



Board of Park Commissioners

Regular Meeting

335 South Broadway
De Pere, WI 54115
<http://www.de-pere.org>

Agenda

Thursday, May 16, 2019

6:30 PM

De Pere City Hall Council Chambers

Pursuant to Wisconsin Statutes 19.84, Notice is hereby given to the public that a meeting of the **Board of Park Commissioners** of the City of De Pere will be held on **May 16, 2019** at **6:30 PM** in the **De Pere City Hall Council Chambers, 335 S. Broadway Street, De Pere, WI 54115.**

This meeting can be viewed LIVE at www.depere.tv. This meeting is also rebroadcast on Spectrum Cable Channel 4 and AT&T U-verse Channel 99 throughout the week and available on demand at www.depere.tv.

I. Call to Order

1. Roll Call

II. Action Items

1. Approve Board of Park Commissioners Minutes from the April 18, 2019 Meeting.
2. Approve \$500 donation from JW Flooring towards Upper Level Flooring Project.*
3. Approve donation proposal from De Pere Girls Softball to rebuild the old batting cages.*
4. Approval of \$500 Donation from Tundra Apparel & Promotions for Beer Garden*
5. Approve bid from Bluemel's for VFW Playgournd surfacing in the amount of \$64,424.*
6. Approve request from Celebrate De Pere for renting Fairgrounds and waiver of fee.
7. Approve consultant for Forestry inventory update.*
8. Approve final design for VFW Aquatic Facility.
9. Approve and recommend to City Council a budget for VFW Aquatic Facility.*
10. Consider Approval of proposed 2019 - 2026 Capital Improvement Plan.

III. Staff Updates

1. Update on status of Bomier Boat Launch renovation.
2. Update on completion of Legion Tennis/Pickleball courts.
3. Update on tennis court lighting at De Pere High School.

IV. Future Agenda Items

V. Public Comment Period

VI. Adjournment

Any person wishing to attend this meeting who, because of disability, requires special accommodations should contact the Clerk-Treasurer's office at 339-4050 by Noon, the previous day so that arrangements can be made.

Board Members
Alderpersons

De Pere Youth Hockey
Tod Maki, De Pere Select Soccer

Mayor Michael J. Walsh
Larry Delo, City Administrator
Judy Schmidt-Lehman, City Attorney
Marty Kosobucki
Shana Ledvina, City Clerk
City Hall 1st and 2nd Floor
John Zegers, WDP High School District
William Soquet, Teen Advisor
Patrick Skalecki, GRAEF
Tony Meeuwsen, De Pere Girls Softball
Carl Castelic, Celebrate De Pere
Chris McKeefry, Tundra Apparel & Promotions

De Pere Area Chamber of Commerce
Definitely De Pere
Brown County Library – De Pere
TV & Radio Stations
De Pere Rapides Youth Soccer
De Pere Baseball
Ben Villaruel, De Pere School District
Lydia McMorrow, Teen Advisor
Joe Watermolen, JW Flooring
Jeremy Santori, Bluemel's
Dan Traas, Ranger Services

Notice is hereby given that a majority of the Members of the Common Council of the City of De Pere may attend this meeting to gather information about a subject (s) over which they have decision making responsibility.

***All items marked with an asterisk will be forwarded to the Common Council**

li



City of De Pere, Wisconsin

Request For Board of Park Commissioners Action

MEETING DATE: May 16, 2019

DEPARTMENT: Parks, Recreation & Forestry

FROM: Grace Lahtela

SUBJECT: Approve Board of Park Commissioners Minutes from the April 18, 2019 Meeting.

ATTACHMENTS:

- Draft Minutes 4-18-19 (DOC)



Board of Park Commissioners

Regular Meeting

335 South Broadway
De Pere, WI 54115
<http://www.de-pere.org>

Draft Minutes

Thursday, April 18, 2019

6:30 PM

De Pere City Hall Council Chambers

I. Call to Order

The meeting was called to order at 6:30 PM by Board Member George Brown

Attendee Name	Title	Status	Arrived
Amy Chandik Kundering	Councilwoman	Excused	
Ryan Jennings	Alderman	Present	
Larry Lueck	Alderman	Excused	
Dean Raasch	Alderman	Present	
George Brown	Board Member	Present	
Sue Schinkten	Board Member	Present	
Randy Soquet	Board Member	Late	6:35 PM
Bill Volpano	Board Member	Excused	
Lydia McMorro	Teen Advisor	Present	
William Soquet	Teen Advisor	Excused	

Others present: Don Melichar, Park Superintendent/Forester, Paula Rahn, Recreation Superintendent, John McDonald, Recreation Supervisor, Scott Thoresen, Public Works Director, Alderman Hansen, and Alderman Crevier.

George Brown thanked Larry Lueck for his 8 years of service on the Board of Park Commissioners.

II. Action Items

1. Approve Board of Park Commissioners Minutes from the March 21, 2019 Meeting.

Alderman Raasch stated there were comments made regarding alternative funding options that should be included in the minutes. He referred comments to Marty Kosobucki who stated at minute 51:48 of the Board of Park Commissioner meeting on March 21st, I stated "I don't want to be all gloom and doom with it, there is obviously the ability to look at alternative funding above and beyond what the referendum is."

Alderman Raasch approved the minutes of the March 21, 2019 Board of Park Commissioners meeting as amended, seconded by Sue Schinkten. Upon vote, the motion passed unanimously with a 4-0 vote.

RESULT:	ADOPTED AS AMENDED [4 TO 0]
MOVER:	Dean Raasch, Alderman
SECONDER:	Sue Schinkten, Board Member
AYES:	Ryan Jennings, Dean Raasch, George Brown, Sue Schinkten
EXCUSED:	Amy Chandik Kundering, Larry Lueck, Bill Volpano
AWAY:	Randy Soquet

2. Approve \$500 donation from Greta Johnson for Recreation Scholarship Fund.*

Sue Schinkten moved to approve the \$500 donation from Greta Johnson for the Recreation Scholarship Fund, seconded by Alderman Raasch. Upon vote, the motion passed unanimously with a 4-0 vote.

Attachment: Draft Minutes 4-18-19 (8210 : Approve Board of Park Commissioners Minutes from the April 18, 2019 Meeting.)

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Sue Schinkten, Board Member
SECONDER:	Dean Raasch, Alderperson
AYES:	Ryan Jennings, Dean Raasch, George Brown, Sue Schinkten
EXCUSED:	Amy Chandik Kundingner, Larry Lueck, Randy Soquet, Bill Volpano

3. Approve \$4,000 sponsorship from Tweet Garot for Beer Garden.*

Alderperson Raasch moved to approve \$4,000 sponsorship from TweetGarot for the Beer Garden, seconded by Alderperson Jennings. Upon vote, the motion passed unanimously by a 4-0 vote.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dean Raasch, Alderperson
SECONDER:	Ryan Jennings, Alderperson
AYES:	Ryan Jennings, Dean Raasch, George Brown, Sue Schinkten
EXCUSED:	Amy Chandik Kundingner, Larry Lueck, Randy Soquet, Bill Volpano

4. Review and consider Southwest Park Lighting Contract and Installation.*

Randy Soquet arrived at 6:35 pm.

George Brown stated there are concerns because the bids received far exceeded the budget amount.

Alderperson Raasch commented that De Pere Select Soccer is making a sizable contribution to this project and feels that other alternative options should be researched before anything is finalized.

Marty Kosobucki stated De Pere Select Soccer has offered to donate \$35,000 - \$45,000 to help fund the installation of the lights. The design and consulting was partly covered by the City. The low bid came in around \$66,000 and there is an additional \$10,000 needed to update the lights. To cover the funding shortage, options would be to ask Council for additional funds to come from undesignated reserves, postpone the project and ask for additional funding in the 2020 budget, delay the project and look for additional donations, or decline the entire project.

Alderperson Raasch questioned the age of the lights and if it would be better to look at the project in the future to install new LED lights.

Marty Kosobucki stated that a new system would probably come in around \$140,000 which would come with a warranty and have web based controls.

Sue Schinkten moved to open the meeting to public comment at 6:40 pm, seconded by Alderperson Jennings. Upon vote, the motion passed unanimously by a 5-0 vote.

Dale Rhodes commented that De Pere Select Soccer would be willing to donate up to \$55,000 to get the light installed. Every year the project is delayed, the costs go up. The lights are available and it would be a minimal cost to the City. There is a great need for lighted fields.

Alderperson Raasch questioned if other municipalities have lighted fields.

Dale Rhodes commented that the Village of Howard just put in lights for two fields at the Asko Noble Park.

George Brown commented that as desirable the project is, he hesitates to ask council for any funding.

Alderperson Raasch moved to return to regular order at 6:45 pm, seconded by Alderperson Jennings. Upon vote, the motion passed unanimously with a 5-0 vote.

Alderson Raasch moved to refer the project back to staff to determine project costs in 2020 and to look for other funding options to determine if it makes sense to do something this year or wait until the 2020 budget, seconded by Sue Schinkten. Upon vote, the motion passed unanimously with a 5-0 vote.

Randy Soquet moved to reject the bids for the lighting project at Southwest Park at 9:40 PM, seconded by Sue Schinkten. Upon vote, the motion passed unanimously with a 5-0 vote.

RESULT:	ADOPTED [UNANIMOUS]
AYES:	Jennings, Raasch, Brown, Schinkten, Soquet
EXCUSED:	Amy Chandik Kunding, Larry Lueck, Bill Volpano

5. Consider design for VFW Aquatic Facility.

Pat Skalecki from Graef and Matt Friebe from Water Technology gave an updated on the progress that was made on the aquatic center designs, stating modifications were made from the comments that were received at the March Park Board meeting. A single concept plan was prepared, along with budgets and anticipated operating costs, for each facility. A detailed presentation was given showing 2D and 3D renderings, physical features of the pool, and cost estimates for both construction and operational costs.

Marty Kosobucki, Director of Parks, Recreation and Forestry, commented that at the last Park Board meeting, there was confusion on the referendum and the budget for the pools. He reiterated that right now there is no budget set for the pools. The referendum passed and the \$12 million is no more than a benchmark that was referenced as what the referendum could cover over a span of 20 years of borrowing. It was not intended to establish a budget, it is an estimate of what available funding will be and if additional funding might be necessary.

A detailed discussion of the VFW aquatic facility followed.

Randy Soquet questioned the depth of the lap pool and shallow end.

Alderson Jennings questioned the zero depth entry and an estimate on the number of lifeguards required.

Lydia McMorro, Teen Advisor, commented that she liked the layout, the water cross feature and feels there is a good variety of things to do.

Marty Kosobucki, Director Parks, Recreation and Forestry, commented that the Park Board might want to consider constructing some type of VFW memorial on the front entrance patio area to replace the existing one that will be removed.

Alderson Jennings questioned the drop slide and climbing wall options and if these could be added later.

Randy Soquet questioned the possibility of installing all three diving boards, however only having two open at a given time, eliminating the need for one lifeguard.

Alderson Raasch commented that he appreciated the concerns with cost savings, but feels that it should be done right and the way we want it.

George Brown commented that the facility is for the entire community and we need to make sure it is done right the first time.

Alderson Jennings commented that he likes to be aware of what parts can be eliminated or added through sponsorship.

Activity features were discussed in detail.

Sue Schinkten questioned the popularity of the activity features.

George Brown questioned if everyone liked the plan with the memorial added.

