



License Committee

Regular Meeting

335 South Broadway
De Pere, WI 54115
<http://www.de-pere.org>

Agenda

Tuesday, May 16, 2017

6:45 PM

De Pere City Hall Riverview Room

Pursuant to Wisconsin Statutes 19.84, Notice is hereby given to the public that a meeting of the **License Committee** of the City of De Pere will be held on **May 16, 2017** at **6:45 PM** in the **De Pere City Hall Riverview Room, 335 S. Broadway, De Pere, WI 54115**.

Call to Order

1. Roll Call
2. Approval of the Minutes of the May 2, 2017 License Committee Meeting.
3. Public Comment Period and other Announcements.
4. Operator License Applications.*
5. Application for a Temporary Class "B"/"Class B" Retailer's License submitted by the De Pere Wrestling Booster Club, Inc. for Celebrate De Pere on May 27-29, 2017.
6. Application for a Temporary Class "B"/"Class B" Retailer's License submitted by Golden House, Inc. for the Gold Ribbin' BBQ Fest on July 14-16, 2017.
7. Application for a Class "B"/"Class B" Temporary Retailer's License submitted by the Rotary Club of De Pere for the Pink Flamingo Softball Tournament on July 14-16, 2017.
8. Renewal Applications for Class "A" Fermented Malt Beverage Licenses, "Class A" Intoxicating Liquor Licenses, "Class A" Cider Only Licenses, Class "B" Fermented Malt Beverage Licenses, "Class B" Intoxicating Liquor Licenses, and Reserve "Class B" Intoxicating Liquor Licenses for the licensing period of July 1, 2017 to June 30, 2018.*
9. Consideration of Amendment to De Pere Municipal Code 7-2(e), Regarding Delegation of Authority to Issue Temporary Class "B"/"Class B" Retailer's Licenses to the City Clerk's Office.*
10. Adjournment.

Respectfully Submitted,

Shana Ledvina, Clerk - Treasurer

Any person wishing to attend this meeting who, because of disability, requires special accommodations should contact the Clerk-Treasurer's office at 339-4050 by Noon, the previous day so that arrangements can be made.

Mayor
Alderspersons
Department Heads
TV, Newspapers & Radio Stations
Kress Family Library
De Pere Chamber of Commerce
Annabelle Broeffle

Ashley Helms
Allan Matenaer
Nikole Armstrong-Schwartz
Michelle Burhite
Natalia Bussiere
Marian Cleven
Craig De Voe
Joy Koomen
Dawn & Troy Schwartz
Beth & Steven Siebert
Ann & David Vande Hei
Jean Vanden Langenberg
Jerold Wendt
Judith Zeitler-Muniz
Tina Betts
Sally Heling
Troy Mumbrue
Ryan Nagel
Kelly Stevens
Marcie Van Kauwenbergh
Jennifer Whitemore
De Pere Wrestling Booster Club, Inc.
Golden House, Inc.
Rotary Club of De Pere
Debra Jopek
Debra Finendale
Frank Van Vonderen Jr.
Kendra Charlier
Kathleen Schmaltz
Robert R. Green
Sharada Adhikari
Roshankumar K. Patel
Scott Hendricks
Melissa Ostrowski
Jon Wieser
Toni Minor
Michael Schilawski
Daniel J. Pamperin
Jacob P. Anderson
Mohammed Mirhashemi
Vicki Radue
Bryan Michael Vander Bloomen
Denise A. Gajeski
Leslie Conard
Troy M. Metzler
Anna Rebecca Finkel
Raymond Hoffman
Elizabeth A. Vandeyacht
Constance M. Stiles
Thomas M. Nick

Timothy V. Karl
McKim T. Boyd
Paul Bakken
Michael John Wilmet
Doreen Martin
Kevin Charles

City of De Pere, Wisconsin**Request For License Committee Action**

MEETING DATE: May 16, 2017

DEPARTMENT: City Clerk-Treasurer

FROM: Shana Ledvina

SUBJECT: Approval of the Minutes of the May 2, 2017 License Committee Meeting.

