



Board of Public Works

Regular Meeting

335 South Broadway
De Pere, WI 54115
<http://www.de-pere.org>

Final Minutes

Monday, May 8, 2017

7:30 PM

De Pere City Hall Council Chambers

I. Call to Order

The meeting was called to order at 7:30 PM by Mayor Michael J. Walsh

Attendee Name	Title	Status	Arrived
James Boyd	Aldersperson	Present	
Dan Carpenter	Aldersperson	Present	
Jonathon Hansen	Aldersperson	Present	
Dean Raasch	Aldersperson	Present	
Michael J. Walsh	Mayor	Present	

Others present were Scott Thoresen, Director of Public Works, Eric Rakers, City Engineer, and Pam Denis, Recording Secretary.

2. Public Hearing to Levy Special Assessments

A. Notice of Public Hearing

The Recording secretary read into the record that the notice of public hearing was published in the Green Bay Press Gazette on April 24, 2017.

B. Recommendation from the Board of Public Works

Eric Rakers, City Engineer, stated that the Board of Public Works at the April 10, 2017 meeting approved the Preliminary Resolution for storm sewer assessment for Huron Street, East and West Vista Circle, Helena Street, and Erie Street. He stated that the Public Hearing for the Final Resolutions for Special Assessment was scheduled for today. Mayor Walsh declared the Public Hearing opened at 7:40pm and invited the public to speak. Keith Dahlke and Attorney Deron Andre stated that Keith Dahlke was the owner of two rental units on Erie Street. Keith Dahlke questioned whether the cost estimates included the hook ups to the storm sewer. He explained that he had spent money last fall to tie into the sewer. John Smyser asked whether the two trees in front of his property could be cut down so that he could expand the driveway apron to match his driveway. The Mayor declared the Public Hearing closed at 7:43pm.

C. Final Resolutions Authorizing Levying Special

Assessments for Storm Sewer Main and/or Laterals

1. Resolution BOPW 17-01, Final Resolution Authorizing Levying Special Assessments for Storm Sewer and/or Laterals on Project 17-02 Huron Street Reconstruction and Utility Relay.

Aldersperson Raasch moved to adopt the Final Resolutions BOPW 17-01, BOPW 17-02, BOPW 17-03 and BOPW 17-04, authorizing storm sewer main and/or lateral construction and levying special assessment against benefitted property on Huron Street, East and West Vista Circle, Helena Street and Erie Street respectively, Aldersperson Carpenter seconded the motion. Discussion followed. Eric Rakers, City Engineer, answered the questions presented in the Public Hearing and agreed to meet with the property owners as follow

up. The Mayor questioned when the construction would begin . Engineer Rakers explained that Huron Street was under construction at the moment and would extend into September, Helena Street would begin right after school is out, Erie Street is already under construction for water main relays and East and West Vista Circle is anticipated to begin a month out or so.

Upon vote, the motion passed unanimously.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dean Raasch, Alderperson
SECONDER:	Dan Carpenter, Alderperson
AYES:	Boyd, Carpenter, Hansen, Raasch, Walsh

2. Resolution BOPW 17-02, Final Resolution Authorizing Special Assessments for Storm Sewer and/or Laterals on Project 17-01 Sewer and Water Relay and Street Resurfacing, East and West Vista Circle.
Please see vote on prior item.
3. Resolution BOPW 17-03, Final Resolution Authorizing Levying Special Assessments for Storm Sewer and/or Laterals on Project 17-01 Sewer and Water Relay and Street Resurfacing, Helena Street.
Please see vote on prior item.
4. Resolution BOPW 17-04, Final Resolution Authorizing Levying Special Assessments for Storm Sewer and/or Laterals on Project 17-01 Sewer and Water Relay and Street Resurfacing, Erie Street.
Please see vote on prior item.

II. Public Comment

None.

III. Items

1. Approval of the Board of Public Works April 10, 2017 Meeting Minutes.

Alderperson Carpenter moved to approve the Board of Public Works minutes from the April 10, 2017 meeting, Mayor Walsh seconded the motion. Upon vote, the motion passed.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dan Carpenter, Alderperson
SECONDER:	Michael J. Walsh, Mayor
AYES:	Boyd, Carpenter, Hansen, Raasch, Walsh

2. Consider Board of Public Works Vice Chairperson.

Alderperson Carpenter moved to elect Alderperson Raasch as Vice Chair of the Board of Public Works, Alderperson Boyd seconded the motion. Upon vote, the motion passed.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dan Carpenter, Alderperson
SECONDER:	James Boyd, Alderperson
AYES:	Boyd, Carpenter, Hansen, Raasch, Walsh