Alderson Raasch suggested getting veteran and military comments on the memorial.

Alderson Jennings commented on the third diving board and the requirement of an additional staff person.

Alderson Jennings moved to approve the VFW Pool design but remove the ½ meter diving board, seconded by Alderson Raasch.

Discussion followed.

Matt Friebe, Water Technology clarified the motion to remove the ½ meter diving board, but leave the space so it can be added at a later date.

Randy Soquet moved to open the meeting to public comment at 7:35 pm, seconded by Sue Schinkten. Upon vote, the motion passed unanimously.

Diane Goffard, Paul Steckart, Dave Hunnicutt and Katie Carviou spoke on the VFW Pool design.

Alderson Raasch reiterated that there has never been a budget for reconstruction of the pools. The referendum does not set a budget. There is around \$900,000 coming in with the referendum that is to be used for construction and operation of the pools, with no end date. We need to be conscious of what the money is spent on and spend it in a prudent way. The teen advisor likes the concept and we want to pull the teen age group back to the pools. It's hard to get any type of sponsorship without a design and vision of the project.

Sue Schinkten commented on addressing the declining interest in the pools.

Randy Soquet moved to return to regular order at 7:50 pm, seconded by Alderson Jennings. Upon vote the motion passed unanimously.

Alderson Jennings questioned the location of the diving boards.

Upon vote, the above motion passed unanimously with a 5-0 vote.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Ryan Jennings, Alderson
SECONDER:	Dean Raasch, Alderson
AYES:	Jennings, Raasch, Brown, Schinkten, Soquet
EXCUSED:	Amy Chandik Kunding, Larry Lueck, Bill Volpano

6. Consider design for Legion Aquatic Facility

Patrick Skalecki from Graef and Matt Friebe from Water Technologies gave a detailed presentation on Legion Pool, stating the site at Legion is more restrictive and bounded on all four sides. There are also historical trees that are not to be disturbed. Matt pointed out that with the pool being an 8 lane lap pool, this leads to the possibility of hosting summer swimming meets.

A detailed discussion of the Legion Pool design followed.

Randy Soquet questioned the square footage of shallow water activity area.

Marty Kosobucki, Director of Parks, Recreation and Forestry confirmed the location has some serious obstacles, however it appears that there would be some room to stretch the footprint to the west without disturbing the trees and the tennis courts. There are significant differences in swimming space in the design compared to the current footprint of the pool.

Randy Soquet suggested adding a bump out for an activity area on the west side of the lap pool. This would make it easier for parents to watch kids in both the tot and activity areas.

John McDonald, Recreation Supervisor commented on the need for outdoor pools for swim meets.

Alderson Jennings commented on the pool designs being complimentary and the square footage of the water.

Marty Kosobucki, Director of Parks, Recreation and Forestry reminded the Park Board that the contract with Graef agrees to minor revisions and then a final design to come back to Park Board for approval. If there are major changes, a change order will need to be requested with Graef.

Alderson Raasch commented on adding a third diving board. He stated he has received many comments about having three diving boards.

Randy Soquet moved to open the meeting to public comment at 8:35 pm, seconded by Alderson Jennings. Upon vote, the motion was approved unanimously.

Gene Hackbarth, Dave Hunnicutt and Katie Carviou spoke regarding the design of Legion Pool.

John McDonald, Recreation Supervisor explained how a swim meet would work at Legion Pool.

Alderson Raasch recommended a 5 minute recess at 8:50 pm, seconded by Randy Soquet. Upon vote, the motion passed unanimously.

The meeting was called back to order at 8:55 pm.

Alderson Hansen is concerned with the decrease in square footage in the new design compared to the existing pool and feels the shallow active play area should be increased. He feels recommendations should be made based on what is right to do and if renegotiation is needed with Graef due to major changes, then it should be done.

Alderson Raasch moved to return to regular order at 9:00 pm, seconded by Randy Soquet. Upon vote, the motion passed unanimously.

Sue Schinkten commented on the design of the entry into the lap pool.

Marty Kosobucki, Director of Parks, Recreation and Forestry commented that if the Park Board is considering adding area to the pool, that the consultant should be conscious of sight lines and adding additional staff.

Alderson Raasch moved to approve the design for Legion Pool as presented with the addition of a 1/2m diving board; to maximize the pool area by expanding as far west as possible, while not impacting the trees and tennis court, and use this space to create an activity area; do not downsize the tot pool; and add sidewalk to the south side of the design.

Matt Frebie from Water Technologies asked for clarification on the size of the additional activity area. He stated that it appears that the largest the additional area could be is 700-1,000 square feet.

Sue Schinkten moved to open the meeting back up to public comment at 9:10 pm, seconded by Randy Soquet. Upon vote, the motion passed unanimously.

Shana Ledvina spoke on the pool design and the possible increase in square footage.

Alderson Crevier spoke about the trees at the location and the possibility of removing some.

Alderson Raasch moved to return to regular order at 9:15 pm, seconded by Randy Soquet. Upon vote, the motion passed unanimously.

Matt Frebie from Water Technologies presented another option of adding a bump out on the deep end of the pool for the diving boards. This would allow the shallow end to be extended up to the deep well.

Alderson Raasch summarized his motion to approve the design with the following changes: expand footprint as far west as possible, but for the tree area and tennis court not to be impacted; to maximize the activity area; add the third diving board; add sidewalk to the south of the pool footprint; and for the tot pool to stay the same size. If contract needs to be renegotiated with Graef, that would be fine.

Upon vote, the above motion passed unanimously with a 5-0 vote.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dean Raasch, Alderperson
SECONDER:	Sue Schinkten, Board Member
AYES:	Jennings, Raasch, Brown, Schinkten, Soquet
EXCUSED:	Amy Chandik Kunding, Larry Lueck, Bill Volpano

7. Approval to Accept 7-Up as Vendor for Vending Machines in De Pere Parks.*

Alderperson Raasch moved to approve the vending machine contract for the De Pere Parks with 7-Up, seconded by Randy Soquet. Upon vote, the motion passed unanimously with a 5-0 vote.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dean Raasch, Alderperson
SECONDER:	Randy Soquet, Board Member
AYES:	Jennings, Raasch, Brown, Schinkten, Soquet
EXCUSED:	Amy Chandik Kunding, Larry Lueck, Bill Volpano

8. Recommendation from the Board of Public Works to approve the Tree Replacement Policy for Street Construction Projects

Alderperson Hansen gave a review of the proposed changes to the Arboricultural Specifications Manual for tree replacements for City construction projects. Currently, when a tree is removed for a construction project, if the homeowner wants a replacement tree, they are responsible for the cost of the tree. With the proposed change, if the property owner wanted a replacement tree and it was feasible to put a new tree in, the cost would shift to the city.

Alderperson Jennings moved to approve the tree replacement policy for street construction projects, seconded by Randy Soquet. Upon vote, the motion passed unanimously, with a 5-0 vote.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Ryan Jennings, Alderperson
SECONDER:	Randy Soquet, Board Member
AYES:	Jennings, Raasch, Brown, Schinkten, Soquet
EXCUSED:	Amy Chandik Kunding, Larry Lueck, Bill Volpano

9. Consider postponing Southwest paving project till 2020.

Marty Kosobucki, Director of Parks, Recreation and Forestry gave a summary of the paving project at Southwest Park. The City Engineer does not feel that there will be enough funds to complete the paving and sidewalk as proposed. The project is not a safety concern, so staff recommends postponing the project and request additional funding in 2020.

Alderperson Raasch moved to postpone the Southwest paving project until 2020, seconded by Randy Soquet. Upon vote, the motion passed unanimously with a 5-0 vote.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dean Raasch, Alderperson
SECONDER:	Randy Soquet, Board Member
AYES:	Jennings, Raasch, Brown, Schinkten, Soquet
EXCUSED:	Amy Chandik Kunding, Larry Lueck, Bill Volpano

10. Approve Design for New Large Park Signs.

Marty Kosobucki, Director of Parks, Recreation and Forestry stated at the last Park Board meeting, it was requested that staff research the cost difference for new park signs with and without the city logo. Upon research, the cost estimates came back the same. Staff and the Branding Committee recommend exhibit A, number 5 as the preferred choice. Alderperson Raasch moved to approve exhibit A, number 5, recommended by staff and the Branding Committee, as the new design for large park signs, seconded by Randy Soquet. Upon vote, the motion passed unanimously with a 5-0 vote.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dean Raasch, Alderperson
SECONDER:	Randy Soquet, Board Member
AYES:	Jennings, Raasch, Brown, Schinkten, Soquet
EXCUSED:	Amy Chandik Kunding, Larry Lueck, Bill Volpano

11. Consider concept of an urban soccer facility.

Alderperson Raasch presented the idea of urban soccer fields, stating soccer has gained in popularity, but locations to play have not. Urban soccer fields are mini soccer fields with artificial turf, allowing a small group of people to play games. With side boards and netting around the field, there is no out of bounds helping the younger players improve their skills. With the number of kids playing soccer in De Pere, he thinks it is a great idea.

George Brown agrees that urban soccer fields are a great idea and should be researched. Randy Soquet questioned if the walls would stay up all year.

Marty Kosobucki, Director of Parks, Recreation and Forestry stated the hope would be for them to stay up all year. With the size of the fields, the majority of the parks would be able to fit at least two fields. If the Park Board is in support of the fields, they could be added to the seven year capital plan.

Randy Soquet moved to approve the concept of urban soccer fields and place in the capital project plan, seconded by Alderperson Raasch.

Alderperson Raasch commented that the goal is to put in parks close to residential areas so kids can easily get to them.

Upon vote, the above motion passed unanimously with a 5-0 vote.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Randy Soquet, Board Member
SECONDER:	Dean Raasch, Alderperson
AYES:	Jennings, Raasch, Brown, Schinkten, Soquet
EXCUSED:	Amy Chandik Kunding, Larry Lueck, Bill Volpano

III. Staff Updates

1. Update on status of Optimist Park parking lot and basketball court project.

Marty Kosobucki, Director of Parks, Recreation and Forestry, gave an update on the reconstruction of the parking lot and basketball court at Optimist Park.

RESULT:	DISCUSSED
----------------	------------------

2. Review results of Community Survey regarding public transportation to Legion Pool.

Marty Kosobucki, Director of Parks, Recreation and Forestry, gave an update on the results of the public transportation survey to Legion Pool. Only about 50% of the respondents would use the service and only around 23% would pay for the service.

RESULT:	DISCUSSED
----------------	------------------

IV. Public Comment Period

None

V. Future Agenda Items

Marty Kosobucki, Director of Parks, Recreation and Forestry commented on the possibility of a neighborhood center on the East side of the city. We have the Community Center on the West side, but nothing on the East.

VI. Adjournment

Randy Soquet moved to adjourn the meeting at 9:45 pm, seconded by Alderperson Raasch. Upon vote, the motion passed unanimously with a 5-0 vote.

Respectfully submitted,
Grace Lahtela

li



City of De Pere, Wisconsin

Request For Board of Park Commissioners Action

MEETING DATE: May 16, 2019

DEPARTMENT: Parks, Recreation & Forestry

FROM: Paula Rahn

SUBJECT: Approve \$500 donation from JW Flooring towards Upper Level Flooring Project.*

Staff is seeking approval to accept a \$500 donation from JW Flooring towards the flooring project for the upper level of the Community Center. The final phase of our flooring renovation includes removing the VCT tile in the hallways, large Pine Rm., kitchen and storage room on the upper level and replacing it with luxury vinyl plank flooring, which is what was currently installed on the lower level. Total cost of this project is nearly \$22,000. The entire project is to be funded through private donations.

