



Finance/Personnel Committee

Regular Meeting

335 South Broadway
De Pere, WI 54115
<http://www.de-pere.org>

Agenda

Tuesday, May 12, 2020

7:30 PM

Pursuant to Wisconsin Statutes 19.84, Notice is hereby given to the public that a meeting of the **Finance/Personnel Committee** of the City of De Pere will be held on **May 12, 2020 at 7:30 PM.**

Due to the current public health emergency, the meeting will be held electronically and the public may attend this meeting electronically or telephonically by accessing either:

Computer/smart phone accessing <https://www.gotomeet.me/DePere>

OR

You can also dial in using your phone.

United States (Toll Free): [1 866 899 4679](tel:18668994679)

United States: [+1 \(312\) 757-3117](tel:+13127573117)

Access Code: 154-883-285

THIS MEETING WILL NOT BE HELD IN PERSON.

This meeting may also be rebroadcast on Spectrum Cable Channel 4 and AT&T U-verse Channel 99 throughout the week and available on demand at www.depere.tv.

Call to Order

1. Roll Call
2. Approval of the Minutes of the April 14, 2020 Regular Meeting of the Finance/Personnel Committee.
3. Election of the Vice Chair.
4. Consideration and Approval of the April 2020 Police Overtime Report
5. Fire Department Overtime and LifeQuest Services Billing Reports for April, 2020.
6. Consideration to Purchase Nine Hand Held Thermal Image Cameras for the Fire Department.*
7. Consideration and acceptance of donation of 30 gallons of hand sanitizer from De Pere High School Students.*
8. Consideration and Acceptance of \$1,200 Donation from Gerald Grunewald Memorial Fund.*
9. Consideration and possible action on a Memorandum of Understanding between City of De Pere and IAFF Local 141 Regarding Alternative Temporary Light Duty Return to Work Schedule.*
10. Approval of Grant Applications for Police to Obtain Bleeding Control Kits for City Buildings/Vehicles
11. Acceptance of \$10,200 Grant from Capital Credit Union to Police for Technical Upgrades to Training Room*

12. Consideration and Approval for Police to Apply for a Grant each from WalMart and Unisom Credit Union for Training Equipment
13. Consideration and Possible Action to Suspend 2019 Pay for Performance Rewards Payable in 2020*
14. Review and possible action on City of De Pere Investments and Cash Detail for March 2020.
15. Future agenda items.
16. Adjournment

Any person wishing to attend this meeting who, because of disability, requires special accommodations should contact the Clerk's office at 339-4050 by Noon, the previous day so that arrangements can be made.

***Items with an asterisk require City Council approval.**

Agenda Sent To:

Alderspersons
City Administrator
Mayor
Department Heads
TV, Newspapers & Radio Stations
Kress Family Library
De Pere Chamber of Commerce



City of De Pere, Wisconsin

Request For Finance/Personnel Committee Action

MEETING DATE: May 12, 2020

DEPARTMENT: City Attorney

FROM: Angela Zills

SUBJECT: Approval of the Minutes of the April 14, 2020 Regular Meeting of the Finance/Personnel Committee.

ATTACHMENTS:

- April 14, 2020 Minutes-DRAFT (PDF)



Finance/Personnel Committee

Regular Meeting

335 South Broadway
De Pere, WI 54115
<http://www.de-pere.org>

Draft Minutes

Tuesday, April 14, 2020

7:30 PM

1. Call to Order. Mayor Walsh called the Regular Meeting of the Finance/Personnel Committee to order at 7:30 PM on Tuesday, April 14, 2020, at De Pere City Hall Council Chambers, 335 South Broadway Street, De Pere, Wisconsin 54115.

Attendee Name	Title	Status	Arrived
Scott Crevier	Aldersperson	Present	
Ryan Jennings	Aldersperson	Present	
Amy Chandik Kunding	Aldersperson	Present	
Casey Nelson	Aldersperson	Present	
Michael J. Walsh	Mayor	Present	

Also Present: City Attorney Judith Schmidt-Lehman, City Administrator Lawrence Delo, Finance Director-Treasurer Joe Zegers, Human Resources Director Shannon Metzler, Video Production/IT Support Specialist Kevin Clark, Development Services Director Daniel J. Lindstrom, Fire Chief Alan Matzke, Police Chief Derek Beiderwieden, Tina Quigley of Definitely De Pere, Mark Nysted of Keller, Inc., Ann Song of Song Industries, David Wagner of Tailwaggers Doggy Daycare, Thomas Wood of Sit and Stay Pet Resort, Karl Schmidt of Belmark inc. and Members of the Public.

2. Approval of the Minutes of the March 10, 2020 Regular Meeting of the Finance/Personnel Committee.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Scott Crevier, Aldersperson
SECONDER:	Amy Chandik Kunding, Aldersperson
AYES:	Crevier, Jennings, Kunding, Nelson, Walsh

3. Consideration and Approval of the March 2020 Police Overtime Report.

In response to Ald. Kunding, Chief Beiderwieden explained that the supervisor school training was conducted in March, but all other training was canceled for the remainder of the month and for April. He added that a new officer was hired two months ago and a new officer is anticipated to start yet this month.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Michael J. Walsh, Mayor
SECONDER:	Casey Nelson, Aldersperson
AYES:	Crevier, Jennings, Kunding, Nelson, Walsh

4. Fire Department Overtime and LifeQuest Services Billing Reports for March, 2020.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Michael J. Walsh, Mayor
SECONDER:	Scott Crevier, Aldersperson
AYES:	Crevier, Jennings, Kunding, Nelson, Walsh

5. Consideration and possible action regarding the request from Definitely De Pere to assist in funding the Downtown De Pere COVID-19 Small Business Relief Grant Fund.*

Development Services Director Dan Lindstrom provided a brief overview of this request and advised that Tina Quigley of Definitely De Pere was available to provide additional detail and answer questions. He explained this request is for the City to assist in seed funding for a COVID-relief grant fund program. Definitely De Pere has been quickly planning fundraising efforts and is seeking matching funds from City to offer a grant program separate from the City's loan fund program, with more information on the Memo included in the Agenda packet. Mayor Walsh moved to open the meeting at 7:38 PM, seconded by Ald. Crevier. Upon vote, motion carried unanimously. Tina Quigley of Definitely De Pere thanked the Committee for considering the proposal and provided highlights. The purpose of the program is to help support local business facing significant hardship due to the COVID-19 pandemic. The program would continue to support the community and economy by retaining existing businesses and attracting new business when economy rebounds. The financing goal is 40-50 thousand, with an equal match from City. The intent is to gap-fill and to serve as an emergency funding source, while a business is waiting for larger loans to come through. An online survey for impact was submitted to 240 small businesses, with about 70 businesses responding within a cross-section of the District. She further highlighted significant survey results with the full findings listed in her Memo in the packet; that 60% of businesses are at risk of closing. Mayor Walsh indicated that the City has assisted businesses to help to weather the storm for by allocating \$500,000 for a micro-loan program. He verified that \$400,000 remains in the former revolving loan fund after the micro-loan funds are exhausted. DSD Lindstrom indicated that discussions of various options were held last July for use of those remaining funds, but no final decisions had been made. He added that 25 applications have been received for micro-loans requesting \$140,000 thus far, and he is seeing continued interest daily. Ald. Nelson asked for feedback on the SBA loan program, and whether there has been success with that, to which Tina advised a number of virtual meetings have occurred on that topic, with businesses taking advantage of the Paycheck Protection Program (PPP) loan, helping them rehire staff and keep them on payroll, a forgivable loan if used for the purpose intended (25% for other expenses and 75% to payroll). Ald. Nelson indicated that \$2,500 will have an impact, but believes that \$5,000 would be more beneficial to protect the loss of businesses unique to De Pere. Discussion followed on whether there would be an option to tier based upon need (Ald. Chandik Kunderer) and whether the program could expand to include any other businesses that are not directly downtown. Tina believed the funding would need to stay within the boundary of District and Definitely De Pere is a Main Street and Business Improvement District, which the Mayor confirmed. The Chamber would handle requests outside of downtown. Tina added the initial draft proposal was prepared as stop gap emergency funding to assist with long term funding sources, but concern has arisen for businesses receiving grant and still closing and making seeking longer term funding a requirement, rather than expectation. In response to Ald. Crevier, Tina advised that of the 71 survey responses received, most were restaurants and retail, rather than service-based business, which are less at risk. She further advised that the grant of \$2,500 would be intended for those in the greatest need and are also viable to survive the crisis. She shared research from other communities that Racine determined it best for more businesses to get assistance, rather than less receiving a higher amount and has a forgivable loan through HUD funding, Appleton has a strict \$1,000 rent relief program and La Crosse is giving grants of 5,000 for every 10 employees, up to \$25,000 maximum, with Fond du Lac also having a grant program and Kenosha a forgivable loan program. Discussion continued on Ald. Crevier's analysis of viability of the proposal, typical rent payments, the requirement of obtaining other funding vs. seeking funding and adjusting