3. Consider Award for Proposal for Main Avenue and Lawrence Drive Roundabout.*

Mayor Walsh moved to award the Main Avenue and Lawrence Drive Roundabout design and construction services to JT Engineering in teh amount of \$264,420 (which assumes construction administration for a partial closure), Alderperson Boyd seconded the motion. Upon vote, the motion passed.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Michael J. Walsh, Mayor
SECONDER:	James Boyd, Alderperson
AYES:	Boyd, Carpenter, Hansen, Raasch, Walsh

4. Consider Options for Replacing Reid Street Banner Poles.*

Scott Thoresen, Director of Public Works, explained the options for replacing the Reid Street Banner Poles. He stated that part of the pole system broke off and after staff investigated several options, staff was recommending the replacement of the overhead street pole in the 2018 budget or use money from a reserve fund and bid out this year so that the pole would be usable for this Fall. Discussion followed. **Mayor Walsh moved to approve replacing the overhead street pole on Reid Street and request replacement with undesignated reserves, Alderperson Boyd seconded the motion. Upon vote, the motion passed.**

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Michael J. Walsh, Mayor
SECONDER:	James Boyd, Alderperson
AYES:	Boyd, Carpenter, Hansen, Raasch, Walsh

5. Consider Swan Road Extension Agreement between the City of De Pere and the Green Bay Metropolitan Sewerage District.*

Eric Rakers, City Engineer, reviewed the Swan Road Extension Agreement between the City of De Pere and the Green Bay Metropolitan Sewerage District (GBMSD). He stated that the interceptor is designed to provide sanitary sewer service to the City of De Pere and the Town of Ledgeview. Currently the serviced area runs through the Town of Ledgeview sanitary sewer. Upon completion of the interceptor, the City sewer will be disconnected from the Town sewer and reconnected to the interceptor. Engineer Rakers stated that GBMSD is proposing upsizing the Charles Street Interceptor in 2018 to accommodate this change. He presented the costs associated with the Swan Road Interceptor, which were included in the 2017 budget from the Sewage Revenue Fund. **Mayor Walsh moved to approve the Swan Road Extension Agreement between the City of De Pere and the Green Bay Metropolitan Sewerage District, Alderperson Raasch seconded the motion. Upon vote, the motion passed.**

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Michael J. Walsh, Mayor
SECONDER:	Dean Raasch, Alderperson
AYES:	Boyd, Carpenter, Hansen, Raasch, Walsh

6. Discuss Railroad Crossing Repairs.

Scott Thoresen, Director of Public Works, reviewed the status of railroad repairs for the crossing at Lande Street and Scheuring Road. Staff made contact with Canadian National Railroad. Budgeting for repairs for Lande Street would take place in 2018. Discussion followed including but not exclusively to concern over follow through with Canadian National. Mayor Walsh moved to open the meeting at 8:20pm, Alderperson Boyd seconded the motion. Upon vote, the motion passed. Dan Van Den Elzen explained that the black top that was applied to the crossing is uneven and needs to be smoothed out. Eric Rakers, City Engineer, explained that the wood is deteriorating also. Discussion followed. Mayor Walsh moved to return to regular session at 8:25pm, Alderperson Raasch seconded the motion. Upon vote, the motion passed.

7. Consider 2017 Sidewalk Repair Orders.

Eric Rakers, City Engineer, reviewed the annual sidewalk repair program and procedure. **Mayor Walsh moved to approve the sidewalk repairs for 2017, Alderperson Raasch seconded the motion. Upon vote, the motion passed.**

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Michael J. Walsh, Mayor
SECONDER:	Dean Raasch, Alderperson
AYES:	Boyd, Carpenter, Hansen, Raasch, Walsh

8. Consider Award of Contract Project 17-05 Sidewalk, Curb, and Concrete Pavement Repair.*

Eric Rakers, City Engineer, reviewed the bids for Project 17-05 Sidewalk, Curb, and Concrete Pavement Repair. **Alderperson Raasch moved to award the project to Fischer Ulman Construction, Inc. in the amount of \$127,013.50, Alderperson Carpenter seconded the motion. Upon vote, the motion passed.**

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dean Raasch, Alderperson
SECONDER:	Dan Carpenter, Alderperson
AYES:	Boyd, Carpenter, Hansen, Raasch, Walsh

IV. Future Agenda Items

Alderperson Hansen inquired about why there are no sidewalks on Lawrence Drive reaching to Walmart. Scott Thoresen, Public Works Director, reviewed the history of staff's request to Common Council for sidewalks being denied. He stated that the sidewalk issue could be revisited.

V. Adjournment

Mayor Walsh moved to adjourn the Board of Public Works meeting, Alderperson Raasch seconded the motion. Upon vote, the motion passed and the meeting was adjourned at 8:30pm.

Respectfully submitted,
Pam Denis