Thank you for your time and consideration.



City of De Pere, Wisconsin

Request For Board of Park Commissioners Action

MEETING DATE: May 16, 2019

DEPARTMENT: Parks, Recreation & Forestry

FROM: Marty Kosobucki

SUBJECT: Approve donation proposal from De Pere Girls Softball to rebuild the old batting cages.*

De Pere Girls Softball Association is proposing to rebuild the old batting cages. Their intent is to purchase a batting cage system identical to the one they are installing next to the new softball field. The value of the cages is approximately \$11,000.

After looking into ADA compliance, we feel the old cages can be rebuilt on it's current footprint without any changes. However, we would not recommend the old cages be rebuilt until the new cages have been constructed and are ADA compliant.

ATTACHMENTS:

- Optimist.old batting cages (PDF)

Optimist Park



Attachment: Optimist old batting cages (8160 : Approve donation proposal from De Pere Girls Softball to rebuild the old batting cages.)*

DE PERE



This map was produced utilizing a variety of sources the City of De Pere reasonably believes are reliable, including GIS data, some of which was under development at the time this map was produced. The City of De Pere makes no warranty, either expressed or implied, including no warranty as to fitness for a particular use, of the information contained in or comprising this map.

W

Map of De Pere, WI Provided By The De Pere Planning/GIS Department 2010

04/22/2019

Packet Pg. 14



City of De Pere, Wisconsin

Request For Board of Park Commissioners Action

MEETING DATE: May 16, 2019

DEPARTMENT: Parks, Recreation & Forestry

FROM: John McDonald

SUBJECT: Approval of \$500 Donation from Tundra Apparel & Promotions for Beer Garden*

Staff is seeking approval to accept a \$500 donation from Tundra Apparel & Promotions for the Beer Garden. The donation will go to cover the cost of a banner for marketing over Reid Street.

Thank you for your time and consideration.

Respectfully,

John McDonald
Recreation Supervisor



City of De Pere, Wisconsin

Request For Board of Park Commissioners Action

MEETING DATE: May 16, 2019

DEPARTMENT: Parks, Recreation & Forestry

FROM: Marty Kosobucki

SUBJECT: Approve bid from Bluemel's for VFW Playgournd surfacing in the amount of \$64,424.*

The City Engineering Department sent out a request for bids on the poured in place fall surfacing for VFW Playground. We received one bid from Bluemel's Maintenance Services and is very close to our anticipated cost.

The project budget is \$129,000. \$110,000 was approved in the 2019 budget and an additional \$19,000 was requested and approved from un-designated reserves. \$55,000 has already been committed to the playground equipment and installation.

Staff recommends approving the bid from Bluemel's.

ATTACHMENTS:

- VFW PIP Bid Tab (PDF)



**PROJECT 19-12 VFW Park Playground
PROPOSALS**

				BIDDER NO. 1	
				Bluemel's Maintenance Service, Inc.	
ITEM	DESCRIPTION	UNIT	QTY	UNIT PRICE	AMOUNT BID
PC-01	Provide Poured in Place Playground Surface, 1/2" Depth Minimum	SF	4,590	\$6.10	\$27,999.00
PC-02	Provide Base Mat	SF	4,590	\$7.50	\$34,425.00
PC-03	Poured in Place Playground Surface Testing	LS	1	\$2,000.00	\$2,000.00
Total Amount Bid					\$64,424.00

Attachment: VFW PIP Bid Tab (8222 : Approve bid from Bluemel's for VFW Playground surfacing in the amount of \$64,424.*)



City of De Pere, Wisconsin

Request For Board of Park Commissioners Action

MEETING DATE: May 16, 2019

DEPARTMENT: Parks, Recreation & Forestry

FROM: Marty Kosobucki

SUBJECT: Approve request from Celebrate De Pere for renting Fairgrounds and waiver of fee.

We received a request from Celebrate De Pere to use the City owned portion of the fairgrounds for the purpose of their special event on Memorial Day Weekend. In addition, they are asking to waive the fees associated with renting the park.

According to our policy, approved and re-occurring large events (over 1,000 people) do not have to come back for approval from the Board of Park Commissioners unless there is a significant change in the program. With the change in venue, staff feels it warrants the Board of Park Commissioners review the request.

Regarding the approval to rent the park:

We met with representatives from Celebrate De Pere and have worked through various topics to the point staff is comfortable with recommending approval of the rental contract for the fairgrounds. Some of the main points of concern were:

- 1) Nesting Bald Eagle - Celebrate De Pere staff have met with and gained approval from the WDNR Wildlife Biologist responsible for monitoring the eagles in our area. I have been in contact with the WDNR to confirm their approval.
- 2) Boat Launch - Because the boat launch was funded through a Stewardship Grant we are required to keep the launch open for public use at all times. Celebrate De Pere has made provisions in their plans to accommodate this.

Regarding the approval of a rental waiver:

Unfortunately staff does not have a recommendation one way or the other on this topic. However, I can provide you with the following insight and information.

- When Celebrate De Pere used Voyageur Park, the City waived all fees associated with renting the park.
- While the location and venue have changed, Celebrate De Pere's mission and goals remain the same, which is to ultimately help and support organizations and causes within the City of De Pere.
- Brown County is not providing a fee waiver for the use of their property.
- Rental of our side of the Fairgrounds property is \$360/day.

ATTACHMENTS:

- Celebrate De Pere.rental contract draft (PDF)
- Celebrate De Pere (PDF)
- Celebrate De Pere. Layout (JPG)

**PARK USE AGREEMENT
BETWEEN THE CITY OF DE PERE
And**

This agreement made and entered into by and between the City of De Pere, a Wisconsin municipal corporation ("CITY") and;

Name: Celebrate De Pere

Authorized Rep: Carl Castelic, Treasurer

Address: 905 George St. #138
De Pere, WI 54115

Phone: (920) 371-9657
E-mail: info@celebratedepere.com

(hereinafter referred to as "Permittee").

In consideration of the mutual covenants and agreements contained herein, the parties agree as follows:
City does hereby grants to Permittee the following areas/facilities at: **Brown County Fairgrounds**
To be used for the following purposes only: Parking/Activities
This permit shall be for the following date(s):

Date	Event	Facility	Time	Cost
May 24, 2019	Celebrate De Pere	Brown County Fairgrounds	All Day	\$360.00
May 25, 2019	Celebrate De Pere	Brown County Fairgrounds	All Day	\$360.00
May 26, 2019	Celebrate De Pere	Brown County Fairgrounds	All Day	\$360.00
May 27, 2019	Celebrate De Pere	Brown County Fairgrounds	All Day	\$360.00
			Total	\$1,440.00

1. Permittee agrees to pay City as and for the use fee for the above referenced area the sum of **\$1,440.00** which shall be paid no later than **May 20, 2019**. Failure to pay City by the prescribed date will nullify and void this permit.
2. Permittee shall make application and obtain a Special Event Permit through the City Clerk-Treasurer's office before activity listed above is allowed.
3. It is specifically understood and agreed that this agreement shall not be construed to create or evidence a partnership or joint venture between City and Permittee and that both parties hereto are individually responsible for their respective debts and financial obligations. The Permittee shall not make presentations to third parties contrary to the terms of this paragraph.
4. No activities in violation of Federal, State or local laws shall be permitted on the premises, and it shall be the responsibility of the Permittee to enforce this provision. No lewd or indecent actions, conduct, language, pictures or portrayals shall be included in the activities or events presented by the Permittee on the premises and nothing presented, used, or sold that is contrary to law or prohibited by ordinance of the municipality will be permitted. The Permittee agrees to abide and be bound by the decision of the Permittee should any questions arise under this paragraph.

PARK USE AGREEMENT

5. The following noise ordinance requirements apply to this Agreement:
 - A. The permitted hours of operation are: As stated above
 - B. The permittee shall be responsible for compliance with the following requirements:
 1. Any amplified sound shall be maintained at a reasonable level to be determined by the size and nature of the event.
 2. An adult (18 years or older) will be available on-site during the event and will be responsible for monitoring/managing the event and associated activities.
 3. Officers will monitor the area and may stop and assess noise volumes and disruption of the neighborhood.
 4. The permit holder shall contact the Park Department at 339-4065 with any questions.
6. In allowing the above premises to be used as requested, the City does not relinquish and does hereby retain the right to enforce all necessary and proper rules for the management and operation of the above premises. Said rules shall be promulgated and enforced strictly by City. City, its agents and employees retain the right of ingress and egress to all above facilities and grounds when in performance of official duties and to ensure said premises is being used for the purposes stated.
7. Permittee will be responsible to provide adequate security at all times throughout the event as required under the Special Event Permit.
8. Permittee will provide all promotion for their event and will provide City with contact person and phone number where all inquiries into the event may be referred. City's business phone numbers, addresses, and names may not be used in promotional materials as a source for additional information on the event.
9. Permittee will be granted concession rights for their event and will be responsible for obtaining any and all permits necessary to do so. Permittee must provide its own supplies and make arrangements with its vendors to accept deliveries at the premises during the regular operating hours of 8:00 a.m. until 4:00 p.m. only. City, its agents, or employees will not accept, receive or sign receipts on Permittee's behalf when such supplies are delivered to the facility or premises.
10. The use fee set forth above allows the permittee access to the areas indicated above during regular park hours only unless prior approval to remain in park during closed hours is obtained from the Parks, Recreation & Forestry Director. A permittee hosting a multiple, consecutive day event, may request permission to remain in the park during closed hours, including overnight, for purposes of security. In granting such permission, the director may impose conditions that are including, but not limited to, the following:
 - A. ingress and egress to area of overnight use shall be allowed at all times;
 - B. no campfires, open flame, lit-charcoal or other outside burning shall be allowed;
 - C. the area of overnight use shall be kept neat and orderly with covered trash receptacles provided and maintained by permittee;
 - D. no outside display or storage of laundry is permitted;
 - E. no tents will be permitted;
 - F. all gray and black water shall be disposed of at a permitted facility

Permittee further agrees not to utilize or disturb City's equipment, displays, fixtures, furnishings, or other materials not specifically identified in this permit. It is expressly understood that the De Pere Ice and Recreation Center is privately operated and that Permittee shall not utilize or permit to utilize the Ice and Recreation Center for parking or other uses during the term of this permit.
11. Permittee agrees not to interfere, impede or discourage other authorized activities occurring at the same time of its use of the premises. Ingress and egress to boat launching, where applicable, are not to be interfered with by Permittee, its agents or employees. City retains the right to all fees collected for other activities not related to this permit during the duration of this permit and has full control and authorization over regulating those activities.
12. City will provide utilities including heating for ordinary purposes when applicable.

