



Board of Public Works

Regular Meeting

335 South Broadway
De Pere, WI 54115
<https://www.deperewi.gov/>

Agenda

Monday, May 9, 2022

7:30 PM

Council Chambers and Virtual

Pursuant to Wisconsin Statutes 19.84, Notice is hereby given to the public that a meeting of the **Board of Public Works** of the City of De Pere will be held on **May 9, 2022 at 7:30 PM** in the **COUNCIL CHAMBERS, 2ND FLOOR CITY HALL, 335 S. BROADWAY STREET, DE PERE.**

The public may attend the meeting either in person in the Council Chambers or electronically/telephonically. Electronic or telephonic access to the meeting is provided below:

Computer/smart phone accessing <https://www.gotomeet.me/DePere>

OR

You can also dial in using your phone.

United States (Toll Free): [1 866 899 4679](tel:18668994679)

United States: [+1 \(312\) 757-3117](tel:+13127573117)

Access Code: 154-883-285

This meeting may also be rebroadcast on Spectrum Cable Channel 4 and AT&T U-verse Channel 99 throughout the week and available on demand at <http://deperecitywi.igmp2.com/>.

I. Call to Order

1. Roll Call

II. Public comment upon matters not on the agenda. Comments made during the public comment period shall pertain only to matters under the jurisdiction of the Board of Public Works. §6-3(f) DPMC

III. Items

- 1. Approval of the March 7, 2022 Board of Public Works Meeting Minutes**
- 2. Approval of the April 11, 2022 Board of Public Works Meeting Minutes**
- 3. Consideration and possible action on 2022 Gap Sidewalk Orders and Special Charges***
- 4. Consideration and possible action on 2023 Gap Sidewalk Orders and Special Charges***
- 5. Consideration and possible action on Broadway and Cook Street intersection concerns***
- 6. Consideration and possible action on 2022 Street Funding**
- 7. Consideration and possible action on Contract 22-01 Sewer and Water Relay and Street Resurfacing Funding***
- 8. Consideration and possible action on the State Municipal Agreement with Wisconsin Department of Transportation for Local Road Improvement Program Grant***
- 9. Consideration and possible action on Main Avenue Clock Tower Options**
- 10. Consideration and possible action on City's share for engineering design for STH 32 (Main Ave)**
- 11. Consideration and possible action on 2022 Sidewalk Repair Orders and Special Charges**

12. Consideration and possible action on award of Contract 22-22 Downtown Sidewalk and Street Lighting*

13. Discuss Pond Sediment Review

IV. Future Agenda Items

V. Adjournment

***Items with an asterisk require City Council approval.**

Any person wishing to attend this meeting who, because of disability, requires special accommodations should contact the Clerk-Treasurer's office at 339-4050 by Noon, Monday, May 9, 2022 so that arrangements can be made.

Agenda Sent To:

MAYOR

ALDERPERSONS

DEPARTMENT HEADS

DEFINITELY DE PERE

ANH & CASEY DREGLER

KEITH SHIER

BEST BUILT, INC.

HOFKENS, INC

DAVID & CAROLE RAASCH

DE PERE CHAMBER OF COMMERCE

TV, NEWSPAPERS & RADIO

KRESS FAMILY LIBRARY

VINTON CONSTRUCTION COMPANY

ALICIA & JON KOZLOVSKY

KATHLEEN & RONALD VAN PRICE

TIM HALBROOK BUILDERS, INC

LEE & KRISTINA AMBROSIUS

JONATHAN & MARGARETTE CALVO



City of De Pere, Wisconsin

Request For Board of Public Works Action

MEETING DATE: May 9, 2022

DEPARTMENT: Board of Public Works

FROM: Betty Sellenheim

SUBJECT: Approval of the March 7, 2022 Board of Public Works Meeting Minutes

ATTACHMENTS:

- 2022 0307 BOPW Draft Minutes (PDF)



Board of Public Works

Regular Meeting

335 South Broadway
De Pere, WI 54115
<https://www.deperewi.gov/>

Draft Minutes

Monday, March 7, 2022

7:30 PM

Council Chambers and Virtual

I. Call to Order

The meeting was called to order at 7:30 PM by Mayor James Boyd

Attendee Name	Title	Status	Arrived
James Boyd	Mayor	Present	
Dan Carpenter	Alderman	Present	
Jonathon Hansen	Alderman	Present	
Shana Defnet Ledvina	Alderman	Present	
Dean Raasch	Alderman	Present	

Others present:

Scott Thoresen, Public Works Director

Eric Rakers, City Engineer

Betty Sellenheim, Recording Secretary

Brian LaCount, 1301 S. Seventh St

Myrna Dickinson, 849 E. St. Francis Rd

Izabela Ditchensims, 848 E. St. Francis Rd

Scott Vanlanen, 1102 S. Sixth St

Andrew Leisk, 861 W. St. Francis Rd

II. Public comment upon matters not on the agenda. Comments made during the public comment period shall pertain only to matters under the jurisdiction of the Board of Public Works. §6-3(f) DPMC

None

III. Items

1. Approval of the Board of Public Works February 7, 2022 Meeting Minutes

Alderman Carpenter moved to approve the Board of Public Works February 7, 2022 Meeting Minutes, seconded by Alderman Raasch. Upon vote, the motion passed unanimously.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dan Carpenter, Alderman
SECONDER:	Dean Raasch, Alderman
AYES:	Boyd, Carpenter, Hansen, Defnet Ledvina, Raasch

2. Consideration and possible action on Preliminary Resolution for Special Assessments for Storm Main and/or Laterals

Eric Rakers explained the preliminary resolution and special assessments for storm sewer main and/or laterals associated with resurfacing and reconstruction projects in 2022. Mr. Rakers explained the locations and limits of the projects that included special assessments, along with the ordinances governing the installation and charges. Mr. Rakers outlined the special assessment amounts as previously approved by the Board of Public Works. Mr. Rakers outlined the notices sent to properties regarding the special

assessments and projects. Mr. Rakers also explained the payback options once the special assessments for storm sewer main and/or laterals were invoiced.

Mayor Boyd moved to open the meeting for public comment at 7:37 PM, seconded by Alderperson Raasch. Upon vote, the motion passed unanimously.

Andrew Leisk from 861 W. St Francis Rd asked staff to reiterate the assessment amounts. Mr. Rakers displayed the assessment costs on the projector in the Council Chambers.

Myrna Dickinson from 849 E. St. Francis Rd asked staff to outline the full cost of connection, including plumbing permits and connection to home.

Scott Vanlanen from 1102 S. Sixth St asked staff what the interest rate would be for invoices. Mr. Rakers explained the interest rate would be City borrowing plus one percent and would be known at the next meeting in April.

Izabela Ditchensims from 848 E. St Francis Rd asked if residents would be able to access the project plans.

Mayor Boyd moved to return to regular session at 7:42 PM, seconded by Alderperson Raasch. Upon vote, the motion passed unanimously.

Eric Rakers outlined the cost of connections. Andy Leisk asked if multiple sump pumps could be connected on one lateral. Mr. Rakers explained that multiple sump pumps could be accommodated by the 6" line, along with roof drains and backyard drains. Mr. Rakers explained the plans would be available to view as part of the Engineer's Report once they were finalized.

Alderperson Raasch asked staff to outline the potential costs associated with connecting from the service at the right-of-way to the individual homes. Mr. Rakers outlined the costs the City covers and the costs the homeowner would cover. Mr. Rakers stated staff would work to compile a list of approved contractors to complete the connection work and post it to the City website. Alderperson Carpenter asked staff to clarify that payment would be DUE IN FULL upon termination of the deferment options. Scott Thoresen, Public Works Director, stated that is how the memo is written based on the ordinance/resolution wording. Alderperson Hansen asked staff to clarify the cost share on the storm sewer main. Mr. Rakers outlined the cost share of the main.

Mayor Boyd moved to open the meeting for public comment at 7:49 PM, seconded by Alderperson Raasch. Upon vote, the motion passed unanimously.

Myrna Dickinson asked if the contractor would be known by the next meeting on April 11. Mr. Rakers answered that it would be known and approved during the April 11 Board meeting.

Brian LaCount from 1301 S. Seventh St asked about trees being removed and whether they would be replaced.

Mayor Boyd moved to return to regular session at 7:52 PM, seconded by Alderperson Ledvina. Upon vote, the motion passed unanimously.

Mr. Rakers explained the tree removal and replacement process of trees in the City right-of-way/terrace. Alderperson Ledvina asked at what point staff knows if they need to remove a tree. Mr. Rakers stated that staff has a good idea once the plans are finalized. Alderperson Carpenter stated staff was correct when explaining earlier that payment is due in full at the time of a triggering event on deferred properties.

Alderperson Hansen moved to approve preliminary resolution and set 5 year payback option, seconded by Alderperson Raasch. Upon vote, the motion passed unanimously.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Jonathon Hansen, Alderperson
SECONDER:	Dean Raasch, Alderperson
AYES:	Boyd, Carpenter, Hansen, Defnet Ledvina, Raasch

3. Consideration and possible action on 2021 Draft Annual Report for the Wisconsin Department of Natural Resources MS4 General Permit*

Eric Rakers, City Engineer, summarized the key aspects of the MS4 stormwater report and City achievements. Mr. Rakers highlighted work completed in 2021 for stormwater management and resources provided by NEWSC (Northeast Wisconsin Stormwater Consortium).

Alderperson Hansen asked staff for a timeline on repairs. Mr. Rakers explained the process of notifying private pond owners and prioritizing and completing repairs on City facilities.

Alderperson Carpenter moved to approve the submission of the 2021 Draft Annual Report for the DNR MS4 General Permit, seconded by Alderperson Raasch.

Alderperson Raasch asked staff to overview basins in relation to DNR requirements/standards. Mr. Rakers stated the Ashwaubenon and East River basins exceed the DNR requirements/standards but the Fox River basin is below requirements/standards. Mr. Rakers explained some reasons why the Fox River basin is below the others and changes staff is implementing to improve the basin. Alderperson Raasch asked if staff has revisited the ideas of permeable surfaces. Mr. Rakers stated that costs may be getting better but the challenge facing staff is cleaning issues. Mr. Rakers explained the possible use of permeable pavers in the future for parking lots and alleys and associated underground piping due to clay soils. Alderperson Raasch asked how the West De Pere High School stormwater is managed with the removal of their drainage facility off the parking lot. Mr. Rakers explained a large piping system was installed for underground storage and treatment. Mr. Rakers further explained that there are four such facilities in the City and staff was in the process of contacting those locations and remind them to submit annual inspection reports.

Upon vote, the motion passed unanimously.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dan Carpenter, Alderperson
SECONDER:	Dean Raasch, Alderperson
AYES:	Boyd, Carpenter, Hansen, Defnet Ledvina, Raasch

4. Consideration and possible action on streetlight funding*

Scott Thoresen outlined an oversight by staff to include budgeted funds for decorative street light repairs in 2022. Mr. Thoresen stated staff's recommendation to have the usual \$50,000 approved for bonding.

Alderson Carpenter asked the timeline/schedule for repairs. Mr. Thoresen outlined the audit completed on the street lights and explained it would be about 4-5 years before the City gets caught up on repairs and replacements. Alderson Carpenter expressed his concerns about adding the money for non-emergency repairs that could skip a year without repercussions. Mr. Thoresen stated there are a few lights burnt out now and staff would not have the funds to replace them. Alderson Carpenter asked if staff had an idea how much it would cost to replace the lights that are currently out. Mayor Boyd stated the addition of the \$50,000 for bonding would not be an issue. Alderson Raasch agreed with Alderson Carpenter with regards to adding funds that could be missed for one year. Alderson Raasch suggested having staff supply an estimate to fund the repairs for burnt out lights and/or offset the bonding by saving money somewhere else. Alderson Hansen provided his support for bonding the \$50,000 to allow staff to complete replacements as necessary. Alderson Ledvina asked staff how long it would take to provide an estimate for repair/replacement of the burnt out fixtures. Mr. Thoresen stated there are usually 3-4 that burn out each year, but he did not know how many were out at the time. Mr. Thoresen also stated the fixtures cost about \$2,500 each. Alderson Raasch asked how much time difference was between changing the bulb versus changing the fixture. Mr. Thoresen stated it would take about 1-1.5 hours to replace the bulb and it would not be LED, but each situation is a little different.

Alderson Hansen moved to approve bonding \$50,000 for decorative street light replacement program, seconded by Alderson Ledvina.

Alderson Raasch suggested referring back to staff for approximate cost to replace lights that are out, along with those that may go out this year. Alderson Hansen stated his concerns due to not knowing how many bulbs may go out in a year. Alderson Carpenter suggested estimating 5 outages based on staff's average outages per year and stated his preference for having an estimate of the cost, before approving for bonding. Alderson Carpenter further explained his position, outlining unknown increased costs for projects that were approved in the budget. Alderson Ledvina stated her support for referring back to staff. Mayor Boyd stated he would support bonding \$50,000. Alderson Hansen agreed there are many unknowns with today's economy but stated many times projects come in under budget, including projects being awarded later in the meeting.

Alderson Hansen moved to approve bonding \$20,000 for decorative street light replacement program, seconded by Mayor Boyd.

Alderson Raasch further explained his position of finding savings within the budget. Mr. Thoresen explained when bonding occurs and his ability to obtain numbers for the Board meeting in April if the Board Members wanted to refer to staff. Alderson Raasch asked to also have the offset/savings from projects listed.

Mayor Boyd moved to refer back to staff, seconded by Alderson Hansen. Upon vote, the motion passed unanimously.

RESULT: **REFERRED BACK TO STAFF [UNANIMOUS]**

Next: 4/11/2022 7:30 PM

MOVER: James Boyd, Mayor

SECONDER: Jonathon Hansen, Alderperson

AYES: Boyd, Carpenter, Hansen, Defnet Ledvina, Raasch

5. Consideration and possible action on Quotes for 2022 Materials Testing and Soil Borings*

Eric Rakers, City Engineer, explained the annual RFP process for consulting services for engineering work.

Mayor Boyd moved to approve Bay Area Testing & Consulting for materials testing and PSI for soil borings, seconded by Alderperson Ledvina.

Alderperson Raasch asked how the quotes compare to the budget. Mr. Rakers explained his lack of specifics but noted there were no red flags in the submissions.

Upon vote, the motion passed unanimously.

RESULT: **ADOPTED [UNANIMOUS]**

MOVER: James Boyd, Mayor

SECONDER: Shana Defnet Ledvina, Alderperson

AYES: Boyd, Carpenter, Hansen, Defnet Ledvina, Raasch

6. Consideration and possible action on Quote for 2022 Box Culvert Inspection*

Eric Rakers, City Engineer, explained the project and limitations caused by the level of the Fox River that have prevented the work from being completed in recent years.

Alderperson Raasch moved to approve the quote from Ruekert & Mielke, Inc for box culvert inspection, seconded by Alderperson Carpenter.

Alderperson Carpenter explained his lack of concerns regarding the quotes being slightly overbudget. Alderperson Hansen remarked that his comment earlier in the meeting about all projects being underbudget, should be disregarded. Alderperson Raasch added his support and explained the significance of this project and ramifications of failures.

Upon vote, the motion passed unanimously.

RESULT: **ADOPTED [UNANIMOUS]**

MOVER: Dean Raasch, Alderperson

SECONDER: Dan Carpenter, Alderperson

AYES: Boyd, Carpenter, Hansen, Defnet Ledvina, Raasch

7. Consideration and possible action on award of Contract 22-03 Sewer Lining*

Eric Rakers, City Engineer, explained the project, project limits, and funding. Mr. Rakers outlined a considerable price increase from 2021. Mr. Rakers explained the project approach to award the entire contract, eliminate streets to meet the sanitary sewer budget on the project and fund the entire stormwater portion of the project.

Alderperson Carpenter questioned the award of the entire project, if only a portion is being funded. Mr. Rakers explained if only part of the project is awarded, the entire

project as amended needs to be rebid. Mr. Rakers offered to bring back to board the list streets that are being eliminated. Mr. Carpenter stated his appreciation for that effort.

Alderson Carpenter moved to award Project 22-03 to Visu-Sewer, Inc. and staff's approach to eliminate streets, seconded by Alderson Ledvina. Upon vote, the motion passed unanimously.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dan Carpenter, Alderson
SECONDER:	Shana Defnet Ledvina, Alderson
AYES:	Boyd, Carpenter, Hansen, Defnet Ledvina, Raasch

8. Consideration and possible action on award of Contract 22-06 Concrete Street Repairs*
Eric Rakers, City Engineer, explained the project, project limits, and funding.

Alderson Raasch moved to award Project 22-06 to Zenith Tech, seconded by Alderson Hansen.

Alderson Hansen verified the increased Fire Department budget with staff. Mr. Rakers stated Alan Matzke, Fire Chief, was not worried about it.

Upon vote, the motion passed unanimously.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dean Raasch, Alderson
SECONDER:	Jonathon Hansen, Alderson
AYES:	Boyd, Carpenter, Hansen, Defnet Ledvina, Raasch

9. Consideration and possible action on award of Contract 22-13 Crackfilling*
Eric Rakers, City Engineer, explained the project, project limits, and funding.

Mayor Boyd moved to approve award of Contract 22-13 to Asphalt Seal & Repair, seconded by Alderson Carpenter. Upon vote, the motion passed unanimously.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	James Boyd, Mayor
SECONDER:	Dan Carpenter, Alderson
AYES:	Boyd, Carpenter, Hansen, Defnet Ledvina, Raasch

10. Consideration and possible action on award of Contract 22-14 Commerce Drive Utility and Street Extension*

Eric Rakers, City Engineer, explained the project, project limits, and funding.

Alderson Hansen moved to approve award of Contract 22-14 to Peters Concrete Hansen, seconded by Alderson Raasch.

Alderson Hansen verified with staff that sidewalks are not installed in Industrial Parks. Mr. Rakers stated that was correct.

Upon vote, the motion passed unanimously.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Jonathon Hansen, Alderperson
SECONDER:	Dean Raasch, Alderperson
AYES:	Boyd, Carpenter, Hansen, Defnet Ledvina, Raasch

11. Consideration and possible action on award of Contract 22-20 American Boulevard and Commerce Drive Concrete Paving*

Eric Rakers, City Engineer, explained the project, project limits, and funding. Mr. Rakers explained his hesitance with only one bid, but explained his belief that the bid is reasonable based on unit pricing compared to 2021 prices.

Alderperson Raasch moved to approve award of Contract 22-20 to Vinton Construction Company, seconded by Alderperson Carpenter.

Mayor Boyd and Alderperson Raasch stated their support of accepting the bid based on the unit price increase.

Upon vote, the motion passed unanimously.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dean Raasch, Alderperson
SECONDER:	Dan Carpenter, Alderperson
AYES:	Boyd, Carpenter, Hansen, Defnet Ledvina, Raasch

IV. Future Agenda Items

Alderperson Carpenter requested an update on pond inventory.

V. Adjournment

Mayor Boyd moved to adjourn the meeting at 8:36 PM, seconded by Alderperson Ledvina. Upon vote, the motion passed unanimously.

Respectfully submitted,
Betty Sellenheim



City of De Pere, Wisconsin

Request For Board of Public Works Action

MEETING DATE: May 9, 2022

DEPARTMENT: Board of Public Works

FROM: Betty Sellenheim

SUBJECT: Approval of the April 11, 2022 Board of Public Works Meeting Minutes

ATTACHMENTS:

- 2022 0411 BOPW_Draft Minutes (PDF)



Board of Public Works

Regular Meeting

335 South Broadway
De Pere, WI 54115
<https://www.deperewi.gov/>

Draft Minutes

Monday, April 11, 2022

7:30 PM

Council Chambers and Virtual

I. Call to Order

The meeting was called to order at 7:30 PM by Mayor James Boyd

Attendee Name	Title	Status	Arrived
James Boyd	Mayor	Present	
Dan Carpenter	Alderman	Present	
Jonathon Hansen	Alderman	Present	
Shana Defnet Ledvina	Alderman	Present	
Dean Raasch	Alderman	Present	

Others present:

Eric Rakers, City Engineer

Tom Blohowiak, Maintenance Supervisor

Betty Sellenheim, Recording Secretary

Daniel Lindstrom, Development Services Director

Tom Sigmund, NEW Water

Patrick Wescott, NEW Water

Steve Schuchart, 1720 Charles St

Tom Rottier, 1465 Chicago St

Bill Van Beek, 879 W. St Francis Rd

2. Public Hearing to Levy Special Assessments

i. Notice of Public Hearing

Betty Sellenheim, recording secretary, informed the Board and audience that the notice of public hearing was published in the Green Bay Press Times on Friday, April 1, 2022.

ii. Recommendation from the Board of Public Works

Eric Rakers, City Engineer, informed the Board and audience that the Board of Public Works adopted the preliminary resolution to schedule the public hearing for authorizing special assessments at Board of Public Works on March 7, 2022.

iii. Final Resolution Authorizing Levying Special Assessments

1. Consideration and possible action on Resolution #22-01, Final Resolution Authorizing Levying Special Assessments for Storm Sewer Main and/or Laterals

Mayor Boyd opened the public hearing 7:31 PM.

There were no questions, comments, or requests from the audience.

Mayor Boyd closed the public hearing at 7:32 PM.

Alderman Carpenter moved to approve the final resolution authorizing levying special assessments for storm sewer main and/or laterals, seconded by Alderman Raasch.

Upon vote, the motion passed unanimously.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dan Carpenter, Alderperson
SECONDER:	Dean Raasch, Alderperson
AYES:	Boyd, Carpenter, Hansen, Defnet Ledvina, Raasch

- II. Public comment upon matters not on the agenda. Comments made during the public comment period shall pertain only to matters under the jurisdiction of the Board of Public Works. §6-3(f) DPMC

None

III. Items

1. Discuss NEW Water (Green Bay Metropolitan Sewerage District) Facility Plan
 Tom Sigmund, Executive Director of NEW Water, 3335 Star Creek Ct, and Patrick Wescott, Director of Operations at NEW Water, 948 N. Scenic Ct, introduced themselves and presented the NEW Water Facility Plan Update.
 Mayor Boyd asked if NEW Water has attempted to garner Federal/grant monies for facility updates. Mr. Sigmund outlined funding sources NEW Water has researched. Alderperson Hansen asked NEW Water to explain why treatment costs outpace inflation as mentioned in the presentation. Mr. Sigmund outlined a few reasons including: large amounts of grant funding at the time of facility erection in 1970s, facility updates have been fully funded by loans, and equipment costs have increased as the regulatory standards have become more restrictive. Alderperson Carpenter asked if Green Bay Packaging impacted the ability to meet customer demands. Mr. Sigmund explained Green Bay Packaging does a significant amount of pre-treatment before discharging to NEW Water and did not impact from a hydraulic standpoint but did create urgency on a project that was planned for a few years out. Alderperson Raasch asked at what point the communities may stop seeing annual increases. Mr. Sigmund is hopeful that a day will come where the rates can stay stagnant but there is no guarantee as regulatory standards become more restrictive, more costly equipment is required to meet them. Mr. Sigmund added that the facility updates in this plan are not regulatory but due to failing/old infrastructure and equipment. Alderperson Raasch asked if regulations change, could larger increases be anticipated in the future. Mr. Sigmund stated it could happen and explained how processes have changed since the facilities started operating. Alderperson Raasch asked if there are strains on capacity due to the increased amount to be treated or population growth in the community. Mr. Sigmund explained the impact of population growth, industrial growth, and clear water treatment. Alderperson Raasch asked how clear water is getting into the sanitary system. Eric Rakers, City Engineer, explained how clear water gets into the sanitary system through inflow and infiltration and steps the City is taking to mitigate this concern. Alderperson Raasch asked how communities are billed. Mr. Sigmund explained that each community is metered and sampled individually. Alderperson Carpenter expressed concerns about regulations and farming contributions. Mr. Sigmund explained the savings by working with the farmers.

RESULT:	DISCUSSED
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2. Consideration and possible action on City Engineer Parking and Traffic Recommendations

Eric Rakers, City Engineer, outlined parking & traffic recommendations including addition of a pedestrian ramp on Saddlebrook Lane near Shetland Place and installation of a "No Outlet" sign on Westwind Court.

Alderson Hansen asked if crosswalk lines will be added on Saddlebrook with the ramps. Mr. Rakers stated staff did not plan to paint lines, as unmarked crosswalks are common on local roads.

Alderson Hansen moved to approve City Engineer's Parking and Traffic Recommendations, seconded by Mayor Boyd. Upon vote, the motion passed unanimously.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Jonathon Hansen, Alderson
SECONDER:	James Boyd, Mayor
AYES:	Boyd, Carpenter, Hansen, Defnet Ledvina, Raasch

3. Discuss City Engineer Recommendations for No-Action Parking and Traffic Discussion Items

Eric Rakers outlined no-action parking & traffic discussion items.

1. Temporary parking around St. Francis Church. Mayor Boyd stated that he reached out to the church regarding the staff recommendation and had not received any return comments and assumes they accept the recommendation.

2. Discussed how vehicles parked for extended periods of time in City lots are addressed

3. Stop sign installation on Driftwood at Azalea

4. Extending School Zone at Broadway and Bomier. Alderson Hansen asked if the school has actively communicated to students and families, the preferred and safer crossing intersection. Mayor Boyd stated it has been communicated multiple times.

5. Addition of a turn arrow for westbound traffic on Cook St at Broadway. Alderson Ledvina asked why staff reviewed this addition. Mr. Rakers stated there was a request.

Alderson Hansen stated the request came from him.

6. Newly developed school crossing guard policy. Mr. Rakers stated he would email a copy of crossing guard policy to Board members. Alderson Hansen asked with the issues being seen with filling open positions, if locations are prioritized within the policy. Mr. Rakers stated it does not prioritize locations, but if locations are reevaluated, there is criteria for not placing a crossing guard.

Mr. Rakers stated he plans to bring a review of Broadway/Cook Street to the May Board meeting.

RESULT:	DISCUSSED
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4. Consideration and possible action on award of Proposal for Boiler System Design and Management*

Alderson Raasch moved to approve the award of Proposal for Boiler System Design and Management, seconded by Alderson Ledvina.

Tom Blohowiak, Maintenance Supervisor, explained that he reached out to four potential bidders and received return calls from three stating they would not be submitting. Mr. Blohowiak stated the company that submitted a proposal has worked with the City in the past.

