Beverage Licenses, "Class B" Liquor Licenses and Reserve "Class B Liquor" Licenses for the licensing period of July 1, 2021 to June 30, 2022.

CLASS "A" BEER

1. De Pere Superstore LLC (DBA De Pere Superstore), 1501 Main Av. Submitted by De Pere Superstore, LLC, Agent: Matthew Olson, Green Bay, WI.

2. Wal-Mart Stores East, LP (DBA Walmart #5090 Supercenter), 1415 Lawrence Dr. Submitted by Wal-Mart Stores East LP, Agent: Frank Van Vonderen Jr, De Pere, WI.

CLASS "A" BEER & "CLASS A" LIQUOR

1. De Pere Shell Inc (DBA De Pere Shell), 841 Main Av. Submitted by De Pere Shell Inc, Agent: Daniel J. Pamperin, De Pere, WI.

2. Skogen Foodliner Inc. (DBA Festival Foods), 1001 Main Av. Submitted by Skogen Foodliner Inc, Agent: Jonathon Wieser, De Pere, WI.

3. GCS Holdings of De Pere LLC (DBA Scheuring Shell), 1511 Lawrence Dr. Submitted by GCS Holdings of De Pere LLC, Agent: Daniel J. Pamperin, De Pere, WI.

4. GCS Landing LLC (DBA GCS Landing Shell), 3630 Riverside Dr. Submitted by GCS Landing LLC, Agent: Jacob P. Anderson, Green Bay, WI.

5. GCS Operations LLC (DBA Riverside Shell), 1010 South Broadway. Submitted by GCS Operations, LLC, Agent: Daniel J. Pamperin, De Pere WI.

6. Krist Oil Company (DBA Krist Food Mart #92), 1218 Grant St. Submitted by Krist Oil Company, Agent: Mark Thiede, Neenah, WI.

7. Wal-Mart Stores East, LP (Walmart #5090 Liquor Store) 1415 Lawrence Dr. Submitted by Wal-Mart Stores, East, LP, Agent: Frank Van Vonderen Jr, De Pere, WI

CLASS "B" BEER

1. Radue Cinema's Inc (DBA De Pere Cinema), 417 George St. Submitted by Radue Cinemas Inc Agent: Vicki L. Radue, Green Bay, WI.

CLASS "B" BEER & "CLASS B" LIQUOR

1. DKG Entertainment LLC (DBA Sidekicks Bar & Grill), 930 Main Av. Submitted by DKG Entertainment LLC, Agent: Denise A. Gajeski, De Pere, WI.

2. Green Room Theatre, LLC (DBA The Green Room), 365 Main Av, Suite E. Submitted by Green Room Theatre, LLC, Agent: Chad Nehring, De Pere, WI.

3. Hoffman Investments, Inc. (DBA Old No. 7), 121 N. 10th St. Submitted by Hoffman Investments, Inc. Agent: Raymond Hoffman, De Pere, WI.

4. The Landing Bar & Grill LLC (DBA The Landing Bar & Grill), 1605 Fort Howard Av Suite C. Submitted by The Landing Bar & Grill LLC Agent: Elizabeth A. Vandeyacht Suamico, WI.

5. Nicky's Inc. (DBA Nicky's Lionhead Tavern and Grill), 331 Main Av. Submitted by Nicky's Inc. Agent: Thomas Nick, Green Bay, WI.

6. Esales, Inc. (DBA Pasquales), 305 Main Av. Submitted by Esales, Inc. Agent: Tye Hartwell, De Pere, WI.

7. St. Norbert College Inc (DBA St. Norbert College), 100 Grant St. Submitted by St. Norbert College Inc, Agent: Terrie DuBois, Green Bay, WI.

CLASS "B" BEER & RESERVE "CLASS B" LIQUOR

1. Birder Studio of Performing Arts (DBA Broadway Theatre) 123 S. Broadway. Submitted by Birder Studio of Performing Arts, Agent: Paul Bakken, De Pere, WI.

City of De Pere, Wisconsin

Request For Common Council Action

MEETING DATE:	**May 4, 2021**
DEPARTMENT:	**City Clerk**
FROM:	**Carey Danen**
SUBJECT:	**A. Class "A" Fermented Malt Beverage Licenses**

ATTACHMENTS:

- Renewal Class A Beer Liquor License Application_5.4.21 (PDF)

CLASS "A" BEER LICENSE RENEWALS FOR THE 2021-2022 LICENSING PERIOD

Renewal Alcohol Beverage License Application

(Submit to municipal clerk. **Read instructions on page 3.)**

For the license period beginning: 07/01/2021 (mm dd yyyy) ending: 06/30/22 (mm dd yyyy)

To the Governing Body of the: ☐ Town of ☐ Village of ☐ City of _____

County of Brown

Aldermanic Dist. No._____ (if required by ordinance)

Check one: ☐ Individual ☐ Limited Liability Company ☐ Partnership ☐ Corporation/Nonprofit Organization

Applicant's Wisconsin Seller's Permit Number	
456-0002260435-02	
FEIN Number 11-3730402	
TYPE OF LICENSE REQUESTED	**FEE**
☑ Class A beer	$ 1025.00
☐ Class B beer	$
☐ Class C wine	$
☐ Class A liquor	$
☐ Class A liquor (cider only)	$ N/A
☐ Class B liquor	$
☐ Reserve Class B liquor	$
☐ Class B (wine only) winery	$
Publication fee	$ 30.00
TOTAL FEE	$ 1055.00

Complete A or B. All must complete C.

A. Individual or Partnership:

Full Name (Last)	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Olson	Matthew	Richard	
Full Name (Last)	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Full Name (Last)	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)

B. LLC or Corporation (and Agent):

Full Legal Name of Corporation / Nonprofit Organization / Limited Liability Company	Address of Corporation / Limited Liability Company (if different from licensed premises)
DePere Superstore, LLC	

All corporations/organizations or limited liability companies applying for a license to sell fermented malt beverages and/or intoxicating liquor must appoint an agent.

Agent Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Olson	Matthew	Richard	

All Officer(s) Director(s) of Corporation and Members / Managers of Limited Liability Company:

President / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Olson	Matthew	Richard	
Vice President / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Secretary / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Treasurer / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Directors / Managers Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Directors / Managers Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)

C. Business Information

1. Trade Name DePere Superstore — Business Phone Number 920-983-9235
2. Address of Premises 1501 Main Ave — Post Office & Zip Code DePere WI 54115
3. Does the applicant understand that they must purchase alcohol beverages only from Wisconsin wholesalers, breweries and brewpubs? ..... ☑ Yes ☐ No
4. Premises description: Describe building or buildings where alcohol beverages are to be sold and stored. The applicant must include all rooms including living quarters, if used, for the sales, service, consumption, and/or storage of alcohol beverages and records. (Alcohol beverages may be sold and stored only on the premises described.) Gas station / Convenience store self serve lockable cooler

5. Legal description (omit if street address is given on previous page): _____

6. a. Since filing of the last application, has the named licensee, any member of a partnership licensee, or any member, officer, director, manager or agent for either a limited liability company licensee, or nonprofit organization licensee been **convicted of any offenses** (excluding traffic offenses not related to alcohol) for violation of any federal laws, any Wisconsin laws, any laws of other states, or ordinances of any county or municipality? **If yes, complete page 3** ☐ Yes ☒ No

   b. Are **charges** for **any offenses** presently **pending** (excluding traffic offenses not related to alcohol) against the named licensee or any other persons affiliated with this license? **If yes, explain fully on page 3.** ☐ Yes ☒ No

7. Except for questions 6a and 6b, have there been any changes in the answers to the questions as submitted by you on your last application for this license? **If yes, explain** ☐ Yes ☒ No

_____

_____

_____

_____

8. Was the profit or loss from the sale of alcohol beverages for the previous year reported on the Wisconsin Income or Franchise Tax return of the licensee? **If not, explain** ☒ Yes ☐ No

_____

_____

_____

_____

9. Does the applicant understand they must hold a Wisconsin Seller's Permit? [phone (608) 266-2776] ☒ Yes ☐ No

10. Does the applicant understand that alcohol beverage invoices must be kept at the licensed premises for 2 years from the date of invoice and made available for inspection by law enforcement? ☒ Yes ☐ No

11. Is the applicant indebted to any wholesaler beyond 15 days for beer or 30 days for liquor? ☐ Yes ☒ No

12. Does the applicant owe municipal property taxes, assessments, or other fees? (**Note:** Renewal of licenses may be denied pursuant to a local ordinance, if the licensee owes municipal taxes, assessments or other fees). ☐ Yes ☒ No

READ CAREFULLY BEFORE SIGNING: Under penalty provided by law, the undersigned states that each of the above questions has been truthfully answered to the best of the knowledge of the signer. The signer agrees that he/she is the person named in the foregoing application; that the applicant has read and made a complete answer to each question, and that the answers in each instance are true and correct. The undersigned further understands that any license issued contrary to Chapter 125 of the Wisconsin Statutes shall be void, and under penalty of state law, the applicant may be prosecuted for submitting false statements and affidavits in connection with this application. Any person who knowingly provides materially false information on this application may be required to forfeit not more than $1,000.

Contact Person's Name (Last, First, M.I.)	Title / Member	Date
Olson Matthew R	Member	4/5/21
Signature	**Phone Number**	**Email Address**
Matt Olson	920-371-0078	Matt@olsonpropertymanagement.com

TO BE COMPLETED BY CLERK

Date received and filed with municipal clerk	Date reported to council / board	Date license granted
4/12/21		
License number issued	**Date license issued**	**Signature of Clerk / Deputy Clerk**

Instructions for Renewal Alcohol Beverage License Application

THIS RENEWAL FORM CANNOT BE USED IF:

1. There is a change in business entity (i.e., individual has changed to partnership or corporation/limited liability company; partnership changed to individual or corporation/limited liability company; corporation changed to individual, partnership or limited liability company) and if limited liability company has been dissolved.
2. Partners are added or dropped.
3. Application is made in a different municipality.

PARTNERSHIPS:

Indicate full name and home address of each partner. One partner must sign application. **Reminder**: If partners have been added or dropped since your last application, you must use Form AT-106 (Original Beverage License Application).

CORPORATIONS:

One officer must sign application. Be sure to answer Question No. 7 by indicating any change of officers, directors, and/or changes in home address. If there are any changes in officers and/or directors each must complete Form AT-103 (Auxiliary Questionnaire). If there has been a change in agent since your last approved agent, he/she must complete Forms AT-104 (Schedule for Appointment of Agent) **AND** AT-103 (Auxiliary Questionnaire) in addition to this (AT-115) form.

LIMITED LIABILITY COMPANY:

One member/manager must sign application. Follow procedure under Corporations for any change of members or agent.

NOTE: Use ink or typewriter when filling in applications. Be sure to answer all questions fully and accurately. Any lack of access to any portion of a licensed premises during inspection will be deemed a refusal to permit inspection. Such refusal is a misdemeanor and grounds for revocation of this license.

DISCRIMINATION CLAUSE – (City of Milwaukee only)

The applicant shall not willfully refuse to provide those services offered under this license or refuse to employ or discharge any person otherwise qualified because of race, color, creed, sex, national origin or ancestry, the applicant shall not seek information as a condition of employment, or penalize any employee or discriminate in the selection of personnel for training or promotion solely on the basis of such information. The applicant also shall not discriminate against any member of the military service dressed in uniform by willfully refusing services offered under this license.

Complete, sign and return this form to the clerk.

If answer to Questions No. 6a and/or 6b on page 2 are "YES," outline details below:

CONVICTIONS

1. NAME _____ STATUTE NO./LOCAL ORDINANCE _____

   CHARGE _____ WHERE CONVICTED _____

   DATE _____ PENALTY _____ ☐ MISDEMEANOR ☐ FELONY

2. NAME _____ STATUTE NO./LOCAL ORDINANCE _____

   CHARGE _____ WHERE CONVICTED _____

   DATE _____ PENALTY _____ ☐ MISDEMEANOR ☐ FELONY

3. NAME _____ STATUTE NO./LOCAL ORDINANCE _____

   CHARGE _____ WHERE CONVICTED _____

   DATE _____ PENALTY _____ ☐ MISDEMEANOR ☐ FELONY

PENDING CHARGE

1. NAME _____ STATUTE NO./LOCAL ORDINANCE _____

   PENDING CHARGE _____ DATE _____

Renewal Alcohol Beverage License Application

(Submit to municipal clerk. **Read instructions on page 3.)**

For the license period beginning: 07 01 2021 *(mm dd yyyy)* ending: 06 30 2022 *(mm dd yyyy)*

To the Governing Body of the: ☐ Town of ☐ Village of ☑ City of DE PERE

County of BROWN Aldermanic Dist. No.____ (if required by ordinance)

Check one: ☐ Individual ☐ Limited Liability Company ☑ Partnership ☐ Corporation/Nonprofit Organization

Applicant's Wisconsin Seller's Permit Number 456-1020028180-05	
FEIN Number 71-0862119	
TYPE OF LICENSE REQUESTED	**FEE**
☑ Class A beer	$
☐ Class B beer	$
☐ Class C wine	$
☐ Class A liquor	$
☐ Class A liquor (cider only)	$ N/A
☐ Class B liquor	$
☐ Reserve Class B liquor	$
☐ Class B (wine only) winery	$
Publication fee	$
TOTAL FEE	$

Complete A or B. All must complete C.

A. Individual or Partnership:

Full Name (Last)	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Full Name (Last)	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Full Name (Last)	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)

B. LLC or Corporation (and Agent):

Full Legal Name of Corporation / Nonprofit Organization / Limited Liability Company	Address of Corporation / Limited Liability Company (if different from licensed premises)
Wal-Mart Stores East, LP	702 SW 8TH ST, LICENSING DEPT. 8916, BENTONVILLE, AR 72716-0500

All corporations/organizations or limited liability companies applying for a license to sell fermented malt beverages and/or intoxicating liquor must appoint an agent.

Agent Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
VAN VONDEREN JR.	FRANK		

All Officer(s) Director(s) of Corporation and Members / Managers of Limited Liability Company:

President / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
SEE ATTACHED LIST			
Vice President / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Secretary / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Treasurer / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Directors / Managers Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Directors / Managers Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)

C. Business Information

1. Trade Name WALMART #5090 (SUPERCENTER) Business Phone Number 920-722-0782
2. Address of Premises 1415 LAWRENCE DRIVE Post Office & Zip Code DE PERE, WI 54115
3. Does the applicant understand that they must purchase alcohol beverages only from Wisconsin wholesalers, breweries and brewpubs? . . . . . Yes ☑ ☐ No
4. Premises description: Describe building or buildings where alcohol beverages are to be sold and stored. The applicant must include all rooms including living quarters, if used, for the sales, service, consumption, and/or storage of alcohol beverages and records. (Alcohol beverages may be sold and stored only on the premises described.)

1 room, 1 story building approx. 186,215 SQ. FT. INCLUDING STALLS IN PARKING LOT WITHIN 150 FT OF STORE ENTRANCE THAT ARE SPECIFICALLY DESIGNATED FOR ONLINE GROCERY PICKUP.

5. Legal description (omit if street address is given on previous page): _____

6. a. Since filing of the last application, has the named licensee, any member of a partnership licensee, or any member, officer, director, manager or agent for either a limited liability company licensee, or nonprofit organization licensee been **convicted of any offenses** (excluding traffic offenses not related to alcohol) for violation of any federal laws, any Wisconsin laws, any laws of other states, or ordinances of any county or municipality? **If yes, complete page 3** ☐ Yes ☑ No

   b. Are **charges** for **any offenses** presently **pending** (excluding traffic offenses not related to alcohol) against the named licensee or any other persons affiliated with this license? **If yes, explain fully on page 3.** ☐ Yes ☑ No

7. Except for questions 6a and 6b, have there been any changes in the answers to the questions as submitted by you on your last application for this license? **If yes, explain** ☑ Yes ☐ No

   CHANGE OF CORPORATE OFFICERS

8. Was the profit or loss from the sale of alcohol beverages for the previous year reported on the Wisconsin Income or Franchise Tax return of the licensee? **If not, explain** ☑ Yes ☐ No

9. Does the applicant understand they must hold a Wisconsin Seller's Permit? [phone (608) 266-2776] ☑ Yes ☐ No

10. Does the applicant understand that alcohol beverage invoices must be kept at the licensed premises for 2 years from the date of invoice and made available for inspection by law enforcement? ☑ Yes ☐ No

11. Is the applicant indebted to any wholesaler beyond 15 days for beer or 30 days for liquor? ☐ Yes ☑ No

12. Does the applicant owe municipal property taxes, assessments, or other fees? (**Note:** Renewal of licenses may be denied pursuant to a local ordinance, if the licensee owes municipal taxes, assessments or other fees). ☐ Yes ☑ No

READ CAREFULLY BEFORE SIGNING: Under penalty provided by law, the undersigned states that each of the above questions has been truthfully answered to the best of the knowledge of the signer. The signer agrees that he/she is the person named in the foregoing application; that the applicant has read and made a complete answer to each question, and that the answers in each instance are true and correct. The undersigned further understands that any license issued contrary to Chapter 125 of the Wisconsin Statutes shall be void, and under penalty of state law, the applicant may be prosecuted for submitting false statements and affidavits in connection with this application. Any person who knowingly provides materially false information on this application may be required to forfeit not more than $1,000.

Contact Person's Name (Last, First, M.I.)	Title / Member	Date
David Reading	Assistant Secretary	2-18-21
Signature	Phone Number	Email Address
	(479) 544-7713	david.reading@walmart.com

TO BE COMPLETED BY CLERK

Date received and filed with municipal clerk	Date reported to council / board	Date license granted
4/1/2021		
License number issued	Date license issued	Signature of Clerk / Deputy Clerk

Instructions for Renewal Alcohol Beverage License Application

THIS RENEWAL FORM CANNOT BE USED IF:

1. There is a change in business entity (i.e., individual has changed to partnership or corporation/limited liability company; partnership changed to individual or corporation/limited liability company; corporation changed to individual, partnership or limited liability company) and if limited liability company has been dissolved.
2. Partners are added or dropped.
3. Application is made in a different municipality.

PARTNERSHIPS:

Indicate full name and home address of each partner. One partner must sign application. **Reminder**: If partners have been added or dropped since your last application, you must use Form AT-106 (Original Beverage License Application).

CORPORATIONS:

One officer must sign application. Be sure to answer Question No. 7 by indicating any change of officers, directors, and/or changes in home address. If there are any changes in officers and/or directors each must complete Form AT-103 (Auxiliary Questionnaire). If there has been a change in agent since your last approved agent, he/she must complete Forms AT-104 (Schedule for Appointment of Agent) **AND** AT-103 (Auxiliary Questionnaire) in addition to this (AT-115) form.

LIMITED LIABILITY COMPANY:

One member/manager must sign application. Follow procedure under Corporations for any change of members or agent.

NOTE: Use ink or typewriter when filling in applications. Be sure to answer all questions fully and accurately. Any lack of access to any portion of a licensed premises during inspection will be deemed a refusal to permit inspection. Such refusal is a misdemeanor and grounds for revocation of this license.

DISCRIMINATION CLAUSE – (City of Milwaukee only)

The applicant shall not willfully refuse to provide those services offered under this license or refuse to employ or discharge any person otherwise qualified because of race, color, creed, sex, national origin or ancestry, the applicant shall not seek information as a condition of employment, or penalize any employee or discriminate in the selection of personnel for training or promotion solely on the basis of such information. The applicant also shall not discriminate against any member of the military service dressed in uniform by willfully refusing services offered under this license.

Complete, sign and return this form to the clerk.

If answer to Questions No. 6a and/or 6b on page 2 are "YES," outline details below:

CONVICTIONS

1. NAME _____ STATUTE NO./LOCAL ORDINANCE _____

   CHARGE _____ WHERE CONVICTED _____

   DATE _____ PENALTY _____ ☐ MISDEMEANOR ☐ FELONY

2. NAME _____ STATUTE NO./LOCAL ORDINANCE _____

   CHARGE _____ WHERE CONVICTED _____

   DATE _____ PENALTY _____ ☐ MISDEMEANOR ☐ FELONY

3. NAME _____ STATUTE NO./LOCAL ORDINANCE _____

   CHARGE _____ WHERE CONVICTED _____

   DATE _____ PENALTY _____ ☐ MISDEMEANOR ☐ FELONY

PENDING CHARGE

1. NAME _____ STATUTE NO./LOCAL ORDINANCE _____

   PENDING CHARGE _____ DATE _____

City of De Pere, Wisconsin

Request For Common Council Action

MEETING DATE:	**May 4, 2021**
DEPARTMENT:	**City Clerk**
FROM:	**Carey Danen**
SUBJECT:	**B. Class "A" Fermented Malt Beverage & "Class A" Intoxicating Liquor Licenses**

ATTACHMENTS:

- Renewal Class A Beer & Class A Liquor License Applications_05.04.21 (PDF)

CLASS "A" BEER AND "CLASS A" LIQUOR LICENSE RENEWALS FOR THE 2021-2022 LICENSING PERIOD

Renewal Alcohol Beverage License Application

(Submit to municipal clerk. **Read instructions on page 3.)**

For the license period beginning: 07 01 2021 *(mm dd yyyy)* ending: 06 30 2022 *(mm dd yyyy)*

To the Governing Body of the: ☐ Town of ☐ Village of ☑ City of DE PERE

County of BROWN Aldermanic Dist. No.____ (if required by ordinance)

Check one: ☐ Individual ☐ Partnership ☐ Limited Liability Company ☑ Corporation/Nonprofit Organization

Applicant's Wisconsin Seller's Permit Number 456000046343103	
FEIN Number 39-1762584	
TYPE OF LICENSE REQUESTED	**FEE**
☑ Class A beer	$
☐ Class B beer	$
☐ Class C wine	$
☑ Class A liquor	$
☑ Class A liquor (cider only)	$ N/A
☐ Class B liquor	$
☐ Reserve Class B liquor	$
☐ Class B (wine only) winery	$
Publication fee	$ 30
TOTAL FEE	$ 30

Complete A or B. All must complete C.

A. Individual or Partnership:

Full Name (Last)	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Full Name (Last)	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Full Name (Last)	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)

B. LLC or Corporation (and Agent):

Full Legal Name of Corporation / Nonprofit Organization / Limited Liability Company	Address of Corporation / Limited Liability Company (if different from licensed premises)
DE PERE SHEL INC	1275 GLORY ROAD GREEN BAY, WI 54304

All corporations/organizations or limited liability companies applying for a license to sell fermented malt beverages and/or intoxicating liquor must appoint an agent.

Agent Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
PAMPERIN	DANIEL	J	

All Officer(s) Director(s) of Corporation and Members / Managers of Limited Liability Company:

President / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
PANURE	CHARLES	J	
Vice President / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
SCHILAWSKI	MICHAEL	J	
Secretary / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
PAMPERIN	DANIEL	J	
Treasurer / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Directors / Managers Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Directors / Managers Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)

C. Business Information

1. Trade Name DE PERE SHELL Business Phone Number 920-336-9787
2. Address of Premises 841 MAIN AVENUE Post Office & Zip Code DE PERE WI 54115
3. Does the applicant understand that they must purchase alcohol beverages only from Wisconsin wholesalers, breweries and brewpubs? . . . . . Yes ☑ ☐ No
4. Premises description: Describe building or buildings where alcohol beverages are to be sold and stored. The applicant must include all rooms including living quarters, if used, for the sales, service, consumption, and/or storage of alcohol beverages and records. (Alcohol beverages may be sold and stored only on the premises described.) C-STORE, GAS STATION, CAR

5. Legal description (omit if street address is given on previous page): _____

6. a. Since filing of the last application, has the named licensee, any member of a partnership licensee, or any member, officer, director, manager or agent for either a limited liability company licensee, or nonprofit organization licensee been **convicted of any offenses** (excluding traffic offenses not related to alcohol) for violation of any federal laws, any Wisconsin laws, any laws of other states, or ordinances of any county or municipality? **If yes, complete page 3** ☐ Yes ☑ No

   b. Are **charges** for **any offenses** presently **pending** (excluding traffic offenses not related to alcohol) against the named licensee or any other persons affiliated with this license? **If yes, explain fully on page 3.** ☐ Yes ☑ No

7. Except for questions 6a and 6b, have there been any changes in the answers to the questions as submitted by you on your last application for this license? **If yes, explain** ☐ Yes ☑ No

_____

_____

_____

_____

8. Was the profit or loss from the sale of alcohol beverages for the previous year reported on the Wisconsin Income or Franchise Tax return of the licensee? **If not, explain** ☑ Yes ☐ No

_____

_____

_____

_____

9. Does the applicant understand they must hold a Wisconsin Seller's Permit? [phone (608) 266-2776] ☑ Yes ☐ No

10. Does the applicant understand that alcohol beverage invoices must be kept at the licensed premises for 2 years from the date of invoice and made available for inspection by law enforcement? ☑ Yes ☐ No

11. Is the applicant indebted to any wholesaler beyond 15 days for beer or 30 days for liquor? ☐ Yes ☑ No

12. Does the applicant owe municipal property taxes, assessments, or other fees? (**Note:** Renewal of licenses may be denied pursuant to a local ordinance, if the licensee owes municipal taxes, assessments or other fees). ☐ Yes ☑ No

READ CAREFULLY BEFORE SIGNING: Under penalty provided by law, the undersigned states that each of the above questions has been truthfully answered to the best of the knowledge of the signer. The signer agrees that he/she is the person named in the foregoing application; that the applicant has read and made a complete answer to each question, and that the answers in each instance are true and correct. The undersigned further understands that any license issued contrary to Chapter 125 of the Wisconsin Statutes shall be void, and under penalty of state law, the applicant may be prosecuted for submitting false statements and affidavits in connection with this application. Any person who knowingly provides materially false information on this application may be required to forfeit not more than $1,000.

Contact Person's Name (Last, First, M.I.)	Title / Member	Date
PAMPERIN, DANIEL J.	PRESIDENT	4-5-2021
Signature	Phone Number	Email Address
	920-336-8983	dpamperin@titletownoil.com

TO BE COMPLETED BY CLERK

Date received and filed with municipal clerk	Date reported to council / board	Date license granted
4/15/21		
License number issued	Date license issued	Signature of Clerk / Deputy Clerk

Instructions for Renewal Alcohol Beverage License Application

THIS RENEWAL FORM CANNOT BE USED IF:

1. There is a change in business entity (i.e., individual has changed to partnership or corporation/limited liability company; partnership changed to individual or corporation/limited liability company; corporation changed to individual, partnership or limited liability company) and if limited liability company has been dissolved.
2. Partners are added or dropped.
3. Application is made in a different municipality.

PARTNERSHIPS:

Indicate full name and home address of each partner. One partner must sign application. **Reminder**: If partners have been added or dropped since your last application, you must use Form AT-106 (Original Beverage License Application).

CORPORATIONS:

One officer must sign application. Be sure to answer Question No. 7 by indicating any change of officers, directors, and/or changes in home address. If there are any changes in officers and/or directors each must complete Form AT-103 (Auxiliary Questionnaire). If there has been a change in agent since your last approved agent, he/she must complete Forms AT-104 (Schedule for Appointment of Agent) **AND** AT-103 (Auxiliary Questionnaire) in addition to this (AT-115) form.

LIMITED LIABILITY COMPANY:

One member/manager must sign application. Follow procedure under Corporations for any change of members or agent.

NOTE: Use ink or typewriter when filling in applications. Be sure to answer all questions fully and accurately. Any lack of access to any portion of a licensed premises during inspection will be deemed a refusal to permit inspection. Such refusal is a misdemeanor and grounds for revocation of this license.

DISCRIMINATION CLAUSE – (City of Milwaukee only)

The applicant shall not willfully refuse to provide those services offered under this license or refuse to employ or discharge any person otherwise qualified because of race, color, creed, sex, national origin or ancestry, the applicant shall not seek information as a condition of employment, or penalize any employee or discriminate in the selection of personnel for training or promotion solely on the basis of such information. The applicant also shall not discriminate against any member of the military service dressed in uniform by willfully refusing services offered under this license.

Complete, sign and return this form to the clerk.

If answer to Questions No. 6a and/or 6b on page 2 are "YES," outline details below:

CONVICTIONS

1. NAME _____ STATUTE NO./LOCAL ORDINANCE _____

   CHARGE _____ WHERE CONVICTED _____

   DATE _____ PENALTY _____ ☐ MISDEMEANOR ☐ FELONY

2. NAME _____ STATUTE NO./LOCAL ORDINANCE _____

   CHARGE _____ WHERE CONVICTED _____

   DATE _____ PENALTY _____ ☐ MISDEMEANOR ☐ FELONY

3. NAME _____ STATUTE NO./LOCAL ORDINANCE _____

   CHARGE _____ WHERE CONVICTED _____

   DATE _____ PENALTY _____ ☐ MISDEMEANOR ☐ FELONY

PENDING CHARGE

1. NAME _____ STATUTE NO./LOCAL ORDINANCE _____

   PENDING CHARGE _____ DATE _____

Renewal Alcohol Beverage License Application

(Submit to municipal clerk. **Read instructions on page 3.)**

For the license period beginning: 07 01 2021 *(mm dd yyyy)* ending: 06 30 2022 *(mm dd yyyy)*

To the Governing Body of the: ☐ Town of ☐ Village of ☑ City of De Pere

County of Brown Aldermanic Dist. No.____ (if required by ordinance)

Check one: ☐ Individual ☐ Partnership ☐ Limited Liability Company ☑ Corporation/Nonprofit Organization

Applicant's Wisconsin Seller's Permit Number 456-0000127664-03	
FEIN Number 39-1086421	
TYPE OF LICENSE REQUESTED	**FEE**
☑ Class A beer	$
☐ Class B beer	$
☐ Class C wine	$
☑ Class A liquor	$
☐ Class A liquor (cider only)	$ N/A
☐ Class B liquor	$
☐ Reserve Class B liquor	$
☐ Class B (wine only) winery	$
Publication fee	$ 30
TOTAL FEE	$ 30

Complete A or B. All must complete C.

A. Individual or Partnership:

Full Name (Last)	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Full Name (Last)	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Full Name (Last)	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)

B. LLC or Corporation (and Agent):

Full Legal Name of Corporation / Nonprofit Organization / Limited Liability Company	Address of Corporation / Limited Liability Company (if different from licensed premises)
Skogens Foodliner Inc	3800 Emerald Drive E, Onalaska WI 54650

All corporations/organizations or limited liability companies applying for a license to sell fermented malt beverages and/or intoxicating liquor must appoint an agent.

Agent Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Wieser	Jonathon	Louis	

All Officer(s) Director(s) of Corporation and Members / Managers of Limited Liability Company:

President / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Skogen	Mark	David	
Vice President / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Secretary / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Stoa	Kirk	Allan	
Treasurer / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Stoa	Kirk	Allan	
Directors / Managers Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Directors / Managers Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)

C. Business Information

1. Trade Name Festival Foods Business Phone Number 920-336-6520
2. Address of Premises 1001 Main Avenue Post Office & Zip Code De Pere 54115
3. Does the applicant understand that they must purchase alcohol beverages only from Wisconsin wholesalers, breweries and brewpubs? ..... Yes ☑ No ☐
4. Premises description: Describe building or buildings where alcohol beverages are to be sold and stored. The applicant must include all rooms including living quarters, if used, for the sales, service, consumption, and/or storage of alcohol beverages and records. (Alcohol beverages may be sold and stored only on the premises described.)

83,930 Sq Ft - one story building

✓ Separate wine & spirits,storage, designated stalls for online pickup

5. Legal description (omit if street address is given on previous page): _____

6. a. Since filing of the last application, has the named licensee, any member of a partnership licensee, or any member, officer, director, manager or agent for either a limited liability company licensee, or nonprofit organization licensee been **convicted of any offenses** (excluding traffic offenses not related to alcohol) for violation of any federal laws, any Wisconsin laws, any laws of other states, or ordinances of any county or municipality? **If yes, complete page 3** . . . . . ☐ Yes ☑ No

   b. Are **charges** for **any offenses** presently **pending** (excluding traffic offenses not related to alcohol) against the named licensee or any other persons affiliated with this license? **If yes, explain fully on page 3.** . . . . . ☐ Yes ☑ No

7. Except for questions 6a and 6b, have there been any changes in the answers to the questions as submitted by you on your last application for this license? **If yes, explain** . . . . . ☐ Yes ☑ No

   _____

   _____

   _____

   _____

8. Was the profit or loss from the sale of alcohol beverages for the previous year reported on the Wisconsin Income or Franchise Tax return of the licensee? **If not, explain** . . . . . ☑ Yes ☐ No

   _____

   _____

   _____

   _____

9. Does the applicant understand they must hold a Wisconsin Seller's Permit? . . . . . ☑ Yes ☐ No
   [phone (608) 266-2776]

10. Does the applicant understand that alcohol beverage invoices must be kept at the licensed premises for 2 years from the date of invoice and made available for inspection by law enforcement? . . . . . ☑ Yes ☐ No

11. Is the applicant indebted to any wholesaler beyond 15 days for beer or 30 days for liquor? . . . . . ☐ Yes ☑ No

12. Does the applicant owe municipal property taxes, assessments, or other fees? . . . . . ☐ Yes ☑ No
    (**Note:** Renewal of licenses may be denied pursuant to a local ordinance, if the licensee owes municipal taxes, assessments or other fees).