grants based on weighted criteria. Tina indicated that \$1,000 is pretty realistic for a month's rent in the downtown, and that rent relief does support the building and ensure that the property continues to be taken care of, and that many property owners are doing their share to provide rent relief to businesses. In response to Ald. Chandik Kunding, Tina advised that they have quietly launched a fundraising campaign and raised \$6,200 from individual support, and the Board will help lead the fundraising effort and by creating a "De Pere Strong" tee-shirt campaign. In response to Ald. Nelson, DSD Lindstrom explained there are many ways to structure forgivable funding and provided a few options based upon measuring used. Ald. Nelson suggested his preference of keeping it simple. Mayor Walsh moved to go back to regular order 8:13 PM, seconded by Ald. Crevier, which was approved by unanimous vote. Mayor Walsh made a Motion to approve the request, with longer term funding being required, rather than requested, seconded by Ald. Nelson. Ald. Jennings indicated that he will abstain from voting on this item. Upon further discussion, Ald. Nelson expressed concern of being on the timeframe of federal programs to get money disbursed if funding must be secured before receiving grant funds, to which Mayor Walsh advised he added the requirement as Tina supported it to be added. DSD Lindstrom asked for a couple clarifications by the Committee if funding is a match of a certain dollar amount range or a hard amount to be recommended by the Committee and also whether the City's Micro-loan Program could qualify as another funding source; with the City's loans closing in approximately a week and whether a business can obtain both the micro-loan as well as a grant. Mayor Walsh clarified that he is agreeable to a match fund up to \$50,000, with the fund coming from the Revolving Loan fund, and confirmed that all Committee members are in agreement. DSD Lindstrom just clarified that the former Revolving Loan fund is now known as a locally funded fund. Ald. Crevier asked about helping businesses beyond the downtown businesses. DSD Lindstrom responded that the loan program was drafted under Mayor Proclamation, and staff was not comfortable with a grant program without seeking approval of this Committee or the Council; staff would be willing to look at proposing a grant program outside of the proclamation, but that request should come from the Council. Ald. Chandik Kunding would be willing to take a request to the De Pere Chamber for businesses outside of downtown. The Mayor indicated that staff could look into it, but it is not on this Agenda, so it cannot be discussed at this meeting. In response to Ald Crevier, DSD Lindstrom indicated the only discussions that have been had with the Chamber involved advertising of the City's loan program. Ald. Crevier commented that he would recommend City support to help other businesses through the Chamber as well, if that request came along. In response to Mayor Walsh, Ald. Chandik Kunding confirmed that she is on the Chamber Board, and she expects this item to on their next agenda, and she is willing to propose an Agenda item for next Finance meeting. Ald. Crevier confirmed the maximum grant of \$2,500, and the Mayor added that with the \$100,000, 40 businesses would receive grants, if given the max of \$2,500. Ald. Nelson added he would be in favor in allowing business to use both the micro-loan funding, as well as the grant program. Mayor confirmed that the intent was to be able to use both funding sources.

RESULT:	ADOPTED AS AMENDED [4 TO 0]
MOVER:	Michael J. Walsh, Mayor
SECONDER:	Casey Nelson, Alderperson
AYES:	Scott Crevier, Amy Chandik Kundinger, Casey Nelson, Michael J. Walsh
ABSTAIN:	Ryan Jennings

6. Consideration and possible action regarding proposed Purchase/Sale Agreement Terms from Keller Inc, on behalf of Belmark Inc., MASK LLC, Song Industries, Inc. and Bowman Commercial Holdings, LLC for Parcel ED – 344-102-5 and Redevelopment of Parcel 344-101-5 -8 in the east business park.*

In response to Ald. Crevier, Mayor Walsh indicated that Commerce Drive would be extended south to the boundary of Song Industries and the City would do that work. Development Services Director Lindstrom gave a presentation and overview of this item, which involves two developments: Belmark and Song industries working together to find a new location for Song to accommodate Belmark's expansion. Keller (on behalf of Belmark) will build a new facility and administer a like kind-exchange to move Song from one facility to another to allow Belmark's redevelopment to occur. Song may take up to only half of the new parcel, so staff is reviewing preservation of an outlot for future right-of-way extension. Belmark would then expand on Song's former parcel, and the two proposals as part of one project would serve as a holistic approach for increment for the remaining life of the TID. DSD Lindstrom then reviewed the Project Information Assumption Summary points listed in the Memo. Mayor Walsh moved to open meeting at 8:36 PM, seconded by Ald. Crevier; Motion carried by unanimous vote. Karl Schmidt of Belmark expressed appreciation that Song is willing to discuss relocation, with the hassle and disruption to their business, and allowing Belmark to grow here in the community. Mark Nysted from Keller indicated he was on the phone and available for questions. Mayor Walsh moved to return to regular order at 8:38 PM, seconded by Ald. Crevier; Motion carried by unanimous vote.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Michael J. Walsh, Mayor
SECONDER:	Ryan Jennings, Alderperson
AYES:	Crevier, Jennings, Kundinger, Nelson, Walsh

7. Consideration and possible action regarding proposed Purchase/Sale Agreement terms with Thomas Wood for ED-2313-1 and Portion of ED2314in the east industrial park.*

Development Services Director Lindstrom advised that Thomas Wood, part-owner of Sit and Stay, is looking to create a limited state-of-the-art training facility in Northeast Wisconsin and in discussions to accommodate other potential future developments, staff proposed this project on a portion of an inner lot more appropriate for a smaller building, with the final boundary line determined after future discussion to support the proposed open air building. The project incentive proposes \$35,000 land rebate, with Payment in Lieu of Taxes if the assessed value falls below \$300,000. Mayor Walsh moved to open the meeting at 8:43 PM, seconded by Ald. Jennings; Motion approved by unanimous vote. Tom Wood introduced himself as the owner of Sit and Stay, just north of this proposed location, and expressed a willingness to answer questions. Ald. Crevier asked about the comparison of the two facilities, to which Mr. Wood explained that this is a training facility separate from boarding and grooming. The training portion of his business has grown and the expansion will cater to every type of training for dogs in a year-long enclosed facility and specialize in long-term stay training. Mayor Walsh

moved to return to regular order at 8:47 PM, seconded by Ald. Crevier; Motion approved by unanimous vote.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Michael J. Walsh, Mayor
SECONDER:	Scott Crevier, Alderperson
AYES:	Crevier, Jennings, Kundinger, Nelson, Walsh

8. Consideration and possible action regarding proposed Purchase/Sale Agreement terms with Dave R Wagner for a project located at WD-L179-8 in the west business park.*

Development Services Director Lindstrom explained this item is a proposal for Tailwaggers to move to a more permanent location, once their current lease is up. The development would require a text amendment to the current zoning code, but this would be a permitted use for this location under the proposed zoning code rewrite currently being worked on by staff. This offers a TID incentive of 10%, with the project incentive option detailed in the Memo in the Agenda packet.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Michael J. Walsh, Mayor
SECONDER:	Scott Crevier, Alderperson
AYES:	Crevier, Jennings, Kundinger, Nelson, Walsh

9. Consideration and Possible Action to Add Teledoc (Telemedicine platform) Services to City's Medical Plan.*

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Michael J. Walsh, Mayor
SECONDER:	Scott Crevier, Alderperson
AYES:	Crevier, Jennings, Kundinger, Nelson, Walsh

10. Review and possible action on City of De Pere Investments and Cash Detail for February 2020.

Mayor Walsh made a Motion to approve the report and to place on file, seconded by Ald. Crevier.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Michael J. Walsh, Mayor
SECONDER:	Scott Crevier, Alderperson
AYES:	Crevier, Jennings, Kundinger, Nelson, Walsh

11. Future agenda items.

Ald. Crevier expressed thanks to those he has served and thanked Mayor Walsh for his steady leadership. He has never known De Pere without Mayor Walsh, and thanked the City employees who are the backbone of the City. He encourages others in the City to contribute to the community. Mayor Walsh thanked Ald. Crevier for his comments.

Ald. Chandik Kundinger asked about a future agenda item for a Chamber relief program, and it was discussed that the Chamber should be contacted first.

Mayor Walsh then thanked Aids. Jennings and Crevier for their dedication and service to the community. He has enjoyed his entire time here and echoes Ald. Crevier's comments regarding City employees. He is thankful to, and appreciates, the citizens served.

Ald. Nelson thanked the Mayor for his service to the City and to Ald. Jennings and Crevier also. Ald. Jennings added his thanks to all and to the Mayor for his leadership and to the staff. Ald. Chandik Kunding wished luck to all three leaving the Committee and expressed her gratitude.

12. Adjournment.

Upon Motion of Mayor Walsh, seconded by Ald. Crevier, the Finance/Personnel Committee unanimously adjourned at 9:00 p.m.

Respectfully submitted,
Angela Zills



City of De Pere, Wisconsin

Request For Finance/Personnel Committee Action

MEETING DATE: May 12, 2020

DEPARTMENT: City Clerk

FROM: Ann Ledvina

SUBJECT: Election of the Vice Chair.



City of De Pere, Wisconsin

Request For Finance/Personnel Committee Action

MEETING DATE: May 12, 2020

DEPARTMENT: Police

FROM: Derek Beiderwieden

SUBJECT: Consideration and Approval of the April 2020 Police Overtime Report

The overtime (OT) report covers a new period of time consistent with a calendar month now rather than a payroll period of 4 or 6 weeks. This change makes it much easier to mine the information you seek and is more accurate for any given month of a year. Two previous years of overtime report summaries are attached for comparison but they are by payroll period. They will be similar.

Reimbursable Miscellaneous OT of 12.25 total hours is for the Drug Task Force assigned officer.

Miscellaneous Non-Reimbursable OT consists of 5.75 hours pertaining to Daily Observation Reports.

ATTACHMENTS:

- 2018 PD OT Summary (PDF)
- 2019 PD OT Summary (PDF)
- April 2020 PD OT Report (PDF)

**DE PERE POLICE DEPARTMENT
OVERTIME BY REASON
2018**

REASON	JAN*	FEB**	MAR***	APR+	MAY++	JUN ^	JUL #	AUG ##	SEPT^^	OCT^^^	NOV*+	DEC*+*	TOTAL
OFFICER SICK RELIEF	41.50	19.50	10.00	15.50	23.00	14.00	20.00	97.50	33.00	29.00	19.50	8.50	331.00
OFFICER WORKED ON HOLIDAY	105.75	8.00	12.00	42.00	98.25	22.00	70.50	4.00	114.00	12.00	51.75	98.75	639.00
OFFICER FOR COURT	4.00	14.00	13.00	12.00	18.00	12.00	23.50	6.00	14.00	53.50	9.00	26.00	205.00
OFFICER TRAINING	82.00	122.00	71.75	140.00	277.00	164.75	104.50	73.50	179.75	224.25	66.50	28.00	1534.00
OFFICER RELIEF FOR FUNERAL			4.50										4.50
OFFICER ATTEND MEETING	10.50		3.50	15.00	0.50		7.50		10.00	12.00		21.00	80.00
STAFFING LEVEL	68.00	51.25	97.75	61.50	87.50	92.00	83.00	73.75	140.50	175.50	99.50	85.25	1115.50
INVESTIGATION	50.75	77.00	82.25	87.50	40.75	27.50	39.00	55.50	15.00	83.00	57.25	74.50	690.00
HONOR GUARD FOR FUNERAL						15.50		3.00					18.50
SCHOOL LIAISON REIMBURSED	12.50	25.50	10.00	19.00	33.75	27.50		15.00	61.00	41.50	7.00	22.00	274.75
COMMUNITY RELATIONS						1.50		2.00	3.00	14.50		4.00	25.00
SPECIAL ASSIGNMENT						6.50				46.00			52.50
SPECIAL ASSIGNMENT REIMBURSED		17.50	9.50		212.75		26.50		13.50		30.75		310.50
MISCELLANEOUS	16.00	19.00	10.75	25.75	35.00	10.75	9.00	18.50	19.75	37.75	18.75	19.00	240.00
MISCELLANEOUS REIMBURSED	33.00	41.50	79.00	20.00	32.50	23.50	25.00	34.00	32.00	43.00	22.00	19.00	404.50
Gross OFFICER OVERTIME	424.00	395.25	404.00	438.25	859.00	417.50	408.50	382.75	635.50	772.00	382.00	406.00	5924.75
SUBTOTAL REIMBURSED OVERTIME	(45.50)	(84.50)	(98.50)	(39.00)	(279.00)	(51.00)	(51.50)	(49.00)	(106.50)	(84.50)	(59.75)	(41.00)	(989.75)
NET OFFICER OVERTIME	378.50	310.75	305.50	399.25	580.00	366.50	357.00	333.75	529.00	687.50	322.25	365.00	4935.00