Upon vote the motion passed unanimously.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dean Raasch, Alderperson
SECONDER:	Shana Defnet Ledvina, Alderperson
AYES:	Boyd, Carpenter, Hansen, Defnet Ledvina, Raasch

5. Consideration and possible action on Clock Tower Repairs

Tom Blohowiak, Maintenance Supervisor, outlined options including repair (\$6,000 minimum), replacement (\$31,000), or art installation/alternate use of the space. Mayor Boyd stated the clock dates back to about 1999. Mr. Blohowiak stated it was installed in 1997. Mayor Boyd expressed his belief that the business community and/or Definitely De Pere would be interested in fundraising for replacement. Alderperson Hansen asked if the City would partner on a fundraising initiative. Mayor Boyd said they would. Alderperson Hansen asked if Definitely De Pere had given any feedback. Mayor Boyd and Mr. Blohowiak stated they have not. Alderperson Hansen expressed his interest in keeping the clock and doing repairs or replacing. Alderperson Carpenter suggested removing the clock and installing art for 2022 and surveying the community for what they would like to see happen with the space. Mayor Boyd agreed with City gets good insight from the community with online surveys. Alderperson Ledvina asked about including it on the community survey. Mayor Boyd stated that content is being reviewed and he would reach out to City Administrator and see if this would fit the content. Alderperson Raasch expressed in favor of replacing the clock via fundraising. Mayor Boyd stated he may have a few contacts that would be interested in funding this project. Mayor Boyd asked staff to obtain quotes for clock replacement. Mr. Blohowiak stated the company quoted a similar model at \$30,000 but would reach out to get a better idea of cost before contact is made with Definitely De Pere.

RESULT:	NO ACTION
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6. Discuss Bipartisan Infrastructure Law (BIL)

Eric Rakers, City Engineer, outlined and updated Board on the Bipartisan Infrastructure Law (BIL). Alderperson Hansen asked if Brown County can also apply for funding for repairs. Mr. Rakers stated that some streets can also be funded in partnership through MPO/BIL funds.

RESULT:	NO ACTION
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7. Consideration and possible action on Alderperson Hansen's request regarding sanitary sewer lateral maintenance responsibility

Alderperson Hansen outlined his request for discussion of sanitary sewer lateral maintenance responsibility, specifically having the City cover the cost of repairs that occur between the right-of-way and the mainline. Mayor Boyd asked if the homeowner had insurance. Alderperson Hansen stated they did but it did not cover the lateral, though it did cover interior damage from a sanitary backup. Mayor Boyd asked if the homeowner was able to work out a payment plan with the contractor. Alderperson Hansen stated that he thought they had been able to do that. Mayor Boyd asked how often a repair like this happens. Eric Rakers, City Engineer, stated that they happen periodically and updated the Board on a few local communities that cover repairs from the main to the right-of-way and City policy that helps mitigate these large repairs by replacing laterals and water services during reconstruction projects.

Mr. Rakers also added that in emergency repair situations, the City does not charge for the street excavation permit. Alderperson Carpenter added that insurance is available for a monthly fee and in older homes, new owners would be smart to have the lateral televised.

Mayor Boyd moved to open meeting for public comment at 8:38 PM, seconded by Alderperson Raasch. Upon vote, the motion passed unanimously.

Steve Schuchart, 1720 Charles St, explained a similar situation that he recently had, but was able to line his lateral for repair, though did not feel he should be responsible for the cost since it was broken between the right-of-way and mainline.

Tom Rottier, 1465 Chicago St, explained he did not feel he should be responsible for the cost of repairs to the lateral that broke under the street since he did not have any control over that and vehicular/heavy equipment travel that may have impacted the condition and caused the break.

Mayor Boyd moved to return to regular session at 8:41 PM, seconded by Alderperson Ledvina. Upon vote, the motion passed unanimously.

Alderperson Ledvina asked if a resident wanted to, if they would have access the full length to the main for replacement. Mr. Rakers stated that an excavation permit would need to be approved but would be treated as an emergency. Mr. Rakers explained the process of lining the lateral. Mr. Rakers explained that staff will need to find a way to work with homeowners to repair/replace laterals to the home, especially in cases where a clear water is getting into the system. Mayor Boyd explained the options for collecting funds, in the case that the City makes a shift to covering these costs. Alderperson Raasch asked if the street usage could cause the laterals to fail. Mr. Rakers stated that was not likely due to the depth of the laterals and stated it was more likely age of the structure. Mr. Rakers explained how clay and concrete pipes can fail due to being brittle/fragile or chemical reactions. Alderperson Carpenter suggested that homeowners should have their laterals televised and keep the record, especially if directional boring is being done in the area (creates pressure underground). Alderperson Ledvina asked how much the City cost would have been to cover the repairs at 1465 Chicago Street if a policy was in place for the City to cover laterals in the right-of-way. Mr. Rakers stated the City would have covered the entire bill (\$6,000), as the repairs were a replacement of the section of pipe that was broken under the roadway (not entire lateral replacement). Mr. Rakers stated that digging out in the pavement can get pretty expensive and mentioned that while some municipalities will own to the right-of-way, no municipality that staff knows about will cover the lateral all the way to the home. Alderperson Ledvina asked if the section from the mainline to the right-of-way was the more expensive section. Mr. Rakers stated it would be because of the pavement rehab and working around other utilities that are within the right-of-way. Mayor Boyd expressed his sentiments to anyone having to deal with this type of situation and stated further discussions can occur at the staff level, but expressed that it may not be fair for the many to be burdened by the unfortunate situations of the few impacted by these repairs on an annual basis. Alderperson Raasch expressed his outlook on having the city generate revenue to cover this cost and not knowing what other requests might follow and compiling annual referendums or tax increases. Alderperson Raasch further explained that each homeowner is at the same relative risk of this happening and mentioned insurance plans that are offered. Mayor

Boyd mentioned having an educational campaign around lateral repairs/replacement and insurances.

RESULT:	NO ACTION
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8. Consideration and possible action on award of Contract 22-01 Sewer and Water Relay and Street Resurfacing*

Eric Rakers, City Engineer, outlined the project, project limits, funding, and budget and timing challenges. In order to fund this project, staff plans to either minimize the area of repairs for Project 22-07 (street resurfacing) or bond for additional funding for the street management section and either remove Ridgeway Blvd or utilize water utility funds from 2023 to cover the overage and thus reduce the amount of water repairs in 2023. The contractor has indicated they may not be able to complete the entire project in 2022, water work done in 2023 could be funded with 2023 budgeted monies. Staff recommends awarding the contract to Jossart Brothers, Inc. and retaining all streets and work in the contract.

Mayor Boyd verified that most of the cost associated with the project would be covered by the City. Mr. Rakers stated the special assessment lateral and main costs are set and all other construction costs associated with the project are covered by the City. Alderperson Raasch stated his preference to complete the project using 2023 funds to cover the water overage. Alderperson Raasch further expressed concerns about rising prices impacting the costs of work on this project in 2023. Mr. Rakers stated the unit prices are set especially since staff has allowed the completion of the project into 2023 and if they take advantage of that, it is their choice; provided the contractor could plead their case to the Board if the price changes warranted it. Alderperson Carpenter added that the contractor will likely order the parts they need at the best prices they can get today and store them until the work can be completed. Alderperson Carpenter added that 2023 projects need to be bid early in order to get the work completed within the calendar year due to the delays being seen in construction and materials. Alderperson Hansen asked if the construction in 2021 on Ridgeway Blvd was similar to what is being proposed in 2022. Mr. Rakers stated that was part one and this year would get the work up to Webster Ave. Alderperson Hansen asked how much of the budget would remain for street resurfacing, if it was cut to cover this project. Mr. Rakers stated he could follow-up with the information but did not have it readily available to share. Alderperson Hansen compared De Pere street repairs to Green Bay and asked if De Pere is still a little behind where they should be or want to be annually. Mr. Rakers explained that 4-5% of streets are done annually, which equates to a 20-25 year life, which is decent. Mr. Rakers stated in some cases though, we are not getting 20+ years of life that we need from the streets. Alderperson Carpenter asked if the Ridgeway Blvd portion needed to be removed to for budget reasons. Alderperson Hansen added that could be funded from 2023 budget. Mr. Rakers added the project could be awarded and have further discussions in the future about funding. Alderperson Carpenter asked if the funding needed to be included as part of the motion. The consensus was that it did not.

Alderperson Carpenter moved to approve the award of Contract 22-01 Sewer and Water Relay and Street Resurfacing, seconded by Alderperson Ledvina.

Alderperson Hansen asked if the funding needed to be included in the motion. Mr. Rakers stated he could bring it back as an update similar to Project 22-03. Alderperson Raasch stated that he was not comfortable with the unknown funding source for the project overages. Mr. Rakers explained the money is in the budget, but earmarked for other projects; he explained the money would be used for this project and less work would be

done in the other project, which has not be bid yet. Upon vote, the motion passed unanimously.

Mayor Boyd moved to open the meeting for public comment at 9:09 PM, seconded by Alderperson Ledvina. Upon vote, the motion passed unanimously.

Bill Van Beek, 879 W. St Francis, expressed frustration of the quoted costs and timing for storm lateral connection to the house. Mr. Van Beek asked for the contractor's timeline to be distributed to allow owners to line up their contractor to connect the lateral.

Mayor Boyd moved to return to regular session at 9:11 PM, seconded by Alderperson Raasch. Upon vote, the motion passed unanimously.

Mr. Rakers stated that he would send an update after meeting with the contractor with a general timeline of work. Mr. Rakers stated that Inspection Department, along with State Code, mandates the types of contractors that can complete the connection work and staff is not allowed to provide any recommendations of contractors.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dan Carpenter, Alderperson
SECONDER:	Shana Defnet Ledvina, Alderperson
AYES:	Boyd, Carpenter, Hansen, Defnet Ledvina, Raasch

9. Update Street Listing for Project 22-03 Sewer Lining

Eric Rakers, City Engineer, outlined the streets that are being removed from Project 22-03 Sewer Lining.

Alderperson Hansen stated his approval of the changes.

RESULT:	DISCUSSED
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10. Consideration and possible action on award of Contract 22-04 Alley Reconstruction*

Eric Rakers, City Engineer, outlined the project limits and funding. Mr. Rakers explained that having spoken with the Development Services Director, the funds are available to cover the overages on this project, funded by Tax Increment District 9. Staff recommends award to Peters Concrete Company.

Alderperson Hansen asked if the decorative street lights on the alley would match the rest of downtown. Mr. Rakers stated they will be the same.

Alderperson Raasch moved to approve the award of Contract 22-04 Alley Reconstruction, seconded by Alderperson Hansen. Upon vote, the motion passed unanimously.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dean Raasch, Alderperson
SECONDER:	Jonathon Hansen, Alderperson
AYES:	Boyd, Carpenter, Hansen, Defnet Ledvina, Raasch

11. Consider and Possible Action for Engineering Technical Services Regarding Sprint Decommission on Merrill Water Tower*

Alderperson Carpenter moved to approve Engineering Technical Services Agreement regarding Sprint decommission on Merrill Street Water Tower, seconded by Alderperson Hansen. Upon vote, the motion passed unanimously.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dan Carpenter, Alderperson
SECONDER:	Jonathon Hansen, Alderperson
AYES:	Boyd, Carpenter, Hansen, Defnet Ledvina, Raasch

12. Consideration and Possible Action on Merrill Street Reservoir Mixer*

Alderperson Hansen moved to approve the Merrill Street Reservoir mixer, seconded by Mayor Boyd. Upon vote, the motion passed unanimously.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Jonathon Hansen, Alderperson
SECONDER:	James Boyd, Mayor
AYES:	Boyd, Carpenter, Hansen, Defnet Ledvina, Raasch

13. Consideration and possible action on streetlight funding*

Alderperson Carpenter moved to approve streetlight funding, seconded by Alderperson Ledvina.

Tom Blohowiak, Maintenance Supervisor, noted that it is usually bonded annually but was inadvertently missed in 2022.

Upon vote, the motion passed unanimously.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dan Carpenter, Alderperson
SECONDER:	Shana Defnet Ledvina, Alderperson
AYES:	Boyd, Carpenter, Hansen, Defnet Ledvina, Raasch

14. Discussion of the Draft Downtown Parking Study

Daniel Lindstrom, Development Services Director, presented the draft Downtown Parking Study and stated a similar presentation would be made at Plan Commission. Mayor Boyd asked if the draft study was available prior to the meeting. Mr. Lindstrom stated this was the first presentation and is available online. Alderperson Carpenter asked about wayfinding signs. Mr. Lindstrom stated it is in the CIP (Capital Improvement Plan) for 2023. Mr. Lindstrom added that naming of structures is important to decide prior to printing signs for wayfinding. Alderperson Ledvina asked the process moving forward after the study. Mr. Lindstrom outlined moving forward including further presentations of the study and work towards accomplishing the recommendations outlined in the study or working with the consultant to outline new recommendations, including an action plan for the top 10 items. Alderperson Ledvina asked how staff plans to include the public. Mr. Lindstrom outlined his plan to work through Definitely De Pere to get the word out. Alderperson Carpenter stated his belief about the downtown businesses wanting the study but now not wanting the results from the consultant. Alderperson Raasch added that not everyone will be happy. Mayor Boyd added that it will be up to the non-businesses to help work out the finer details (the transient users of downtown parking). Alderperson Raasch shared a story of a former alderperson that would visit the downtown parking after receiving complaints and count the available spots. Mr. Lindstrom agreed that it is utilization of the ample parking available. Mayor Boyd stressed the educational component of the study and available downtown parking. Mr. Lindstrom added that the map of downtown parking needs to be more readily accessible to the public. Alderperson Raasch added that parking for residents living downtown may come at a cost, similar to living in most other downtowns. Mr. Lindstrom stated there is a fine line on determining

the cost; too much and nobody pays it, too little and everyone pays it. Alderperson Hansen mentioned a safety concern brought to him by a business owner in downtown. Mr. Lindstrom offered other options to consider in that situation. Mr. Lindstrom added that the consultant remarked positively on the bump-outs and crossings in the City, along with the GIS management system.

RESULT: DISCUSSED

IV. Future Agenda Items

None

V. Adjournment

Motion to adjourn at 10:15 PM by Alderperson Carpenter, seconded by Mayor Boyd. Upon vote, the motion passed unanimously.

Respectfully submitted,
Betty Sellenheim



City of De Pere, Wisconsin

Request For Board of Public Works Action

MEETING DATE: May 9, 2022

DEPARTMENT: Engineering

FROM: Eric Rakers

SUBJECT: Consideration and possible action on 2022 Gap Sidewalk Orders and Special Charges*

ATTACHMENTS:

- 2022 0509 CI_BOPW_2022_Gap_Sidewalk (DOCX)
- 2022 Estimated Sidewalk and Sidewalk Replacement Costs (PDF)
- Exhibit 1 - River Park Seventh (PDF)
- Exhibit 2 - Trailside Estates (PDF)
- Exhibit 3 - Pine Trail Crossing (PDF)
- Exhibit 4 - Garrity's Glen (PDF)

CITY OF DE PERE MEMO



To: Honorable Mayor Boyd
Members of the Board of Public Works

From: Eric P. Rakers, P.E., City Engineer

Date: May 9, 2022

RE: Consideration and Possible Action on 2022 Gap Sidewalk Orders and Special Charges*

At the June 7, 2021, staff presented locations for gap sidewalk installations by June 30, 2022. The purpose of that item was to approve the locations and put property owners on notice of the requirement to install sidewalk. The action did not include the official orders and special charge if not constructed by that date. The purpose of this item is to issue the order and special charge if not constructed by June 30, 2022.

Background

Annually, the Engineering Staff reviews vacant parcels for the installation of sidewalks. On September 12, 2016, the Board of Public Works approved the following policy regarding sidewalk installation:

“Concrete sidewalks shall be constructed in the right-of-way as set forth herein where the following conditions exist:

- 1. Along the streets adjacent to a lot on which a building is constructed;*
- 2. At least 80% of the lots are developed or 80% of the frontage is on lots that are developed, per side of the street; or*
- 3. On all streets in subdivisions after it has been ten (10) or more years since the acceptance of the first building permit for the subdivision phase.”*

Discussion

Based on this guidance, the following parcels were identified and presented to the Board on June 7, 2021 to have sidewalks requiring installation:

Parcel ID	Location	Guidance	Exhibit
ED-2510	2193 Yahara Circle	10 Years	1
ED-2830	837 Killarny Trail ^[1]	10 Years	2
ED-2831	839 Killarny Trail ^[1]	10 Years	2
ED-2832	845 Killarny Trail ^[1]	10 Years	2
ED-2833	847 Killarny Trail ^[1]	10 Years	2
ED-3014	3018 Scarlet Oak Road	80% of Lots Developed	3
WD-1694	2475 Lawrence Drive	10 Years	4
WD-1696	2463 Lawrence Drive	10 Years	4
WD-1736	2406 Kilrush Road	10 Years	4

^[1] Denotes a duplex condominium parcel.

Two properties have been granted extensions until 2023 by the Board (see table below). Neither of these properties have applied for building permits since requesting their extension. Two additional properties have since applied for building permits and will construct sidewalks as a condition of occupancy (see table below).

The following locations have been eliminated from the original list of parcels presented to the Board in 2021:

Parcel ID	Location	Reason for Elimination
ED-3041	635 Diversity Drive	Granted Extension to 2023
ED-3047	2683 W Scarlet Oak Circle	Building Permits
ED-3053	2562 E Scarlet Oak Circle	Granted Extension to 2023
ED-3070	636 Diversity Drive	Building Permits
ED-3012	3030 Scarlet Oak Road	Explanation Below

Property 3030 Scarlet Oak Road has been removed from the order due to the temporary cul-de-sac on Scarlet Oak Road. Sidewalk Installation through this lot will be required at a later date when the road extends south to a new development.

Exhibits for each location, including sidewalk installation justification are included for consideration.

Property owners have been notified of the potential sidewalk installation on the following occasions:

- May 24, 2021: Letter notifying above listed owners of the recommended sidewalk installations and upcoming Board of Public Works and Common Council Meetings.
- June 4, 2021: Letter invitation to the Board of Public Works Meeting regarding the sidewalk installation recommendation.
- April 1, 2022: Letter reminding property owners of the recommended sidewalk installation.
- May 6, 2022: Agenda for the Board of Public Works Meeting regarding the sidewalk installation order.

Due to the large sidewalk installation requirements, there are significant charges anticipated due to this sidewalk order. As presented to the Board in February, the estimated sidewalk cost for new 4-inch sidewalk is \$46.45 per linear foot. The table below provides the estimated charge for each parcel that would be required to install sidewalks:

Parcel ID	Location	Frontage (FT)	Estimated Charge
ED-2510	2193 Yahara Circle	230.04 ^[2]	\$10,685.36
ED-2830	837 Killarny Trail	42.50	\$1,974.13
ED-2831	839 Killarny Trail	42.50	\$1,974.13
ED-2832	845 Killarny Trail	42.50	\$1,974.13
ED-2833	847 Killarny Trail	42.50	\$1,974.13
ED-3014	3018 Scarlet Oak Road	80.00	\$3,716.00
WD-1694	2475 Lawrence Drive	80.11	\$3,721.11
WD-1696	2463 Lawrence Drive	80.11	\$3,721.11
WD-1736	2406 Kilrush Road	69.95 ^[2]	\$3,249.18

^[2] Lot is located on a corner and actual sidewalk length installed would differ from right-of-way frontage.

The larger charge listed above is a corner property that has frontage along two sides of the property.

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Under the sidewalk program, the Board has approved a 5-year payback period for special charges in excess of \$1,000 since 2019.

Recommendation

Staff recommends that the Board of Public Works order sidewalk installation at the following properties:

Parcel ID	Location
ED-2510	2193 Yahara Circle
ED-2830	837 Killarny Trail
ED-2831	839 Killarny Trail
ED-2832	845 Killarny Trail
ED-2833	847 Killarny Trail
ED-3014	3018 Scarlet Oak Road
WD-1694	2475 Lawrence Drive
WD-1696	2463 Lawrence Drive
WD-1736	2406 Kilrush Road

For sidewalk not constructed by June 30, 2022, the City will construct and charge property owners. Staff recommends a 5-year payback period for each property receiving a special charge for sidewalk installation.

Attachments

1. 2022 Estimated Sidewalk and Sidewalk Replacement Costs
2. Exhibit 1 – River Park 7th Addition Subdivision Sidewalk Gaps
3. Exhibit 2 – Trailside Estates Subdivision Sidewalk Gaps
4. Exhibit 3 – Pine Trail Crossing Subdivision Sidewalk Gaps
5. Exhibit 4 – Garrity's Glen Subdivision Sidewalk Gaps

CITY OF DE PERE

Public Works - Engineering Department

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2022

ESTIMATED COSTS FOR NEW & REPLACEMENT SIDEWALK

NEW 4-INCH SIDEWALK

Provide 4-inch Concrete Sidewalk	\$6.44	
Provide ¾-inch Crushed Aggregate Base Course	0.93	
Drilled Tie Bars	0.06	
Subtotal (Per Square Foot)	\$7.43	
5% Contingency	0.37	
20% Engineering & Administration	1.49	
Total (Per Square Foot)	\$9.29	(\$46.45 / LF)

NEW 6-INCH SIDEWALK

Provide 6-inch Concrete Sidewalk	\$9.78	
Provide ¾-inch Crushed Aggregate Base Course	0.93	
Drilled Tie Bars	0.06	
Subtotal (Per Square Foot)	\$10.77	
5% Contingency	0.54	
20% Engineering & Administration	2.15	
Total (Per Square Foot)	\$13.46	(\$67.30 / LF)

REPLACEMENT 4-INCH SIDEWALK

Remove and Replace 4-inch Concrete Sidewalk	\$8.39	
Provide ¾-inch Crushed Aggregate Base Course	0.12	
Drilled Tie Bars	0.71	
Subtotal (Per Square Foot)	\$9.22	
5% Contingency	0.46	
20% Engineering & Administration	1.84	
Total (Per Square Foot)	\$11.52	(\$57.60 / LF)

REPLACEMENT 6-INCH SIDEWALK

Provide 6-inch Concrete Sidewalk	\$8.67	
Provide ¾-inch Crushed Aggregate Base Course	0.12	
Drilled Tie Bars	0.71	
Subtotal (Per Square Foot)	\$9.50	
5% Contingency	0.48	
20% Engineering & Administration	1.90	
Total (Per Square Foot)	\$11.88	(\$59.40 / LF)

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EXHIBIT 1

River Park Seventh Addition Subdivision 2193 Yahara Circle

River Park Seventh Addition
final plat was approved and
signed in July of 2002

Homes are present on 2005
aerial photography.

Plat restricts sidewalk
installation on west side of
Yahara Circle

2193 Yahara Circle

Plat restricts sidewalk
installation on south side of
Tenmile Drive

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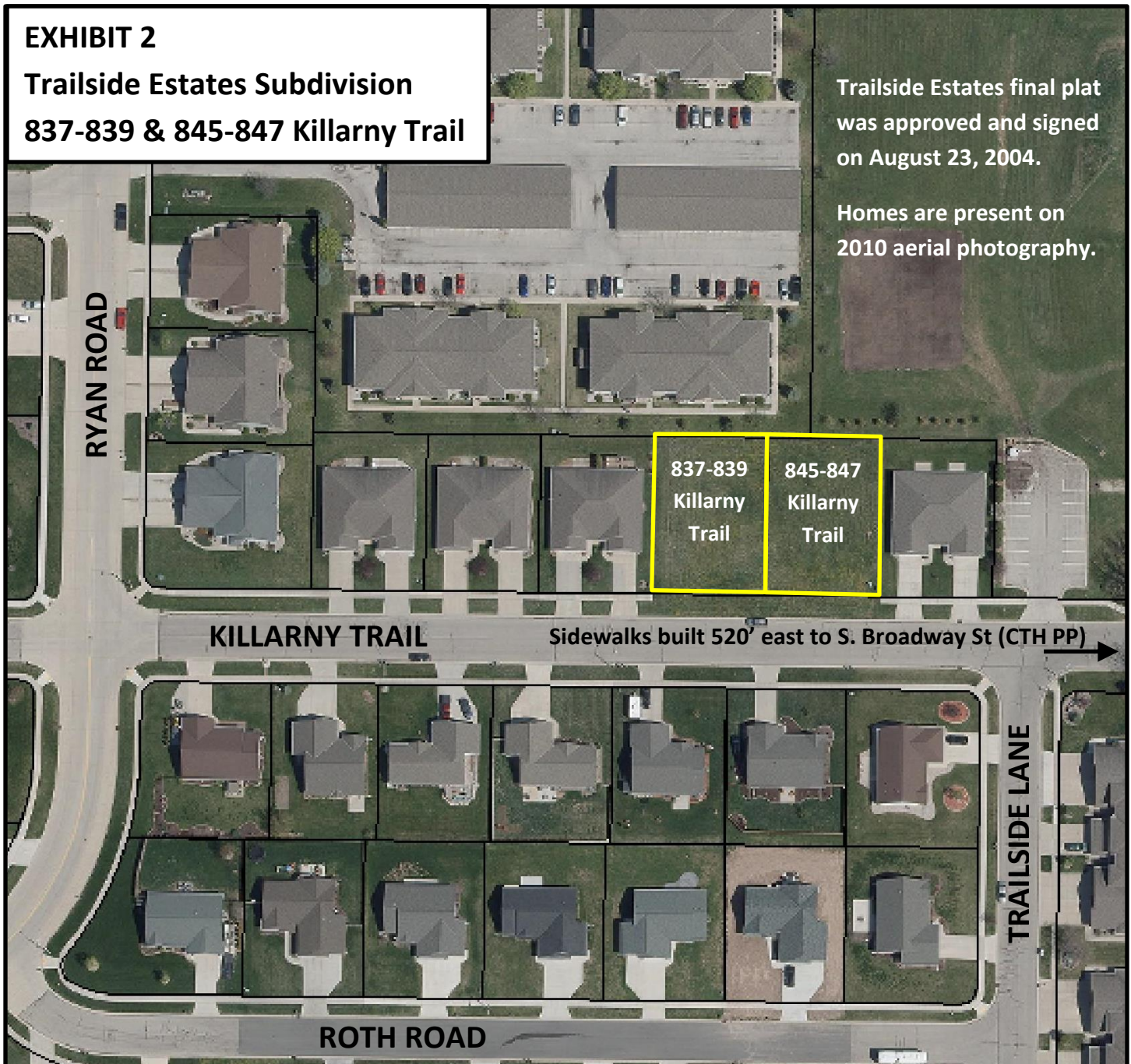
EXHIBIT 2

Trailside Estates Subdivision

837-839 & 845-847 Killarny Trail

Trailside Estates final plat was approved and signed on August 23, 2004.

Homes are present on 2010 aerial photography.