READ CAREFULLY BEFORE SIGNING: Under penalty provided by law, the undersigned states that each of the above questions has been truthfully answered to the best of the knowledge of the signer. The signer agrees that he/she is the person named in the foregoing application; that the applicant has read and made a complete answer to each question, and that the answers in each instance are true and correct. The undersigned further understands that any license issued contrary to Chapter 125 of the Wisconsin Statutes shall be void, and under penalty of state law, the applicant may be prosecuted for submitting false statements and affidavits in connection with this application. Any person who knowingly provides materially false information on this application may be required to forfeit not more than $1,000.

Contact Person's Name (Last, First, M.I.)	Title / Member	Date
Stoa, Kirk A	Secretary/Treasuer	4/12/2021
Signature	Phone Number	Email Address
	608-779-2729	sraab@festfoods.com

TO BE COMPLETED BY CLERK

Date received and filed with municipal clerk	Date reported to council / board	Date license granted
4/19/21		
License number issued	**Date license issued**	**Signature of Clerk / Deputy Clerk**

Instructions for Renewal Alcohol Beverage License Application

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PARTNERSHIPS:

Indicate full name and home address of each partner. One partner must sign application. **Reminder**: If partners have been added or dropped since your last application, you must use Form AT-106 (Original Beverage License Application).

CORPORATIONS:

One officer must sign application. Be sure to answer Question No. 7 by indicating any change of officers, directors, and/or changes in home address. If there are any changes in officers and/or directors each must complete Form AT-103 (Auxiliary Questionnaire). If there has been a change in agent since your last approved agent, he/she must complete Forms AT-104 (Schedule for Appointment of Agent) **AND** AT-103 (Auxiliary Questionnaire) in addition to this (AT-115) form.

LIMITED LIABILITY COMPANY:

One member/manager must sign application. Follow procedure under Corporations for any change of members or agent.

NOTE: Use ink or typewriter when filling in applications. Be sure to answer all questions fully and accurately. Any lack of access to any portion of a licensed premises during inspection will be deemed a refusal to permit inspection. Such refusal is a misdemeanor and grounds for revocation of this license.

DISCRIMINATION CLAUSE – (City of Milwaukee only)

The applicant shall not willfully refuse to provide those services offered under this license or refuse to employ or discharge any person otherwise qualified because of race, color, creed, sex, national origin or ancestry, the applicant shall not seek information as a condition of employment, or penalize any employee or discriminate in the selection of personnel for training or promotion solely on the basis of such information. The applicant also shall not discriminate against any member of the military service dressed in uniform by willfully refusing services offered under this license.

Complete, sign and return this form to the clerk.

If answer to Questions No. 6a and/or 6b on page 2 are "YES," outline details below:

CONVICTIONS

1. NAME _____ STATUTE NO./LOCAL ORDINANCE _____

   CHARGE _____ WHERE CONVICTED _____

   DATE _____ PENALTY _____ ☐ MISDEMEANOR ☐ FELONY

2. NAME _____ STATUTE NO./LOCAL ORDINANCE _____

   CHARGE _____ WHERE CONVICTED _____

   DATE _____ PENALTY _____ ☐ MISDEMEANOR ☐ FELONY

3. NAME _____ STATUTE NO./LOCAL ORDINANCE _____

   CHARGE _____ WHERE CONVICTED _____

   DATE _____ PENALTY _____ ☐ MISDEMEANOR ☐ FELONY

PENDING CHARGE

1. NAME _____ STATUTE NO./LOCAL ORDINANCE _____

   PENDING CHARGE _____ DATE _____

Renewal Alcohol Beverage License Application

(Submit to municipal clerk. **Read instructions on page 3.)**

For the license period beginning: 07 01 2021 *(mm dd yyyy)* ending: 06 30 2022 *(mm dd yyyy)*

To the Governing Body of the: ☐ Town of ☐ Village of ☑ City of DE PERE

County of BROWN

Aldermanic Dist. No._____ (if required by ordinance)

Check one: ☐ Individual ☐ Partnership ☑ Limited Liability Company ☐ Corporation/Nonprofit Organization

Applicant's Wisconsin Seller's Permit Number 456102788628602	
FEIN Number 45-5204928	
TYPE OF LICENSE REQUESTED	**FEE**
☑ Class A beer	$
☐ Class B beer	$
☐ Class C wine	$
☑ Class A liquor	$
☑ Class A liquor (cider only)	$ N/A
☐ Class B liquor	$
☐ Reserve Class B liquor	$
☐ Class B (wine only) winery	$
Publication fee	$ 30
TOTAL FEE	$ 30

Complete A or B. All must complete C.

A. Individual or Partnership:

Full Name (Last)	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Full Name (Last)	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Full Name (Last)	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)

B. LLC or Corporation (and Agent):

Full Legal Name of Corporation / Nonprofit Organization / Limited Liability Company	Address of Corporation / Limited Liability Company (if different from licensed premises)
GCS HOLDINGS OF DE PERE LLC	1275 GLORY ROAD GREEN BAY WI 54304

All corporations/organizations or limited liability companies applying for a license to sell fermented malt beverages and/or intoxicating liquor must appoint an agent.

Agent Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
PAMPERIN	DANIEL	J.	

All Officer(s) Director(s) of Corporation and Members / Managers of Limited Liability Company:

President / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
PAMPERIN	DANIEL	J.	
Vice President / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
PAMPERIN	LORI	A.	
Secretary / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
KRAUSE	DAVID	J.	
Treasurer / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Directors / Managers Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Directors / Managers Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)

C. Business Information

1. Trade Name SCHEURING SHELL Business Phone Number 920-347-3700
2. Address of Premises 1511 LAWRENCE DRIVE Post Office & Zip Code DE PERE WI 54115
3. Does the applicant understand that they must purchase alcohol beverages only from Wisconsin wholesalers, breweries and brewpubs? . . . . . Yes ☑ ☐ No
4. Premises description: Describe building or buildings where alcohol beverages are to be sold and stored. The applicant must include all rooms including living quarters, if used, for the sales, service, consumption, and/or storage of alcohol beverages and records. (Alcohol beverages may be sold and stored only on the premises described.) C-STORE AND GAS STATION

5. Legal description (omit if street address is given on previous page): _____

6. a. Since filing of the last application, has the named licensee, any member of a partnership licensee, or any member, officer, director, manager or agent for either a limited liability company licensee, or nonprofit organization licensee been **convicted of any offenses** (excluding traffic offenses not related to alcohol) for violation of any federal laws, any Wisconsin laws, any laws of other states, or ordinances of any county or municipality? **If yes, complete page 3** ☐ Yes ☑ No

   b. Are **charges** for **any offenses** presently **pending** (excluding traffic offenses not related to alcohol) against the named licensee or any other persons affiliated with this license? **If yes, explain fully on page 3.** ☐ Yes ☑ No

7. Except for questions 6a and 6b, have there been any changes in the answers to the questions as submitted by you on your last application for this license? **If yes, explain** ☐ Yes ☑ No

_____

_____

_____

_____

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_____

_____

_____

_____

9. Does the applicant understand they must hold a Wisconsin Seller's Permit? [phone (608) 266-2776] ☑ Yes ☐ No

10. Does the applicant understand that alcohol beverage invoices must be kept at the licensed premises for 2 years from the date of invoice and made available for inspection by law enforcement? ☑ Yes ☐ No

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12. Does the applicant owe municipal property taxes, assessments, or other fees? (**Note:** Renewal of licenses may be denied pursuant to a local ordinance, if the licensee owes municipal taxes, assessments or other fees). ☐ Yes ☑ No

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Contact Person's Name (Last, First, M.I.)	Title / Member	Date
PAMPERIN, DANIEL J.	PRESIDENT	4-5-2021
Signature	Phone Number	Email Address
	920-336-8983	dpamperin@titletownail.com

TO BE COMPLETED BY CLERK

Date received and filed with municipal clerk	Date reported to council / board	Date license granted
4/15/21		
License number issued	Date license issued	Signature of Clerk / Deputy Clerk

Instructions for Renewal Alcohol Beverage License Application

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1. There is a change in business entity (i.e., individual has changed to partnership or corporation/limited liability company; partnership changed to individual or corporation/limited liability company; corporation changed to individual, partnership or limited liability company) and if limited liability company has been dissolved.
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Indicate full name and home address of each partner. One partner must sign application. **Reminder**: If partners have been added or dropped since your last application, you must use Form AT-106 (Original Beverage License Application).

CORPORATIONS:

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Complete, sign and return this form to the clerk.

If answer to Questions No. 6a and/or 6b on page 2 are "YES," outline details below:

CONVICTIONS

1. NAME _____ STATUTE NO./LOCAL ORDINANCE _____

   CHARGE _____ WHERE CONVICTED _____

   DATE _____ PENALTY _____ ☐ MISDEMEANOR ☐ FELONY

2. NAME _____ STATUTE NO./LOCAL ORDINANCE _____

   CHARGE _____ WHERE CONVICTED _____

   DATE _____ PENALTY _____ ☐ MISDEMEANOR ☐ FELONY

3. NAME _____ STATUTE NO./LOCAL ORDINANCE _____

   CHARGE _____ WHERE CONVICTED _____

   DATE _____ PENALTY _____ ☐ MISDEMEANOR ☐ FELONY

PENDING CHARGE

1. NAME _____ STATUTE NO./LOCAL ORDINANCE _____

   PENDING CHARGE _____ DATE _____

Renewal Alcohol Beverage License Application

(Submit to municipal clerk. **Read instructions on page 3.)**

For the license period beginning: 07 01 2021 *(mm dd yyyy)* ending: 06 30 2022 *(mm dd yyyy)*

To the Governing Body of the: ☐ Town of ☐ Village of ☑ City of DE PERE

County of BROWN Aldermanic Dist. No.____ (if required by ordinance)

Check one: ☐ Individual ☐ Partnership ☑ Limited Liability Company ☐ Corporation/Nonprofit Organization

Applicant's Wisconsin Seller's Permit Number 456000319418502	
FEIN Number 77-0676044	
TYPE OF LICENSE REQUESTED	**FEE**
☑ Class A beer	$
☐ Class B beer	$
☐ Class C wine	$
☑ Class A liquor	$
☑ Class A liquor (cider only)	$ N/A
☐ Class B liquor	$
☐ Reserve Class B liquor	$
☐ Class B (wine only) winery	$
Publication fee	$ 30
TOTAL FEE	$ 30

Complete A or B. All must complete C.

A. Individual or Partnership:

Full Name (Last)	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Full Name (Last)	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Full Name (Last)	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)

B. LLC or Corporation (and Agent):

Full Legal Name of Corporation / Nonprofit Organization / Limited Liability Company	Address of Corporation / Limited Liability Company (if different from licensed premises)
GCS LANDING LLC	1275 GLORY ROAD GREEN BAY WI 54304

All corporations/organizations or limited liability companies applying for a license to sell fermented malt beverages and/or intoxicating liquor must appoint an agent.

Agent Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
ANDERSON	JACOB	P.	

All Officer(s) Director(s) of Corporation and Members / Managers of Limited Liability Company:

President / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
ANDERSON	JACOB	P.	
Vice President / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
PAMPERIN-SEXAUER	ASHLEY	M.	
Secretary / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Treasurer / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Directors / Managers Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Directors / Managers Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)

C. Business Information

1. Trade Name GCS LANDING SHELL Business Phone Number 920-336-8293
2. Address of Premises 3630 RIVERSIDE DRIVE Post Office & Zip Code GREEN BAY WI 54301
3. Does the applicant understand that they must purchase alcohol beverages only from Wisconsin wholesalers, breweries and brewpubs? ..... Yes ☑ ☐ No
4. Premises description: Describe building or buildings where alcohol beverages are to be sold and stored. The applicant must include all rooms including living quarters, if used, for the sales, service, consumption, and/or storage of alcohol beverages and records. (Alcohol beverages may be sold and stored only on the premises described.) C-STORE AND GAS STATION

5. Legal description (omit if street address is given on previous page): _____

6. a. Since filing of the last application, has the named licensee, any member of a partnership licensee, or any member, officer, director, manager or agent for either a limited liability company licensee, or nonprofit organization licensee been **convicted of any offenses** (excluding traffic offenses not related to alcohol) for violation of any federal laws, any Wisconsin laws, any laws of other states, or ordinances of any county or municipality? **If yes, complete page 3** ☐ Yes ☑ No

   b. Are **charges** for **any offenses** presently **pending** (excluding traffic offenses not related to alcohol) against the named licensee or any other persons affiliated with this license? **If yes, explain fully on page 3.** ☐ Yes ☑ No

7. Except for questions 6a and 6b, have there been any changes in the answers to the questions as submitted by you on your last application for this license? **If yes, explain** ☐ Yes ☑ No

_____

_____

_____

_____

8. Was the profit or loss from the sale of alcohol beverages for the previous year reported on the Wisconsin Income or Franchise Tax return of the licensee? **If not, explain** ☑ Yes ☐ No

_____

_____

_____

_____

9. Does the applicant understand they must hold a Wisconsin Seller's Permit? [phone (608) 266-2776] ☑ Yes ☐ No

10. Does the applicant understand that alcohol beverage invoices must be kept at the licensed premises for 2 years from the date of invoice and made available for inspection by law enforcement? ☑ Yes ☐ No

11. Is the applicant indebted to any wholesaler beyond 15 days for beer or 30 days for liquor? ☐ Yes ☑ No

12. Does the applicant owe municipal property taxes, assessments, or other fees? (**Note:** Renewal of licenses may be denied pursuant to a local ordinance, if the licensee owes municipal taxes, assessments or other fees). ☐ Yes ☑ No

READ CAREFULLY BEFORE SIGNING: Under penalty provided by law, the undersigned states that each of the above questions has been truthfully answered to the best of the knowledge of the signer. The signer agrees that he/she is the person named in the foregoing application; that the applicant has read and made a complete answer to each question, and that the answers in each instance are true and correct. The undersigned further understands that any license issued contrary to Chapter 125 of the Wisconsin Statutes shall be void, and under penalty of state law, the applicant may be prosecuted for submitting false statements and affidavits in connection with this application. Any person who knowingly provides materially false information on this application may be required to forfeit not more than $1,000.

Contact Person's Name (Last, First, M.I.)	Title / Member	Date
PAMPERIN, DANIEL J.	PRESIDENT	4-5-2021
Signature	Phone Number	Email Address
	920-336-8983	dpamperin@titletownai.com

TO BE COMPLETED BY CLERK

Date received and filed with municipal clerk	Date reported to council / board	Date license granted
4/15/21		
License number issued	Date license issued	Signature of Clerk / Deputy Clerk

Instructions for Renewal Alcohol Beverage License Application

THIS RENEWAL FORM CANNOT BE USED IF:

1. There is a change in business entity (i.e., individual has changed to partnership or corporation/limited liability company; partnership changed to individual or corporation/limited liability company; corporation changed to individual, partnership or limited liability company) and if limited liability company has been dissolved.
2. Partners are added or dropped.
3. Application is made in a different municipality.

PARTNERSHIPS:

Indicate full name and home address of each partner. One partner must sign application. **Reminder**: If partners have been added or dropped since your last application, you must use Form AT-106 (Original Beverage License Application).

CORPORATIONS:

One officer must sign application. Be sure to answer Question No. 7 by indicating any change of officers, directors, and/or changes in home address. If there are any changes in officers and/or directors each must complete Form AT-103 (Auxiliary Questionnaire). If there has been a change in agent since your last approved agent, he/she must complete Forms AT-104 (Schedule for Appointment of Agent) **AND** AT-103 (Auxiliary Questionnaire) in addition to this (AT-115) form.

LIMITED LIABILITY COMPANY:

One member/manager must sign application. Follow procedure under Corporations for any change of members or agent.

NOTE: Use ink or typewriter when filling in applications. Be sure to answer all questions fully and accurately. Any lack of access to any portion of a licensed premises during inspection will be deemed a refusal to permit inspection. Such refusal is a misdemeanor and grounds for revocation of this license.

DISCRIMINATION CLAUSE – (City of Milwaukee only)

The applicant shall not willfully refuse to provide those services offered under this license or refuse to employ or discharge any person otherwise qualified because of race, color, creed, sex, national origin or ancestry, the applicant shall not seek information as a condition of employment, or penalize any employee or discriminate in the selection of personnel for training or promotion solely on the basis of such information. The applicant also shall not discriminate against any member of the military service dressed in uniform by willfully refusing services offered under this license.

Complete, sign and return this form to the clerk.

If answer to Questions No. 6a and/or 6b on page 2 are "YES," outline details below:

CONVICTIONS

1. NAME _____ STATUTE NO./LOCAL ORDINANCE _____

   CHARGE _____ WHERE CONVICTED _____

   DATE _____ PENALTY _____ ☐ MISDEMEANOR ☐ FELONY

2. NAME _____ STATUTE NO./LOCAL ORDINANCE _____

   CHARGE _____ WHERE CONVICTED _____

   DATE _____ PENALTY _____ ☐ MISDEMEANOR ☐ FELONY

3. NAME _____ STATUTE NO./LOCAL ORDINANCE _____

   CHARGE _____ WHERE CONVICTED _____

   DATE _____ PENALTY _____ ☐ MISDEMEANOR ☐ FELONY

PENDING CHARGE

1. NAME _____ STATUTE NO./LOCAL ORDINANCE _____

   PENDING CHARGE _____ DATE _____

Renewal Alcohol Beverage License Application

(Submit to municipal clerk. **Read instructions on page 3.)**

For the license period beginning: 07 01 2021 *(mm dd yyyy)* ending: 06 30 2022 *(mm dd yyyy)*

To the Governing Body of the: ☐ Town of ☐ Village of ☑ City of DE PERE

County of BROWN

Aldermanic Dist. No._____ (if required by ordinance)

Check one: ☐ Individual ☐ Partnership ☑ Limited Liability Company ☐ Corporation/Nonprofit Organization

Applicant's Wisconsin Seller's Permit Number: 456102774879603

FEIN Number: 80-0242134

TYPE OF LICENSE REQUESTED	FEE
☑ Class A beer	$
☐ Class B beer	$
☐ Class C wine	$
☑ Class A liquor	$
☑ Class A liquor (cider only)	$ N/A
☐ Class B liquor	$
☐ Reserve Class B liquor	$
☐ Class B (wine only) winery	$
Publication fee	$ 30
TOTAL FEE	$ 30

Complete A or B. All must complete C.

A. Individual or Partnership:

Full Name (Last)	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)

B. LLC or Corporation (and Agent):

Full Legal Name of Corporation / Nonprofit Organization / Limited Liability Company	Address of Corporation / Limited Liability Company (if different from licensed premises)
GCS OPERATIONS, LLC	1275 GLORY RD GREEN BAY WI 54304

All corporations/organizations or limited liability companies applying for a license to sell fermented malt beverages and/or intoxicating liquor must appoint an agent.

Agent Last Name	(First)	(Middle Name)	Home Address (Street. Citv or Post Office, & Zip Code)
PAMPERIN	DANIEL	J.	

All Officer(s) Director(s) of Corporation and Members / Managers of Limited Liability Company:

President / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
PAMPERIN	DANIEL	J.	
Vice President / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Secretary / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Treasurer / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Directors / Managers Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Directors / Managers Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)

C. Business Information

1. Trade Name RIVERSIDE SHELL Business Phone Number 920-983-9786
2. Address of Premises 1010 SOUTH BROADWAY Post Office & Zip Code DE PERE WI 54115
3. Does the applicant understand that they must purchase alcohol beverages only from Wisconsin wholesalers, breweries and brewpubs? ..... Yes ☑ ☐ No
4. Premises description: Describe building or buildings where alcohol beverages are to be sold and stored. The applicant must include all rooms including living quarters, if used, for the sales, service, consumption, and/or storage of alcohol beverages and records. (Alcohol beverages may be sold and stored only on the premises described.) C-STORE, GAS STATION, CAR WASH

5. Legal description (omit if street address is given on previous page): _____

6. a. Since filing of the last application, has the named licensee, any member of a partnership licensee, or any member, officer, director, manager or agent for either a limited liability company licensee, or nonprofit organization licensee been **convicted of any offenses** (excluding traffic offenses not related to alcohol) for violation of any federal laws, any Wisconsin laws, any laws of other states, or ordinances of any county or municipality? **If yes, complete page 3** . . . . . ☐ Yes ☑ No

   b. Are **charges** for **any offenses** presently **pending** (excluding traffic offenses not related to alcohol) against the named licensee or any other persons affiliated with this license? **If yes, explain fully on page 3**. . . . . ☐ Yes ☑ No

7. Except for questions 6a and 6b, have there been any changes in the answers to the questions as submitted by you on your last application for this license? **If yes, explain** . . . . . ☐ Yes ☑ No

_____

_____

_____

_____

8. Was the profit or loss from the sale of alcohol beverages for the previous year reported on the Wisconsin Income or Franchise Tax return of the licensee? **If not, explain** . . . . . ☑ Yes ☐ No

_____

_____

_____

_____

9. Does the applicant understand they must hold a Wisconsin Seller's Permit? . . . . . ☑ Yes ☐ No
   [phone (608) 266-2776]

10. Does the applicant understand that alcohol beverage invoices must be kept at the licensed premises for 2 years from the date of invoice and made available for inspection by law enforcement? . . . . . ☑ Yes ☐ No

11. Is the applicant indebted to any wholesaler beyond 15 days for beer or 30 days for liquor? . . . . . ☐ Yes ☑ No

12. Does the applicant owe municipal property taxes, assessments, or other fees? . . . . . ☐ Yes ☑ No
    (**Note:** Renewal of licenses may be denied pursuant to a local ordinance, if the licensee owes municipal taxes, assessments or other fees).

READ CAREFULLY BEFORE SIGNING: Under penalty provided by law, the undersigned states that each of the above questions has been truthfully answered to the best of the knowledge of the signer. The signer agrees that he/she is the person named in the foregoing application; that the applicant has read and made a complete answer to each question, and that the answers in each instance are true and correct. The undersigned further understands that any license issued contrary to Chapter 125 of the Wisconsin Statutes shall be void, and under penalty of state law, the applicant may be prosecuted for submitting false statements and affidavits in connection with this application. Any person who knowingly provides materially false information on this application may be required to forfeit not more than $1,000.

Contact Person's Name (Last, First, M.I.)	Title / Member	Date
PAMPERIN, DANIEL J.	PRESIDENT	4-5-2021
Signature	Phone Number	Email Address
	920-336-8983	dpamperin@titletownoil.com

TO BE COMPLETED BY CLERK

Date received and filed with municipal clerk	Date reported to council / board	Date license granted
4/15/21		
License number issued	Date license issued	Signature of Clerk / Deputy Clerk

Instructions for Renewal Alcohol Beverage License Application

THIS RENEWAL FORM CANNOT BE USED IF:

1. There is a change in business entity (i.e., individual has changed to partnership or corporation/limited liability company; partnership changed to individual or corporation/limited liability company; corporation changed to individual, partnership or limited liability company) and if limited liability company has been dissolved.
2. Partners are added or dropped.
3. Application is made in a different municipality.

PARTNERSHIPS:

Indicate full name and home address of each partner. One partner must sign application. **Reminder**: If partners have been added or dropped since your last application, you must use Form AT-106 (Original Beverage License Application).

CORPORATIONS:

One officer must sign application. Be sure to answer Question No. 7 by indicating any change of officers, directors, and/or changes in home address. If there are any changes in officers and/or directors each must complete Form AT-103 (Auxiliary Questionnaire). If there has been a change in agent since your last approved agent, he/she must complete Forms AT-104 (Schedule for Appointment of Agent) **AND** AT-103 (Auxiliary Questionnaire) in addition to this (AT-115) form.

LIMITED LIABILITY COMPANY:

One member/manager must sign application. Follow procedure under Corporations for any change of members or agent.

NOTE: Use ink or typewriter when filling in applications. Be sure to answer all questions fully and accurately. Any lack of access to any portion of a licensed premises during inspection will be deemed a refusal to permit inspection. Such refusal is a misdemeanor and grounds for revocation of this license.

DISCRIMINATION CLAUSE – (City of Milwaukee only)

The applicant shall not willfully refuse to provide those services offered under this license or refuse to employ or discharge any person otherwise qualified because of race, color, creed, sex, national origin or ancestry, the applicant shall not seek information as a condition of employment, or penalize any employee or discriminate in the selection of personnel for training or promotion solely on the basis of such information. The applicant also shall not discriminate against any member of the military service dressed in uniform by willfully refusing services offered under this license.

Complete, sign and return this form to the clerk.

If answer to Questions No. 6a and/or 6b on page 2 are "YES," outline details below:

CONVICTIONS

1. NAME _____ STATUTE NO./LOCAL ORDINANCE _____

   CHARGE _____ WHERE CONVICTED _____

   DATE _____ PENALTY _____ ☐ MISDEMEANOR ☐ FELONY

2. NAME _____ STATUTE NO./LOCAL ORDINANCE _____

   CHARGE _____ WHERE CONVICTED _____

   DATE _____ PENALTY _____ ☐ MISDEMEANOR ☐ FELONY

3. NAME _____ STATUTE NO./LOCAL ORDINANCE _____

   CHARGE _____ WHERE CONVICTED _____

   DATE _____ PENALTY _____ ☐ MISDEMEANOR ☐ FELONY

PENDING CHARGE

1. NAME _____ STATUTE NO./LOCAL ORDINANCE _____

   PENDING CHARGE _____ DATE _____

92

1.a

Renewal Alcohol Beverage License Application

(Submit to municipal clerk. **Read instructions on page 3.)**

For the license period beginning: 07 01 2021 *(mm dd yyyy)* ending: 06 30 2022 *(mm dd yyyy)*

To the Governing Body of the: ☐ Town of ☐ Village of ☑ City of DePere

County of Brown Aldermanic Dist. No.____ (if required by ordinance)

Check one: ☐ Individual ☐ Partnership ☐ Limited Liability Company ☑ Corporation/Nonprofit Organization

Applicant's Wisconsin Seller's Permit Number 456-0000345170-03	
FEIN Number 38-1798214	
TYPE OF LICENSE REQUESTED	**FEE**
☑ Class A beer	$ 100
☐ Class B beer	$
☐ Class C wine	$
☑ Class A liquor	$ 250
☐ Class A liquor (cider only)	$ N/A
☐ Class B liquor	$
☐ Reserve Class B liquor	$
☐ Class B (wine only) winery	$
Publication fee	$ 30
TOTAL FEE	$ 380

Complete A or B. All must complete C.

A. Individual or Partnership:

Full Name (Last)	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Full Name (Last)	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Full Name (Last)	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)

B. LLC or Corporation (and Agent):

Full Legal Name of Corporation / Nonprofit Organization / Limited Liability Company	Address of Corporation / Limited Liability Company (if different from licensed premises)
Krist Oil Company	303 Selden Road Iron River, MI 49935

All corporations/organizations or limited liability companies applying for a license to sell fermented malt beverages and/or intoxicating liquor must appoint an agent.

Agent Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Thiede	Mark	A.	

All Officer(s) Director(s) of Corporation and Members / Managers of Limited Liability Company:

President / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Vice President / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Atanasoff	Krist	David	
Secretary / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Atanasoff	Cecelia	Ann	
Treasurer / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Atanasoff	Cecelia	Ann	
Directors / Managers Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Directors / Managers Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)

C. Business Information

1. Trade Name Krist Food Mart #92 Business Phone Number 906-265-6144
2. Address of Premises 1218 Grant Street DePere Post Office & Zip Code WI 54115
3. Does the applicant understand that they must purchase alcohol beverages only from Wisconsin wholesalers, breweries and brewpubs? ..... Yes ☑ No ☐
4. Premises description: Describe building or buildings where alcohol beverages are to be sold and stored. The applicant must include all rooms including living quarters, if used, for the sales, service, consumption, and/or storage of alcohol beverages and records. (Alcohol beverages may be sold and stored only on the premises described.)

1 Story concrete block building. Convenience store with doored coolers for customer self service.

5. Legal description (omit if street address is given on previous page): See above.

6. a. Since filing of the last application, has the named licensee, any member of a partnership licensee, or any member, officer, director, manager or agent for either a limited liability company licensee, or nonprofit organization licensee been **convicted of any offenses** (excluding traffic offenses not related to alcohol) for violation of any federal laws, any Wisconsin laws, any laws of other states, or ordinances of any county or municipality? **If yes, complete page 3** ☐ Yes ☑ No

   b. Are **charges** for **any offenses** presently **pending** (excluding traffic offenses not related to alcohol) against the named licensee or any other persons affiliated with this license? **If yes, explain fully on page 3.** ☐ Yes ☑ No

7. Except for questions 6a and 6b, have there been any changes in the answers to the questions as submitted by you on your last application for this license? **If yes, explain** ☐ Yes ☑ No

8. Was the profit or loss from the sale of alcohol beverages for the previous year reported on the Wisconsin Income or Franchise Tax return of the licensee? **If not, explain** ☐ Yes ☑ No
   Store was not open in calendar year 2020.

9. Does the applicant understand they must hold a Wisconsin Seller's Permit? [phone (608) 266-2776] ☑ Yes ☐ No

10. Does the applicant understand that alcohol beverage invoices must be kept at the licensed premises for 2 years from the date of invoice and made available for inspection by law enforcement? ☑ Yes ☐ No

11. Is the applicant indebted to any wholesaler beyond 15 days for beer or 30 days for liquor? ☐ Yes ☑ No

12. Does the applicant owe municipal property taxes, assessments, or other fees? (**Note:** Renewal of licenses may be denied pursuant to a local ordinance, if the licensee owes municipal taxes, assessments or other fees). ☐ Yes ☑ No

READ CAREFULLY BEFORE SIGNING: Under penalty provided by law, the undersigned states that each of the above questions has been truthfully answered to the best of the knowledge of the signer. The signer agrees that he/she is the person named in the foregoing application; that the applicant has read and made a complete answer to each question, and that the answers in each instance are true and correct. The undersigned further understands that any license issued contrary to Chapter 125 of the Wisconsin Statutes shall be void, and under penalty of state law, the applicant may be prosecuted for submitting false statements and affidavits in connection with this application. Any person who knowingly provides materially false information on this application may be required to forfeit not more than $1,000.

Contact Person's Name (Last, First, M.I.)	Title / Member	Date
Atanasoff, Krist D.	Vice President	04/12/2021
Signature	Phone Number	Email Address
	906-265-6144	krist@kristoil.com

TO BE COMPLETED BY CLERK

Date received and filed with municipal clerk	Date reported to council / board	Date license granted
4/19/21		
License number issued	Date license issued	Signature of Clerk / Deputy Clerk

Instructions for Renewal Alcohol Beverage License Application

THIS RENEWAL FORM CANNOT BE USED IF:

1. There is a change in business entity (i.e., individual has changed to partnership or corporation/limited liability company; partnership changed to individual or corporation/limited liability company; corporation changed to individual, partnership or limited liability company) and if limited liability company has been dissolved.
2. Partners are added or dropped.
3. Application is made in a different municipality.

PARTNERSHIPS:

Indicate full name and home address of each partner. One partner must sign application. **Reminder**: If partners have been added or dropped since your last application, you must use Form AT-106 (Original Beverage License Application).

CORPORATIONS:

One officer must sign application. Be sure to answer Question No. 7 by indicating any change of officers, directors, and/or changes in home address. If there are any changes in officers and/or directors each must complete Form AT-103 (Auxiliary Questionnaire). If there has been a change in agent since your last approved agent, he/she must complete Forms AT-104 (Schedule for Appointment of Agent) **AND** AT-103 (Auxiliary Questionnaire) in addition to this (AT-115) form.

LIMITED LIABILITY COMPANY:

One member/manager must sign application. Follow procedure under Corporations for any change of members or agent.

NOTE: Use ink or typewriter when filling in applications. Be sure to answer all questions fully and accurately. Any lack of access to any portion of a licensed premises during inspection will be deemed a refusal to permit inspection. Such refusal is a misdemeanor and grounds for revocation of this license.

DISCRIMINATION CLAUSE – (City of Milwaukee only)

The applicant shall not willfully refuse to provide those services offered under this license or refuse to employ or discharge any person otherwise qualified because of race, color, creed, sex, national origin or ancestry, the applicant shall not seek information as a condition of employment, or penalize any employee or discriminate in the selection of personnel for training or promotion solely on the basis of such information. The applicant also shall not discriminate against any member of the military service dressed in uniform by willfully refusing services offered under this license.

Complete, sign and return this form to the clerk.