Total Overtime Budget: **\$150,000.00**
Expenditures through 3/1/2019 **\$190,045.02**
Percent of Total Budget: **126.70%**

NOTES:

* Period 12/30/2017 - 1/26/2018

**Period 1/27/2018 - 2/23/2018

***Period 2/24/2018 - 3/23/2018

+Period 3/24/2018 - 4/20/2018

++Period 4/21/2018 - 6/1/2018

^Period 6/2/2018 - 6/29/2018

#Period 6/30/2018 - 7/27/18

##Period 7/28/2018 - 8/24/2018

^^Period 8/25/2018 - 09/21/2018

^^^Period 9/22/2018 - 11/2/2018

*+Period 11/3/2018 - 11/30/2018

*+*Period 12/01/2018 - 12/28/2018

**DE PERE POLICE DEPARTMENT
OVERTIME BY REASON
2019**

REASON	JAN*	FEB**	MAR***	APR+	MAY++	JUN^	JUL#	AUG##	SEPT^^	OCT^^^	NOV*+	DEC*+*	TOTAL
OFFICER SICK RELIEF	20.50	16.50	15.00	48.50	9.50	23.00	47.75	12.00	21.00	76.75	13.50	15.50	319.50
OFFICER WORKED ON HOLIDAY	105.00	22.25	4.00	30.00	91.75	12.00	61.00	10.00	121.25	15.25	69.00	80.00	621.50
OFFICER FOR COURT	22.50	10.00	18.50	10.50	14.00	8.00	10.00	6.00	8.00	2.00	90.75	8.00	208.25
OFFICER TRAINING	29.50	89.00	124.00	160.75	82.75	77.25	69.75	50.25	154.25	200.25	33.00		1070.75
OFFICER RELIEF FOR FUNERAL													0.00
OFFICER ATTEND MEETING	3.00	2.00	12.00	13.00		2.00	7.50	2.00		20.00			61.50
STAFFING LEVEL	39.00	60.00	124.50	85.50	169.25	131.25	157.00	263.75	305.00	406.50	317.50	272.75	2332.00
INVESTIGATION	33.00	38.50	16.00	58.50	29.00	27.00	58.00	17.00	12.75	44.00	41.75	21.50	397.00
HONOR GUARD FOR FUNERAL		10.00											10.00
SCHOOL LIAISON REIMBURSED	25.50	30.50	14.00	30.00	8.00	25.00		3.50	35.50	78.00	16.00	22.00	288.00
COMMUNITY RELATIONS					2.00								2.00
SPECIAL ASSIGNMENT				8.25	32.00	6.00			4.50			4.00	54.75
SPECIAL ASSIGNMENT REIMBURSED		14.00					14.00	10.00		15.00	10.00		63.00
MISCELLANEOUS	8.00	31.25	22.75	41.50	14.50	22.75	29.25	20.50	25.75	43.75	19.00	11.00	290.00
MISCELLANEOUS REIMBURSED	14.50	16.50	13.00	30.50	75.00	50.00	1.50	3.50	10.50	3.50	33.00	5.50	257.00
GROSS OFFICER OVERTIME	300.50	340.50	363.75	517.00	527.75	384.25	455.75	398.50	698.50	905.00	643.50	440.25	5975.25
SUBTOTAL REIMBURSED OVERTIME	(40.00)	(61.00)	(27.00)	(60.50)	(83.00)	(75.00)	(15.50)	(17.00)	(46.00)	(96.50)	(59.00)	(27.50)	(608.00)
NET OFFICER OVERTIME	260.50	279.50	336.75	456.50	444.75	309.25	440.25	381.50	652.50	808.50	584.50	412.75	5367.25

TOTAL OVERTIME BUDGET: \$ 160,000.00

EXPENDITURES THROUGH 12/31/2019 \$ 279,916.04

PERCENT OF TOTAL BUDGET: 174.95%

NOTES:

*Period 12/29/2018 - 1/25/2019

**Period 1/26/2019 - 2/22/2019

***Period 2/23/2019 - 3/22/2019

+Period 3/23/2019 - 5/3/2019

++Period 5/4/2019 - 5/31/2019

^Period 6/1/2019 - 6/28/2019

#Period 6/29/2019 - 7/26/2019

##Period 7/27/2019 - 8/23/2019

^^Period 8/24/2019 - 9/20/2019

^^^Period 9/21/2019 - 11/1/2019

*+Period 11/2/2019 - 11/20/2019

*+*Period 11/30/2019 - 12/27/2019

Attachment: 2019 PD OT Summary (9524 : Police April 2020 Overtime Report)

**DE PERE POLICE DEPARTMENT
OVERTIME BY REASON
2020**

REASON	JAN*	FEB**	MAR***	APR+	MAY++	JUN^	JUL#	AUG##	SEPT^^	OCT^^^	NOV*+	DEC*+*	TOTAL
OFFICER SICK RELIEF	90.75	25.50	18.00										134.25
OFFICER WORKED ON HOLIDAY	92.75	12.00	12.00	25.75									142.50
OFFICER FOR COURT	60.00	4.00	7.00	5.00									76.00
OFFICER TRAINING	38.50	119.75	56.00	20.00									234.25
OFFICER RELIEF FOR FUNERAL													0.00
OFFICER ATTEND MEETING		2.00	2.00										4.00
STAFFING LEVEL	285.50	107.25	99.00	54.25									546.00
INVESTIGATION	22.50	7.50	32.25	28.25									90.50
HONOR GUARD FOR FUNERAL													0.00
SCHOOL LIAISON REIMBURSED	27.75	29.25	13.75										70.75
COMMUNITY RELATIONS													0.00
SPECIAL ASSIGNMENT													0.00
SPECIAL ASSIGNMENT REIMBURSED	4.50	14.00											18.50
MISCELLANEOUS	15.25	14.25	24.75	5.75									60.00
MISCELLANEOUS REIMBURSED	11.50	42.25	18.50	12.25									84.50
GROSS OFFICER OVERTIME	649.00	377.75	283.25	151.25	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1461.25
SUBTOTAL REIMBURSED OVERTIME	(43.75)	(85.50)	(32.25)	(12.25)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	(173.75)
NET OFFICER OVERTIME	605.25	292.25	251.00	139.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1287.50

TOTAL OVERTIME BUDGET: \$ 175,000.00

EXPENDITURES THROUGH 5/08/2020 \$ 58,315.24

PERCENT OF TOTAL BUDGET: 33%

NOTES:

*Period 12/28/2019 - 1/24/2020

**Period 1/25/2020 - 2/21/2020

***Period 2/22/2020 - 4/3/2020

+Period 4/4/2020 - 4/30/2020

++Period

^Period

#Period

##Period

^^Period

^^^Period

*+Period

*+*Period

Attachment: April 2020 PD OT Report (9524 : Police April 2020 Overtime Report)



City of De Pere, Wisconsin

Request For Finance/Personnel Committee Action

MEETING DATE: May 12, 2020

DEPARTMENT: Fire Department

FROM: Lea Taylor

SUBJECT: Fire Department Overtime and LifeQuest Services Billing Reports for April, 2020.

ATTACHMENTS:

- FIRE DEPT APRIL 2020 OT RPT (PDF)

DE PERE FIRE RESCUEOVERTIME BREAKDOWN BY REASON FOR THE YEAR 2019

REASON	Jan.*	Feb.**	Mar. ***	Apr.+	May++	June+++	July^	Aug.^	Sept.^^	Oct.#	Nov.##	Dec.###	TOTAL
DUTY CREW	72.75	54.00	22.50	69.00	3.00	12.00	30.00	39.00	52.00	46.75	27.00	30.00	458.00
EMS TRAINING	40.75	129.25	108.25	107.25	8.00	3.75	8.75	0.00	77.00	139.50	103.50	79.50	805.50
FIRE TRAINING	3.50	43.50	15.50	86.75	56.50	9.00	0.00	13.75	5.25	18.50	0.00	0.00	252.25
RESCUE CALLS	13.00	2.25	11.25	2.00	0.00	9.50	4.75	7.00	2.25	13.00	4.50	17.75	87.25
FIRE CALLS	13.50	4.50	23.50	9.75	7.50	0.00	1.75	0.00	0.00	0.00	0.00	0.00	60.50
MEETINGS	3.00	33.00	22.25	8.50	19.00	2.25	11.25	12.00	21.75	9.50	16.25	26.25	185.00
STAFFING REP.	89.25	15.50	0.00	153.00	152.25	171.75	665.00	561.75	190.50	169.25	162.00	104.25	2,434.50
MAINTENANCE	0.00	0.00	0.00	3.25	8.25	0.75	0.00	0.00	0.00	0.00	0.00	0.00	12.25
PUB. ED.	2.25	0.00	4.50	34.00	0.00	7.50	0.00	2.50	0.00	59.50	0.00	0.00	110.25
SPECIAL EVENTS	0.00	0.00	0.00	0.00	210.00	0.00	10.50	56.50	0.00	28.50	7.50	0.00	313.00
# FIRE RUNS	56	31	50	52	40	32	44	33	46	37	23	42	486
# EMS RUNS	191	178	167	223	191	186	196	196	204	217	204	219	2,372
DISPATCH ERRORS	6	6	8	2	4	4	6	8	5	4	3	1	57
TOTAL HRS.	238.00	282.00	207.75	473.50	464.50	216.50	732.00	692.50	348.75	484.50	320.75	257.75	4,718.50