PARK USE AGREEMENT

13. Permittee will provide **AS NEEDED** employees for parking and traffic control. See specific law enforcement requirements for special events. Parking will be permitted only in areas designated by City. Permittee will be responsible for keeping emergency lanes open at all times.
14. City must approve alterations to all grounds and facilities prior to Permittee's event. Permittee will not be allowed to dig into any grounds, track, roadways, etc. and will return all premises to their original condition prior to the expiration of this permit. All utility modifications, alterations, connections, and hookups will be in strict accordance with State and local codes. Alterations requiring City's approval include, but are not limited to, electrical wiring track modifications, stakes, fencing, poles, roadway closures, building partitions, etc.
15. Permittee is responsible for maintaining premises in a clean, safe, and sanitary condition during their event. Permittee will maintain an appropriate number of trash containers and arrange for disposal of all waste materials. Any materials and personal property or items of any nature whatsoever remaining on the premises after the duration of this permit shall be considered to be intended for discarding and/or other disposal by City. Permittee waives any and all rights or interests if may have in such property. All grounds, facilities, and fixtures shall be restored to their original condition and to the satisfaction of the City, reasonable wear and tear expected.

Permittee will be charged and agrees to pay City **\$500.00 (Five Hundred Dollars)** per day for each day beyond the permit agreement in which the said premises are not fully cleaned and restored. Permittee further agrees to pay all costs incurred by the City in restoration of the premises due to Permittee's failure to do so on or before the **3rd day of June, 2019**. Permittee is solely responsible for making all arrangements for cleanup and restoration of the premises during the duration of this permit.

(SEE SUPPLEMENTALS, PAGE 4, No. 4)

16. In the event that the premises or any portion thereof used during the term of this permit shall be damaged by the act of default or negligence of the Permittee, or of the Permittee's agents, employees, patrons, guests, or any other person admitted to said premises by Permittee, Permittee will pay to the City upon demand such sums as shall be necessary to restore said premises to their present condition.
17. The Permittee agrees to use the premises for no other use than that specified herein. The Permittee shall not assign this permit or any part thereof without written consent of City. In the event consent is granted to assign, the Permittee shall not permit any assignee or to engage in conduct prohibited to the Permittee by the terms of this agreement.
18. Permittee will notify City in writing no later than thirty (30) days prior to their scheduled event of any cancellation. When City receives written notice, this permit will become null and void, and the City will retain twenty percent (20%) of all rental fees. City will also be entitled to deduct and retain any costs incurred as a result of Permittee's actions. City retains the right to cancel any event in the interest of public safety, health, or welfare and/or upon the Permittee's failure to uphold the terms of this agreement. No refund will be issued to the Permittee in the event of cancellation due to the Permittee's failure to comply with the terms of this permit.

Dated this _____ day of _____, 2019

CITY OF DE PERE

BY: _____
Marty Kosobucki
Director of Parks, Recreation and Forestry

BY: _____
Carl Castelic, Treasurer

*** See following Page 4 through Page 6 for Supplementals to this Agreement.**

PARK USE AGREEMENT

SUPPLEMENTALS: (A)

1. Event attendees may be required to park off-site. If required, it will be so noted as **Required / Not Required** (circle one). Permittee will secure a site for approximately N/A vehicles to park on-site or provide shuttle transportation to and from the Fairgrounds. The lower boat launch must remain open to the public at all times during your event. It will be the Lessee's responsibility to provide clean up and security at the off-site parking area. The parking process will be noted on all printed items-posters, mailers, tickets, etc. to inform the public prior to the event.
2. Vendors and scheduled worker with appropriate permits or passes will be allowed to park on the premises.
3. If for any reason any event attendee's vehicles (other than vendors and event staff workers) are permitted to park on the Fairgrounds property, a \$ /car/day event parking fee will be collected at the gate by the Permittee. If parking fees are collected, they will be accounted for and may be paid (0 %) to the City upon the conclusion of each day's events.
4. Permittee will provide a cleaning crew to keep the grounds cleaned throughout the duration of the event. Permittee will provide all cleaning supplies for the entire event. Permittee will provide dumpsters at their costs for the disposal of all event waste. Permittee will also arrange with waste removal company at their cost for disposal of cooking grease after event.
5. Permittee will inform all Vendors that they are not to discard cooking grease on the park grounds, drains or on any grass areas-cooking grease will be disposed of properly off-site (see # 4 above). Permittee is responsible to ensure all food vendors comply with all local requirements, including obtaining all permits necessary to operate.
6. Permittee estimates an attendance of approximately 3,000 + persons each day.
7. Permittee will be responsible to provide adequate Fire/EMS and security at all times throughout the event as provided in the special event permitting process.
8. Permittee will inform all Vendors of the NO GLASS BEVERAGE BOTTLES policy on the premises. Glass bottled beverages are not allowed to be sold on the premises.

PARK USE AGREEMENT

SUPPLEMENTALS: (B)

The City of De Pere and the State of Wisconsin have adopted a new fire prevention code that has increased requirements for those who may be cooking at assembly events. The city has adopted the International Fire Code in its entirety.

De Pere Fire Rescue will be enforcing these more stringent regulations on the vendors at any assembly function. We would like to recommend you review the following to assure that your operation will be allowed to continue during the event.

1. Tents or Canopies. Must be proper, labeled, and listed for use. Any fabric or other product not approved for use may not be used. When cooking with open flame, charcoal, or a fryer the equipment must be 3' outside the drip edge of the material. No heating equipment may be closer than 3' to the fabric.
2. Structural stability. Any tent, canopy, or air-supported structure must be adequately roped, braced, and anchored to withstand the elements of weather.
3. Clear access. A twelve-foot clear width access must be provided as a corridor between rows of stands and at the ends. This dimension is in addition to any guy ropes and other protrusions into this space. Corridor rows must be arranged so as to provide a clear path to the means of egress. The layout is subject to the approval of the fire department.
4. Combustible materials. No combustible products such as hay, straw, or shavings may be located within the fabric enclosure. All combustible materials that could create a fire hazard must be kept at least 20' from the structure.
5. Fire extinguishers. Any booth cooking or heating will be required to have a minimum 5-pound ABC dry chemical fire extinguisher. Any vendor using a deep fat fryer must provide a type 'K' extinguisher for their booth.
6. Pressurized cylinders. Any pressurized cylinders must be securely fastened in such a way that there is no possibility of tipping them over. (This includes all CO2 and LPG tanks.) Propane tanks must be 5' from any tent; hoses may need to be longer depending on equipment placement. (e.g. 5' + 5'[in tent]=10')
7. Gasoline containers must have the proper covers and caps. Containers and vehicles must be at least 50' from any open flame devices.
8. Electrical cords. All cords must be listed and approved for use. All cords must be in good condition and may not be spliced, extended beyond manufactured length, or multiplied beyond the current carrying capacity. Cords should be secured so they do not constitute a tripping hazard.
9. Eating areas. Food may not be cooked within 15' of a fabric assembly area where customers are seated to consume the food or watch entertainment. A 15' separation must be maintained between cooking equipment and other structures. This separation must consist of a break between the fabric-covered areas.

SUPPLEMENTALS: (C)

The director of parks, recreation & forestry, or designee ("director"), may, in conjunction with the issuance of a permit under Section 30-6, De Pere Municipal Code:

1. Approve a request by permittee to charge a fee for the parking of vehicles at the event provided that:
 - A. the City receives 50% of the net parking revenue not to exceed \$2.00/vehicle;
 - B. the permittee provides the director with a written parking plan and schematic for review and approval at least 30 days prior to the event.

PARK USE AGREEMENT

SUPPLEMENTALS: (D)

An office trailer will be allowed to be parked on-site starting on Saturday, May 18th through the end of the event.

Dated this _____ day of _____, 2019

CITY OF DE PERE

BY: _____
 Marty Kosobucki
 Director of Parks, Recreation and Forestry

BY: _____
 Carl Castelic, Treasurer

Marty Kosobucki

From: Carl Castelic <[REDACTED]>
Sent: Tuesday, May 7, 2019 10:54 PM
To: Carl Castelic; [REDACTED]; [REDACTED]; Marty Kosobucki
Subject: Re: [EXTERNAL] FW: Celebrate De Pere

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hello Marty,

This email is to request usage of the De Pere side of the Brown County Fairgrounds through a Park Use Agreement. Our current plan is to use the De Pere side sparingly due to the Eagle situation (more info below), but we would still need to control it for safety and security purposes. Our plan is to leave it open up until Friday May 24th. Then we would need to restrict access through the gates to only our volunteers and staff and of course boat launch users.

The boat launch will be open throughout the event. We will have signage at the gate for this and the people manning the gate will let them in. If there is suspicion that they are trying to scam and obtain free admission to the event we will notify security. (These are situations where they are not even towing a boat etc..) These people will then be escorted off grounds.

Throughout the event we would need to use the upper parking lot for our volunteers to park. We also will be setting up our office and Police Fire HQ on the gravel pad behind the fair office.

On Friday there is no programming on the De Pere Park side. On Saturday we will be running the Redneck Regatta at the edge of the water which will be on the De Pere side and the County side. On Sunday some of our Car Show parking may ooze down into the De Pere side, but that is dependent on the number of entries. On Monday there will be no programming on the De Pere Side.

We will not be parking any cars for patrons on the De Pere side.

The Sheriff and De Pere Fire were planning on using the De Pere Ice Arena parking lot for their numerous vehicles. If that is not available then they will find a different location to park. Most likely further back in a different parking lot, but that will be up to them based on their needs.

This is still Celebrate De Pere, the signature event for the City of De Pere. We are hoping that any park rental fees or any additional fees would be waived. Please let me know if that is not possible. Every \$ that we have to pay for fees takes money directly away from the non-profit groups that benefit from this event.: De Pere Lions; De Pere Hockey; East De Pere Wrestling Boosters; West De Pere Booster Club; De Pere Optimist ; several De Pere based Boy and Girl Scout troops and of course the Desert Vets /Vietnam Vet Organization.

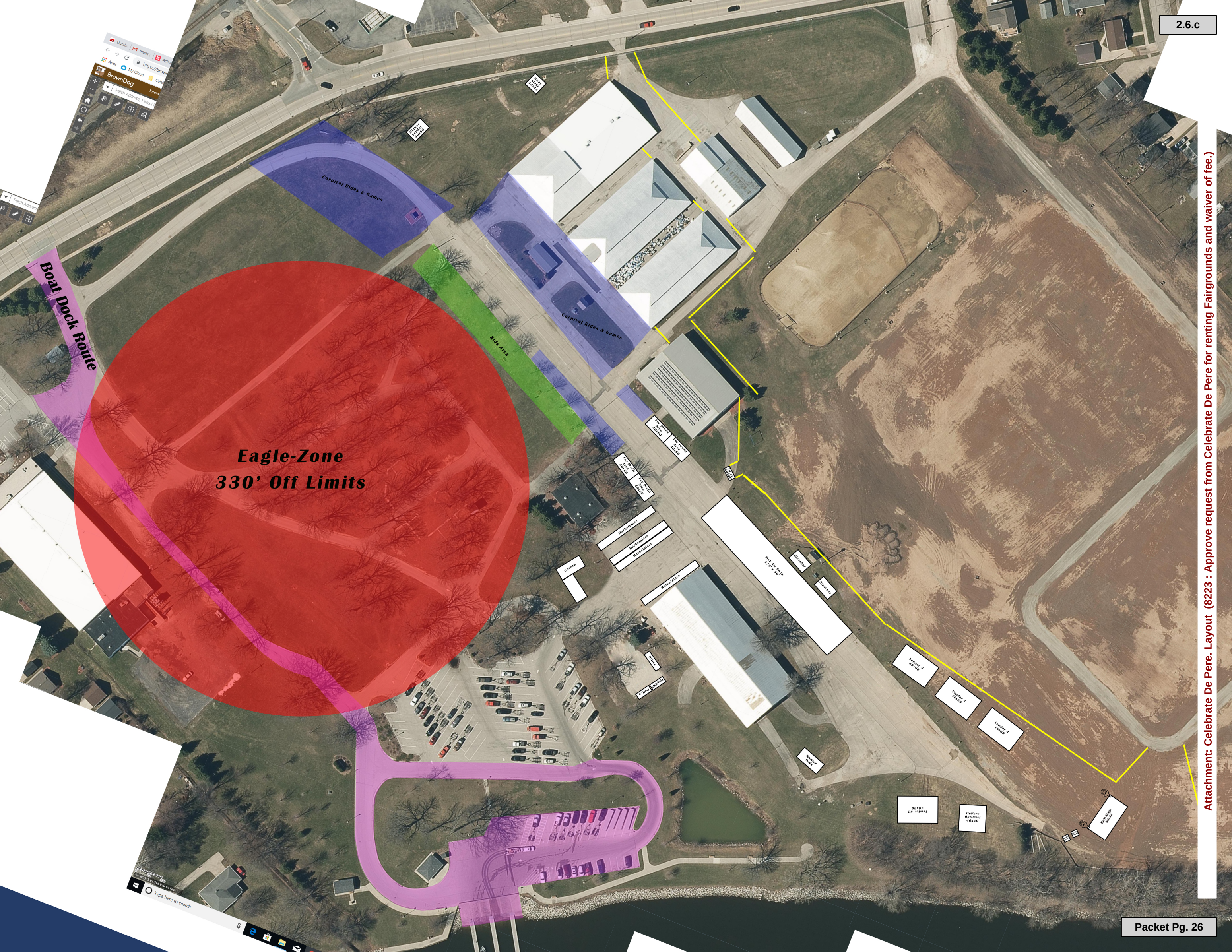
That is our current plan. Please let me know if you need anything else.