If answer to Questions No. 6a and/or 6b on page 2 are "YES," outline details below:

CONVICTIONS

1. NAME _____ STATUTE NO./LOCAL ORDINANCE _____

   CHARGE _____ WHERE CONVICTED _____

   DATE _____ PENALTY _____ ☐ MISDEMEANOR ☐ FELONY

2. NAME _____ STATUTE NO./LOCAL ORDINANCE _____

   CHARGE _____ WHERE CONVICTED _____

   DATE _____ PENALTY _____ ☐ MISDEMEANOR ☐ FELONY

3. NAME _____ STATUTE NO./LOCAL ORDINANCE _____

   CHARGE _____ WHERE CONVICTED _____

   DATE _____ PENALTY _____ ☐ MISDEMEANOR ☐ FELONY

PENDING CHARGE

1. NAME _____ STATUTE NO./LOCAL ORDINANCE _____

   PENDING CHARGE _____ DATE _____

Renewal Alcohol Beverage License Application

(Submit to municipal clerk. **Read instructions on page 3.)**

For the license period beginning: 07 01 2021 *(mm dd yyyy)* ending: 06 30 2022 *(mm dd yyyy)*

To the Governing Body of the: ☐ Town of ☐ Village of ☑ City of DE PERE

County of BROWN Aldermanic Dist. No.____ (if required by ordinance)

Check one: ☐ Individual ☐ Limited Liability Company ☑ Partnership ☐ Corporation/Nonprofit Organization

Applicant's Wisconsin Seller's Permit Number 456-1020028180-05	
FEIN Number 71-0862119	
TYPE OF LICENSE REQUESTED	**FEE**
☑ Class A beer	$
☐ Class B beer	$
☐ Class C wine	$
☑ Class A liquor	$
☐ Class A liquor (cider only)	$ N/A
☐ Class B liquor	$
☐ Reserve Class B liquor	$
☐ Class B (wine only) winery	$
Publication fee	$
TOTAL FEE	$

Complete A or B. All must complete C.

A. Individual or Partnership:

Full Name (Last)	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Full Name (Last)	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Full Name (Last)	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)

B. LLC or Corporation (and Agent):

Full Legal Name of Corporation / Nonprofit Organization / Limited Liability Company	Address of Corporation / Limited Liability Company (if different from licensed premises)
Wal-Mart Stores East, LP	702 SW 8TH ST, LICENSING DEPT. 8916, BENTONVILLE, AR 72716-0500

All corporations/organizations or limited liability companies applying for a license to sell fermented malt beverages and/or intoxicating liquor must appoint an agent.

Agent Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
VAN VONDEREN JR.	FRANK		

All Officer(s) Director(s) of Corporation and Members / Managers of Limited Liability Company:

President / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
SEE ATTACHED LIST			
Vice President / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Secretary / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Treasurer / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Directors / Managers Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Directors / Managers Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)

C. Business Information

1. Trade Name WALMART #5090 (LIQUOR STORE) Business Phone Number 920-722-0782
2. Address of Premises 1415 LAWRENCE DRIVE Post Office & Zip Code DE PERE, WI 54115
3. Does the applicant understand that they must purchase alcohol beverages only from Wisconsin wholesalers, breweries and brewpubs? ..... Yes ☑ ☐ No
4. Premises description: Describe building or buildings where alcohol beverages are to be sold and stored. The applicant must include all rooms including living quarters, if used, for the sales, service, consumption, and/or storage of alcohol beverages and records. (Alcohol beverages may be sold and stored only on the premises described.)

1 room, 1 story building approx. 186,215 SQ. FT. INCLUDING STALLS IN PARKING LOT WITHIN 150 FT OF STORE ENTRANCE THAT ARE SPECIFICALLY DESIGNATED FOR ONLINE GROCERY PICKUP.

5. Legal description (omit if street address is given on previous page): _____

6. a. Since filing of the last application, has the named licensee, any member of a partnership licensee, or any member, officer, director, manager or agent for either a limited liability company licensee, or nonprofit organization licensee been **convicted of any offenses** (excluding traffic offenses not related to alcohol) for violation of any federal laws, any Wisconsin laws, any laws of other states, or ordinances of any county or municipality? **If yes, complete page 3** ☐ Yes ☑ No

   b. Are **charges** for **any offenses** presently **pending** (excluding traffic offenses not related to alcohol) against the named licensee or any other persons affiliated with this license? **If yes, explain fully on page 3.** ☐ Yes ☑ No

7. Except for questions 6a and 6b, have there been any changes in the answers to the questions as submitted by you on your last application for this license? **If yes, explain** ☑ Yes ☐ No

   CHANGE OF CORPORATE OFFICERS

8. Was the profit or loss from the sale of alcohol beverages for the previous year reported on the Wisconsin Income or Franchise Tax return of the licensee? **If not, explain** ☑ Yes ☐ No

9. Does the applicant understand they must hold a Wisconsin Seller's Permit? [phone (608) 266-2776] ☑ Yes ☐ No

10. Does the applicant understand that alcohol beverage invoices must be kept at the licensed premises for 2 years from the date of invoice and made available for inspection by law enforcement? ☑ Yes ☐ No

11. Is the applicant indebted to any wholesaler beyond 15 days for beer or 30 days for liquor? ☐ Yes ☑ No

12. Does the applicant owe municipal property taxes, assessments, or other fees? (**Note:** Renewal of licenses may be denied pursuant to a local ordinance, if the licensee owes municipal taxes, assessments or other fees). ☐ Yes ☑ No

READ CAREFULLY BEFORE SIGNING: Under penalty provided by law, the undersigned states that each of the above questions has been truthfully answered to the best of the knowledge of the signer. The signer agrees that he/she is the person named in the foregoing application; that the applicant has read and made a complete answer to each question, and that the answers in each instance are true and correct. The undersigned further understands that any license issued contrary to Chapter 125 of the Wisconsin Statutes shall be void, and under penalty of state law, the applicant may be prosecuted for submitting false statements and affidavits in connection with this application. Any person who knowingly provides materially false information on this application may be required to forfeit not more than $1,000.

Contact Person's Name (Last, First, M.I.)	Title / Member	Date
David Reading	Assistant Secretary	2-18-21
Signature	Phone Number	Email Address
	(479) 544-7713	david.reading@walmart.com

TO BE COMPLETED BY CLERK

Date received and filed with municipal clerk	Date reported to council / board	Date license granted
4 1 2021		
License number issued	Date license issued	Signature of Clerk / Deputy Clerk

Instructions for Renewal Alcohol Beverage License Application

THIS RENEWAL FORM CANNOT BE USED IF:

1. There is a change in business entity (i.e., individual has changed to partnership or corporation/limited liability company; partnership changed to individual or corporation/limited liability company; corporation changed to individual, partnership or limited liability company) and if limited liability company has been dissolved.
2. Partners are added or dropped.
3. Application is made in a different municipality.

PARTNERSHIPS:

Indicate full name and home address of each partner. One partner must sign application. **Reminder**: If partners have been added or dropped since your last application, you must use Form AT-106 (Original Beverage License Application).

CORPORATIONS:

One officer must sign application. Be sure to answer Question No. 7 by indicating any change of officers, directors, and/or changes in home address. If there are any changes in officers and/or directors each must complete Form AT-103 (Auxiliary Questionnaire). If there has been a change in agent since your last approved agent, he/she must complete Forms AT-104 (Schedule for Appointment of Agent) **AND** AT-103 (Auxiliary Questionnaire) in addition to this (AT-115) form.

LIMITED LIABILITY COMPANY:

One member/manager must sign application. Follow procedure under Corporations for any change of members or agent.

NOTE: Use ink or typewriter when filling in applications. Be sure to answer all questions fully and accurately. Any lack of access to any portion of a licensed premises during inspection will be deemed a refusal to permit inspection. Such refusal is a misdemeanor and grounds for revocation of this license.

DISCRIMINATION CLAUSE – (City of Milwaukee only)

The applicant shall not willfully refuse to provide those services offered under this license or refuse to employ or discharge any person otherwise qualified because of race, color, creed, sex, national origin or ancestry, the applicant shall not seek information as a condition of employment, or penalize any employee or discriminate in the selection of personnel for training or promotion solely on the basis of such information. The applicant also shall not discriminate against any member of the military service dressed in uniform by willfully refusing services offered under this license.

Complete, sign and return this form to the clerk.

If answer to Questions No. 6a and/or 6b on page 2 are "YES," outline details below:

CONVICTIONS

1. NAME _____ STATUTE NO./LOCAL ORDINANCE _____

   CHARGE _____ WHERE CONVICTED _____

   DATE _____ PENALTY _____ ☐ MISDEMEANOR ☐ FELONY

2. NAME _____ STATUTE NO./LOCAL ORDINANCE _____

   CHARGE _____ WHERE CONVICTED _____

   DATE _____ PENALTY _____ ☐ MISDEMEANOR ☐ FELONY

3. NAME _____ STATUTE NO./LOCAL ORDINANCE _____

   CHARGE _____ WHERE CONVICTED _____

   DATE _____ PENALTY _____ ☐ MISDEMEANOR ☐ FELONY

PENDING CHARGE

1. NAME _____ STATUTE NO./LOCAL ORDINANCE _____

   PENDING CHARGE _____ DATE _____

City of De Pere, Wisconsin

Request For Common Council Action

MEETING DATE:	**May 4, 2021**
DEPARTMENT:	**City Clerk**
FROM:	**Carey Danen**
SUBJECT:	**C. Class "B" Fermented Malt Beverage Licenses**

ATTACHMENTS:

- Renewal Class B Beer Liquor License Application_5.4.21 (PDF)

CLASS "B" BEER LICENSE RENEWALS FOR THE 2021-2022 LICENSING PERIOD

Renewal Alcohol Beverage License Application

(Submit to municipal clerk. **Read instructions on page 3.)**

For the license period beginning: 7/1/2021 (mm dd yyyy) ending: 6/30/2022 (mm dd yyyy)

To the Governing Body of the: ☐ Town of ☐ Village of ☒ City of De Pere

County of Brown Aldermanic Dist. No. (if required by ordinance)

Check one: ☐ Individual ☐ Partnership ☐ Limited Liability Company ☒ Corporation/Nonprofit Organization

Applicant's Wisconsin Seller's Permit Number	
456-10289 2.06AS-02	
FEIN Number	
81-0893692	

TYPE OF LICENSE REQUESTED	FEE
☐ Class A beer	$
☒ Class B beer	$
☐ Class C wine	$
☐ Class A liquor	$
☐ Class A liquor (cider only)	$ N/A
☐ Class B liquor	$
☐ Reserve Class B liquor	$
☐ Class B (wine only) winery	$
Publication fee	$
TOTAL FEE	$

1.a

Complete A or B. All must complete C.

A. Individual or Partnership:

Full Name (Last)	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Full Name (Last)	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Full Name (Last)	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)

B. LLC or Corporation (and Agent):

Full Legal Name of Corporation / Nonprofit Organization / Limited Liability Company	Address of Corporation / Limited Liability Company (if different from licensed premises)
Radue Cinemas Inc	905 Geary St #191 De Pere WI 54115

All corporations/organizations or limited liability companies applying for a license to sell fermented malt beverages and/or intoxicating liquor must appoint an agent.

Agent Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Radue	Vicki	L	

All Officer(s) Director(s) of Corporation and Members / Managers of Limited Liability Company:

President / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Radue	Michael	D	
Vice President / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Secretary / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Radue	Vicki	L	
Treasurer / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
u	u		u
Directors / Managers Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Directors / Managers Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)

C. Business Information

1. Trade Name De Pere Cinema Business Phone Number 920-371-1585
2. Address of Premises 417 Geary St Post Office & Zip Code De Pere 54115
3. Does the applicant understand that they must purchase alcohol beverages only from Wisconsin wholesalers, breweries and brewpubs? ..... ☒ Yes ☐ No
4. Premises description: Describe building or buildings where alcohol beverages are to be sold and stored. The applicant must include all rooms including living quarters, if used, for the sales, service, consumption, and/or storage of alcohol beverages and records. (Alcohol beverages may be sold and stored only on the premises described.) Theater auditorium, concession area, Kitchen.

5. Legal description (omit if street address is given on previous page): N/A

6. a. Since filing of the last application, has the named licensee, any member of a partnership licensee, or any member, officer, director, manager or agent for either a limited liability company licensee, or nonprofit organization licensee been **convicted of any offenses** (excluding traffic offenses not related to alcohol) for violation of any federal laws, any Wisconsin laws, any laws of other states, or ordinances of any county or municipality? **If yes, complete page 3** ☐ Yes ☒ No

   b. Are **charges** for **any offenses** presently **pending** (excluding traffic offenses not related to alcohol) against the named licensee or any other persons affiliated with this license? **If yes, explain fully on page 3.** ☐ Yes ☒ No

7. Except for questions 6a and 6b, have there been any changes in the answers to the questions as submitted by you on your last application for this license? **If yes, explain** ☐ Yes ☒ No

8. Was the profit or loss from the sale of alcohol beverages for the previous year reported on the Wisconsin Income or Franchise Tax return of the licensee? **If not, explain** ☒ Yes ☐ No

9. Does the applicant understand they must hold a Wisconsin Seller's Permit? [phone (608) 266-2776] ☒ Yes ☐ No

10. Does the applicant understand that alcohol beverage invoices must be kept at the licensed premises for 2 years from the date of invoice and made available for inspection by law enforcement? ☒ Yes ☐ No

11. Is the applicant indebted to any wholesaler beyond 15 days for beer or 30 days for liquor? ☐ Yes ☒ No

12. Does the applicant owe municipal property taxes, assessments, or other fees? (**Note:** Renewal of licenses may be denied pursuant to a local ordinance, if the licensee owes municipal taxes, assessments or other fees). ☐ Yes ☒ No

READ CAREFULLY BEFORE SIGNING: Under penalty provided by law, the undersigned states that each of the above questions has been truthfully answered to the best of the knowledge of the signer. The signer agrees that he/she is the person named in the foregoing application; that the applicant has read and made a complete answer to each question, and that the answers in each instance are true and correct. The undersigned further understands that any license issued contrary to Chapter 125 of the Wisconsin Statutes shall be void, and under penalty of state law, the applicant may be prosecuted for submitting false statements and affidavits in connection with this application. Any person who knowingly provides materially false information on this application may be required to forfeit not more than $1,000.

Contact Person's Name (Last, First, M.I.)	Title / Member	Date
Radue, Vicki L	Sec / Treasurer	4-12-21
Signature	**Phone Number**	**Email Address**
Vicki Radue	920-371-1585	vradue1@new.rr.com

TO BE COMPLETED BY CLERK

Date received and filed with municipal clerk	Date reported to council / board	Date license granted
4/15/21		
License number issued	**Date license issued**	**Signature of Clerk / Deputy Clerk**

Instructions for Renewal Alcohol Beverage License Application

THIS RENEWAL FORM CANNOT BE USED IF:

1. There is a change in business entity (i.e., individual has changed to partnership or corporation/limited liability company; partnership changed to individual or corporation/limited liability company; corporation changed to individual, partnership or limited liability company) and if limited liability company has been dissolved.
2. Partners are added or dropped.
3. Application is made in a different municipality.

PARTNERSHIPS:

Indicate full name and home address of each partner. One partner must sign application. **Reminder**: If partners have been added or dropped since your last application, you must use Form AT-106 (Original Beverage License Application).

CORPORATIONS:

One officer must sign application. Be sure to answer Question No. 7 by indicating any change of officers, directors, and/or changes in home address. If there are any changes in officers and/or directors each must complete Form AT-103 (Auxiliary Questionnaire). If there has been a change in agent since your last approved agent, he/she must complete Forms AT-104 (Schedule for Appointment of Agent) **AND** AT-103 (Auxiliary Questionnaire) in addition to this (AT-115) form.

LIMITED LIABILITY COMPANY:

One member/manager must sign application. Follow procedure under Corporations for any change of members or agent.

NOTE: Use ink or typewriter when filling in applications. Be sure to answer all questions fully and accurately. Any lack of access to any portion of a licensed premises during inspection will be deemed a refusal to permit inspection. Such refusal is a misdemeanor and grounds for revocation of this license.

DISCRIMINATION CLAUSE – (City of Milwaukee only)

The applicant shall not willfully refuse to provide those services offered under this license or refuse to employ or discharge any person otherwise qualified because of race, color, creed, sex, national origin or ancestry, the applicant shall not seek information as a condition of employment, or penalize any employee or discriminate in the selection of personnel for training or promotion solely on the basis of such information. The applicant also shall not discriminate against any member of the military service dressed in uniform by willfully refusing services offered under this license.

Complete, sign and return this form to the clerk.

If answer to Questions No. 6a and/or 6b on page 2 are "YES," outline details below:

CONVICTIONS

1. NAME _____ STATUTE NO./LOCAL ORDINANCE _____

   CHARGE _____ WHERE CONVICTED _____

   DATE _____ PENALTY _____ ☐ MISDEMEANOR ☐ FELONY

2. NAME _____ STATUTE NO./LOCAL ORDINANCE _____

   CHARGE _____ WHERE CONVICTED _____

   DATE _____ PENALTY _____ ☐ MISDEMEANOR ☐ FELONY

3. NAME _____ STATUTE NO./LOCAL ORDINANCE _____

   CHARGE _____ WHERE CONVICTED _____

   DATE _____ PENALTY _____ ☐ MISDEMEANOR ☐ FELONY

PENDING CHARGE

1. NAME _____ STATUTE NO./LOCAL ORDINANCE _____

   PENDING CHARGE _____ DATE _____

City of De Pere, Wisconsin

Request For Common Council Action

MEETING DATE:	**May 4, 2021**
DEPARTMENT:	**City Clerk**
FROM:	**Carey Danen**
SUBJECT:	**D. Class "B Fermented Malt Beverage & "Class B" Intoxicating Liquor Licenses**

ATTACHMENTS:

- Renewal Class B Beer & Class B Liquor License Applications_05.04.21 (PDF)

CLASS "B" BEER AND "CLASS B" LIQUOR LICENSE RENEWALS FOR THE 2021-2022 LICENSING PERIOD

Renewal Alcohol Beverage License Application

(Submit to municipal clerk. **Read instructions on page 3.)**

For the license period beginning: 07/1/2021 (mm dd yyyy) ending: 06/30/2022 (mm dd yyyy)

To the Governing Body of the: ☐ Town of ☐ Village of ☒ City of } DE PERE

County of BROWN

Aldermanic Dist. No.____ (if required by ordinance)

Check one: ☐ Individual ☐ Partnership ☒ Limited Liability Company ☐ Corporation/Nonprofit Organization

Applicant's Wisconsin Seller's Permit Number

FEIN Number

1.a

TYPE OF LICENSE REQUESTED	FEE
☐ Class A beer	$
☒ Class B beer	$
☐ Class C wine	$
☐ Class A liquor	$
☐ Class A liquor (cider only)	$ N/A
☒ Class B liquor	$
☐ Reserve Class B liquor	$
☐ Class B (wine only) winery	$
Publication fee	$ 30 Rcvd 4/20 Cl TF 160484
TOTAL FEE	$

Complete A or B. All must complete C.

A. Individual or Partnership:

Full Name (Last)	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
GAJESKI	DENISE	AGNES	
Full Name (Last)	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Full Name (Last)	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)

B. LLC or Corporation (and Agent):

Full Legal Name of Corporation / Nonprofit Organization / Limited Liability Company	Address of Corporation / Limited Liability Company (if different from licensed premises)
DKG ENTERTAINMENT, LLC	

All corporations/organizations or limited liability companies applying for a license to sell fermented malt beverages and/or intoxicating liquor must appoint an agent.

Agent Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
GAJESKI	DENISE	AGNES	

All Officer(s) Director(s) of Corporation and Members / Managers of Limited Liability Company:

President / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
GAJESKI	DENISE	AGNES	
Vice President / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Secretary / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Treasurer / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Directors / Managers Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Directors / Managers Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)

C. Business Information

1. Trade Name SIDEKICKS BAR & GRILL Business Phone Number 336-9556
2. Address of Premises 930 MAIN AVE Post Office & Zip Code DE PERE 54115
3. Does the applicant understand that they must purchase alcohol beverages only from Wisconsin wholesalers, breweries and brewpubs? ..... ☒ Yes ☐ No
4. Premises description: Describe building or buildings where alcohol beverages are to be sold and stored. The applicant must include all rooms including living quarters, if used, for the sales, service, consumption, and/or storage of alcohol beverages and records. (Alcohol beverages may be sold and stored only on the premises described.) BAR, LIQUOR ROOM, INDOOR COOLERS, PATIO ON EAST SIDE OF BUILDING

5. Legal description (omit if street address is given on previous page): _____

6. a. Since filing of the last application, has the named licensee, any member of a partnership licensee, or any member, officer, director, manager or agent for either a limited liability company licensee, or nonprofit organization licensee been **convicted of any offenses** (excluding traffic offenses not related to alcohol) for violation of any federal laws, any Wisconsin laws, any laws of other states, or ordinances of any county or municipality? **If yes, complete page 3** ☐ Yes ☒ No

   b. Are **charges** for **any offenses** presently **pending** (excluding traffic offenses not related to alcohol) against the named licensee or any other persons affiliated with this license? **If yes, explain fully on page 3.** ☐ Yes ☒ No

7. Except for questions 6a and 6b, have there been any changes in the answers to the questions as submitted by you on your last application for this license? **If yes, explain** ☐ Yes ☒ No

_____

_____

_____

_____

8. Was the profit or loss from the sale of alcohol beverages for the previous year reported on the Wisconsin Income or Franchise Tax return of the licensee? **If not, explain** ☒ Yes ☐ No

_____

_____

_____

_____

9. Does the applicant understand they must hold a Wisconsin Seller's Permit? [phone (608) 266-2776] ☒ Yes ☐ No

10. Does the applicant understand that alcohol beverage invoices must be kept at the licensed premises for 2 years from the date of invoice and made available for inspection by law enforcement? ☒ Yes ☐ No

11. Is the applicant indebted to any wholesaler beyond 15 days for beer or 30 days for liquor? ☐ Yes ☒ No

12. Does the applicant owe municipal property taxes, assessments, or other fees? (**Note:** Renewal of licenses may be denied pursuant to a local ordinance, if the licensee owes municipal taxes, assessments or other fees). ☐ Yes ☒ No

READ CAREFULLY BEFORE SIGNING: Under penalty provided by law, the undersigned states that each of the above questions has been truthfully answered to the best of the knowledge of the signer. The signer agrees that he/she is the person named in the foregoing application; that the applicant has read and made a complete answer to each question, and that the answers in each instance are true and correct. The undersigned further understands that any license issued contrary to Chapter 125 of the Wisconsin Statutes shall be void, and under penalty of state law, the applicant may be prosecuted for submitting false statements and affidavits in connection with this application. Any person who knowingly provides materially false information on this application may be required to forfeit not more than $1,000.

Contact Person's Name (Last, First, M.I.)	Title / Member	Date
GAJESKI DENISE A.	OWNER	4/12/2021
Signature	**Phone Number**	**Email Address**
Denise A. Gajeski	655-1282	SudsKicks@gmail

TO BE COMPLETED BY CLERK

Date received and filed with municipal clerk	Date reported to council / board	Date license granted
4/20/21		
License number issued	**Date license issued**	**Signature of Clerk / Deputy Clerk**

Instructions for Renewal Alcohol Beverage License Application

THIS RENEWAL FORM CANNOT BE USED IF:

1. There is a change in business entity (i.e., individual has changed to partnership or corporation/limited liability company; partnership changed to individual or corporation/limited liability company; corporation changed to individual, partnership or limited liability company) and if limited liability company has been dissolved.
2. Partners are added or dropped.
3. Application is made in a different municipality.

PARTNERSHIPS:

Indicate full name and home address of each partner. One partner must sign application. **Reminder**: If partners have been added or dropped since your last application, you must use Form AT-106 (Original Beverage License Application).

CORPORATIONS:

One officer must sign application. Be sure to answer Question No. 7 by indicating any change of officers, directors, and/or changes in home address. If there are any changes in officers and/or directors each must complete Form AT-103 (Auxiliary Questionnaire). If there has been a change in agent since your last approved agent, he/she must complete Forms AT-104 (Schedule for Appointment of Agent) **AND** AT-103 (Auxiliary Questionnaire) in addition to this (AT-115) form.

LIMITED LIABILITY COMPANY:

One member/manager must sign application. Follow procedure under Corporations for any change of members or agent.

NOTE: Use ink or typewriter when filling in applications. Be sure to answer all questions fully and accurately. Any lack of access to any portion of a licensed premises during inspection will be deemed a refusal to permit inspection. Such refusal is a misdemeanor and grounds for revocation of this license.

DISCRIMINATION CLAUSE – (City of Milwaukee only)

The applicant shall not willfully refuse to provide those services offered under this license or refuse to employ or discharge any person otherwise qualified because of race, color, creed, sex, national origin or ancestry, the applicant shall not seek information as a condition of employment, or penalize any employee or discriminate in the selection of personnel for training or promotion solely on the basis of such information. The applicant also shall not discriminate against any member of the military service dressed in uniform by willfully refusing services offered under this license.

Complete, sign and return this form to the clerk.

If answer to Questions No. 6a and/or 6b on page 2 are "YES," outline details below:

CONVICTIONS

1. NAME _____ STATUTE NO./LOCAL ORDINANCE _____

   CHARGE _____ WHERE CONVICTED _____

   DATE _____ PENALTY _____ ☐ MISDEMEANOR ☐ FELONY

2. NAME _____ STATUTE NO./LOCAL ORDINANCE _____

   CHARGE _____ WHERE CONVICTED _____

   DATE _____ PENALTY _____ ☐ MISDEMEANOR ☐ FELONY

3. NAME _____ STATUTE NO./LOCAL ORDINANCE _____

   CHARGE _____ WHERE CONVICTED _____

   DATE _____ PENALTY _____ ☐ MISDEMEANOR ☐ FELONY

PENDING CHARGE

1. NAME _____ STATUTE NO./LOCAL ORDINANCE _____

   PENDING CHARGE _____ DATE _____

1.a

Renewal Alcohol Beverage License Application

(Submit to municipal clerk. **Read instructions on page 3.)**

For the license period beginning: 07 01 2021 *(mm dd yyyy)* ending: 06 30 2022 *(mm dd yyyy)*

To the Governing Body of the: ☐ Town of ☐ Village of ☑ City of DePere

County of Brown Aldermanic Dist. No. _____ (if required by ordinance)

Check one: ☐ Individual ☐ Partnership ☑ Limited Liability Company ☐ Corporation/Nonprofit Organization

Applicant's Wisconsin Seller's Permit Number 456-1028055060-02	
FEIN Number 46-1332825	
TYPE OF LICENSE REQUESTED	**FEE**
☐ Class A beer	$
☑ Class B beer	$
☐ Class C wine	$
☐ Class A liquor	$
☐ Class A liquor (cider only)	$ N/A
☑ Class B liquor	$
☐ Reserve Class B liquor	$
☐ Class B (wine only) winery	$
Publication fee	$
TOTAL FEE	$ Rec'd $30 11/01/21

Complete A or B. All must complete C.

A. Individual or Partnership:

Full Name (Last)	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Full Name (Last)	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Full Name (Last)	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)

B. LLC or Corporation (and Agent):

Full Legal Name of Corporation / Nonprofit Organization / Limited Liability Company	Address of Corporation / Limited Liability Company (if different from licensed premises)
Green Room Theatre, LLC	

All corporations/organizations or limited liability companies applying for a license to sell fermented malt beverages and/or intoxicating liquor must appoint an agent.

Agent Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Nehring	Chad	Lee	

All Officer(s) Director(s) of Corporation and Members / Managers of Limited Liability Company:

President / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Nehring	Chad	Lee	
Vice President / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Cravillion	Jamie	Douglas	
Secretary / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Treasurer / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Directors / Managers Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Directors / Managers Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)

C. Business Information

1. Trade Name The Green Room Business Phone Number 920-345-2600
2. Address of Premises 365 Main Ave, Suite E Post Office & Zip Code DePere, WI 54115
3. Does the applicant understand that they must purchase alcohol beverages only from Wisconsin wholesalers, breweries and brewpubs? ..... Yes ☑ ☐ No
4. Premises description: Describe building or buildings where alcohol beverages are to be sold and stored. The applicant must include all rooms including living quarters, if used, for the sales, service, consumption, and/or storage of alcohol beverages and records. (Alcohol beverages may be sold and stored only on the premises described.) Entire Premises including theatre seating area, bar, box office, storage closets and lockers

5. Legal description (omit if street address is given on previous page): _____

6. a. Since filing of the last application, has the named licensee, any member of a partnership licensee, or any member, officer, director, manager or agent for either a limited liability company licensee, or nonprofit organization licensee been **convicted of any offenses** (excluding traffic offenses not related to alcohol) for violation of any federal laws, any Wisconsin laws, any laws of other states, or ordinances of any county or municipality? **If yes, complete page 3** ☐ Yes ☑ No

   b. Are **charges** for **any offenses** presently **pending** (excluding traffic offenses not related to alcohol) against the named licensee or any other persons affiliated with this license? **If yes, explain fully on page 3.** ☐ Yes ☑ No

7. Except for questions 6a and 6b, have there been any changes in the answers to the questions as submitted by you on your last application for this license? **If yes, explain** ☑ Yes ☐ No
   Added additional member Jamie Cravillion to LLC as of 1/1/2021

8. Was the profit or loss from the sale of alcohol beverages for the previous year reported on the Wisconsin Income or Franchise Tax return of the licensee? **If not, explain** ☑ Yes ☐ No

9. Does the applicant understand they must hold a Wisconsin Seller's Permit? [phone (608) 266-2776] ☑ Yes ☐ No

10. Does the applicant understand that alcohol beverage invoices must be kept at the licensed premises for 2 years from the date of invoice and made available for inspection by law enforcement? ☑ Yes ☐ No

11. Is the applicant indebted to any wholesaler beyond 15 days for beer or 30 days for liquor? ☐ Yes ☑ No

12. Does the applicant owe municipal property taxes, assessments, or other fees? (**Note:** Renewal of licenses may be denied pursuant to a local ordinance, if the licensee owes municipal taxes, assessments or other fees). ☐ Yes ☑ No

READ CAREFULLY BEFORE SIGNING: Under penalty provided by law, the undersigned states that each of the above questions has been truthfully answered to the best of the knowledge of the signer. The signer agrees that he/she is the person named in the foregoing application; that the applicant has read and made a complete answer to each question, and that the answers in each instance are true and correct. The undersigned further understands that any license issued contrary to Chapter 125 of the Wisconsin Statutes shall be void, and under penalty of state law, the applicant may be prosecuted for submitting false statements and affidavits in connection with this application. Any person who knowingly provides materially false information on this application may be required to forfeit not more than $1,000.

Contact Person's Name (Last, First, M.I.)	Title / Member	Date
Nehring, Chad L	Member Owner	04/07/2021
Signature	Phone Number	Email Address
	920-606-4939	chad@thegreenroomonli

TO BE COMPLETED BY CLERK

Date received and filed with municipal clerk	Date reported to council / board	Date license granted
License number issued	Date license issued	Signature of Clerk / Deputy Clerk

Renewal Alcohol Beverage License Application

(Submit to municipal clerk. **Read instructions on page 3.)**

For the license period beginning: 07/01/2021 *(mm dd yyyy)* ending: 06/30/2022 *(mm dd yyyy)*

To the Governing Body of the: ☐ Town of ☐ Village of ☑ City of De Pere

County of Brown

Aldermanic Dist. No. n/a (if required by ordinance)

Check one: ☐ Individual ☐ Partnership ☐ Limited Liability Company ☑ Corporation/Nonprofit Organization

Applicant's Wisconsin Seller's Permit Number	
FEIN Number	
TYPE OF LICENSE REQUESTED	**FEE**
☐ Class A beer	$
☑ Class B beer	$
☐ Class C wine	$
☐ Class A liquor	$
☐ Class A liquor (cider only)	$ N/A
☑ Class B liquor	$
☐ Reserve Class B liquor	$
☐ Class B (wine only) winery	$
Publication fee	$ 30.00
TOTAL FEE	$ Paid # 15994

Complete A or B. All must complete C.

A. Individual or Partnership:

Full Name (Last)	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Hoffman	Raymond	J	1140 Aldrin St De Pere WI 54115
Hoffman	Frederick		1726 O'Hearn Lane De Pere WI 54115

B. LLC or Corporation (and Agent):

Full Legal Name of Corporation / Nonprofit Organization / Limited Liability Company	Address of Corporation / Limited Liability Company (if different from licensed premises)
Hoffman Investments Inc.	

All corporations/organizations or limited liability companies applying for a license to sell fermented malt beverages and/or intoxicating liquor must appoint an agent.

Agent Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Hoffman	Raymond		

All Officer(s) Director(s) of Corporation and Members / Managers of Limited Liability Company:

President / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Hoffman	Raymond		
Vice President / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Hoffman	Frederick		
Secretary / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Treasurer / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Directors / Managers Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Directors / Managers Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)

C. Business Information

1. Trade Name Old No 7 Business Phone Number 920-337-6369
2. Address of Premises 121 N 10th Street Post Office & Zip Code De Pere WI 54115
3. Does the applicant understand that they must purchase alcohol beverages only from Wisconsin wholesalers, breweries and brewpubs? ..... Yes ☑ No ☐
4. Premises description: Describe building or buildings where alcohol beverages are to be sold and stored. The applicant must include all rooms including living quarters, if used, for the sales, service, consumption, and/or storage of alcohol beverages and records. (Alcohol beverages may be sold and stored only on the premises described.)