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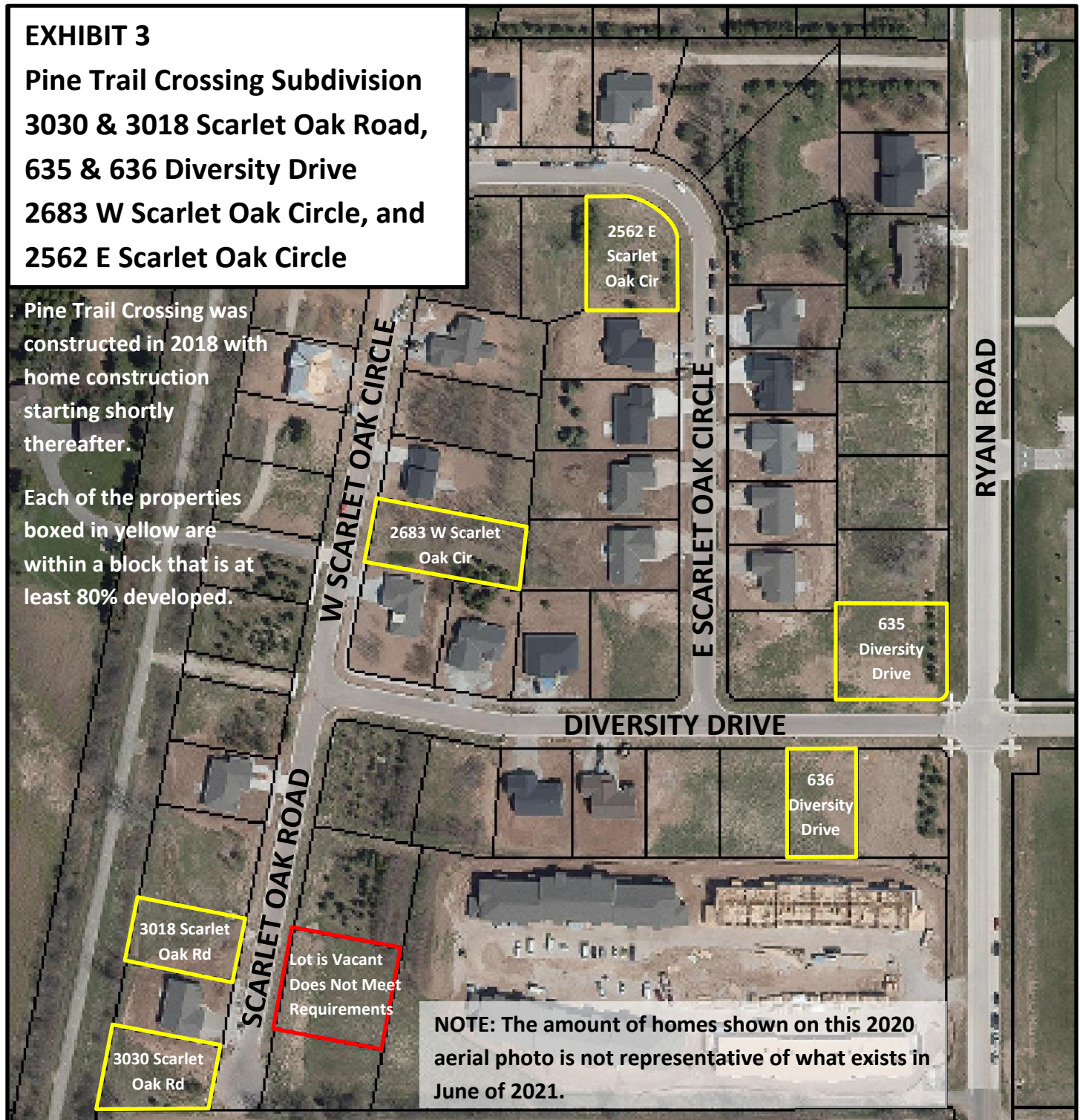


EXHIBIT 3

Pine Trail Crossing Subdivision
3030 & 3018 Scarlet Oak Road,
635 & 636 Diversity Drive
2683 W Scarlet Oak Circle, and
2562 E Scarlet Oak Circle

Pine Trail Crossing was constructed in 2018 with home construction starting shortly thereafter.

Each of the properties boxed in yellow are within a block that is at least 80% developed.



NOTE: The amount of homes shown on this 2020 aerial photo is not representative of what exists in June of 2021.

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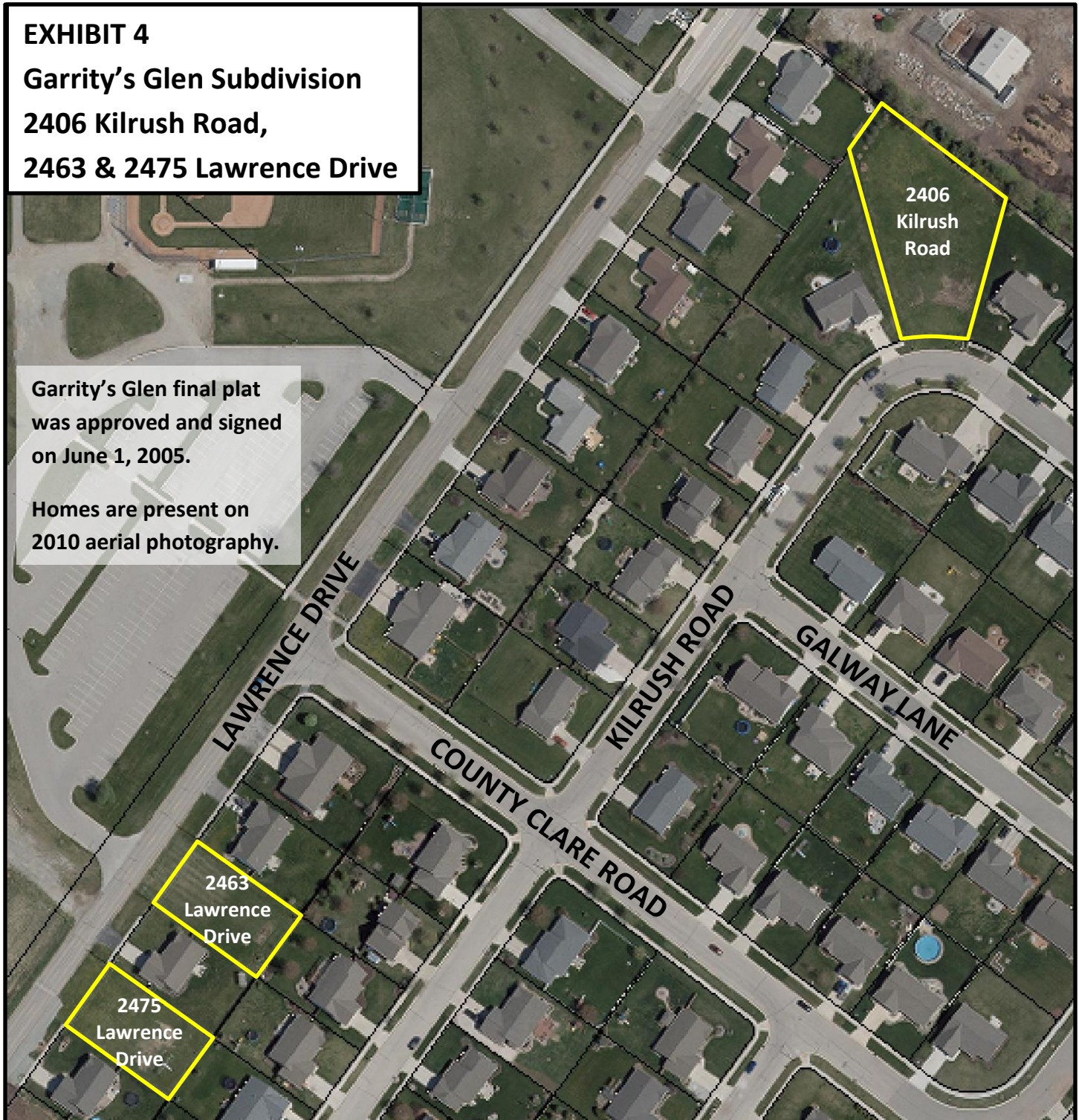


EXHIBIT 4

Garrity's Glen Subdivision
2406 Kilrush Road,
2463 & 2475 Lawrence Drive

Garrity's Glen final plat
 was approved and signed
 on June 1, 2005.

Homes are present on
 2010 aerial photography.





City of De Pere, Wisconsin

Request For Board of Public Works Action

MEETING DATE: May 9, 2022

DEPARTMENT: Engineering

FROM: Eric Rakers

SUBJECT: Consideration and possible action on 2023 Gap Sidewalk Orders and Special Charges*

ATTACHMENTS:

- 2022 0509 CI_BOPW_2022_Gap_Sidewalk (PDF)
- 2022 Estimated Sidewalk and Sidewalk Replacement Costs (PDF)
- Exhibit 1 - Roth Road Sidewalk Gaps (PDF)
- Exhibit 2 - Pine Trail Crossing Subdivision Sidewalk Gaps (PDF)
- Exhibit 3 - Honeysuckle Acres 4th Subdivision Sidewalk Gaps (PDF)

CITY OF DE PERE MEMO



To: Honorable Mayor Boyd
Members of the Board of Public Works

From: Eric P. Rakers, P.E., City Engineer

Date: May 9, 2022

RE: Consideration and Possible Action on 2023 Gap Sidewalk Orders and Special Charges*

The purpose of this item is to review gap sidewalk and issue orders for installation by June 30, 2023, and special charges if not completed by that date. Unlike the process followed in 2022 where the item went to the Board twice, this is an all-inclusive action and will not come back to the Board because the order and special charge is included in this action.

Background

Annually, the Engineering Staff reviews vacant parcels for the installation of sidewalks. On September 12, 2016, the Board of Public Works approved the following policy regarding sidewalk installation:

"Concrete sidewalks shall be constructed in the right-of-way as set forth herein where the following conditions exist:

- 1. Along the streets adjacent to a lot on which a building is constructed;*
- 2. At least 80% of the lots are developed or 80% of the frontage is on lots that are developed, per side of the street; or*
- 3. On all streets in subdivisions after it has been ten (10) or more years since the acceptance of the first building permit for the subdivision phase."*

Discussion

Based on this guidance, the following parcels were identified to have sidewalk installed in 2023:

Parcel ID	Location	Guidance	Exhibit
ED-2763	814 Roth Road	10 Years	1
ED-3041	635 Diversity Drive	Granted Extension to 2023	2
ED-3053	2562 E Scarlet Oak Circle	Granted Extension to 2023	2
WD-2040	2164 Fox Point Circle	80% of Lots Developed	3
WD-2047	2134 Fox Point Circle	80% of Lots Developed	3

Exhibits for each location, including sidewalk installation justification are included for consideration.

Property owners have been notified of the potential sidewalk installation on the following occasions:

- April 22, 2022: Letter notifying above listed owners of the recommended sidewalk installations and upcoming Board of Public Works Meeting.
- May 6, 2022: Agenda for the Board of Public Works Meeting regarding the sidewalk installation order.

Due to the large sidewalk installation requirements, there are significant charges anticipated due to this sidewalk order. As presented to the Board in February, the estimated sidewalk cost for new 4-inch sidewalk is \$46.45 per linear foot. The costs for 2023 construction are currently unknown. The actual costs for any special charges will be based on 2023 prices. The table below provides the estimated charge for each parcel that would be required to install sidewalks using 2022 pricing:

Parcel ID	Location	Frontage (FT)	Estimated Charge
ED-2763	814 Roth Road	80.00	\$3,716.00
ED-3041	635 Diversity Drive ^[1]	250.14	\$11,619.00
ED-3053	2562 E Scarlet Oak Circle ^[1]	222.87	\$10,352.31
WD-2040	2164 Fox Point Circle	104.18	\$4,839.16
WD-2047	2134 Fox Point Circle ^[1]	239.09	\$11,105.73

^[1] Lot is located on a corner and actual sidewalk length installed would differ from right-of-way frontage.

The larger charges listed above are corner properties that have frontage along two sides of the property.

Under the sidewalk program, the Board has approved a 5-year payback period for special charges in excess of \$1,000 since 2019.

Recommendation

Staff recommends that the Board of Public Works order sidewalk installation at the following properties for the 2023 construction season:

Parcel ID	Location
ED-2763	814 Roth Road
ED-3041	635 Diversity Drive
ED-3053	2562 E Scarlet Oak Circle
WD-2040	2164 Fox Point Circle
WD-2047	2134 Fox Point Circle

For sidewalk not constructed by June 30, 2023, the City will construct and charge property owners at the rate established in 2023 for new 4-inch concrete sidewalk. Staff recommends a 5-year payback period for each property receiving a special charge for sidewalk installation.

Attachments

1. 2022 Estimated Sidewalk and Sidewalk Replacement Costs
2. Exhibit 1 – Roth Road Sidewalk Gaps
3. Exhibit 2 – Pine Trail Crossing Subdivision Sidewalk Gaps
4. Exhibit 3 – Honeysuckle Acres Subdivision Fourth Addition Sidewalk Gaps

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2022

ESTIMATED COSTS FOR NEW & REPLACEMENT SIDEWALK

NEW 4-INCH SIDEWALK

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Drilled Tie Bars	0.06	
Subtotal (Per Square Foot)	\$7.43	
5% Contingency	0.37	
20% Engineering & Administration	1.49	
Total (Per Square Foot)	\$9.29	(\$46.45 / LF)

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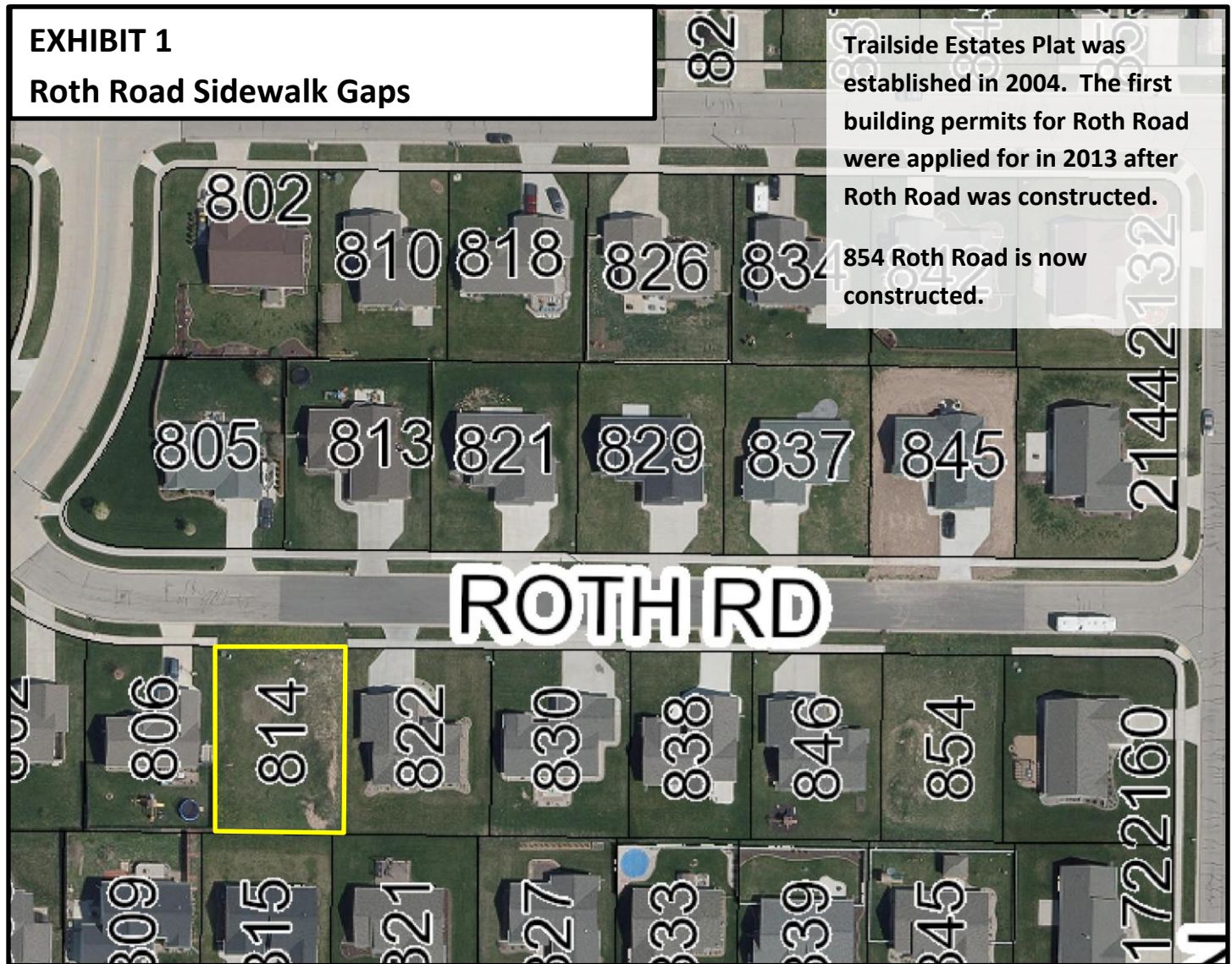
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Public Works - Engineering Department

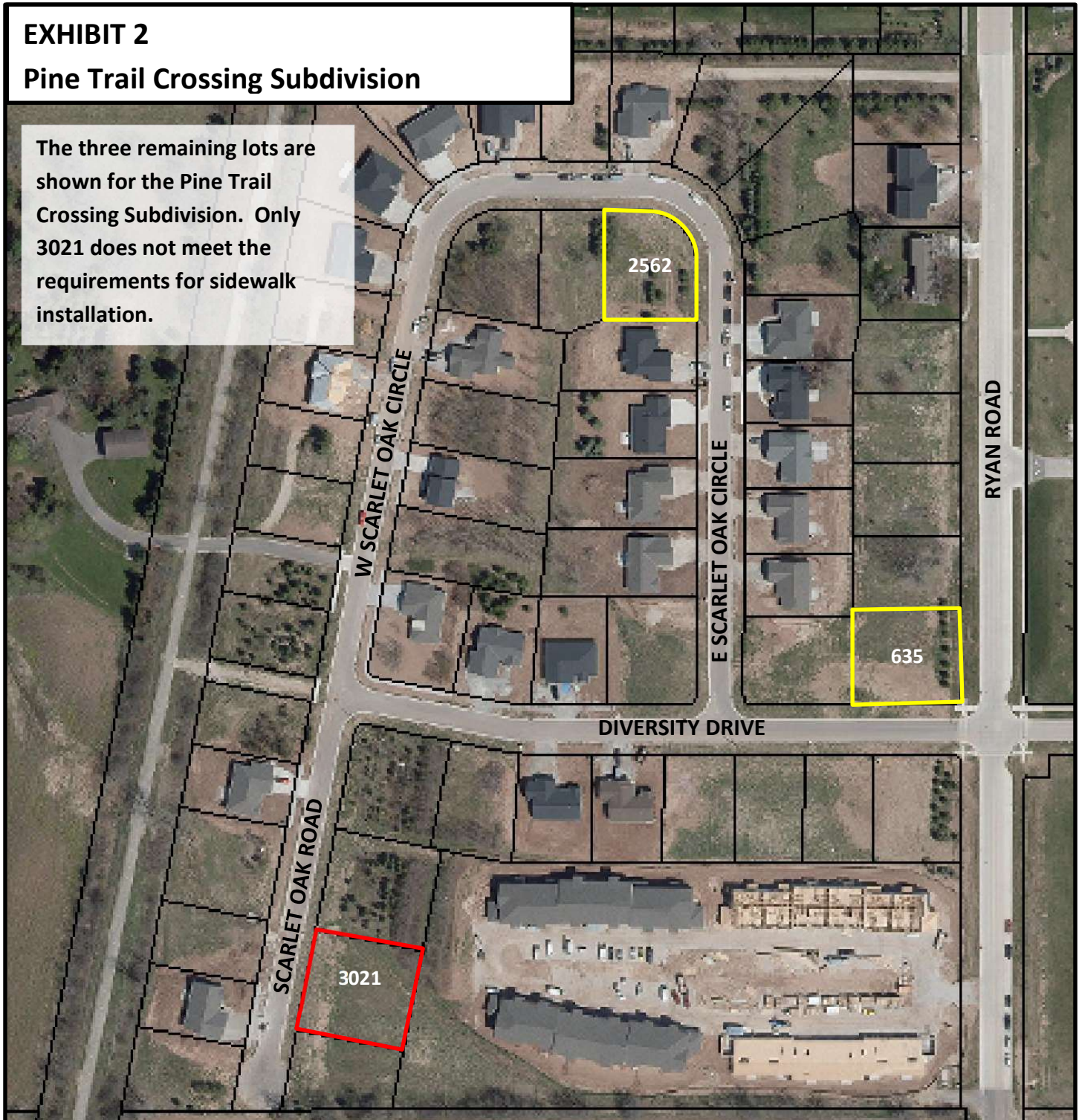
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EXHIBIT 2

Pine Trail Crossing Subdivision

The three remaining lots are shown for the Pine Trail Crossing Subdivision. Only 3021 does not meet the requirements for sidewalk installation.



CITY OF DE PERE

Public Works - Engineering Department

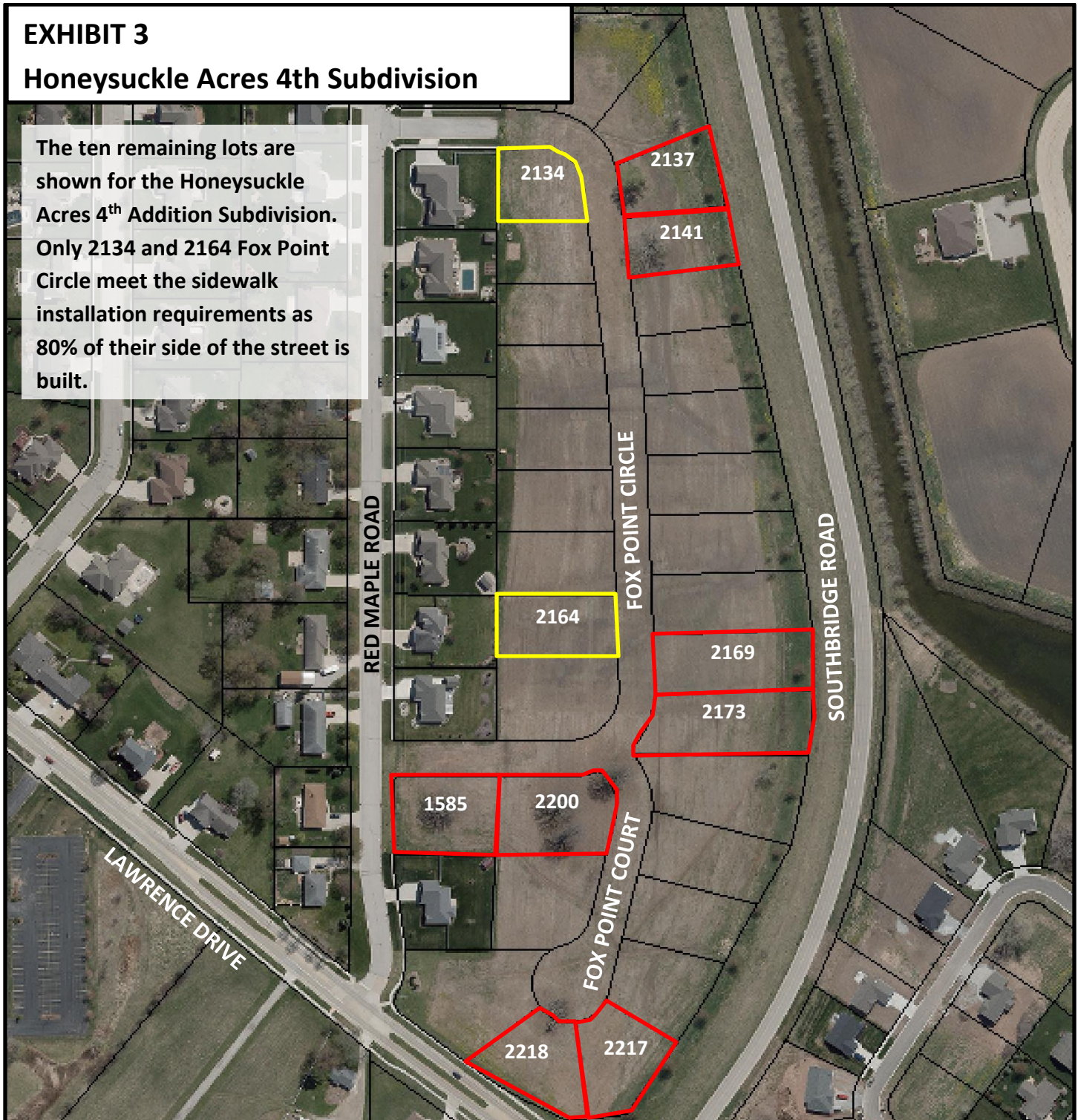
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EXHIBIT 3

Honeysuckle Acres 4th Subdivision

The ten remaining lots are shown for the Honeysuckle Acres 4th Addition Subdivision. Only 2134 and 2164 Fox Point Circle meet the sidewalk installation requirements as 80% of their side of the street is built.





City of De Pere, Wisconsin

Request For Board of Public Works Action

MEETING DATE: May 9, 2022

DEPARTMENT: Engineering

FROM: Eric Rakers

SUBJECT: Consideration and possible action on Broadway and Cook Street intersection concerns*

ATTACHMENTS:

- 2022 0509 CI_BOPW_Broadway and Cook Street Intersection (PDF)
- 2022 0105 WisDOT Cook and Broadway E-mail (PDF)
- Broadway and Cook intersection-EXHIBIT 1 (PDF)
- Broadway and Cook intersection-EXHIBIT 2-1 (PDF)
- Broadway and Cook intersection-EXHIBIT 2-2 (PDF)
- Broadway and Cook intersection-EXHIBIT 3 (PDF)
- Broadway and Cook intersection-EXHIBIT 4 (PDF)
- Broadway and Cook intersection-EXHIBIT 5 (PDF)

CITY OF DE PERE MEMO



To: Honorable Mayor Boyd
Members of the Board of Public Works
From: Eric P. Rakers, P.E., City Engineer
Date: May 9, 2022

RE: **Consideration and Action on Broadway and Cook Street Intersection Concerns***

At the December Board of Public Works meeting, concerns regarding safety at the Broadway and Cook Street intersection were discussed. The Board directed the parking and traffic team to further investigate the intersection.

