



# Board of Public Works

## Regular Meeting

335 South Broadway  
De Pere, WI 54115  
<http://www.de-pere.org>

### Final Minutes

Monday, May 9, 2016

7:30 PM

De Pere City Hall Council Chambers

#### I. Call to Order

The meeting was called to order at 7:30 PM by Alderperson James Boyd

| Attendee Name    | Title       | Status  | Arrived |
|------------------|-------------|---------|---------|
| James Boyd       | Alderperson | Present |         |
| Dan Carpenter    | Alderperson | Present |         |
| Ryan Jennings    | Alderperson | Present |         |
| Dean Raasch      | Alderperson | Present |         |
| Michael J. Walsh | Mayor       | Excused |         |

Others present were Scott Thoresen, Director of Public Works, Eric Rakers, City Engineer, Larry Delo, City Administrator, Pam Denis, Recording Secretary

#### II. Public Comment

None

#### III. Items

1. Approval of the Board of Public Works April 11, 2016 Meeting Minutes.

Alderperson Raasch moved to approve the Board of Public Works April 11, 2016 meeting minutes, Alderperson Jennings seconded the motion. Upon vote the motion passed.

|                  |                                                       |
|------------------|-------------------------------------------------------|
| <b>RESULT:</b>   | <b>ADOPTED [UNANIMOUS]</b>                            |
| <b>MOVER:</b>    | Dean Raasch, Alderperson                              |
| <b>SECONDER:</b> | Ryan Jennings, Alderperson                            |
| <b>AYES:</b>     | James Boyd, Dan Carpenter, Ryan Jennings, Dean Raasch |
| <b>EXCUSED:</b>  | Michael J. Walsh                                      |

2. Consider Commercial Garbage & Recycling Collection Ordinance Revisions

Scott Thoresen, Director of Public Works, presented a Power Point Presentation of the proposed changes to commercial garbage and recycling collection that the Board and staff have been discussing for the past several years. He reviewed the various meeting dates that had been held to discuss concerns and issues of those that will be affected by the proposed changes. Director Thoresen stated that the next step for the Board to consider is changes to be made to the existing ordinance. Staff recommends: 1) Creating a Nicolet Square garbage and recycle collection district where collection would be made by dumpsters in enclosures; 2) Implement a three cart rule at the same time as implementing the Nicolet Square collection district; 3) The remaining areas of downtown would eventually go to a dumpster collection similar to Nicolet Square at a future date to be determined. These ordinance changes would be brought back to the Board for approval and then would go to Common Council for final approval. All affected property owners would be notified of future meetings.

Alderperson Boyd moved to open the meeting for public comment, Alderperson Raasch seconded the motion. Upon vote, the motion passed. Mindi Kiel asked about duplexes and how many containers would be allowed. Director Thoresen said that duplexes are

not considered commercial properties and would still be allowed more than 3 containers. John Nick shared his concerns that bars and restaurants were going to be unduly charged compared to other properties and suggested that Nicolet Square should provide a fair fee schedule as in the future it would apply to the property owners in the overall plan. Director Thoresen stated that a private hauler would actually charge more than what was being proposed to the heavy users. John Nicks also inquired how garbage would get to the enclosures. Director Thoresen stated that it would be up to the individual property owners. Bob Egger stated his concerns over the non-profit organizations like St. Anne's and the De Pere Christian Outreach costs and variance in garbage and recycle collection usage suggesting consideration of volume usage and a variance for two major entities on one large parcel. Ronald Manning shared that collection issues exist now, but he felt that the cost difference was too great between the proposed charges for dumpster use for high volume users and the lower usage properties. John Barnstorff shared his concerns regarding more and more charges being put on small businesses and for taking away parking spaces to accommodate dumpsters. He was also expressed concern about the man hours that would be spent hauling garbage to the enclosures. Matt Lutsey shared his concern about dumping grease in the winter and who would be responsible to clean up grease spills and the safety of hauling the grease some distance. John Nicks concurred with Matt Lutsey's grease concern. Mary Alexis Pfutzenreuter shared that Pasquales would be in favor of enclosures for grease.

