



Board of Public Works

Regular Meeting

335 South Broadway
De Pere, WI 54115
<http://www.de-pere.org>

Final Minutes

Monday, May 7, 2018

7:30 PM

De Pere City Hall Council Chambers

I. Call to Order

The meeting was called to order at 7:30 PM by Mayor Michael J. Walsh

Attendee Name	Title	Status	Arrived
James Boyd	Aldersperson	Present	
Dan Carpenter	Aldersperson	Present	
Jonathon Hansen	Aldersperson	Present	
Dean Raasch	Aldersperson	Present	
Michael J. Walsh	Mayor	Present	

Others present were Scott Thoresen, Director of Public Works, Eric Rakers, City Engineer, Don Melichar, Park Superintendent/Forester, Scott Crevier, Aldersperson, Pam Denis, Recording Secretary.

2. Public Hearing to Levy Special Assessments

A. Notice of Public Hearing

B. Recommendation from the Board of Public Works

C. Final Resolution Authorizing Levying Special Assessments for Storm Sewer Main and/ or Laterals

1. Consider Resolution #18-02, Final Resolution Authorizing Levying Special Assessments for Storm Sewer Main and or Laterals for St. Josephs Street.

Aldersperson Raasch moved to approve Resolution #18-02, Final Resolution authorizing storm main and/or lateral construction and levying special assessments against benefited property (St. Joseph's Street). Aldersperson Hansen seconded the motion. Upon vote, the motion passed unanimously.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dean Raasch, Aldersperson
SECONDER:	Jonathon Hansen, Aldersperson
AYES:	Boyd, Carpenter, Hansen, Raasch, Walsh

II. Public Comment

None

III. Items

1. Approval of the Board of Public Works April 9, 2018 Meeting Minutes.

Aldersperson Carpenter moved to approve the April 9, 2018 Board of Public Works meeting minutes, Aldersperson Raasch seconded the motion. Upon vote, the motion passed unanimously.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dan Carpenter, Alderperson
SECONDER:	Dean Raasch, Alderperson
AYES:	Boyd, Carpenter, Hansen, Raasch, Walsh

2. Consider Approval of an Eagle Scout Project Proposal to Renovate the Planter Islands on Main Avenue East and West of Highway 41.*

Mayor Walsh moved to approve the Eagle Scout Project Proposal to renovate the planter islands on Main Avenue East and West of Highway 41, Alderperson Raasch seconded the motion. Mayor Walsh moved to open the meeting for public input, Alderperson Raasch seconded the motion. Upon vote, the motion passed and the meeting was opened at 7:35pm.

Scout Larz Piechocki reviewed the intent of the project, thinning some of the plants to make it look less overgrown. The area will be mulched to keep weeds down.. Don Melichar, City Forestry, will assist with plant selection.

On behalf of the City, Mayor Walsh thanked Larz for coming forward with this project and for the hard work and fundraising it will require.

Mayor Walsh moved to return to regular order, Alderperson Carpenter seconded the motion. Upon vote, the motion passed and the meeting returned to regular order at 7:38pm. Scott Thoresen, Director of Public Works, stated that this proposal will still have to go to Common Council for approval as it is a donation. **Upon vote, the motion to approve the Eagle Scout Project Proposal passed unanimously.**

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Michael J. Walsh, Mayor
SECONDER:	Dean Raasch, Alderperson
AYES:	Boyd, Carpenter, Hansen, Raasch, Walsh

3. Election of Vice Chairperson for the Board of Public Works.

Alderperson Boyd nominated Alderperson Raasch as the Vice Chair, Alderperson Carpenter seconded the motion. Upon vote the motion passed unanimously.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	James Boyd, Alderperson
SECONDER:	Dan Carpenter, Alderperson
AYES:	Boyd, Carpenter, Hansen, Raasch, Walsh

4. Discuss Enforcement of Solid Waste Ordinance.

Director of Public Works, Scott Thoresen, described the solid waste ordinances features, specifically regarding enclosures of carts. He explained that the new ordinance regarding cart storage states that the carts may not be seen from any of the property. The program will be complaint driven, just like the snow or weed violations. Residents will get a letter of non-compliance. Director Thoresen explained that the City does not have staff to go through the City making inspections. Alderperson Hansen explained that he had a discussion with a resident who was quite upset that she had spent money to enclose her containers and her neighbor was not abiding by the new ordinance. Discussion followed. Alderperson Boyd felt that the City should put a second notice in the water bills to remind residents to enclose their containers or put them in the garage. Discussion continued concluding that a notice in the water bill would be advisable.