Bar rooom 30x40 26x30, Patio 10x30, Basement 40x48 32x30

5. Legal description (omit if street address is given on previous page): _____

6. a. Since filing of the last application, has the named licensee, any member of a partnership licensee, or any member, officer, director, manager or agent for either a limited liability company licensee, or nonprofit organization licensee been **convicted of any offenses** (excluding traffic offenses not related to alcohol) for violation of any federal laws, any Wisconsin laws, any laws of other states, or ordinances of any county or municipality? **If yes, complete page 3** ☐ Yes ☑ No

   b. Are **charges** for **any offenses** presently **pending** (excluding traffic offenses not related to alcohol) against the named licensee or any other persons affiliated with this license? **If yes, explain fully on page 3.** ☐ Yes ☑ No

7. Except for questions 6a and 6b, have there been any changes in the answers to the questions as submitted by you on your last application for this license? **If yes, explain** ☐ Yes ☑ No

_____

_____

_____

_____

8. Was the profit or loss from the sale of alcohol beverages for the previous year reported on the Wisconsin Income or Franchise Tax return of the licensee? **If not, explain** ☑ Yes ☐ No

_____

_____

_____

_____

9. Does the applicant understand they must hold a Wisconsin Seller's Permit? [phone (608) 266-2776] ☑ Yes ☐ No

10. Does the applicant understand that alcohol beverage invoices must be kept at the licensed premises for 2 years from the date of invoice and made available for inspection by law enforcement? ☑ Yes ☐ No

11. Is the applicant indebted to any wholesaler beyond 15 days for beer or 30 days for liquor? ☑ Yes ☐ No

12. Does the applicant owe municipal property taxes, assessments, or other fees? (**Note:** Renewal of licenses may be denied pursuant to a local ordinance, if the licensee owes municipal taxes, assessments or other fees). ☐ Yes ☑ No

READ CAREFULLY BEFORE SIGNING: Under penalty provided by law, the undersigned states that each of the above questions has been truthfully answered to the best of the knowledge of the signer. The signer agrees that he/she is the person named in the foregoing application; that the applicant has read and made a complete answer to each question, and that the answers in each instance are true and correct. The undersigned further understands that any license issued contrary to Chapter 125 of the Wisconsin Statutes shall be void, and under penalty of state law, the applicant may be prosecuted for submitting false statements and affidavits in connection with this application. Any person who knowingly provides materially false information on this application may be required to forfeit not more than $1,000.

Contact Person's Name (Last, First, M.I.)	Title / Member	Date
Hoffman, Raymond		4/6/21
Signature: Raymond Hoffman	Phone Number: 920-336-7399	Email Address

TO BE COMPLETED BY CLERK

Date received and filed with municipal clerk	Date reported to council / board	Date license granted
4/6/2021		
License number issued	Date license issued	Signature of Clerk / Deputy Clerk

Instructions for Renewal Alcohol Beverage License Application

THIS RENEWAL FORM CANNOT BE USED IF:

1. There is a change in business entity (i.e., individual has changed to partnership or corporation/limited liability company; partnership changed to individual or corporation/limited liability company; corporation changed to individual, partnership or limited liability company) and if limited liability company has been dissolved.
2. Partners are added or dropped.
3. Application is made in a different municipality.

PARTNERSHIPS:

Indicate full name and home address of each partner. One partner must sign application. **Reminder**: If partners have been added or dropped since your last application, you must use Form AT-106 (Original Beverage License Application).

CORPORATIONS:

One officer must sign application. Be sure to answer Question No. 7 by indicating any change of officers, directors, and/or changes in home address. If there are any changes in officers and/or directors each must complete Form AT-103 (Auxiliary Questionnaire). If there has been a change in agent since your last approved agent, he/she must complete Forms AT-104 (Schedule for Appointment of Agent) **AND** AT-103 (Auxiliary Questionnaire) in addition to this (AT-115) form.

LIMITED LIABILITY COMPANY:

One member/manager must sign application. Follow procedure under Corporations for any change of members or agent.

NOTE: Use ink or typewriter when filling in applications. Be sure to answer all questions fully and accurately. Any lack of access to any portion of a licensed premises during inspection will be deemed a refusal to permit inspection. Such refusal is a misdemeanor and grounds for revocation of this license.

DISCRIMINATION CLAUSE – (City of Milwaukee only)

The applicant shall not willfully refuse to provide those services offered under this license or refuse to employ or discharge any person otherwise qualified because of race, color, creed, sex, national origin or ancestry, the applicant shall not seek information as a condition of employment, or penalize any employee or discriminate in the selection of personnel for training or promotion solely on the basis of such information. The applicant also shall not discriminate against any member of the military service dressed in uniform by willfully refusing services offered under this license.

Complete, sign and return this form to the clerk.

If answer to Questions No. 6a and/or 6b on page 2 are "YES," outline details below:

CONVICTIONS

1. NAME _____ STATUTE NO./LOCAL ORDINANCE _____

   CHARGE _____ WHERE CONVICTED _____

   DATE _____ PENALTY _____ ☐ MISDEMEANOR ☐ FELONY

2. NAME _____ STATUTE NO./LOCAL ORDINANCE _____

   CHARGE _____ WHERE CONVICTED _____

   DATE _____ PENALTY _____ ☐ MISDEMEANOR ☐ FELONY

3. NAME _____ STATUTE NO./LOCAL ORDINANCE _____

   CHARGE _____ WHERE CONVICTED _____

   DATE _____ PENALTY _____ ☐ MISDEMEANOR ☐ FELONY

PENDING CHARGE

1. NAME _____ STATUTE NO./LOCAL ORDINANCE _____

   PENDING CHARGE _____ DATE _____

Renewal Alcohol Beverage License Application

(Submit to municipal clerk. **Read instructions on page 3.)**

For the license period beginning: 07/1/2021 (mm dd yyyy) ending: 6/30/22 (mm dd yyyy)

To the Governing Body of the: ☐ Town of ☐ Village of ☑ City of De Pere

County of Brown

Aldermanic Dist. No. _____ (if required by ordinance)

Check one: ☐ Individual ☐ Partnership ☑ Limited Liability Company ☐ Corporation/Nonprofit Organization

Applicant's Wisconsin Seller's Permit Number

FEIN Number

1.a

TYPE OF LICENSE REQUESTED	FEE
☐ Class A beer	$
☒ Class B beer	$
☐ Class C wine	$
☐ Class A liquor	$
☐ Class A liquor (cider only)	$ N/A
☒ Class B liquor	$
☐ Reserve Class B liquor	$
☐ Class B (wine only) winery	$
Publication fee	$ 30.00
TOTAL FEE	$

Pd 160378

Complete A or B. All must complete C.

A. Individual or Partnership:

Full Name (Last)	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Full Name (Last)	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Full Name (Last)	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)

B. LLC or Corporation (and Agent):

Full Legal Name of Corporation / Nonprofit Organization / Limited Liability Company	Address of Corporation / Limited Liability Company (if different from licensed premises)
The Landing Bar & Grill, LLC	

All corporations/organizations or limited liability companies applying for a license to sell fermented malt beverages and/or intoxicating liquor must appoint an agent.

Agent Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Vandeyacht	Elizabeth	Ann	

All Officer(s) Director(s) of Corporation and Members / Managers of Limited Liability Company:

President / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Vice President / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Secretary / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Treasurer / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Directors / Managers Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Directors / Managers Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)

C. Business Information

1. Trade Name The Landing Bar & Grill, LLC Business Phone Number 920-983-6950
2. Address of Premises 1605 Fort Howard Ave. Suite C Post Office & Zip Code De Pere, WI 54115
3. Does the applicant understand that they must purchase alcohol beverages only from Wisconsin wholesalers, breweries and brewpubs? ..... Yes ☑ ☐ No
4. Premises description: Describe building or buildings where alcohol beverages are to be sold and stored. The applicant must include all rooms including living quarters, if used, for the sales, service, consumption, and/or storage of alcohol beverages and records. (Alcohol beverages may be sold and stored only on the premises described.) Bar, Cooler, Storage area, Outside Bar area.

5. Legal description (omit if street address is given on previous page): _____

6. a. Since filing of the last application, has the named licensee, any member of a partnership licensee, or any member, officer, director, manager or agent for either a limited liability company licensee, or nonprofit organization licensee been **convicted of any offenses** (excluding traffic offenses not related to alcohol) for violation of any federal laws, any Wisconsin laws, any laws of other states, or ordinances of any county or municipality? **If yes, complete page 3** ☐ Yes ☑ No

   b. Are **charges** for **any offenses** presently **pending** (excluding traffic offenses not related to alcohol) against the named licensee or any other persons affiliated with this license? **If yes, explain fully on page 3.** ☐ Yes ☑ No

7. Except for questions 6a and 6b, have there been any changes in the answers to the questions as submitted by you on your last application for this license? **If yes, explain** ☐ Yes ☑ No

8. Was the profit or loss from the sale of alcohol beverages for the previous year reported on the Wisconsin Income or Franchise Tax return of the licensee? **If not, explain** ☑ Yes ☐ No

9. Does the applicant understand they must hold a Wisconsin Seller's Permit? [phone (608) 266-2776] ☑ Yes ☐ No

10. Does the applicant understand that alcohol beverage invoices must be kept at the licensed premises for 2 years from the date of invoice and made available for inspection by law enforcement? ☑ Yes ☐ No

11. Is the applicant indebted to any wholesaler beyond 15 days for beer or 30 days for liquor? ☐ Yes ☑ No

12. Does the applicant owe municipal property taxes, assessments, or other fees? (**Note:** Renewal of licenses may be denied pursuant to a local ordinance, if the licensee owes municipal taxes, assessments or other fees). ☐ Yes ☑ No

READ CAREFULLY BEFORE SIGNING: Under penalty provided by law, the undersigned states that each of the above questions has been truthfully answered to the best of the knowledge of the signer. The signer agrees that he/she is the person named in the foregoing application; that the applicant has read and made a complete answer to each question, and that the answers in each instance are true and correct. The undersigned further understands that any license issued contrary to Chapter 125 of the Wisconsin Statutes shall be void, and under penalty of state law, the applicant may be prosecuted for submitting false statements and affidavits in connection with this application. Any person who knowingly provides materially false information on this application may be required to forfeit not more than $1,000.

Contact Person's Name (Last, First, M.I.)	Title / Member	Date
Vandeyacht Elizabeth A.	Owner	
Signature	**Phone Number**	**Email Address**
Elizabeth A Vandeyacht	920-434-9256	Vbetsy@new.rr.com

TO BE COMPLETED BY CLERK

Date received and filed with municipal clerk	Date reported to council / board	Date license granted
4/16/21		
License number issued	**Date license issued**	**Signature of Clerk / Deputy Clerk**

Instructions for Renewal Alcohol Beverage License Application

THIS RENEWAL FORM CANNOT BE USED IF:

1. There is a change in business entity (i.e., individual has changed to partnership or corporation/limited liability company; partnership changed to individual or corporation/limited liability company; corporation changed to individual, partnership or limited liability company) and if limited liability company has been dissolved.
2. Partners are added or dropped.
3. Application is made in a different municipality.

PARTNERSHIPS:

Indicate full name and home address of each partner. One partner must sign application. **Reminder**: If partners have been added or dropped since your last application, you must use Form AT-106 (Original Beverage License Application).

CORPORATIONS:

One officer must sign application. Be sure to answer Question No. 7 by indicating any change of officers, directors, and/or changes in home address. If there are any changes in officers and/or directors each must complete Form AT-103 (Auxiliary Questionnaire). If there has been a change in agent since your last approved agent, he/she must complete Forms AT-104 (Schedule for Appointment of Agent) **AND** AT-103 (Auxiliary Questionnaire) in addition to this (AT-115) form.

LIMITED LIABILITY COMPANY:

One member/manager must sign application. Follow procedure under Corporations for any change of members or agent.

NOTE: Use ink or typewriter when filling in applications. Be sure to answer all questions fully and accurately. Any lack of access to any portion of a licensed premises during inspection will be deemed a refusal to permit inspection. Such refusal is a misdemeanor and grounds for revocation of this license.

DISCRIMINATION CLAUSE – (City of Milwaukee only)

The applicant shall not willfully refuse to provide those services offered under this license or refuse to employ or discharge any person otherwise qualified because of race, color, creed, sex, national origin or ancestry, the applicant shall not seek information as a condition of employment, or penalize any employee or discriminate in the selection of personnel for training or promotion solely on the basis of such information. The applicant also shall not discriminate against any member of the military service dressed in uniform by willfully refusing services offered under this license.

Complete, sign and return this form to the clerk.

If answer to Questions No. 6a and/or 6b on page 2 are "YES," outline details below:

CONVICTIONS

1. NAME _____ STATUTE NO./LOCAL ORDINANCE _____

   CHARGE _____ WHERE CONVICTED _____

   DATE _____ PENALTY _____ ☐ MISDEMEANOR ☐ FELONY

2. NAME _____ STATUTE NO./LOCAL ORDINANCE _____

   CHARGE _____ WHERE CONVICTED _____

   DATE _____ PENALTY _____ ☐ MISDEMEANOR ☐ FELONY

3. NAME _____ STATUTE NO./LOCAL ORDINANCE _____

   CHARGE _____ WHERE CONVICTED _____

   DATE _____ PENALTY _____ ☐ MISDEMEANOR ☐ FELONY

PENDING CHARGE

1. NAME _____ STATUTE NO./LOCAL ORDINANCE _____

   PENDING CHARGE _____ DATE _____

Renewal Alcohol Beverage License Application

(Submit to municipal clerk. **Read instructions on page 3.)**

For the license period beginning: 07/01/2021 (mm dd yyyy) ending: 06/30/2022 (mm dd yyyy)

To the Governing Body of the: ☐ Town of ☐ Village of ☒ City of DePere

County of Brown

Aldermanic Dist. No._____ (if required by ordinance)

Check one: ☐ Individual ☐ Partnership ☐ Limited Liability Company ☒ Corporation/Nonprofit Organization

Applicant's Wisconsin Seller's Permit Number: 456-0000069855-03

FEIN Number

1.a

TYPE OF LICENSE REQUESTED	FEE
☐ Class A beer	$
☐ Class B beer	$
☐ Class C wine	$
☐ Class A liquor	$
☐ Class A liquor (cider only)	$ N/A
☐ Class B liquor	$
☐ Reserve Class B liquor	$
☐ Class B (wine only) winery	$
Publication fee	$
TOTAL FEE	$

Complete A or B. All must complete C.

A. Individual or Partnership:

Full Name (Last)	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Full Name (Last)	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Full Name (Last)	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)

B. LLC or Corporation (and Agent):

Full Legal Name of Corporation / Nonprofit Organization / Limited Liability Company	Address of Corporation / Limited Liability Company (if different from licensed premises)
Nicky's Inc.	

All corporations/organizations or limited liability companies applying for a license to sell fermented malt beverages and/or intoxicating liquor must appoint an agent.

Agent Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Nick	Thomas	Michael	

All Officer(s) Director(s) of Corporation and Members / Managers of Limited Liability Company:

President / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Nick	Thomas	M.	
Vice President / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Nick	John	R.	
Secretary / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Nick	Thomas	M.	
Treasurer / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Nick	John	R.	
Directors / Managers Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Olejniczak	Thomas	M.	
Directors / Managers Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)

C. Business Information

1. Trade Name Nicky's Lionhead Tavern and Grill Business Phone Number (920) 983-2991
2. Address of Premises 331 Main Ave. West DePere Post Office & Zip Code WI 54115
3. Does the applicant understand that they must purchase alcohol beverages only from Wisconsin wholesalers, breweries and brewpubs? ☒ Yes ☐ No
4. Premises description: Describe building or buildings where alcohol beverages are to be sold and stored. The applicant must include all rooms including living quarters, if used, for the sales, service, consumption, and/or storage of alcohol beverages and records. (Alcohol beverages may be sold and stored only on the premises described.)

Mezzanine Closet Sidewalk Cafe in Front of Premises and in alley west of premises, front bar, back bar, Restaurant

5. Legal description (omit if street address is given on previous page): _____

6. a. Since filing of the last application, has the named licensee, any member of a partnership licensee, or any member, officer, director, manager or agent for either a limited liability company licensee, or nonprofit organization licensee been **convicted of any offenses** (excluding traffic offenses not related to alcohol) for violation of any federal laws, any Wisconsin laws, any laws of other states, or ordinances of any county or municipality? **If yes, complete page 3** ☐ Yes ☑ No

   b. Are **charges** for **any offenses** presently **pending** (excluding traffic offenses not related to alcohol) against the named licensee or any other persons affiliated with this license? **If yes, explain fully on page 3.** ☐ Yes ☑ No

7. Except for questions 6a and 6b, have there been any changes in the answers to the questions as submitted by you on your last application for this license? **If yes, explain** ☐ Yes ☑ No

_____

_____

_____

_____

8. Was the profit or loss from the sale of alcohol beverages for the previous year reported on the Wisconsin Income or Franchise Tax return of the licensee? **If not, explain** ☑ Yes ☐ No

_____

_____

_____

_____

9. Does the applicant understand they must hold a Wisconsin Seller's Permit? [phone (608) 266-2776] ☑ Yes ☐ No

10. Does the applicant understand that alcohol beverage invoices must be kept at the licensed premises for 2 years from the date of invoice and made available for inspection by law enforcement? ☑ Yes ☐ No

11. Is the applicant indebted to any wholesaler beyond 15 days for beer or 30 days for liquor? ☐ Yes ☑ No

12. Does the applicant owe municipal property taxes, assessments, or other fees? (**Note:** Renewal of licenses may be denied pursuant to a local ordinance, if the licensee owes municipal taxes, assessments or other fees). ☐ Yes ☑ No

READ CAREFULLY BEFORE SIGNING: Under penalty provided by law, the undersigned states that each of the above questions has been truthfully answered to the best of the knowledge of the signer. The signer agrees that he/she is the person named in the foregoing application; that the applicant has read and made a complete answer to each question, and that the answers in each instance are true and correct. The undersigned further understands that any license issued contrary to Chapter 125 of the Wisconsin Statutes shall be void, and under penalty of state law, the applicant may be prosecuted for submitting false statements and affidavits in connection with this application. Any person who knowingly provides materially false information on this application may be required to forfeit not more than $1,000.

Contact Person's Name (Last, First, M.I.)	Title / Member	Date
Nick, Thomas, M		
Signature: Thomas M. Nick	Phone Number: (920) 609-9978	Email Address: TNick@Centurytel.net

TO BE COMPLETED BY CLERK

Date received and filed with municipal clerk	Date reported to council / board	Date license granted
4/9/21		
License number issued	**Date license issued**	**Signature of Clerk / Deputy Clerk**

Instructions for Renewal Alcohol Beverage License Application

THIS RENEWAL FORM CANNOT BE USED IF:

1. There is a change in business entity (i.e., individual has changed to partnership or corporation/limited liability company; partnership changed to individual or corporation/limited liability company; corporation changed to individual, partnership or limited liability company) and if limited liability company has been dissolved.
2. Partners are added or dropped.
3. Application is made in a different municipality.

PARTNERSHIPS:

Indicate full name and home address of each partner. One partner must sign application. **Reminder**: If partners have been added or dropped since your last application, you must use Form AT-106 (Original Beverage License Application).

CORPORATIONS:

One officer must sign application. Be sure to answer Question No. 7 by indicating any change of officers, directors, and/or changes in home address. If there are any changes in officers and/or directors each must complete Form AT-103 (Auxiliary Questionnaire). If there has been a change in agent since your last approved agent, he/she must complete Forms AT-104 (Schedule for Appointment of Agent) **AND** AT-103 (Auxiliary Questionnaire) in addition to this (AT-115) form.

LIMITED LIABILITY COMPANY:

One member/manager must sign application. Follow procedure under Corporations for any change of members or agent.

NOTE: Use ink or typewriter when filling in applications. Be sure to answer all questions fully and accurately. Any lack of access to any portion of a licensed premises during inspection will be deemed a refusal to permit inspection. Such refusal is a misdemeanor and grounds for revocation of this license.

DISCRIMINATION CLAUSE – (City of Milwaukee only)

The applicant shall not willfully refuse to provide those services offered under this license or refuse to employ or discharge any person otherwise qualified because of race, color, creed, sex, national origin or ancestry, the applicant shall not seek information as a condition of employment, or penalize any employee or discriminate in the selection of personnel for training or promotion solely on the basis of such information. The applicant also shall not discriminate against any member of the military service dressed in uniform by willfully refusing services offered under this license.

Complete, sign and return this form to the clerk.

If answer to Questions No. 6a and/or 6b on page 2 are "YES," outline details below:

CONVICTIONS

1. NAME _____ STATUTE NO./LOCAL ORDINANCE _____

   CHARGE _____ WHERE CONVICTED _____

   DATE _____ PENALTY _____ ☐ MISDEMEANOR ☐ FELONY

2. NAME _____ STATUTE NO./LOCAL ORDINANCE _____

   CHARGE _____ WHERE CONVICTED _____

   DATE _____ PENALTY _____ ☐ MISDEMEANOR ☐ FELONY

3. NAME _____ STATUTE NO./LOCAL ORDINANCE _____

   CHARGE _____ WHERE CONVICTED _____

   DATE _____ PENALTY _____ ☐ MISDEMEANOR ☐ FELONY

PENDING CHARGE

1. NAME _____ STATUTE NO./LOCAL ORDINANCE _____

   PENDING CHARGE _____ DATE _____

Renewal Alcohol Beverage License Application

(Submit to municipal clerk. **Read instructions on page 3.)**

For the license period beginning: 7-1-2021 *(mm dd yyyy)* ending: 6-30-2022 *(mm dd yyyy)*

To the Governing Body of the: ☐ Town of ☐ Village of ☒ City of Depere

County of Brown Aldermanic Dist. No.____ (if required by ordinance)

Check one: ☐ Individual ☐ Limited Liability Company ☐ Partnership ☒ Corporation/Nonprofit Organization

Applicant's Wisconsin Seller's Permit Number

FEIN Number

1.a

TYPE OF LICENSE REQUESTED	FEE
☐ Class A beer	$
☒ Class B beer	$
☐ Class C wine	$
☐ Class A liquor	$
☐ Class A liquor (cider only)	$ N/A
☒ Class B liquor	$
☐ Reserve Class B liquor	$
☐ Class B (wine only) winery	$
Publication fee	$
TOTAL FEE	$

$30 Ck 16D137

Complete A or B. All must complete C.

A. Individual or Partnership:

Full Name (Last)	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Full Name (Last)	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Full Name (Last)	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)

B. LLC or Corporation (and Agent):

Full Legal Name of Corporation / Nonprofit Organization / Limited Liability Company	Address of Corporation / Limited Liability Company (if different from licensed premises)
Esals inc	

All corporations/organizations or limited liability companies applying for a license to sell fermented malt beverages and/or intoxicating liquor must appoint an agent.

Agent Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Hartwell	Tyc	David	

All Officer(s) Director(s) of Corporation and Members / Managers of Limited Liability Company:

President / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Hartwell	tyc	David	
Vice President / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Secretary / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Treasurer / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Directors / Managers Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Directors / Managers Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)

C. Business Information

1. Trade Name Peggy Lu's Business Phone Number 920 336 3330
2. Address of Premises 305 Main Ave Depere Post Office & Zip Code 54115
3. Does the applicant understand that they must purchase alcohol beverages only from Wisconsin wholesalers, breweries and brewpubs? ☒ Yes ☐ No
4. Premises description: Describe building or buildings where alcohol beverages are to be sold and stored. The applicant must include all rooms including living quarters, if used, for the sales, service, consumption, and/or storage of alcohol beverages and records. (Alcohol beverages may be sold and stored only on the premises described.) First Floor, Basement Patio

5. Legal description (omit if street address is given on previous page): _____

6. a. Since filing of the last application, has the named licensee, any member of a partnership licensee, or any member, officer, director, manager or agent for either a limited liability company licensee, or nonprofit organization licensee been **convicted of any offenses** (excluding traffic offenses not related to alcohol) for violation of any federal laws, any Wisconsin laws, any laws of other states, or ordinances of any county or municipality? **If yes, complete page 3** ☐ Yes ☒ No

   b. Are **charges** for **any offenses** presently **pending** (excluding traffic offenses not related to alcohol) against the named licensee or any other persons affiliated with this license? **If yes, explain fully on page 3.** ☐ Yes ☒ No

7. Except for questions 6a and 6b, have there been any changes in the answers to the questions as submitted by you on your last application for this license? **If yes, explain** ☐ Yes ☒ No

_____

_____

_____

_____

8. Was the profit or loss from the sale of alcohol beverages for the previous year reported on the Wisconsin Income or Franchise Tax return of the licensee? **If not, explain** ☒ Yes ☐ No

_____

_____

_____

_____

9. Does the applicant understand they must hold a Wisconsin Seller's Permit? [phone (608) 266-2776] ☒ Yes ☐ No

10. Does the applicant understand that alcohol beverage invoices must be kept at the licensed premises for 2 years from the date of invoice and made available for inspection by law enforcement? ☒ Yes ☐ No

11. Is the applicant indebted to any wholesaler beyond 15 days for beer or 30 days for liquor? ☐ Yes ☒ No

12. Does the applicant owe municipal property taxes, assessments, or other fees? (**Note:** Renewal of licenses may be denied pursuant to a local ordinance, if the licensee owes municipal taxes, assessments or other fees). ☐ Yes ☒ No

READ CAREFULLY BEFORE SIGNING: Under penalty provided by law, the undersigned states that each of the above questions has been truthfully answered to the best of the knowledge of the signer. The signer agrees that he/she is the person named in the foregoing application; that the applicant has read and made a complete answer to each question, and that the answers in each instance are true and correct. The undersigned further understands that any license issued contrary to Chapter 125 of the Wisconsin Statutes shall be void, and under penalty of state law, the applicant may be prosecuted for submitting false statements and affidavits in connection with this application. Any person who knowingly provides materially false information on this application may be required to forfeit not more than $1,000.

Contact Person's Name (Last, First, M.I.)	Title / Member	Date
Hartwell, Tye D	CEO	4-2-21
Signature	**Phone Number**	**Email Address**
THH	920 819 3220	tye.h@theisupply.com

TO BE COMPLETED BY CLERK

Date received and filed with municipal clerk	Date reported to council / board	Date license granted
4/7/2021		
License number issued	**Date license issued**	**Signature of Clerk / Deputy Clerk**

Instructions for Renewal Alcohol Beverage License Application

THIS RENEWAL FORM CANNOT BE USED IF:

1. There is a change in business entity (i.e., individual has changed to partnership or corporation/limited liability company; partnership changed to individual or corporation/limited liability company; corporation changed to individual, partnership or limited liability company) and if limited liability company has been dissolved.
2. Partners are added or dropped.
3. Application is made in a different municipality.

PARTNERSHIPS:

Indicate full name and home address of each partner. One partner must sign application. **Reminder**: If partners have been added or dropped since your last application, you must use Form AT-106 (Original Beverage License Application).

CORPORATIONS:

One officer must sign application. Be sure to answer Question No. 7 by indicating any change of officers, directors, and/or changes in home address. If there are any changes in officers and/or directors each must complete Form AT-103 (Auxiliary Questionnaire). If there has been a change in agent since your last approved agent, he/she must complete Forms AT-104 (Schedule for Appointment of Agent) **AND** AT-103 (Auxiliary Questionnaire) in addition to this (AT-115) form.

LIMITED LIABILITY COMPANY:

One member/manager must sign application. Follow procedure under Corporations for any change of members or agent.

NOTE: Use ink or typewriter when filling in applications. Be sure to answer all questions fully and accurately. Any lack of access to any portion of a licensed premises during inspection will be deemed a refusal to permit inspection. Such refusal is a misdemeanor and grounds for revocation of this license.

DISCRIMINATION CLAUSE – (City of Milwaukee only)

The applicant shall not willfully refuse to provide those services offered under this license or refuse to employ or discharge any person otherwise qualified because of race, color, creed, sex, national origin or ancestry, the applicant shall not seek information as a condition of employment, or penalize any employee or discriminate in the selection of personnel for training or promotion solely on the basis of such information. The applicant also shall not discriminate against any member of the military service dressed in uniform by willfully refusing services offered under this license.

Complete, sign and return this form to the clerk.

If answer to Questions No. 6a and/or 6b on page 2 are "YES," outline details below:

CONVICTIONS

1. NAME _____ STATUTE NO./LOCAL ORDINANCE _____

   CHARGE _____ WHERE CONVICTED _____

   DATE _____ PENALTY _____ ☐ MISDEMEANOR ☐ FELONY

2. NAME _____ STATUTE NO./LOCAL ORDINANCE _____

   CHARGE _____ WHERE CONVICTED _____

   DATE _____ PENALTY _____ ☐ MISDEMEANOR ☐ FELONY

3. NAME _____ STATUTE NO./LOCAL ORDINANCE _____

   CHARGE _____ WHERE CONVICTED _____

   DATE _____ PENALTY _____ ☐ MISDEMEANOR ☐ FELONY

PENDING CHARGE

1. NAME _____ STATUTE NO./LOCAL ORDINANCE _____

   PENDING CHARGE _____ DATE _____

Renewal Alcohol Beverage License Application

(Submit to municipal clerk. **Read instructions on page 3.)**

For the license period beginning: 07 01 2021 (mm dd yyyy) ending: 06 30 2022 (mm dd yyyy)

To the Governing Body of the: ☐ Town of ☐ Village of ☑ City of DePere

County of Brown Aldermanic Dist. No. (if required by ordinance)

Check one: ☐ Individual ☐ Partnership ☐ Limited Liability Company ☑ Corporation/Nonprofit Organization

Applicant's Wisconsin Seller's Permit Number 456-1020112503	
FEIN Number 39-1399196	
TYPE OF LICENSE REQUESTED	**FEE**
☐ Class A beer	$
☑ Class B beer	$
☐ Class C wine	$
☐ Class A liquor	$
☐ Class A liquor (cider only)	$ N/A
☑ Class B liquor	$
☐ Reserve Class B liquor	$
☐ Class B (wine only) winery	$
Publication fee	$
TOTAL FEE	$ 30

Complete A or B. All must complete C.

A. Individual or Partnership:

Rct #160187

Full Name (Last)	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Full Name (Last)	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Full Name (Last)	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)

B. LLC or Corporation (and Agent):

Full Legal Name of Corporation / Nonprofit Organization / Limited Liability Company	Address of Corporation / Limited Liability Company (if different from licensed premises)

All corporations/organizations or limited liability companies applying for a license to sell fermented malt beverages and/or intoxicating liquor must appoint an agent.

Agent Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
DuBois	Terrie		1

All Officer(s) Director(s) of Corporation and Members / Managers of Limited Liability Company:

President / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Bruess	Brian		
Vice President / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Secretary / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Sorenson	Amy		
Treasurer / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Anfang	Autumn		
Directors / Managers Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Directors / Managers Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)

C. Business Information

1. Trade Name St. Norbert College Inc. Business Phone Number 920-403-1352
2. Address of Premises see attached Post Office & Zip Code DePere 54115
3. Does the applicant understand that they must purchase alcohol beverages only from Wisconsin wholesalers, breweries and brewpubs? ..... Yes ☑ ☐ No
4. Premises description: Describe building or buildings where alcohol beverages are to be sold and stored. The applicant must include all rooms including living quarters, if used, for the sales, service, consumption, and/or storage of alcohol beverages and records. (Alcohol beverages may be sold and stored only on the premises described.)

see attached

5. Legal description (omit if street address is given on previous page): _____

6. a. Since filing of the last application, has the named licensee, any member of a partnership licensee, or any member, officer, director, manager or agent for either a limited liability company licensee, or nonprofit organization licensee been **convicted of any offenses** (excluding traffic offenses not related to alcohol) for violation of any federal laws, any Wisconsin laws, any laws of other states, or ordinances of any county or municipality? **If yes, complete page 3** ☐ Yes. ☑ No

   b. Are **charges** for **any offenses** presently **pending** (excluding traffic offenses not related to alcohol) against the named licensee or any other persons affiliated with this license? **If yes, explain fully on page 3.** ☐ Yes ☑ No

7. Except for questions 6a and 6b, have there been any changes in the answers to the questions as submitted by you on your last application for this license? **If yes, explain** ☐ Yes ☑ No

8. Was the profit or loss from the sale of alcohol beverages for the previous year reported on the Wisconsin Income or Franchise Tax return of the licensee? **If not, explain** ☐ Yes ☑ No
   We are tax exempt

9. Does the applicant understand they must hold a Wisconsin Seller's Permit? [phone (608) 266-2776] ☑ Yes ☐ No

10. Does the applicant understand that alcohol beverage invoices must be kept at the licensed premises for 2 years from the date of invoice and made available for inspection by law enforcement? ☑ Yes. ☐ No

11. Is the applicant indebted to any wholesaler beyond 15 days for beer or 30 days for liquor? ☑ Yes ☐ No

12. Does the applicant owe municipal property taxes, assessments, or other fees? (**Note:** Renewal of licenses may be denied pursuant to a local ordinance, if the licensee owes municipal taxes, assessments or other fees). ☐ Yes ☑ No.