ATTACHMENTS:

- 5-2-17 License Committee Minutes Draft (PDF)



License Committee

Regular Meeting

335 South Broadway
De Pere, WI 54115
<http://www.de-pere.org>

Draft Minutes

Tuesday, May 2, 2017

7:15 PM

De Pere City Hall Riverview Room

1. Call to Order. The meeting was called to order at 7:15 PM by Alderperson James Boyd.

Attendee Name	Title	Status	Arrived
James Boyd	Alderperson	Present	
Dan Carpenter	Alderperson	Present	
Jonathon Hansen	Alderperson	Present	

2. Election of Chair and Vice-Chair.

Alderperson Carpenter moved, seconded by Alderperson Hansen to elect Alderperson Boyd as Chair. Upon vote, motion carried unanimously.

Alderperson Boyd moved, seconded by Alderperson Hansen to elect Alderperson Carpenter as Vice-Chair. Upon vote, motion carried unanimously.

3. Approval of the Minutes of the April 18, 2017 License Committee meeting.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dan Carpenter, Alderperson
SECONDER:	Jonathon Hansen, Alderperson
AYES:	James Boyd, Dan Carpenter, Jonathon Hansen

4. Approval of the Minutes of the April 27, 2017 Special License Committee meeting.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dan Carpenter, Alderperson
SECONDER:	Jonathon Hansen, Alderperson
AYES:	James Boyd, Dan Carpenter, Jonathon Hansen

5. Public Comment Period and other Announcements. None.

6. Operator License Applications.*

Alderperson Boyd moved, seconded by Alderperson Carpenter to table Previously Tabled Operator License Application #1. Upon vote, motion carried unanimously.

Previously Tabled Operator License Application #2 for Holly R. Hicks was presented.

Alderperson Boyd moved, seconded by Alderperson Carpenter to open the meeting.

Upon vote, motion carried unanimously. The applicant answered the Committee's questions. Alderperson Carpenter moved, seconded by Alderperson Boyd to close the meeting. Upon vote, motion carried unanimously. Alderperson Boyd moved, seconded by Alderperson Carpenter to approve Previously Tabled Operator License Application #2. Upon vote, motion carried unanimously.

Alderperson Carpenter moved, seconded by Alderperson Hansen to table Previously Tabled Operator License Application #3. Upon vote, motion carried unanimously.

Alderperson Carpenter moved, seconded by Alderperson Boyd to approve Temporary Operator License Applications #1 & 2. Upon vote, motion carried unanimously.

Alderperson Boyd moved, seconded by Alderperson Carpenter to table New Operator License Application #1. Upon vote, motion carried unanimously.

Attachment: 5-2-17 License Committee Minutes Draft (5821 : Approval of the Minutes of the May 2, 2017 License Committee Meeting.)

Alderson Carpenter moved, seconded by Alderson Hansen to approve New Operator License Applications #2 & 3. Upon vote, motion carried unanimously.

7. Application for a Temporary Class "B"/"Class B" Retailer's License submitted by the Brown County Fair Association Inc for the Brown County Fair on August 16-20, 2017.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dan Carpenter, Alderson
SECONDER:	Jonathon Hansen, Alderson
AYES:	James Boyd, Dan Carpenter, Jonathon Hansen

8. Application for a Temporary Class "B"/"Class B" Retailer's License submitted by St. Francis Xavier Parish for a Parish Picnic on June 3-4, 2017.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dan Carpenter, Alderson
SECONDER:	Jonathon Hansen, Alderson
AYES:	James Boyd, Dan Carpenter, Jonathon Hansen

9. Application for a Temporary Class "B" Retailer's License submitted by Wishmakers on Campus (Make a Wish) for a Student Block Party on May 6, 2017.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dan Carpenter, Alderson
SECONDER:	Jonathon Hansen, Alderson
AYES:	James Boyd, Dan Carpenter, Jonathon Hansen

10. Future Agenda Items.

Alderson Carpenter proposed delegating the authority to issue temporary Class "B"/"Class B" Retailer's Licenses to the City Clerk's Office.

11. Adjournment.

Alderson Carpenter moved, seconded by Alderson Hansen to adjourn the meeting at 7:22 PM. Upon vote, motion carried unanimously.