Alderson Boyd moved to return to regular session at 8:24pm, Alderson Carpenter seconded the motion. Upon vote, the motion passed.

Director Thoresen stated that the information in the packets was to give the Board insight into revising the Ordinance which would then come back to the Board of Public Works in June as a recommendation. He re-stated the three parts to the suggested revision of the City ordinance.

Alderson Raasch moved to send the garbage and recycling collection ordinance back to staff for review and to update per the Board recommendations, Alderson Jennings seconded the motion. Discussion followed in regard to creating more balanced and equitable fees. Director Thoresen explained that the City would be paying for the enclosures for the dumpsters. The City would not be overseeing collection of grease, although it would provide space in the enclosures to store used grease. City Administrator, Larry Delo, explained that the City would be providing space for grease storage, but no containers, that it would be up to those businesses who needed grease service to contract with a vendor. He added that the fee that the City would be charging businesses was in actuality a fee for collection of recyclables and maintaining the enclosure space. He stated that it cannot be a fee for garbage collection due to state restrictions. The state does not allow municipalities to set up solid waste utilities, however, the state does allow for fees for recyclables. Discussion followed with suggestions to review the fee structure and formula.

Alderson Raasch moved to open the meeting for public comment at 8:56pm, Alderson Boyd seconded the motion. Upon vote, the motion passed. Ron Manning asked that the Board keep in mind the volumes that are generated, that there are properties that create very little waste. Tom Gavic questioned how often the dumpsters would be picked up. Director Thoresen stated that 6 yard dumpsters were being considered, with one to two times a week pick up. Tom Gavic suggested doing some benchmarking to show businesses local comparable fees by private carriers. Mary Alexis Pfutzenreuter concurred that benchmarking would help; as she had contacted businesses using private carriers and they were paying more than the proposed amount from the City. She added that since Nicolet Square was going to be the first to initiate this

program that it should provide an equity and fairness that would apply to all the downtown businesses. She also stated that although not everyone can be pleased in a change, the dumpsters would be an improvement. Joe Schinkton questioned whether the City knows how much savings they would gain by reducing the tippage. Andy Krantz asked that a renewal or update process be put in place that would consider change of property owners from a high or low usage. Director Thoresen stated that the program would be reviewed on a yearly basis for costs and usage. Discussion followed with regard to reduction of tipping fees, renewal of contract, years of contract, security of enclosures, grease collection containers. Scott Thoresen stated that invitations would go out to all businesses to come to the Board of Public Works meeting in June to discuss the Ordinance.

Aldersperson Boyd moved to return to regular session at 9:10pm, Aldersperson Raasch seconded the motion, upon vote, the motion passed.

**Aldersperson Raasch repeated the motion to send the garbage and recycling ordinance back to staff for review, with the recommendation to look at an Option 5 (which would adjust the fee differences between high and low users). Upon vote, the motion passed.**

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|------------------|-------------------------------------------------------|
| <b>RESULT:</b>   | <b>ADOPTED [UNANIMOUS]</b>                            |
| <b>MOVER:</b>    | Dean Raasch, Aldersperson                             |
| <b>SECONDER:</b> | Ryan Jennings, Aldersperson                           |
| <b>AYES:</b>     | James Boyd, Dan Carpenter, Ryan Jennings, Dean Raasch |
| <b>EXCUSED:</b>  | Michael J. Walsh                                      |

3. Consider 2016 Sidewalk Repair Orders

Eric Rakers, City Engineer, reviewed the 2016 Sidewalk Program, which encompasses 1/8th of the City of De Pere. This year the sidewalk program will be looking at sidewalks east of Jordan and South of Charles Street.