Special Events included in Overtime

Total Overtime Budget \$95,000, Expenditures through January 2, 2020, \$94,280, 99%

*Period: 12/29/18-01/25/19 +Period: 03/23/19-05/03/19 ^Period: 06/29/19-07/26/19 #Period: 09/21/19-11/01/19
 **Period: 01/26/19-02/22/19 ++Period: 05/04/19-05/31/19 ^^Period: 07/27/19-08/23/19 ##Period: 11/02/19-11/29/19
 ***Period: 02/23/19-03/22/19 +++Period: 06/01/19-06/28/19 ^^^Period: 08/24/19-09/20/19 ###Period: 11/30/19-12/27/19

OVERTIME BREAKDOWN BY REASON FOR THE YEAR 2020

REASON	Jan.*	Feb.**	Mar. ***	Apr.+	May++	June+++	July^	Aug.^	Sept.^^	Oct.#	Nov.##	Dec.###	TOTAL
DUTY CREW	48.00	41.00	73.75	21.00									183.75
EMS TRAINING	97.25	128.50	146.00	45.00									416.75
FIRE TRAINING	4.50	21.75	16.50	0.00									42.75
RESCUE CALLS	4.25	6.50	6.25	10.25									27.25
FIRE CALLS	0.00	0.00	0.00	0.00									0.00
MEETINGS	4.75	4.50	7.00	30.00									46.25
STAFFING REP.	49.50	4.50	18.00	0.00									72.00
MAINTENANCE	0.00	0.00	0.00	0.00									0.00
PUB. ED.	13.00	3.00	6.00	0.00									22.00
SPECIAL EVENTS	0.00	13.75	0.00	0.00									13.75
# FIRE RUNS	25	42	39	36									142
# EMS RUNS	179	190	177	153									699
DISPATCH ERRORS	2	2	1	2									7
TOTAL HRS.	221.25	223.50	273.50	106.25	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	824.50

Special Events included in Overtime

Total Overtime Budget \$110,000, Expenditures through May 2, 2020, \$16,476, 15%

*Period: 12/28/19-01/24/20 +Period: 04/04/20-05/01/20 ^Period: #Period:
 **Period: 01/25/20-02/21/20 ++Period: ^^Period: ##Period:
 ***Period: 02/22/20-04/03/20 +++Period: ^^^Period: ###Period:

Attachment: FIRE DEPT APRIL 2020 OT RPT (9513 : Fire Department Overtime and LifeQuest Services Billing Reports for April, 2020.)

**DE PERE FIRE RESCUE
OVERTIME CAUSED BY SICK LEAVE
APRIL, 2020**

DATE	HOURS OF SICK LEAVE	OVERTIME PAID
TOTAL	0	0

*Overtime generated when staffing levels fall below minimum as a result of sick leave.

DE PERE FIRE RESCUE
STRUCTURAL FIRE "STILL" ALARMS FOR APRIL, 2020



Date	Incident Location	Reported Situation	Units Dispatched	Disposition	Mutual Aid Received
04/01/2020	452 S. St. Bernard Dr.	Carbon monoxide incident	E111	Investigate	N/A
04/03/2020	803 W. St. Francis Rd.	Unauthorized burning	C102, BC105, E111	Extinguishment by fire service personnel	N/A
04/05/2020	2000 American Blvd.	Heat detector activation due to malfunction	E121	Investigate	N/A
04/06/2020	1671 Hoffman Rd. (Village of Bellevue)	Smoke detector activation	BC103, E111	Dispatched & canceled en route	N/A
04/06/2020	1833 S. Sunkist Cir.	Carbon monoxide incident	E111	Investigate	N/A
04/07/2020	2090 Charles St.	Carbon monoxide detector activation due to malfunction	E111	Investigate	N/A
04/08/2020	619 Jordan Rd.	Smoke scare, odor of smoke	BC105, E122	Investigate	N/A
04/08/2020	1861 Allouez Ave. (Village of Bellevue)	Trash or rubbish fire, contained	C102, L111	Investigate, extinguishment by fire service personnel, salvage & overhaul	N/A
04/08/2020	1403 Quinnette Ln.	Smoke scare, odor of smoke	BC105, E122	Investigate	N/A
04/08/2020	402 Moonglow Dr.	Carbon monoxide detector activation due to malfunction	E121	Investigate, installed new detector	N/A
04/08/2020	704 N. Broadway	Smoke scare, odor of smoke	BC105, E111	Investigate	N/A
04/10/2020	1403 Mayfair St.	Carbon monoxide incident	BC104, A111, E111	Investigate	N/A
04/10/2020	2289 Samantha St.	Alarm system activation, no fire, unintentional	E121	Investigate, restore fire alarm system	N/A
04/11/2020	2051 Terry Lane	Carbon monoxide detector activation due to malfunction	E121	Investigate	N/A
04/12/2020	1639 Zita Street	Cooking fire, confined to container	BC105, E111, E121	Investigate, ventilate	Ashwaubenon, Bellevue, County Rescue Ledgeview
04/14/2020	101 S. Winnebago St.	Smoke detector activation due to malfunction	E111	Investigate	N/A
04/17/2020	1660 Hoffman Rd. (Village of Bellevue)	Fire alarm sounding	E111	Dispatched & canceled en route	N/A
04/18/2020	1043 Marvelle Ln. (Village of Ashwaubenon)	Possible structure fire	BC104, L111	Dispatched & canceled en route	N/A

Attachment: FIRE DEPT APRIL 2020 OT RPT (9513 : Fire Department Overtime and LifeQuest Services Billing Reports for April, 2020.)

Date	Incident Location	Reported Situation	Units Dispatched	Disposition	Mutual Aid Received
04/18/2020	1549 Wild Rose Dr.	Carbon monoxide detector activation due to malfunction	E121	Investigate	N/A
04/18/2020	2121 American Blvd.	Smoke or odor removal	E121	Investigate	N/A
04/18/2020	441 Miron Ct. (Village of Bellevue)	Building fire	BC104, L111	Incident command, extinguishment by fire service personnel, salvage & overhaul	N/A
04/19/2020	555 Main Ave.	Sprinkler activation due to malfunction	BC105, E121	Investigate, shut down system	N/A
04/20/2020	2121 American Blvd.	Alarm system sounded due to malfunction	E121	Investigate, secure property	N/A
04/22/2020	1760 Eldorado Dr. (Village of Bellevue)	Possible structure fire	E111	Dispatched & canceled en route	N/A
04/24/2020	925 S. Sixth St.	Smoke detector activation due to malfunction	E121	Investigate	N/A
04/24/2020	200 S. Ninth St.	Smoke or odor removal	BC103, E121	Investigate, restore fire alarm system	N/A
04/29/2020	450 County Line Rd. (Village of Hobart)	Building fire	BC105, L111	Extinguishment by fire service personnel	N/A
04/29/2020	1110 Echo Ln. (Village of Ashwaubenon)	Smoke in basement	BC103, L111	Dispatched & canceled en route	N/A
04/30/2020	724 N. Huron St.	Outside rubbish, trash or waste fire	BC105, E111	Extinguishment by fire service personnel	N/A

Attachment: FIRE DEPT APRIL 2020 OT RPT (9513 : Fire Department Overtime and LifeQuest Services Billing Reports for April, 2020.)

**LIFEQUEST MEDICAL BILLING - 2020
MONTHLY REPORT**

	JAN.	FEB.	MARCH	APRIL	MAY	JUNE
CHARGES	154,012	136,191	143,795	104,251		
PAYMENTS	74,735	68,980	86,226	70,107		
CREDIT ADJUSTMENTS	67,527	66,328	61,809	54,723		

	JULY	AUG.	SEPT.	OCT.	NOV.	DEC.
CHARGES						
PAYMENTS						
CREDIT ADJUSTMENTS						

Payments to LifeQuest	
January	4,164
February	5,086
March	6,422
April	5,652
May	
June	
July	
August	
September	
October	
November	
December	
Total Paid	\$21,324