Respectfully Submitted,

Carey Danen, Deputy Clerk-Treasurer

City of De Pere, Wisconsin



Request For License Committee Action

MEETING DATE: May 16, 2017
DEPARTMENT: City Clerk-Treasurer
FROM: Shana Ledvina
SUBJECT: Operator License Applications.*

ATTACHMENTS:

- 05-16-17 (PDF)

CITY OF DE PERE
License Committee - May 16, 2017

Previously Tabled Operator License Applications	
1	BROEFFLE, ANNABELLE R.
2	HELMS, ASHLEY B.
3	MATENAER, ALLAN J.

Temporary Operator License Applications	
1	ARMSTRONG-SCHWARTZ, NIKOLE K.
2	BURHITE, MICHELLE A.
3	BUSSIERE, NATALIA
4	CLEVEN, MARIAN F.
5	DE VOE, CRAIG S.
6	KOOMEN, JOY L.
7	SCHWARTZ, DAWN M.
8	SCHWARTZ, TROY C.
9	SIEBERT, BETH A.
10	SIEBERT, STEVEN D.
11	VAN DE HEI, ANN L.
12	VAN DE HEI, DAVID J.
13	VANDEN LANGENBERG, JEAN A.
14	WENDT, JEROLD W.
15	ZEITLER-MUNIZ, JUDITH E.

New Operator License Applications	
1	BETTS, TINA M.
2	HELING, SALLY L.
3	MUMBRUE, TROY N.
4	NAGEL, RYAN J.
5	STEVENS, KELLY L.
6	VAN KAUWENBERGH, MARCIE E.
7	WHITTEMORE, JENNIFER L.

City of De Pere, Wisconsin**Request For License Committee Action**

MEETING DATE: May 16, 2017

DEPARTMENT: City Clerk-Treasurer

FROM: Shana Ledvina

SUBJECT: Application for a Temporary Class "B"/"Class B" Retailer's License submitted by the De Pere Wrestling Booster Club, Inc. for Celebrate De Pere on May 27-29, 2017.

City of De Pere, Wisconsin**Request For License Committee Action**

MEETING DATE: May 16, 2017

DEPARTMENT: City Clerk-Treasurer

FROM: Shana Ledvina

SUBJECT: Application for a Temporary Class "B"/"Class B" Retailer's License submitted by Golden House, Inc. for the Gold Ribbin' BBQ Fest on July 14-16, 2017.

City of De Pere, Wisconsin



Request For License Committee Action

MEETING DATE: May 16, 2017

DEPARTMENT: City Clerk-Treasurer

FROM: Shana Ledvina

SUBJECT: Application for a Class "B"/"Class B" Temporary Retailer's License submitted by the Rotary Club of De Pere for the Pink Flamingo Softball Tournament on July 14-16, 2017.

City of De Pere, Wisconsin



Request For License Committee Action

MEETING DATE: May 16, 2017

DEPARTMENT: City Clerk-Treasurer

FROM: Shana Ledvina

SUBJECT: Renewal Applications for Class "A" Fermented Malt Beverage Licenses, "Class A" Intoxicating Liquor Licenses, "Class A" Cider Only Licenses, Class "B" Fermented Malt Beverage Licenses, "Class B" Intoxicating Liquor Licenses, and Reserve "Class B" Intoxicating Liquor Licenses for the licensing period of July 1, 2017 to June 30, 2018.*

ATTACHMENTS:

- Renewal List_5-16-17 (PDF)

MAY 16, 2017 LICENSE COMMITTEE MEETING

Renewal Applications for Class "A" Fermented Malt Beverage Licenses, "Class A" Intoxicating Liquor Licenses, "Class A" Cider Only Licenses, Class "B" Fermented Malt Beverage Licenses, "Class B" Intoxicating Liquor Licenses, and Reserve "Class B" Intoxicating Liquor Licenses for the licensing period of July 1, 2017 to June 30, 2018.

