FINANCE/PERSONNEL COMMITTEE
CITY OF DE PERE, WISCONSIN – May 8, 2012

The Finance/Personnel Committee of the City of De Pere, Wisconsin, met in regular session at the Council Chambers in City Hall, on Tuesday, May 8, 2012.

Mayor Michael Walsh called the meeting to order at 7:36 p.m. Roll call was taken and the following members were present: Alderpersons Michael Donovan, Kathleen Van Vonderen, Daniel Robinson and Larry Lueck. Also present: City Administrator Lawrence Delo, City Attorney Judith Schmidt-Lehman, Human Resources Director Shannon Metzler, Fire Chief Robert Kiser, Police Chief Derek Beiderwieden, Public Works Director Scott Thoresen, Planning and Economic Development Director Ken Pabich, IT Administrator Pete Smith and Alderperson Scott Crevier.

Alderperson Donovan moved, seconded by Alderperson Lueck, to approve the minutes of the April 10, 2012 meeting. Upon discussion and vote, the minutes were approved unanimously.

3. Overtime report of the Fire Department for the month of April 2012. Mayor Walsh moved, seconded by Alderperson Van Vonderen, to approve the overtime report. Alderperson Van Vonderen questioned the increase in EMS training and Chief Kiser explained was due to high angle rescue team training done with Bellevue and Green Bay. Discussion followed. Alderperson Robinson requested a report for the June committee meeting that showed the potential unused budgeted standby overtime hours as a dollar amount and how those funds could be redirected to increasing standbys. Alderperson Lueck requested a report for the June committee meeting that provided a 2011 and 2012 month to month comparison for standbys called and received. Upon discussion and vote, motion was approved unanimously.

4. Overtime report of the Police Department for the month of April 2012. Mayor Walsh moved, seconded by Alderperson Lueck, to approve the overtime report. Alderperson Van Vonderen questioned the increase in officer training and Chief Beiderwieden explained that officer training is due to mandatory firearms training. The Chief also noted that the increase in miscellaneous reimbursed was due to the OWI Task Force and additional compliance checks. Upon discussion and vote, motion was approved unanimously.

5. Overtime report of the Engineering Department for the month of April 2012. Alderperson Lueck moved, seconded by Alderperson Robinson, to approve the overtime report. Upon vote, motion was approved unanimously.

6. Consider $500 donation from De Pere Christian Outreach to be used for the Police Department K-9 Unit. Alderperson Donovan moved, seconded by Alderperson Van Vonderen to accept the donation. Upon vote, motion was approved unanimously.

7. Consider $500 donation from Marguerite Gardner to the Police Department for gasoline expenses for the honor guard to attend ceremonies in Washington D.C. Alderperson Van Vonderen moved, seconded by Alderperson Robinson to accept the donation. Upon vote, motion was approved unanimously.

8. Consider purchase of one electro-mechanical outdoor emergency notification siren from American Signal Corporation. Mayor Walsh moved, seconded by Alderperson Lueck to approve the purchase of the siren. Upon discussion and vote, motion was approved unanimously.

9. Consider purchase of Advance Airway Management Trainer utilizing Act 102 funds. Alderperson Van Vonderen moved, seconded by Alderperson Lueck to approve the purchase of the trainer. Upon vote, motion was approved unanimously.

10. Consider installation of water utilities and fountain at the Dog Park. Alderperson Lueck moved, seconded by Alderperson Van Vonderen to approve the water utility and fountain installation. Upon vote, motion was approved unanimously.

11. Review the Offer to Purchase for Parcel WD-1162 by Utech Consulting. Alderperson Lueck moved, seconded by Alderperson Donovan to accept the offer. Planning and Economic Development Director Pabich provided an overview of the TID #6 incentive program and responded to committee member questions. Upon discussion and vote, motion was approved unanimously.

12. Review the creation of TID #10 located in the East Industrial Park. Alderperson Lueck moved, seconded by Alderperson Robinson to approve the creation of TID #10 and to accept the proposal from Springsted Incorporated to develop the project plan. Upon discussion and vote, motion was approved unanimously.

13. Consider 2012-2013 Insurance Liability Policy renewals. Alderperson Robinson moved, seconded by Alderperson Van Vonderen to approve the renewals. Upon vote, motion was approved unanimously.

Alderperson Robinson moved, seconded by Alderperson Van Vonderen to approve the cyber liability policy with Chartis. Alderperson Robinson questioned if a risk analysis will be done and Human Resources Director Metzler explained she will be working with the IT Director to have the analysis done. Upon discussion and vote, motion was approved unanimously.

14. Consider recommendation to update the Merit Pay Policy for non-represented employees. Alderperson Lueck moved, seconded by Mayor Walsh to approve the policy. Upon vote, motion was approved unanimously.

15. Consider request from Alderperson Crevier to have a group photo of elected officials and a framed copy be placed in the Council Chambers. Upon discussion, no action was taken.

16. Consider draft ordinance regarding Sidewalk Café Permit renewal fees. Alderperson Lueck moved, seconded by Alderperson Robinson to approve the ordinance. Upon vote, motion was approved unanimously.

17. Consideration of Agreement with New Cell, LLC (Cellcom). Alderperson Robinson moved, seconded by Alderperson Van Vonderen to approve the agreement. Upon vote, motion was approved with 4 ayes and 1 abstention. Alderperson Lueck abstained; all others voted aye.

18. Public Comment or other Announcements. Mayor Walsh asked if there was anyone present who wished to speak during public comment and there was no one present who wished to speak so public comment was closed.

19. Future Agenda Items. None.

Upon motion by Mayor Walsh, seconded by Alderperson Van Vonderen, the Finance/Personnel Committee unanimously adjourned at 8:39 p.m.

Respectfully submitted,

Jennifer Dupont
Recording Secretary