City Of De Pere
Income and Expenditures
April 2020
All Phases

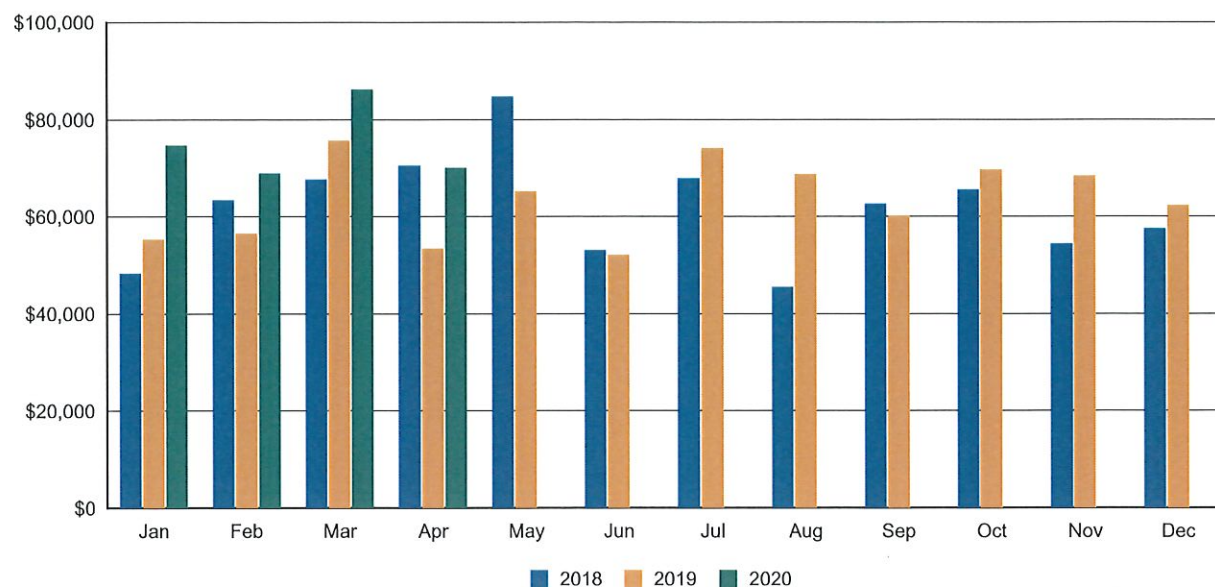
Charges		Billing	Collection	Total
Billing Charges / Collection Placements		\$82,885.60	\$21,365.66	\$104,251.26
Other	+	\$0.00	\$0.00	\$0.00
Subtotal of Charges		\$82,885.60	\$21,365.66	\$104,251.26
Account Transfers		\$11,936.34	\$9,429.32	\$21,365.66
Credit Summary				
Total Credits		\$110,561.38	\$14,885.86	\$125,447.24
Less Adjustments	-	\$54,723.28	\$0.00	\$54,723.28
Less Delinquent Closed Accounts Reconciliation	-	\$0.00	\$617.28	\$617.28
Less Overpayments	-	\$(13,890.61)	\$0.00	\$(13,890.61)
Gross Payments Received		\$69,728.71	\$14,268.58	\$83,997.29
Plus Overpayment Returns	+	\$(73.02)	\$0.00	\$(73.02)
Net Payments Received		\$69,655.69	\$14,268.58	\$83,924.27
Less Payments Kept By Service	-	\$344.79	\$0.00	\$344.79
Total Deposits Reconciliation		\$69,310.90	\$14,268.58	\$83,579.48
Summary of Disbursement				
Total Deposits & Payments Kept By		\$69,655.69	\$14,268.58	\$83,924.27
Plus Overpayment Refunds	+	\$(13,817.59)	\$0.00	\$(13,817.59)
Gross Revenue		\$55,838.10	\$14,268.58	\$70,106.68
LifeQuest Fee		\$2,512.71	\$3,139.09	\$5,651.80
Plus Probate Fees	+	\$0.00	\$0.00	\$0.00
Other / Fees		-	-	\$0.00
Total Due LifeQuest	Check # EFT	\$2,512.71	\$3,139.09	\$5,651.80
Service Revenue		\$53,325.39	\$11,129.49	\$64,454.88
Less Payments Kept By Service	-	\$344.79	\$0.00	\$344.79
Less Service Payable	-	\$0.00	\$0.00	\$0.00
Less Probate Fees	-	\$0.00	\$0.00	\$0.00
Other / Fees		\$0.00	\$0.00	\$0.00
Total Due Service	Check # EFT	\$52,980.60	\$11,129.49	\$64,110.09

Messages:

Total Deposits EOM differ from bank statement by \$700.32 due to 3/30 \$1618.00 Trip now posted, \$344.79 posting correction now fixed and 4/28 \$351.44 Humana and 4/29 \$221.45 Gundersen not posted eli 5.1.2020

All Phases Gross Revenue

City of De Pere
January 2018 to April 2020



	2018	2019	2020
January	\$48,362	\$55,433	\$74,735
February	\$63,538	\$56,668	\$68,980
March	\$67,787	\$75,702	\$86,226
April	\$70,664	\$53,535	\$70,107
May	\$84,800	\$65,318	\$0
June	\$53,162	\$52,157	\$0
July	\$67,954	\$74,156	\$0
August	\$45,566	\$68,797	\$0
September	\$62,667	\$60,290	\$0
October	\$65,610	\$69,765	\$0
November	\$54,498	\$68,470	\$0
December	\$57,599	\$62,371	\$0
Total Gross Revenue	\$742,207	\$762,663	\$300,048

City Of De Pere

Billing Summary

April 2020

Phase 1

Charges

Billing Charges		\$82,885.60	
Other	+	\$0.00	
Subtotal of Charges			\$82,885.60

Account Transfers

Billing to Collections Transfer Total			\$11,936.34
---------------------------------------	--	--	--------------------

Credit Summary

Total Credits		\$110,561.38	
Less Adjustments	-	\$54,723.28	
Less Overpayments	-	\$(13,890.61)	
Gross Payments Received			\$69,728.71
Plus Overpayment Returns	-	\$(73.02)	
Net Payments Received			\$69,655.69
Less Payments Kept By Service	-	\$344.79	
Total Deposits Reconciliation			\$69,310.90

Summary of Disbursement

Total Deposits & Payments Kept By		\$69,655.69	
Plus Overpayment Refunds	+	\$(13,817.59)	
Gross Revenue			\$55,838.10
LifeQuest Fee		\$2,512.71	
Plus Probate Fees	+	\$0.00	
Total Due LifeQuest	Check # EFT		\$2,512.71
Service Revenue		\$53,325.39	
Less Payment Kept By Service	-	\$344.79	
Less Service Payable	-	\$0.00	
Less Probate Fees	-	\$0.00	
Other / Fees	-	\$0.00	
Total Due Service	Check # EFT		\$52,980.60

Messages:**Legend:**

Charges - Other: Includes insurance interest, transaction fees, probate fees

Credit Summary - Less Overpayments: Includes recoupments, refunds, returns, service payables

Credit Summary - Plus Overpayment Returns: Includes NSF/bank returned type payments



(888) 777-4911

This Report May Contain Confidential Information or Protected Health Information.
Please Handle Accordingly.

5/1/2020
Page 2 of 4
252.4.2020.M001

Billing Reconciliation Summary

City of De Pere

For the month of April 2020

Beginning Balance of Accounts Receivables			\$192,895.10
Total Charges entered for the Month	+		\$82,885.60
Adjustments			
Intercept		\$0	
Per Contract		\$0	
Account Transfer Total		\$11,936.34	
Other		\$42,786.94	
Total Adjustments for the Month		\$54,723.28	
	-		\$54,723.28
Payments			
Cash		\$15,137.53	
Contract Payments		\$0	
Credit Card		\$0	
Direct Deposit		\$46,530.34	
Hospital		\$0	
Insurance		\$7,716.05	
Payment Kept By		\$344.79	
Other		\$0	
		\$69,728.71	
	-		\$69,728.71
Overpayment			
Recoupment		\$0	
Refunds		\$(13,817.59)	
Returns		\$(73.02)	
Service Payable		\$0	
Other		\$0	
		\$(13,890.61)	
	-		\$(13,890.61)
Total for Reconciliation Summary			\$165,219.32
Ending Balance of Accounts Receivables			\$165,219.32

Receivables Distribution Report**Receivables Cash****All Companies****All Directories**

<u>Charges</u>	<u>May 2019</u>	<u>Jun 2019</u>	<u>Jul 2019</u>	<u>Aug 2019</u>	<u>Sep 2019</u>	<u>Oct 2019</u>	<u>Nov 2019</u>	<u>Dec 2019</u>	<u>Jan 2020</u>	<u>Feb 2020</u>	<u>Mar 2020</u>	<u>Apr 2020</u>	<u>Totals</u>
May 2019	186	17726	23851	5330	3230	1200	0	0	3	0	0	184 \$	51711
108279	0.2	16.4	22	4.9	3	1.1	0	0	0	0	0	0.2 %	47.8
Jun 2019		0	27853	14633	4964	3377	761	0	265	0	0	0 \$	51852
107254		0	26	13.6	4.6	3.1	0.7	0	0.2	0	0	0 %	48.3
Jul 2019			5997	33097	10788	2603	213	1593	1633	153	226	116 \$	56421
128342			4.7	25.8	8.4	2	0.2	1.2	1.3	0.1	0.2	0.1 %	44
Aug 2019				3616	29399	17250	6533	4	325	210	210	135 \$	57681
117136				3.1	25.1	14.7	5.6	0	0.3	0.2	0.2	0.1 %	49.2
Sep 2019					3589	34751	11707	5345	3317	883	568	12 \$	60172
129705					2.8	26.8	9	4.1	2.6	0.7	0.4	0 %	46.4
Oct 2019						5464	36523	18248	4673	2546	2375	60 \$	69889
134146						4.1	27.2	13.6	3.5	1.9	1.8	0 %	52.1
Nov 2019							2136	26706	18625	4978	3176	599 \$	56220
117607							1.8	22.7	15.8	4.2	2.7	0.5 %	47.8
Dec 2019								6157	34915	16747	8106	2080 \$	68005
136523								4.5	25.6	12.3	5.9	1.5 %	49.8
Jan 2020									2578	25047	17367	2697 \$	47691
115056									2.2	21.8	15.1	2.3 %	41.5
Feb 2020										4661	31832	19382 \$	55875
125413										3.7	25.4	15.5 %	44.6
Mar 2020											7912	31664 \$	39576
123149											6.4	25.7 %	32.1
Apr 2020												2271 \$	2271
71890												3.2 %	3.2
Averages	<u>1st Mo</u>	<u>2nd Mo</u>	<u>3rd Mo</u>	<u>4th Mo</u>	<u>5th Mo</u>	<u>6th Mo</u>	<u>7th Mo</u>	<u>8th Mo</u>	<u>9th Mo</u>	<u>10th Mo</u>	<u>11th Mo</u>	<u>12th Mo</u>	
Extended	3.2	<NA>	<NA>	<NA>	<NA>	<NA>	<NA>	<NA>	<NA>	<NA>	<NA>	<NA>	
Weighted	3.2	24.5	13.8	4.1	1.8	0.9	0.3	0.1	0.1	0	0	0.2	

Attachment: FIRE DEPT APRIL 2020 OT RPT (9513 : Fire Department Overtime and LifeQuest Services Billing Reports for April, 2020.)



City of De Pere, Wisconsin

Request For Finance/Personnel Committee Action

MEETING DATE: May 12, 2020

DEPARTMENT: Fire Department

FROM: Lea Taylor

SUBJECT: Consideration to Purchase Nine Hand Held Thermal Image Cameras for the Fire Department.*

ATTACHMENTS:

- PURCHASE HAND HELD THERMAL IMAGE CAMERAS FOR FIRE DEPT (PDF)

Memo



To: Honorable Mayor James Boyd
Members of the Finance & Personnel Committee

From: Alan Matzke, Fire Chief *AEM*

Date: May 5, 2020

Re: Consider Purchase of Hand Held Thermal Image Cameras

The Fire Department is requesting your approval to purchase nine hand held thermal image cameras costing \$675 each, for the total cost of \$6,075.