CLASS "A" BEER

- 1) Dolgencorp LLC (DBA Dollar General Store #10542), 805 Main Av. Submitted by Dolgencorp LLC, Agent: Debra Jopek, Kaukauna, WI.
- 2) Walgreen Co. (DBA Walgreens #10235), 901 Main Av. Submitted by Walgreen Co., Agent: Debra Finendale, New Franken, WI.
- 3) Wal-Mart Stores East LP (DBA Walmart #5090 – Supercenter), 1415 Lawrence Dr. Submitted by Wal-Mart Stores East LP, Agent: Frank Van Vonderen Jr., De Pere, WI.
- 4) Wisconsin CVS Pharmacy LLC (DBA CVS Pharmacy #2214), 800 Main Av. Submitted by Wisconsin CVS Pharmacy LLC, Agent: Kendra Charlier, De Pere, WI.

CLASS "A" BEER & "CLASS A" LIQUOR

- 1) The Day Spa Ltd. (DBA The Day Spa), 600 N. 10th St. Submitted by The Day Spa Ltd., Agent: Kathleen Schmaltz, Green Bay, WI.
- 2) De Pere Y-Mart LLC (DBA De Pere Y-Mart), 1017 4th St. Submitted by De Pere Y-Mart LLC, Agent: Robert R. Green, De Pere, WI.
- 3) DU Convenience LLC (DBA DU Convenience), 1605 Fort Howard Av. Submitted by DU Convenience LLC, Agent: Sharada Adhikari, Appleton, WI.
- 4) Northern Gas LLC (DBA You Pump), 302 N. Broadway. Submitted by Northern Gas LLC, Agent: Roshankumar K. Patel, Appleton, WI.
- 5) Scheuring Road Mobil Mart LLP (DBA Scheuring Road Mobil Mart), 1620 Lawrence Dr. Submitted by Scheuring Road Mobil Mart LLP, Agent: Scott Hendricks, De Pere, WI.
- 6) Shopko Stores Operating Co. LLC (DBA Shopko #5), 230 N. Wisconsin St. Submitted by Shopko Stores Operating Co. LLC, Agent: Melissa Ostrowski, Green Bay, WI.
- 7) Skogen's Foodliner Inc. (DBA Festival Foods), 1001 Main Av. Submitted by Skogen's Foodliner Inc., Agent: Jon Wieser, De Pere, WI.
- 8) Walgreen Co. (DBA Walgreens #15637), 150 S. Wisconsin St. Submitted by Walgreen Co., Agent: Toni Minor, Green Bay, WI.

- 9) Wal-Mart Stores East LP (DBA Walmart #5090 - Liquor Store), 1415 Lawrence Dr.
Submitted by Wal-Mart Stores East LP, Agent: Frank Van Vonderen Jr., De Pere, WI.

CLASS "A" BEER & "CLASS A" CIDER ONLY

- 1) De Pere Shell Inc. (DBA De Pere Shell), 841 Main Av. Submitted by De Pere Shell Inc.,
Agent: Michael Schilawski, Green Bay, WI.
- 2) GCS Holdings of De Pere LLC (DBA Scheuring Shell), 1511 Lawrence Dr. Submitted
by GCS Holdings of De Pere LLC, Agent: Daniel J. Pamperin, De Pere, WI.
- 3) GCS Landing LLC (DBA GCS Landing Shell), 1063 N. Broadway. Submitted by GCS
Landing LLC, Agent: Jacob P. Anderson, Green Bay, WI.
- 4) GCS Operations LLC (DBA Riverside Shell), 1010 S. Broadway. Submitted by GCS
Operations LLC, Agent: Daniel J. Pamperin, De Pere, WI.

CLASS "B" BEER

- 1) Gyro Kabobs III LLC (DBA Gyro Kabobs), 337 Main Av. Submitted by Gyro Kabobs
III LLC, Agent: Mohammad Mirhashemi, Greenville, WI.
- 2) Radue Cinemas Inc. (DBA De Pere Cinema), 417 George St. Submitted by Radue
Cinemas Inc., Agent: Vicki Radue, Green Bay, WI.