Background

Resident Michael Moore contacted Alderperson Hanson with several concerns regarding safety at the Broadway and Cook Street intersection including *"With the expanse of the intersection itself, it is not very well lit and the lamps should be change to LED to provide better visibility. I know that when personally crossing the intersection on foot, it takes all the countdown to be able to walk across and I am a healthy adult. I know that there is occasionally a police presence on that stretch of road but it tends to be centered at Bomier Street just as the speed limit drops to 25 mph, which most drivers don't obey either. Maybe better police at the intersection might help of having a traffic volunteer perform audits of the intersection regularly to provide data to prove that the intersection dangerous."*

Discussion

Broadway Street is a rural boulevard section with ditches while Cook Street is an urban section with curb and gutter. Due to Broadway being a rural, boulevard section, there is a lot of pavement at the intersection for vehicles and pedestrians to traverse.

After the meeting, staff reached out to WisDOT to obtain the accident history as well as potential safety improvements at the intersection. Staff obtained the following response from WisDOT:

Our traffic unit checked the crashes at this intersection from 2016 – 2020 with excluding deer crashes and found the following:

- *11 crashes occurred at this intersection with 1 Type A injury crash, 2 Type B injury crashes and 8 property damage only crashes.*
- *Of the injury crashes, 2 of them were pedestrian involved and 1 occurred when a left turning vehicle on Broadway failed to yield to oncoming traffic.*
- *The trend for the property damage crashes was a rear end crash when a vehicle was stopped at a red light or making a left turn.*

The intersection crash rate and intersection KAB crash rate is 0.334 and .091 respectively. While WisDOT does not track the statewide crash rates at intersection a crash rate over 1.0 is considered to be severe.

WisDOT is currently designing a WIS 57/32 resurfacing project from STH 96 – Cook Street to be constructed in 2029. As part of our design process, we evaluate safety along the corridor. Because the intersection is not of a safety concern, partly due to the crash findings mentioned above, or have capacity issues the project conceptual scope does not include intersection modifications. This project would upgrade the curb ramps to ADA standards per WisDOT policy.

Potential countermeasures could be to install montube signals with signal heads per lane or install offset left turn lanes. The City owns the signal so the City would coordinate and fund any signal modifications. Again, due to safety data, the DOT project would not fund these modifications as part of the future project. HSIP funds are reserved to address KAB crashes, and this intersection does not meet the criteria.

The WisDOT definition of Type A accidents is suspected serious, and Type B is suspected minor injury.

Intersection Configuration Discussion

Several of the accidents are related to left turn movements including rear end accidents or pedestrian involved. The current intersection has several hazards relating to left turn movements. Under the current configuration, the left turn lanes are offset from each other and not directly across. This creates several challenges including:

- If there are two vehicles waiting to make a left turn, each vehicle acts as an obstruction to the other for through traffic (Exhibit 1).
- With the large amount of pavement, there can be the potential for conflict between two vehicles making left turns simultaneously (Exhibit 2.1 and 2.2).
- Because of the current configuration and challenges making left turns, left turning drivers can be distracted and not observe pedestrians crossing in the crosswalk.

As noted above, WisDOT has this intersection listed as a resurfacing project in 2029. Even though Broadway Street is constructed as a rural section with ditches instead of curb and gutter, WisDOT should consider modifying the intersection with slotted left turn lanes and median opening per the urban intersection detail (Exhibit 3 and 4). This modification would improve the visibility around vehicles making a left turn lane, minimize the conflict of vehicles making a left turns simultaneously, and separate left turning vehicles from through traffic which should reduce rear end accidents identified in the WisDOT e-mail.

For the short term, two actions can be completed to improve safety at relatively low cost. First, contact WPS to switch streetlights in the intersection to LED to improve visibility. Second, paint left turn lane movement through the intersection to reduce potential conflicts for two vehicles making left turns simultaneously (Exhibit 5).

Traffic Speed

The Broadway and Cook Street intersection is a speed transition from 45 mph for traffic south of the intersection and 35 mph for traffic north of the intersection. As has been discussed many times at various Board meetings, the City has no control over the speed limit. Two potential areas we may have impact is to request a speed reduction ahead sign for northbound traffic on Broadway and enhanced traffic enforcement for the 35 mph speed limit south of Cook Street.

Traffic Signal Timing for Pedestrians

Staff reviewed the timing for the pedestrian signals. This intersection has a pedestrian push button and the pedestrian signal only operates when this button is pushed. The signal has 7 seconds of walk and 24 seconds of flashing don't walk for pedestrian. The signal is designed so that person travelling 3.5 feet per second can make it to the median island which is a pedestrian refuge. The signal on the island has another pedestrian push button for someone who only makes it to the median so the signal can be actuated for the next cycle. Staff walked across the intersection to review the lights. Staff was able to clear the entire intersection in one cycle. In addition, staff observed a resident cross the entire intersection in one cycle.

As noted throughout the memo, Broadway Street is very wide at Cook Street. The controlling timing at this intersection is the time it takes a pedestrian to cross Broadway Street and not the time it takes for vehicles queued on Cook Street to get through the intersection. If there are no pedestrians waiting to cross the intersection, the amount of green light time on Cook Street is significantly less. The signal is designed to keep as much green light time on Broadway Street as possible due to the higher traffic volumes. If the Board wanted to modify the time it takes to cross the entire intersection without using the pedestrian refuge island, the flashing don't walk cycle will need to be increased to 47 seconds.

Recommendations

Staff has the following recommendations for the intersection:

Short term configuration - Add left turn lane paint lines for guiding left turn vehicles through the intersection.

Long term configuration – Request that WisDOT upgrade the intersection in 2029 to improve safety and consider slotted left turn lanes for an urban intersection.

Lighting – Upgrade the existing lights to LED.

Signage – Request that WisDOT install a reduced speed to 35 mph for northbound traffic on STH 32/57 prior to the intersection.

Attachments:

2022 0105 WisDOT Cook and Broadway E-mail	(PDF)
2022 0509 Exhibit 1 – Left Turn Vision Concerns	(PDF)
2022 0509 Exhibit 2.1 and 2.2 – Left Turn Conflicts	(PDF)
2022 0509 Exhibit 3 – WisDOT Slotted Left Turn Bay	(PDF)
2022 0509 Exhibit 4 – Intersection Layout	(PDF)
2022 0509 Exhibit 5 – Left Turn Lane Striping	(PDF)

Eric Rakers

From: Gwidt, Eric - DOT <Eric.Gwidt@dot.wi.gov>
Sent: Wednesday, January 05, 2022 7:12 AM
To: Eric Rakers
Cc: Fulcer, Andrew - DOT; Scott Thoresen; Gwidt, Eric - DOT; Lorenz, Kelsey A - DOT
Subject: RE: Safety Improvements at the Intersection of Cook St and S. Broadway

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Eric,

Our traffic unit checked the crashes at this intersection from 2016 – 2020 with excluding deer crashes and found the following:

- 11 crashes occurred at this intersection with 1 Type A injury crash, 2 Type B injury crashes and 8 property damage only crashes.
- Of the injury crashes, 2 of them were pedestrian involved and 1 occurred when a left turning vehicle on Broadway failed to yield to oncoming traffic.
- The trend for the property damage crashes was a rear end crash when a vehicle was stopped at a red light or making a left turn.

The intersection crash rate and intersection KAB crash rate is 0.334 and .091 respectively. While WisDOT does not track the statewide crash rates at intersection a crash rate over 1.0 is considered to be severe.

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Potential countermeasures could be to install montube signals with signal heads per lane or install offset left turn lanes. The City owns the signal so the City would coordinate and fund any signal modifications. Again, due to safety data, the DOT project would not fund these modifications as part of the future project. HSIP funds are reserved to address KAB crashes, and this intersection does not meet the criteria.

Hope that helps. Let me know if you have further questions.

Thanks

Eric S. Gwidt, PE

Project Manager / Region QA
 Wisconsin Department of Transportation
 Northeast Region
 Cell: (920) 366-8896
wisconsindot.gov

If this is related to a records request, please email: dotdtsdnerecords@dot.wi.gov

From: Eric Rakers <erakers@deperewi.gov>
Sent: Tuesday, December 28, 2021 11:32 AM
To: Fulcer, Andrew - DOT <Andrew.Fulcer@dot.wi.gov>
Cc: Scott Thoresen <sthoresen@deperewi.gov>
Subject: Safety Improvements at the Intersection of Cook St and S. Broadway

**CAUTION: This email originated from outside the organization.
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Hi Andy,

We have received a request from a resident to consider improvements to the Broadway and Cook Street intersection. Some of the items involve the City such as requesting LED lights from WPS and evaluating the timing of the pedestrian crossing signals. However the resident and Alderperson Hanson have requested review of the intersection for possible improvements such as a roundabout.

We are requesting input from WisDOT on this intersection. We would like to get a review of the accidents at this intersection and where it rates to the State standard along with could it be considered a hazardous intersection and eligible for HSIP funding. Also, would WisDOT have any recommendations on improvements to the intersection such as a roundabout, or striping. There is a lot of pavement in the median for left turning vehicles.

Thanks,

Eric

Eric Rakers, P.E.

City Engineer | [City of De Pere](https://www.cityofdepere.com)

925 S. Sixth Street | De Pere, WI 54115

Tel: (920) 339-4061 | Fax: (920) 339-4071



From: Jonathon Hansen
Sent: Tuesday, December 21, 2021 11:49 PM
To: Scott Thoresen; Eric Rakers
Cc: Larry Delo; James Boyd; Kelly Ruh
Subject: FW: Intersection of Cook St and S. Broadway

Hi Scott and Eric,

Please see below for an email I received from Mr. Mike Moore after the Board of Public Works meeting last week. He is requesting that installation of a roundabout at Cook St / S. Broadway be added to the list of ideas to at least look into. Another constituent, Mr. Dennis Opelt of Georgia St, also asked me about a roundabout at this location earlier in the year, and at the time Scott provided the following response:

As far as a roundabout, it may not be feasible because of the close proximity of the side streets at this intersection and the need to acquire right of way. Ultimately, this is a DOT highway so they would need to determine the feasibility in doing so.

I realize that ultimately this is something WisDOT would need to sign off on, and I assume they would also likely cover most of the cost if they wanted to move in this direction. Anyway, just wanted to pass it along, and if WisDOT looks at the crash data and decides that major changes are needed at this intersection, perhaps this is something they could at least consider.

Thank you,

Jonathon

Ald. Jonathon M. Hansen
De Pere Alderman - District 2
City Council President
 920-425-4265
jhansen@deperewi.gov



From: Moore, Michael T [MICHAEL.MOORE@GAPAC.com]
Sent: Tuesday, December 14, 2021 7:23 AM
To: Jonathon Hansen
Subject: RE: Intersection of Cook St and S. Broadway

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Good Morning Jonathon,

Thank you for the opportunity to be heard at last night's meeting and I understand the hurdles that the City does face with improving the intersection. One other option that could be proposed that would fix the issue but at a substantial cost would be to install a roundabout at that intersection that would force traffic to slow down and reduce the vehicle to vehicle and vehicle to pedestrian interactions. I look forward to seeing how the City progresses on this issue.

Mike

From: Jonathon Hansen <jhansen@deperewi.gov>
Sent: Sunday, December 12, 2021 9:27 PM
To: Moore, Michael T <MICHAEL.MOORE@GAPAC.com>
Subject: RE: Intersection of Cook St and S. Broadway

Sent by an external sender

Hi Michael,

Below is the link to the meeting agenda. Information on how to attend either in-person or virtually can be found on page 1.

<http://depercitywi.iqm2.com/Citizens/FileOpen.aspx?Type=1&ID=2444&Inline=True>

Also, to clarify something that I misunderstood from my last email: Staff has not reviewed any specific changes to the intersection yet. The meeting tomorrow will serve as the initial discussion, and then they can follow-up on whatever ideas emerge from the discussion.

Thank you,

Jonathon

Ald. Jonathon M. Hansen
De Pere Alderman - District 2
City Council President
 920-425-4265
jhansen@deperewi.gov



From: Moore, Michael T [MICHAEL.MOORE@GAPAC.com]
Sent: Friday, December 10, 2021 9:48 AM
To: Jonathon Hansen
Subject: Re: Intersection of Cook St and S. Broadway

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Thanks Jonathon. I will put the meeting on my calendar.

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From: Jonathon Hansen <jhansen@deperewi.gov>
Sent: Friday, December 10, 2021 8:36:31 AM
To: Moore, Michael T <MICHAEL.MOORE@GAPAC.com>
Subject: RE: Intersection of Cook St and S. Broadway

Sent by an external sender

Hi Michael,

Our Public Works/Engineering staff has informed me that they have completed their review of the Cook / Broadway St intersection, and it will be on the agenda for the Board of Public Works meeting next Monday (December 13) at 7:30 pm. You are certainly welcome to attend the meeting if your schedule allows, and we can also open up the meeting for you to speak if you'd like. The meeting will be on the second floor of City Hall. There is also an option to attend virtually, and I can send you more information about that option once the agenda is published later today.

Have a great weekend!

Jonathon

Ald. Jonathon M. Hansen
De Pere Alderman - District 2
City Council President
 920-425-4265
jhansen@deperewi.gov



From: Jonathon Hansen
Sent: Saturday, November 13, 2021 12:21 AM
To: MICHAEL.MOORE@GAPAC.com
Subject: RE: Intersection of Cook St and S. Broadway

Hi again Michael,

I spoke with Mayor James Boyd today, and he thought it would be best to have a wide-ranging discussion on this matter at a future Board of Public Works meeting. I told him that was okay with me. I am one of the four alderpersons on the Board, and the Mayor is also a Board member. I will let you know when the meeting is in case you are able to attend.

Have a great weekend!

Jonathon

Ald. Jonathon M. Hansen
De Pere Alderman - District 2
City Council President
 920-425-4265
jhansen@deperewi.gov



From: Jonathon Hansen
Sent: Thursday, November 11, 2021 8:57 PM
To: Moore, Michael T
Cc: Derek Beiderwieden; Jeremy Muraski; Scott Thoresen; Eric Rakers; Judy Schmidt-Lehman; Larry Delo; Kelly Ruh; James Boyd; Cassandra Erickson
Subject: RE: Intersection of Cook St and S. Broadway

Hi Michael,

Thank you very much for bringing these concerns to my attention, and I am sorry to hear about the tragic accident that you witnessed. In regards to the speed limit issue, I have tried for the last few years to lower the speed limit south of Cook St, but to no avail due to steadfast opposition from Brown County and Wisconsin DOT. The portion of S. Broadway that becomes Greenleaf Rd at the fork is part of State Highway 32/57, so WisDOT has authority over that section. Meanwhile, the portion of S. Broadway that runs SE from the fork is part of County Highway PP, so Brown County has jurisdiction over that section.

In 2019, I worked with a group of De Pere and Ledgeview residents who live on STH 32/57 to lobby WisDOT to lower the speed limit to 35 mph to at least Rockland Rd, and the residents even held a meeting with WisDOT staff. Meanwhile, the Town of Ledgeview and City of De Pere both submitted letters to WisDOT stating they were in favor of lowering the speed limit. Despite all of this, WisDOT refused to lower the speed limit. One of the concerned residents, Sachin Shivaram, is now on the Ledgeview Town Board, so I can touch base with him to see if he has heard of any new developments regarding this.

Earlier this year, a constituent contacted me to lower the speed limit on S. Broadway/County Highway PP. I asked Brown County to lower the speed limit to 35 mph to at least Diversity Dr (it switches to 55 mph just north of Rockland Rd), but their public works director rejected the request. It seems like both Brown County and WisDOT are waiting until the Southern Bridge Corridor is built before lowering the speed limit (the Brown County public works director, for instance, mentioned that a roundabout will be built at Rockland Rd and CTH PP once the corridor is built). Like you, I disagree with this approach because I think enough development has already occurred to warrant a lower speed limit.

I have copied our Police Chief, future Police Chief (as of December), Public Works Director, and City Engineer... **Chief Beiderwieden and Captain Muraski**--Can you please look into assigning the traffic officer more often at the S. Broadway/Cook St intersection? **Scott and Eric**--Can you please ask WPS if they can switch the lights to LED given the importance of keeping this particular intersection well-lit? Also, could we look into potentially extending the time for pedestrians to complete the east/west crossing at this intersection? Thank you all!

Jonathon

Ald. Jonathon M. Hansen
De Pere Alderman - District 2
City Council President
 920-425-4265
jhansen@deperewi.gov



From: Moore, Michael T [MICHAEL.MOORE@GAPAC.com]
Sent: Wednesday, November 10, 2021 7:39 AM
To: Jonathon Hansen
Subject: Intersection of Cook St and S. Broadway

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hello Mr. Hansen,

I have been a resident of De Pere for 17 years and reside at 440 Cook Street. I am finally writing to you due to utter frustration on the lack of area drivers' intelligence and abilities to navigate of the intersection of Cook St and S. Broadway as well as that section of roadways to the south. I have personally witnessed a number of close calls and numerous running of red lights at high speeds at all times of the day from both the north and south directions at that intersection. It wasn't until this past Monday night (11/8/21) that I finally witnessed a potential tragic accident and had to call 911 due to a north bound vehicle making a left hand turn that collided with a south bound vehicle as I waited at the intersection to take my two kids the Y for swim team practice.

I know that the county a few years ago had residents respond to a survey about dangerous intersections, but I think that something needs to be done sooner than later at this spot. This intersection is very large and its angled design, along with the speed limits south of it continues to be an issue. In my mind there is no reason to have the speed limit south of the intersection on both 57 and PP set at 45 mph when there are roundabouts less than a mile from the intersection having vehicles slow down. This stretch should be 35 mph at the most. With the expanse of the intersection itself, it is not very well lit and the lamps should be changed to LED to provide better visibility. I know that when personally crossing the intersection on foot, it takes all of the countdown to be able to walk across and I am a healthy adult. I know that there is occasionally a police presence on that stretch of road but it tends to be centered at Bomier St. just as the speed limit drops to 25 mph, which most drivers don't obey either. Maybe a better police at the intersection might help or having a traffic volunteer perform audits of the intersection regularly to provide data to prove that the intersection is dangerous.

I know that I do not have all of the answers and maybe there is something in the works but I believe the City and the County need to revisit this traffic area sooner than later. Thank you for all you do for the City of De Pere.

Michael Moore

Environmental Engineer

Georgia-Pacific Consumer Operations LLC

Phone: 920-438-4081

Cell: 920-639-1530

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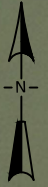
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OBSTRUCTION SHADOW

LINE OF SITE

COOK STREET

OBSTRUCTION SHADOW

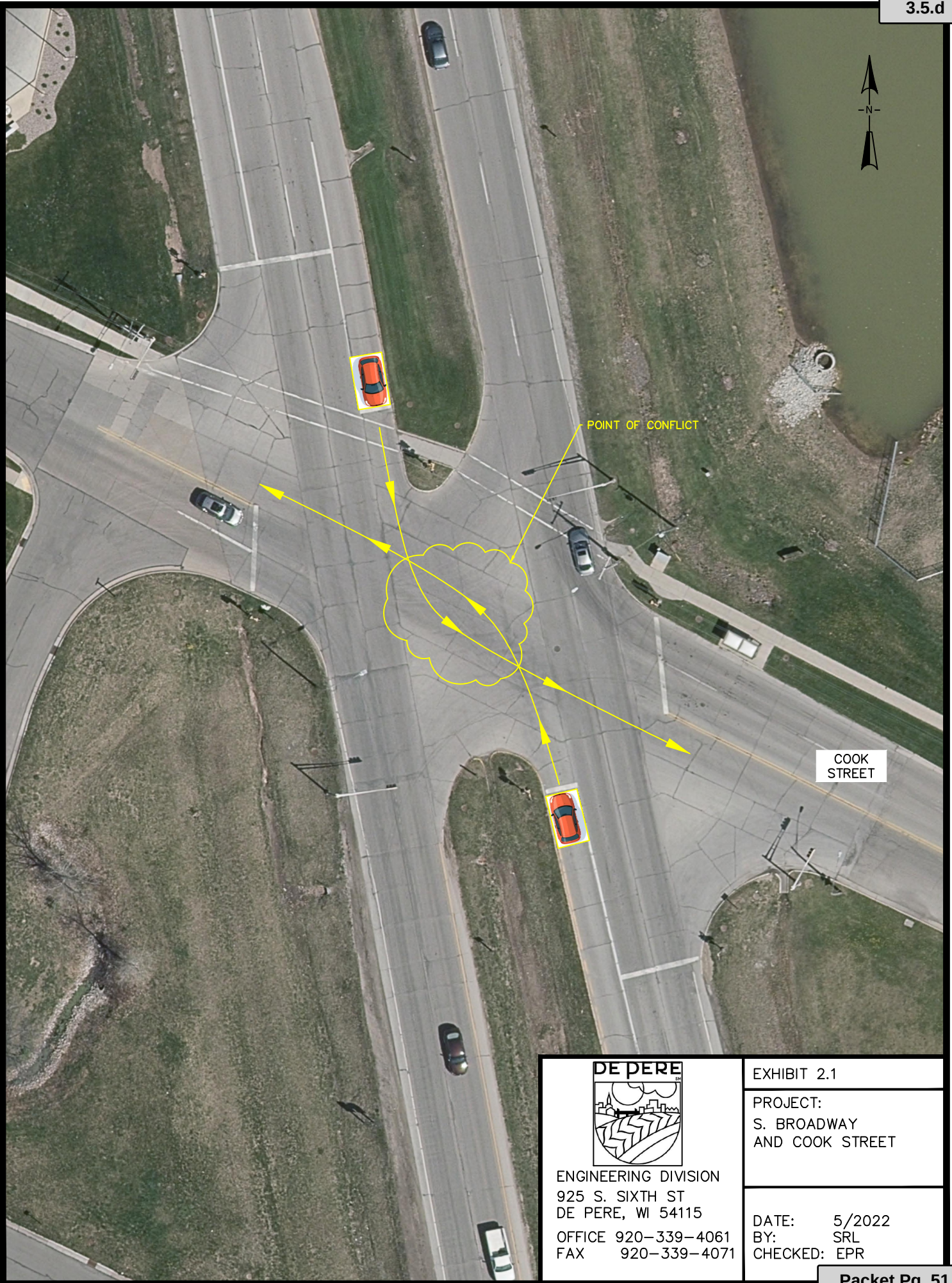
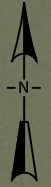


ENGINEERING DIVISION
925 S. SIXTH ST
DE PERE, WI 54115
OFFICE 920-339-4061
FAX 920-339-4071

EXHIBIT 1

PROJECT:
S. BROADWAY
AND COOK STREET

DATE: 5/2022
BY: SRL
CHECKED: EPR

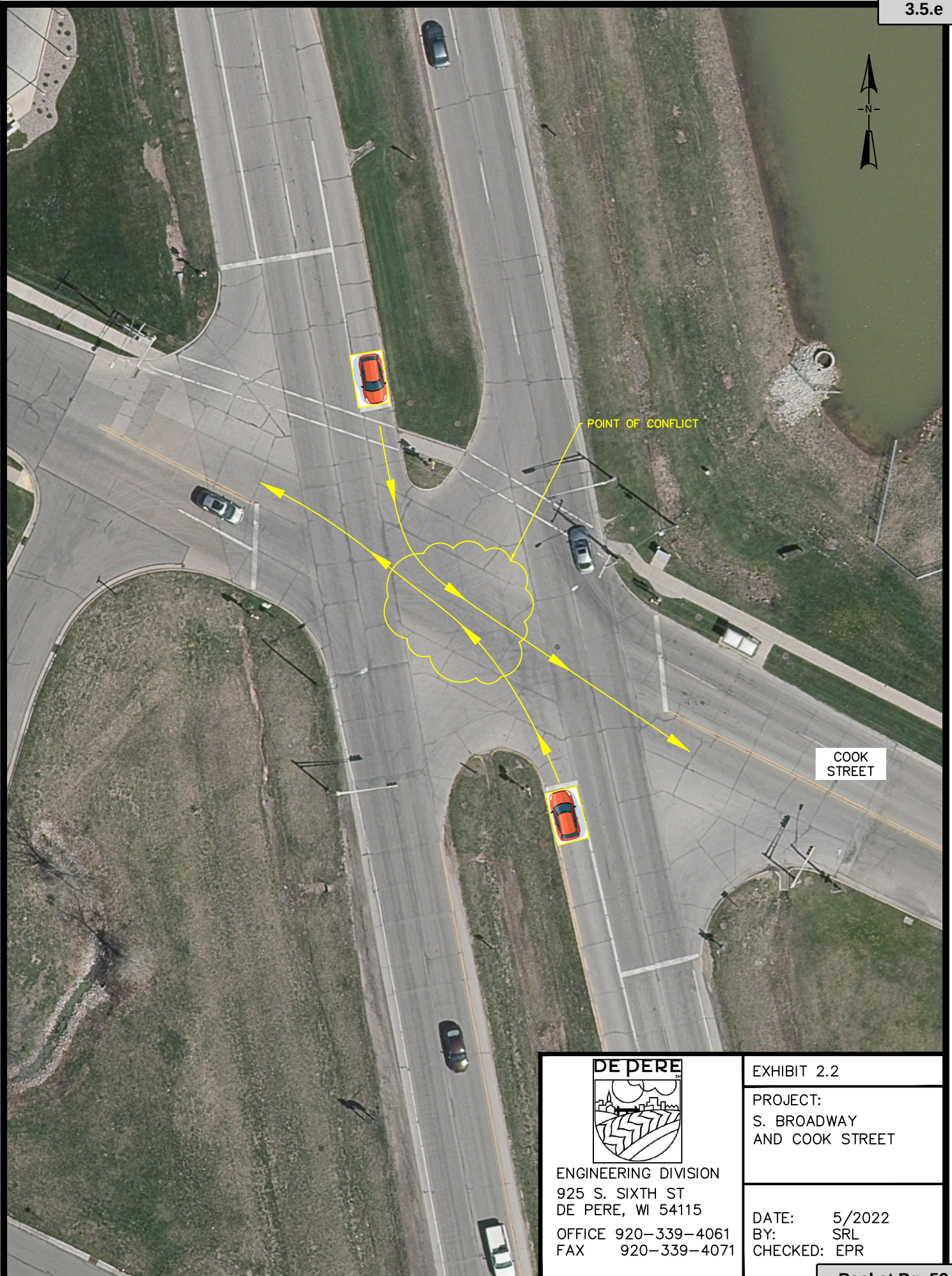
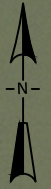


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925 S. SIXTH ST
DE PERE, WI 54115
OFFICE 920-339-4061
FAX 920-339-4071

