



Historic Preservation Commission

335 South Broadway
De Pere, WI 54115
<http://www.de-pere.org>

Regular Meeting

Agenda

Monday, May 16, 2016	6:00 PM	De Pere City Hall Council Chambers
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Pursuant to Wisconsin Statutes 19.84, Notice is hereby given to the public that a meeting of the **Historic Preservation Commission** of the City of De Pere will be held on **May 16, 2016 at 6:00 PM** in the **De Pere City Hall Council Chambers, 335 S. Broadway Street, De Pere, WI 54115.**

This meeting can be viewed LIVE at www.depere.tv. This meeting is also rebroadcast on TW Cable Channel 4 and AT&T U-verse Channel 99 throughout the week and available on demand at www.depere.tv.

Call to Order

1. Roll Call
2. Approval of the minutes of the April 18, 2016 meeting.
3. Proposed location of the Marquette-Jolliet Wisconsin Historical Marker #189
4. CLG Sub-Grant Update and Timeline
5. St. Norbert College Historic District
6. North Broadway Historic Plaque Update
7. Future Agenda Items

Adjournment

Any person wishing to attend this meeting who, because of disability, requires special accommodations should contact the City Planner's office at 339-4043 by Noon on the day of the meeting so that arrangements can be made.

Agenda Sent To:

Alderspersons
City Administrator
Mayor
Department Heads
TV, Newspapers & Radio Stations
Kress Family Library
De Pere Chamber of Commerce
Joe De Rose, Historic Preservation Division

City of De Pere, Wisconsin



Request For Historic Preservation Commission Action

MEETING DATE: May 16, 2016

DEPARTMENT: Historic Preservation

FROM: Kelly Barker

SUBJECT: Approval of the minutes of the April 18, 2016 meeting.

ATTACHMENTS:

- HPC_Apr2016_Minutes_Draft(PDF)



Historic Preservation Commission

335 South Broadway

De Pere, WI 54115

<http://www.de-pere.org>

Regular Meeting

Draft Minutes

Monday, April 18, 2016
6:00 PM
De Pere City Hall Council Chambers

Call to Order

The meeting was called to order at 6:00 PM by Chairperson Mike Fleck

Attendee Name	Title	Status	Arrived
Scott Crevier	Aldersperson	Present	
Mike Fleck	Chairperson	Present	
Gene Hackbarth	Commissioner	Present	
Brian Netzel	Vice Chairperson	Excused	
Kate Sabel	Commissioner	Present	
Sue Sands	Commissioner	Excused	
Adam Turriff	Commissioner	Present	

Also present: City Planning Director Kim Flom.

- Approval of the minutes of the March 21, 2016 Historic Preservation Commission meeting

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Scott Crevier, Aldersperson
SECONDER:	Adam Turriff, Commissioner
AYES:	Crevier, Fleck, Hackbarth, Sabel, Turriff
EXCUSED:	Brian Netzel, Sue Sands

- May Historic Preservation Month Activities - Confirmation and Details

Scott Crevier provided an overview of the St. Norbert campus walking tour that is scheduled for Saturday May 7th. Definitely De Pere is promoting the event on their website in the "News" section, and Scott is working with the College's Office of Communication to promote the tours as well. An SNC graphic design student is creating a pamphlet with photos and description of the buildings.

Mike Fleck reported that the Brown County Museum Federation is conducting tours on May 19th from 5 - 8 pm, at many sites including Heritage Hill, Hazelwood, and the De Pere Historical Society. Detailed information is available on the Neville Public Museum website.

Gene Hackbarth reported that the De Pere Historical Society picture show scheduled for Wednesday, May 11th at West De Pere High School will focus on the former Nicolet High school (Pennings Activity Center) building.

- Update on N. Broadway Historic District Plaque Survey

City Planning Director Kim Flom reported that 58 surveys were sent out to homeowners in the N. Broadway district; the results are included in the agenda packet. There are now a total of 16 homeowners who have expressed interest in participating in the project. Discussion followed.

- Photo Report for 324 College Avenue and 335 Marsh Street

HPC members documented these properties which are slated for demolition; a selection of the photos are included in the agenda packet. Gene Hackbarth reported that one of the homes had historic wavy glass window panes, which are an important architectural

resource for historic maintenance. Gene facilitated salvaging of the windows for Heritage Hill.

