



Board of Public Works

335 South Broadway

De Pere, WI 54115

<http://www.de-pere.org>

Regular Meeting

Final Minutes

Monday, May 11, 2015

7:30 PM

De Pere City Hall Council Chambers

I. Call to Order

The meeting was called to order at 7:30 PM by Mayor Michael J. Walsh

Attendee Name	Title	Status	Arrived
Dean Raasch	Aldersperson	Present	
Kevin Bauer	Aldersperson	Present	
James Boyd	Aldersperson	Excused	
Jim Kneiszel	Aldersperson	Present	
Michael J. Walsh	Mayor	Present	

Others present were Scott Thoresen, Director of Public Works, Eric Rakers, City Engineer, and Aldersperson Rafferty.

II. Public Comment

None.

III. Items

1. Approval of April 13, 2015 BOPW Meeting Minutes.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Kevin Bauer, Aldersperson
SECONDER: Dean Raasch, Aldersperson
AYES: Dean Raasch, Kevin Bauer, Jim Kneiszel, Michael J. Walsh
EXCUSED: James Boyd

2. Consider 2015 Sidewalk Repair Orders

Aldersperson Bauer moved to approve the 2015 Sidewalk Repair Orders, Aldersperson Kneiszel seconded the motion. Upon vote, the motion passed.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Kevin Bauer, Aldersperson
SECONDER: Jim Kneiszel, Aldersperson
AYES: Dean Raasch, Kevin Bauer, Jim Kneiszel, Michael J. Walsh
EXCUSED: James Boyd

3. Consider Award for Project 15-05 Sidewalk, Curb, and Concrete Pavement Repair*

Mayor Walsh moved to award the bid for Project 15-05 Sidewalk, Curb, and Concrete Pavement Repair to Martell Construction, Inc. In the amount of \$199,460.00. Aldersperson Raasch seconded the motion. Upon vote, the motion passed.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Michael J. Walsh, Mayor
SECONDER: Dean Raasch, Aldersperson
AYES: Dean Raasch, Kevin Bauer, Jim Kneiszel, Michael J. Walsh
EXCUSED: James Boyd

4. Consider Award for Project 15-19 Mudjacking*

Alderson Raasch moved to award the Project 15-19 Mudjacking bid to Badger Concrete Lifting in the amount of \$2,430.00. Alderson Kneiszel seconded the motion. Upon vote, the motion passed.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dean Raasch, Alderson
SECONDER:	Jim Kneiszel, Alderson
AYES:	Dean Raasch, Kevin Bauer, Jim Kneiszel, Michael J. Walsh
EXCUSED:	James Boyd

5. Consider Award of Project 15-19A Sidewalk Grinding*

Alderson Kneiszel moved to award the bid for Project 15-19A Sidewalk Grinding to All Star Cutting and Coring, LLC in the amount of \$4,845.00. Alderson Raasch seconded the motion. Upon vote the motion passed.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Jim Kneiszel, Alderson
SECONDER:	Dean Raasch, Alderson
AYES:	Dean Raasch, Kevin Bauer, Jim Kneiszel, Michael J. Walsh
EXCUSED:	James Boyd

6. Consider Quote for Dam Seepage Remediation and Box Culvert Wing Wall Repair*

Eric Rakers, City Engineer, presented the quotes received to provide plans and construction inspection for two projects on dam seepage remediation and box culvert wing wall repair. The first project is for seepage remediation to the part of the earthen dam adjacent to the De Pere Lock on the Fox River. Once designed this would be bid out for repair in 2015. The second project is to repair a wing wall on a concrete box culvert crossing the Ashwaubenon Creek at the USH 41 East Frontage Road (Southbridge Drive). The wing wall repair construction will be included in the 2016 budget. Mayor Walsh moved to award the bid for the design and construction inspection to Becher Hoppe Engineers and Architects in the amount of \$43,770.00. Alderson Kneiszel seconded the motion. Upon vote the motion passed.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Michael J. Walsh, Mayor
SECONDER:	Jim Kneiszel, Alderson
AYES:	Dean Raasch, Kevin Bauer, Jim Kneiszel, Michael J. Walsh
EXCUSED:	James Boyd

7. Consider Reservoir Inspection Contract*

Scott Thoresen, Director of Public Works, presented the proposals received for inspecting the water storage facilities at Scheuring Road and Merrill Street. Wisconsin State Statutes require an inspection every 5 years. These tanks were last inspected in 2010. Discussion followed. Director Thoresen explained that although Scandia Consulting, from Ojibwa, WI was the low bid, he could not secure information from them on other similar projects that they had done so that reference checks could be done. Therefore staff was recommending that Water Tower Clean and Coat, Inc. Be awarded the contract. Alderson Bauer moved to award Water Tower Clean and Coat, Inc. The contract to inspect the water storage facilities at Scheuring Road and Merrill Street in the amount of \$4,200. Alderson Kneiszel seconded the motion. Upon vote, the motion passed.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Kevin Bauer, Alderperson
SECONDER:	Jim Kneiszel, Alderperson
AYES:	Dean Raasch, Kevin Bauer, Jim Kneiszel, Michael J. Walsh
EXCUSED:	James Boyd

