



Common Council

Regular Meeting

335 South Broadway
De Pere, WI 54115
<http://www.de-pere.org>

Minutes

Tuesday, May 16, 2017

7:30 PM

De Pere City Hall Council Chambers

1. Call to order: The Common Council Meeting was called to order on May 16, 2017 at 7:30 PM, De Pere City Hall Council Chambers, 335 S. Broadway Street, De Pere, WI.

Attendee Name	Title	Status
Michael J. Walsh	Mayor	Present
James Boyd	Aldersperson	Excused
Dan Carpenter	Aldersperson	Present
Scott Crevier	Aldersperson	Present
Jonathon Hansen	Aldersperson	Present
Ryan Jennings	Aldersperson	Present
Larry Lueck	Aldersperson	Present
Casey Nelson	Aldersperson	Present
Dean Raasch	Aldersperson	Present

2. Pledge of allegiance to the Flag.
3. Approval of the Minutes of the May 2, 2017 Common Council Meeting.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Scott Crevier, Aldersperson
SECONDER:	Larry Lueck, Aldersperson
AYES:	Carpenter, Crevier, Hansen, Jennings, Lueck, Nelson, Raasch
EXCUSED:	James Boyd

4. Public comment upon matters not on the agenda or other announcements. None.
5. Recommendation from the Board of Public Works to Use Reserve Funds to Contract for Replacement of Reid Street Banner Poles in 2017.

Parks Director Marty Kosobucki answered questions about the process to replace the poles; the estimate included in the packet is not necessarily the bid the City will use. The final bid will be sent back to Council for approval.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Jonathon Hansen, Dean Raasch
AYES:	Carpenter, Crevier, Hansen, Jennings, Lueck, Nelson, Raasch
EXCUSED:	James Boyd

6. Recommendation of the Board of Public Works to Award the Contract for Project 17-05 Sidewalk, Curb, and Concrete Pavement Repair to Fischer Ulman Construction, Inc. in the Amount of \$127,013.50.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dan Carpenter, Alderperson
SECONDER:	Ryan Jennings, Alderperson
AYES:	Carpenter, Crevier, Hansen, Jennings, Lueck, Nelson, Raasch
EXCUSED:	James Boyd

7. Recommendation from the Finance/Personnel Committee to approve \$250 donation from the Kress Inn and Bemis Conference Center in support of De Pere TV.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dean Raasch, Alderperson
SECONDER:	Jonathon Hansen, Alderperson
AYES:	Carpenter, Crevier, Hansen, Jennings, Lueck, Nelson, Raasch
EXCUSED:	James Boyd

8. Recommendation from the License Committee on Renewal Applications for Class "A" Fermented Malt Beverage Licenses, "Class A" Intoxicating Liquor Licenses, "Class A" Cider Only Licenses, Class "B" Fermented Malt Beverage Licenses, "Class B" Intoxicating Liquor Licenses, and Reserve "Class B" Intoxicating Liquor Licenses for the licensing period of July 1, 2017 to June 30, 2018.

Alderperson Carpenter moved, seconded by Alderperson Hansen to approve Class "A" Beer License Applications #1, 2 and 4 and to table #3. Upon vote, motion carried unanimously. Alderperson Carpenter moved, seconded by Alderperson Hansen to approve Class "A" Beer and "Class A" Liquor License Applications #1, 2, 4, 5, 7, and 8 and to table #3, 6 and 9. Upon vote, motion carried unanimously. Alderperson Carpenter moved, seconded by Alderperson Hansen to approve Class "A" Beer and "Class A" Cider Only Applications #1-4. Upon vote, motion carried unanimously. Alderperson Carpenter moved, seconded by Alderperson Hansen to approve Class "B" Beer Applications #1-2. Upon vote, motion carried unanimously. Alderperson Carpenter moved, seconded by Alderperson Hansen to approve Class "B" Beer and "Class B" Liquor Applications #1-11. Upon vote, motion carried unanimously. Alderperson Carpenter moved, seconded by Alderperson Raasch to approve Class "B" Beer and "Class B" Reserve Liquor Applications #1-4. Upon vote, motion carried unanimously.