6. CLG Sub-Grant Update and Timeline

Planning Director Kim Flom provided an update on the CLG sub-grant which has been awarded to the City. Staff should be receiving a Memorandum of Agreement soon. Staff will work with the state to get the MoA executed and then the City will solicit a consultant to perform the work. Kim expects that the Request For Proposal will go out no later than August, and interested parties would be given two weeks to respond. The work start date would be dependent upon the selected consultant's schedule.

7. Review of the City's Historic Preservation ordinance subsequent to new state legislation

Joe De Rose from the State Historical Society has been reviewing Historic Preservation ordinances for CLG communities subsequent to state legislation changes earlier this year. City ordinance currently states that if a property is going to be designated locally, it has to be at the request of the property owner. The State Historic Preservation Office is recommending an ordinance change so that it could be initiated by a city's Historic Preservation Commission as well.

City Planner Kim Flom reported that the second part of a potential ordinance change would strengthen language about how a property owner can appeal a landmark commissions decision. Staff plans to draft two ordinance options to present to HPC for review and then to Council: one would incorporate the base level state statute changes, while the other would include the SHPO recommendation. Discussion followed as to whether the City's CLG status would be lost if the SHPO recommendation is not adopted. Kim stated that staff will investigate this further, and requested that Gene forward to her the complete e-mail from Joe De Rose.

8. Future agenda items

Review of St. Norbert College student Erick Konop's internship evaluation.

Adjournment

Scott Crevier motioned, seconded by Gene Hackbarth, to adjourn the meeting at 6:33 PM. Upon vote, motion carried unanimously.

Respectfully submitted,
Carey Danen

City of De Pere, Wisconsin

**Request For Historic Preservation Commission Action**

MEETING DATE: May 16, 2016

DEPARTMENT: Historic Preservation Commission

FROM: Kimberly Flom

SUBJECT: Proposed location of the Marquette-Jolliet Wisconsin Historical Marker #189

Commission Member Hackbarth to provide background.

The Definitely De Pere Design Committee recommends that the Marquette-Jolliet State Historic Marker, formerly located at Crevier Commons, be moved to a new location along South Front Street at the South side and at the lower East end of the Claude Allouez Bridge. See attached photos. The Wisconsin Historical Society already approved the proposed new location.

Recommendation:

The Historic Preservation Commission supports the request by the Definitely De Pere Design Committee to locate the Marquette-Jolliet State Historic Marker #189 along South Front Street at the South side and at the lower East end of the Claude Allouez Bridge.

ATTACHMENTS:

- Marquette Jolliet Marker WHS # 189 (PDF)
- Marquette Jolliet WHS Marker (PDF)