READ CAREFULLY BEFORE SIGNING: Under penalty provided by law, the undersigned states that each of the above questions has been truthfully answered to the best of the knowledge of the signer. The signer agrees that he/she is the person named in the foregoing application; that the applicant has read and made a complete answer to each question, and that the answers in each instance are true and correct. The undersigned further understands that any license issued contrary to Chapter 125 of the Wisconsin Statutes shall be void, and under penalty of state law, the applicant may be prosecuted for submitting false statements and affidavits in connection with this application. Any person who knowingly provides materially false information on this application may be required to forfeit not more than $1,000.

Contact Person's Name (Last, First, M.I.)	Title / Member	Date
Autumn Anfang	UP Business & Finance	4-7-2021
Signature	**Phone Number**	**Email Address**
Autumn Anfang	920-403-3250	Autumn.Anfang@snc.edu

TO BE COMPLETED BY CLERK

Date received and filed with municipal clerk	Date reported to council / board	Date license granted
License number issued	Date license issued	Signature of Clerk / Deputy Clerk

Premise Name and Description	Where Sold	Where Stored	Where Consumed
F.K. Bemis Conference Center 299 Third St.	Lower Lobby, first floor dining room, adjacent lobby, conference rooms on first floor, conference rooms on lower level and lower lobby, first floor patio off dining room	locked cooler and cage in basement	on premise
Michels Commons 409 Third St.	Ruth's Marketplace; including Dales lounge, adjacent lobby and conference rooms, Michels Ballroom on second floor, 1st and 2nd floor patios.	locked cooler in basement kitchen, locked cage in basement storeroom	on premise
Kress Inn 300 Grant St.	Lobby and conference room	kitchen off conf room and in basement	on premise
Ray VandenHeuvel Family Campus Center 419 First St	First floor lounge, outside patio, Phil's Pub, Third floor Reflection lounge	Michels Commons basement cooler and storeroom	on premise

City of De Pere, Wisconsin

Request For Common Council Action

MEETING DATE:	**May 4, 2021**
DEPARTMENT:	**City Clerk**
FROM:	**Carey Danen**
SUBJECT:	**E. Class "B" Fermented Malt Beverage & Reserve "Class B" Intoxicating Liquor Licenses**

ATTACHMENTS:

- Renewal Class B Beer & Reserve Class B Liquor License Applications_05.04.21 (PDF)

CLASS "B" BEER AND RESERVE "CLASS B" LIQUOR LICENSE RENEWALS FOR THE 2021-2022 LICENSING PERIOD

Renewal Alcohol Beverage License Application

(Submit to municipal clerk. **Read instructions on page 3.)**

For the license period beginning: 7/1/2021 (mm dd yyyy) ending: 6/30/2022 (mm dd yyyy)

To the Governing Body of the: ☐ Town of ☐ Village of ☒ City of De Pere

County of Brown

Aldermanic Dist. No. _____ (if required by ordinance)

Check one: ☐ Individual ☐ Partnership ☐ Limited Liability Company ☒ Corporation/Nonprofit Organization

Applicant's Wisconsin Seller's Permit Number: 456-102740 3965-05

FEIN Number: 27-1785643

TYPE OF LICENSE REQUESTED	FEE
☐ Class A beer	$
☑ Class B beer	$
☐ Class C wine	$
☐ Class A liquor	$
☐ Class A liquor (cider only)	$ N/A
☐ Class B liquor	$
☑ Reserve Class B liquor	$
☐ Class B (wine only) winery	$
Publication fee	$
TOTAL FEE	$ 30.00

1.a

Complete A or B. All must complete C.

A. Individual or Partnership:

Full Name (Last)	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)

B. LLC or Corporation (and Agent):

Full Legal Name of Corporation / Nonprofit Organization / Limited Liability Company	Address of Corporation / Limited Liability Company (if different from licensed premises)
Birder Studio of Performing Arts	801 Heritage Rd #B De Pere WI 54115

All corporations/organizations or limited liability companies applying for a license to sell fermented malt beverages and/or intoxicating liquor must appoint an agent.

Agent Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
BAKKEN	PAUL	Norman	

All Officer(s) Director(s) of Corporation and Members / Managers of Limited Liability Company:

President / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
~~ALICIA~~ BAKKEN	Alicia	Birder	
Vice President / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Secretary / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Treasurer / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Directors / Managers Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Directors / Managers Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)

C. Business Information

1. Trade Name Broadway Theatre Business Phone Number 920.445.5669 920.339.9999
2. Address of Premises 123 S. Broadway De Pere Post Office & Zip Code 54115
3. Does the applicant understand that they must purchase alcohol beverages only from Wisconsin wholesalers, breweries and brewpubs? ..... ☑ Yes ☐ No
4. Premises description: Describe building or buildings where alcohol beverages are to be sold and stored. The applicant must include all rooms including living quarters, if used, for the sales, service, consumption, and/or storage of alcohol beverages and records. (Alcohol beverages may be sold and stored only on the premises described.) Main Lobby Hall Front Sidewalk café seating in city owned right away (sidewalk and terrace area) in front of Palace

5. Legal description (omit if street address is given on previous page): _____

6. a. Since filing of the last application, has the named licensee, any member of a partnership licensee, or any member, officer, director, manager or agent for either a limited liability company licensee, or nonprofit organization licensee been **convicted of any offenses** (excluding traffic offenses not related to alcohol) for violation of any federal laws, any Wisconsin laws, any laws of other states, or ordinances of any county or municipality? **If yes, complete page 3** ☐ Yes ☑ No

   b. Are **charges** for **any offenses** presently **pending** (excluding traffic offenses not related to alcohol) against the named licensee or any other persons affiliated with this license? **If yes, explain fully on page 3.** ☐ Yes ☑ No

7. Except for questions 6a and 6b, have there been any changes in the answers to the questions as submitted by you on your last application for this license? **If yes, explain** ☐ Yes ☑ No

_____

_____

_____

_____

8. Was the profit or loss from the sale of alcohol beverages for the previous year reported on the Wisconsin Income or Franchise Tax return of the licensee? **If not, explain** ☑ Yes ☐ No

_____

_____

_____

_____

9. Does the applicant understand they must hold a Wisconsin Seller's Permit? [phone (608) 266-2776] ☑ Yes ☐ No

10. Does the applicant understand that alcohol beverage invoices must be kept at the licensed premises for 2 years from the date of invoice and made available for inspection by law enforcement? ☑ Yes ☐ No

11. Is the applicant indebted to any wholesaler beyond 15 days for beer or 30 days for liquor? ☐ Yes ☑ No

12. Does the applicant owe municipal property taxes, assessments, or other fees? (**Note:** Renewal of licenses may be denied pursuant to a local ordinance, if the licensee owes municipal taxes, assessments or other fees). ☐ Yes ☑ No

READ CAREFULLY BEFORE SIGNING: Under penalty provided by law, the undersigned states that each of the above questions has been truthfully answered to the best of the knowledge of the signer. The signer agrees that he/she is the person named in the foregoing application; that the applicant has read and made a complete answer to each question, and that the answers in each instance are true and correct. The undersigned further understands that any license issued contrary to Chapter 125 of the Wisconsin Statutes shall be void, and under penalty of state law, the applicant may be prosecuted for submitting false statements and affidavits in connection with this application. Any person who knowingly provides materially false information on this application may be required to forfeit not more than $1,000.

Contact Person's Name (Last, First, M.I.)	Title / Member	Date
Bakken, Alicia A Birder	President, Sipe Grants	04.07.2021
Signature	**Phone Number**	**Email Address**
Alicia Birder Bakken		alicia@birderstudio.org

TO BE COMPLETED BY CLERK

Date received and filed with municipal clerk	Date reported to council / board	Date license granted
4/20/2021		
License number issued	**Date license issued**	**Signature of Clerk / Deputy Clerk**

Instructions for Renewal Alcohol Beverage License Application

THIS RENEWAL FORM CANNOT BE USED IF:

1. There is a change in business entity (i.e., individual has changed to partnership or corporation/limited liability company; partnership changed to individual or corporation/limited liability company; corporation changed to individual, partnership or limited liability company) and if limited liability company has been dissolved.
2. Partners are added or dropped.
3. Application is made in a different municipality.

PARTNERSHIPS:

Indicate full name and home address of each partner. One partner must sign application. **Reminder**: If partners have been added or dropped since your last application, you must use Form AT-106 (Original Beverage License Application).

CORPORATIONS:

One officer must sign application. Be sure to answer Question No. 7 by indicating any change of officers, directors, and/or changes in home address. If there are any changes in officers and/or directors each must complete Form AT-103 (Auxiliary Questionnaire). If there has been a change in agent since your last approved agent, he/she must complete Forms AT-104 (Schedule for Appointment of Agent) **AND** AT-103 (Auxiliary Questionnaire) in addition to this (AT-115) form.

LIMITED LIABILITY COMPANY:

One member/manager must sign application. Follow procedure under Corporations for any change of members or agent.

NOTE: Use ink or typewriter when filling in applications. Be sure to answer all questions fully and accurately. Any lack of access to any portion of a licensed premises during inspection will be deemed a refusal to permit inspection. Such refusal is a misdemeanor and grounds for revocation of this license.

DISCRIMINATION CLAUSE – (City of Milwaukee only)

The applicant shall not willfully refuse to provide those services offered under this license or refuse to employ or discharge any person otherwise qualified because of race, color, creed, sex, national origin or ancestry, the applicant shall not seek information as a condition of employment, or penalize any employee or discriminate in the selection of personnel for training or promotion solely on the basis of such information. The applicant also shall not discriminate against any member of the military service dressed in uniform by willfully refusing services offered under this license.

Complete, sign and return this form to the clerk.

If answer to Questions No. 6a and/or 6b on page 2 are "YES," outline details below:

CONVICTIONS

1. NAME _____ STATUTE NO./LOCAL ORDINANCE _____

   CHARGE _____ WHERE CONVICTED _____

   DATE _____ PENALTY _____ ☐ MISDEMEANOR ☐ FELONY

2. NAME _____ STATUTE NO./LOCAL ORDINANCE _____

   CHARGE _____ WHERE CONVICTED _____

   DATE _____ PENALTY _____ ☐ MISDEMEANOR ☐ FELONY

3. NAME _____ STATUTE NO./LOCAL ORDINANCE _____

   CHARGE _____ WHERE CONVICTED _____

   DATE _____ PENALTY _____ ☐ MISDEMEANOR ☐ FELONY

PENDING CHARGE

1. NAME _____ STATUTE NO./LOCAL ORDINANCE _____

   PENDING CHARGE _____ DATE _____

City of De Pere, Wisconsin

Request For Common Council Action

MEETING DATE:	**May 4, 2021**
DEPARTMENT:	**Plan Commission**
FROM:	**Peter Schleinz**
SUBJECT:	**Ordinance #21-10 Amending Section 46-13(b) De Pere Municipal Code Regarding Review of Condominium Plats.**

On April 26, 2021 Plan Commission unanimously recommended approval with a vote of 6-0.

ATTACHMENTS:

- Ord21-10 (PDF)
- Plan Commission Report (DOCX)
- AmendSec. 46-13 Condo Plat Review (DOCX)

ORDINANCE #21-10
AMENDING SECTION 46-13(b) DE PERE MUNICIPAL CODE
REGARDING REVIEW OF CONDOMINIUM PLATS

THE COMMON COUNCIL OF THE CITY OF DE PERE DO ORDAIN AS FOLLOWS:

SECTION 1. Section 46-13(b) De Pere Municipal Code is hereby repealed and recreated to read as follows:

(b) *Portions of chapter applicable to condominium developments.* Subject to the provisions of Wis.Stats. §703.115, the following sections of this chapter shall apply to condominium developments other than the conversion of existing attached two-unit buildings to condominium ownership:

(1) Section 46-4(b) through (g) relating to design standards for improvements.

(2) Section 46-5 of this chapter relating to public sights and open spaces.

(3) Section 46-6 of this chapter relating to required improvements.

(4) Section 46-11 of this chapter relating to fees for review, except that this requirement shall not apply to existing structures converting to condominium ownership.

(5) Review and approval or denial of condominium developments under this paragraph shall be administratively performed by the Director of Development Services or designee in order to meet the review timeline of Wis. Stats. §703.115

SECTION 2. All other ordinances or parts of ordinances in conflict herewith are hereby repealed.

SECTION 3. Effective date. This ordinance shall take effect on and after its passage and publication as provided by law.

Adopted by the Common Council of the City of De Pere this 4th day of May, 2021.

APPROVED:

_____
James G. Boyd, Mayor

ATTEST:

_____
Carey E. Danen, City Clerk

Ayes: _____
Nays: _____
Publication Date: _____
Effective Date: _____

ITEM X: **Consideration and possible action to amend Municipal Code Section 46-13 (Platting and Division of Land – Condominium Developments) to update City review to be administrative, to establish that the conversion of existing attached two-unit buildings converting to condominium ownership is not subject to City review, and to update certain fees for existing building conversions.***

REQUESTED ACTION: Amendment to Municipal Code Section 46-13.*

SUMMARY: In order to meet the State Statute 703 requirements for condominium plat review, the following changes are proposed:

1. The condominium plat review authority is proposed to change from Plan Commission to the Director of Development Services or designee in order to meet the State Statute 10 day review timeline.
2. The conversion of existing attached two-unit buildings to condominium ownership is proposed to not be subject to City review because the conversion is a change of ownership and not a change of building construction with a site plan.
3. Certain fees for existing building conversions are proposed to not apply in order to eliminate duplication of fees that have already been paid.

HISTORY Municipal Code Chapter 46 was updated in September 2020 to add City review authority for all condominium plats. The summary, above references the proposed revisions to the September update.

APPLICANT/OWNER NAME: City of De Pere

ANALYSIS: A brief analysis for item has been included in the above 'Summary' section of this report.

Staff proposes amending Municipal Code Section 46-13 (Condominium developments) with the following:

- Revision of Section 14-13(b) to reference that this chapter shall apply to condominium developments other than the conversion of existing attached two-unit buildings to condominium ownership.
- Removal of Section 46-13(b)(4) and addition of new Section 46-13(b)(5) to revise the review process to be administratively completed by the Development Services Director or designee within the timeframe established by State Statutes 703.115.
- Renumber original Section 46-13(b)(4) to become new Section 46-13(b)(4) to reference that certain fee requirement shall not apply to existing structures converting to condominium ownership.

The impetus for this change stems from staff being unable to complete reviews in a timely manner for property owners, per the requirements of State Statutes 703, and the review of conversions of certain existing structures being unnecessary at the City level.

REVIEW PROCESS Platting and Division of Land Code Amendments follow this process: Plan Commission Review and Ordinance at Common Council. This item is anticipated to be published for the May 4, 2021 Common Council meeting.

STAFF RECOMMENDATION: Staff recommends APPROVAL of the proposed amendment to Municipal Code Section 46-13 to update City review of condominium plats to be administrative, to establish that the conversion of existing attached two-unit buildings converting to condominium ownership is not subject to City review, and to update certain fees for existing building conversions, as shown on the documents that are attached with this staff report.

Sec. 46-13. Condominium developments.

(a) *Purpose*.

(1) The common council hereby finds that certain issues arise in condominium developments that require limited applicability of this Chapter to condominium developments. The state legislature has recognized that subdivision ordinances may apply to condominiums but that subdivision ordinances may not impose burdens upon condominiums that are different from those imposed on other property of a similar character not subject to a declaration of condominium.

(2) The factor that makes this chapter applicable to condominium development is the creation of multiple, distinct property entities at or near the ground surface, subject to property taxation and separate tax parcels, with each property entity having different ownership and management. The City determines that this factor makes a condominium development dissimilar, both physically and in ownership, from developments in which the land and improvements are under unitary ownership, management and control.

(3) Thus, the common council hereby finds that new condominium developments can place impacts upon community resources in the same manner as other new developments that are characterized by division of land into lots. These impacts include:

a. Additional population density.

b. Possibility of use of particular land in a manner unsuitable to the land's characteristics.

c. Additional demands upon city parks, recreation areas, utility facilities and schools.

d. Additional traffic and street use.

(b) *Portions of chapter applicable to condominium developments.* Subject to the provisions of Wis.Stats. §703.115, ~~T~~the following sections of this chapter shall apply to condominium ~~developments~~developments other than the conversion of existing attached two-unit buildings to condominium ownership:

(1) Section 46-4(b) through (g) relating to design standards for improvements.

(2) Section 46-5 of this chapter relating to public sights and open spaces.

(3) Section 46-6 of this chapter relating to required improvements.

~~(4) Sections 46-7(a) and (b) relating to preliminary consultation and preliminary plat approval. This stage of approval shall be the only approval required.~~

(~~5~~4) Section 46-11 of this chapter relating to fees for review, except that this requirement shall not apply to existing structures converting to condominium ownership.

(5) Review and approval or denial of condominium developments under this paragraph shall be administratively performed by the Director of Development Services or designee in order to meet the review timeline of Wis. Stats. §703.115

(c) This section shall not apply to any condominium plat recorded prior to the effective date of the ordinance from which this chapter is derived.

City of De Pere, Wisconsin

Request For Common Council Action

MEETING DATE:	**May 4, 2021**
DEPARTMENT:	**City Attorney**
FROM:	**Kristen Johnson**
SUBJECT:	**Ordinance #21-11 Amending Section 10-17 De Pere Municipal Code Regarding Public Records Related to Electronic Records and Signatures.**

City departments are beginning to accept various forms and documents in electronic format. This ordinance amendment is intended to authorize the City's acceptance of electronic signatures and ensure that these electronic records are considered original records for purposes of open records laws, record retention, and other legal purposes.

ATTACHMENTS:

- Ord21-11 (PDF)
- Ord 21-XX Amending_Sec.10-17.Public records. - Electronic Records (PDF)

ORDINANCE #21-11
AMENDING SECTION 10-17 DE PERE MUNICIPAL CODE REGARDING PUBLIC RECORDS RELATED TO ELECTRONIC RECORDS AND SIGNATURES

THE COMMON COUNCIL OF THE CITY OF DE PERE DO ORDAIN AS FOLLOWS:

SECTION 1. Section 10-17 De Pere Municipal Code is hereby amended by repealing subsection (i) and replacing it with the following:

(i) *Electronic records and signatures accepted.* Electronic records shall be considered original records for all purposes. Electronic signatures shall be acceptable for official business of the city. The use of electronic signatures by a city department or agency shall comply with Chapter 137 of the Wisconsin Statutes.

SECTION 2. All other ordinances or parts of ordinances in conflict herewith are hereby repealed.

SECTION 3. Effective date. This ordinance shall take effect on and after its passage and publication as provided by law. Electronic records received, maintained or provided in response to records requests prior to this ordinance taking effect shall be considered original records. Actions taken by employees to provide or accept electronic signatures prior to this ordinance taking effect are hereby ratified.

Adopted by the Common Council of the City of De Pere this 4th day of May, 2021.

APPROVED:

_____
James G. Boyd, Mayor

ATTEST:

_____
Carey E. Danen, City Clerk

Ayes: _____
Nays: _____
Publication Date: _____
Effective Date: _____

Sec. 10-17. Public records.

(a) *Definitions.* The provisions of Wis. Stats. §§ 19.32—19.39 are adopted in this section as if fully set forth in this section. The following words, terms and phrases, when used in this section, shall have the meanings ascribed to them in this subsection, except where the context clearly indicates a different meaning:

Authority means any of the following city entities having custody of a city record: an office, elected official, agency, board, commission, committee, council, department or public body, corporate and politic, created by constitution, law, ordinance, rule or order; or a formally constituted subunit of the foregoing.

Custodian means that officer, department head, division head, or employee of the city designated under subsection (c) of this section or otherwise responsible by law to keep and preserve any city records or file, deposit or keep such records in the officer's office, or is lawfully in possession or entitled to possession of such public records, and who is required by this section to respond to requests for access to such records.

Local public office has the meaning given in Wis. Stats. § 19.42(7W) and also includes any appointive office of position of the City of De Pere government unit in which an individual serves as the head of a department, agency or division of the city, but does not include any office or position filed by a municipal employee as defined in Wis. Stats. § 111.70(4)(i).

Record means any material on which written, drawn, printed, spoken, visual or electromagnetic information is recorded or preserved, regardless of physical form or characteristics, which has been created or is being kept by an authority. The term "record" includes, but is not limited to, handwritten, typed or printed pages, maps, charts, photographs, films, recordings, tapes and computer printouts. Record does not include drafts, notes, preliminary computations and like materials prepared for the originator's personal use or prepared by the originator in the name of a person for whom the originator is working; materials which are purely the personal property of the custodian and have no relation to the officer's office; materials to which access is limited by copyright, patent or bequest; and published materials in the possession of an authority other than a public library which are available for inspection at a public library.

(b) *Duty to maintain records.*

(1) Except as provided under subsection (g) of this section, each officer and employee of the city shall safely keep and preserve all records received from his or her predecessor or other persons and required by law to be filed, deposited or kept in his or her office or which are in the lawful possession or control of the officer or employee or the officer's deputies, or to the possession or control of which the officer or they may be lawfully entitled as such officers or employees.

(2) Upon the expiration of an officer's term of office or an employee's term of employment, or whenever the office or position of employment becomes vacant, each such officer or employee shall deliver to the officer's successor all records then in the officer's custody, and the successor shall receipt therefor to the officer or employee, who shall file the receipt with the city clerk. If a vacancy occurs before a successor is selected or qualifies, such records shall be delivered to and receipted for by the clerk, on behalf of the successor, to be delivered to such successor upon the latter's receipt.

(c) *Legal custodians.*

(1) The clerk, or in the officer's absence or disability or in case of vacancy, the deputy clerk is hereby designated the legal custodian of all city records. The clerk may designate, in writing, that certain other city officers or employees act as the legal custodian of records ordinarily kept by such officer or employee. Authorized designees shall include the city administrator, assessor, attorney, building inspector, clerk, director of parks, recreation and forestry, director of planning and economic development, director of public works, financial services director, fire chief, health officer director, human resources director, police chief and information technology administrator.

(2) The legal custodian shall have full legal power to render decisions and to carry out the duties of an authority under Wis. Stats. ch. 19, subch. 11 and this section. The designation of a legal custodian does not affect the powers and duties of an authority under this section.

(d) *Local public offices.* The following shall constitute local public offices in the city for the purposes of Wis. Stats. § 19.34(1).

(1) Clerk;

(2) City administrator;

(3) City attorney;

(4) City assessor;

(5) Building inspector;

(6) Director of parks, recreation and forestry;

(7) Director of public works;

(8) Director of planning and economic development;

(9) Human resources director;

(10) Financial services director-treasurer;

(11) Police chief;

(12) Fire chief;

(13) Health officer director;

(14) Information technology administrator.

(e) *Public access to records.*

(1) Except as provided in subsection (f) of this section, any person has a right to inspect a record and to make or receive a copy of any record as provided in Wis. Stats. § 19.35(1).

(2) Records will be available for inspection and copying during all regular office hours.

(3) A requester shall be permitted to use facilities comparable to those available to city employees to inspect, copy or abstract a record.

(4) The legal custodian may require supervision during inspection or may impose other reasonable restrictions on the manner of access to an original record if the record is irreplaceable or easily damaged.

(5) A requester shall be charged a fee to defray the cost of locating and copying records as follows:

a. Such fee for the requested record(s) which does not exceed the actual, necessary and direct costs of complying with the request.

b. The cost of photocopying shall be $0.25 per page. The cost has been calculated not to exceed the actual, necessary and direct cost of reproduction.

c. If the form of a written record does not permit copying, the actual and necessary cost of photographing and photographic processing shall be charged.

d. The actual full cost of providing a copy of other records not in printed form on paper, such as films, computer printouts and audio or video tapes, shall be charged.

e. If mailing or shipping is necessary, the actual cost shall also be charged.

f. There shall be no charge for locating a record unless the actual cost therefor exceeds $50.00, in which case the actual cost shall be determined by the legal custodian and billed to the requester.

g. The legal custodian shall estimate the cost of all applicable fees and may require a cash deposit adequate to ensure payment if such estimate exceeds $5.00.

h. Elected and appointed officials of the city shall not be required to pay for public records they may reasonably require for the proper performance of their official duties.

i. The legal custodian may provide copies of a record without charge or at a reduced charge where he or she determines that waiver or reduction of the fee is in the public interest.

(6) Pursuant to Wis. Stats. § 19.34, and the guidelines therein listed, each authority shall adopt, prominently display, and make available for inspection and copying at its offices, for the guidance of the public, a notice containing a description of its organization and the established times and places at which, the legal custodian from whom, and the methods whereby, the public may obtain information and access to records in its custody, make requests for records, or obtain copies of records, and the costs thereof. Each authority shall also prominently display at its offices, for the guidance of the public, a copy of subsections (d)—(f) of this section. This subsection does not apply to members of the common council.

(f) *Access procedures.*

(1) A request to inspect or copy a record shall be made to the legal custodian. A request shall be deemed sufficient if it reasonably describes the requested record or the information requested. However, a request for a record without a reasonable limitation as to subject matter or length of time represented by the record does not constitute a sufficient request. A request may be made orally, but a request must be in writing before an action to enforce the request is commenced under Wis. Stats. § 19.37. Except as provided in subsections (e)(2) and (3) of this section, no request may be refused because the person making the request is unwilling to be identified or to state the purpose of the request. No request may be refused because the request is received by mail, unless prepayment of a fee is required under subsection (d)(5)f of this section. A requester may be required to show acceptable identification whenever security reasons or federal law or regulations so require.

(2) Each custodian, upon request for any record, shall, as soon as practicable and without delay, either fill the request or notify the requester of the authority's determination to deny the request in whole or in part and the reasons therefor. If the legal custodian, after conferring with the city attorney, determines that a written request is so general as to be unduly time consuming, the party making the request may first be required to itemize the officer's request in a manner which would permit reasonable compliance.

(3) A request for a record may be denied as provided in subsection (f) of this section. If a request is made orally, the request may be denied orally unless a demand for a written statement of the reasons denying the request is made by the requester within five business days of the oral denial. If a written request is denied in whole or in part, the requester shall receive a written statement of the reasons for denying the request. Every written denial of a request shall inform the requester that if the request for the record was made in writing, then the determination is subject to review upon petition for a writ of mandamus under Wis. Stats. § 19.37(1), or upon application to the attorney general or a district attorney.

(g) *Limitations upon access and withholding.*

(1) *Application of other laws.* Any record which is specifically exempted from disclosure by state or federal law or authorized to be exempted from disclosure by state law is exempt from disclosure under subsection (d) of this section, except that any portion of that record which contains public information is open to public inspection as provided in subsection (f)(6) of this section.

(2) *Law enforcement records.* Except as otherwise provided by law, whenever federal law or regulations require or as a condition to receipt of aids by the state require that any record relating to investigative information obtained for law enforcement purposes be withheld from public access, then that information is exempt from disclosure under subsection (d) of this section.

(3) *Contractor's records.* Each authority shall make available for inspection and copying under subsection (d) of this section any record produced or collected under a contract entered into by the authority with a person other than an authority to the same extent as if the record were maintained by the authority. This subsection does not apply to the inspection or copying of a record under Wis. Stats. § 19.35(1)(am).

(4) *Computer programs and data*. A computer program, as defined in Wis. Stats. § 16.971(4)(c), is not subject to examination or copying under subsection (d) of this section, but the material used as input for a computer program or the material produced as a product of the computer program is subject to the right of examination and copying, except as otherwise provided in Wis. Stats. § 19.35 or this section.

(5) *Trade secrets.*

i. The legal custodian may provide copies of a record without charge or at a reduced charge where it is determined that waiver or reduction of the fee is in the public interest; and

ii. An authority may withhold access to any record or portion of a record containing information qualifying as a trade secret as defined in Wis. Stats. § 134.90(1)(c).

(6) *Separation of information.* If a record contains information that is subject to disclosure under Wis. Stats. § 19.35(1)(a) or (am) and information that is not subject to such disclosure, the authority having custody of the record shall provide the information that is subject to disclosure and delete the information that is not subject to disclosure from the record before release.

(7) *Identities of applicants for public positions.*

a. In this section, the term "final candidate" means each applicant for a position who is seriously considered for appointment or whose name is certified for appointment and whose name is submitted for final consideration to an authority for appointment to any local public office, as defined in Wis. Stats. § 19.42(7w). The term "final candidate" includes whenever there are at least five candidates for an office or position, each of the five candidates who are considered most qualified for the office or position by an authority, and whenever there are less than five candidates for an office or position, each such candidate. Whenever an appointment is to be made from a group of more than five candidates, the term "final candidate" also includes each candidate in the group.

b. Every applicant for a position with any authority may indicate in writing to the authority that the applicant does not wish the authority to reveal the officer's identity. Except with respect to an applicant whose name is certified as a final candidate, if an applicant makes such an indication in writing, the authority shall not provide access to any record related to the application that may reveal the identity of the applicant.

(8) *Identities of law enforcement informants.*

a. In this subsection:

1. The term "informant" means an individual who requests confidentiality from a law enforcement agency in conjunction with providing information to that agency or, pursuant to an express promise of confidentiality by a law enforcement agency or under circumstances in which a promise of confidentiality would reasonably be implied, provides information to a law enforcement agency or, is working with a law enforcement agency to obtain information, related in any case to any of the following:

i. Another person who the individual or the law enforcement agency suspects has violated, is violating or will violate a federal law, a law of any state or an ordinance of any local government.

ii. Past, present or future activities that the individual or law enforcement agency believes may violate a federal law, a law of any state or an ordinance of any local government.

2. The term "law enforcement agency" has the meaning given in Wis. Stats. § 165.83(1)(b), and includes the department of corrections.

b. If an authority that is a law enforcement agency receives a request to inspect or copy a record or portion of a record under subsection (d) of this section that contains specific information including, but not limited to, a name, address, telephone number, voice recording or handwriting sample which, if disclosed, would identify an informant, the authority shall delete the portion of the record in which the information is contained or, if not portion of the record can be inspected or copied without identifying the informant, shall withhold the record unless the legal custodian of the record, designated under Wis. Stats. § 19.33, makes a determination, at the time that the request is made, that the public interest in allowing a person to inspect, copy or receive a copy of such identifying information outweighs the harm done to the public interest by providing such access.

(9) *Records of plans or specifications for state buildings.* Records containing plans or specifications for any state-owned or state-leased building, structure of facility or any proposed state-owned or state-leased building, structure or facility are not subject to the right of inspection or copying under subsection (d) of this section except as the department of administration otherwise provides by rule.

(10) *Public library circulation records exempt.* As provided by Wis. Stats. § 3.30, public library circulation records are exempt from inspection under this section.

(11) *Refusal of requests not specifically exempt from disclosure.* In responding to a request for inspection or copying of a record which is not specifically exempt from disclosure, the legal custodian, after conferring with the city attorney, may deny the request, in whole or in part, only if it is determined that the harm to the public interest resulting from disclosure would outweigh the public interest in full access to the requested record. Examples of matters for which disclosure may be refused include, but are not limited to, the following:

a. Records obtained under official pledges of confidentiality which were necessary and given in order to obtain the information contained in them.

b. Records of current deliberations after a quasijudicial hearing.

c. Records of current deliberations concerning employment, dismissal, promotion, demotion, compensation, performance or discipline, or any city officer or employee, or the investigation of charges against a city officer or employee, unless such officer or employee consents to such disclosure.

d. Records concerning current strategy for crime detection or prevention.

e. Records or current deliberations or negotiations on the purchase of city property, investing of city fund, or other city business whenever competitive or bargaining reasons require nondisclosure.

f. Financial, medical, social or personal histories or disciplinary data of specific persons which, if disclosed, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such history or data.

g. Communications between legal counsel for the city and any officer, agent or employee of the city, when advice is being rendered concerning strategy with respect to current litigation in which

the city or any of its officers, agents or employees is or is likely to become involved, or communications which are privileged under Wis. Stats. § 905.03.

(12) *Property assessment income and expense information.* Whenever the assessor, in the performance of the officer's duties, requests and obtains income and expense information pursuant to the Wis. Stats. § 70.47(7)(af) or any successor statute thereto, then such income and expense information that is provided to the assessor shall, except as provided below, be held by the assessor on a confidential basis. Notwithstanding the foregoing, such income and expense information may be revealed to, and used by, persons in the discharge of duties imposed by law, in the discharge of duties imposed by office including, but not limited to, use by the assessor in performance of official duties of the assessor's office and use by the board of review in performance of its official duties or pursuant to order of a court. Income and expense information provided to the assessor under Wis. Stats. § 70.47(7)(af), unless a court determines that it is inaccurate, is pursuant to Wis. Stats. § 70.47(7)(af), not subject to the right of inspection and copying under subsection (f) of this section.

(h) *Record retention and destruction*.

(1) *Retention schedules.* In accordance with Wis. Stats. §§ 16.61 and 19.21(4)(b) and effective June 1, 2015, the City adopts such Record Retention Schedules as approved by the Public Records Board.

(2) *Record(s) not on approved schedule.* Any record not covered by the approved record retention schedules or any law or regulation, shall be retained at least seven years unless the record is added by amendment to the relevant record retention schedule and authorized by resolution of the common council.