Thermal image cameras have been a vital part of the American fire service for approximately 20 years. The camera offers the value of seeing through smoke, so the primary use has been to locate potential victims inside a building on fire. DPFR currently has one camera on each fire suppression vehicle to utilize during the search function.

The current use of petroleum building products in modern buildings has led to rapid fire spread and a marked increase in building collapse making thermal imagery valuable for quickly determining fire spread and structural assessment. The proposed hand held cameras would be available for all DPFR personnel on duty who may have to enter a fire building.

DPFR has been very fortunate to receive many donations through the past three years and I would request to fund the purchase of these cameras from our donations account.

Thank you for your consideration of this request. We respectfully ask for your support to move this item forward to the City's Common Council for final action and acceptance. If you have any questions, please do not hesitate to ask.



City of De Pere, Wisconsin

Request For Finance/Personnel Committee Action

MEETING DATE: May 12, 2020

DEPARTMENT: Fire Department

FROM: Lea Taylor

SUBJECT: Consideration and acceptance of donation of 30 gallons of hand sanitizer from De Pere High School Students.*

ATTACHMENTS:

- FIRE DEPT SANITIZER DONATION (PDF)

Memo



To: Honorable Mayor James Boyd
Members of the Finance & Personnel Committee

From: Alan Matzke, Fire Chief *AM*

Date: April 27, 2020

Re: Consider Donation of 30 Gallons of Hand Sanitizer

The Fire Department would like to respectfully request permission to retroactively accept 30 gallons of hand sanitizer from De Pere High School students.

Chad Michalkiewicz, varsity coach for De Pere High School Redbird football challenged the De Pere leadership students, as well as the Redbird football team, to raise funds to support the pandemic. The group began a "Go Fund Me" and used the money to purchase hand sanitizer from Northern Waters Distillery in Minocqua, Wisconsin. The hand sanitizer has been donated to Definitely De Pere to distribute to businesses within De Pere, as well as De Pere city services.

The 30 gallons of hand sanitizer would have an estimated retail value of \$2,000.

Thank you for your consideration of this request. We respectfully ask for your support to move this item forward to the City's Common Council for final action and acceptance. If you have any questions, please do not hesitate to ask.



City of De Pere, Wisconsin

Request For Finance/Personnel Committee Action

MEETING DATE: May 12, 2020

DEPARTMENT: Fire Department

FROM: Lea Taylor

SUBJECT: Consideration and Acceptance of \$1,200 Donation from Gerald Grunewald Memorial Fund.*

ATTACHMENTS:

- FIRE DEPT GRUNEWALD DONATION (PDF)

Memo



To: Honorable Mayor James Boyd
Members of the Finance & Personnel Committee

From: Alan Matzke, Fire Chief *AM*

Date: April 27, 2020

Re: Consider Donation from Gerald Grunewald Memorial Fund

The Fire Department is requesting acceptance of a donation from the Gerald Grunewald Memorial Fund in the amount of \$1,200. Jeanette Grunewald graciously donated this money to De Pere Fire Rescue on behalf of her beloved husband, who was a De Pere resident (1161 Cardinal Street). The accepted donation would be placed in the Fire Department donation account.

Thank you for your consideration of this request. We respectfully ask for your support to move this item forward to the City's Common Council for final action and acceptance. If you have any questions, please do not hesitate to ask.



City of De Pere, Wisconsin

Request For Finance/Personnel Committee Action

MEETING DATE: May 12, 2020

DEPARTMENT: Fire Department

FROM: Lea Taylor

SUBJECT: Consideration and possible action on a Memorandum of Understanding between City of De Pere and IAFF Local 141 Regarding Alternative Temporary Light Duty Return to Work Schedule.*

ATTACHMENTS:

- LIGHT DUTY MOU (PDF)
- Fire Light Duty final draft 5-12-20 FP (PDF)

Memo



To: Honorable Mayor James Boyd
Members of the Finance & Personnel Committee

From: Alan Matzke, Fire Chief *AM*

Date: April 28, 2020

Re: Consider Memorandum of Understanding between the City of De Pere and IAFF Local 141 Regarding Alternative Temporary Light Duty Return to Work Schedule

The Fire Department is requesting your approval of this Memorandum of Understanding between the City of De Pere and the De Pere Professional Firefighter's Association IAFF Local 141 regarding the Light Duty Schedule.

The Collective Bargaining Agreement between the City and the Association is in effect thru 2020 and it contains language regarding Light Duty that dates back many years. City staff has been working with the Association to develop a policy to improve implementation and administration of Light Duty.

Attached is an MOU describing the process and if implemented this will give both parties a chance to trial this policy in advance of negotiating a successor agreement.

Thank you for your consideration of this request. We respectfully ask for your support to move this item forward to the City's Common Council for final action and acceptance. If you have any questions, please do not hesitate to ask.

Attachment: LIGHT DUTY MOU (9514 : Consideration & acceptance of Fire Dept Light Duty MOU.*)

**MEMORANDUM OF UNDERSTANDING BETWEEN THE
CITY OF DE PERE AND
THE DE PERE PROFESSIONAL FIREFIGHTER'S ASSOCIATION
IAFF LOCAL 141
REGARDING LIGHT DUTY SCHEDULE**

WHEREAS, the City of De Pere ("City") and the De Pere Professional Fire Fighter's Association, IAFF Local 141 ("Union") are Parties to a Collective Bargaining Agreement (CBA) covering the years 2018 through and including 2020;

WHEREAS, the tentative agreement includes the matters included in this Memorandum of Agreement (MOA) covering changes to the light-duty schedule in the CBA; and

WHEREAS, the Parties have agreed that the provisions of this MOA shall supersede the Alternative Temporary Light Duty Return To Work Schedule provisions of Article 8 of the CBA for a one-year trial period, commencing July 1, 2020 unless the Parties agree otherwise in writing; and

WHEREAS, based upon the foregoing, the Parties agree as follows:

Light duty assignments may be granted by the Fire Chief upon proper submission of medical documentation of the employee's injury or illness by a licensed medical provider. The medical documentation shall include the nature of employee's injury or illness and the work the employee is capable of performing. Light duty assignments shall be made at the discretion of the Chief and upon the work available and the capabilities of the employee. Light duty is strictly temporary and normally will not exceed two months/60 calendar days in duration. In implementing this paragraph, the Chief or designee will use the following guidelines:

- 1) Local 141 members on medical leave due to non-work related injury or illness who are not fit for full duty, but have been cleared by a medical professional to come back to work on light duty, would have the option of one of the following:
 - i) Employee goes on FMLA (if eligible) until ready to return to full duty; or
 - ii) Employee stays on regular 24-hour shift cycle, work 8 hours (1/2 hour unpaid lunch) on scheduled shift days (Monday - Friday) between 0700 and 1900, and use eligible paid leave for the remaining 16 hours; 24 hours of paid leave would be used on Saturdays and Sundays; or

- iii) Employee works Monday – Friday, 8 hours (Monday - Friday) between 0700 and 1900 and any available paid leave would be used to equal 56 hours per week. Start times and work days may vary if mutually agreeable. This is limited light duty durations expected to last 2 weeks or more. Employee will typically start the light duty schedule on a Monday.
 - a) If the employee requests time off of work they shall use paid leave.
 - b) Light duty assignments under ii) and iii) above shall require written approval by the Fire Chief and the employee.
 - c) If an employee chooses ii) or iii), that employee may not choose to switch to another option without medical documentation of a change in condition and without the Chief's or Assistant Chief's approval
- 2) Local 141 members on workers' compensation who are not fit for full duty, but have been cleared by a medical professional to come back to work on light duty will work:
- a) Their 24-hour shift rotation; and
 - b) A modified version of his/her 24-hour shift schedule according to medical professional recommendations without using sick time

Individuals with on-duty injuries or illnesses may be given preference for light duty assignments. Employees assigned to light duty will not be counted toward the normal daily staffing levels.

Except as provided above, all benefits provided for by the Labor Agreement shall not be reduced due to a light duty assignment.

Employees who elect and anticipate working option 1 iii), for two weeks or longer, shall have their total hours of available vacation converted utilizing the formula outlined in Article 20 of the CBA. Upon return to full duty, the vacation hours will be converted back using the same formula. If an employee is on light duty during a Holiday the employee may use 8 hours of Holiday compensatory time to take the Holiday off. Upon completion of light duty and once vacation is converted back to 24 hour blocks, the remaining hour balance that is less than 24 hours is to be forfeited. The conversion factor was created by dividing the 40-hour work week by the Fire Department 56-hour workweek.

Light duty assignments shall be within the City of De Pere. Shift light duty assignments will on the same shift the employee was assigned prior to the injury or illness, and training will be provided by the employer to maintain the efficient accomplishment of the assignments given if feasible.

Employees placed on light duty assignment are prohibited from participating in outside employment beyond the current restrictions of his/her light duty assignment in the Department. Failure to follow this provision is grounds for discipline.

This MOA shall be effective as of the date written below and expire July 31, 2021 unless earlier amended or extended by written agreement of the parties.

Dated the _____ day of April, 2020

De Pere Professional Firefighters
IAFF Local 141

City of De Pere

Ryan Hinz, Local 141

Al Matzke, Fire Chief

Dan Lotter, De Pere Local 141

Shannon Metzler, Human Resources

Judith Schmidt-Lehman, City Attorney

**City of De Pere, Wisconsin****Request For Finance/Personnel Committee Action**

MEETING DATE: May 12, 2020

DEPARTMENT: Police

FROM: Derek Beiderwieden

SUBJECT: Approval of Grant Applications for Police to Obtain Bleeding Control Kits for City Buildings/Vehicles

The police department has a few grant opportunities to apply for bleeding control kits. All the police and fire vehicles, and many of the other city vehicles have bleeding control kits available. However, it was noted that none of the city buildings or facilities have such kits available. The police department would like to apply to various entities to get grant awards enough to outfit each work area/building with at least one kit. Research has found the wall mounted kits are about \$250 each. If possible we would also seek out additional grants to be able to outfit the remaining city vehicles with a kit. An estimate of the grants sought may be upward of \$2,500 - \$3,000.