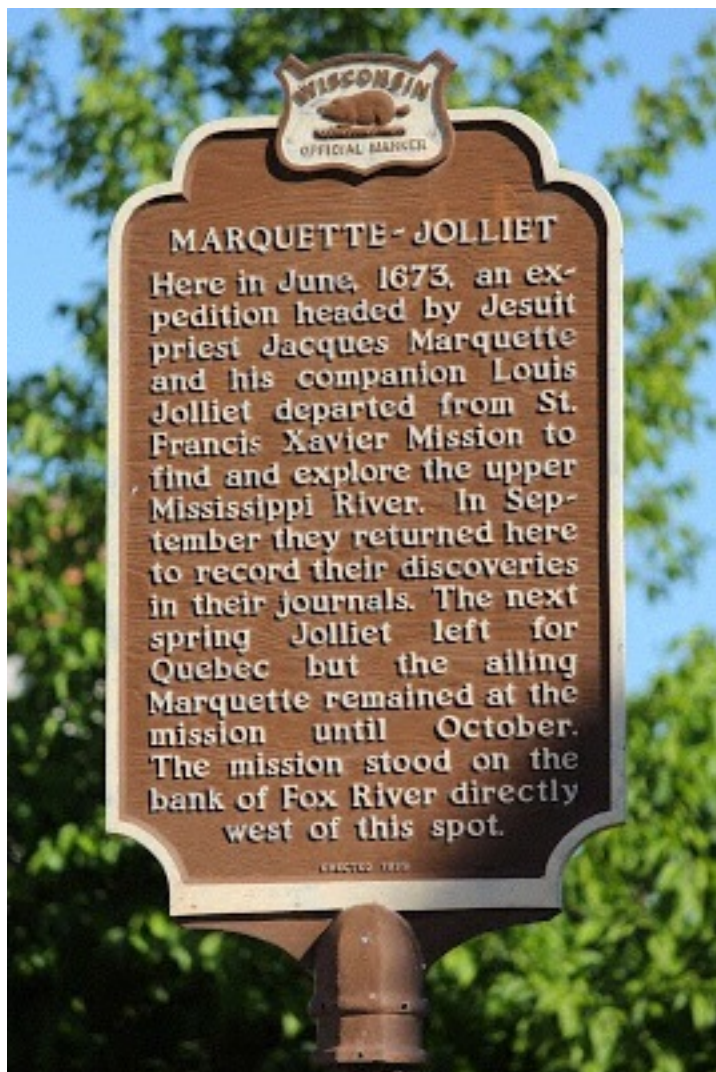
Marker 189: Marquette-Jolliet

Erected 1973 by Wisconsin Historical Society
De Pere, Brown County, Wisconsin
MARQUETTE-JOLLIET

Here in June, 1673, an expedition headed by Jesuit priest Jacques Marquette and his companion Louis Jolliet departed from St. Francis Xavier Mission to find and explore the upper Mississippi River. In September they returned here to record their discoveries in their journals. The next spring Jolliet left for Quebec but the ailing Marquette remained at the mission until October. The mission stood on the bank of Fox River directly west of this spot.

Recommended location by the Definitely De Pere Design Committee:





Erected 1973 by Wisconsin Historical Society
 De Pere, Brown County, Wisconsin
 44° 26.952' N, 88° 3.606' W

Google Map

City of De Pere, Wisconsin

**Request For Historic Preservation Commission Action**

MEETING DATE: May 16, 2016

DEPARTMENT: Historic Preservation Commission

FROM: Kimberly Flom

SUBJECT: CLG Sub-Grant Update and Timeline

The City has received the Memorandum of Agreement and Work program from the Wisconsin Historical Society for the CLG Intensive Survey grant. The Memorandum of Agreement will be submitted back to the state with the Mayor's signature. Per the schedule provided at the April HPC Meeting, the state will sign the MOA and then prepare the State Purchase order. The state will then send the Purchase Order, qualified consultant resumes, and reporting forms to the City as notification that the project can begin. The City will then draft an RFP for the intensive survey (anticipate to be complete after a new Planner II is hired). Once the RFP is approved by the state, it is sent to all qualified candidates resulting from the 'Project Information for Historic Professionals' posting.

City of De Pere, Wisconsin**Request For Historic Preservation Commission Action**

MEETING DATE: May 16, 2016

DEPARTMENT: Historic Preservation Commission

FROM: Kimberly Flom

SUBJECT: St. Norbert College Historic District

The nomination for the St. Norbert Campus to be included on the Wisconsin Register of Historic Places should be presented to the WHS Architectural Review Board sometime this year. Commission Member Hackbarth to provide update.

ATTACHMENTS:

- Attachment for SNC Historic District (PDF)

Kimberly T. Flom

Subject: FW: Historic Preservation Commission - Agenda Item Deadline

From: EugeneHackbarth [<mailto:genehackbarth@gmail.com>]
Sent: Wednesday, May 11, 2016 10:01 AM
To: Kimberly T. Flom
Subject: Re: Historic Preservation Commission - Agenda Item Deadline

Kim,
Please include this update from Peggy Veregin at WHS relative to the progress of the Nomination of the St. Norbert College Historic District.

Good morning Gene,

We did receive the nomination packet for the St. Norbert College Historic District and as of May 5, 2016, the packet is complete. It is now in the queue for scheduling for a review board meeting. We do have a backlog of nominations waiting for a spot on the review board agenda; 17 nominations were already in the queue before this one came in so it is unlikely it will make it onto our next agenda which is our August meeting. I have put a note in the file to contact you when the nomination is scheduled so that you have lots of advance notice.

If you have any questions or concerns about the scheduling of this nomination for review board please don't hesitate to contact me.

Thank you,

Peggy Veregin
National Register Coordinator

Attachment: Attachment for SNC Historic District (4725 : St. Norbert College Historic District)

City of De Pere, Wisconsin**Request For Historic Preservation Commission Action**

MEETING DATE: May 16, 2016
DEPARTMENT: Historic Preservation Commission
FROM: Kimberly Flom
SUBJECT: North Broadway Historic Plaque Update

Update to be provided by Kimberly Flom.

City of De Pere, Wisconsin



Request For Historic Preservation Commission Action

MEETING DATE: May 16, 2016

DEPARTMENT: Historic Preservation Commission

FROM: Kimberly Flom

SUBJECT: Future Agenda Items