9. Ordinance #17-07, Amending 7-2(e), De Pere Municipal Code, Regarding Granting of Temporary Class 'B' Licenses

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dan Carpenter, Alderperson
SECONDER:	Jonathon Hansen, Alderperson
AYES:	Carpenter, Crevier, Hansen, Jennings, Lueck, Nelson, Raasch
EXCUSED:	James Boyd

10. Ordinance #17-08, Amending Section 10-9 De Pere Municipal Code Regarding Number of Board of Review Members

City Attorney Judy Schmidt-Lehman explained that having 5 full-fledged members on the Board of Review is a better alternative to having three members and two alternates.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dan Carpenter, Alderperson
SECONDER:	Jonathon Hansen, Alderperson
AYES:	Carpenter, Crevier, Hansen, Jennings, Lueck, Nelson, Raasch
EXCUSED:	James Boyd

A. Appointments to the Board of Review by Mayor Walsh.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dean Raasch, Alderperson
SECONDER:	Larry Lueck, Alderperson
AYES:	Carpenter, Crevier, Hansen, Jennings, Lueck, Nelson, Raasch
EXCUSED:	James Boyd

11. Resolution #17-37, Approving Seventh Amendment to Central Brown County Water Authority Water Purchase and Sale Contract

Alderperson Crevier moved, seconded by Alderperson Carpenter to open the meeting. Upon vote, motion carried unanimously. Central Brown County Water Authority Manager Dave Vaclavik came forward to explain the amendment. Alderperson Crevier moved, seconded by Alderperson Jennings to close the meeting. Upon vote, motion carried unanimously.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dan Carpenter, Alderperson
SECONDER:	Larry Lueck, Alderperson
AYES:	Carpenter, Crevier, Hansen, Jennings, Lueck, Nelson, Raasch
EXCUSED:	James Boyd

12. Resolution #17-38, Authorizing Agreement for Consulting Services Between the City of De Pere and JT Engineering, Inc. (Design and Construction Management - Main Avenue and Lawrence Drive Roundabout)

Public Works Director Scott Thoresen discussed the notification process for those impacted by the construction.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dean Raasch, Alderperson
SECONDER:	Jonathon Hansen, Alderperson
AYES:	Carpenter, Crevier, Hansen, Jennings, Lueck, Nelson, Raasch
EXCUSED:	James Boyd

13. Resolution #17-39, Authorizing Swan Road Extension Agreement 2017 Between the Green Bay Metropolitan Sewerage District, the City of De Pere, the Town of Ledgeview and Ledgeview Sanitary District No. 2. (Extension of Swan Road Interceptor)

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dean Raasch, Alderperson
SECONDER:	Dan Carpenter, Alderperson
AYES:	Carpenter, Crevier, Hansen, Jennings, Lueck, Nelson, Raasch
EXCUSED:	James Boyd

14. Resolution #17-40, Amending Section 2.7 of the City of De Pere Employee Policy Manual to Include Retiree Recruitment Initiative.

Human Resources Director Shannon Metzler explained that the City is trying to be proactive by recruiting retirees; baby boomers are retiring and the City will be facing a staffing issue.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Larry Lueck, Alderperson
SECONDER:	Ryan Jennings, Alderperson
AYES:	Carpenter, Crevier, Hansen, Jennings, Lueck, Nelson, Raasch
EXCUSED:	James Boyd

15. Resolution #17-41, Amending Government Access Channel Rules and Regulations.

City Attorney Judy Schmidt-Lehman explained the changes made to the rules and regulations.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Ryan Jennings, Alderperson
SECONDER:	Jonathon Hansen, Alderperson
AYES:	Carpenter, Crevier, Hansen, Jennings, Lueck, Nelson, Raasch
EXCUSED:	James Boyd

16. Resolution #17-42, Awarding Official City Newspaper Contract.

RESULT:	ADOPTED [5 TO 2]
MOVER:	Jonathon Hansen, Alderperson
SECONDER:	Casey Nelson, Alderperson
AYES:	Carpenter, Hansen, Jennings, Lueck, Nelson
NAYS:	Scott Crevier, Dean Raasch
EXCUSED:	James Boyd

17. Resolution #17-43, In Support of Brown County's Proposal to Use Excess Room Tax to Construct a New Expo Hall in the Village of Ashwaubenon.

