



Historic Preservation Commission

Regular Meeting

335 South Broadway
De Pere, WI 54115
<http://www.de-pere.org>

Final Minutes

Monday, May 16, 2016

6:00 PM

De Pere City Hall Council Chambers

Call to Order

The meeting was called to order at 6:00 PM by Vice Chairperson Brian Netzel

Attendee Name	Title	Status	Arrived
Scott Crevier	Aldersperson	Present	
Mike Fleck	Chairperson	Excused	
Gene Hackbarth	Commissioner	Present	
Brian Netzel	Vice Chairperson	Present	
Kate Sabel	Commissioner	Excused	
Sue Sands	Commissioner	Present	
Adam Turriff	Commissioner	Excused	

Also present: City Planning Director Kim Flom.

2. Approval of the minutes of the April 18, 2016 meeting.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Scott Crevier, Aldersperson
SECONDER:	Gene Hackbarth, Commissioner
AYES:	Scott Crevier, Gene Hackbarth, Brian Netzel, Sue Sands
EXCUSED:	Mike Fleck, Kate Sabel, Adam Turriff

3. Proposed location of the Marquette-Joliet Wisconsin Historical Marker #189

Gene Hackbarth reported that this State Historical Society marker, formerly located at Creviere Commons, is currently in storage at the City Parks Department due to the pending redevelopment of the Creviere Commons site. The Definitely De Pere Design Committee has been working with the state and local historic societies to identify a new location for the sign. Gene Hackbarth motioned, seconded by Scott Crevier, to approve the recommendation for a site just south of the Claude Allouez bridge, on the east approach along Front Street. Discussion followed regarding alternate sites that were considered, and the positioning of the sign. The sign has a single face, and the source of funds to purchase a second face would have to be determined. Landscaping at the base has not been part of the discussion at this point. Discussion followed regarding the potential merits of mounting the sign on the bridge pier wall instead. The appropriate contact to obtain permission to mount on the bridge would have to be obtained from the Public Works Department.

Gene Hackbarth amended the previous motion, seconded by Scott Crevier, to include both possible mounting options. Upon vote, motion carried unanimously.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Gene Hackbarth, Commissioner
SECONDER:	Scott Crevier, Aldersperson
AYES:	Scott Crevier, Gene Hackbarth, Brian Netzel, Sue Sands
EXCUSED:	Mike Fleck, Kate Sabel, Adam Turriff

4. CLG Sub-Grant Update and Timeline

City Planning Director Kim Flom reported that the Memorandum of Agreement has been received and signed by the Mayor. It will be returned to the state, and they will then provide documentation that will be used to issue a Request for Proposal. Kim anticipates that this will occur sometime in June or July. After the state approves the selected candidate, the project can begin. Gene Hackbarth explained the scope of the intensive survey: the consultant will evaluate all properties within city limits that are 50+ years of age. Gene stated that it would be within the purview of the HPC to alert the consultant to any buildings that were overlooked the first time. The initial intensive survey was completed in 2001; the State Historical Society recommends that they be updated every 15-20 years. Gene confirmed that the City will not incur any additional costs for this project beyond the grant money awarded. He noted that the De Pere Historical Society covered the cost of printing copies of the survey in 2001 which were made available to the public.

5. St. Norbert College Historic District

Gene Hackbarth reported that the State Historical Society has received the nomination packet from consultant Tim Heggland, and it is now in the queue for review by their Architectural Inventory Commission sometime later this year. Following that, it will be forwarded to the National Park Service for their review. The nomination includes the following buildings: St Joseph Church, Main Hall (which is already listed individually), Boyle Hall, the Heating Plant & Maintenance Building, St. Joseph Priory, Van Dyke Hall, Burke Hall, Sensenbrenner Hall, McCormick Hall, and the St. Joseph Church Utility Building (which is part of the district but not contributing).

6. North Broadway Historic Plaque Update

City Planning Director Kim Flom reported that the City Attorney will draft an order form to be sent to the 17 homeowners interested in obtaining plaques. The 2016 Historic Preservation Commission budget has sufficient funds to purchase up to 20, which indicates that a roll over request is not necessary. Kim stated that the 2017 budget will again include a request for plaque funding. Discussion followed regarding information that should be included with the order form regarding placement of the plaque.

7. Future Agenda Items

Scott Crevier requested an update on the potential location of the St. Francis Xavier Mission marker and related property ownership questions. Gene Hackbarth requested an update on proposed revisions to the Historic Preservation ordinance.

Adjournment

Sue Sands motioned, seconded by Scott Crevier, to adjourn the meeting at 6:32 PM. Upon vote, motion carried unanimously.

Respectfully submitted,
Kelly Barker