I will send the updated map in a separate email.

Thank you,
 Carl

Treasurer
 The Celebrate Committee Inc
 info@celebratedepere.com

Attachment: Celebrate De Pere (8223 : Approve request from Celebrate De Pere for renting Fairgrounds and waiver of fee.)





City of De Pere, Wisconsin

Request For Board of Park Commissioners Action

MEETING DATE: May 16, 2019

DEPARTMENT: Parks, Recreation & Forestry

FROM: Don Melichar

SUBJECT: Approve consultant for Forestry inventory update.*

ATTACHMENTS:

- memo to pb to inform of Consultant acceptance - Ranger Services - 5-8-19 (DOC)
- Ranger Services proposal (PDF)
- RFP for Inventory update 4-16-19 (PDF)

Memorandum

To: BOARD OF PARK COMMISSIONERS
From: Don Melichar – City Forester
Date: 5/10/2019
Re: Urban Forestry Grant – Inventory Update

This memo is to seek the Park Board's approval of Ranger Services, Inc. to perform the Street Tree Inventory Update. The Parks, Recreation and Forestry Department requested proposals for our update from multiple consulting companies. Three companies sent back their proposals with detailed explanations of what was required, time frames and monetary amounts. All inventory amounts were based on an estimated 8500 street trees.

The following companies submitted proposals:

- Ranger Services, Inc., Appleton, WI \$20,000
- Davey Resource Group, Shorewood, WI \$23,290 +
\$2.70/site for any over 8500 trees
- Bluestem Forestry Consulting, Inc., Drummund, WI \$27,797

This inventory update is being funded in part by \$5000 that was budgeted for by the Forestry Department in 2018 (carried over to 2019) and a 2019 Urban Forestry WDNR grant. This project needs to be completed by the end of 2019. The total grant received totaled \$36,475; it also includes tree planting for diversity in parks to help offset Emerald Ash Borer losses and education of staff. All other funds included in the grant are budgeted items and staff time.

Please contact me if you have any further questions.



City of De Pere
925 S. Sixth St.
De Pere, WI 54115

May 1, 2019

Attn: Don Melichar

De Pere City Forester

Re: Proposal for Street Tree Inventory Update

Thank you for the opportunity to submit this Urban Forestry proposal to the City of De Pere Street Tree Inventory Update 2019. Ranger Services approach to tree inventories is to provide the most useful data/document a community can use based on their resource, goals, intended use, and operation. Our goal is to provide future support in the inventory data's applicable operation.

Description

Ranger Services Inc. will conduct a Street Tree inventory update per the RFP provided by the City of De Pere. Data collected shall include identification/ location of street trees, individual risk trees and safety maintenance needs, along with general identification in species, tree condition, and size classes. Data updated shall include:

- | | |
|----------------------------|-----------------------------------|
| - Tree ID | - Corner Lot Confirmation |
| - House Number | - Diameter |
| - Street Name | - Species |
| - Tree location | - Condition Class |
| - Insect/Disease ID | - Maintenance Rating and Priority |
| - Terrace Width | - Overhead Utilities |
| - Height | -Inventory Comments |
| - Risk Tree Identification | |

The inventory criteria listed above is the standard information collected from tree inventories. Customizing the inventory to match the current inventory will be completed during this process. In a separate summary report the inventory will identify and prioritize tree planting, maintenance, and removal recommendations over a 5- year period along with a prioritized ranking system for tree maintenance. The inventory will highlight risk tree and any diseased characteristics of the current tree population and identify any unique or special needs for street trees.

Cost Options

1. Inventory update completed with City provided hardware and ESRI GIS software
Cost: \$ not to exceed \$20,000.
2. Inventory update completed with Ranger Services providing the hardware and ESRI GIS software
Cost: \$ not to exceed \$28,600.

Timing

Due to an unforeseen event Ranger Services Inc requests a completion date of November 22, 2019 with the attempt at completing by November 1, 2019 if possible.

Please let me know if you have any questions or would like a presentation on how Ranger Services would approach this project.

Regards,

Dan Traas

Dan Traas
President
Ranger Services Inc

Attachment: Ranger Services proposal (8230 : Approve consultant for Forestry inventory update.*)

REQUEST FOR PROPOSAL TO UPDATE STREET TREE INVENTORY

SPECIFICATIONS FOR THE CITY OF DE PERE STREET TREE INVENTORY UPDATE

The City of DePere is accepting proposals to update the City's Street Tree Inventory to be completed in 2019. This project is funded in part by an Urban Forestry grant from the State of Wisconsin Department of Natural Resources Forestry Program as authorized under WIS. Stat. 23.097.

I. HISTORY

The City of De Pere completed a GIS based street tree inventory in May of 2013. An update to this data is now necessary. The City of De Pere has approximately ±115 miles of streets and ±8500 trees.

II. DESCRIPTION OF PROJECT

This project is to update of the City of De Pere's street tree inventory. The street tree inventory data has not been fully updated since its original completion. The inventory update must use the existing City GIS tree inventory data as the basis for the update. GIS updates can be made via ArcGIS Online, or to a copy of the City file geodatabase/shape file. All collected and updated data will be significant in the management of the City of De Pere's street tree population.

Data collected for street trees and available planting spaces will include the following information pertinent in the development and operation in street tree management:

- Tree ID
- House Number
- Street Name
- Species
- Tree Location- Condition Class
- Terrace Width
- Risk/Disease Tree Identification
- Height
- Inventory Comments
- Corner Lot Confirmation
- Diameter
- Maintenance Rating and Priority
- Overhead Utilities

The inventory criteria listed above is the standard information collected from tree inventories. Customizing the inventory to match the current inventory will be completed during this process. In a separate report the inventory will identify and prioritize maintenance and removal recommendations over a 5 year period along with a prioritized ranking system for tree maintenance. The inventory will highlight risk trees and any disease characteristics of the current tree population, and identify any unique or special needs for street trees.

III. SCOPE OF PROJECT

The selected contractor(s) will provide the following:

- a. Collection, collating and entry of all GIS data
- b. Electronic final data in ESRI Shape File/Geodatabase format. Reports to be provided in WORD document sent to City Forester.
- c. Written generalized data summary / conclusion & recommendations.

Provide pricing for two options:

- d. **Option A-Vendor will complete the GIS inventory with City provided Hardware and ESRI GIS software.**
- e. **Option B- Vendor will complete the GIS inventory with vendor's hardware and ESRI GIS software.**
- f. At least one (1) Certified Arborist involved with the project

IV. TIMING

Project will begin in 2019 with intent of completion by: 11/1/19. **Bids will be accepted until: May 7, 2019. Bids may be submitted by mail, e-mail or in person dropped off at the following:**

City of De Pere Forestry Department
925 S. Sixth Street
De Pere, WI 54115
dmelichar@mail.de-pere.org

V. QUALITY OF WORK

The selected contractor(s) and staff shall exhibit professionalism and serve as stewards for this project. Contractors will have contact by curious and questioning residents and professional conduct and appearance is required.

VI. INSURANCE REQUIREMENTS

The successful bidder will be required to supply the City of De Pere with a copy of a current insurance binder.

VII. BID PROCESS

- a. The City of De Pere reserves the right for clarification, acceptance or to decline any bid. Bids must be listed as a not to exceed amount.
- b. Three (3) references of similar projects completed by the contractor must be included with the bid.
- c. All submitted bids will be retained by the City of De Pere

VIII. AGREEMENT

An agreement between the City of De Pere and the successful contractor(s) will be prepared prior to beginning work. A sample contractor agreement the City uses is included for your reference.

IX. INTERVIEWS

Interviews may or may not be conducted; therefore prospective contractors should be prepared in the event they are called for an interview.

X. BID REJECTIONS

The City of De Pere reserves the rights to reject any and all bids, waive any informalities in the bidding, or to accept bids which best serve the interest of the City of De Pere.



City of De Pere, Wisconsin

Request For Board of Park Commissioners Action

MEETING DATE: May 16, 2019

DEPARTMENT: Parks, Recreation & Forestry

FROM: Marty Kosobucki

SUBJECT: Approve final design for VFW Aquatic Facility.

Please find the final design of the VFW Aquatic Facility for your approval. The approval of the design is the sole responsibility of the Board of Park Commissioners and does not require approval from City Council.

Our agreement with Graef does not allow for further alterations to the plan, so if further changes/alterations are requested we will need to amend our agreement with them.