Alderperson Crevier moved, seconded by Alderperson Lueck to open the meeting. Upon vote, motion carried unanimously. Brad Toll, President of the Greater Green Bay Convention & Visitors Bureau and Beth Ulatowski, Director of Sales at the Greater Green Bay Convention & Visitors Bureau explained the project idea, the support of the project from other tourism interest groups, the increase in room tax fees collected over the years, and how an exposition center is different from a convention center. Discussion following regarding the size of the expo center, parking for the expo center, and the cost to build the expo center. County Executive Troy Streckenbach and Ashwaubenon Village President Mary Kardoskee answered more questions about the financing of the project, the impact of the project in the area, the reason for the proposed location, and the reasons why Brown County needs an expo center. Alderperson Crevier moved, seconded by Alderperson Jennings to close the meeting. Upon vote, motion carried unanimously. Discussion followed.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dan Carpenter, Alderperson
SECONDER:	Jonathon Hansen, Alderperson
AYES:	Carpenter, Crevier, Hansen, Jennings, Lueck, Nelson, Raasch
EXCUSED:	James Boyd

18. Voucher Approval.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dean Raasch, Alderperson
SECONDER:	Scott Crevier, Alderperson
AYES:	Carpenter, Crevier, Hansen, Jennings, Lueck, Nelson, Raasch
EXCUSED:	James Boyd

19. Operator License Applications.

CITY OF DE PERE	
License Committee - May 16, 2017	
Previously Tabled Operator License Applications	
1	BROEFFLE, ANNABELLE R.
2	HELMS, ASHLEY B.
3	MATENAER, ALLAN J.
Temporary Operator License Applications	
1	ARMSTRONG-SCHWARTZ, NIKOLE K.
2	BURHITE, MICHELLE A.
3	BUSSIERE, NATALIA
4	CLEVEN, MARIAN F.
5	DE VOE, CRAIG S.
6	KOOMEN, JOY L.
7	SCHWARTZ, DAWN M.
8	SCHWARTZ, TROY C.
9	SIEBERT, BETH A.
10	SIEBERT, STEVEN D.
11	VAN DE HEI, ANN L.
12	VAN DE HEI, DAVID J.
13	VANDEN LANGENBERG, JEAN A.
14	WENDT, JEROLD W.
15	ZEITLER-MUNIZ, JUDITH E.
New Operator License Applications	
1	BETTS, TINA M.
2	HELING, SALLY L.
3	MUMBRUE, TROY N.
4	NAGEL, RYAN J.
5	STEVENS, KELLY L.
6	VAN KAUWENBERGH, MARCIE E.
7	WHITTEMORE, JENNIFER L.

Alderperson Carpenter moved, seconded by Alderperson Hansen to approve Previously Tabled Operator License Applications #1 and 2 and to table Previously Tabled Operator License Application #3. Upon vote, motion carried unanimously. Alderperson Carpenter moved, seconded by Alderperson Hansen to approve Temporary Operator License Applications #1-15. Upon vote, motion carried unanimously. Alderperson Carpenter moved, seconded by Alderperson Hansen to approve Operator License Applications #1, 2

and 4-7 and to table Operator License Application #3. Upon vote, motion carried unanimously.

20. Future Agenda Items

Alderson Crevier requested discussion on the Mulva Center property; this will be referred to RDA. Alderson Lueck requested an update on the Riverwatch project.

21. Consideration of Proposed Settlement Agreement Concerning the Class B Liquor License Issued to Mary Besaw

Alderson Raasch moved, seconded by Alderson Carpenter to enter into closed session at 9:04 p.m. Upon roll call vote, motion carried unanimously.

Alderson Raasch moved, seconded by Alderson Jennings to reconvene in open session at 9:47 p.m. Upon roll call vote, motion carried unanimously.

A. Resolution #17-44, Approving Stipulated Agreement (Mary S. Besaw, License)

Alderson Raasch moved, seconded by Alderson Jennings to approve the agreement with the following amendments: the Licensee provides proof of lease of the premises, that the Council review the status of the license six months after the business opens and that the electronic surveillance records of the premises be retained for at least thirty days. Upon vote, motion carried unanimously. Discussion followed. Alderson Raasch moved, seconded by Alderson Jennings to revise paragraph II.B. to apply to all breaches of the agreement in paragraphs I.C. and III. Upon vote, motion carried unanimously.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dean Raasch, Alderson
SECONDER:	Ryan Jennings, Alderson
AYES:	Carpenter, Crevier, Hansen, Jennings, Lueck, Nelson, Raasch
EXCUSED:	James Boyd

22. Adjournment.

Alderson Crevier moved, seconded by Alderson Raasch to adjourn the meeting at 9:52 p.m. Upon vote, motion carried unanimously.

Respectfully submitted,

Shana Ledvina, Clerk-Treasurer