



# Police and Fire Commission

## Regular Meeting

335 South Broadway  
De Pere, WI 54115  
<http://www.de-pere.org>

### Final Minutes

Thursday, May 14, 2020

8:00 AM

#### I. Call to Order

The meeting was called to order at 8:00 AM by Commission President Ted Penn

| Attendee Name        | Title                | Status  | Arrived |
|----------------------|----------------------|---------|---------|
| Ted Penn             | Commission President | Present |         |
| Jeffrey Ritter       | Commissioner         | Present |         |
| Joseph Schinkten     | Commissioner         | Excused |         |
| Jayme Sellen         | Commissioner         | Present |         |
| Maureen Vanden Hogen | Commissioner         | Present |         |

Also present were: Fire Chief Alan Matzke and Human Resources Generalist Tracy Hood

#### 2. Approve minutes of the April 23, 2020 Police and Fire Commission Meeting.

|                  |                                                              |
|------------------|--------------------------------------------------------------|
| <b>RESULT:</b>   | <b>ADOPTED [UNANIMOUS]</b>                                   |
| <b>MOVER:</b>    | Jeffrey Ritter, Commissioner                                 |
| <b>SECONDER:</b> | Jayme Sellen, Commissioner                                   |
| <b>AYES:</b>     | Ted Penn, Jeffrey Ritter, Jayme Sellen, Maureen Vanden Hogen |
| <b>EXCUSED:</b>  | Joseph Schinkten                                             |

#### 3. Confirmation to the Appointment of Fire Lieutenant.

PLEASE TAKE NOTICE, that pursuant to Sections 19.85(1)(c) and (e), Wisconsin Statutes, the Commission may convene in closed session to discuss employment of any public person over which the Commission has jurisdiction or exercises responsibility.

The Commission may then reconvene in open session to announce any action taken in closed session or for such other matters as are authorized by law.

Moved by Commissioner Maureen Vanden Hogen to go into closed session. Motion seconded by Commissioner Jeffrey Ritter. Motion carried on a roll call vote.

Moved by Commissioner Jayme Sellen to resume in open session. Motion seconded by Commissioner Maureen Vanden Hogen. Motion carried on a roll call vote.

Moved by Commissioner Jeffrey Ritter to appoint Neil Schweiner to the position of Fire Lieutenant effective May 16, 2020. Motion seconded by Commissioner Jayme Sellen. Motion carried.

#### 4. Confirmation to the Appointment of Firefighters.

PLEASE TAKE NOTICE, that pursuant to Sections 19.85(1)(c) and (e), Wisconsin Statutes, the Commission may convene in closed session to discuss employment of any public person over which the Commission has jurisdiction or exercises responsibility.

The Commission may then reconvene in open session to announce any action taken in closed session or for such other matters as are authorized by law.

Moved by Commissioner Maureen Vanden Hogen to go into closed session. Motion seconded by Commissioner Jeffrey Ritter. Motion carried on a roll call vote.

Moved by Commissioner Jayme Sellen to resume in open session. Motion seconded by Commissioner Maureen Vanden Hogen. Motion carried on a roll call vote.

Moved by Commissioner Maureen Vanden Hogen to appoint Jesse Belleau and Anthony Rottier to the position of Firefighter effective June 1, 2020. Motion seconded by Commissioner Jeffrey Ritter. Motion carried.

5. Future agenda items.

None.

6. Adjournment.

Moved by Commissioner Jayme Sellen to adjourn the meeting at 8:15 a.m. Motion seconded by Commissioner Maureen Vanden Hogen. Motion carried.

Respectfully submitted,  
Kay Lenzen