ATTACHMENTS:

- Amenities List VFW_5-9-19 (PDF)
- VFW Park Graphics Package (PDF)
- VFW_001 (JPG)
- VFW_002 (JPG)
- VFW_003 (JPG)
- VFW_004 (JPG)
- VFW_005 (JPG)
- VFW_006 (JPG)
- De Pere Aquatic Facilities_Single Option Const Cost Opinions_5-9-19_VFW Final (PDF)



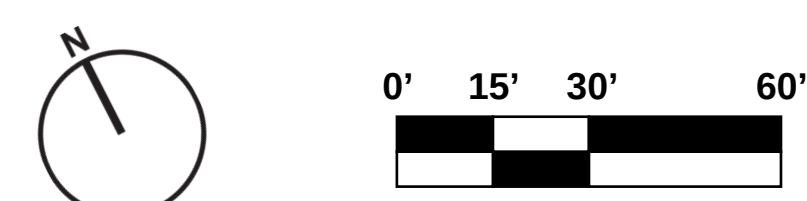
LIST OF AMENITIES



VFW Park Aquatic Facility - Final Concept Plan

<u>Aquatic Amenities</u>	<u>Building Amenities</u>
• Medium Diving Board – 1 meter • High Diving Board – 3 meter • Lap/Recreational Pool ○ General Swim area (Lap Pool) ○ Lap Area – 6 lanes ○ Activity Area w/ Bench Seating • Tot Pool - Separated ○ Zero Depth Entry ○ Tot Activity Area ○ Interactive Water Features • Lounge area/seating • Shade Structures • Deck Equipment • Lighting suitable for evening operation • Climbing Wall • Body Slide • Drop Slide • Water Walk • Multiple (3) Filtration Systems	• Bathhouse with Concession wing • Separate Mechanical Building • Shade Trellis • Inside facility fence line seating for concessions • Outside facility fence line seating for concessions • Community Locker rooms (M/W) • Changing rooms inside locker rooms • Individual Showers • Restrooms • Family Changing Rooms • Family Restroom • Lockers • Managers Office/First Aid Room • Staff Office • Sound System • Front Desk/Entrance Foyer • Mechanical Room/Storage • Security lighting • Relocated Veteran's Memorial and Flagpole

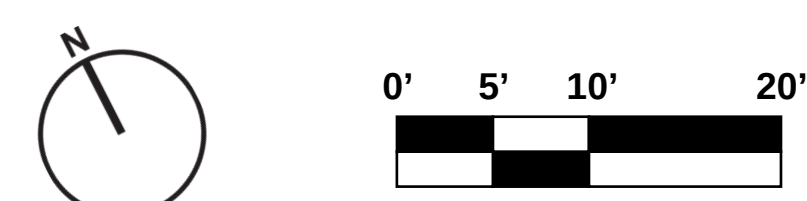
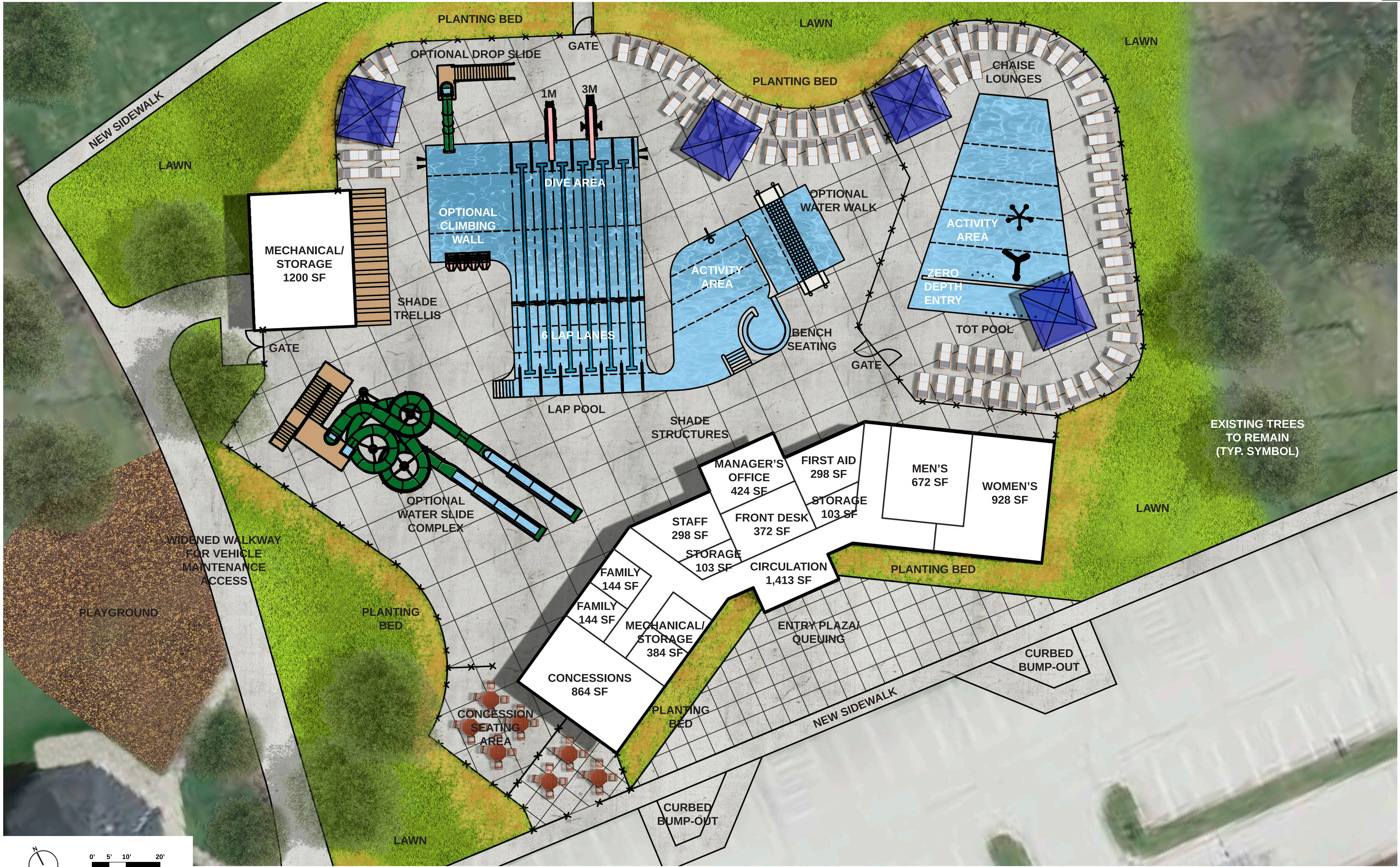
Attachment: Amenities List VFW_5-9-19 (8158 : Approve final design for VFW Aquatic Facility.)



De Pere Aquatic Facility at VFW Park

De Pere, Wisconsin







Attachment: VFW_001 (8158 : Approve final design for VFW Aquatic Facility.)