Please approve the police department to seek out grants for the bleeding control kits. Any awards would be brought back to the Finance Committee and the Common Council for final acceptance.

If you should have any questions please contact me at your convenience.



City of De Pere, Wisconsin

Request For Finance/Personnel Committee Action

MEETING DATE: May 12, 2020

DEPARTMENT: Police

FROM: Derek Beiderwieden

SUBJECT: Acceptance of \$10,200 Grant from Capital Credit Union to Police for Technical Upgrades to Training Room*

The attachment describes the grant application and purposes for the grant.

Please accept this grant for technical upgrades for the police department.

Contact me if you should have any questions. Thank you.

ATTACHMENTS:

- Elevate Communities Application Addendum 2020 (PDF)



CITY OF DE PERE Police Department Training Center Grant Application



To the Capital Credit Union Elevating Communities Grants Team, thank you for establishing such a wonderful program to help enhance the communities we both serve. It is a very noble undertaking, and enables grant recipients to achieve more than they could otherwise. We are grateful for your consideration of our proposal which we hope will elevate our officers and detectives in the performance of their duties by improving both the quantity and the quality of the training we are able to offer them. A well-trained police officer can provide even better service to their community. High quality policing combined with community partnerships lead to safe community environments and a high level of citizen satisfaction and that seems like a wonderful way to elevate De Pere. Thank you for this opportunity.

Proposal Summary

The De Pere Police Department is seeking grant funding for the purposes of upgrading and improving our officer roll call room which also functions as an ad hoc training center. The room has outdated furniture and technology equipment which hinders our ability to train our officers, particularly in areas of emerging technology. The world we live in is becoming ever more reliant on technology and technology is routinely playing a greater role in criminal behavior and our investigations. We need to expand our officers' capabilities to stay on pace with these emerging crime trends to better protect our community. As a small municipal government agency, our budget is limited and must be predominantly geared toward meeting our daily functional needs. Unfortunately, that ends up leaving little room for innovation and technology upgrades that aren't absolutely mandatory. Although they don't rise to the level of mandatory government spending, these upgrades are still very necessary if we want to achieve our maximum potential as a police agency and provide the best service possible.

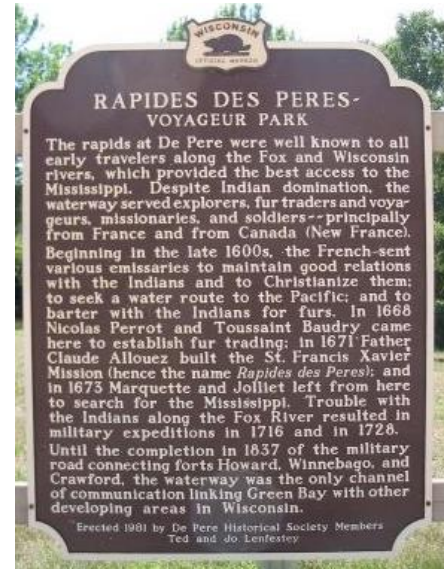
We are therefore seeking \$10,200 to assist with installing a new instructor's computer, with laptop inputs for travelling instructors, a larger video screen, webinar and videoconferencing capabilities, and conference tables with smaller training monitors to allow for easy viewing of training content.

Organization Description

The City of De Pere is a small suburban city of approximately 25,000 people located in Brown County near the City of Green Bay. De Pere gets its name from the French explorers and Jesuit

priests who founded a mission here on the Fox River near the rapids. The area was commonly known as Rapides Des Peres, which is French for the rapids of the fathers. In 1890 the communities of West De Pere and the City of De Pere on the east side of the Fox River consolidated to form what is now the City of De Pere.

The De Pere Police Department serves the citizens of De Pere along with all of the people who work and visit the city. Our agency is considered a small to mid-sized agency and we have a total of 40 sworn officers and 4 civilian office staff. Even though we are relatively small, we provide police patrol services 24/7/365 and we also have 4 school resource officers, a K-9, a Community Resource Officer, and 3 Detectives. We also have officers participating in county-wide groups for Special Weapons and Tactics (SWAT), and the County-wide Drug Task Force. The City of De Pere is very dedicated to meeting the needs of our citizens and community involvement and our police department emphasizes citizen interaction each and every day.



Project Description

The goals of this project are to enhance our training capabilities to include more technology based training, to improve the skill set and knowledge base of our officers as they respond to technology-based and other complex crimes, and to improve the sharing of information and knowledge among our officers, detectives, and civilian staff.

Our training center now has one large screen and the room layout makes it difficult for everyone to see what is on the screen. Further, the sound system in the room is an adapted set of computer speakers that do not provide adequate clarity or volume for everyone to hear clearly. The old chairs and tables in the room are fine for brief roll calls and short meetings, but are not built for training courses which may last several hours. They also do not offer electrical outlets or monitors that allow for attendees to bring their own devices, or have an up close view of the training materials on the main screen. Last, but not least, there is no easy way for guest instructors to interface their technology with our training system which makes it more difficult for us to host training here.

The extremely rapid pace of technology development makes it very difficult for us to keep our officers educated on topics like smartphone and digital evidence, and we simply cannot afford to send officers to other locations to attend these types of training. In this day and age there is usually multimedia involved in any training offered and we are not currently equipped to take advantage of that training. As such, we are hoping this grant will allow us to improve our

training facilities to the point of being able to host needed training in house to allow us to have the best trained officers we possibly can serving the city of De Pere.

Project Timeline and Budget

The goal of the project would be to have the training center upgraded by the end of July 2020. Most of the grant funding would be utilized to purchase the needed technology items. Labor would be provided by the city electricians, IT staff and police department personnel.

Qty	Total Price	Item
1	\$4500	High Resolution Video Projector and ceiling mount installation
1	\$200	Large Projector Screen
1	\$400	Media Input Switcher
1	\$1200	Instructor's Computer
1	\$300	Multimedia workstation desk / podium
10	\$3200	Conference Tables with Power and Cable Management
1	\$400	Audio Speaker System
Total	\$10,200	

Closing

We are always looking for ways to improve ourselves, our agency, and our city. If we are awarded this grant, it will greatly aid us in improving all three areas as we will be able to better prepare our team for whatever challenges the future has in store. We pride ourselves on being connected with our community and with social media and look forward to working with you on any media releases or other project information you would like to share. If you have any concerns or need any additional information, please do not hesitate to contact me via any of the below means. Thank you for your time and consideration.

Sincerely,



Captain Jeremy Muraski
De Pere Police Department
325 S. Broadway Street
De Pere, WI 54115
(920) 339-4084 ext. 1206
jmuraski@deperewi.gov
@DePerePD



City of De Pere, Wisconsin

Request For Finance/Personnel Committee Action

MEETING DATE: May 12, 2020

DEPARTMENT: Police

FROM: Derek Beiderwieden

SUBJECT: Consideration and Approval for Police to Apply for a Grant each from WalMart and Unisom Credit Union for Training Equipment

In 2017, grants were obtained to purchase two High Gear Impact Reduction defense and arrest tactics suits made to protect the wearer, the instructor, from strike and hold injuries. The police department intends to obtain two additional suits in two different sizes so instructors of various stature can utilize a suit for protection. The suits are \$1,800 each. The intention is to apply for \$1,800 grants from both WalMart and from Unisom Credit Union through community funding programs for a total of \$3,600, if approved.

The police department is seeking approval to apply for these grants for the noted training equipment.

Thank you in advance. Please contact me if you should have any questions about the applications.



City of De Pere, Wisconsin

Request For Finance/Personnel Committee Action

MEETING DATE: May 12, 2020

DEPARTMENT: Human Resources

FROM: Shannon Metzler

SUBJECT: Consideration and Possible Action to Suspend 2019 Pay for Performance Rewards Payable in 2020*

ATTACHMENTS:

- Recommendation to Suspend Pay for Performance 5-8-20 (DOCX)

CITY OF DE PERE MEMO



To: Finance/Personnel Committee
From: Shannon Metzler, Human Resources Director
Larry Delo, City Administrator
Date: May 12, 2020

RE: Consideration and Possible Action to Suspend 2019 Pay for Performance Rewards Payable in 2020

As part of the City's compensation plan structure, employees are eligible to receive a pay for performance award each year. A pay for performance award can be either a salary increase, a bonus or paid time off, or a combination of the award options.

The administration is recommending suspending the 2019 pay for performance program awards payable in 2020 in consideration of the current economic conditions of the region and State due to the COVID-19 pandemic restrictions on the economy.

This issue was discussed with the City Finance Director and Mayor prior to making this determination. Please contact either of us if you have any questions. Both Shannon Metzler and I will be available at the Finance Committee meeting for questions.



City of De Pere, Wisconsin

Request For Finance/Personnel Committee Action

MEETING DATE: May 12, 2020

DEPARTMENT: City Clerk

FROM: Ann Ledvina

SUBJECT: Review and possible action on City of De Pere Investments and Cash Detail for March 2020.

ATTACHMENTS:

- Investment & Cash Detail March 2020 (PDF)

To: Honorable Mayor and Members of the Finance Committee
Larry Delo, Administrator
From: Joe Zegers, Finance Director
Date: May 5th, 2020
Subject: Cash and Investments Report for March 31, 2020

I have attached a summary of the City's Cash and Investments for your information and review as of March 31, 2020. I have also attached last year's monthly summary of the accounts from January 1 to December 31, 2019 so you can see comparable activity throughout the course of the year for all accounts. As you can see, the City investments earned \$215,190 through March of 2020 which is favorable year to date in comparison to our budgeted annual amount for 2020 of \$525,000. The LGIP investment amount increased roughly \$1 million in **March 2020** primarily due to the state lottery credit payment from the state of which roughly \$600,000 was distributed to Brown County, East & West De Pere School Districts and NWTC in **April 2020**. The LGIP investment account will decrease by \$1.25 million in **April 2020** for the lottery credit distribution, payment of accounts payable and payroll of \$1 million offset partially by investment income and state transportation aids received of \$350,000. Feel free to contact me should you have any questions on this.