CLASS "B" BEER & "CLASS B" LIQUOR

- 1) Bryan Michael Vander Bloomen (DBA Replay Sports Bar and Grill), 1731 Fort Howard
Av. Submitted by Bryan Michael Vander Bloomen, De Pere, WI.
- 2) DKG Entertainment LLC (DBA Sidekicks Bar & Grill), 930 Main Av. Submitted by
DKG Entertainment LLC, Agent: Denise A. Gajeski, De Pere, WI.
- 3) George Street Bar LLC (DBA McGeorge's Pub), 415 George St. Submitted by George
Street Bar LLC, Agent: Leslie Conard, Green Bay, WI.
- 4) GSO LLC (DBA Julie's Café/Brickhouse), 500 Grant St. Submitted by GSO LLC,
Agent: Troy M. Metzler, De Pere, WI.
- 5) Harp & Eagle Ltd. (DBA Chateau De Pere/Café Chanson), 201 James St. Submitted by
Harp & Eagle Ltd., Agent: Anna Rebecca Finkel, Green Bay, WI.
- 6) Hoffman Investments Inc. (DBA Old No. 7), 121 N. 10th St. Submitted by Hoffman
Investments Inc., Agent: Raymond Hoffman, De Pere, WI.
- 7) The Landing Bar & Grill LLC (DBA The Landing Bar & Grill), 1605 Fort Howard Av
Suite C. Submitted by The Landing Bar & Grill LLC, Agent: Elizabeth A. Vandeyacht,

Suamico, WI.

- 8) Manhattan Lanes LLC (DBA Manhattan Lanes), 1120 S. Broadway. Submitted by Manhattan Lanes LLC, Agent: Constance M. Stiles, Green Bay, WI.
- 9) Nickys Inc (DBA Nicky's Lionhead Tavern and Grill), 331 Main Av. Submitted by Nickys Inc, Agent: Thomas M. Nick, Green Bay, WI.
- 10) Teekae Enterprises Inc. of Wisconsin (DBA Tim Karl's Century Lanes), 132 S. Broadway. Submitted by Teekae Enterprises Inc. of Wisconsin, Agent: Timothy V. Karl, Green Bay, WI.
- 11) Union Hotel Corporation (DBA Union Hotel), 200 N. Broadway. Submitted by Union Hotel Corporation, Agent: McKim T. Boyd, De Pere, WI.

CLASS "B" BEER & "CLASS B" RESERVE LIQUOR

- 1) Birder Studio of Performing Arts (DBA Broadway Theatre), 123 S. Broadway. Submitted by Birder Studio of Performing Arts, Agent: Paul Bakken, Green Bay, WI.
- 2) WJM Enterprise LLC (DBA Firehouse Bar & Grill), 338 Main Av. Submitted by WJM Enterprise LLC, Agent: Michael John Wilmet, Green Bay, WI.
- 3) La Vie Boheme LLC (DBA La Vie Boheme), 421 George St Suite 101. Submitted by La Vie Boheme LLC, Agent: Doreen Martin, De Pere, WI.
- 4) Shannons Haystack LLC (DBA Chatterhouse 2016), 614 George St. Submitted by Shannons Haystack LLC, Agent: Kevin Charles, De Pere, WI.

City of De Pere, Wisconsin**Request For License Committee Action**

MEETING DATE: May 16, 2017

DEPARTMENT: City Clerk-Treasurer

FROM: Shana Ledvina

SUBJECT: Consideration of Amendment to De Pere Municipal Code 7-2(e),
Regarding Delegation of Authority to Issue Temporary Class
"B"/"Class B" Retailer's Licenses to the City Clerk's Office.*

ATTACHMENTS:

- picnic license ord change 5-17-17 (PDF)
- Picnic License ord change red-lined 2017 (PDF)

ORDINANCE #17-XX

AMENDING §7-2(e), DE PERE MUNICIPAL CODE
REGARDING GRANTING OF TEMPORARY CLASS 'B' LICENSES

THE COMMON COUNCIL OF THE CITY OF DE PERE DO ORDAIN AS FOLLOWS:

Section 1: §7-2(e)(2), *Temporary Class "B" licenses (Picnic Licenses)*, is hereby amended by deleting the phrase "...license committee is..." and inserting the phrase "...City Clerk-Treasurer and Deputy City Clerk are..." in its place.

Section 2: All ordinances or parts of ordinances in conflict herewith are hereby repealed.

Section 3: This ordinance shall take effect on and after passage and publication.