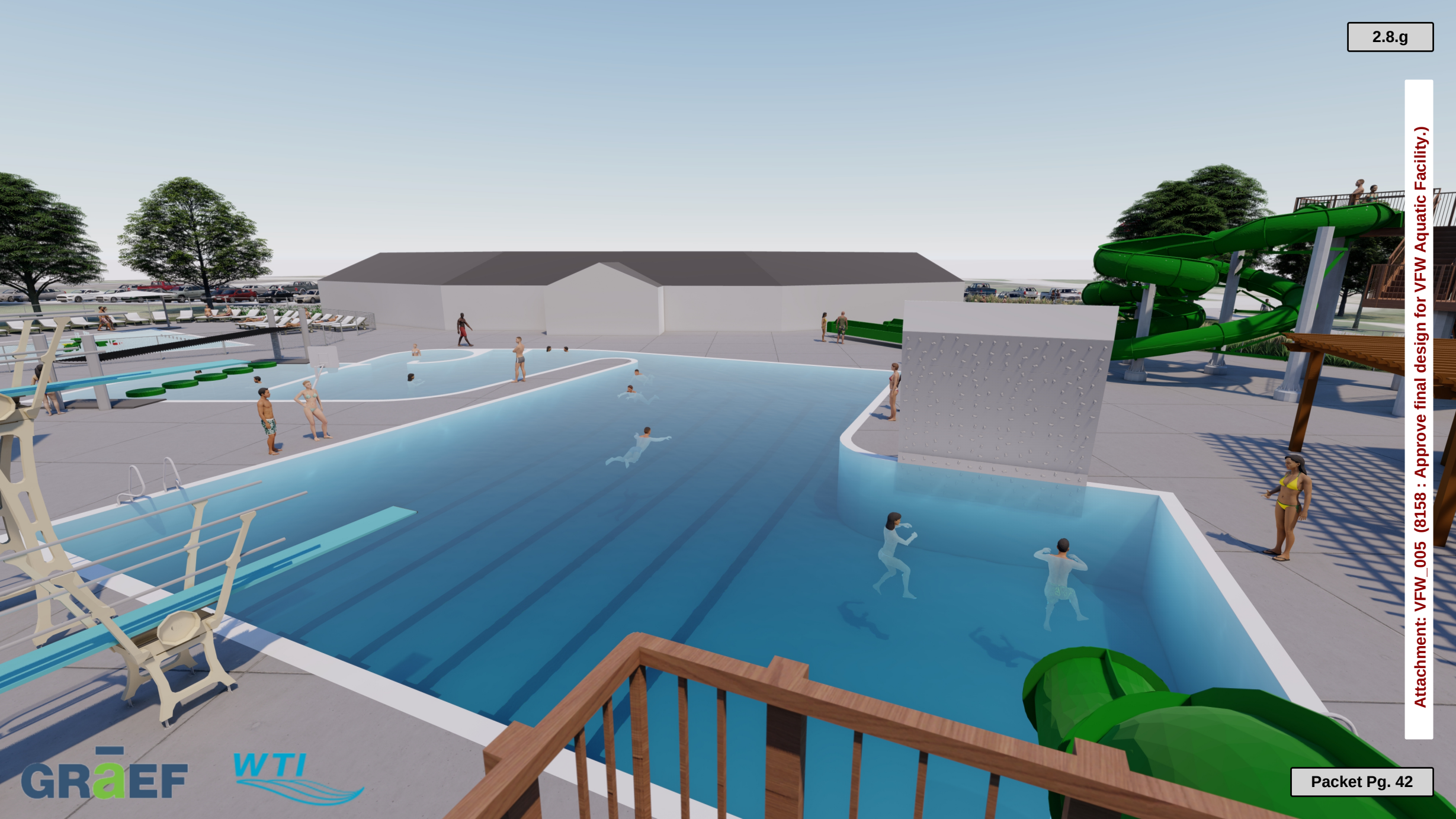


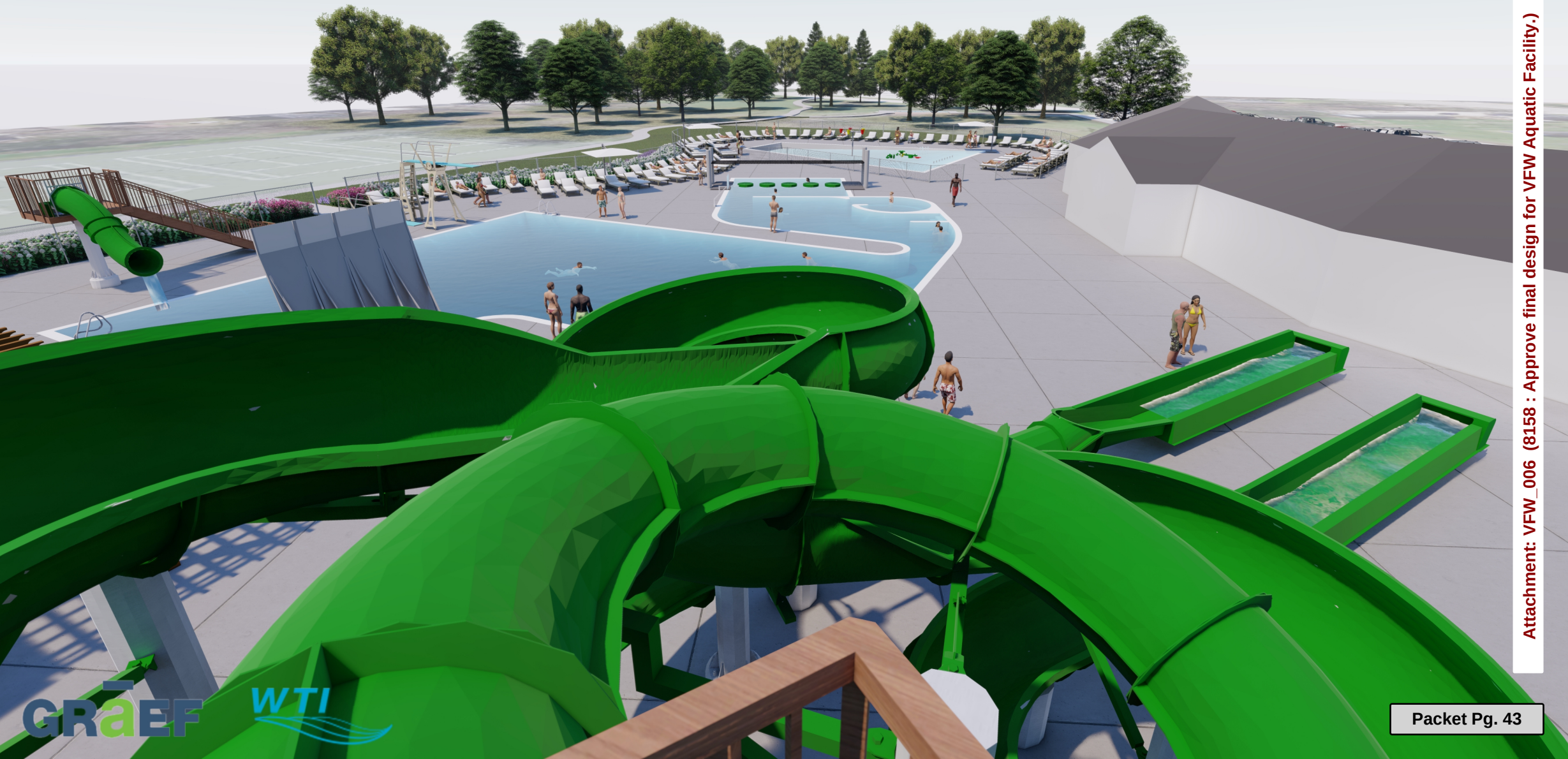
Attachment: VFW_002 (8158 : Approve final design for VFW Aquatic Facility.)





Attachment: VFW 004 (8158 : Approve final design for VFW Aquatic Facility.)







FINAL CONCEPT PLAN
OPINION OF PROBABLE CONSTRUCTION COST
DE PERE AQUATIC FACILITY AT VFW PARK
DE PERE, WI
5/9/19



ELEMENT	QUANTITY		UNIT COST	COST
<u>Construction</u>				
<u>Site Development/Park</u>				
Demolition of Existing Parking Lot, Misc Site Elements	Allowance	x	\$15,000.00	\$15,000
Erosion Control	Allowance	x	\$5,000.00	\$5,000
Earthwork, Cuts/Fills/Grading	Allowance	x	\$30,000.00	\$30,000
Site Utilities (Excavation & Backfill)	Allowance	x	\$25,000.00	\$25,000
Concrete Sidewalk/Entry Area	15,600 SF	x	\$5.50	\$85,800
Asphalt Drop Off Loop (4" Asph/10" CABC)	385 SY	x	\$28.00	\$10,780
Parking Lot Curb and Gutter	140 LF	x	\$13.00	\$1,820
Site Electrical/Lighting	Allowance	x	\$21,000.00	\$21,000
Decks and Walkways	25,590 SF	x	\$8.50	\$217,515
Deck Drainage	23,030 SF	x	\$3.25	\$74,848
Turf & Irrigation	25,125 SF	x	\$2.75	\$69,094
Landscape	Allowance	x	\$15,000.00	\$15,000
Relocated Veteran's Memorial and Flagpole	Allowance	x	\$5,000.00	\$5,000
Pool Deck Lighting	Allowance	x	\$34,000.00	\$34,000
Perimeter Fence & Interior Barriers	820 LF	x	\$66.00	\$54,120
Subtotal - Site				\$664,000
<u>Architecture</u>				
New Bathhouse	6,150 SF	x	\$230.00	\$1,414,500
Mechanical Building	1,200 SF	x	\$180.00	\$216,000
Shade Trellis	400 SF	x	\$40.00	\$16,000
Subtotal - Architecture				\$1,647,000
<u>Aquatics</u>				
Lap/Recreational Pool	5,330 SF	x	\$255.00	\$1,359,150
Tot Pool	1,800 SF	x	\$220.00	\$396,000
Interactive Water Features	Allowance	x	\$40,000.00	\$40,000
Water Walk	1 EA	x	\$45,000.00	\$45,000
Climbing Wall	1 EA	x	\$15,000.00	\$15,000
Deck Equipment	Allowance	x	\$95,000.00	\$95,000
Diving - 1 meter	1 EA	x	\$29,000.00	\$29,000
Diving - 3 meter	1 EA	x	\$46,000.00	\$46,000
Body Slide	2 EA	x	\$225,000.00	\$450,000
Drop Slide	1 EA	x	\$100,000.00	\$100,000
Slide Tower	1 EA	x	\$75,000.00	\$75,000
Slide Mechanicals	1 EA	x	\$125,000.00	\$125,000
<u>General Works</u>				
Existing Pool Demolition	8,600 SF	x	\$10.00	\$86,000
Existing Bathhouse Demolition	3,955 SF	x	\$4.50	\$17,798
Existing Mechanical Building Demo	785 SF	x	\$4.50	\$3,533
Existing Pool Decking Demolition	19,015 SF	x	\$2.50	\$47,538
<u>General Items</u>				
Access	3 EA	x	\$10,000.00	\$30,000
Safety Equipment	1 LS	x	\$17,000.00	\$17,000
Testing & Maintenance	1 LS	x	\$10,000.00	\$10,000
Vacuum - Robotic	2 EA	x	\$13,000.00	\$26,000
Vacuum - Manual	1 EA	x	\$6,500.00	\$6,500
Subtotal - Aquatics				\$3,019,500
Subtotal - Estimated Construction Cost				\$5,330,500
Contingency	15%	x	\$5,330,500.00	\$799,600
Total Estimated Construction Cost				\$6,130,100

Attachment: De Pere Aquatic Facilities_Single Option Const Cost Opinions_5-9-19_VFW Final (8158 : Approve final design for VFW Aquatic



FINAL CONCEPT PLAN
OPINION OF PROBABLE CONSTRUCTION COST
DE PERE AQUATIC FACILITY AT VFW PARK
DE PERE, WI



5/9/19

ELEMENT	QUANTITY			UNIT COST	COST
<u>Furniture, Fixtures, and Equipment</u>					
<u>Building FFE</u>					
Lockers	200	EA	x	\$175.00	\$35,000
Changing Benches	6	EA	x	\$300.00	\$1,800
Manager's Desk & Chairs, File Cabinets	1	LS	x	\$900.00	\$900
Manager's Computer	1	EA	x	\$2,700.00	\$2,700
Registration Computer	1	EA	x	\$2,700.00	\$2,700
Desktop Printer	2	EA	x	\$500.00	\$1,000
Telephone System	1	LS	x	\$800.00	\$800
Communications/PA System	1	LS	x	\$3,000.00	\$3,000
Server and WiFi Systems	1	LS	x	\$1,000.00	\$1,000
Central Sound System	1	LS	x	\$3,000.00	\$3,000
Staff/Break Room Appliances	1	LS	x	\$2,000.00	\$2,000
Staff/Break Room Lockers	20	EA	x	\$175.00	\$3,500
Staff/Break Room TV	1	EA	x	\$800.00	\$800
Staff/Break Room Tables/Chairs	1	LS	x	\$1,000.00	\$1,000
First Aid Equipment	1	LS	x	\$800.00	\$800
Storage Shelving	15	EA	x	\$150.00	\$2,250
Concessions Equipment	1	LS	x	\$18,000.00	\$18,000
Public Bulletin Board	2	EA	x	\$300.00	\$600
Windows Treatments	1	LS	x	\$1,200.00	\$1,200
Bathhouse Maintenance Equipment (Floor/Sanitizing Equip)	1	LS	x	\$6,000.00	\$6,000
Point of Sale Equipment	Allowance		x	\$75,000.00	\$75,000
Other Misc TV's/Monitors	Allowance		x	\$2,000.00	\$2,000
Miscellaneous Furnishings	Allowance		x	\$2,000.00	\$2,000
Subtotal					\$167,000
<u>Site FFE</u>					
Lounge Chairs	88		x	\$225.00	\$19,800
Concession Area Tables with Umbrellas/Chairs Set	7		x	\$1,500.00	\$10,500
Trellis Area Tables/Chairs Set	2		x	\$1,500.00	\$3,000
Trash Receptacles - Deck	8	EA	x	\$350.00	\$2,800
Large Shade Structures	4	EA	x	\$9,000.00	\$36,000
Subtotal					\$72,000
<u>Aquatics FFE</u>					
Winterization Plugs and Equipment	1	LS	x	\$1,500.00	\$1,500
First Responder Safety Equipment	1	LS	x	\$2,500.00	\$2,500
Deck Directional and Safety Signage	1	LS	x	\$2,500.00	\$2,500
Subtotal					\$7,000
Total Estimated Fixtures, Furnishings, and Equipment (FFE)					\$246,000
Total Estimated Capital Costs					\$6,376,100
Design/Bidding (8%)	8%		x	\$6,376,100.00	\$510,000
Construction Management (4%)	4%		x	\$6,376,100.00	\$255,000
Total Estimated Project Cost					\$7,141,100

Attachment: De Pere Aquatic Facilities_Single Option Const Cost Opinions_5-9-19_VFW Final (8158 : Approve final design for VFW Aquatic

FINAL CONCEPT PLAN
OPINION OF PROBABLE OPERATIONAL COSTS
DE PERE AQUATIC FACILITY AT VFW PARK
DE PERE, WI
5/9/19

General Information

ID	Pool	Size (SF)	Capacity
A	Lap/Recreation	5548	299
B	Tot	1800	120
C	Slide	200	13

Annual Expenses

Commodity	Cost
Office Supplies	\$ 1,500.00
First Aid	\$ 500.00
Maint & Repair Materials	\$ 2,500.00
Cleaning Supplies	\$ 2,500.00
Uniforms	\$ 750.00
Printing & postage	\$ 1,000.00
Misc	\$ 1,000.00
Subtotal Commodities	\$ 9,750.00

Contract	Cost
Training	\$ 1,200.00
Advertising	\$ 2,800.00
Communications	\$ 2,200.00
Trash Removal	\$ 2,000.00
Services	\$ 1,200.00
Misc.	\$ 750.00
Subtotal Contract	\$ 10,150.00

Chemicals & Utilities	Cost
Electric	\$ 26,828
Water /Sewer	\$ 3,893
Gas	\$ 28,845
Sanitary	\$ 22,397
Chemicals	\$ 2,825
Subtotal Chemical & Utilities	\$ 84,788

Staff	Cost
Manager	\$ 14,784.00
Head Guard	\$ 9,234.00
Lead Instructor	\$ -
WSI	\$ 23,760.00
Lifeguard	\$ 99,924.00
Attendant	\$ 11,904.00
Concessions manager	\$ 5,544.00
Concessions	\$ 11,232.00
Maintenance & Landscape	\$ 11,880.00
Subtotal Staff	\$ 188,262

Maintenance Reserve	2%	\$ 142,822
----------------------------	-----------	-------------------

Total Annual Operating Cost Opinion \$ 435,772

Annual Operating cost /SF	\$57.73
Annual Operating cost per operational day	\$5,187.76



City of De Pere, Wisconsin

Request For Board of Park Commissioners Action

MEETING DATE: May 16, 2019

DEPARTMENT: Parks, Recreation & Forestry

FROM: Marty Kosobucki

SUBJECT: Approve and recommend to City Council a budget for VFW Aquatic Facility.*

Anticipating the final design was approved by the Board of Park Commissioners, the next step is to make a recommendation to City Council to establish a budget for the project. Once an approved budget has been established by City Council, staff can begin to work on creating a Request for Proposal for technical design, bidding, and construction management services. I have included in your information the cost opinion of the constructing the facility at VFW.