EXHIBIT 2.1

PROJECT:
S. BROADWAY
AND COOK STREET

DATE: 5/2022
BY: SRL
CHECKED: EPR

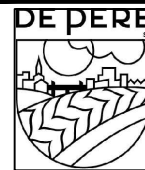
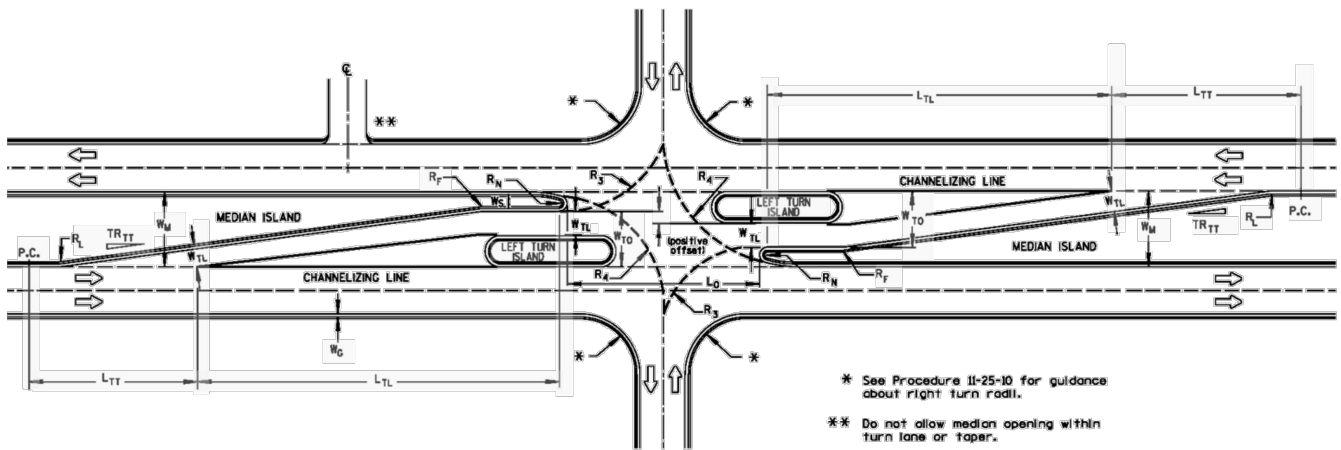


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925 S. SIXTH ST
DE PERE, WI 54115
OFFICE 920-339-4061
FAX 920-339-4071

EXHIBIT 2.2

PROJECT:
S. BROADWAY
AND COOK STREET

DATE: 5/2022
BY: SRL
CHECKED: EPR

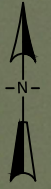
Details for Slotted Left Turn Lanes and Median Opening at Urban Intersections

ENGINEERING DIVISION
 925 S. SIXTH ST
 DE PERE, WI 54115
 OFFICE 920-339-4061
 FAX 920-339-4071

EXHIBIT 3

PROJECT:
 S. BROADWAY
 AND COOK STREET

DATE: 5/2022
 BY: SRL
 CHECKED: EPR



COOK STREET

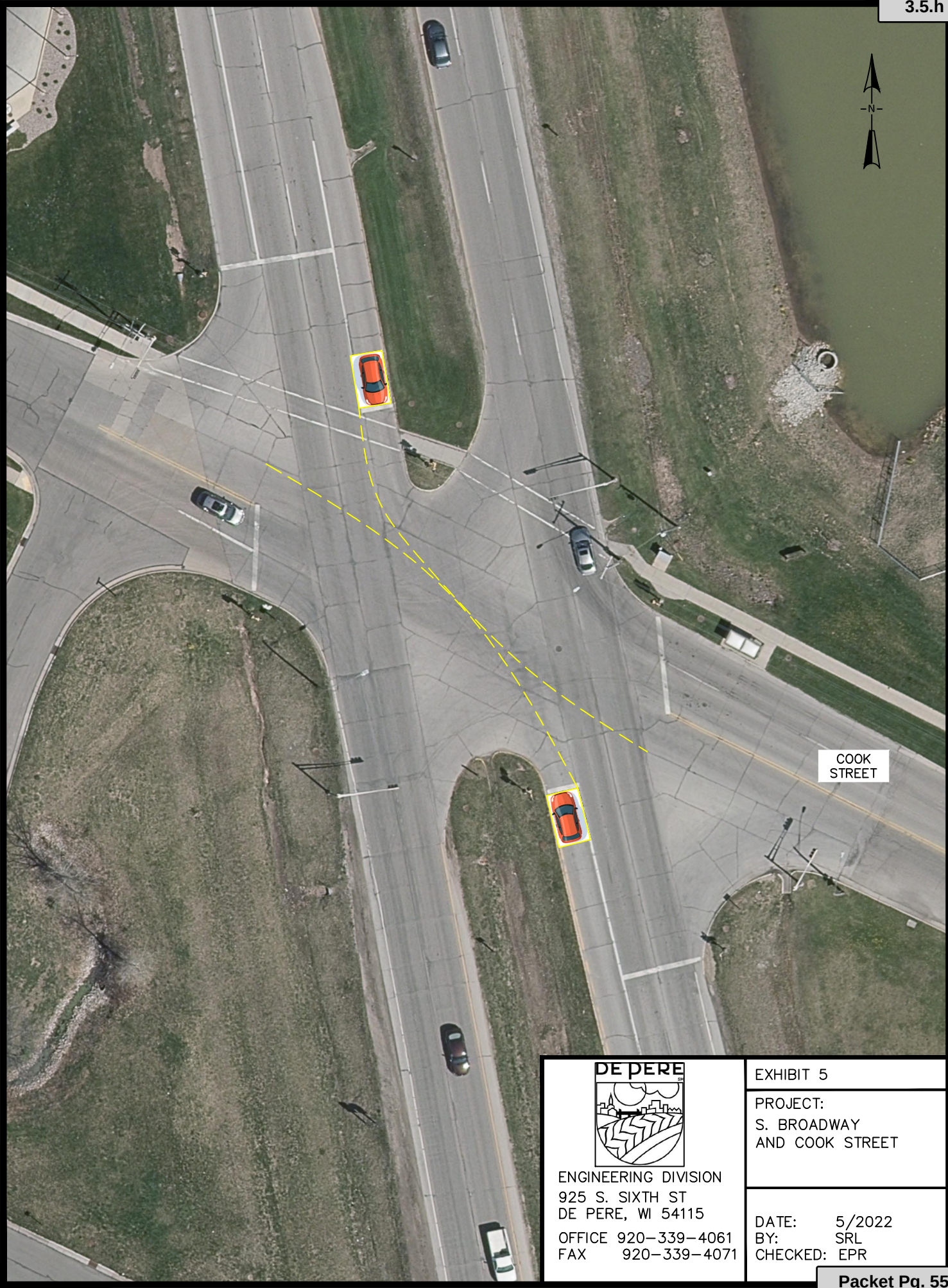
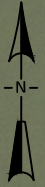


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925 S. SIXTH ST
DE PERE, WI 54115
OFFICE 920-339-4061
FAX 920-339-4071

EXHIBIT 4

PROJECT:
S. BROADWAY
AND COOK STREET

DATE: 5/2022
BY: SRL
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FAX 920-339-4071

EXHIBIT 5	
PROJECT: S. BROADWAY AND COOK STREET	
DATE:	5/2022
BY:	SRL
CHECKED:	EPR



City of De Pere, Wisconsin

Request For Board of Public Works Action

MEETING DATE: May 9, 2022

DEPARTMENT: Engineering

FROM: Eric Rakers

SUBJECT: Consideration and possible action on 2022 Street Funding

ATTACHMENTS:

- 2022 0509 CI_BOPW_2022 Street Funding Update (PDF)



CITY OF DE PERE

MEMO

To: Honorable Mayor Boyd
Members of the Board of Public Works

From: Eric P. Rakers, P.E., City Engineer

Date: May 9, 2022

RE: **Consideration and possible action on 2022 Street Funding**

At the April Board meeting, street funding was discussed as part of the award of Project 22-01 Sewer and Water Relay and Street Resurfacing. The discussion revolved around street funding shortfalls for 2022.

Since that meeting, staff has been evaluating the impacts from Project 22-01 and the anticipated costs for Project 22-07 Curb Repair and Street Resurfacing. To complete the Project 22-07 in its entirety, it is estimated that an additional bonding in the amount of \$700,000 will be required.

The shortfalls for street funding are related to more work than anticipated on some streets and increases in construction costs.

First, the amount of work being completed on several streets is higher than anticipated.

- Project 22-01 - Sixth and Seventh Street - We planned spot curb and gutter repairs, milling, and resurfacing the streets. Due to the condition of the curb in the middle section of Seventh and on Sixth, particularly from the intersection of Seventh and south around the curve, we are replacing large sections. Next, based on the existing cracking in the asphalt and some areas where the base appears poor, we will likely experience more significant pavement deterioration during construction. Rather than milling, we are pulverizing Sixth and Seventh Street where the contractor blends the asphalt and base by grinding in place. After grinding, four inches of material will be removed, and four inches of asphalt replaced.
- Project 22-07 - Lone Oak Road and Ledgeview Road – These streets were planned for a mill and resurface construction. Like Sixth and Seventh Street above, during design, there is some significant cracking on these streets. Many of these cracks are very wide and will result in significant reflective cracking immediately after resurfacing. Rather than milling, we are proposing to pulverize the asphalt and base by grinding in place. After grinding, four inches of material will be removed, and four inches of asphalt replaced. Costs for these streets are being funded by the City and Town of Ledgeview based on right of way front footage.

The other component to the 2022 street funding shortfall is higher material costs. Below are the asphalt prices bid under under Project 22-01.

Item	2021 Cost	2022 Cost
Asphalt Surface Course (1 ¾")	\$68.90/Ton	\$81.50/Ton
Asphalt Binder Course (2 ¼")	\$76.00/Ton	\$80.50/Ton

Several of the streets included in the 2022 resurfacing are being completed under Project 22-01 as follows:

<u>STREET</u>	<u>FROM</u>	<u>TO</u>	<u>LENGTH</u>	<u>LAST OVERLAY</u>	<u>RATING</u>
E. St. Francis Road	Ridgeway Boulevard	W. St. Francis Road	1,003	2000	5
W. St Francis Road	Ridgeway Boulevard	E. St Francis Road	1,003	2000	5
S. Seventh Street	Meadow View Lane	Westwood Drive	1,689	2000	4&5
S. Sixth Street	Seventh Street	Lande Street	1,410	2006	5

Project 22-07 Curb Repair and Street Resurfacing has not been bid yet. The proposed streets to be resurfaced under Project 22-07 include:

<u>STREET</u>	<u>FROM</u>	<u>TO</u>	<u>LENGTH</u>	<u>LAST OVERLAY</u>	<u>RATING</u>
Acreview Drive	Charles Street	Cul de Sac	1320	2001	6
Barbara Lane	Termini	Nob Hill Lane	845	1999	5
N. Carrington Lane	S. Carrington Lane	Ninth Street	634	2000	6
S. Carrington Lane	N. Carrington Lane	Ninth Street	1,003	2000	6
Fox Croft Drive (N)	Fox River Drive	Fox Croft Drive (S)	877	2001	6
Fox Croft Drive (S)	Fox River Drive	Fox Croft Drive (N)	898	2001	6
Jonathan Court	Acreview Drive	Cul de sac	317	2001	6
Ledgeview Road	Lone Oak Road	East River	1961	1999	5
Lemon Lane	Lawrence Drive	Samantha Drive	845	2003	6
Lone Oak Road	Merrill Street	Ledgeview Road	1952	1999	5
Lorrie Way	Barbara Lane	Termini	1109	2000	5&6
Meneau Drive	Nick Lane	Samantha Drive	422	2003	5
Nob Hill Lane	Barbara Lane	Termini	1003	1999	6
Scout Way	Charles Street	Barbara Lane	898	2000	6
Samantha Street	Meneau Drive	Lemon Lane	370	2003	5
Stanek Lane	Drews Drive	Countryside Drive	317	1997	5

The two options for Project 22-07 are to bond for the estimated amount of \$700,000 or to complete a scaled back version of Project 22-07 and complete Lone Oak Road and Ledgeview Road with the Town (highlighted in yellow) and postpone the remainder of the streets.

Long term, an evaluation/determination will need to be made for the amount of additional yearly bonding or other funding methods required to maintain streets in the City as part of the resurfacing program.

Recommendation

Staff is requesting the Board to approve additional bonding estimated at \$700,000 to complete the 2022 resurfacing program

-or-

Approve the removal of most of the streets and complete a significantly smaller street resurfacing program in 2022.



City of De Pere, Wisconsin

Request For Board of Public Works Action

MEETING DATE: May 9, 2022

DEPARTMENT: Engineering

FROM: Eric Rakers

SUBJECT: Consideration and possible action on Contract 22-01 Sewer and Water Relay and Street Resurfacing Funding*

ATTACHMENTS:

- 2022 0509 CI_BOPW_Award_22-01 Update (PDF)
- Project 22-01 Schedule (PDF)

CITY OF DE PERE MEMO



To: Honorable Mayor Boyd
Members of the Board of Public Works
From: Eric P. Rakers, P.E., City Engineer
Date: May 9, 2022

RE: **Discussion and Action on Contract 22-01 Sewer and Water Relay and Street Resurfacing Funding***

Project 22-01 Sewer and Water Relay and Street Resurfacing was awarded at the April 11, 2022, Board meeting to Jossart Brothers, Inc in the amount of \$2,989,071.50. One outstanding item for the project is the water main funding. The water main costs are higher than budgeted for this project in 2022 (approximately \$300,000). At the meeting we discussed two options for funding the water main as follows:

- a. Eliminate the water main relay on Ridgeway Boulevard.
- b. In discussing with the contractor, some of this work will be carried over to 2023. Funding from the 2023 water utility budget could be used to fund the remainder of the project. This will reduce the amount of water relay in 2023 on other streets.

Since the meeting, staff has been in contact with the contractor to verify the anticipated construction dates for the water main. Attached is the schedule that shows the water main on Ridgeway Boulevard and East and West St Francis Road will be constructed in early 2023.

The preconstruction meeting was held on May 5th. The contractor confirmed that they will not complete the Ridgeway Boulevard water main construction until 2023. They also indicated that they may try to complete East and West St Francis Road in fall of 2022.

This will allow some of the funding from the 2023 Water Utility budget to be used to cover the overage in 2022 for water main on Project 22-01, even if only Ridgeway Boulevard is constructed in 2023. The proposed water main relay work for 2023 will be reduced based on the funds used for project 22-01.

Recommendation

Staff's recommendation is to complete all of Project 22-01 as bid and fund the Ridgeway Boulevard water main with funds from the 2023 Water Utility budget.

Attachments:

Project 22-01 Construction Schedule (PDF)

WORK PROGRESS SCHEDULE FOR:

City of De Pere - Sewer & Water Relay

Page 1 of 1

3.7.b

Project ID	Road	County	HWY No.	Contractor
22-01	S. Sixth, S. Seventh, E & W St. Francis & Ridgeway Blvd	Brown		Jossart Brothers, Inc.
Contract Time or Completion Date	Est. Start Date	Est. Completion Date	Date	
☐ Working Days ☒ Calendar Days	July 31, 2023	May 9, 2022	June 30, 2023	April 26, 2022

		MONTH →		May				June				July				Aug				Sept				Spring '23					
		WEEK →		2-6	9-13	16-20	23-27	30-3	6-10	13-17	20-24	27-1	4-8	11-15	18-22	25-29	1-5	8-12	15-19	22-26	29-2	5-9	12-16	19-23	26-30	March	April	May	June
Work Items or Operations		QTY & Units																											
Mobilization/Erosion Control																													
S. Seventh St Utilities																													
S. Sixth St Utilities																													
Concrete restoration																													
Asphalt paving																													
Restoration																													
E & W St. Francis Utilities																													
Ridgeway Utilities																													
Concrete restoration																													
Asphalt paving																													
Restoration																													



City of De Pere, Wisconsin

Request For Board of Public Works Action

MEETING DATE: May 9, 2022

DEPARTMENT: Engineering

FROM: Eric Rakers

SUBJECT: Consideration and possible action on the State Municipal Agreement with Wisconsin Department of Transportation for Local Road Improvement Program Grant*

ATTACHMENTS:

- 2022 0509 CI_BOPW_LRIP (PDF)
- 17382_SMA (PDF)

CITY OF DE PERE MEMO



To: Honorable Mayor Boyd
Members of the Board of Public Works
From: Eric P. Rakers, P.E., City Engineer
Date: May 9, 2022

RE: **Consideration and Possible Action of the State Municipal Agreement with Wisconsin Department of Transportation for Local Road Improvement Program Grant***

City staff applied for a Local Road Improvement grant (LRIP) from the Wisconsin Department of Transportation (WisDOT) for the resurfacing of the following locations in 2022 or 2023:

- Acreview Drive from Charles Street to its northern cul-de-sac terminus.
- Barbara Lane from Nob Hill Lane to its terminus.
- Lorrie Way from Barbara Lane to its northern cul-de-sac terminus.
- Nob Hill Lane from Barbara Lane to its northern cul-de-sac terminus.
- Scout Way from Barbara Lane to its northern cul-de-sac terminus.

The City was awarded \$60,829.61 through the LRIP grant. The program objective for the LRIP grant is as follows:

The Local Roads Improvement Program (LRIP) was established in 1991 to assist local units of government in improving seriously deteriorating county highways, municipal streets in cities and villages, and town roads. The program is governed by s. 86.31, Wis. Stats., and ch. Trans 206.

LRIP is a reimbursement program, which may pay up to a maximum of 50% of total eligible project costs, with the balance of the eligible costs funded by the local unit of government. All projects are advertised, awarded, managed and the contractors are paid in full by the project recipient prior to submittal of the reimbursement request to WisDOT.

A summary of the costs from the attached State-Municipal Agreement (SMA) is as follows:

Project Cost Summary	Estimated Costs	LRIP/State Funds	Municipal Funds (includes ineligible costs)
Engineering:	\$0.00		
Right-of-Way Acquisition:	\$0.00		
Construction:	\$270,000.00		
Total Eligible Costs:	\$270,000.00		
Total Ineligible Costs:	\$0.00		
Total Improvement Costs:	\$270,000.00	\$60,829.61	\$209,170.39

These costs are budgeted for the upcoming project 22-07 Curb Repair and Street Resurfacing project or if funding is not available, will be moved to the 2023 program. The maximum the City is eligible to receive under this grant is \$60,829.61. The City is required to sign the attached SMA in order to receive the grant and be reimbursed when the project is completed.

Staff recommends the Board of Public Works approve the SMA and forward to the Council for approval.



2022 - 2023

3.8.b

Local Roads Improvement Program (LRIP) State Municipal Project Agreement

Date: **April 14, 2022** Program Type: **MSIGT**

LRIP Project Number: **17382** Project ID: **39508802303**

County: **Brown** Appropriation: **27800**

Recipient: **City of De Pere** Account: **8700140**

The signatory city, village, town or county, hereinafter called the MUNICIPALITY, through its duly authorized officers or officials via the signed LRIP application form and terms and conditions, and the State of Wisconsin Department of Transportation, hereinafter called the STATE, enter into this agreement to accomplish the described project.

The authority for the MUNICIPALITY and the STATE to enter into this agreement is provided by the *Wisconsin Administrative Code TRANS 206.03(12)*.

Improvement Type: **Resurfacing**

Surface Type: **65 - Hot Mix Resurfacing (overlay) on Asphalt Pavement**

On Route 1: **Barbara Ln**

Additional Locations are displayed on Page 2

At Route: **Termini**

Toward Route: **Nob Hill Ln (Termini)**

Need for Improvement: **Surface Aging**

Other Work: **Adjust manholes, Storm sewer**

Thickness	Travel Width (Per Lane)	Left Shoulder	Curb & Gutter	Right Shoulder	Curb & Gutter
2.00 in	18 ft 0 in	0 ft 0 in	Y	0 ft 0 in	Y

Project Cost Summary	Estimated Costs	LRIP/State Funds	Municipal Funds (includes ineligible costs)
Engineering:	\$0.00		
Right-of-Way Acquisition:	\$0.00		
Construction:	\$270,000.00		
Total Eligible Costs:	\$270,000.00		
Total Ineligible Costs	\$0.00		

Total Improvement Costs:	\$270,000.00	\$60,829.61	\$209,170.39
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This request is subject to the terms and conditions agreed to at the time of application for the designated MUNICIPALITY and upon acceptance by the STATE, per signature below, shall constitute agreement between the MUNICIPALITY and the STATE.

Accepted for the State of Wisconsin, Department of Transportation:

By: Merrill Mechler-Hickson
Local Transportation Programs and Finance

April 14, 2022
Date

Local Roads Improvement Program (LRIP)

State Municipal Project Agreement

Additional Locations:

On Route 2: **Scout Way**
 At Route: **Barbara Ln (Termini)**
 Toward Route: **Scout Way (Termini)**

Need for Improvement: **Surface Aging**

Other Work: **Adjust manholes, Storm sewer**

Thickness	Travel Width (Per Lane)	Left Shoulder	Curb & Gutter	Right Shoulder	Curb & Gutter
2.00 in	18 ft 0 in	0 ft 0 in	Y	0 ft 0 in	Y

On Route 3: **Lorrie Way**
 At Route: **Barbara Ln (Termini)**
 Toward Route: **Lorrie Way (Termini)**

Need for Improvement: **Surface Aging**

Other Work: **Adjust manholes, Storm sewer**

Thickness	Travel Width (Per Lane)	Left Shoulder	Curb & Gutter	Right Shoulder	Curb & Gutter
2.00 in	18 ft 0 in	0 ft 0 in	Y	0 ft 0 in	Y

On Route 4: **Nob Hill Ln**
 At Route: **Barbara Ln (Termini)**
 Toward Route: **Nob Hill Ln (Termini)**

Need for Improvement: **Surface Aging**

Other Work: **Adjust manholes, Storm sewer**

Thickness	Travel Width (Per Lane)	Left Shoulder	Curb & Gutter	Right Shoulder	Curb & Gutter
2.00 in	18 ft 0 in	0 ft 0 in	Y	0 ft 0 in	Y

On Route 5: **Acreview Dr**
 At Route: **Charles St (Termini)**
 Toward Route: **Acreview Dr (Termini)**

Need for Improvement: **Surface Aging**

Other Work: **Storm sewer, Adjust manholes**

Thickness	Travel Width (Per Lane)	Left Shoulder	Curb & Gutter	Right Shoulder	Curb & Gutter
2.00 in	18 ft 0 in	0 ft 0 in	Y	0 ft 0 in	Y

Project Funding						
Funding Type	From Project	Program Type	Biennium	Sunset Date	Approved Amount	Date
New Biennium Project	N/A	MSIGT	2022 - 2023	June 30, 2027	\$60,829.61	April 14, 2022
				Total	\$60,829.61	

Local Roads Improvement Program (LRIP)

State Municipal Project Agreement

Terms and Conditions

1. The initiation and accomplishment of the improvement will be subject to the applicable federal, state and local laws, administrative policy and program rules, ordinances, standards, and contract bidding requirements. Please note that if any portion of an improvement is funded using federal funds (including design, real estate, or other related work activities), the entire improvement will be subject to federal requirements. All components of the improvement must be defined in the environmental document if any portion of the project is federally funded.
2. The construction of the improvement will be in accordance with the appropriate standards unless an exception to standards is granted by the state prior to construction. The entire cost of the improvement not constructed to standards will be the responsibility of the Municipality/County unless such exception is granted.
3. The Municipality/County will assume all responsibility for complying with all applicable environmental requirements for the improvement.
4. The work, which is eligible for state participation will be administered by the Municipality/County. The authority for the state to delegate this responsibility is described in ch. Trans 206.
5. All contracts will be let by competitive bid and awarded to the lowest responsible bidder in accordance with the provisions of s.86.31 Wis. Stats. and all other municipal/county bidding requirements.
6. State financing will be limited to up to 50 percent (%) participation in eligible items or to the limit approved for the improvement - whichever is less
7. Payments to the Municipality/County will be made after the improvement is completed, and the contractor(s) fully reimbursed.
8. In order to guarantee the Municipality's foregoing agreements to pay the State, the Municipality, through its above duly authorized officers or officials, agrees and authorizes the State to set off and withhold the required reimbursement amount as determined by the State from any moneys otherwise due and payable by the State to the Municipality.
9. The Municipality/County will keep records of the cost of the improvement together with letting documents and will have them available for inspection by representatives of the state and will furnish copies when requested.
10. The design and construction of the improvement must be certified by a registered professional engineer, if the cost of the improvement exceeds \$65,000.
11. Federal Single Audits of Local Government Units:
 - a. The Municipality/County shall have a single organization audit performed by a qualified independent auditor if required to do so under federal law and regulations. (See Federal Circular No. A-133)
 - b. This audit shall be performed in accordance with Federal Circular A-133 issued by the Federal Office of Management and Budget (OMB) and state single audit guidelines issued by the Wisconsin Department of Administration (DOA).
 - c. The Municipality/County will keep records of costs of construction, inspection tests and maintenance done by it to enable the State to review the amount and nature of the expenditure for those purposes. Such accounting records and any other related records shall be subject to a project review or audit as directed by the Department within ten (10) years of project closing.
12. The Municipality/County will maintain, at its own cost and expense, all portions of the project that lie within its jurisdiction and will make ample provision of such maintenance as long as the road remains open to traffic.
13. This agreement is subject to the availability of State funds appropriated for this program. The continuance of this agreement beyond the limits of funds already available to the Wisconsin Department of Transportation is contingent upon appropriation of the necessary funds by the Wisconsin Legislature and the Governor. (Reference 66 OAG 408; State ex rel. LaFollette v. Reuter, 36 Wis. 2d 96, 119 [1967])
14. In accordance with the State's sunset policy for LRIP projects, the subject improvement must be constructed and submitted for reimbursement within three biennium.

X Checking this box indicates that the Preparer is authorized to conduct official business for the Municipality/County identified below and upon acceptance by the State shall constitute agreement between the Municipality/County and the State, subject to the terms and conditions above.