**Aldersperson Raasch moved to approve the 2016 Sidewalk Repair Orders, Aldersperson Boyd seconded the motion. Upon vote, the motion passed.**

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|------------------|-------------------------------------------------------|
| <b>RESULT:</b>   | <b>ADOPTED [UNANIMOUS]</b>                            |
| <b>MOVER:</b>    | Dean Raasch, Aldersperson                             |
| <b>SECONDER:</b> | James Boyd, Aldersperson                              |
| <b>AYES:</b>     | James Boyd, Dan Carpenter, Ryan Jennings, Dean Raasch |
| <b>EXCUSED:</b>  | Michael J. Walsh                                      |

4. Consider Award for Project 16-05 Sidewalk, Curb, and Concrete Pavement Repair\*

City Engineer Rakers reviewed the sidewalk repair contract that went out to bid.

**Aldersperson Raasch moved to award the contract for Project 16-05 Sidewalk, Curb, and Concrete Pavement Repair to Fischer Ulman in the amount of \$281,083.70, Aldersperson Carpenter seconded the motion. Upon vote, the motion passed.**

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|------------------|-------------------------------------------------------|
| <b>RESULT:</b>   | <b>ADOPTED [UNANIMOUS]</b>                            |
| <b>MOVER:</b>    | Dean Raasch, Aldersperson                             |
| <b>SECONDER:</b> | Dan Carpenter, Aldersperson                           |
| <b>AYES:</b>     | James Boyd, Dan Carpenter, Ryan Jennings, Dean Raasch |
| <b>EXCUSED:</b>  | Michael J. Walsh                                      |

5. Consider Award for Project 16-10 HVAC Maintenance Rebid\*

**Alderson Raasch moved to approve the award of contract for Project 16-10 HVAC Rebid to B&P Mechanical in the amount of \$176,410.00, Alderson Jennings seconded the motion. Upon vote, the motion passed.**

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|------------------|-------------------------------------------------------|
| <b>RESULT:</b>   | <b>ADOPTED [UNANIMOUS]</b>                            |
| <b>MOVER:</b>    | Dean Raasch, Alderson                                 |
| <b>SECONDER:</b> | Ryan Jennings, Alderson                               |
| <b>AYES:</b>     | James Boyd, Dan Carpenter, Ryan Jennings, Dean Raasch |
| <b>EXCUSED:</b>  | Michael J. Walsh                                      |

6. Consider Award for Project 16-19 Mudjacking.\*

**Alderson Raasch moved to approve the award of contract for Project 16-19 Mudjacking to Badger Concrete Lifting in the amount of \$5,830.00, Alderson Carpenter seconded the motion. Upon vote, the motion passed.**

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|------------------|-------------------------------------------------------|
| <b>RESULT:</b>   | <b>ADOPTED [UNANIMOUS]</b>                            |
| <b>MOVER:</b>    | Dean Raasch, Alderson                                 |
| <b>SECONDER:</b> | Dan Carpenter, Alderson                               |
| <b>AYES:</b>     | James Boyd, Dan Carpenter, Ryan Jennings, Dean Raasch |
| <b>EXCUSED:</b>  | Michael J. Walsh                                      |

7. Consider Award for 16-19A Sidewalk Grinding\*

**Alderson Raasch moved to approve the award of contract for Project 16-19A Sidewalk Grinding in the amount of \$10,040.00 to All Star Cutting & Coring, LLC, Alderson Boyd seconded the motion. Upon vote, the motion passed.**

|                  |                                                       |
|------------------|-------------------------------------------------------|
| <b>RESULT:</b>   | <b>ADOPTED [UNANIMOUS]</b>                            |
| <b>MOVER:</b>    | Dean Raasch, Alderson                                 |
| <b>SECONDER:</b> | James Boyd, Alderson                                  |
| <b>AYES:</b>     | James Boyd, Dan Carpenter, Ryan Jennings, Dean Raasch |
| <b>EXCUSED:</b>  | Michael J. Walsh                                      |

IV. Future Agenda Items

None

V. Adjournment

Alderson Raasch moved to adjourn the Board of Public Works meeting, Alderson Jennings seconded the motion. Upon vote the motion passed and the meeting was adjourned at 9:21pm.

Respectfully submitted,  
Pam Denis