5. Consider Enterprise Reservoir Inspection Proposal*

Mayor Walsh moved to approve the proposal from Dixon Engineering, Inc. to inspect the water storage facility on Enterprise Drive, in the amount of \$3,270.00, Alderperson Boyd seconded the motion. Upon vote, the motion passed unanimously.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Michael J. Walsh, Mayor
SECONDER:	James Boyd, Alderperson
AYES:	Boyd, Carpenter, Hansen, Raasch, Walsh

6. Consider 9th Street Water Tower Inspection Proposal*

Alderperson Raasch moved to approve the proposal from Dixon Engineering, Inc. to inspect the 9th Street Water Tower in the amount of \$2,750.00; Alderperson Hansen seconded the motion. Discussion followed. Upon vote, the motion passed unanimously.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dean Raasch, Alderperson
SECONDER:	Jonathon Hansen, Alderperson
AYES:	Boyd, Carpenter, Hansen, Raasch, Walsh

7. Consider 2018 Sidewalk Repair Orders.*

Eric Rakers reviewed the City's sidewalk program. He explained that residents are given time to fix the sidewalk themselves, and if they do nothing the City will remove and replace the sidewalk and invoice the resident. The resident then has the choice to pay the invoice and avoid interest charges or let it roll onto their taxes with interest.

Mayor Walsh moved to approve the City's sidewalk repair order, Alderperson Hansen seconded the motion. Upon vote, the motion passed unanimously.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Michael J. Walsh, Mayor
SECONDER:	Jonathon Hansen, Alderperson
AYES:	Boyd, Carpenter, Hansen, Raasch, Walsh

8. Consider Award of Project 18-05 Sidewalk, Curb & Concrete Pavement Repair.*

Eric Rakers, City Engineer, reviewed Project 18-05 Sidewalk Curb, and Concrete Pavement Repair. Discussion followed. **Alderperson Raasch moved to award the contract for Project 18-05 to Fischer Ulman Construction, Inc. in the amount of \$132,265.00. Alderperson Boyd seconded the motion. Upon vote, the motion passed unanimously.**

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dean Raasch, Alderperson
SECONDER:	James Boyd, Alderperson
AYES:	Boyd, Carpenter, Hansen, Raasch, Walsh

9. Consider Award of Project 18-07 Asphalt, Curb, and Sewer Repair.*

Eric Rakers, City Engineer, review Project 18-07 Asphalt, Curb, and Sewer Repair. Discussion followed. **Alderperson Carpenter moved to approve the award of contract for Project 18-07 Asphalt, Curb, and Sewer Repair to Northeast Asphalt,**

Inc. in the amount of \$849,945.15. Alderperson Raasch seconded the motion. Upon vote, the motion passed unanimously.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dan Carpenter, Alderperson
SECONDER:	Dean Raasch, Alderperson
AYES:	Boyd, Carpenter, Hansen, Raasch, Walsh

10. Consider Award of Project 18-08 Manhole Repair & Rehabilitation.*

Eric Rakers, City Engineer, reviewed Project 18-08 Manhole Repair and Rehabilitation. **Alderperson Raasch moved to approve the award of contract to National Power Rodding Corporation in the amount of \$30,730.00. Alderperson Carpenter seconded the motion. Upon vote, the motion passed unanimously.**

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dean Raasch, Alderperson
SECONDER:	Dan Carpenter, Alderperson
AYES:	Boyd, Carpenter, Hansen, Raasch, Walsh

11. Consider Quote for Project 18-19 Mudjacking.*

Eric Rakers, City Engineer, presented the quotes received for project 18-19 Mudjacking. **Mayor Walsh moved to approve the award of contract for project 18-19 Mudjacking to Badger Concrete Lifting, LLC in the amount of \$7,690.00. Alderperson Raasch seconded the motion. Upon vote, the motion passed unanimously.**

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Michael J. Walsh, Mayor
SECONDER:	Dean Raasch, Alderperson
AYES:	Boyd, Carpenter, Hansen, Raasch, Walsh

12. Consider Quote for Project 18-19A Concrete Grinding.*

Eric Rakers, City Engineer, reviewed the proposal received for Project 18-19A Sidewalk Grinding. **Alderperson Boyd moved to approve the award of contract for Project 18-19 Sidewalk Grinding to Hard Rock Concrete Cutters, Inc. in the amount of \$23,600.00. Alderperson Raasch seconded the motion. Upon vote, the motion passed unanimously.**

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	James Boyd, Alderperson
SECONDER:	Dean Raasch, Alderperson
AYES:	Boyd, Carpenter, Hansen, Raasch, Walsh

IV. Future Agenda Items

Alderperson Hansen stated that Green Bay was working on a bike sharing program in the city limits and wondered if that would work for De Pere. Eric Rakers, City Engineer, said that the company, Line Bike, had already reached out to the City, that the bike program was a regional endeavor. The City is aware of the program. Staff has been involved with some discussion and may have sites in the City for bike sharing. If this proceeds in this area, information will be brought to Council.

V. Adjournment

Mayor Walsh moved to adjourn the Board of Public Works meeting, Alderperson Boyd seconded the motion. Upon vote the motion passed unanimously and the meeting was adjourned at 8:15pm.

Respectfully submitted,
Pam Denis