Recipient:	City of De Pere	County:	Brown	
Head of Government:	JAMES BOYD	Title:	Head of Government	
Preparer:	Chase Kuffel	Title:	Public Works Director/Municipal Engineer/Public Works Staff	Date: 11/08/2021
Reviewer:	Brandy Younger	Title:	Administrative/Finance	Date: 11/18/2021



City of De Pere, Wisconsin

Request For Board of Public Works Action

MEETING DATE: May 9, 2022

DEPARTMENT: Public Works

FROM: Tom Blohowiak

SUBJECT: Consideration and possible action on Main Avenue Clock Tower Options

ATTACHMENTS:

- 2022 0509 Clock Tower Memo (PDF)

CITY OF DE PERE MEMO



To: Honorable Mayor Boyd
Members of the Board of Public Works
From: Thomas Blohowiak, Maintenance Supervisor
Date: May 9, 2022

RE: **Consideration and possible action on Main Avenue Clock Tower Options**

After the last meeting, the BOPW was looking to see if we could fundraise to replace the clock. The cost to replace the clock in 2023 will be \$32,000. The BOPW has 3 options.

Option 1. Budget for replacement of the same model will be \$32,000.00

Option 2. Remove the clock all together and install some artwork.

Option 3. Authorize the City to go out and request donations to fund the clock, then budget for the shortfall later.

Staff will need a recommendation as to how to proceed.

**City of De Pere, Wisconsin****Request For Board of Public Works Action**

MEETING DATE: May 9, 2022

DEPARTMENT: Public Works

FROM: Scott Thoresen

SUBJECT: Consideration and possible action on City's share for engineering design for STH 32 (Main Ave)

The BOPW and Council approved the State Municipal Agreement (SMA) in November 2021 (See attached). As part of this agreement the City is responsible for 25% of the engineering design for an estimated costs of \$125,000. Staff had planned to budget for bonding for the City's share of the design starting in 2023. However, the Wisconsin Department of Transportation (DOT) has started invoicing the City for preliminary design for their internal costs of which we did not expect. The City needs to include in the 2022 bonding for the design costs for this project. Staff expects these costs should not exceed \$50,000 in 2022. The remaining \$75,000 would be included in the 2023 budget.

Staff recommends the BOPW approve bonding for \$50,000 as part of the 2022 bonding program. If the BOPW approves this recommendation, it will be brought forward to Council later this summer as part of the City's overall 2022 bonding.

ATTACHMENTS:

- State - Municipal Agreement STH 32 Main Ave 11-02-2021 (PDF)



**Original
STATE/MUNICIPAL FINANCIAL
AGREEMENT FOR A STATE- LET
HIGHWAY PROJECT**

Date: October 7, 2021
 I.D.: 4190-17-00/71/72
 Road Name: STH 32
 Title: Main & Reid St, C De Pere
 Limits: 3rd Street – 8th Street
 County: Brown
 Roadway Length: 1.1 miles

The signatory **city of De Pere**, hereinafter called the Municipality, through its undersigned duly authorized officers or officials, hereby requests the State of Wisconsin Department of Transportation, hereinafter called the State, to initiate and affect the highway or street improvement hereinafter described.

The authority for the Municipality to enter into this agreement with the State is provided by Section 86.25(1), (2), and (3) of the Statutes.

NEEDS AND ESTIMATE SUMMARY:

Existing Facility - Describe and give reason for request:

The existing facility is a connecting highway.

Main Street, between Third Street and Sixth Street is an urban, 2-lane (one-way) non-divided section with parking on both sides, a bike lane, curb and gutter and sidewalk on both sides. This concrete section was constructed in 1953 and has not been overlaid. Main Street, between Sixth Street and Seventh Street is an urban, 3-lane (two-way) non-divided section with no parking, no bike lanes, curb and gutter and sidewalk along one side. This section has been overlaid. Main Street, between Seventh Street and Eighth Street is an urban, 4-lane (two-way) non-divided concrete section with no parking, no bike lanes, curb and gutter and sidewalk on both sides. This section has not been overlaid.

Reid Street's section varies, the majority is an urban 2-lane (one-way) non-divided section with parking on both sides, no bike lane, curb and gutter and sidewalk on both sides. The section west of Fourth Street is asphalt and the section east of Fourth Street is concrete.

Third Street is an urban, 3-lane (one-way) non-divided section with parking on one side, a bike lane, curb and gutter and sidewalk on both sides. This section is concrete (constructed in 2007).

Improvements were identified on the 2020 Pavement Management Decision Support System (PMDSS).

Proposed Improvement - Nature of work: It is anticipated the proposed improvements will consist of a pavement replacement improvement (4190-17-71) and a resurface level improvement (4190-17-72).

Project 4190-17-71 will begin on Main Street between Third Street and Fourth Street and will extend to the Eighth Street intersection; it will also include Reid Street beginning at Sixth Street and ending just west of the Fourth Street intersection.

Project 4190-17-72 will include Reid Street, beginning just west of the Fourth Street intersection and will extend to the intersection of Third Street; it will also include Third Street from Reid Street to the Claude Allouez Bridge.

The pavement and project details will be further defined as this project continues through the scoping process.

Describe non-participating work included in the project and other work necessary to finish the project completely which will be undertaken independently by the municipality: It is anticipated that water and sanitary sewer will be replaced prior to or in conjunction with these projects. The Municipality will also be responsible for any sanitary manhole or water valve adjustments.

		TABLE 1:	SUMMARY OF COSTS				
			Total	Federal/State		Municipal	
		Phase	Est. Cost	Funds	%	Funds	%
¹Preliminary Engineering:							
	4190-17-00	Plan Development	\$ 500,000	\$ 375,000	75%	\$ 125,000	25%
Real Estate Acquisition:							
		Acquisition	\$ -	\$ -		\$ -	
¹Construction:							
	Participating:	4190-17-71					
	Category 0010 - Roadway		\$ 2,300,000	\$ 2,300,000	100%	\$ -	0%
	Participating:	4190-17-72					
	Category 0010 - Roadway		\$ 115,000	\$ 115,000	100%	\$ -	0%
	Non-Participating:	TBD	\$ -	\$ -	0%	\$ -	100%
Total Cost Distribution			\$ 2,915,000	\$ 2,790,000		\$ 125,000	
1. Costs shown are estimates only and may be updated throughout design.							
Construction estimates are for driving lanes only and include 15% construction engineering.							

This request shall constitute agreement between the Municipality and the State; is subject to the terms and conditions that follow (pages 3– 4); is made by the undersigned under proper authority to make such request for the designated Municipality, upon signature by the State, and delivery to the Municipality. The initiation and accomplishment of the improvement will be subject to the applicable federal and state regulations. No term or provision of neither the State/Municipal Financial Agreement nor any of its attachments may be changed, waived or terminated orally but only by an instrument in writing executed by both parties to the State/Municipal Financial Agreement.

Signed for and in behalf of the city of De Pere (please sign in blue ink)	
Name (print)	Title
Signature	Date
Signed for and in behalf of the State (please sign in blue ink)	
Name	Title
Signature	Date

TERMS AND CONDITIONS:

1. The Municipality shall pay to the State all costs incurred by the State in connection with the improvement which exceeds federal/state financing commitments or are ineligible for federal/state financing. Local participation shall be limited to the items and percentages set forth in the Summary of Costs table, which shows Municipal funding participation. In order to guarantee the Municipality's foregoing agreements to pay the State, the Municipality, through its above duly authorized officers or officials, agrees and authorizes the State to set off and withhold the required reimbursement amount as determined by the State from General Transportation Aids or any moneys otherwise due and payable by the State to the Municipality.
2. Funding of each project phase is subject to inclusion in an approved program and per the State's Facility Development Manual (FDM) standards. Federal aid and/or state transportation fund financing will be limited to participation in the costs of the following items as specified in the Summary of Costs:
 - (a) Design engineering and state review services.
 - (b) Real Estate necessitated for the improvement.
 - (c) Compensable utility adjustment and railroad force work necessitated for the project.
 - (d) The grading, base, pavement, curb and gutter, and structure costs to State standards, excluding the cost of parking areas.
 - (e) Storm sewer mains, culverts, laterals, manholes, inlets, catch basins, and connections for surface water drainage of the improvement; including replacement and/or adjustments of existing storm sewer manhole covers and inlet grates as needed.
 - (f) Construction engineering incidental to inspection and supervision of actual construction work, except for inspection, staking, and testing of sanitary sewer and water main.
 - (g) Signing and pavement marking necessitated for the safe and efficient flow of traffic, including detour routes.
 - (h) Replacement of existing sidewalks necessitated by construction and construction of new sidewalk at the time of construction. Sidewalk is considered to be new if it's constructed in a location where it has not existed before.
 - (i) Replacement of existing driveways, in kind, necessitated by the project.
 - (j) New installations or alteration resulting from roadway construction of standard State street lighting and traffic signals or devices. Alteration may include salvaging and replacement of existing components.
3. Work necessary to complete the improvement to be financed entirely by the Municipality or other utility or facility owner includes the following items:
 - (a) New installations of or alteration of sanitary sewers and connections, water, gas, electric, telephone, telegraph, fire or police alarm facilities, parking meters, and similar utilities.
 - (b) New installation or alteration of signs not necessary for the safe and efficient flow of traffic.
 - (c) Roadway and bridge width in excess of standards.
 - (d) Construction inspection, staking, and material testing and acceptance for construction of sanitary sewer and water main.
 - (e) Provide complete plans, specifications, and estimates for sanitary sewer and water main work. The Municipality assumes full responsibility for the design, installation, inspection, testing, and operation of the sanitary sewer and water system. This relieves the State and all of its employees from the liability for all suits, actions, or claims resulting from the sanitary sewer and water system construction.

- (f) Parking lane costs.
 - (g) Coordinate, clean up, and fund any hazardous materials encountered during construction. All hazardous material cleanup work shall be performed in accordance to state and federal regulations.
 - (h) Damages to abutting property due to change in street or sidewalk widths, grades, or drainage.
 - (i) Conditioning, if required, and maintenance of detour routes.
 - (j) Repair of damages to roads or streets caused by reason of their use in hauling materials incidental to the improvement.
4. As the work progresses, the Municipality will be billed for work completed which is not chargeable to federal/state funds. Upon completion of the project, a final audit will be made to determine the final division of costs.
 5. If the Municipality should withdraw the project, it shall reimburse the State for any costs incurred by the State in behalf of the project.
 6. The work will be administered by the State and may include items not eligible for federal/state participation.
 7. The Municipality shall assume general responsibility for all public information and public relations for the project and to make a fitting announcement to the press and such outlets as would generally alert the affected property owners and the community of the nature, extent, and timing of the project and arrangements for handling traffic within and around the projects.
 8. Basis for local participation:
 - (a) The Municipality will be responsible for 25% of the design for the anticipated pavement replacement and resurface level improvement project. Any additional work per the request of the Municipality will be funded by the Municipality.
 - (b) Non-participating construction costs and cost share will be further defined as this project continues through the design process.

Comments and Clarification: This agreement is an active agreement that may need to be amended as the project is designed. It is understood that these amendments may be needed as some issues have not been fully evaluated or resolved. The purpose of this agreement is to specify the local and state involvement in funding the project. A signed agreement is required before the State will prepare or participate in the preparation of detailed designs, acquire right-of-way, or participate in construction of a project that merits local involvement.



City of De Pere, Wisconsin

Request For Board of Public Works Action

MEETING DATE: May 9, 2022

DEPARTMENT: Engineering

FROM: Eric Rakers

SUBJECT: Consideration and possible action on 2022 Sidewalk Repair Orders and Special Charges

ATTACHMENTS:

- 2022 0509 CI_BOPW_2022_Sidewalk_Orders (PDF)
- Attachment 1 - Order of the Board of Public Works (PDF)
- Attachment 2 - Yearly Program (PDF)
- Attachment 3 - Estimated Sidewalk & Sidewalk Replacement Costs (PDF)
- Attachment 4 - Sidewalk Repair Letter to Property Owners (PDF)
- Attachment 5 - Sidewalk Notification Letter for City Responsibility (PDF)
- Attachment 6 - Sidewalk Repair List (PDF)
- Attachment 7 - Charges Exceeding \$1,000 for 2022 (PDF)

CITY OF DE PERE MEMO



To: Honorable Mayor Boyd
Members of the Board of Public Works
From: Eric P. Rakers, P.E., City Engineer
Date: May 9, 2022

RE: **Consideration and Possible Action on 2022 Sidewalk Repair Orders and Special Charges**

Each year staff inspects 1/8 of the City for required repairs to sidewalks. This year, the repair area is on the west side of the Fox River, south of Scheuring Road. Sidewalks are inspected pursuant to the "Defective Sidewalk and Acceptable Repairs" guidelines provided on Attachment 2.

Work will be completed under project 22-05 Sidewalk and Curb Repairs.

Property owners are notified of the special charge after the Board Meeting when the Order is approved. In 2019 through 2021, an alternative was approved by the Board allowing a 5-year payback option for property owners with special charges exceeding \$1,000. This year, 12 parcels have anticipated repairs that will exceed \$1,000.

Recommendation

Staff recommends the Board approve the Order of the Board of Public Works for Sidewalk Repairs and payback period for special charges for the 2022 sidewalk repair program.

Attachments for this item include:

1. Order of the Board of Public Works
2. Yearly Program
3. Estimated Sidewalk and Sidewalk Replacement Costs
4. Sidewalk Repair Letter to Property Owners
5. Sidewalk Notification Letter for City Responsibility
6. Sidewalk Repair List
7. Charges Exceeding \$1,000 for 2022

May 9, 2022

**ORDER OF THE BOARD OF PUBLIC WORKS
FOR SIDEWALK REPAIRS UNDER
SECTION 66.0907, WISCONSIN STATUTES**

The Board of Public Works of the City of De Pere, Brown County, Wisconsin, has found that certain sidewalks on the following streets were unsafe, defective or insufficient, to-wit:

West side of the Fox River, south of Scheuring Road

The Board of Public Works orders that all defective sidewalks identified on the attached property and repair listing be removed and replaced or otherwise corrected as identified therein and in accordance with the standards set forth and the established grade.

All owners of property fronting on said streets are ordered to remove and replace that portion of the sidewalk in need for repair and abutting their premises on or before the 30th day of June, 2022. If any owner fails to comply with this order, the City of De Pere shall cause the work on their sidewalk to be done by contract and shall charge the cost as a special tax against their lot or parcel. Lots or parcels with special charge costs in excess of \$1,000 will have the option of paying such sidewalk replacement expenses in up to five (5) annual installments, together with interest (at a rate of the City's last issued bonds, plus 1%).

A copy of this order shall be mailed to each owner or their agent, and shall be published in the official newspaper.

Dated at De Pere, Wisconsin, this 9th day of May, 2022

BOARD OF PUBLIC WORKS
CITY OF DE PERE, WISCONSIN

Eric P. Rakers, P.E.
City Engineer

SIDEWALK REPAIR AND REPLACEMENT PROGRAM

<u>YEAR</u>	<u>DESCRIPTION OF AREA</u>
2022	West side of Fox River, south of Scheuring Road
2023	East side of Fox River, south of Charles Street, west of Jordan/Ontario
2024	East side of Fox River, south of Charles, east of Jordan/Ontario
2025	West side of Fox River, west of RR tracks, north of Grant Street
2026	West side of Fox River, west of RR tracks, Grant to Scheuring
2027	East side of Fox River, north of Charles, west of Webster
2028	East side of Fox River, north of Charles, east of Webster
2029	West side of Fox River, east of RR tracks, north of Scheuring

GUIDELINES

DEFECTIVE SIDEWALK AND ACCEPTABLE REPAIRS		
<u>CRITERIA</u>	<u>DEFECT</u>	<u>REPAIRS*</u>
Vertical Displacement	3/4" high or greater for 12" of joint	---Replace ---Mudjack ---Grinding up to 2" vertical
Horizontal Displacement	Greater than 1/2" for crack 3' or longer	---Replace ---Level crack may be cleaned and filled with concrete epoxy
Profile Variance	Over 4" per slab	---Replace ---Mudjack
Inverse Slope	Trapped water	---Replace ---Mudjack
Surface Imperfections	---50% or more of slab spalled ---Missing piece 3"x3" or greater ---Over 10' of cracks per slab	---Replace ---Missing piece up to 12" x 12" may be cleaned and filled with concrete epoxy

***Ramping of Vertical Displacement or Concrete Overlay of sidewalk are NOT acceptable repairs.**

CITY OF DE PERE

Public Works - Engineering Department

925 S. Sixth Street, De Pere, WI 54115 | 920-339-4061 | www.de-pere.org



2022

ESTIMATED COSTS FOR NEW & REPLACEMENT SIDEWALK

NEW 4-INCH SIDEWALK

Provide 4-inch Concrete Sidewalk	\$6.44	
Provide ¾-inch Crushed Aggregate Base Course	0.93	
Drilled Tie Bars	0.06	
Subtotal (Per Square Foot)	\$7.43	
5% Contingency	0.37	
20% Engineering & Administration	1.49	
Total (Per Square Foot)	\$9.29	(\$46.45 / LF)

NEW 6-INCH SIDEWALK

Provide 6-inch Concrete Sidewalk	\$9.78	
Provide ¾-inch Crushed Aggregate Base Course	0.93	
Drilled Tie Bars	0.06	
Subtotal (Per Square Foot)	\$10.77	
5% Contingency	0.54	
20% Engineering & Administration	2.15	
Total (Per Square Foot)	\$13.46	(\$67.30 / LF)

REPLACEMENT 4-INCH SIDEWALK

Remove and Replace 4-inch Concrete Sidewalk	\$8.39	
Provide ¾-inch Crushed Aggregate Base Course	0.12	
Drilled Tie Bars	0.71	
Subtotal (Per Square Foot)	\$9.22	
5% Contingency	0.46	
20% Engineering & Administration	1.84	
Total (Per Square Foot)	\$11.52	(\$57.60 / LF)

REPLACEMENT 6-INCH SIDEWALK

Provide 6-inch Concrete Sidewalk	\$8.67	
Provide ¾-inch Crushed Aggregate Base Course	0.12	
Drilled Tie Bars	0.71	
Subtotal (Per Square Foot)	\$9.50	
5% Contingency	0.48	
20% Engineering & Administration	1.90	
Total (Per Square Foot)	\$11.88	(\$59.40 / LF)

CITY OF DE PERE

Engineering



925 S. Sixth Street, De Pere, WI 54115 | 920-339-4061 | www.de-pere.org

DATE

«OWNER»

«MAILING_ADDRESS_LINE_1»

«MAILING_ADDRESS_LINE_2»

Dear Property Owner:

In 1974, the Board of Public Works of the City of De Pere initiated a program to make all sidewalks in the City safe for pedestrians. Annually since then, sections of the city are selected by the Board on a rotating basis for review and correction. This year your area was identified.

Using guidelines set by the Board, the Engineering Department inspected the sidewalk abutting your property. Sections of sidewalk in need of correction were marked as follows:

1. Sections Marked in Green Paint are the Homeowner's Responsibility:

Individual sections are sprayed with green paint. Note that multiple sections may also be marked in this way. Multiple sections marked with a green arrow indicates that all sections between, and including the arrows should be repaired. Repair of defects marked green are the property owner's responsibility.

2. Sections marked with white paint are the City's responsibility:

Only defective or hazardous walk has been marked. Please note that occasionally, at the time of construction, it is found that additional adjacent walk needs to be removed and replaced to properly align the repair walk.

The findings of the Engineering Department were reported to the Board of Public Works on May 9, 2022. Upon review, the Board ordered repairs on the quantity of sidewalk panels listed below, at your property (approximate quantity):

Sidewalk Repairs at «LOCATION», Parcel ID: «PARCEL_ID»

Distress	Number of Panels	Approximate Cost
Horizontal Displacement:	«HD_Panels_5x5» Panels	\$«HD_Cost_2»
Vertical Displacement:	«VD_Panels_5x5» Panels	\$«VD_Cost_2»
Surface Imperfections:	«SI_Panels_5x5» Panels	\$«SI_Cost_2»
TOTAL:	«Total_Panels» Panels	\$«Total_Cost_2»

The order allows you to make the corrections yourself or to arrange to have them made by a City licensed sidewalk contractor (visit www.deperewi.gov) of your choice on or before June 30, 2022. Any work remaining after that date will be done by the City's contractor. If you make any repairs by mud-jacking, grinding, or crack filling with concrete epoxy, (where allowed) please contact the Engineering Department by June 30, 2022 to have the repairs inspected and approved. Ramping of vertical displacement is NOT acceptable. The 2022 preliminary, approximate cost for replacement of a 5-foot by 5-foot, 4-inch-thick sidewalk panel is \$288.00 (\$57.60 per linear foot). The 2022 preliminary, approximate cost for replacement of a 5-foot by 5-foot, 6-inch thick sidewalk panel across a driveway is \$297.00 (\$59.40 per linear foot).

If the City does the work, the costs of the repairs will be placed against your property as a special charge. Payment options for this special charge are:

Pay in full within 30 days of invoice to avoid interest accrual. Unpaid invoices will be charged against the parcel and collected like other taxes upon real estate.

Properties with repairs in excess of \$1,000 may make payment in up to five annual installments, with interest accruing after the first 30 days of invoice. The interest rate is X.XX% (which represents the interest rate at which the city last issued bonds, plus 1%). A charge will go against the parcel each year until all installments have been entered and collected like other taxes upon real estate.

Please see the enclosed Resolution 22-XX for those payment details.

Disturbed lawns due to the sidewalk replacement by the City contractor will be seeded. The Homeowner is required to water and maintain.

*** Property owners with invisible fences or sprinkler systems located in the City right-of-way should have these items located prior to construction. The contractor cannot guarantee the condition of these items once construction begins. Any damages to these systems are the responsibility of the property owner and not the City or its contractor.**

Your cooperation in attaining safer sidewalks is appreciated. If you should have any questions regarding this matter, please contact Matt LeClair with the City Engineering Department at 339-4072, extension 2236 or by email at mleclair@deperewi.gov.

Sincerely,

DEPARTMENT OF PUBLIC WORKS



Chase K. Kuffel, P.E.

Assistant City Engineer

CITY OF DE PERE

Engineering

925 S. Sixth Street, De Pere, WI 54115 | 920-339-4061 | www.de-pere.org



DATE

«OWNMAIL1»

«OWNMAIL3»

«OWNMAIL4»

Re: City Sidewalk Repairs at «LOCATION», «PARCELID»

Dear Property Owner:

In 1974 the Board of Public Works of the City of De Pere initiated a program to make all sidewalks in the City safe for pedestrians. Annually since then, the Board has selected an area of the City for review and correction. This year your area was chosen.

You are receiving this letter to inform you that the City will be performing sidewalk repairs adjacent to your property. There is no charge to you for these repairs because the terrace trees are determined to have caused the damage.

Using guidelines set by the Board, the Engineering Department inspected the sidewalk abutting your property. Sections of sidewalk in need of correction were marked as follows:

- Sections in need of repairs are marked with green or white paint.
- Sections marked with white paint are the City's responsibility. Note that multiple sections may be marked in this way.

Only defective or hazardous walk has been marked. Please note that occasionally, at the time of construction, it is found that additional adjacent walk needs to be removed and replaced to properly align the repair walk.

The sidewalk that is replaced by the City Contractor will be seeded. The property owner is required to water and maintain the landscaping area.

*** Property owners with invisible fences or sprinkling systems located in the city right-of-way should have these items located prior to construction. The contractor cannot guarantee the condition of these items once construction begins.**

Your cooperation toward the attainment of safer sidewalks is appreciated. If you should have any questions regarding this matter, please call Matt LeClair with the City Engineering Department at 339-4072, extension 2236 or contact him by email at mleclair@deperewi.gov.

Sincerely,

DEPARTMENT OF PUBLIC WORKS

A handwritten signature in black ink, appearing to read "Chase Kuffel", with a stylized flourish at the end.