8. Consider Leak Detection Survey*

Alderperson Raasch moved to hire Ferguson Waterworks Services to perform the water leak detection survey in the amount of \$23,205.00. Alderperson Kneiszel seconded the motion. Upon vote, the motion passed.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dean Raasch, Alderperson
SECONDER:	Jim Kneiszel, Alderperson
AYES:	Dean Raasch, Kevin Bauer, Jim Kneiszel, Michael J. Walsh
EXCUSED:	James Boyd

9. Consider Approval of the Revised State Municipal Agreement (SMA) with WisDOT for Broadway (STH 57) from Randall Avenue to the North City Limits*

City Engineer Rakers stated that the next two agenda items involve the revisions on State Municipal Agreements with the Wisconsin Department of Transportation (WisDOT). The minor revisions are being presented for approval now to insure that funds will be included in the current WisDot budget which ends in June. City Engineer Rakers explained when and where the Highway 57 project will occur. Mayor Walsh moved to approve the revised State Municipal Agreement with the Wisconsin Department of Transportation for Highway 57 (Broadway) and forward it to the Council for approval, Alderperson Kneiszel seconded the motion. Upon vote, the motion passed.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Michael J. Walsh, Mayor
SECONDER:	Jim Kneiszel, Alderperson
AYES:	Dean Raasch, Kevin Bauer, Jim Kneiszel, Michael J. Walsh
EXCUSED:	James Boyd

10. Consider Approval for the Revised State Municipal Agreement (SMA) with WisDOT for Eighth Street (STH 32) Reconstruction from Main Avenue to Ash Street*

Alderperson Raasch moved to approve the revised State Municipal Agreement with the Wisconsin Department of Transportation for Eighth Street (STH 32) Reconstruction from Main Avenue to Ash Street, Alderperson Bauer seconded the motion. Upon vote, the motion passed.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dean Raasch, Alderperson
SECONDER:	Kevin Bauer, Alderperson
AYES:	Dean Raasch, Kevin Bauer, Jim Kneiszel, Michael J. Walsh
EXCUSED:	James Boyd

11. Consider Three-Party Design Engineering Services Contract Between De Pere, WisDOT, and Cedar Corporation for STP-U Grant Projects*

City Engineer Rakers presented the Three-Party Design Engineering Services Contract between De Pere, Wisconsin Department of Transportation (WisDOT), and Cedar Corporation for STP-U Grant Projects. He explained that some additional grant funding had become available and staff's recommendation was to fund the remainder of Helena Street from Suburban to Seventh. In order to fund this at 80%, Libal Street and Ninth Street were being eliminated. This work is scheduled to occur in 2018. Engineer Rakers stated WisDOT will be revising the SMA to reflect the changes in the streets for the project and this would be brought back to the Board of Public Works.

Mayor Walsh moved to approve the Contract and forward it to the Common Council to approve, Alderperson Kneiszel seconded the motion. Upon vote, the motion passed.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Michael J. Walsh, Mayor
SECONDER:	Jim Kneiszel, Alderperson
AYES:	Dean Raasch, Kevin Bauer, Jim Kneiszel, Michael J. Walsh
EXCUSED:	James Boyd

12. Consider Providing Electronic Drop Off Service at MSC

Scott Thoresen, Director of Public Works, presented an overview of a proposal from Cyber Green to provide an electronics drop off site at the Municipal Service Center. He explained that this would encourage the City's initiative of going green by providing a convenient drop off for items like monitors, TVs, computers, etc. There would be no cost to the City, but a lock box would be provided for those items that required a small fee to drop off. Director Thoresen also stated that in the past the City has charged for those items containing freon, but Cyber Green does not. Discussion followed, including having the City Attorney review the proposal.

Mayor Walsh moved to approve implementing this service with Cyber Green, Alderperson Kneiszel seconded the motion. Upon vote, the motion passed.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Michael J. Walsh, Mayor
SECONDER:	Jim Kneiszel, Alderperson
AYES:	Dean Raasch, Kevin Bauer, Jim Kneiszel, Michael J. Walsh
EXCUSED:	James Boyd

13. Discuss MSC Drop Off Site

Alderperson Kneiszel requested this item be put on the agenda for discussion of the Municipal Service Center drop off site. Alderperson Rafferty was also present for the discussion. Discussion involved the following topics: the monitoring of the bins, separating out materials, looking for partnerships with local charities to recycle good items, liability of partnerships, room for bins, clearer signage, suggested charities, research that could be done to reduce what is going into landfills. Alderperson Kneiszel asked that a report be made at the next Board of Public Works meeting as to other organizations or means to recycle more and how to inform the public as to the services available.

14. Special BOPW Meeting 5-13-15

Scott Thoresen, Director of Public Works, stated that the intent of the Special Board of Public Works meeting is to visit sites in the downtown area for dumpsters for garbage

and recycling collection. The Director of Public Work and Al Luberd, Street Superintendent would be the tour guides. Alderpersons should meet at the Municipal Service Center office at 5pm on May 13, 2015.

IV. Future Agenda Items

None.

V. Adjournment

Mayor Walsh moved to adjourn the Board of Public Works meeting, Alderperson Raasch seconded the motion. Upon vote, the motion passed and the meeting was adjourned at 8:15pm.

Respectfully submitted,
Pam Denis