(3) *Notice to state historical society.* Unless notice is waived by the state historical society, at least 60 days' notice shall be given to the state historical society prior to the destruction of any record.

(4) *No destruction of records while a request is pending or while a denial of a request is being appealed.* No custodian may destroy any record at any time after the receipt of a request for inspection or copying of a record until after the request is granted or until at least 60 days after the date that the request is denied. If any legal action is pending regarding or related to the record, the record may not be destroyed without the express authorization of the city attorney. No record that is the object of or which has been produced pursuant to a discovery order or a subpoena may be destroyed without the express consent of the city attorney.

(5) *Records that are evidence.* No record may be destroyed that has been identified as, or that may have value as evidence in any civil or criminal legal proceeding, labor arbitration or disciplinary action. No record may be destroyed at any time within 60 days of the denial of a request to review the record or any part thereof.

(6) *Compliance with federal or other retention requirements.* Notwithstanding the record retention schedules, custodians may not destroy any record when any contract, grant, funding conditions, or state or federal statute requires that such record be maintained for a longer period of time.

(i) ~~*Preservation through microfilm.* Any city officer, or the director of any department or division of city government may, subject to the approval of the common council, keep and preserve public records in the officer's possession by means of microfilm or other photographic reproduction methods. Such records shall meet the standards for photographic reproduction set forth in Wis. Stats. § 16.61(7)(a) and (b), and shall be considered original records for all purposes. Such records shall be preserved along with other files of the department or division and shall be open to public inspection and copying according to the provisions of state law and of subsections (d) – (f) of this section.~~ *Electronic records and signatures accepted.* Electronic records shall be considered original records for all purposes. Electronic signatures shall be acceptable for official business of the city. The use of electronic signatures by a city department or agency shall comply with Chapter 137 of the Wisconsin Statutes.

(j) *Severability.* The provisions of this section are severable. If a subsection, paragraph, sentence, clause or phrase shall be adjudged by a court of competent jurisdiction to be invalid, the decision shall not affect the validity of this section.

(Code 1974, § 4.34; Ord. No. 99-30, § 1, 12-21-1999; Ord. No. 03-33, §§ 1, 2, 11-18-2003; Ord. No. 08-20, § 1, 8-5-2008; Ord. No. 09-24, § 4, 10-6-2009; Ord. No. 13-17, §§ 13, 15, 8-20-2013; Ord. No. 15-14, § 1, 3-17-2015; Ord. No. 16-06, §§ 1, 2, 4-19-2016)

Editor's note(s)—Ord. No. 08-20, § 1Editor's note(s)—, adopted Aug. 5, 2008, amended the code by adding a new subsection (e)(5)a. At the request of the city, the former subsections (e)(5)a—h have been renumbered as subsections (e)(5)b—i.

City of De Pere, Wisconsin

Request For Common Council Action

MEETING DATE:	**May 4, 2021**
DEPARTMENT:	**Parks, Recreation & Forestry**
FROM:	**Marty Kosobucki**
SUBJECT:	**Resolution #21-53 Authorizing Reciprocal Parking Lot Use and Maintenance Agreement (Voyageur Lot Between Williams and Cass Streets).**

ATTACHMENTS:

- Reso21-53 (PDF)
- Voyager Lot Cass-Wms St Reciprocal Use Agreement Final (PDF)

RESOLUTION #21-53

AUTHORIZING RECIPROCAL PARKING LOT USE AND MAINTENANCE AGREEMENT
(Voyageur Lot Between William and Cass Streets)

WHEREAS, the City of De Pere ("City") and Steve Kersten, by virtue of an Assignment from Nicolet Real Estate and Investment Corporation, are parties to a Reciprocal Parking Lot Use and Maintenance Agreement dated August 15, 2014, covering the parking facilities in the Voyageur Park parking lot between William and Cass Streets; and

WHEREAS, said parking facilities are now owned by 301 North Broadway LLC; and

WHEREAS, City and 301 North Broadway LLC wish to enter into this Agreement regarding the continued reciprocal use of the Voyageur Park parking facilities; and

WHEREAS, this matter has been reviewed by the Board of Park Commissioners which recommends approval thereof.

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

The Mayor and City Clerk are authorized and directed to execute the attached Reciprocal Parking Lot Use and Maintenance Agreement, as is attached hereto as Exhibit 1.

BE IT FURTHER RESOLVED THAT:

All City officials, officers, and employees are authorized and directed to take such steps as are lawful and necessary in furtherance thereof.

Adopted by the Common Council of the City of De Pere, Wisconsin, this 4th day of May, 2021.

APPROVED:

_____
James G. Boyd, Mayor

ATTEST:

_____
Carey E. Danen, City Clerk

Ayes: _____
Nays: _____
Board/Committee Approval: 04/15/2021

RECIPROCAL PARKING LOT USE AND MAINTENANCE AGREEMENT

(Voyager Lot Between Williams and Cass Streets)

WHEREAS, the City of De Pere, a Wisconsin Municipal Corporation ("City") and Steve Kersten ("Kersten"), by virtue of Assignment thereof from Nicolet Real Estate and Investment Corporation, are parties to a Reciprocal Parking Lot Use Agreement And Maintenance Agreement dated as of or about August 15, 2014 covering the parking facilities shown on the map attached and incorporated as Exhibit A; and

WHEREAS, said parking facilities are now owned by 301 North Broadway LLC ("301 North Broadway") and

WHEREAS, City and 301 North Broadway wish to enter into this Agreement regarding the continued reciprocal use of the parking facilities shown on Exhibit A.

NOW THEREFORE, upon the mutual promises and obligations contained herein, together with such other consideration, the receipt and sufficiency of which are hereby acknowledged, the parties agree as follows:

I. **PROPERTY SUBJECT TO AGREEMENT.** The properties subject to this Agreement are shown on Exhibit A, and roughly comprise 7,095 square yards in total, hereinafter referred to as "Entire Lot".

II. **RECIPROCAL USE**

A. GENERAL ENTIRE LOT USE.

1. Except as provided below, City agrees, subject to the terms of this Agreement, to permit unrestricted access and use, during the hours Voyageur Park is open for use, of those parking stalls and/or parts of

parking stalls in the interior rows of the City portion of the lot (the "City stalls") and along the southerly border of the City and 301 North Broadway properties, acknowledging that such access may be over and across City property. Such area is shown and identified on Exhibit A.

2. Should City issue a Special Event Permit for use of Voyager Park which City reasonably expects will require use of the City Stalls for said event attendees, City shall provide notice to 301 North Broadway that use of the City Stalls will not be allowed during the Special Event at least ten days in advance of the event.
3. 301 North Broadway agrees to permit unrestricted access to all City parking stalls acknowledging that such access may be over and across 301 North Broadway property.

B. USE OF 301 NORTH BROADWAY LOT. 301 North Broadway agrees to allow the parking stalls located on its parcel to be used by the general public during hours when such stalls are not required for use by 301 North Broadway, including evening and weekend usage..

C. PARKING REGULATIONS. Either party may post signs and otherwise regulate parking on the portion of the lot under their respective ownership provided said regulations do not conflict with the terms of this Agreement.

III. MAINTENANCE

A. GENERAL. Except as provided below, each party remains responsible for maintaining the integrity of its portion of the parking lot, together with improvements and fixtures located thereon, such that the property owned by such party is kept in a reasonably safe condition and in reasonable repair. Each party further agrees that it is in their mutual best interests to continue to strive to cooperate with one another in order to maintain the common parking lot look and feel of the entire lot.

B. PARKING LOT REPAIR OR REPLACEMENT. 301 North Broadway agrees that, should any lighting fixtures on its property be in need of replacement, to replace the same using lighting fixtures identified in City's long range lighting plan for its Voyageur Park lot, including installation of LED fixtures where called for in such plan.

Additionally, City agrees that it shall, on an as needed basis, inspect the entire lot using the PASER pavement rating system to determine when repair or reconstruction of any part of the entire lot is required. Should any part of the 301 North Broadway lot score a four (4) or lower on the PASER pavement rating system, City shall inform 301 North Broadway of the need to repair or replace the same. Should any part of the City portion of the lot also require repair or replacement, City shall offer, subject to a separate agreement therefor, to have such work performed on the Entire Lot, subject to repayment by 301 North Broadway of the expenses attributable to its lot. If

no City work is required, 301 North Broadway agrees to take all reasonable action to repair or replace such areas that show a PASER pavement rating score of four (4) or lower within twelve (12) months of City's notification.

IV. RECIPROCAL MAINTENANCE

A. CITY MAINTENANCE RESPONSIBILITIES. 301 North Broadway may request that City stripe its portion of the entire lot in conjunction with City striping operations in its lot. If such a request is made, 301 North Broadway shall be responsible to ensure no vehicles are parked in its lot during the time required for the striping activities to occur.

B. 301 NORTH BROADWAY MAINTENANCE RESPONSIBILITIES. 301 North Broadway will provide snow removal services for the Entire Lot in accordance with City snow removal policies.

V. INDEMNIFICATION AND INSURANCE REQUIREMENTS

A. GENERAL INDEMNIFICATION. Except as provided below regarding snow removal, each party, with respect to its portion of the entire parcel, shall indemnify, defend and hold each other, and their respective officers, officials, employees and agents, harmless from and against any and all claims, demands, losses, damages, liabilities and expenses, and all suits, actions, and judgments, including but not limited to costs and reasonable attorney's fees, arising out of or in any way related to the failure of such party to maintain its portion of the parking lot, together with the improvements and fixtures located thereon, in safe and proper condition.

Each party shall give the other party prompt and timely notice of any claim, suit or action commences which in any way could result in indemnification hereunder.

B. SNOW REMOVAL ACTIVITIES INDEMNIFICATION. During the term of this Agreement, 301 North Broadway is solely responsible for snow removal activities and thereby agrees to indemnify, defend, and hold harmless the City, its officers, officials, employees and agents, from and against any and all claims, demands, losses, damages, judgments, including but not limited to costs and reasonable attorney's fees, arising out of or in any way related to the failure or inadequate nature of snow removal activities undertaken by 301 North Broadway, its agents or employees.

C. INSURANCE. Each party shall maintain general comprehensive liability insurance in an amount not less than $2 million dollars per occurrence covering the activities described in this Agreement, which policy shall be applicable to and satisfy the hold harmless and indemnifications specified herein. In the event such policy does not act to satisfy those provisions, the parties are nonetheless bound by the indemnification provisions of this section.

VI. TERMINATION OF AGREEMENT

A. TERM OF AGREEMENT. This Agreement shall be for five (5) years.

B. TERMINATION. This Agreement may be terminated by either party upon sixty (60) days written notice. Notice is to be sent by first class mail to the

person indicated in Paragraph D below and the sixty (60) day time limit shall run from the date of postmark.

C. ASSIGNMENT. This Agreement is not assignable without written consent of the other party.

D. EXTENSION OF AGREEMENT. This Agreement may be extended only upon further written Agreement of the parties.

E. NOTICE. Any notice or correspondence permitted or required under this Agreement shall be addressed to the following:

If to 301 North Broadway LLC	If to City:
301 North Broadway LLC c/o Steven F. Kersten 1600 Shawano Ave. Suite 204 Green Bay, WI 54303	City of De Pere c/o City Administrator 335 S. Broadway St. De Pere, WI 54115

VII. MISCELLANEOUS

A. NOT A PUBLIC DEDICATION. It is understood that 301 North Broadway is not dedicating any part of the property currently owned by it to the City by operation of this Agreement. Likewise, it is specifically understood that no specific rights, title, interest or share of right, title or interest in any part of City property used by 301 North Broadway pursuant to this Agreement shall vest in 301 North Broadway but that the parties intend and agree that the benefits under this Agreement in terms of shared maintenance and collective use are the sole benefits running to the parties and that no prescriptive rights, other than those necessary to accomplish the ends of this Agreement

within the terms of this Agreement, survive this Agreement or are meant to inure to the benefit of either party.

B. SEVERABILITY. If any term or provision of this Agreement shall be held unenforceable to any extent, the remaining terms or provisions of this Agreement shall not be affected thereby, but shall be valid and enforced to the fullest extent permitted by law.

C. ENTIRE AGREEMENT; MODIFICATION. This instrument contains the entire Agreement between the parties and no changes or modifications hereto shall be made except in writing, duly signed by authorized representatives of City and 301 North Broadway.

D. LAW GOVERNING. This Agreement shall be interpreted in accordance with and governed by the laws of the State of Wisconsin.

IN WITNESS WHEREOF, the parties hereto have caused this Reciprocal Parking Lot Use and Maintenance Agreement to be executed this _____ day of _____, 2021.

301 NORTH BROADWAY LLC
By:

_____
Steven F. Kersten, Managing Member

CITY OF DE PERE

_____
James G. Boyd, Mayor

_____
Carey E, Danen, City Clerk



DE PERE

ENGINEERING DIVISION
925 S. SIXTH ST
DE PERE, WI 54115
OFFICE 920-339-4061
FAX 920-339-4071

FRONT STREET
PARKING LOT EXHIBIT

PROJECT:
STREET RECONSTRUCTION
AND UTILITY RELAY

DATE: 02/18/2021
BY: KAD
CHECKED: EPR

City of De Pere, Wisconsin

Request For Common Council Action

MEETING DATE: **May 4, 2021**

DEPARTMENT: **Parks, Recreation & Forestry**

FROM: **Marty Kosobucki**

SUBJECT: **Resolution #21-54 Authorizing Contractor Service Agreements for Limited General Forestry Operations Services.**

ATTACHMENTS:

- Reso21-54 (PDF)
- Monster Tree Company of NE WI(General Forestry Operations Services)4-28-21 (PDF)
- Selner Tree & Shrub Care, LLC(General Forestry Operations Services)4-28-21 (PDF)
- Memo.Forestry (DOCX)

RESOLUTION #21-54

AUTHORIZING CONTRACTOR SERVICE AGREEMENTS
FOR LIMITED GENERAL FORESTRY OPERATIONS SERVICES

WHEREAS, the City is in need of limited general forestry operations services on an as-needed basis to supplement the services of its Forestry Division during times of unanticipated staffing shortages or in the event of an emergency within the community; and

WHEREAS, to ensure service requests are responded to in a timely manner, staff believes it is in the best interest of the public to engage two separate contractors to provide general forestry operations on an as-needed, task-specific basis; and

WHEREAS, both Robertson Dynasty Inc., d/b/a Monster Tree Service of Northeast Wisconsin and Selner Tree & Shrub Care, LLC have available and offer to provide qualified personnel and equipment necessary to accomplish such services within the required timeframe; and

WHEREAS, this matter has been reviewed by the Board of Park Commissioners which recommends approval thereof.

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

The Mayor and City Clerk are authorized and directed to execute the following in order to facilitate timely responses to the City's forestry needs in the short term:

1. The Agreement for Contractor Services Between the City of De Pere and Robertson Dynasty Inc., d/b/a Monster Tree Service of Northeast Wisconsin; and
2. The Agreement for Contractor Services Between the City of De Pere and Selner Tree & Shrub Care, LLC

as are attached hereto and incorporated by reference.

BE IT FURTHER RESOLVED THAT:

All City officials, officers and employees are authorized and directed to take such steps as are lawful and necessary in furtherance thereof.

Adopted by the Common Council of the City of De Pere, Wisconsin, this 4th day of May, 2021.

APPROVED:

_____
James G. Boyd, Mayor

ATTEST:

_____
Carey E. Danen, City Clerk

Ayes: _____
Nays: _____
Board/Committee Approval: 04/15/2021

**AGREEMENT FOR CONTRACTOR SERVICES BETWEEN
THE CITY OF DE PERE AND ROBERTSON DYNASTY INC.
(General Forestry Operations Services)**

THIS AGREEMENT made and entered into this ___ day of _____, 2021, by and between the City of De Pere, Wisconsin, a Wisconsin municipal corporation ("City"), and Robertson Dynasty Inc., a Wisconsin corporation, d/b/a Monster Tree Service of Northeast Wisconsin ("Contractor").

WITNESSETH

WHEREAS, the City is in need of retaining limited general forestry services to supplement the services of its Forestry Division during times of unanticipated staffing shortages or in the event of an emergency within the community; and

WHEREAS, the Contractor has available and offers to provide personnel and equipment necessary to accomplish work within the required timeframe.

NOW THEREFORE, City and Contractor agree as follows:

I. DESCRIPTION OF PROJECT

The project is for contract forestry services on an as-needed basis, specifically requested by City's Director of Parks, Recreation & Forestry, or designee. No standard terms or conditions are incorporated into this Agreement, unless such term is specifically written into the Agreement. If, during the course of performing the work, City and Contractor agree that it is necessary to make changes in the project as described, such changes will be incorporated into this Agreement only by written amendment, signed by the parties. Such writing shall include the scope of the work to be done, the schedule for commencing and completing the work and the basis for compensation for such work.

II. SCOPE OF CONTRACTOR SERVICES

Contractor agrees to perform those services as described in Section I. as designated by City.

III. CITY OBLIGATIONS

City agrees to provide access to City's GIS system, as well as other pertinent information relative to such service requests.

IV. TIME FOR COMPLETION

Time is of the essence in Contractor's performance under this Agreement. Contractor shall commence work after notice and proceed with all deliberate speed to meet the time requirements of the City. Should Contractor encounter any circumstances, which, in the Contractor's opinion, will delay performance, Contractor shall so inform the City in writing.

V. COMPENSATION

The City agrees to pay, and the Contractor agrees to accept, compensation in the minimum amount of $300 for each service request, billed at the rate of $180 per hour for a two-person crew and $260 per hour for a three person crew. Services shall be billed on a monthly basis. Compensation for any additional services authorized by City shall be as agreed upon by the City and Contractor and set forth in the written authorization for those additional special services.

VI. INSURANCE

A. The Contractor shall maintain during the life of the Agreement, the following minimum public liability and property damage insurance to cover claims for injuries, including accidental death, as well as from claims for property damages which may arise from the performance of work under the Agreement as stated below:

1. Comprehensive general liability insurance, including personal injury liability, blanket contractual liability and broad form property damage liability, with per occurrence limits of $1,000,000, with additional umbrella liability insurance coverage of not less than $2,000,000.

2. Automobile bodily injury and property damage liability insurance covering owned, non-owned, rented and hired cars. The combined single limit for bodily injury and property damage shall be not less than $1,000,000.

3. Statutory workers compensation and employers' liability insurance as required by the state having jurisdiction.

The Contractor shall provide City with a certificate of insurance outlining the required coverage and naming the City as an additional insured thereunder for purposes of the Contract.

VII. INDEMNIFICATION

Contractor shall indemnify and hold harmless the City, its officers, agents and employees from and against all claims, damage, losses, and expenses including reasonable attorney's fees arising out of or resulting from the performance of the work specified in this Contract, provided that any such claim damage, loss or expense is caused in whole or in part by any negligent or intentional act or omission of the Contractor, any Subcontractor, anyone directly or indirectly employed by any of them or anyone for whose acts any of them may be liable, regardless of whether or not it is caused in part by a part indemnified hereunder.

VIII. SUBCONTRACTS

The Contractor shall not subcontract any of the work required hereunder without the specific written consent of the City prior to subcontracting any portion of the work to be performed under this project. The Contractor shall be responsible to the City for the actions of person and firms performing subcontract work.

IX. ASSIGNMENT

This Agreement is binding on the heirs, successors, and assigns of the parties hereto. This Agreement is not to be assigned by either the City or Contractor without the prior written consent of the other.

X. LEGAL RELATIONS AND PUBLIC RESPONSIBILITY

A. LAWS TO BE OBSERVED. The Contractor shall at all times observe and comply with all federal, state, and local laws, regulations and ordinances which are in effect or which may be placed in effect during the contract period and which in any manner affect the conduct of the work. The Contractor shall indemnify and save harmless the City and its officers, agents and employees against any claim or liability arising from or based on the violation of any such law, ordinance, or regulation, whether by Contractor or its employees, subcontractors, or agents.

B. CONTRACTOR RECORDS. Contractor acknowledges that, as a contractor of a Wisconsin Municipality, Wis. Stats. §19.36(3) applies to it and records produced by it pursuant to this contract are subject to the public records law to the extent that they would otherwise be if maintained by the City of De Pere. Contractor agrees that, within 10 business days of a written request of the City of De Pere, it shall forward such records as

are requested by the City of De Pere. Such records shall be in the format requested by City of De Pere provided that such records are kept and maintained in that format.

C. CONTRACTOR'S RESPONSIBILITY FOR WORK. Until acceptance of the Work by the City Forester, the Contractor shall have the charge and care thereof and shall take every precaution against injury or damage to any part thereof by the action of the elements, or from any other cause, whether arising from the execution or non-execution of the Work. The Contractor shall rebuild, repair, restore and make good all injuries or damages to any portion of the Work occasioned by any of the above causes before acceptance and shall bear the expense thereof, except damage to the Work due to unforeseeable causes beyond control of and without the fault or negligence of the Contractor, including but not restricted to acts of God, of public adversaries or of governmental authorities. In case of suspension of work from any cause whatever, the Contractor prior to suspension shall take such precautions as may be necessary to prevent damage to the project, provide for normal drainage and shall erect any necessary temporary barricades, signs or other facilities, at the Contractor's expense, as directed by the Forester.

XI. GUARANTEE OF MATERIALS AND WORKMANSHIP

The Contractor shall guarantee all materials furnished and all work performed under the Contract against all defects in materials and workmanship for a period of one year following the date of acceptance of the Work, which date shall be understood to be the date of which final payment of all monies due the Contractor under the contract is authorized by the Director of Parks, Recreation & Forestry. Should any defect appear during the guarantee period, the Contractor shall make the required repairs or replacement upon receipt of written notification from the Director of Parks, Recreation & Forestry to do so.

XII. INTEGRATION

This Agreement represents the entire understanding of the City and Contractor as to those matters contained herein. No prior oral or written understanding shall be of any force or effect with respect to those matters covered hereunder. This Agreement may not be modified or altered except in writing signed by both parties.

XIII. JURISDICTION

This Agreement shall be administered and interpreted under the laws of the State of Wisconsin. Jurisdiction of litigation arising from this Agreement shall be in that state. If any part of this Agreement is found to be in conflict with applicable laws, such part shall be

inoperative, null and void insofar as it is in conflict with said laws, but the remainder of this Agreement shall be in full force and effect.

XIV. MEDIATION

All claims, disputes and other matters in question between the parties of this Agreement arising out of or relating to this Agreement or breach thereof, which are not disposed by mutual agreement of the parties, shall be subject to mediation as a condition precedent to the institution of legal proceedings by either party. If such claim, dispute or other matter involves a lien arising out of the Contractor's services, the Contractor may proceed in accordance with applicable law to comply with lien notice and filing deadlines prior to resolution of the matter by mediation.

The City and Contractor shall attempt to resolve claims, disputes and other matters in question between them by mediation in accordance with the Rules of the American Arbitration Association currently in effect unless the parties agree otherwise. A request for mediation shall be filed in writing with the other party to this Agreement and, if applicable, the American Arbitration Association. The request may be made concurrently with the filing of a civil action, but mediation shall proceed in advance of legal proceedings, which may be stayed pending mediation for a period of 60 days from the date of filing unless a longer period is agreed to by the parties or required by a court order.

The parties shall share the mediator's and any filing fees equally. The mediation shall be held in the place where the Project is located, unless another location is mutually agreed upon. Agreements reached in mediation shall be enforceable as settlement agreements in any court having jurisdiction thereof.

XV. NOTICES

Any notification required or needed under the contract shall be sent to the following:

If to City:
City of De Pere
Attn: City Administrator
335 South Broadway Street
De Pere, WI 54115

If to Contractor:
Monster Tree Service of Northeast Wisconsin
Attn: J. Michael Robertson
2403 Anteras Terrace
Green Bay, WI 54311

XVI. TERMINATION

This Agreement shall terminate as of September 1, 2021, unless an Extension is mutually agreed upon by the parties in writing.

IN WITNESS WHEREOF, the parties hereto have made and executed this Agreement as of the day and year first above written.

ROBERT DYNASTY INC.

By: _____
J. Michael Robertson, President/Owner

CITY OF DE PERE, WISCONSIN

By: _____
James G. Boyd, Mayor

By: _____
Carey E. Danen, City Clerk

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AGREEMENT FOR CONTRACTOR SERVICES BETWEEN
THE CITY OF DE PERE AND SELNER TREE & SHRUB CARE, LLC
(General Forestry Operations Services)

THIS AGREEMENT made and entered into this ___ day of _____, 2021, by and between the City of De Pere, Wisconsin, a Wisconsin municipal corporation ("City"), and Selner Tree & Shrub Care, LLC, a Wisconsin limited liability corporation ("Contractor").

WITNESSETH

WHEREAS, the City is in need of retaining limited general forestry services to supplement the services of its Forestry Division during times of unanticipated staffing shortages or in the event of an emergency within the community; and

WHEREAS, the Contractor has available and offers to provide personnel and equipment necessary to accomplish work within the required timeframe.

NOW THEREFORE, City and Contractor agree as follows:

I. DESCRIPTION OF PROJECT

The project is for contract forestry services on an as-needed basis, specifically requested by City's Director of Parks, Recreation & Forestry, or designee. No standard terms or conditions are incorporated into this Agreement, unless such term is specifically written into the Agreement. If, during the course of performing the work, City and Contractor agree that it is necessary to make changes in the project as described, such changes will be incorporated into this Agreement only by written amendment, signed by the parties. Such writing shall include the scope of the work to be done, the schedule for commencing and completing the work and the basis for compensation for such work.

II. SCOPE OF CONTRACTOR SERVICES

Contractor agrees to perform those services as described in Section I. as designated by City.

III. CITY OBLIGATIONS

City agrees to provide access to City's GIS system, as well as other pertinent information relative to such service requests.

IV. TIME FOR COMPLETION

Time is of the essence in Contractor's performance under this Agreement. Contractor shall commence work after notice and proceed with all deliberate speed to meet the time requirements of the City. Should Contractor encounter any circumstances, which, in the Contractor's opinion, will delay performance, Contractor shall so inform the City in writing.

V. COMPENSATION

The City agrees to pay, and the Contractor agrees to accept, compensation billed at the rate of $85-$120 per hour, per crew member, based on equipment used and urgency of service request. The hourly rate for each service request shall be quoted to City prior to the commencement of work. Services shall be billed on a monthly basis. Compensation for any additional services authorized by City shall be as agreed upon by the City and Contractor and set forth in the written authorization for those additional special services.

VI. INSURANCE

A. The Contractor shall maintain during the life of the Agreement, the following minimum public liability and property damage insurance to cover claims for injuries, including accidental death, as well as from claims for property damages which may arise from the performance of work under the Agreement as stated below:

1. Comprehensive general liability insurance, including personal injury liability, blanket contractual liability and broad form property damage liability, with per occurrence limits of $1,000,000, with additional umbrella liability insurance coverage of not less than $2,000,000.

2. Automobile bodily injury and property damage liability insurance covering owned, non-owned, rented and hired cars. The combined single limit for bodily injury and property damage shall be not less than $1,000,000.

3. Statutory workers compensation and employers' liability insurance as required by the state having jurisdiction.

The Contractor shall provide City with a certificate of insurance outlining the required coverage and naming the City as an additional insured thereunder for purposes of the Contract.

VII. INDEMNIFICATION

Contractor shall indemnify and hold harmless the City, its officers, agents and employees from and against all claims, damage, losses, and expenses including reasonable attorney's fees arising out of or resulting from the performance of the work specified in this Contract, provided that any such claim damage, loss or expense is caused in whole or in part by any negligent or intentional act or omission of the Contractor, any Subcontractor, anyone directly or indirectly employed by any of them or anyone for whose acts any of them may be liable, regardless of whether or not it is caused in part by a part indemnified hereunder.

VIII. SUBCONTRACTS

The Contractor shall not subcontract any of the work required hereunder without the specific written consent of the City prior to subcontracting any portion of the work to be performed under this project. The Contractor shall be responsible to the City for the actions of person and firms performing subcontract work.

IX. ASSIGNMENT

This Agreement is binding on the heirs, successors, and assigns of the parties hereto. This Agreement is not to be assigned by either the City or Contractor without the prior written consent of the other.

X. LEGAL RELATIONS AND PUBLIC RESPONSIBILITY

A. LAWS TO BE OBSERVED. The Contractor shall at all times observe and comply with all federal, state, and local laws, regulations and ordinances which are in effect or which may be placed in effect during the contract period and which in any manner affect the conduct of the work. The Contractor shall indemnify and save harmless the City and its officers, agents and employees against any claim or liability arising from or based on the violation of any such law, ordinance, or regulation, whether by Contractor or its employees, subcontractors, or agents.

B. CONTRACTOR RECORDS. Contractor acknowledges that, as a contractor of a Wisconsin Municipality, Wis. Stats. §19.36(3) applies to it and records produced by it pursuant to this contract are subject to the public records law to the extent that they would otherwise be if maintained by the City of De Pere. Contractor agrees that, within 10 business days of a written request of the City of De Pere, it shall forward such records as are requested by the City of De Pere. Such records shall be in the format requested by City of De Pere provided that such records are kept and maintained in that format.

C. CONTRACTOR'S RESPONSIBILITY FOR WORK. Until acceptance of the Work by the City Forester, the Contractor shall have the charge and care thereof and shall take every precaution against injury or damage to any part thereof by the action of the elements, or from any other cause, whether arising from the execution or non-execution of the Work. The Contractor shall rebuild, repair, restore and make good all injuries or damages to any portion of the Work occasioned by any of the above causes before acceptance and shall bear the expense thereof, except damage to the Work due to unforeseeable causes beyond control of and without the fault or negligence of the Contractor, including but not restricted to acts of God, of public adversaries or of governmental authorities. In case of suspension of work from any cause whatever, the Contractor prior to suspension shall take such precautions as may be necessary to prevent damage to the project, provide for normal drainage and shall erect any necessary temporary barricades, signs or other facilities, at the Contractor's expense, as directed by the Forester.

XI. GUARANTEE OF MATERIALS AND WORKMANSHIP

The Contractor shall guarantee all materials furnished and all work performed under the Contract against all defects in materials and workmanship for a period of one year following the date of acceptance of the Work, which date shall be understood to be the date of which final payment of all monies due the Contractor under the contract is authorized by the Director of Parks, Recreation & Forestry. Should any defect appear during the guarantee period, the Contractor shall make the required repairs or replacement upon receipt of written notification from the Director of Parks, Recreation & Forestry to do so.

XII. INTEGRATION

This Agreement represents the entire understanding of the City and Contractor as to those matters contained herein. No prior oral or written understanding shall be of any force or effect with respect to those matters covered hereunder. This Agreement may not be modified or altered except in writing signed by both parties.

XIII. JURISDICTION

This Agreement shall be administered and interpreted under the laws of the State of Wisconsin. Jurisdiction of litigation arising from this Agreement shall be in that state. If any part of this Agreement is found to be in conflict with applicable laws, such part shall be inoperative, null and void insofar as it is in conflict with said laws, but the remainder of this Agreement shall be in full force and effect.

XIV. MEDIATION

All claims, disputes and other matters in question between the parties of this Agreement arising out of or relating to this Agreement or breach thereof, which are not disposed by mutual agreement of the parties, shall be subject to mediation as a condition precedent to the institution of legal proceedings by either party. If such claim, dispute or other matter involves a lien arising out of the Contractor's services, the Contractor may proceed in accordance with applicable law to comply with lien notice and filing deadlines prior to resolution of the matter by mediation.

The City and Contractor shall attempt to resolve claims, disputes and other matters in question between them by mediation in accordance with the Rules of the American Arbitration Association currently in effect unless the parties agree otherwise. A request for mediation shall be filed in writing with the other party to this Agreement and, if applicable, the American Arbitration Association. The request may be made concurrently with the filing of a civil action, but mediation shall proceed in advance of legal proceedings, which may be stayed pending mediation for a period of 60 days from the date of filing unless a longer period is agreed to by the parties or required by a court order.

The parties shall share the mediator's and any filing fees equally. The mediation shall be held in the place where the Project is located, unless another location is mutually agreed upon. Agreements reached in mediation shall be enforceable as settlement agreements in any court having jurisdiction thereof.

XV. NOTICES

Any notification required or needed under the contract shall be sent to the following:

If to City:	If to Contractor:
City of De Pere	Selner Tree & Shrub Care, LLC
Attn: City Administrator	Attn: Casey R. Selner
335 South Broadway Street	711 Millenium Court
De Pere, WI 54115	De Pere, WI 54115-4909

XVI. TERMINATION

This Agreement shall terminate as of September 1, 2021, unless an Extension is mutually agreed upon by the parties in writing.

IN WITNESS WHEREOF, the parties hereto have made and executed this Agreement as of the day and year first above written.