Chase Kuffel
Assistant City Engineer

CITY OF DE PERE PROJECT 22-05 SIDEWALK AND CURB REPAIR 2022 SIDEWALK REPAIR ORDERS			New Sidewalk	Horizontal Displacement		Vertical Displacement		Surface Imperfections		Total Panels
PARCEL ID	LOCATION	OWNER	Panels (5'x5') 4-Inch	Panels (5'x5') 4-Inch 6-Inch		Panels (5'x5') 4-Inch 6-Inch		Panels (5'x5') 4-Inch 6-Inch		
WD-253-H-25	1941 BUNKER HILL CT	DAVID E MEYER		4				1	2	7
WD-253-H-107	1715 REVERE TRL	KAITLIN L TAURIANEN				2		2	3	7
WD-253-H-68	1732 76 PL	YING VANG		1		1		1	3	6
WD-1731	2449 KILRUSH RD	KIMBERLY A DYER				6				6
WD-1140	2155 LAWRENCE DR	BENJAMIN L SEAQUIST, ETAL				5				5
WD-836-M-1	1700 LOST DAUPHIN RD	SAINT JOHN LUTHERAN CHURCH		4						4
WD-904-W-2	2312 LOST DAUPHIN RD	KEITH J FABRY		3			1			4
WD-207-B	1706 PATRIOT WAY	PONKY ENTERPRISES LLC				2		2		4
WD-253-H-79	1749 PATRIOT WAY	LUKE SMITS						4		4
WD-253-H-65	1732 PATRIOT WAY	PHILLIP PROKASH							4	4
WD-207-A	1710 PATRIOT WAY	HOWARD L PAAPE				1		3		4
WD-208-2	755 SCHEURING RD	BROWN COUNTY SCHOOL SYBLE HOPP		1		2		1		4
WD-1695	2469 LAWRENCE DR	JASON T & VICKI R HAWORTH	4							4
WD-253-H-75	1718 76 PL	NANCI A PLOG				2		1		3
WD-758-88	1165 AERO DR	TERRY J DEWEY		3						3
WD-1336	337 ARBORVITAE LN	TERRENCE R BORTZ				1			2	3
WD-758-47	2073 E VISTA CIR	JEREMY J MANZETTI						3		3
WD-904-W-25	2344 HOPF LN	STEPHEN V DONOHUE				3				3
WD-1094	343 LANTERN LN	DUFFY JOINT REVOCABLE TRUST				3				3
WD-1088	302 LANTERN LN	DEVONE L DORN		3						3
WD-1752	2401 LAWRENCE DR	MICHAEL CALAWAY		2				1		3
WD-758-13	2002 LOST DAUPHIN RD	JOHN G MUELLER		1		2				3
WD-253-H-72	1703 PATRIOT WAY	CHRISTOFF DENNIS W RENTAL PROPERTY REVOC TRUST						3		3
WD-1451	1547 RED MAPLE ST	VOGEL JOINT REVOCABLE TRUST		3						3
WD-253-H-101	1815 REVERE TRL	DAVID J BERNARDE						3		3
WD-1480	2345 SAMANTHA ST	NATHAN L MAYER		1		2				3
WD-1276	2247 SAMANTHA ST	JOEL J DEMOULIN, ETAL		1					2	3
WD-1922	785-2 SCHEURING RD	AJW PROPERTIES LLC			2	1				3
WD-1416	345 SOUTHERN STAR LN	WAYNE C GUTKOWSKI		2				1		3
WD-253-H-37	1946 TERRY LN	KEVIN A PADGETT			1			1	1	3
WD-758-38	2072 W VISTA CIR	WILLIAM GONZO				1		2		3
WD-1119	1529 WILD ROSE DR	AHMED T CHAHDI				3				3
WD-1350	402 ARBORVITAE LN	TRENTON D HUFF, ETAL				2				2
WD-1333	301 ARBORVITAE LN	CODY J JOHNSON						2		2
WD-1349	410 ARBORVITAE LN	AMRUTH R PALLA							2	2
WD-1337	345 ARBORVITAE LN	JOHN J DRIESSEN		1		1				2
WD-253-H-104	316 BALLARD ST	JONET GARY L & DEANNA M REVOCABLE TRUST				2				2
WD-1711	2452 BALLYVAUGHAN RD	TODD A NOGGLE				2				2
WD-1715	2476 BALLYVAUGHAN RD	JONATHON BRUX		1		1				2
WD-1717	2483 BALLYVAUGHAN RD	CARLA M PEEBLES				2				2
WD-253-H-10	1802 BUNKER HILL CT	ROBERT P SHAFT					1	1		2
WD-1890	1793 BURGOYNE CT	MARY C VOGEL				1		1		2
WD-253-H-19	1129 COLLEEN LN	BENJAMIN L BACKUS							2	2
WD-1730	1774 COUNTY CLARE RD	ROBERT C LINCOLN JR & JEAN M LINCOLN REVOCABLE TRUST OF 2020		1		1				2
WD-1555	360 CROSS GATE LN	JOHNNY C TRUONG, ETAL				1	1			2
WD-1556	356 CROSS GATE LN	PHILIP R BROCHOCKI					1	1		2
WD-1180	2352 DAYTONA SPEEDWAY	JESSE JOSE				2				2
WD-1178	2360 DAYTONA SPEEDWAY	MARK A OLEJNICZAK, ETAL		1	1					2
WD-1170	2398 DAYTONA SPEEDWAY	JOHN W ESSER				2				2
WD-1263	2349 TALLADEGA SPEEDWAY	NAZCR TRACK PROPERTY OWNERS ASSOCIATION INC		2						2
WD-758-14	2023 E VISTA CIR	GARY J HUCEK				2				2
WD-758-60	2066 E VISTA CIR	DAVID A SCHULDT				2				2
WD-758-S-9	230 JAN LN	ZACHARY GOHR, ETAL				2				2
WD-1739	2424 KILRUSH RD	JOSHUA M VANDEHEY		2						2
WD-1741	2436 KILRUSH RD	BRANDON J KUCKSDORF		1		1				2
WD-1709	2461 KILRUSH RD	BENJAMIN A RISCH				2				2
WD-1699	2454 KILRUSH RD	JONATHON L WIESER		1				1		2
WD-1084	334 LANTERN LN	SCOTT W VERBONCOUER, ETAL							2	2
WD-1320	387 LANTERN LN	RONALD G TENNESSEN							2	2
WD-D0034	2000 LAWRENCE DR BLK	PRESERVE DEVELOPMENT LLC		1			1			2
WD-1748	2425 LAWRENCE DR	BENJAMIN A STLAURENT						2		2
WD-1688	2317 LAWRENCE DR	RYAN G SCHEELK				1	1			2
WD-904-W-4	2328 LOST DAUPHIN RD	MARK R EKLUND				2				2
WD-758-S-17	1819 LOST DAUPHIN RD	DEAN P DERUYTER		1		1				2
WD-836-M-11	1762 LOST DAUPHIN RD	ROBERT J KOLTZ		1				1		2
WD-214-3	2001 LOST DAUPHIN RD	THOMAS M & LOIS M SCHUMACHER REVOCABLE TRUST		1	1					2
WD-210-2	1870 LOST DAUPHIN RD	JOSHUA J LAKE						2		2
WD-836-W-8	2097 LOST DAUPHIN	JOCKO R ZIFFERBLATT		1				1		2
WD-758-3	2082 LOST DAUPHIN RD	KARI J JENSEN						2		2
WD-1467	1781 MARISSA CT	TUMAMA A NIKO		1				1		2
WD-1308	1760 MENEAU DR	KEITH GAUTHIER						2		2
WD-1030-14	1529 HONEYSUCKLE CI	LINDA L KEEGAN				2				2

CITY OF DE PERE PROJECT 22-05 SIDEWALK AND CURB REPAIR 2022 SIDEWALK REPAIR ORDERS			New Sidewalk	Horizontal Displacement		Vertical Displacement		Surface Imperfections		Total Panels
PARCEL ID	LOCATION	OWNER	Panels (5'x5') 4-Inch	Panels (5'x5') 4-inch 6-Inch		Panels (5'x5') 4-inch 6-Inch		Panels (5'x5') 4-inch 6-Inch		Panels
WD-1030-4	1518 N HONEYSUCKLE CIR	JOHN F HOLEWINSKI		1		1				
WD-1030-1	1544 N HONEYSUCKLE CIR	WILLIAM F DONART				2				2
WD-1830	1109 PATRICK HENRY AVE	BARBARA J HANNON		1				1		2
WD-746-P-8	1137 PATRICK HENRY AVE	MARY THERESE QUINN				2				2
WD-253-H-62	1750 PATRIOT WAY	THOMAS R SAWYER				1		1		2
WD-253-H-71	1711 PATRIOT WAY	CLARITY CARE INC					1		1	2
WD-207-3	1702 PATRIOT WAY	GEGERE FRED P & SHARON J JOINT REVOCABLE TRUST				2				2
WD-1627	1801 PAYTON CT	KURT A DITZMAN						2		2
WD-1454	1573 RED MAPLE RD	CHRISTIAN A JENSEN		2						2
WD-1359	2385 RED TAIL GLEN	RILEY L WOLDT				2				2
WD-1060	2216 RED TAIL GLEN	PETER D FROELICH				1		1		2
WD-253-H-90	1734 REVERE TRL	SCOTT M VANDERTIE				1		1		2
WD-253-H-103	1801 REVERE TRL	RICHARD E BASCHE		1					1	2
WD-1682	2326 SAMANTHA ST	JEFFREY J WISNESKI		1		1				2
WD-1410	312 SOUTHERN STAR LN	JOSHUA D PENKWITZ, ETAL		2						2
WD-1281	1796 STOCK LN	RONALD A COWELL III		2						2
WD-1277	1789 STOCK LN	TYLER J MILBRATH				2				2
WD-1206	2365 TALLADEGA DR	KYLE F HAINES		1		1				2
WD-253-H-7	1931 TERRY LN	PATTON J WILLE					1		1	2
WD-253-H-32	1976 TERRY LN	SARAH SCOTT						2		2
WD-D0079-2	1110 TERRY LN	TVO RIVERVIEW LLC				2				2
WD-758-35	2060 W VISTA CIR	MARY E DURHAM		2						2
WD-758-30	2020 W VISTA CR	MATTHEW D ODEKIRK						2		2
WD-758-71	2055 W VISTA CIR	VICTORIA D SMITH, ETAL						2		2
WD-758-72	2051 W VISTA CIR	STEPHEN MONDLOCH						1	1	2
WD-758-70	2059 W VISTA CIR	CALEB CHMIELEWSKI				1		1		2
WD-758-32	2042 W VISTA CIR	NICKI S & DANIEL R MARTIN				2				2
WD-253-H-76	1724 76 PL	COREY G KROLL		1						1
WD-253-H-80	1737 76 PL	RENIER RONALD J LIVING TRUST				1				1
WD-253-H-83	1719 76 PL	RICK L REIN JR				1				1
WD-1326	360 ARBORVITAE LN	BARBARA A DOULET				1				1
WD-1908	1757 BALLINAMORE PL	CONSTANCE M WAGNERYOUNGER				1				1
WD-1899	1734 BALLINAMORE PL	KEVIN P MCHUGH		1						1
WD-1150	1751 BRIDGE PORT LN	NATHAN M PHELPS				1				1
WD-253-H-28	1959 BUNKER HILL CT	ADAM BROOKS						1		1
WD-253-H-16	1924 BUNKER HILL CT	JOSEPH N PACE JR							1	1
WD-253-H-52	1807 BUNKER HILL CT	MICHAEL P DVORAK					1			1
WD-253-H-24	1935 BUNKER HILL CT	MICHAEL S BURKEL					1			1
WD-253-H-49	1751 BUNKER HILL CT	ERIC R MULLIKIN				1				1
WD-253-H-21	1917 BUNKER HILL CT	JEFFREY T SMITH				1				1
WD-253-H-18	1936 BUNKER HILL CT	BRUCE W SCHULTZ				1				1
WD-253-H-22	1923 BUNKER HILL CT	JOSHUA M THOMAS						1		1
WD-253-H-12	1900 BUNKER HILL CT	DANIEL A FREEMAN						1		1
WD-253-H-50	1757 BUNKER HILL CT	DAVID S SAYNER		1						1
WD-253-H-20	1911 BUNKER HILL CT	ERIC J POPP				1				1
WD-1501	1790 BURGOYNE CT	SHANNON L WEYENBERG, ETAL				1				1
WD-1499	1797 BURGOYNE CT	LOUIS N SANTIAGO				1				1
WD-253-H-54	1124 COLLEEN LN	LARRY G GRUNDELL				1				1
WD-L438-11	1934 CREAMERY RD	THOMAS J SCHMITT				1				1
WD-1564	323 CROSS GATE LN	CHRIS L FRANKLIN				1				1
WD-1563	311 CROSS GATE LN	RYAN D HINZ				1				1
WD-1571	397 CROSS GATE LN	STEPHEN J & ERIC J RASMUSSEN, ETAL				1				1
WD-1553	384 CROSS GATE LN	SCOTT R VISSERS				1				1
WD-1177	2364 DAYTONA SPEEDWAY	MELANIE D HARMER				1				1
WD-1187	2340 DAYTONA SPEEDWAY	MICHAEL NEWMAN						1		1
WD-1186	2344 DAYTONA SPEEDWAY	NICHOLAS D HITT		1						1
WD-758-64	2082 E VISTA CIR	AMY E LASALA							1	1
WD-758-52	2043 E VISTA CIR	MICHELLE K NYSON						1		1
WD-758-43	2089 E VISTA CIR	LEX ROBERT M & DANA M LIVING TRUST OF 2003				1				1
WD-758-57	2054 E VISTA CIR	MARK J LAUER				1				1
WD-2065	2217 FOX POINT CT	BEST BUILT INC		1						1
WD-1871	1738 GALWAY LN	JAMES M VENESS				1				1
WD-1885	1753 GALWAY LN	DANE THORSEN				1				1
WD-1733	1762 GALWAY LN	BRODY A ZIMMER				1				1
WD-1884	1745 GALWAY LN	NICHOLAS M MOCCO				1				1
WD-1881	1721 GALWAY LN	CARL J GODFRYT				1				1
WD-904-W-28	2368 HOPF LN	MARK A MCGRATH					1			1
WD-1025-8	2254 HOPF LN	RICKY M ZELLNER, ETAL					1			1
WD-758-S-21	225 JAN LN	AMY BLEVINS			1					1
WD-1737	2412 KILRUSH RD	NICHOLAS MEISNER				1				1
WD-1710	2455 KILRUSH RD	CRAIG J ZELLNER				1				1
WD-1093	335 LANTERN LN	RYAN M DEWITT				1				1

CITY OF DE PERE PROJECT 22-05 SIDEWALK AND CURB REPAIR 2022 SIDEWALK REPAIR ORDERS			New Sidewalk	Horizontal Displacement		Vertical Displacement		Surface Imperfections		Total Panels
PARCEL ID	LOCATION	OWNER	Panels (5'x5') 4-Inch	Panels (5'x5') 4-Inch	6-Inch	Panels (5'x5') 4-Inch	6-Inch	Panels (5'x5') 4-Inch	6-Inch	
WD-1089	303 LANTERN LN	DEAN B RABAS		1						1
WD-1352	409 LANTERN LN	BRYAN J HOLTGER		1						1
WD-1317	388 LANTERN LN	TRACY J ROFFERS				1				1
WD-1363	400 LANTERN LN	ROBERT D RAY		1						1
WD-1131	2254 LAWRENCE DR	JENNIFER JACOBSEN				1				1
WD-364-D-504-2	1420 FORTUNE AVE	HARPER CORPORATION OF AMERICA				1				1
WD-L488-1	2357 LAWRENCE DR	ROBBIE L REINKE			1					1
WD-1143	2179 LAWRENCE DR	PAUL D LEMBERGER						1		1
WD-1169	2388 LAWRENCE DR	NATHAN LABOTT		1						1
WD-364-D-502-1	1800 LAWRENCE DR	WEST DE PERE CLINIC LLC		1						1
WD-1266	2191 LAWRENCE DR	NANCY J MOMMAERTS						1		1
WD-1746	2437 LAWRENCE DR	KEVIN T SCHAUER		1						1
WD-1689	2323 LAWRENCE DR	ISAAC R WALLACE				1				1
WD-1280	2291 LAWRENCE DR	CHRISTOPHER D BERENDT				1				1
WD-D0045-1	2101 LAWRENCE DR	SARAH E DIEDERICH		1						1
WD-1142	2171 LAWRENCE DR	MARY K TURBA				1				1
WD-L490-1	2275 LAWRENCE DR	THOMAS W HYDE				1				1
WD-1751	2407 LAWRENCE DR	STEPHANIE A STAY			1					1
WD-1813	2451 LAWRENCE DR	JEFFREY L SMITH				1				1
WD-1047	2071 LAWRENCE DR	V H C INC						1		1
WD-L281-1	1880 SOUTHBRIDGE RD	CROSSPOINT CHURCH INC				1				1
WD-1687	2311 LAWRENCE DR	RALPH G DESTICHE					1			1
WD-1132	2246 LAWRENCE DR	ALEX SHEISPAN					1			1
WD-1585	2261 LAWRENCE DR	DANIEL D VANROSSUM				1				1
WD-1267	1792 LEMON LN	JAMES DUROCHER				1				1
WD-1270	1768 LEMON LN	KYLE GREENE				1				1
WD-D0096	2242 LOST DAUPHIN RD	JJM FAMILY TRUST 1				1				1
WD-758-5	2074 LOST DAUPHIN RD	DANIEL J EHNERD				1				1
WD-210-8	1902 LOST DAUPHIN RD	SARA A GAUGER				1				1
WD-836-M-14	1780 LOST DAUPHIN RD	GEORGE C SCHWECHLER						1		1
WD-758-S-8	1746 RAINBOW AVE	ALBERT J AITKEN		1						1
WD-215-1-2	2022 LOST DAUPHIN RD	WILLIAM J STRAVELER		1						1
WD-758-4	2078 LOST DAUPHIN RD	JAY VANDEHEI		1						1
WD-836-W-5	2085 LOST DAUPHIN RD	DANIEL L DENELL				1				1
WD-215-2-2-A	2057 LOST DAUPHIN RD	LYNN K LULLOFF						1		1
WD-215-4-1	2035 LOST DAUPHIN RD	LINDNER FRED H JR & SUSAN REVOCABLE TRUST				1				1
WD-836-M-15	1786 LOST DAUPHIN RD	DAVID W KULHANEK		1						1
WD-758-S-16	1829 LOST DAUPHIN RD	MARK DELVEAUX							1	1
WD-758	2096 LOST DAUPHIN RD	JEFFREY L WATHALL		1						1
WD-758-7	2068 LOST DAUPHIN RD	RICHARD M VANDERLEEST						1		1
WD-215-5	2040 LOST DAUPHIN RD	PAUL D BERKEN		1						1
WD-215-3-1	2025 LOST DAUPHIN RD	FREDERICK C WIETING			1					1
WD-836-W-3	2079 LOST DAUPHIN RD	JOHN C MEYER SURVIVORS TRUST						1		1
WD-836-M-12	1768 LOST DAUPHIN RD	DONALD W KASTER		1						1
WD-1030-5	1514 N HONEYSUCKLE CIR	PIONTEK GUY P & JANE MARY L REVOCABLE TRUST		1						1
WD-1295	2231 NICK LN	MARK P SCHRIMPF		1						1
WD-1071	2378 OLD IVY CT	SCHADRIE FAMILY TRUST		1						1
WD-1069	2377 OLD IVY CT	JOHN P RICHARDS		1						1
WD-1070	2370 OLD IVY CT	CARLIE SHEEDY				1				1
WD-253-H-110	1102 PATRICK HENRY AVE	SIDHARTH GHAI				1				1
WD-253-H-58	1774 PATRIOT WAY	LUCAS RASCHKE				1				1
WD-253-H-69	1723 PATRIOT WAY	JAMES V REINHART						1		1
WD-253-H-57	1780 PATRIOT WAY	ROGER D JACQUES							1	1
WD-253-H-116	1697 PATRIOT WAY	BROWN COUNTY SCHOOL SYBLE HOPP						1		1
WD-253-H-66	1724 PATRIOT WY	MAX T HERMES				1				1
WD-253-H-77	1761 PATRIOT WAY	TODD G SCHINKE							1	1
WD-758-S-5-1	1736 RAINBOW AVE	KRISTINA M LEMPEREUR						1		1
WD-1162	1506 RED MAPLE RD	BRADLEY J REIFSCHNEIDER				1				1
WD-1364	0 RED TAIL GLEN	MICHELLE A & DALE F ROTTIER				1				1
WD-1058	2232 RED TAIL GLEN	JOSEPH K STOPPLE			1					1
WD-1588	2242 RED TAIL GLEN	MARK EWALD				1				1
WD-1356	2400 RED TAIL GLEN	GREGORY J WOLF				1				1
WD-1057	2241 RED TAIL GLEN	TODD VANDENLANGENBERG				1				1
WD-1056	2233 RED TAIL GLEN	CHRISTOPHER J HEIMERL						1		1
WD-253-H-91	1800 REVERE TR	MATTHEW ALLEN RUKAMP						1		1
WD-253-H-105	1727 REVERE TRL	HEIM REVOCABLE LIVING TRUST		1						1
WD-253-H-89	1728 REVERE TRL	GUILLERMO MELENDEZ						1		1
WD-253-H-92	1804 REVERE TRL	KEITH W CARLSON				1				1
WD-253-H-56	1844 REVERE TRL	SUSAN J BAUMGART				1				1
WD-1286	2268 SAMANTHA ST	JOSHUA M BOS				1				1
WD-1310	2202 SAMANTHA ST	ERIK R FEMAL						1		1
WD-1686	2310 SAMANTHA ST	SPENCER A RAMSDEN				1				1

CITY OF DE PERE PROJECT 22-05 SIDEWALK AND CURB REPAIR 2022 SIDEWALK REPAIR ORDERS			New Sidewalk	Horizontal Displacement		Vertical Displacement		Surface Imperfections		Total Panels
PARCEL ID	LOCATION	OWNER	Panels (5'x5') 4-Inch	Panels (5'x5') 4-Inch 6-Inch		Panels (5'x5') 4-Inch 6-Inch		Panels (5'x5') 4-Inch 6-Inch		
WD-1289	2246 SAMANTHA ST	RONALD MORTTI				1				1
WD-1479	2337 SAMANTHA ST	CARY L MICHEAU				1				1
WD-1680	2334 SAMANTHA ST	SHANE A MACCO LIVING TRUST				1				1
WD-1163	1521 SILVER MAPLE DR	TRACY ROSIEK, ETAL				1				1
WD-1428	1536 SILVER MAPLE DR	TURRIFF ADAM P & ALLISA M REVOCABLE TRUST				1				1
WD-1130	1906 SNOWY OWL CT	JOHN J NASGOVITZ				1				1
WD-1411	300 SOUTHERN STAR LN	ANDREW J GAY, ETAL				1				1
WD-1423	411 SOUTHERN STAR LN	PATRICIA L ROLF				1				1
WD-758-24	1118 STEVENS ST	LA VERN P BAUMGART						1		1
WD-758-29	1158 STEVENS ST	THOMAS E COLLINS				1				1
WD-758-21	1133 STEVENS ST	GENE M TISER							1	1
WD-1030-9	1500 S HONEYSUCKLE CIR	RICARDO J CARDENAS				1				1
WD-1204	2357 TALLADEGA SPEEDWAY	GARY BUBNES				1				1
WD-1211	2385 TALLADEGA SPEEDWAY	ASHLEY N ZELLNER				1				1
WD-253-H-33	1970 TERRY LN	ERIC D DITTER		1						1
WD-758-93	2078 TERRY LN	2078 & 2080 TERRY LANE LLC				1				1
WD-1762	1906 TERRY LN	LUIS ANTONIO ESCAMILLA BAUTISTA				1				1
WD-253-H-8	1925 TERRY LN	MATTHEW J MICHELETTI				1				1
WD-D0079-22	1116 TERRY LN	MAZEN A OBAIDEEN						1		1
WD-D0079-7	1107 TERRY LN	STEVEN A WOLTER						1		1
WD-253-H-38	1938 TERRY LN	BRIAN D BARLAMENT				1				1
WD-1398	1120 TERRY LN	CRAIG R MARKS							1	1
WD-253-H-40	1926 TERRY LN	RICHARD HALL			1					1
WD-1903	2425 TULLIG PL	SAMUEL J WEYENBERG				1				1
WD-1902	2419 TULLIG PL	SCOTT A BORLEY				1				1
WD-758-37	2068 W VISTA CIR	BRIDGIT A COURTURE				1				1
WD-758-65	2083 W VISTA CIR	RANDY J KLIMENT				1				1
WD-758-36	2064 W VISTA CIR	BENJAMIN J CAHALL				1				1
WD-758-74	2031 W VISTA CIR	STEVEN M HENDRICKS				1				1
WD-904-W-33	337 WATERVIEW RD	GINA E EVANS				1				1
WD-1360	406 WATERVIEW RD	SCOTT P DELARUELLE				1				1
WD-904-W-32	349 WATERVIEW RD	AARON J KAZIK				1				1
WD-1078	385 WATERVIEW RD	JAMES G SCHAEUBLE				1				1
WD-904-W-34	325 WATERVIEW RD	BRYAN C ROTTIER			1					1
WD-1115	1554 WILD ROSE DR	ROHDE KEVIN J REVOCABLE TRUST OF 2017				1				1
WD-1124	1561 WILD ROSE DR	TIMOTHY J STEVENS				1				1
WD-1118	1530 WILD ROSE DR	DAVID J BJORK				1				1
WD-1697	2457 LAWRENCE DR	MELISSA A & JACOB S MATELSKI	1							1

CITY OF DE PERE PROJECT 22-05 SIDEWALK AND CURB REPAIR 2022 SIDEWALK REPAIR ORDERS - SPECIAL CHARGES EXCEEDING \$1,000 (12 TOTAL)			Total Panels	Total Cost
PARCEL ID	LOCATION	OWNER		
WD-253-H-107	1715 REVERE TRL	KAITLIN L TAURIAINEN	7	\$ 2,043.00
WD-253-H-25	1941 BUNKER HILL CT	DAVID E MEYER	7	\$ 2,034.00
WD-253-H-68	1732 76 PL	YING VANG	6	\$ 1,755.00
WD-1731	2449 KILRUSH RD	KIMBERLY A DYER	6	\$ 1,728.00
WD-1140	2155 LAWRENCE DR	BENJAMIN L SEAQUIST, ETAL	5	\$ 1,440.00
WD-253-H-65	1732 PATRIOT WAY	PHILLIP PROKASH	4	\$ 1,188.00
WD-904-W-2	2312 LOST DAUPHIN RD	KEITH J FABRY	4	\$ 1,161.00
WD-836-M-1	1700 LOST DAUPHIN RD	SAINT JOHN LUTHERAN CHURCH	4	\$ 1,152.00
WD-207-B	1706 PATRIOT WAY	PONKY ENTERPRISES LLC	4	\$ 1,152.00
WD-253-H-79	1749 PATRIOT WAY	LUKE SMITS	4	\$ 1,152.00
WD-207-A	1710 PATRIOT WAY	HOWARD L PAAPE	4	\$ 1,152.00
WD-208-2	755 SCHEURING RD	BROWN COUNTY SCHOOL SYBLE HOPP	4	\$ 1,152.00



City of De Pere, Wisconsin

Request For Board of Public Works Action

MEETING DATE: May 9, 2022

DEPARTMENT: Engineering

FROM: Eric Rakers

SUBJECT: Consideration and possible action on award of Contract 22-22
Downtown Sidewalk and Street Lighting*

ATTACHMENTS:

- 2022 0509 CI_BOPW_Award_22-22 (PDF)
- 2022 0421 CE_Project 22-22_Bid Tabulation (PDF)

CITY OF DE PERE MEMO



To: Honorable Mayor Boyd
Members of the Board of Public Works

From: Eric P. Rakers, P.E., City Engineer

Date: May 9, 2022

RE: **Consideration and possible action on award of Contract 22-22 Downtown Sidewalk and Street Lighting***

The Engineering Department received bids on Project 22-22 Downtown Sidewalk and Street Lighting on April 21, 2022. This project is site preparation for the De Pere Cultural Foundation site at 221 S. Broadway Street. Work under this project includes:

- Reconstruction of sidewalk on Broadway, Wisconsin, vacated Charles Street, and Michigan Street.
- Closing the drive entrance on Broadway.
- Adding/reconstructing decorative, brick, colored concrete terrace on Broadway and Wisconsin Street.
- Replacing the streetlights on Broadway and Wisconsin Street adjacent to the De Pere Cultural Center Site. The streetlights will be provided by the De Pere Cultural Foundation.

The City received the following bid for this work despite having four plan holders:

Contractor	Amount
Vinton Construction Company	\$239,752.90

The allocated construction amount for this project is \$181,500 from the General Obligation Debt. The construction amount is over the budgeted amount by \$58,252.90 due to higher material costs like those outlined in previously awarded projects. The additional funding will be included in the 2022 bonding to cover this shortage.