DE PERE CASH AND INVESTMENTS SUMMARY

March 31, 2020

CASH ACCOUNTS

CHECKING ACCOUNTS	BALANCE
CITY CHECKING	1041573.06
HEALTH CHECKING	\$ 2,089,912.04
DENTAL CHECKING	\$ 42,592.41
SUBTOTAL	\$ 3,174,077.51
RESTRICTED	BALANCE
REVOLVING LOAN	\$ 212,480.02
WATER BOND MM	
SUBTOTAL	\$ 212,480.02
TOTAL CASH	\$ 3,386,557.53

INVESTMENTS

	BALANCE	INTERST AND APPRECIATION	RATE OF RETURN
LGIP	\$ 14,721,783.82	\$ 61,979.47	1.14%
ASSOCIATED BANK TRUST	\$ 5,035,037.14	\$ 53,541.48	4.30%
CHARLES SCHWAB INVESTMENTS	\$ 6,308,210.01	\$ 90,769.99	5.84%
MONEY MARKET	\$ 1,026,779.67	\$ 8,899.23	0.87%
TOTAL INVESTMENTS	\$ 27,091,810.64	\$ 215,190.17	
TOTAL CASH AND INVESTMENTS	\$ 30,478,368.17		

NOTE: The City budgeted \$525,000 for general fund revenues in the 2020 Adopted Budget.

Attachment: Investment & Cash Detail March 2020 (9523 : Review and possible action on City of De Pere Investments and Cash Detail for March

DE PERE CASH AND INVESTMENT YEARLY SUMMARY
March 31, 2020

	31-Jan-2020	28-Feb-2020	31-Mar-2020	30-Apr-2020	31-May-2020	30-Jun-2020
CHECKING ACCOUNTS						
CITY CHECKING	\$ 302,762.74	\$ 1,328,326.87	\$ 1,041,573.06	\$ -	\$ -	\$ -
HEALTH CHECKING	\$ 1,911,924.58	\$ 2,026,594.61	\$ 2,089,912.04	\$ -	\$ -	\$ -
DENTAL CHECKING	\$ 43,409.33	\$ 43,209.31	\$ 42,592.41	\$ -	\$ -	\$ -
SUBTOTAL	\$ 2,258,096.65	\$ 3,398,130.79	\$ 3,174,077.51	\$ -	\$ -	\$ -
RESTRICTED						
WATER BOND MM	\$ 212,314.37	\$ 212,390.07	\$ 212,480.02	\$ -	\$ -	\$ -
SUBTOTAL	\$ 212,314.37	\$ 212,390.07	\$ 212,480.02	\$ -	\$ -	\$ -
TOTAL CASH	\$ 2,470,411.02	\$ 3,610,520.86	\$ 3,386,557.53	\$ -	\$ -	\$ -
INVESTMENTS						
LGIP	\$15,473,207.24	\$13,737,476.89	\$14,721,783.82	\$ -	\$ -	\$ -
ASSOCIATED BANK TRUST	\$ 4,994,549.98	\$ 5,026,920.08	\$ 5,035,037.14	\$ -	\$ -	\$ -
CHARLES SCHWAB INVESTMENTS	\$ 6,228,990.32	\$ 6,250,938.09	\$ 6,308,210.01	\$ -	\$ -	\$ -
MONEY MARKET	\$ 2,896,555.81	\$ 2,899,998.43	\$ 1,026,779.67	\$ -	\$ -	\$ -
TOTAL INVESTMENTS	\$ 29,593,303.35	\$ 27,915,333.49	\$ 27,091,810.64	\$ -	\$ -	\$ -
TOTAL CASH AND INVESTMENTS	\$ 32,063,714.37	\$ 31,525,854.35	\$ 30,478,368.17	\$ -	\$ -	\$ -

	31-Jul-2020	31-Aug-2020	30-Sep-2020	31-Oct-2020	30-Nov-2020	31-Dec-2020
CHECKING ACCOUNTS						
CITY CHECKING	-	-	-	-	-	-
NOTE: The City budgeted \$525,000	-	-	-	-	-	-
DENTAL CHECKING	-	-	-	-	-	-
SUBTOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
RESTRICTED						
REVOLVING LOAN	-	-	-	-	-	-
WATER BOND MM	-	-	-	-	-	-
SUBTOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL CASH	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
INVESTMENTS						
LGIP	\$ -	\$ -	\$ -	\$ -		
ASSOCIATED BANK TRUST	\$ -	\$ -	\$ -	\$ -		
CHARLES SCHWAB INVESTMENTS	\$ -	\$ -	\$ -	\$ -		
MONEY MARKET	\$ -	\$ -	\$ -	\$ -		
TOTAL INVESTMENTS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL CASH AND INVESTMENTS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Attachment: Investment & Cash Detail March 2020 (9523 : Review and possible action on City of De Pere Investments and Cash Detail for March

DE PERE CASH AND INVESTMENT YEARLY SUMMARY
December 31, 2019

	31-Jan-2019	28-Feb-2019	31-Mar-2019	30-Apr-2019	31-May-2019	30-Jun-2019
CHECKING ACCOUNTS						
CITY CHECKING	\$ 825,289.48	\$ 553,303.45	\$ 204,276.91	\$ 1,016,068.70	\$ 655,555.09	\$ 727,308.78
HEALTH CHECKING	\$ 951,100.75	\$ 963,398.81	\$ 1,054,752.12	\$ 1,130,092.06	\$ 1,222,398.04	\$ 1,288,692.56
DENTAL CHECKING	\$ 25,718.97	\$ 27,095.40	\$ 28,528.22	\$ 29,472.36	\$ 31,203.17	\$ 32,415.90
SUBTOTAL	\$ 1,802,109.20	\$ 1,543,797.66	\$ 1,287,557.25	\$ 2,175,633.12	\$ 1,909,156.30	\$ 2,048,417.24
RESTRICTED						
REVOLVING LOAN	\$ 811,350.56	\$ 811,630.64	\$ 811,940.83	\$ 812,241.13	\$ 812,551.56	\$ 812,852.09
WATER BOND MM	\$ 211,361.51	\$ 211,434.47	\$ 211,515.28	\$ 211,593.51	\$ 211,674.38	\$ 211,752.67
SUBTOTAL	\$ 1,022,712.07	\$ 1,023,065.11	\$ 1,023,456.11	\$ 1,023,834.64	\$ 1,024,225.94	\$ 1,024,604.76
TOTAL CASH	\$ 2,824,821.27	\$ 2,566,862.77	\$ 2,311,013.36	\$ 3,199,467.76	\$ 2,933,382.24	\$ 3,073,022.00
INVESTMENTS						
LGIP	\$14,391,367.90	\$12,008,510.91	\$11,933,482.05	\$10,670,625.37	\$9,064,527.52	\$ 6,943,714.70
ASSOCIATED BANK TRUST	\$ 4,852,594.23	\$ 4,858,078.63	\$ 4,876,516.60	\$ 4,886,737.64	\$4,922,508.25	\$ 4,933,830.69
CHARLES SCHWAB INVESTMENTS	\$ 6,000,316.76	\$ 6,015,896.39	\$ 6,043,494.20	\$ 6,076,140.99	\$6,087,574.21	\$ 6,119,076.89
MONEY MARKET	\$ 2,034,996.72	\$ 2,038,118.90	\$ 2,041,580.90	\$ 2,045,541.00	\$2,049,710.53	\$ 2,053,753.79
TOTAL INVESTMENTS	\$ 27,279,275.61	\$ 24,920,604.83	\$ 24,895,073.75	\$ 23,679,045.00	\$ 22,124,320.51	\$ 20,050,376.07
TOTAL CASH AND INVESTMENTS	\$ 30,104,096.88	\$ 27,487,467.60	\$ 27,206,087.11	\$ 26,878,512.76	\$ 25,057,702.75	\$ 23,123,398.07

	31-Jul-2019	31-Aug-2019	30-Sep-2019	31-Oct-2019	30-Nov-2019	31-Dec-2019
CHECKING ACCOUNTS						
CITY CHECKING	905,026.81	426,041.63	735,827.64	974,406.51	882,803.46	209,460.95
HEALTH CHECKING	1,353,881.40	1,490,067.36	1,568,755.39	1,683,453.48	1,790,686.96	1,840,644.41
DENTAL CHECKING	29,314.13	30,520.16	36,811.43	38,962.71	39,864.83	41,737.06
SUBTOTAL	\$ 2,288,222.34	\$ 1,946,629.15	\$ 2,341,394.46	\$ 2,696,822.70	\$ 2,713,355.25	\$ 2,091,842.42
RESTRICTED						
REVOLVING LOAN	813,162.75	813,473.53	-	-	-	-
WATER BOND MM	211,833.60	211,914.56	211,992.94	212,073.96	212,152.40	212,233.48
SUBTOTAL	\$ 1,024,996.35	\$ 1,025,388.09	\$ 211,992.94	\$ 212,073.96	\$ 212,152.40	\$ 212,233.48
TOTAL CASH	\$ 3,313,218.69	\$ 2,972,017.24	\$ 2,553,387.40	\$ 2,908,896.66	\$ 2,925,507.65	\$ 2,304,075.90
INVESTMENTS						
LGIP	\$12,354,986.31	\$ 6,769,355.45	\$ 3,568,424.04	\$11,312,727.68	\$4,769,504.45	\$ 7,125,033.29
ASSOCIATED BANK TRUST	\$ 4,931,169.73	\$ 4,954,939.21	\$ 4,955,580.76	\$ 4,967,345.66	\$4,975,965.67	\$ 4,981,495.66
CHARLES SCHWAB INVESTMENTS	\$ 6,141,231.12	\$ 6,173,193.84	\$ 6,186,727.81	\$ 6,213,084.19	\$6,217,302.10	\$ 6,217,440.02
MONEY MARKET	\$ 2,057,940.06	\$ 2,062,134.87	\$ 2,880,835.35	\$ 2,885,484.14	\$2,889,199.69	\$ 2,892,880.44
TOTAL INVESTMENTS	\$ 25,485,327.22	\$ 19,959,623.37	\$ 17,591,567.96	\$ 25,378,641.67	\$ 18,851,971.91	\$ 21,216,849.41
TOTAL CASH AND INVESTMENTS	\$ 28,798,545.91	\$ 22,931,640.61	\$ 20,144,955.36	\$ 28,287,538.33	\$ 21,777,479.56	\$ 23,520,925.31

Attachment: Investment & Cash Detail March 2020 (9523 : Review and possible action on City of De Pere Investments and Cash Detail for March