SELNER TREE & SHRUB CARE, LLC

By: _____
Casey R. Selner

Title: _____

CITY OF DE PERE, WISCONSIN

By: _____
James G. Boyd, Mayor

By: _____
Carey E. Danen, City Clerk

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CITY OF DE PERE
MEMO

To: Board of Park Commissioners
From: Marty Kosobucki, Director of Parks, Recreation and Forestry
Date: March 18, 2021

RE: Contract Services for Forestry Operations

After the work place tragedy on April 1, our current Forestry Division has been significantly compromised. While staff are working diligently to get our Forestry Division back up and running, the truth of the matter is it will be a while before we are fully functioning again. We would like authorization to hire a contractor in the event of an emergency and/or required tree service is needed within our community. Staff has received two quotes from tree service for emergency and/or general tree care within the City of De Pere.

Unfortunately, we do not have a specific amount we are requesting as we do not know how long our Forestry Division will be out of service and are unaware of emergencies and/or require tree service that may come our way. We would look for the Park Board and Council to authorize working with a contractor and then work with the City Administrator to approve the funding as needed. Staff would report back on a monthly basis to the Park Board and Council the status of our Forestry Division and the need for a contractor.

Contract Forestry Service Rates:

- Selner Tree and Shrub Care - $85-$120/hour per person based on equipment used and urgency of job.
- Monster Tree Service - $300 minimum - $180/hour for 2 person crew and $260/hour for 3 person crew.

City of De Pere, Wisconsin

Request For Common Council Action

MEETING DATE:	**May 4, 2021**
DEPARTMENT:	**City Attorney**
FROM:	**Judith Schmidt-Lehman**
SUBJECT:	**Resolution #21-55 Terminating the Declaration of Public Health Emergency (Request of Ald. Raasch).**

ATTACHMENTS:

- Reso21-55 (PDF)
- Memo to Common Council (2) SLornson 4-28-21 (PDF)
- UPDATED Proclamation - Ratification Summary for 3-16-21 Council Meeting (PDF)

RESOLUTION #21-55
TERMINATING THE DECLARATION OF A PUBLIC
HEALTH EMERGENCY IN THE CITY OF DE PERE

WHEREAS, on March 17, 2020, in order to protect the health and well-being of the residents and visitors in the City of De Pere, the Common Council adopted Resolution #20-34, declaring a State of Emergency in the City of De Pere in response to COVID-19, a respiratory virus identified by the Center for Disease Control and the World Health Organization as a pandemic and a threat to the public health; and

WHEREAS, under the Declaration of Emergency, the Mayor was authorized to, by proclamation, exercise all such authority as the Council is empowered to exercise under Wis. Stats. §323.11 when emergency conditions preclude the Common Council from acting thereon, subject to Common Council ratification, alteration or modification by the Council as soon as the Council can meet, as set forth in Wis. Stats.§323.14(b);

WHEREAS, the Council has determined that the a State of Emergency no longer exists in the City of De Pere and that it is no longer necessary and expedient for the health, safety, welfare and protection of the City to have the ability to temporarily declare, suspend or modify applicable city ordinances, resolutions or policies in order to meet the needs of the extraordinary conditions existing, and therefore wishes to repeal and terminate said State of Emergency.

BE IT HEREBY RESOLVED THAT:

Effective the date of this Resolution, the Declaration of Emergency made under Resolution #20-34 is repealed and terminated effective _____.

BE IT FURTHER RESOLVED THAT:

All actions taken by the Mayor by Proclamation as ratified by the Common Council are no longer necessary or expedient for the health, safety, welfare and protection of the City, and are therefore, terminated effective_____.

BE IT FURTHER RESOLVED THAT:

All City officials, officers, and employees are authorized and directed to take such steps as are lawful and necessary in furtherance thereof.

Adopted by the Common Council of the City of De Pere, Wisconsin, this 4th day of May, 2021.

APPROVED:

_____
James G. Boyd, Mayor

ATTEST:

_____
Carey E. Danen, City Clerk

Ayes: _____
Nays: _____

To: Common Council Members

From: Sara Lornson, Public Health Nurse, Interim Health Officer

Date: May 4th, 2021 (meeting date)

RE: Current Status of the COVID-19 Pandemic and the Impact of Terminating the Public Health Emergency Order

I was asked by Larry Delo and Judy Schmidt-Lehman to provide an update on the status of the COVID-19 pandemic, projections from Wisconsin Department of Health Services (WI DHS) and Centers for Disease Control (CDC) on how long the pandemic is expected to be a public health emergency, along with the potential impact of terminating the public health emergency order.

(Please see attached for the most up to date data on vaccination rates, COVID-19 variants, case rates for Brown County and Wisconsin)

In March of 2020, at the beginning of the COVID-19 pandemic, there were numerous unknowns regarding testing, health outcomes, transmission, potential vaccines, and overall impact this virus would have on our community. Since the start of the pandemic, and declaration of the public health emergency order, our health department has been dedicated to the COVID-19 response for the City of De Pere.

Currently, there is a better understanding of this virus, along with better methods for data collection through both the CDC and WI DHS to help support the decisions and response efforts. We have been supported through federal and state grant funding which helps to drive our ability to continue with response and mitigation strategies. Throughout this pandemic, we have developed collaborative partners, both private and public, that has helped aid in the response.

Many things have changed since the start of the pandemic a little over a year ago. Significant changes that have impacted our response are that we currently have vast availability of testing using both PCR and rapid test methods, and vaccines that are widely available to eligible individuals.

What we were not expecting, yet has impacted our response, is the number of variant strains that have emerged, the increase in vaccine hesitancy in younger age group <30, and mitigation strategies not being as widely utilized due to COVID fatigue.

As evidenced by the current statistics on the dashboards that I have included, COVID-19 is still here and not going away soon. The data on the DHS COVID-19 Activity Level page (https://www.dhs.wisconsin.gov/covid-19/local.htm) shows that COVID-19 cases and burden remain high (case rate > 100 but < or = 350 per 100,000 residents) in Wisconsin and Brown County and *Brown County had a **63%** increase in cases in the last two weeks.*

In fall of 2020 we had a surge in cases that overwhelmed public health and our healthcare systems. With the current cases, variant strains, and a large unvaccinated population, we could see this happen again. Many of the new cases are those younger in age, not always symptomatic, but are able to transmit the

virus to others. It is difficult to predict the future of the pandemic, but as evidenced by what we are seeing in neighboring states such as Michigan and Minnesota, we could easily find ourselves in a surge scenario. We work closely with WI DHS and CDC to continue to monitor these trends throughout the country. Data on the DHS Emerging SARS-CoV-2 Variants page (https://www.dhs.wisconsin.gov/covid-19/variants.htm) shows that about 17% of sequenced samples from the Northeast WI region (including City of De Pere/Brown County) are a SARS-CoV-2 variant of concern compared to about 9% statewide. Variants can affect transmissibility, outcomes, treatments, and vaccine effectiveness.

In order to prevent a surge scenario from occurring, we need to continue our efforts to vaccinate as many people as possible. As evidenced by the numbers from the vaccination dashboard, we still have a lot of progress yet to make to get all eligible people in Brown County and Wisconsin vaccinated. Data on the DHS Vaccination Data page (https://www.dhs.wisconsin.gov/covid-19/vaccine-data.htm) shows us that 42.5% of all Wisconsin residents and 42.0% of Brown County residents have started their COVID-19 vaccine series. Only 32.4% of all Wisconsin residents and 34.5% of Brown County residents have *completed* their COVID-19 vaccine series as of April 29th, 2021.

This means that over 60% of Brown County residents remain susceptible to COVID-19 while case activity remains high and variants of concern are circulating in our area.

Wisconsin has been a leader in COVID-19 vaccination efforts and De Pere Health Department has been working diligently to help vaccinate our community. While vaccination is a powerful tool, it requires a high percentage of uptake (approximately 80%) to stop the spread of illness and should be used in conjunction with other mitigation methods as no vaccine is 100% effective.

With so many uncertain variables, it is impossible to predict when this pandemic will be "over." However, our community remains at risk for negative outcomes related to COVID-19 until:

1. More people are willing and able to be fully vaccinated
2. More is known about COVID-19 variants and the vaccine effectiveness against them
3. Case activity decreases in our area

The potential impact of terminating the Public Health Emergency Order:

- Decreased awareness and cautiousness of the community related to the perception that the risk is gone/pandemic is over. Potential reduction in:
    - Safe health practices
    - Testing
    - Vaccinations
- Decreased ability to easily and quickly respond to changing guidance and situations

Action needed if the emergency order is not continued:

- Increased messaging regarding the risk of COVID-19 and effective mitigation methods, including vaccination
- Clear plan on how decisions can be made quickly and efficiently by City of De Pere Common Council as the need arises

COVID-19 Disease Activity

Wisconsin	Case Activity	Percent Positive	CLI Activity	ILI Activity
	High	Low	Medium	Low

Updated: 4/28/2021

Hover over visuals and text to find more information.

Select Area
Wisconsin

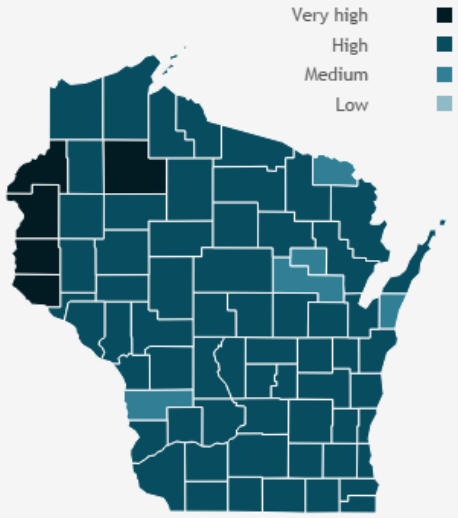
Two Week Range
4/14/2021 - 4/27/2021

Activity Indicator
- Case Activity
- Percent Positive
- CLI Activity
- ILI Activity

View Type
- County View
- Region View

In **Wisconsin** between 4/14/2021 - 4/27/2021, the case activity level was **high**.

This page shows information on case burden (rate per 100,000) and trajectory (percent case change). Case activity is a combination of burden and trajectory. For definitions of burden, trajectory, and disease activity levels, see below "About our data: How we measure case activity". Confirmed case activity is an important starting metric to understand current COVID-19 levels in your community. For additional information beyond cases, look at the COVID-like illness (CLI) and influenza-like illness (ILI) sections which provide more insight into the levels of respiratory illness in your community.

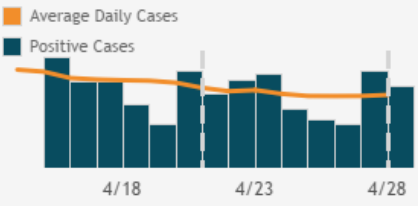


Case activity level by county (last two weeks)
Each circle represents a county.



Wisconsin data (last two weeks)

Activity	Burden (per 100,000)	Trajectory	Cases over time
High	155.6 (High)	No significant change ↔	Average Daily Cases, Positive Cases



COVID-19 Disease Activity

	Case Activity	Percent Positive	CLI Activity	ILI Activity
Wisconsin	High	Low	Medium	Low
Brown	High	Low	Medium	Low

Updated: 4/28/2021

Hover over visuals and text to find more information.

Select Area: Brown

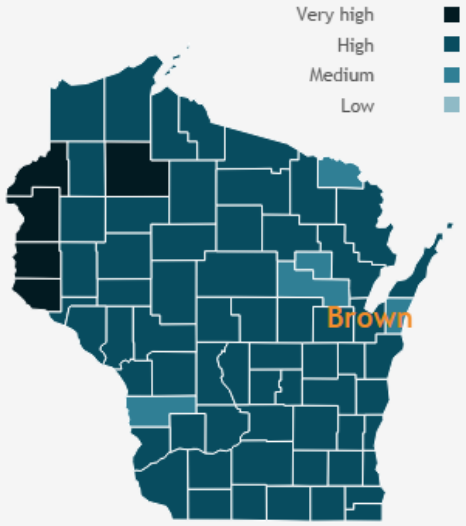
Two Week Range: 4/14/2021 - 4/27/2021

Activity Indicator
- (•) Case Activity
- ( ) Percent Positive
- ( ) CLI Activity
- ( ) ILI Activity

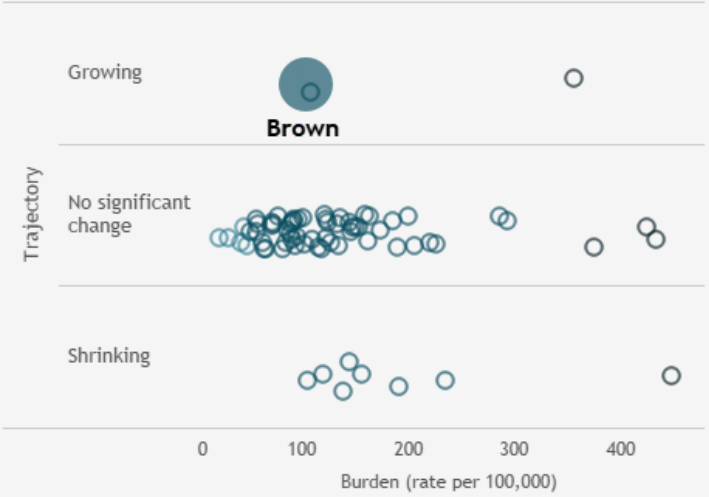
View Type
- (•) County View
- ( ) Region View

In **Brown** between 4/14/2021 - 4/27/2021, the case activity level was **high**.

This page shows information on case burden (rate per 100,000) and trajectory (percent case change). Case activity is a combination of burden and trajectory. For definitions of burden, trajectory, and disease activity levels, see below "About our data: How we measure case activity". Confirmed case activity is an important starting metric to understand current COVID-19 levels in your community. For additional information beyond cases, look at the COVID-like illness (CLI) and influenza-like illness (ILI) sections which provide more insight into the levels of respiratory illness in your community.



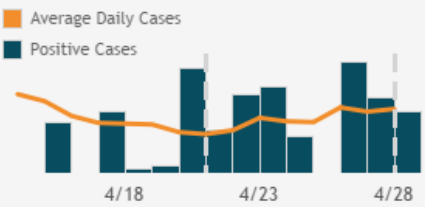
Case activity level by county (last two weeks)
Each circle represents a county.

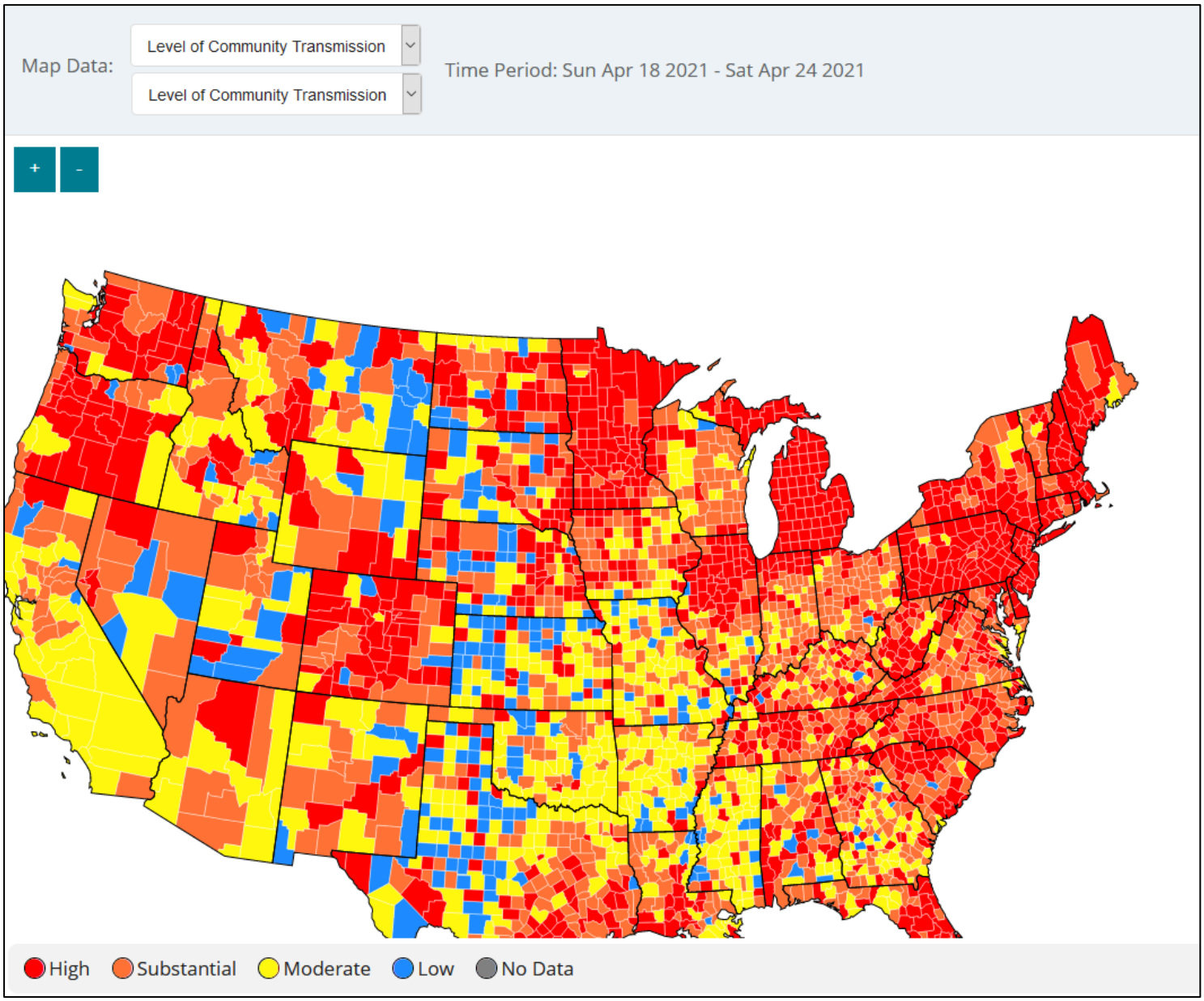


Brown County data (last two weeks)

Activity	Burden (per 100,000)	Trajectory
High	103.3 (High)	63% ▲

Cases over time

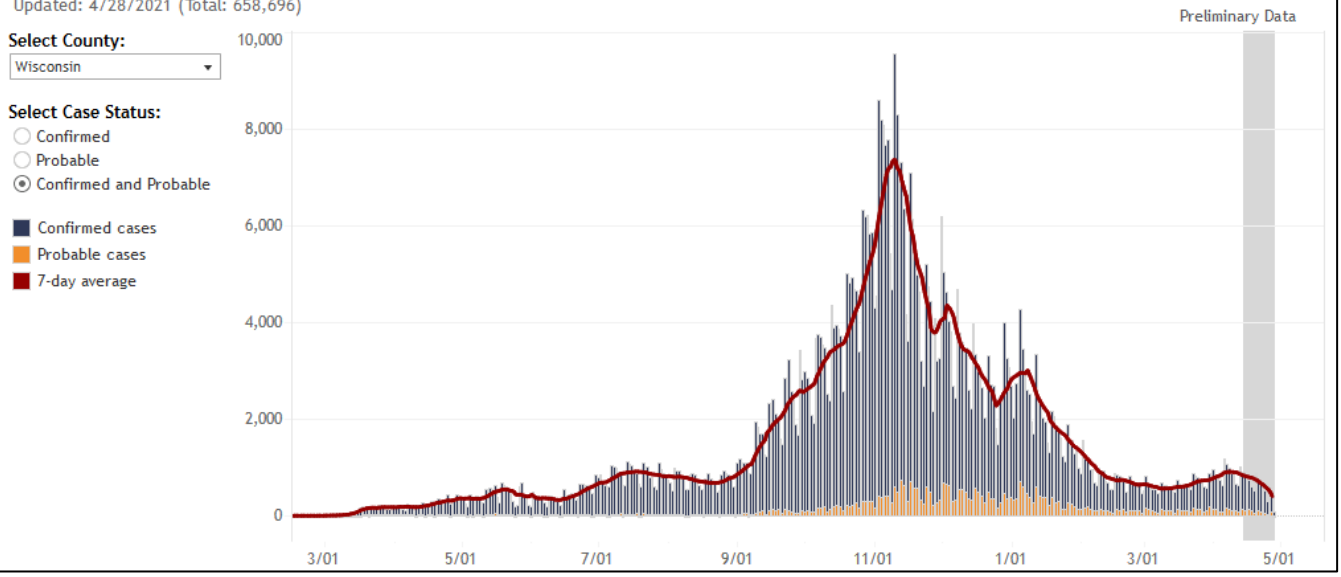




Indicator - If the two indicators suggest different transmission levels, the higher level is selected	**Low Transmission Blue**	**Moderate Transmission Yellow**	**Substantial Transmission Orange**	**High Transmission Red**
Total new cases per 100,000 persons in the past 7 days	0-9.99	10-49.99	50-99.99	≥100
Percentage of NAATs[1] that are positive during the past 7 days	0-4.99%	5-7.99%	8-9.99%	≥10.0%

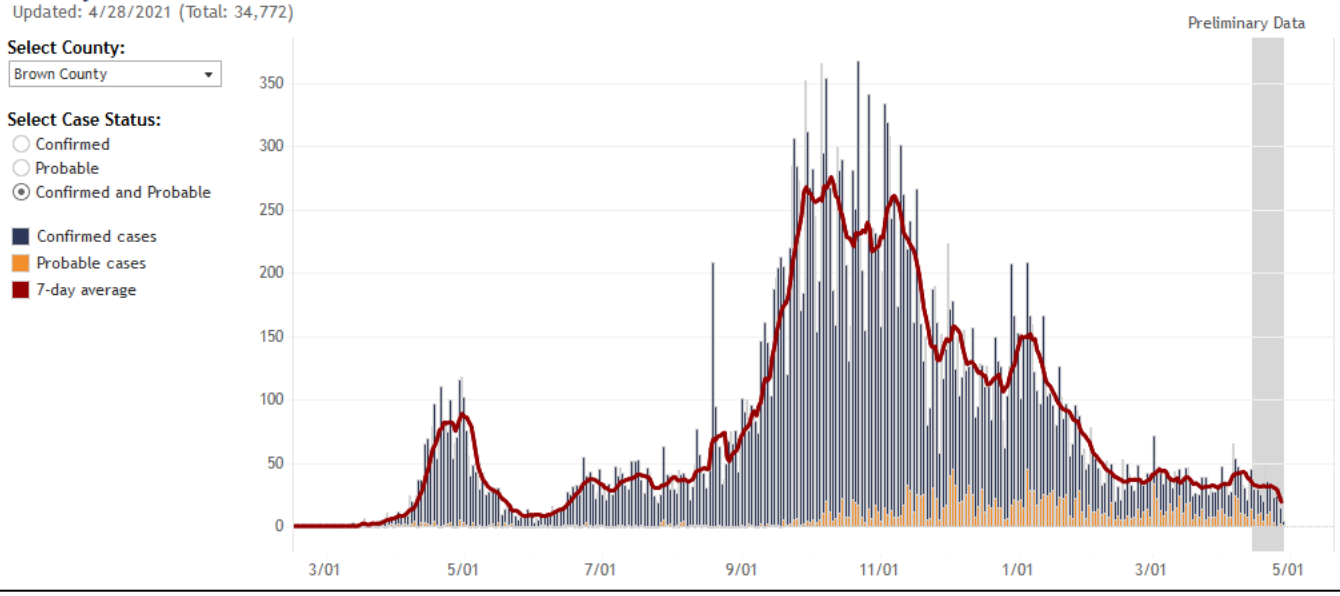
Number of reported confirmed and probable COVID-19 cases by date of symptom onset or diagnosis: Wisconsin

Updated: 4/28/2021 (Total: 658,696)



Number of reported confirmed and probable COVID-19 cases by date of symptom onset or diagnosis: Brown County

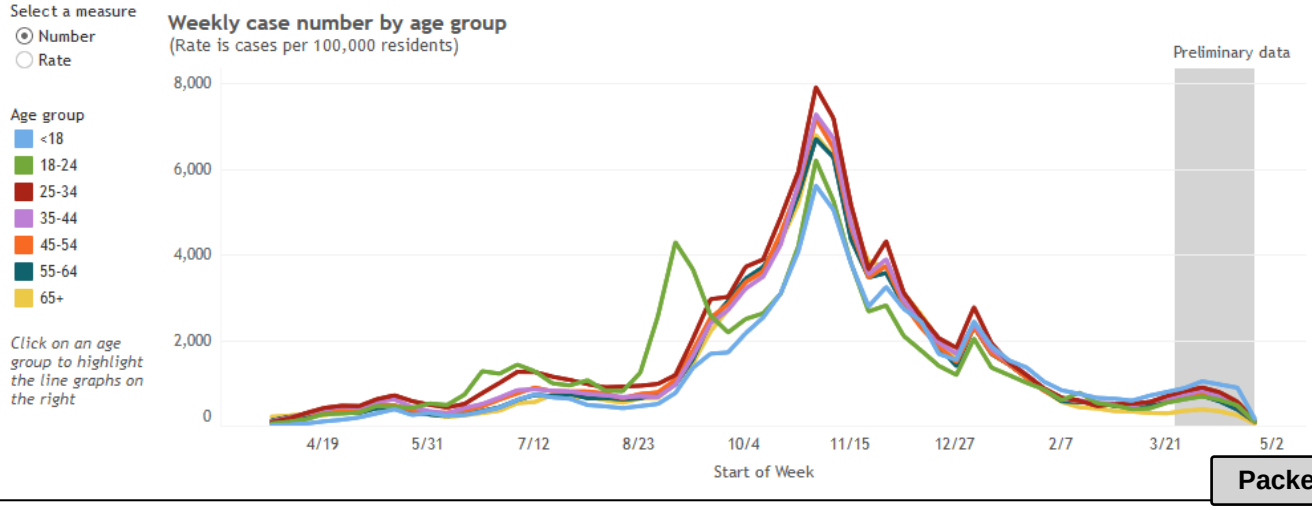
Updated: 4/28/2021 (Total: 34,772)



Confirmed cases by age group by date of symptom onset or diagnosis

Updated: 4/28/2021

Brown County



COVID-19 Vaccines for Wisconsin Residents

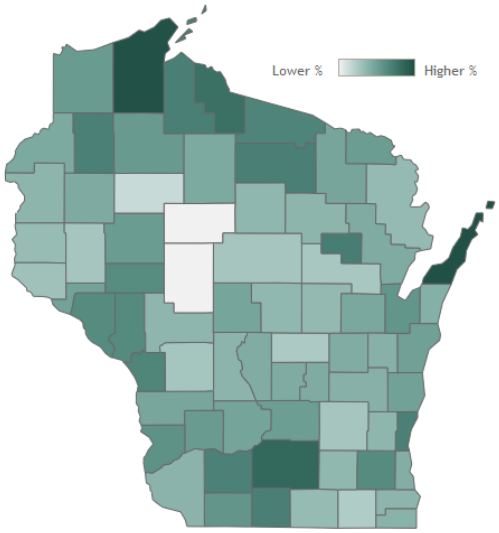
Updated: 4/28/2021

HERC region data

See data for:
- ○ Residents who have received at least one dose
- ◉ Residents who have completed the vaccine series

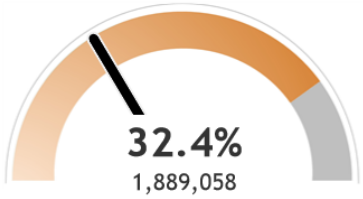
Percent of Wisconsin residents who have completed the vaccine series by county

Click a county to filter data



Percent of Wisconsin residents who have completed the vaccine series

The orange represents the population for whom the vaccine is authorized.
The gray indicates the population under 16 years of age for whom the vaccines are not authorized.



Age	
16-17	7.1%
18-24	18.6%
25-34	26.0%
35-44	32.5%
45-54	34.0%
55-64	42.8%
65+	74.4%

Race	
American Indian	19.6%
Asian	22.2%
Black	13.3%
White	30.9%

*3.7% of records reported a race of "Other"

*6.9% of records reported an unknown race.

Sex	
Female	36.3%
Male	28.2%

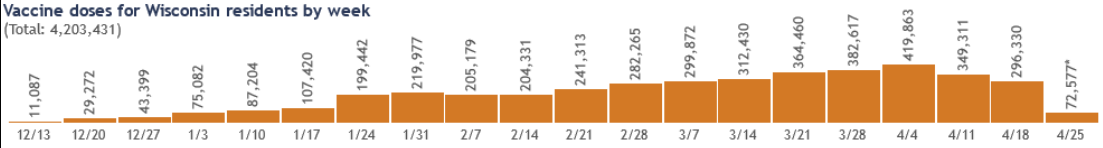
*0.7% of records were reported without sex.

Ethnicity	
Hispanic	16.1%
Non-Hispanic	31.6%

*6.2% of records were reported without ethnicity.

View more data on racial and ethnic disparities in Wisconsin

Vaccine doses for Wisconsin residents by week
(Total: 4,203,431)



*Current week may be incomplete.

COVID-19 Vaccines for Wisconsin Residents

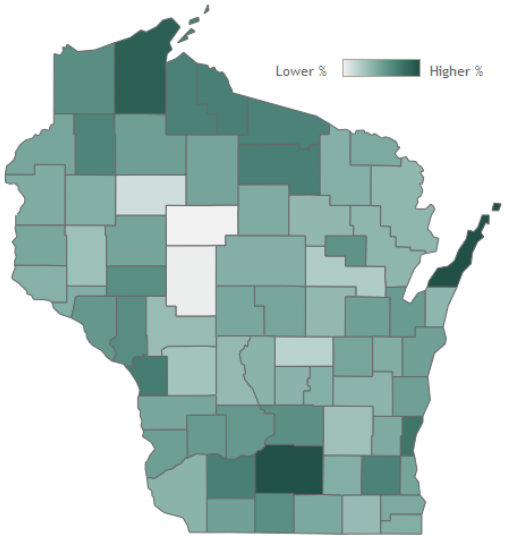
Updated: 4/28/2021

HERC region data

See data for:
- ◉ Residents who have received at least one dose
- ○ Residents who have completed the vaccine series

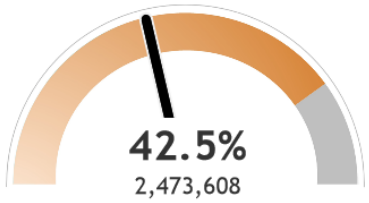
Percent of Wisconsin residents who have received at least one dose by county

Click a county to filter data



Percent of Wisconsin residents who have received at least one dose

The orange represents the population for whom the vaccine is authorized.
The gray indicates the population under 16 years of age for whom the vaccines are not authorized.



Age	
16-17	24.0%
18-24	31.7%
25-34	38.1%
35-44	46.0%
45-54	48.5%
55-64	59.3%
65+	80.5%

Race	
American Indian	25.8%
Asian	36.4%
Black	19.0%
White	39.8%

*3.7% of records reported a race of "Other"

*6.9% of records reported an unknown race.

Sex	
Female	46.1%
Male	38.3%

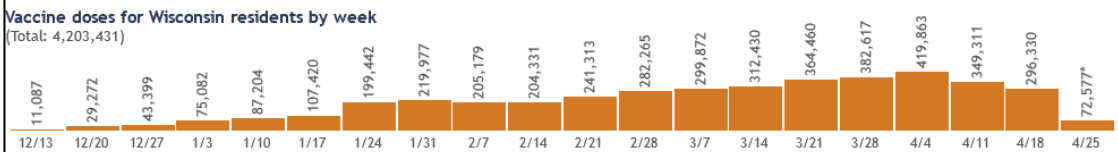
*0.7% of records were reported without sex.

Ethnicity	
Hispanic	24.9%
Non-Hispanic	41.0%

*6.2% of records were reported without ethnicity.

View more data on racial and ethnic disparities in Wisconsin

Vaccine doses for Wisconsin residents by week
(Total: 4,203,431)



*Current week may be incomp

COVID-19 Vaccines for Wisconsin Residents

Updated: 4/28/2021

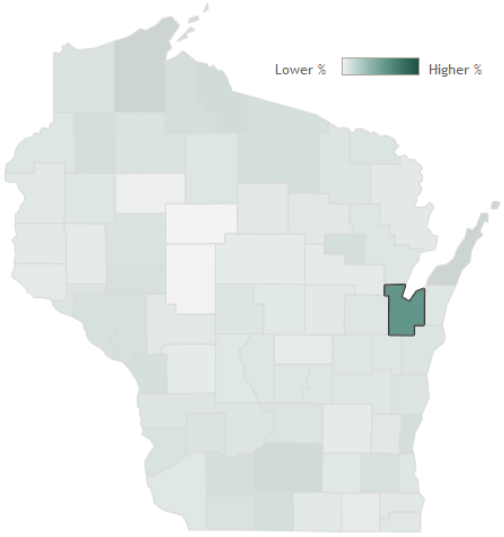
HERC region data

See data for:

- ○ Residents who have received at least one dose
- ◉ Residents who have completed the vaccine series

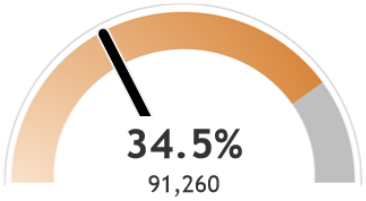
Percent of Wisconsin residents who have completed the vaccine series by county

Click a county to filter data



Percent of Brown County residents who have completed the vaccine series

The orange represents the population for whom the vaccine is authorized.
The gray indicates the population under 16 years of age for whom the vaccines are not authorized.



