



Finance/Personnel Committee

335 South Broadway

De Pere, WI 54115

<http://www.de-pere.org>

Regular Meeting

Minutes

Tuesday, May 12, 2015

7:30 PM

De Pere City Hall Council Chambers

Call to order.

Mayor Michael J. Walsh called the regular meeting of the Finance/Personnel Committee to order at 7:30 PM on May 12, 2015 at De Pere City Hall Council Chambers, 335 S. Broadway Street, De Pere, WI.

Attendee Name	Title	Status	Arrived
Scott Crevier	Aldersperson	Present	
Michael Donovan	Aldersperson	Present	
Larry Lueck	Aldersperson	Excused	
Lisa Rafferty	Aldersperson	Present	
Michael J. Walsh	Mayor	Present	

Also present: City Administrator Lawrence Delo, Police Chief Derek Beiderwieden, Fire Chief Dennis Rubin, Director of Planning & Economic Development Ken Pabich, Public Works Director Scott Thoresen, Parks, Recreation & Forestry Director Marty Kosobucki, Finance Director Joe Zegers, Human Resources Director Shannon Metzler and members of the public.

2. Approval of the minutes of the April 14, 2015 regular meeting of the Finance/Personnel Committee.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Scott Crevier, Aldersperson
SECONDER:	Michael Donovan, Aldersperson
AYES:	Scott Crevier, Michael Donovan, Lisa Rafferty, Michael J. Walsh
EXCUSED:	Larry Lueck

3. Police Overtime Report for April 2015

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Michael J. Walsh, Mayor
SECONDER:	Scott Crevier, Aldersperson
AYES:	Scott Crevier, Michael Donovan, Lisa Rafferty, Michael J. Walsh
EXCUSED:	Larry Lueck

4. Fire Department Overtime Report April 2015

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Scott Crevier, Aldersperson
SECONDER:	Larry Lueck, Aldersperson
AYES:	Crevier, Donovan, Lueck, Rafferty, Walsh

5. Consider request to purchase part of WD-L179-1 by PEDS LLC.*

Discussion followed motion. Planning & Economic Development Director Pabich explained the sewer line on south side of property is owned by Green Bay Metropolitan Sewerage District and will be extended to serve both parcels. The sewer line extension will be included as part of the project. It was noted that the business moving to this location is coming from the Advance Business & Manufacturing Center incubator.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Scott Crevier, Alderperson
SECONDER:	Michael J. Walsh, Mayor
AYES:	Scott Crevier, Michael Donovan, Lisa Rafferty, Michael J. Walsh
EXCUSED:	Larry Lueck

6. Consider request to purchase WD-1377 by Nicolet Real Estate and Frigo Enterprises.*

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Lisa Rafferty, Alderperson
SECONDER:	Michael Donovan, Alderperson
AYES:	Scott Crevier, Michael Donovan, Lisa Rafferty, Michael J. Walsh
EXCUSED:	Larry Lueck

7. Consider request to purchase part of WD-L492-B by Green Bay Packaging.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Michael J. Walsh, Mayor
SECONDER:	Scott Crevier, Alderperson
AYES:	Scott Crevier, Michael Donovan, Lisa Rafferty, Michael J. Walsh
EXCUSED:	Larry Lueck

8. Consider Proposal from Performa for Sustainable Roof Analysis*

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Michael J. Walsh, Mayor
SECONDER:	Michael Donovan, Alderperson
AYES:	Scott Crevier, Michael Donovan, Lisa Rafferty, Michael J. Walsh
EXCUSED:	Larry Lueck

9. Proposal for Change in Adult Basketball League Rules.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Lisa Rafferty, Alderperson
SECONDER:	Michael Donovan, Alderperson
AYES:	Scott Crevier, Michael Donovan, Lisa Rafferty, Michael J. Walsh
EXCUSED:	Larry Lueck

10. Approve changes in organizational structure and staffing in Park and Recreation Department. *

Discussion followed motion with Parks, Recreation & Forestry Director providing an explanation of the proposed reorganization. Alderperson Rafferty thanked Stephanie for her years of service.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Michael J. Walsh, Mayor
SECONDER:	Scott Crevier, Alderperson
AYES:	Scott Crevier, Michael Donovan, Lisa Rafferty, Michael J. Walsh
EXCUSED:	Larry Lueck

11. Consideration of 2015-2016 Insurance Liability Policy Renewals. *

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Lisa Rafferty, Alderperson
SECONDER:	Michael J. Walsh, Mayor
AYES:	Scott Crevier, Michael Donovan, Lisa Rafferty, Michael J. Walsh
EXCUSED:	Larry Lueck

12. Consider Request to Fill Water Department Supervisor Position

Discussion followed motion. Alderperson Donovan thanked Dan for his years of service. Human Resources Director Metzler and Public Works Director Thoresen explained the position has been posted for three weeks and they have not received applications from qualified applicants. The three that applied lacked the water certification required by the DNR for this position. They would like to increase pay one step to be more competitive with pay in surrounding communities and send out recruitment letters to those in the state that have the required certification. More discussion followed.

Motion was to approve reclassifying to a salaried supervisory position and moving it up another step to a \$57,116-\$78,312 salary range

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Michael Donovan, Alderperson
SECONDER:	Lisa Rafferty, Alderperson
AYES:	Scott Crevier, Michael Donovan, Lisa Rafferty, Michael J. Walsh
EXCUSED:	Larry Lueck

13. 2014 Budget items carried forward to 2015. *

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Michael J. Walsh, Mayor
SECONDER:	Scott Crevier, Alderperson
AYES:	Scott Crevier, Michael Donovan, Lisa Rafferty, Michael J. Walsh
EXCUSED:	Larry Lueck

14. Consider Proposed 2015 Borrowing. *

Discussion followed motion with Finance Director Zegers providing an overview of the proposed borrowing. Administrator Delo noted the proposed amounts are preliminary and the actual borrowing may be a little lower.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Michael J. Walsh, Mayor
SECONDER:	Lisa Rafferty, Alderperson
AYES:	Scott Crevier, Michael Donovan, Lisa Rafferty, Michael J. Walsh
EXCUSED:	Larry Lueck

15. Public comment and announcements.

None.

16. Future agenda items.

None.

17. Adjournment.

Upon motion by Mayor Walsh, seconded by Alderperson Crevier, the Finance/Personnel Committee unanimously adjourned at 8:28 p.m.

Respectfully submitted,
Jennifer Dupont