Staff's recommendation is to accept the bid from Vinton Construction Company in the amount of \$239,752.90

Attachments:

2022 0421 CE Project 22-22 Bid Tabulation (PDF)



**PROJECT 22-22
DOWNTOWN SIDEWALK AND STREET LIGHTING**

				BIDDER NO. 1	
				Vinton Construction Company	
Item	Description	Unit	Qty	Unit Price	Extension
STREET AND DRAINAGE					
SD-01	Unclassified Excavation	CY	37	\$50.00	\$1,850.00
SD-02	Provide 1-1/4-Inch Crushed Aggregate Base Course	TON	50	\$20.00	\$1,000.00
SD-03	Remove and Replace 24-Inch Integral Concrete Curb and Gutter	LF	30	\$75.00	\$2,250.00
SD-04	Profile Cut Concrete Curb Head	LF	30	\$50.00	\$1,500.00
SD-05	Remove Colored Concrete Terrace, Driveway, and Ramp (S. Broadway & Wisconsin Streets)	SY	225	\$13.50	\$3,037.50
SD-06	Remove Concrete Sidewalk (If Needed along S. Broadway & Wisconsin Streets)	SY	390	\$0.01	\$3.90
SD-07	Remove Concrete Sidewalk (Charles Street)	SY	75	\$13.50	\$1,012.50
SD-08	Provide 8-Inch Concrete Sidewalk and Driveway	SY	45	\$107.50	\$4,837.50
SD-09	Provide 6-Inch Concrete Sidewalk and Ramp	SY	40	\$97.50	\$3,900.00
SD-10	Provide 4-Inch Concrete Sidewalk	SY	610	\$98.50	\$60,085.00
SD-11	Provide 4-Inch Stamped Colored Concrete Sidewalk (DOT Red)	SY	360	\$125.65	\$45,234.00
SD-12	Drilled Tie Bars	EA	20	\$10.00	\$200.00
SD-13	Provide #4 Reinforcement Bars for Sidewalk	LF	1,400	\$3.00	\$4,200.00
SD-14	Provide Detectable Warning Field (Natural Patina)	EA	3	\$500.00	\$1,500.00
SD-15	Landscaping-Topsoil, Seed, Fertilizer and Mulch (S. Michigan Street)	SY	160	\$25.00	\$4,000.00
SPECIAL CONSTRUCTION					
SC-01	Inlet Protection Type D	EA	7	\$135.00	\$945.00
SC-02	Concrete Wash Out	LS	1	\$1,000.00	\$1,000.00
SC-03	Remove, Salvage, and Install Traffic Signs	EA	6	\$300.00	\$1,800.00
SC-04	Provide Temporary Traffic Signs	EA	4	\$275.00	\$1,100.00
SC-05	Remove and Salvage Existing Tree Grates	EA	3	\$1,000.00	\$3,000.00
SC-06	Traffic Control Phase I-S. Broadway Street Closure	LS	1	\$28,000.00	\$28,000.00
SC-07	Traffic Control Phase II-S. Wisconsin Street Lane Closure	LS	1	\$29,000.00	\$29,000.00
SC-08	Traffic Control-Pedestrian Detour Plan	LS	1	\$6,500.00	\$6,500.00
ELECTRIC CONSTRUCTION					
E-01	Conduit Rigid Nonmetallic Schedule 40, 2-Inch	LF	650	\$10.00	\$6,500.00
E-02	Pull Box 24x48-Inch	EA	1	\$1,750.00	\$1,750.00
E-03	Concrete Base, Type 5	EA	6	\$975.00	\$5,850.00
E-04	Electrical Wire Lighting 12 AWG	LF	150	\$0.65	\$97.50
E-05	Electrical Wire Lighting 4 AWG	LF	4,100	\$3.00	\$12,300.00
E-06	Type AE18, 25-Foot Light Fixture Installation (Fixture Provided by Others)	EA	2	\$1,150.00	\$2,300.00
E-07	Type AE19, 15-Foot Light Fixture Installation (Fixture Provided by Others)	EA	4	\$950.00	\$3,800.00
E-08	Remove Existing Light Pole Base	EA	6	\$200.00	\$1,200.00
TOTAL BID:					\$239,752.90



City of De Pere, Wisconsin

Request For Board of Public Works Action

MEETING DATE: May 9, 2022

DEPARTMENT: Engineering

FROM: Eric Rakers

SUBJECT: Discuss Pond Sediment Review

ATTACHMENTS:

- 2022 0509 CI-BOPW-Pond Sediment Update (PDF)
- 2022 0509 Pond Sediment Overview (PDF)
- AC090A_Lawrence_Drive_Integrays_Parking (PDF)
- AC100A_Ashwaubenon_Creek (PDF)
- AC100A_Hemlock_Creek (PDF)
- AC110A_Payton_Court (PDF)
- AC150_Daytona_Speedway (PDF)
- AC160A_Southbridge_Innovation_Foth (PDF)
- AC180A_Cross_Creek_Cir (PDF)
- AC180A_Southwest_Park (PDF)

CITY OF DE PERE MEMO



To: Honorable Mayor Boyd
Members of the Board of Public Works
From: Eric Rakers
Date: May 9, 2022
RE: Discuss Pond Sediment Review

Staff presented the annual MS4 Permit review to the Board in March. Part of the discussion included the implementation of a program to check sediment depth in City owned ponds. The Board requested an update on the sediment depth findings.

Background

Staff created a pond sediment inspection program in 2022. The purpose of the program is to check sediment depths on City ponds and when the depth from the surface of the water to the sediment is less than three feet, evaluate options to remove the sediment. City ponds have been divided into five areas, with one area being reviewed each year. A color-coded map for the rotation has been included.

An inspection grid is created for each pond, with the grid being between 25 and 50 feet, depending on the pond size and shape, along with the location of the inlets and outfalls. The inspections are accomplished with a three-person team on the ice. One staff member marks the grid and augers holes on the ice. Another staff member measures down from the ice to the top of the sediment. The third staff member assists with maintenance of safety lines. The Fire Department allows the Engineering Department to use their ice flotation rescue equipment.

Every five years, each pond will be rechecked using the previously created grids to assist in the documentation of how quickly sediment is building up in ponds.

Discussion

Pond inspections for 2022 included the following locations:

- Lawrence (Integrays Parking – Preserve Entrance)
- Ashwaubenon Creek (Preserve Behind Humana)

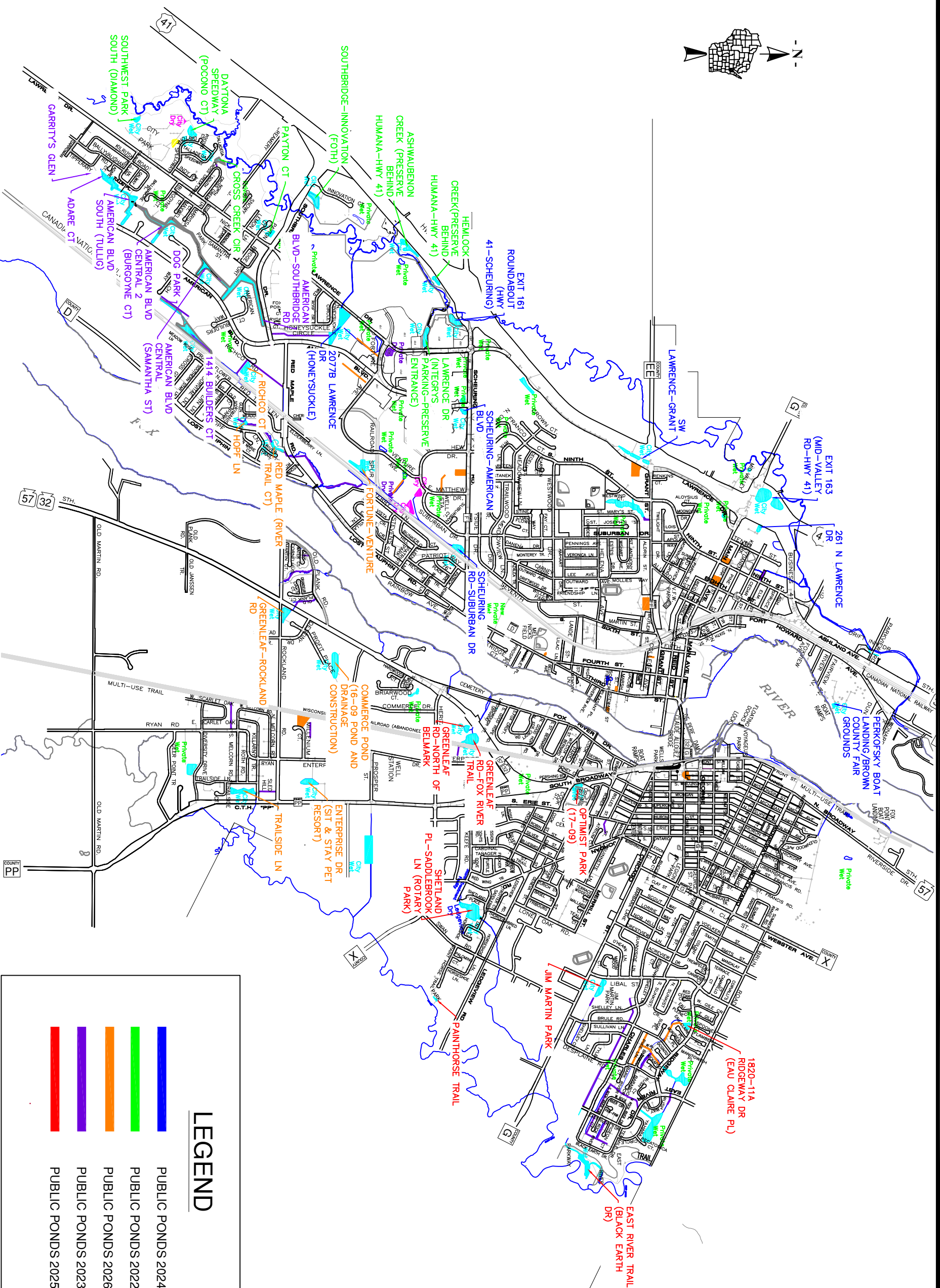
- Hemlock Creek (Preserve Behind Humana)
- Payton Court
- Daytona Speedway Pond
- Southbridge – Innovation
- Cross Creek Circle
- Southwest Park – South Pond

Pond sediment depths varied within the ponds. The results can be found on the attached exhibits for each pond. For this first review, the sediment depth was calculated based on the top of the sediment to the firm pond bottom.

The Ashwaubenon Creek and Hemlock Creek ponds along the Preserve Trail have significant sediment build-up. Staff believes this sediment came from erosion off IH41 after construction. In fact, you can see the eroded channel in the Hemlock Creek exhibit. Staff met with WisDOT last year to review in the field. We have not heard anything back but will follow-up with WisDOT again.

Attachments:

2022 0509 Pond Sediment Overview
 AC090A Lawrence Drive Integrys Parking
 AC100A Ashwaubenon Creek
 AC100A Hemlock Creek
 AC110A Payton Court
 AC150 Daytona Speedway
 AC160A Southbridge Innovation Foth
 AC180A Cross Creek Cir
 AC180A Southwest Park

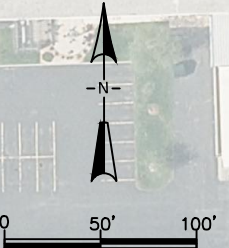
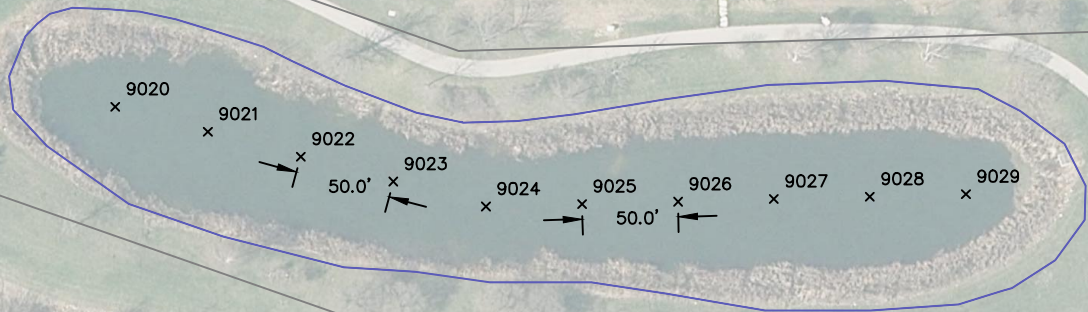


LEGEND

- | | |
|-------------------|--------|
| PUBLIC PONDS 2024 | Blue |
| PUBLIC PONDS 2022 | Green |
| PUBLIC PONDS 2026 | Orange |
| PUBLIC PONDS 2023 | Purple |
| PUBLIC PONDS 2025 | Red |

 DE PERE CITY OF DE PERE ENGINEERING DIVISION 925 S. SIXTH ST DE PERE WI 54115 OFFICE 920-339-4061 FAX 920-339-4071	CITY OF DE PERE		NAME:								PAGE NO.			
	PUBLIC POND LOCATIONS FOR SEDIMENT TRACKING		PROJECT #		SUBMITTED		BY		DATE					
					DRAWN		AMH		01-2022					
					DESIGNED		MAL		07-2021					
					CHECKED		EPR		07-2021					
					NO.		DATE		BY		REVISIONS / ISSUES		REMARKS	

2022				
Point #	Northing	Easting	Elevation	Sediment (Ft)
9020	535434.19	75212.52	626.45	0.29
9021	535421.21	75260.70	626.47	0.08
9022	535408.19	75309.12	626.47	1.89
9023	535395.23	75357.30	626.44	0.61
9024	535382.28	75405.59	626.43	0.92
9025	535383.54	75455.65	626.42	0.70
9026	535384.75	75505.62	626.41	0.25
9027	535386.16	75555.53	626.40	0.22
9028	535387.37	75605.53	626.42	0.33
9029	535388.64	75655.56	626.46	0.44



CITY OF DE PERE

ENGINEERING DIVISION 925 S. SIXTH ST DE PERE WI 54115
OFFICE 920-339-4061 FAX 920-339-4071

SEDIMENT SURVEY
LAWRENCE DR (INTEGRYS
PARKING-PRESERVE ENTRANCE)

NAME:
STORM SEDIMENT SURVEY
PROJECT #

	BY	DATE
SURVEYED	MAL	02-2022
DRAWN	MAL	01-2022
DESIGNED	MAL	01-2022
CHECKED	EPR	01-2022

REVISIONS / ISSUES			
NO.	DATE	BY	REMARKS

PAGE NO.

2022				
Point #	Northing	Easting	Elevation	Sediment (Ft)
9002	534723.94	72656.68	603.26	See Note
9003	534759.51	72691.92	603.22	See Note
9004	534795.03	72727.10	603.34	See Note
9005	534835.38	72748.27	603.38	See Note
9006	534857.34	72771.64	603.48	See Note
9007	534901.75	72832.44	603.54	See Note
9008	534866.83	72868.12	603.40	0.87
9009	534831.69	72903.51	603.51	3.88
9010	534902.26	72903.02	603.52	2.56
9011	534937.42	72867.42	603.53	1.64
9012	534972.96	72902.59	603.52	See Note
9013	535008.61	72937.76	603.46	See Note
9014	535044.97	72970.49	603.42	See Note
9015	535079.80	72999.59	603.48	See Note
Average Ice Depth 1.15'				

*NOTE
AREAS NOTED HAD FROZEN
SEDIMENT TO THE BOTTOM OF ICE



CITY OF DE PERE

ENGINEERING DIVISION 925 S. SIXTH ST DE PERE WI 54115
OFFICE 920-339-4061 FAX 920-339-4071

SEDIMENT SURVEY

ASHWAUBENON CREEK PRESERVE BEHIND HUMANA

NAME:
STORM SEDIMENT SURVEY
PROJECT #

	BY	DATE
SURVEYED	MAL	02-2022
DRAWN	MAL	01-2022
DESIGNED	MAL	01-2022
CHECKED	EPR	01-2022

REVISIONS / ISSUES			
NO.	DATE	BY	REMARKS

PAGE NO.

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2022				
Point #	Northing	Easting	Elevation	Sediment (Ft)
9016	535637.40	73730.10	602.69	4.56
9017	535669.73	73768.53	602.73	See Note
9018	535734.34	73844.81	602.64	1.03
9019	535766.49	73882.95	602.61	3.55

*NOTE
AREAS NOTED HAD FROZEN
SEDIMENT TO THE BOTTOM OF ICE



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OFFICE 920-339-4061 FAX 920-339-4071

SEDIMENT SURVEY
HEMLOCK CREEK (PRESERVE
BEHIND HUMANA - HWY 41)

NAME:
STORM SEDIMENT SURVEY
PROJECT #

	BY	DATE
SURVEYED	MAL	02-2022
DRAWN	MAL	01-2022
DESIGNED	MAL	01-2022
CHECKED	EPR	01-2022

REVISIONS / ISSUES			
NO.	DATE	BY	REMARKS

PAGE NO.

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2022				
Point #	Northing	Easting	Elevation	Sediment (Ft)
1032	530959.82	72430.57	629.87	1.23
1033	530988.36	72409.14	629.82	1.21
1034	530936.24	72456.35	629.77	0.85
1035	530912.66	72482.13	629.82	0.75
1036	530886.68	72458.65	629.78	1.21



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SEDIMENT SURVEY
PAYTON COURT

NAME:
STORM SEDIMENT SURVEY
PROJECT #

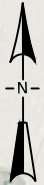
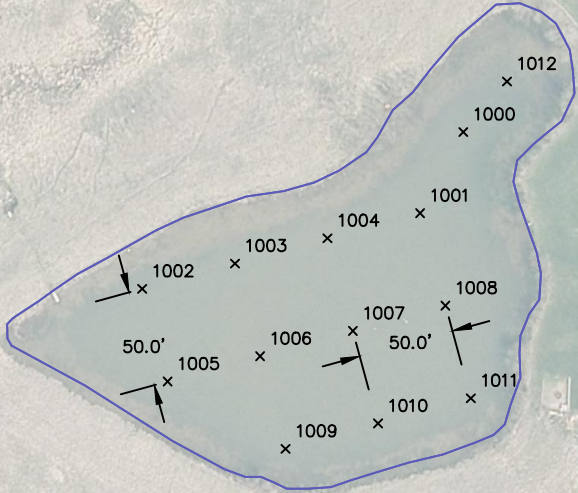
	BY	DATE
SURVEYED	MAL	02-2022
DRAWN	MAL	01-2022
DESIGNED	MAL	01-2022
CHECKED	EPR	01-2022

REVISIONS / ISSUES			
NO.	DATE	BY	REMARKS

PAGE NO.

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2022				
Point #	Northing	Easting	Elevation	Sediment (Ft)
1000	528736.48	69580.54	626.09	2.54
1001	528694.21	69558.07	626.06	0.88
1002	528654.77	69413.35	626.07	0.62
1003	528667.99	69461.68	626.08	1.33
1004	528681.16	69509.85	626.05	0.63
1005	528606.56	69426.58	626.09	1.25
1006	528619.72	69474.78	626.11	0.42
1007	528632.91	69523.11	626.08	0.81
1008	528646.06	69571.28	626.06	0.82
1009	528571.46	69487.97	626.03	1.06
1010	528584.70	69536.18	626.13	0.90
1011	528597.77	69584.46	626.04	1.13
1012	528762.83	69603.30	626.27	2.44



0 50' 100'



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SEDIMENT SURVEY
DAYTONA SPEEDWAY (POCONO CT)

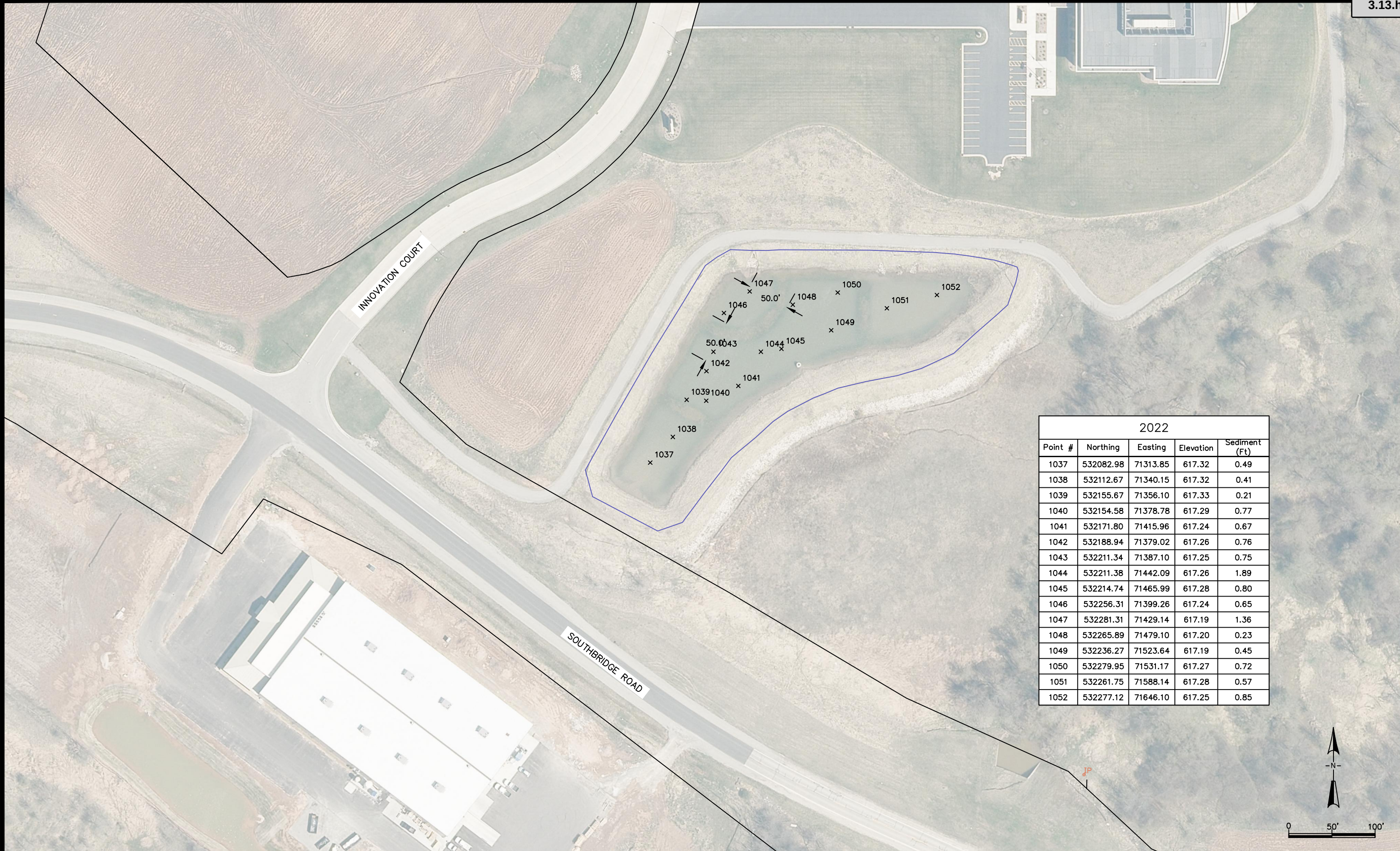
NAME:
STORM SEDIMENT SURVEY
PROJECT #

	BY	DATE
SURVEYED	MAL	02-2022
DRAWN	MAL	01-2022
DESIGNED	MAL	01-2022
CHECKED	EPR	01-2022

REVISIONS / ISSUES			
NO.	DATE	BY	REMARKS

PAGE NO.

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2022				
Point #	Northing	Easting	Elevation	Sediment (Ft)
1037	532082.98	71313.85	617.32	0.49
1038	532112.67	71340.15	617.32	0.41
1039	532155.67	71356.10	617.33	0.21
1040	532154.58	71378.78	617.29	0.77
1041	532171.80	71415.96	617.24	0.67
1042	532188.94	71379.02	617.26	0.76
1043	532211.34	71387.10	617.25	0.75
1044	532211.38	71442.09	617.26	1.89
1045	532214.74	71465.99	617.28	0.80
1046	532256.31	71399.26	617.24	0.65
1047	532281.31	71429.14	617.19	1.36
1048	532265.89	71479.10	617.20	0.23
1049	532236.27	71523.64	617.19	0.45
1050	532279.95	71531.17	617.27	0.72
1051	532261.75	71588.14	617.28	0.57
1052	532277.12	71646.10	617.25	0.85



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SEDIMENT SURVEY
SOUTHBRIDGE INNOVATION (FOTH)

NAME:
STORM SEDIMENT SURVEY
PROJECT #

	BY	DATE
SURVEYED	MAL	02-2022
DRAWN	MAL	01-2022
DESIGNED	MAL	01-2022
CHECKED	EPR	01-2022

REVISIONS / ISSUES			
NO.	DATE	BY	REMARKS

PAGE NO.

2022				
Point #	Northing	Easting	Elevation	Sediment (Ft)
1025	529356.38	70346.90	625.56	1.37
1026	529402.62	70328.11	625.64	0.79
1027	529376.07	70326.24	625.60	0.88
1028	529467.76	70355.62	625.47	0.94
1029	529445.07	70317.87	625.49	0.80
1030	529569.40	70409.49	625.60	0.81
1031	529417.42	70302.92	625.51	0.74



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SEDIMENT SURVEY
CROSS CREEK CIR

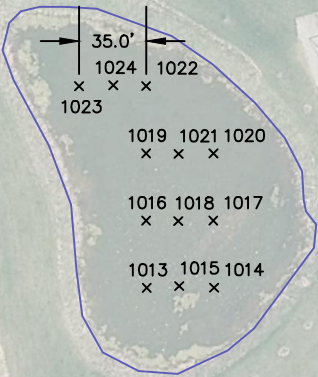
NAME:
STORM SEDIMENT SURVEY
PROJECT #

	BY	DATE
SURVEYED	MAL	02-2022
DRAWN	MAL	01-2022
DESIGNED	MAL	01-2022
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REVISIONS / ISSUES			
NO.	DATE	BY	REMARKS

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2022				
Point #	Northing	Easting	Elevation	Sediment (Ft)
1013	527029.22	69153.95	629.74	0.83
1014	527029.23	69188.99	629.77	1.72
1015	527030.09	69170.88	629.78	0.02
1016	527064.21	69153.62	629.77	0.30
1017	527064.22	69188.64	629.80	0.49
1018	527063.95	69170.35	629.78	0.41
1019	527099.22	69153.63	629.75	0.11
1020	527099.20	69188.70	629.76	0.49
1021	527098.90	69170.49	629.75	0.20
1022	527134.26	69153.64	629.69	0.33
1023	527134.22	69118.72	629.68	0.46
1024	527134.66	69136.53	629.70	0.02



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SEDIMENT SURVEY
SOUTHWEST PARK SOUTH (DIAMOND)

NAME:
STORM SEDIMENT SURVEY
PROJECT #

	BY	DATE
SURVEYED	MAL	02-2022
DRAWN	MAL	01-2022
DESIGNED	MAL	01-2022
CHECKED	EPR	01-2022

REVISIONS / ISSUES			
NO.	DATE	BY	REMARKS

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