Adopted by the Common Council of the City of De Pere, Wisconsin, this _____ day of _____, 2017.

APPROVED:

Michael J. Walsh, Mayor

ATTEST:

Shana D. Ledvina, Clerk-Treasurer

Ayes: _____

Nays: _____

Committee Approval: License Committee 5/17/17

Publication Date: _____

Attachment: picnic license ord change 5-17-17 (5842 : Picnic license ordinance change)

De Pere Municipal Code §7-2 (e) *Granting of licenses.*

- (1) *Approvals.* All licenses granted are specifically conditioned upon the following and only after such conditions have been satisfied may the city clerk-treasurer issue such license:
 - a. All necessary approvals of city departments are received by the clerk-treasurer.
 - b. Not more than 60 days has passed since the license was granted. If not issued within 60 days of being granted, the conditional granting of the license shall lapse.
- (2) *Temporary Class "B" licenses (Picnic Licenses).* Pursuant to Wis. Stats. §§ 125.26 and 125.51, the ~~license committee~~ City Clerk-Treasurer and Deputy City Clerk ~~are is~~ hereby delegated the authority to grant temporary Class "B" licenses.
- (3) *Temporary operator's licenses.* No temporary operator's license shall be issued to any person who does not possess all requirements specified for an operator's license at Wis. Stats. § 125.17.
- (4) *Provisional license requirements.*
 - a. *Provisional operator's license.* The city clerk-treasurer shall issue a provisional operator's license to:
 1. Any person who has applied for an operator's license, is otherwise qualified to hold a license under this chapter, and who is enrolled in a training course required under Wis. Stats. § 125.17(6). Enrolled, for the purposes of this subsection shall mean having paid all fees for a course which is in progress or is to commence within 60 days of the issuance of such license. Such license shall be valid for 60 days from date of issue. The license shall be void if, during such 60-day period, the licensee receives a failing grade for the required training course. No person may hold more than one provisional license in a license year except upon showing of a bona fide effort to pass the required training course or other verified rationale for failing to obtain an operator's license during the pendency of the license issued under this section.
 2. Any person who has applied for an operator's license, including payment of the required fee, who files a certified copy of a valid operator's license issued by another municipality. Such provisional license expires 60 days after issuance, when the operator's license applied for is issued, or upon expiration of the operator's license issued by another municipality, whichever occurs first.
 3. The clerk-treasurer may revoke the provisional operator's license if they discover that the holder of the provisional license made a false statement on the application, or if the clerk-treasurer determines that the operator's license issued by another municipality and filed under (b) above is not valid, or upon denial of the persons application for an operator's license.
 - b. *Provisional retail licenses.* The clerk-treasurer shall issue provisional retail licenses as follows:
 1. A provisional retail license shall be issued only to a person who has applied for and meets the qualifications for holding a Class "A", Class "B", "Class A", "Class B" or "Class C" license and authorizes only the activities that the type of retail license applied for authorizes. The clerk-treasurer shall not issue a provisional "Class B" license if the municipalities quota under Wis. Stats. § 125.51(4) prohibits the issuance of a "Class B" license and the clerk-treasurer shall not issue a provisional "Class A" license if the quota therefore found in [section 7-11](#) of this Code prohibits the issuance of a "Class A" license.
 2. All provisional licenses issued under this section shall expire upon denial of the underlying license applied for, 60 days after its issuance, or when the Class "A", Class "B", "Class A", "Class B" or "Class C" license is issued to the holder, whichever is sooner. The clerk-treasurer may revoke the license if it is discovered that the holder of the provisional license made a false statement on the application.

3. No person may hold more than one provisional retail license for each type of license applied for by the holder per year.

(5) *Two-year operator's licenses.* Operator's licenses shall be issued for two-year terms commencing July 1 of any even-numbered year and terminating June 30 of the next even-numbered year. The fee for such license shall be as determined by resolution of the common council. Licenses issued on or after July 1 of the second year of such licensing period shall also be issued for such fee as determined by common council.

(6) *Adult entertainment establishments.* No license for the sale of alcohol shall be granted for any adult entertainment establishment as defined in [§ 110-5](#) of this code or any establishment that offers adult entertainment as defined therein.