Age		Race	
16-17	7.9%	American Indian	22.2%
18-24	19.9%	Asian	20.7%
25-34	27.5%	Black	9.2%
35-44	37.5%	White	34.9%
45-54	40.2%		
55-64	51.9%		
65+	78.5%		

*2.4% of records reported a race of "Other"

*2.4% of records reported an unknown race.

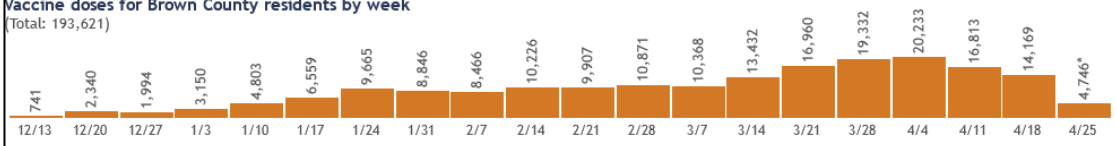
Sex		Ethnicity	
Female	38.5%	Hispanic	15.1%
Male	30.4%	Non-Hispanic	35.8%

*0.1% of records were reported without sex.

*1.9% of records were reported without ethnicity.

View more data on racial and ethnic disparities in Wisconsin

Vaccine doses for Brown County residents by week
(Total: 193,621)



*Current week may be incomplete.

COVID-19 Vaccines for Wisconsin Residents

Updated: 4/28/2021

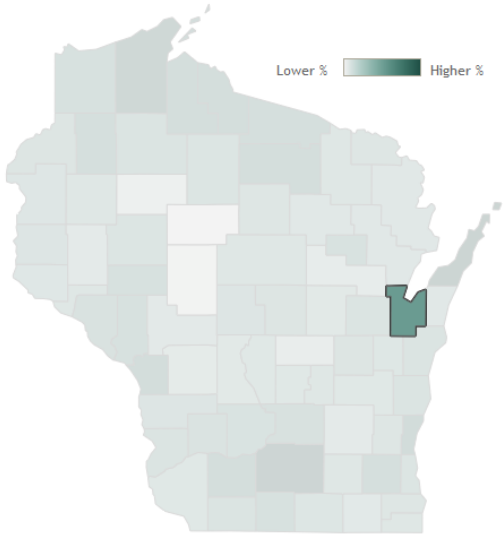
HERC region data

See data for:

- ◉ Residents who have received at least one dose
- ○ Residents who have completed the vaccine series

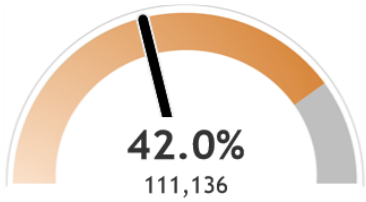
Percent of Wisconsin residents who have received at least one dose by county

Click a county to filter data



Percent of Brown County residents who have received at least one dose

The orange represents the population for whom the vaccine is authorized.
The gray indicates the population under 16 years of age for whom the vaccines are not authorized.



Age		Race	
16-17	23.5%	American Indian	26.8%
18-24	30.2%	Asian	30.2%
25-34	36.5%	Black	13.6%
35-44	47.7%	White	42.0%
45-54	50.8%		
55-64	63.3%		
65+	83.8%		

*2.4% of records reported a race of "Other"

*2.4% of records reported an unknown race.

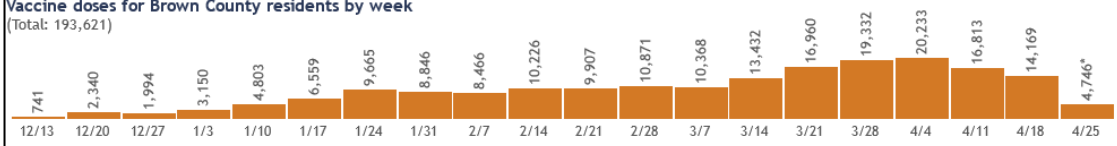
Sex		Ethnicity	
Female	45.9%	Hispanic	21.4%
Male	38.0%	Non-Hispanic	43.2%

*0.1% of records were reported without sex.

*1.9% of records were reported without ethnicity.

View more data on racial and ethnic disparities in Wisconsin

Vaccine doses for Brown County residents by week
(Total: 193,621)



*Current week may be incomp

What are SARS-CoV-2 variants and how do they occur?

A variant is a new strain of the SARS-CoV-2 virus, the virus that causes COVID-19. Variants occur through mutations, which are changes in the genetic code of a virus. Variants have specific gene mutations that make them unique and different from the original SARS-CoV-2 virus. Viruses, including SARS-CoV-2, naturally change or mutate over time and the new variants are expected to occur.

This webpage will be updated as we learn more about emerging SARS-CoV-2 variants in Wisconsin.

Cases of identified SARS-CoV-2 variants in Wisconsin:

Updated: 4/22/2021

SARS-CoV-2: Total Number Sequenced	Variant B.1.1.7	Variant B.1.351	Variant B.1.427/B.1.429	Variant P.1
10, 596	518	28	364	20

Understanding our data: What does this chart mean?

About our data: How do we measure this?

Back to a list of charts on this page.

What This Means for the COVID-19 Pandemic

With emerging strains of SARS-CoV-2 circulating in Wisconsin, including those that may spread more rapidly and easily, it is essential to continue public health practices and prevent the spread of COVID-19. Wear a mask, practice physical distancing, stay home whenever you can, wash your hands frequently, get tested if you have symptoms or are a close contact, and get vaccinated when you are eligible.

We are still learning about how these variants and how they affect:

- Transmissibility: How easily the virus spreads from one person to another.
  - Gene mutation D614G was found in all three notable variants. This mutation allows these variants to spread more quickly than the original SARS-CoV-2 virus.
- Disease outcome: How ill people get with COVID-19.
  - Emerging evidence suggests that B.1.1.7 may be associated with an increased risk of death compared to the other variants. More studies are needed to confirm this.
  - More studies are needed to determine if P.1 and B.1.351 are associated with more severe illness.
- Response to COVID-19 treatments: How well therapies and medicines work.
  - Therapies and medicines for people with COVID-19 use specific antibodies to target regions of the virus and block infection. These treatments may become less effective at helping people recover as new variants emerge.
- Change in effectiveness of COVID-19 vaccines: How well vaccines work.
  - The SARS-CoV-2 virus would likely need to have multiple, significant mutations to affect the level of immunity provided by vaccination.
  - Based on initial evidence, all three authorized vaccines effectively reduce the risk of COVID-19 for all of the circulating variants.

Variants of Concern

Using the CDC's classifications, DHS tracks variants of concern through whole genome sequencing. Variants of concern identified by the CDC are listed below.

Variant B.1.1.7

- Variant B.1.1.7 was first discovered in England in November of 2020. The variant was first reported in the United States in December 2020 and was first identified in Wisconsin in January 2021.
- Researchers believe this new strain spreads more rapidly and easily than the original strain of SARS-CoV-2. B.1.1.7 may also be associated with an increased risk of death but more studies are needed to confirm this.

Variant B.1.351

- Variant B.1.351 was first discovered in South Africa in samples dating back to October 2020.
- Researchers have found that this strain also spreads more rapidly and easily than the original SARS-CoV-2 virus. It is not yet known if this variant has any impact on disease severity. There is some evidence that this variant may affect how vaccine induced antibodies respond to this virus.

Variant P.1

- Variant P.1 was first discovered in four travelers from Brazil who were tested at an airport near Tokyo, Japan in early January 2021.
- Researchers have found this strain also spreads more rapidly and easily than the original SARS-CoV-2 virus. The P.1 variant also has unique genetic mutations that may affect the body's ability to recognize and fight off the virus. Typically antibodies developed through previous COVID-19 infection or through vaccination can fight off the SARS-CoV-2 virus. However, if the virus has mutated, antibodies may not recognize it and leave you exposed to COVID-19 infection by this strain.

Variant B.1.427

- Variant B.1.427 was first discovered in California in samples dating back to May 2020. B.1.427 cases increased significantly between September 2020 and January 2021.
- Researchers have found that this strain also spreads more rapidly and easily than the original SARS-CoV-2 virus. However, it is thought to be less transmissible than B.1.1.7 and B.1.351. Therapeutics, such as monoclonal antibody treatments, may be less effective on B.1.427 variant cases because of its unique mutations.

Variant B.1.429

- Variant B.1.429 shares many attributes with variant B.1.427, the main difference is found in its spike protein mutations.
- Variant B.1.429 was first discovered in California in samples dating back to May 2020. B.1.429 cases increased significantly between September 2020 and January 2021.
- Researchers have found that this strain also spreads more rapidly and easily than the original SARS-CoV-2 virus. However, it is thought to be less transmissible than B.1.1.7 and B.1.351. Therapeutics, such as monoclonal antibody treatments, may be less effective on B.1.429 variant cases because of its unique mutations.

Proportion of SARS-CoV-2 variants of concern by HERC regions

Updated: 4/29/2021

	Variants of Concern					
HERC Region	B.1.1.7	B.1.351	B.1.427/ B.1.429	P.1	Other Lineages	Total Sequenced
Fox Valley	6.6%	1.7%	2.3%	0.0%	89.4%	349
North Central	14.6%	0.0%	2.4%	0.0%	82.9%	205
Northeast	8.1%	1.0%	8.2%	0.0%	82.7%	595
Northwest	4.0%	0.0%	5.2%	0.0%	90.8%	426
South Central	2.4%	0.1%	2.3%	0.1%	95.1%	4,187
Southeast	2.9%	0.0%	3.0%	0.0%	94.0%	2,172
Western	3.8%	0.2%	1.3%	0.2%	94.7%	1,278
Unspecified	21.6%	0.6%	7.6%	1.3%	68.9%	1,747
Grand Total	6.5%	0.3%	3.6%	0.3%	89.4%	

****UPDATED FOR MAY 4, 2021 COUNCIL MEETING****

COUNCIL ACTIONS AFFECTED BY TERMINATION OF PUBLIC HEALTH EMERGENCY

I. CITY FACILITY RE-OPENING PLAN (PHASES I AND II)

Approved by Council May 19, 2020 and amended January 19, 2021 approved re-opening of city facilities after Brown County is determined to be a low risk county by the State of Wisconsin. On 5/4/21 Council agenda to revise by setting re-opening date of May 10, 2021.

II. RATIFIED PROCLAMATION PROVISIONS STILL IN EFFECT

A. March 18, 2020 Proclamation –Ratified April 4, 2020

1. De Pere Municipal Code Section 8-27 is hereby created:

   Section 8-27. - Failure to Comply with Emergency Order

   (a) In accordance with Wis. Stats.323.28, no person may intentionally fail to comply with an order issued by an agent of the state or of a local unit of government who is engaged in emergency management activities, including training exercises.

   (b) Any person who violates this section shall be subject to a forfeiture of not more than $200.

2. All late fees, including those established by ordinance, shall be waived. Credit card fees imposed by the City shall be waived.
3. All benefit eligible employees will receive eighty (80) hours of emergency leave, or its equivalent for 24-hour shift employees, subject to the terms and conditions as determined by the Human Resources Department. Part-time employees will receive a pro-rated amount of emergency leave.
4. Effective March 18, 2020, at 5:00 p.m. until further notice, all non-essential City services and public access to municipal facilities shall be suspended, with the exception of:

   City Hall will remain open to the public as required by state law for purposes of voter registration and voting. On 5/4/21 Council agenda to revise by setting re-opening date of May 10, 2021.

5. Meetings of all City governmental bodies shall be at the call of the body Chair, Mayor, or Council President.
6. If any meeting of the Common Council is cancelled, the Finance Director or

Comptroller shall be authorized to pay such vouchers and invoices as were set for approval at the cancelled meeting, subject to ratification by the Common Council at the next meeting.

B. Fourth Proclamation (March 26, 2020) – Ratified April 4, 2020

1. Suspension of garbage/recyclable preparation and placement requirements.

C. Tenth Proclamation (May 8, 2020) – Ratified May 19, 2020

1. Authorized ordinance change to allow for special event cancellation:

(10) *Event cancellation.* The City Administrator or Fire Department Battalion Chief may cancel a special event, regardless of whether a permit has been issued or not, with or without prior notice, due to any significant change in conditions which would or may adversely affect the public health or safety of the community, or for any condition which places facilities, grounds, or other natural resources at risk of damage or destruction if the event were allowed to take place. All fees paid prior to cancellation will be refunded to the permit applicant.

D. **Eleventh Proclamation (May 14, 2020) – Ratified May 19, 2020**

1. Created Section 74-13 De Pere Municipal Code relating to violation of health regulations:

Section 74-13 - **Violation of Law Relating to Health.**

(a) In accordance with Wis. Stat. 252.25, no person may willfully violate or obstruct the execution of any city ordinance or order issued under Chapter 252 of the Wisconsin Statutes relating to public health.
(b) Any person who violates this section shall be subject to a forfeiture of not more than $500.

E. **Seventeenth Proclamation (August 7, 2020) - Ratified August 18, 2020**

1. Created emergency procurement procedures without requiring public bidding or advertisement requirements.

F. **Nineteenth Proclamation (October 27, 2020) - Ratified November 4, 2020**

1. Limited possession of firearms/weapons in polling places.

III. RATIFIED PROVISIONS EXPIRED OR OTHERWISE CONCLUDED

A. March 20, 2020 Proclamation – Ratified April 4, 2020 – Terminated 11/4/20 Resolution 20-115

1. Suspension of overnight parking restrictions. Terminated by Resolution 20-115.

B. Third Proclamation (March 23, 2020)– Ratified April 4, 2020 – Expired 12/31/20

1. Federal Families First Coronavirus Response Act provisions incorporated into city policy manual. Emergency Responders designated. - Federal Law expired 12/31/2020.

C. Sixth Proclamation (March 31, 2020) – Ratified April 4, 2020 – Expired 4/7/20

1. Designating Polling Places for April 2020 Spring Election.

D. Seventh Proclamation (April 1, 2020) – Ratified April 4, 2020 – Expired 21/31/20

1. Re-designating essential workers under the Federal Families First Coronavirus Response Act. - Federal Law expired 12/31/20.

E. Eighth Proclamation (April 3, 2020) - Ratified April 4, 2020 – Expired 12/21/20

1. Allowed city workers who assisted in Clerk's office for Spring 2020 election to flex time on or before December 21, 2020

F. Ninth Proclamation (April 28, 2020) – Ratified May 5, 2020 - Concluded

1. Authorized City Attorney's Office to sign as amicus on brief in *Wisconsin Legislature v. Andrea Palm, et.al.*

G. Twelfth Proclamation (May 22, 2020) – Ratified June 2, 2020 – Extended 9/28/20; expired 12/1/20

1. Allowed temporary extension of Class B licensed premises through October 2020 (extended thru 12/1/20; expired 12/1/20).

H. Thirteenth Proclamation (June 3, 2020) – Ratified June 16, 2020 – Repealed by 16th Proclamation

1. Suspended issuance of solicitor/peddler permits in the city.

I. Fourteenth Proclamation (June 6, 2020) – Ratified June 16, 2020 – Expired June 8, 2020

1. Established curfew from on June 6, 2020 from 9 PM to 6:00 AM June 8, 2020.

J. Fifteenth Proclamation (June 10, 2020) – Ratified June 16, 2020 - Concluded

1. Authorizing State Health Services Grant Award of $309, 250 under DPH Contract. – Action Fulfilled.

K. Sixteenth Proclamation (June 18, 2020) – Ratified July 7, 2020 – Repealed the 13th Proclamation

1. Repealed suspension of peddler/solicitor permits.

L. Eighteenth Proclamation (September 28, 2020) Ratified October 6, 2020 – Expired 12/1/20

1. Extended 12th Proclamation for extension of Class B licensed premises to 12/1/20.

IV. UPDATED ACTIONS AFTER 3/17/21

Ordinance 20-10; Creating Section 74-13 DPMC Requiring Face Coverings

24. Revised repeal date in Ordinance 21-06 of 11:59 PM 5/5/21 (rather than end of public health emergency.)

Ordinance 21-07 revised Section 6-11 DPMC

25. ordinance adopted to allow for hybrid/telephonic attendance of members of City Council, Committees, Boards, and Commissions,

Resolution 21-40 (effective 4/7/21

26. Extended Small Business Pandemic Response Loan Program.

City of De Pere, Wisconsin

Request For Common Council Action

MEETING DATE:	**May 4, 2021**
DEPARTMENT:	**City Clerk**
FROM:	**Carey Danen**
SUBJECT:	**Voucher approval.**

ATTACHMENTS:

- 5-4-2021 VOUCHERS (PDF)

PACKET: 06524 MAY 2021 COUNCIL - 1 5-4-21
VENDOR SET: 01 **** CHECK LISTING ****
BANK : AP ASSOCIATED

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
2568	A-1 AUTO UPHOLSTERY INC							
	I-15044	A-1 AUTO UPHOLSTERY INC	R	5/04/2021		300.00CR	095384	300.00
2412	ACCURATE SUSPENSION WAREHOUSE							
	I-2104951	ACCURATE SUSPENSION WAREHOUSE	R	5/04/2021		302.51CR	095385	302.51
0302	AIRGAS USA LLC							
	I-978215950	AIRGAS USA LLC	R	5/04/2021		212.24CR	095386	
	I-9978215949	AIRGAS USA LLC	R	5/04/2021		478.83CR	095386	691.07
0007	AMBROSIUS SALES & SERVICE							
	I-34328	AMBROSIUS SALES & SERVICE	R	5/04/2021		35.90CR	095387	
	I-34347	AMBROSIUS SALES & SERVICE	R	5/04/2021		211.90CR	095387	247.80
8362	AURORA HEALTH CARE							
	I-1057392	AURORA HEALTH CARE	R	5/04/2021		175.00CR	095388	175.00
0020	BADGERLAND PRINTING INC							
	I-36427	BADGERLAND PRINTING INC	R	5/04/2021		235.00CR	095389	
	I-36443	BADGERLAND PRINTING INC	R	5/04/2021		44.00CR	095389	279.00
0027	BAY TOWEL INC							
	I-4126655	BAY TOWEL INC	R	5/04/2021		117.98CR	095390	
	I-4136089	BAY TOWEL INC	R	5/04/2021		147.73CR	095390	
	I-4137706	BAY TOWEL INC	R	5/04/2021		119.75CR	095390	
	I-4141358	BAY TOWEL INC	R	5/04/2021		117.98CR	095390	
	I-4143508	BAY TOWEL INC	R	5/04/2021		95.82CR	095390	
	I-4145064	BAY TOWEL INC	R	5/04/2021		117.98CR	095390	717.24
1315	BELLIN HEALTH							
	I-MB6155	BELLIN HEALTH	R	5/04/2021		21.20CR	095391	
	I-MB6236	BELLIN HEALTH	R	5/04/2021		2,045.00CR	095391	2,066.20
2831	BODART ELECTRIC SERVICE INC							
	I-9894	BODART ELECTRIC SERVICE INC	R	5/04/2021		3,621.07CR	095392	3,621.07
0038	BROADWAY AUTOMOTIVE INC							
	C-CM530140P	BROADWAY AUTOMOTIVE INC	R	5/04/2021		731.60	095393	
	I-532154P	BROADWAY AUTOMOTIVE INC	R	5/04/2021		80.04CR	095393	
	I-683275	BROADWAY AUTOMOTIVE INC	R	5/04/2021		430.32CR	095393	
	I-686312	BROADWAY AUTOMOTIVE INC	R	5/04/2021		1,362.59CR	095393	
	I-687075	BROADWAY AUTOMOTIVE INC	R	5/04/2021		323.35CR	095393	1,464.70

PACKET: 06524 MAY 2021 COUNCIL - 1 5-4-21
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VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
0044	BROWN COUNTY REGISTER OF DEEDS							
	I-202104261655	BROWN COUNTY REGISTER OF DEEDS	R	5/04/2021		210.00CR	095394	210.00
0050	CAMERA CORNER INC							
	I-532107-IN	CAMERA CORNER INC	R	5/04/2021		3,050.00CR	095395	3,050.00
7021	CARSTAR WILSON AUTO COLLISION GREEN BAY							
	I-33020	CARSTAR WILSON AUTO COLLISION	R	5/04/2021		2,207.59CR	095396	2,207.59
0536	CDW GOVERNMENT INC							
	I-9589897	CDW GOVERNMENT INC	R	5/04/2021		249.60CR	095397	
	I-B029490	CDW GOVERNMENT INC	R	5/04/2021		244.35CR	095397	
	I-B744774	CDW GOVERNMENT INC	R	5/04/2021		3,899.00CR	095397	4,392.95
2708	CLEANING SOLUTION SERVICES INC							
	I-21319	CLEANING SOLUTION SERVICES INC	R	5/04/2021		150.00CR	095398	
	I-21322	CLEANING SOLUTION SERVICES INC	R	5/04/2021		159.47CR	095398	
	I-21323	CLEANING SOLUTION SERVICES INC	R	5/04/2021		231.69CR	095398	541.16
7639	CORE & MAIN LP							
	I-54878	CORE & MAIN LP	R	5/04/2021		338.53CR	095399	
	I-N936354	CORE & MAIN LP	R	5/04/2021		2,500.00CR	095399	2,838.53
0217	COUNTRY VISIONS COOPERATIVE							
	I-202104261656	COUNTRY VISIONS COOPERATIVE	R	5/04/2021		22.97CR	095400	22.97
8379	DINGES FIRE CO							
	I-18828	DINGES FIRE CO	R	5/04/2021		653.70CR	095401	653.70
2660	DUO-SAFETY LADDER CORPORATION							
	I-479989-000	DUO-SAFETY LADDER CORPORATION	R	5/04/2021		141.55CR	095402	141.55
0091	FASTENAL COMPANY							
	I-WIGRE405501	FASTENAL COMPANY	R	5/04/2021		23.64CR	095403	23.64
6654	FLEETPRIDE INC							
	I-71934614	FLEETPRIDE INC	R	5/04/2021		95.50CR	095404	95.50
0107	FOX VALLEY TECHNICAL COLLEGE							
	I-202104261660	FOX VALLEY TECHNICAL COLLEGE	R	5/04/2021		149.00CR	095405	149.00
4176	FRANK'S RADIO SERVICE INC							
	I-118329	FRANK'S RADIO SERVICE INC	R	5/04/2021		84.28CR	095406	84.28

PACKET: 06524 MAY 2021 COUNCIL - 1 5-4-21
VENDOR SET: 01 **** CHECK LISTING ****
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VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
0116	GRAINGER INC							
	I-9860526814	GRAINGER INC	R	5/04/2021		592.45CR	095407	
	I-9861621366	GRAINGER INC	R	5/04/2021		29.31CR	095407	621.76
1399	INDOFF INC							
	C-3412223	INDOFF INC	R	5/04/2021		37.61	095408	
	I-3463284	INDOFF INC	R	5/04/2021		59.48CR	095408	21.87
0567	INDUSTRIAL MARKETING CORP							
	I-43544	INDUSTRIAL MARKETING CORP	R	5/04/2021		2,582.84CR	095409	
	I-43608	INDUSTRIAL MARKETING CORP	R	5/04/2021		847.70CR	095409	3,430.54
1276	JX ENTERPRISES INC							
	I-14165473P	JX ENTERPRISES INC	R	5/04/2021		182.31CR	095410	
	I-14165839P	JX ENTERPRISES INC	R	5/04/2021		20.75CR	095410	
	I-14165840P	JX ENTERPRISES INC	R	5/04/2021		6.51CR	095410	
	I-14165934P	JX ENTERPRISES INC	R	5/04/2021		21.81CR	095410	
	I-14166897P	JX ENTERPRISES INC	R	5/04/2021		37.05CR	095410	268.43
0373	MACHINE SERVICE INC							
	I-1211050004	MACHINE SERVICE INC	R	5/04/2021		180.27CR	095411	180.27
7446	MACQUEEN EQUIPMENT GROUP							
	I-P19036	MACQUEEN EQUIPMENT GROUP	R	5/04/2021		669.41CR	095412	669.41
0173	MENARDS INC							
	I-81279	MENARDS INC	R	5/04/2021		43.93CR	095413	
	I-81443	MENARDS INC	R	5/04/2021		38.92CR	095413	
	I-81500	MENARDS INC	R	5/04/2021		61.80CR	095413	
	I-81573	MENARDS INC	R	5/04/2021		19.98CR	095413	
	I-81627	MENARDS INC	R	5/04/2021		24.81CR	095413	
	I-81758	MENARDS INC	R	5/04/2021		8.94CR	095413	
	I-81851	MENARDS INC	R	5/04/2021		241.40CR	095413	439.78
7974	JEREMY MURASKI							
	I-202104261657	JEREMY MURASKI	R	5/04/2021		275.52CR	095414	275.52
3191	NCI							
	I-AR19572	NCI	R	5/04/2021		49.90CR	095415	
	I-AR20490	NCI	R	5/04/2021		49.90CR	095415	
	I-AR21218	NCI	R	5/04/2021		133.98CR	095415	233.78

PACKET: 06524 MAY 2021 COUNCIL - 1 5-4-21
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VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
0531	NORTHEAST AUTO PARTS INC							
	C-355799	NORTHEAST AUTO PARTS INC	R	5/04/2021		18.00	095416	
	I-355406	NORTHEAST AUTO PARTS INC	R	5/04/2021		21.38CR	095416	
	I-355488	NORTHEAST AUTO PARTS INC	R	5/04/2021		120.15CR	095416	
	I-355559	NORTHEAST AUTO PARTS INC	R	5/04/2021		11.30CR	095416	
	I-355641	NORTHEAST AUTO PARTS INC	R	5/04/2021		185.14CR	095416	
	I-355677	NORTHEAST AUTO PARTS INC	R	5/04/2021		11.02CR	095416	
	I-355792	NORTHEAST AUTO PARTS INC	R	5/04/2021		16.60CR	095416	
	I-355798	NORTHEAST AUTO PARTS INC	R	5/04/2021		149.53CR	095416	
	I-355803	NORTHEAST AUTO PARTS INC	R	5/04/2021		12.99CR	095416	
	I-355861	NORTHEAST AUTO PARTS INC	R	5/04/2021		32.67CR	095416	
	I-355898	NORTHEAST AUTO PARTS INC	R	5/04/2021		29.94CR	095416	
	I-355916	NORTHEAST AUTO PARTS INC	R	5/04/2021		26.60CR	095416	
	I-355920	NORTHEAST AUTO PARTS INC	R	5/04/2021		26.60CR	095416	
	I-355948	NORTHEAST AUTO PARTS INC	R	5/04/2021		65.74CR	095416	691.66
VOID	VOID CHECK		V	5/04/2021			095417	**VOID**
8019	OFFICE ENTERPRISES INC							
	I-485629	OFFICE ENTERPRISES INC	R	5/04/2021		380.92CR	095418	380.92
2788	CHAD OPICKA							
	I-202104261658	CHAD OPICKA	R	5/04/2021		63.25CR	095419	63.25
0499	PACK AND SHIP LLC							
	I-202104261659	PACK AND SHIP LLC	R	5/04/2021		13.64CR	095420	13.64
0197	PACKER CITY INTL TRUCKS INC							
	C-R101040309:01	PACKER CITY INTL TRUCKS INC	R	5/04/2021		16.60	095421	
	C-R101040959:01	PACKER CITY INTL TRUCKS INC	R	5/04/2021		16.60	095421	
	C-R101040960:01	PACKER CITY INTL TRUCKS INC	R	5/04/2021		16.60	095421	
	C-X101132033:01	PACKER CITY INTL TRUCKS INC	R	5/04/2021		83.20	095421	
	I-R101040958:01	PACKER CITY INTL TRUCKS INC	R	5/04/2021		16.60CR	095421	
	I-X101140820:01	PACKER CITY INTL TRUCKS INC	R	5/04/2021		279.80CR	095421	
	I-X101140852:01	PACKER CITY INTL TRUCKS INC	R	5/04/2021		103.08CR	095421	
	I-X101141600:01	PACKER CITY INTL TRUCKS INC	R	5/04/2021		60.13CR	095421	326.61
1331	PACKER FASTENER & SUPPLY INC							
	I-591057	PACKER FASTENER & SUPPLY INC	R	5/04/2021		82.61CR	095422	
	I-592725	PACKER FASTENER & SUPPLY INC	R	5/04/2021		38.44CR	095422	121.05
0208	POMP'S TIRE SERVICE INC							
	I-90070766	POMP'S TIRE SERVICE INC	R	5/04/2021		35.00CR	095423	
	I-90070767	POMP'S TIRE SERVICE INC	R	5/04/2021		175.40CR	095423	
	I-90070778	POMP'S TIRE SERVICE INC	R	5/04/2021		74.95CR	095423	
	I-90070808	POMP'S TIRE SERVICE INC	R	5/04/2021		352.98CR	095423	638.33

PACKET: 06524 MAY 2021 COUNCIL - 1 5-4-21
VENDOR SET: 01 **** CHECK LISTING ****
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VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
1246	PREVEA HEALTH							
	I-132057	PREVEA HEALTH	R	5/04/2021		143.65CR	095424	143.65
5055	QUALITY TRUCK CARE CENTER INC							
	I-R104007933	QUALITY TRUCK CARE CENTER INC	R	5/04/2021		261.96CR	095425	261.96
0227	REINDERS INC							
	I-1873775-00	REINDERS INC	R	5/04/2021		114.18CR	095426	114.18
0158	ROBERT E LEE & ASSOCIATES INC							
	I-79396	ROBERT E LEE & ASSOCIATES INC	R	5/04/2021		774.25CR	095427	774.25
3960	ROTO-ROOTER							
	I-21326	ROTO-ROOTER	R	5/04/2021		265.00CR	095428	265.00
0501	SAINT MARY'S HOSPITAL							
	I-24159	SAINT MARY'S HOSPITAL	R	5/04/2021		23.35CR	095429	23.35
8340	BETTY SELLENHEIM							
	I-202104271661	BETTY SELLENHEIM	R	5/04/2021		46.39CR	095430	
	I-202104271662	BETTY SELLENHEIM	R	5/04/2021		39.99CR	095430	86.38
0257	STREICHER'S INC							
	I-I1496879	STREICHER'S INC	R	5/04/2021		86.75CR	095431	86.75
0258	SUPERIOR CHEMICAL CORP							
	I-299507	SUPERIOR CHEMICAL CORP	R	5/04/2021		111.20CR	095432	111.20
7588	THOMAS EMS							
	I-36126	THOMAS EMS	R	5/04/2021		121.00CR	095433	121.00
0268	TRUCK EQUIPMENT INC							
	I-934942-00	TRUCK EQUIPMENT INC	R	5/04/2021		675.71CR	095434	
	I-934944-00	TRUCK EQUIPMENT INC	R	5/04/2021		263.58CR	095434	939.29
8246	ULTIMATE SAFETY CONCEPTS INC							
	I-194078	ULTIMATE SAFETY CONCEPTS INC	R	5/04/2021		138.34CR	095435	138.34
0272	UNIFORM SHOPPE INC							
	I-308248	UNIFORM SHOPPE INC	R	5/04/2021		975.00CR	095436	
	I-308786	UNIFORM SHOPPE INC	R	5/04/2021		149.90CR	095436	
	I-309161	UNIFORM SHOPPE INC	R	5/04/2021		995.00CR	095436	2,119.90

PACKET: 06524 MAY 2021 COUNCIL - 1 5-4-21
VENDOR SET: 01 **** CHECK LISTING ****
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VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
8380	WALLANDER SUPPLY CO							
	I-29611	WALLANDER SUPPLY CO	R	5/04/2021		153.30CR	095437	153.30
7527	WI DEPT OF JUSTICE							
	I-455TIME-0000010599	WI DEPT OF JUSTICE	R	5/04/2021		375.00CR	095438	375.00
6469	WI DOCUMENT IMAGING							
	I-131812	WI DOCUMENT IMAGING	R	5/04/2021		879.13CR	095439	879.13
7857	WISCNET							
	I-17354	WISCNET	R	5/04/2021		1,800.00CR	095440	1,800.00

* * T O T A L S * *	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	56	0.00	41,044.96	41,044.96
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
VOID CHECKS:	1	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
REGISTER TOTALS:	57	0.00	41,044.96	41,044.96

TOTAL ERRORS: 0 TOTAL WARNINGS: 0

PACKET: 06524 MAY 2021 COUNCIL - 1 5-4-21
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BANK : AP ASSOCIATED

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT

** POSTING PERIOD RECAP **

FUND	PERIOD	AMOUNT
100	5/2021	22,456.46CR
201	5/2021	3,090.12CR
260	5/2021	60.00CR
285	5/2021	774.25CR
292	5/2021	60.00CR
405	5/2021	1,111.84CR
601	5/2021	6,343.03CR
650	5/2021	7,149.26CR
ALL		41,044.96CR

City of De Pere, Wisconsin

Request For Common Council Action

MEETING DATE:	**May 4, 2021**
DEPARTMENT:	**City Clerk**
FROM:	**Carey Danen**
SUBJECT:	**Future agenda items.**