A recommendation to the City Council to fund an amount consistent with the consultants cost opinion would be in order.

ATTACHMENTS:

- De Pere VFW Construction Cost Opinion (PDF)



FINAL CONCEPT PLAN
 OPINION OF PROBABLE CONSTRUCTION COST
 DE PERE AQUATIC FACILITY AT VFW PARK
 DE PERE, WI
 5/9/19



ELEMENT	QUANTITY		UNIT COST	COST
<u>Construction</u>				
<u>Site Development/Park</u>				
Demolition of Existing Parking Lot, Misc Site Elements	Allowance	x	\$15,000.00	\$15,000
Erosion Control	Allowance	x	\$5,000.00	\$5,000
Earthwork, Cuts/Fills/Grading	Allowance	x	\$30,000.00	\$30,000
Site Utilities (Excavation & Backfill)	Allowance	x	\$25,000.00	\$25,000
Concrete Sidewalk/Entry Area	15,600 SF	x	\$5.50	\$85,800
Asphalt Drop Off Loop (4" Asph/10" CABC)	385 SY	x	\$28.00	\$10,780
Parking Lot Curb and Gutter	140 LF	x	\$13.00	\$1,820
Site Electrical/Lighting	Allowance	x	\$21,000.00	\$21,000
Decks and Walkways	25,590 SF	x	\$8.50	\$217,515
Deck Drainage	23,030 SF	x	\$3.25	\$74,848
Turf & Irrigation	25,125 SF	x	\$2.75	\$69,094
Landscape	Allowance	x	\$15,000.00	\$15,000
Relocated Veteran's Memorial and Flagpole	Allowance	x	\$5,000.00	\$5,000
Pool Deck Lighting	Allowance	x	\$34,000.00	\$34,000
Perimeter Fence & Interior Barriers	820 LF	x	\$66.00	\$54,120
Subtotal - Site				\$664,000
<u>Architecture</u>				
New Bathhouse	6,150 SF	x	\$230.00	\$1,414,500
Mechanical Building	1,200 SF	x	\$180.00	\$216,000
Shade Trellis	400 SF	x	\$40.00	\$16,000
Subtotal - Architecture				\$1,647,000
<u>Aquatics</u>				
Lap/Recreational Pool	5,330 SF	x	\$255.00	\$1,359,150
Tot Pool	1,800 SF	x	\$220.00	\$396,000
Interactive Water Features	Allowance	x	\$40,000.00	\$40,000
Water Walk	1 EA	x	\$45,000.00	\$45,000
Climbing Wall	1 EA	x	\$15,000.00	\$15,000
Deck Equipment	Allowance	x	\$95,000.00	\$95,000
Diving - 1 meter	1 EA	x	\$29,000.00	\$29,000
Diving - 3 meter	1 EA	x	\$46,000.00	\$46,000
Body Slide	2 EA	x	\$225,000.00	\$450,000
Drop Slide	1 EA	x	\$100,000.00	\$100,000
Slide Tower	1 EA	x	\$75,000.00	\$75,000
Slide Mechanicals	1 EA	x	\$125,000.00	\$125,000
<u>General Works</u>				
Existing Pool Demolition	8,600 SF	x	\$10.00	\$86,000
Existing Bathhouse Demolition	3,955 SF	x	\$4.50	\$17,798
Existing Mechanical Building Demo	785 SF	x	\$4.50	\$3,533
Existing Pool Decking Demolition	19,015 SF	x	\$2.50	\$47,538
<u>General Items</u>				
Access	3 EA	x	\$10,000.00	\$30,000
Safety Equipment	1 LS	x	\$17,000.00	\$17,000
Testing & Maintenance	1 LS	x	\$10,000.00	\$10,000
Vacuum - Robotic	2 EA	x	\$13,000.00	\$26,000
Vacuum - Manual	1 EA	x	\$6,500.00	\$6,500
Subtotal - Aquatics				\$3,019,500
Subtotal - Estimated Construction Cost				\$5,330,500
Contingency	15%	x	\$5,330,500.00	\$799,600
Total Estimated Construction Cost				\$6,130,100

Final Single Concept VFW

Attachment: De Pere VFW Construction Cost Opinion (8159 : Approve and recommend to City Council a budget for VFW Aquatic Facility.*)



FINAL CONCEPT PLAN
 OPINION OF PROBABLE CONSTRUCTION COST
 DE PERE AQUATIC FACILITY AT VFW PARK
 DE PERE, WI
 5/9/19



ELEMENT	QUANTITY	UNIT COST	COST
<u>Furniture, Fixtures, and Equipment</u>			
<u>Building FFE</u>			
Lockers	200 EA x	\$175.00	\$35,000
Changing Benches	6 EA x	\$300.00	\$1,800
Manager's Desk & Chairs, File Cabinets	1 LS x	\$900.00	\$900
Manager's Computer	1 EA x	\$2,700.00	\$2,700
Registration Computer	1 EA x	\$2,700.00	\$2,700
Desktop Printer	2 EA x	\$500.00	\$1,000
Telephone System	1 LS x	\$800.00	\$800
Communications/PA System	1 LS x	\$3,000.00	\$3,000
Server and WiFi Systems	1 LS x	\$1,000.00	\$1,000
Central Sound System	1 LS x	\$3,000.00	\$3,000
Staff/Break Room Appliances	1 LS x	\$2,000.00	\$2,000
Staff/Break Room Lockers	20 EA x	\$175.00	\$3,500
Staff/Break Room TV	1 EA x	\$800.00	\$800
Staff/Break Room Tables/Chairs	1 LS x	\$1,000.00	\$1,000
First Aid Equipment	1 LS x	\$800.00	\$800
Storage Shelving	15 EA x	\$150.00	\$2,250
Concessions Equipment	1 LS x	\$18,000.00	\$18,000
Public Bulletin Board	2 EA x	\$300.00	\$600
Windows Treatments	1 LS x	\$1,200.00	\$1,200
Bathhouse Maintenance Equipment (Floor/Sanitizing Equip)	1 LS x	\$6,000.00	\$6,000
Point of Sale Equipment	Allowance x	\$75,000.00	\$75,000
Other Misc TV's/Monitors	Allowance x	\$2,000.00	\$2,000
Miscellaneous Furnishings	Allowance x	\$2,000.00	\$2,000
Subtotal			\$167,000
<u>Site FFE</u>			
Lounge Chairs	88 x	\$225.00	\$19,800
Concession Area Tables with Umbrellas/Chairs Set	7 x	\$1,500.00	\$10,500
Trellis Area Tables/Chairs Set	2 x	\$1,500.00	\$3,000
Trash Receptacles - Deck	8 EA x	\$350.00	\$2,800
Large Shade Structures	4 EA x	\$9,000.00	\$36,000
Subtotal			\$72,000
<u>Aquatics FFE</u>			
Winterization Plugs and Equipment	1 LS x	\$1,500.00	\$1,500
First Responder Safety Equipment	1 LS x	\$2,500.00	\$2,500
Deck Directional and Safety Signage	1 LS x	\$2,500.00	\$2,500
Subtotal			\$7,000
Total Estimated Fixtures, Furnishings, and Equipment (FFE)			\$246,000
Total Estimated Capital Costs			\$6,376,100
Design/Bidding (8%)	8% x	\$6,376,100.00	\$510,000
Construction Management (4%)	4% x	\$6,376,100.00	\$255,000
Total Estimated Project Cost			\$7,141,100

Attachment: De Pere VFW Construction Cost Opinion (8159 : Approve and recommend to City Council a budget for VFW Aquatic Facility.*)



City of De Pere, Wisconsin

Request For Board of Park Commissioners Action

MEETING DATE: May 16, 2019

DEPARTMENT: Parks, Recreation & Forestry

FROM: Marty Kosobucki

SUBJECT: Consider Approval of proposed 2019 - 2026 Capital Improvement Plan.

You will find an enclosed seven year capital improvement program that has been submitted to our City Administrator for consideration. While the plan has already been submitted, we are looking for any comments and/or recommendations we can forward on as the City Plan has not been submitted to the City Council.

ATTACHMENTS:

- CIP.Draft.PRF Department (XLSX)

PARKS CIP 2020 - 2026

FUNDING SOURCES															
Parks				Tax Levy	Special Assessment	Private Donations	Federal / State Grants	G.O. Bonds	TF Bonds	Water Fund	Wastewater Fund	Park Fund	Storm Water Utility	Other Intergovernmental Funding	Other (Specify)
PROGRAM / DEPARTMENT	YEAR	PRIORITY	PROJECT / EQUIPMENT DESCRIPTION	TOTAL COST											
Parks & Public Lands	2020		Water Control improvement program	\$ 3,000	\$ 3,000										
Parks & Public Lands	2020		Accommodate State projects	\$ 7,000	\$ 7,000										
Parks & Public Lands	2020		ACA Submarket/Surface improvement program	\$ 20,000	\$ 20,000										
Community Center	2020		Improvements Fund	\$ 10,000	\$ 10,000										
Parks & Public Lands	2020		Improve Park Program/Landfill funding	\$ 25,000	\$ 25,000			\$ 25,000							
Parks & Public Lands	2020		WVF Aquatic Facility	\$ 2,000	\$ 2,000										
Community Center	2020		Park Parking Lot repair	\$ 20,000	\$ 20,000		\$ 10,000								
Parks & Public Lands	2020		Improve infrastructure	\$ 80,000	\$ 80,000					\$ 80,000					
Parks & Public Lands	2020		Amphibian Landing for Wet Wetland paving	\$ 35,000	\$ 35,000										
Park Equipment/Veh. Maint.	2020		Replace 111 Towhee - 2004	\$ 75,000	\$ 75,000										
Park Equipment/Veh. Maint.	2020		Replace Ford Focus - 2003	\$ 15,000	\$ 15,000										
Park Equipment/Veh. Maint.	2020		Pick - 2004 Lincoln	\$ 15,000	\$ 15,000										
Ball Launches	2020		Burner Replacer - Burner Replacement	\$ 5,000	\$ 5,000										
Parks & Public Lands	2020		Oversee Refurbish/Replacement of 2	\$ 45,000	\$ 45,000										
Parks & Public Lands	2020		Replace Legion Boilers/Bathrooms	\$ 135,000	\$ 135,000										
Parks & Public Lands	2020		Replace Cherry Playground (1999)	\$ 75,000	\$ 75,000										
Community Center	2020		Grant Street Parking Lot - resurface	\$ 15,000	\$ 15,000										
Parks & Public Lands	2020		Reconstruct Park Street Road - resurface	\$ 80,000	\$ 80,000		\$ 45,000			\$ 35,000					
Swimming Pools	2020		WVF Pool Pumping	\$ 150,000	\$ 150,000										
Parks & Public Lands	2020		WVF Pool Overlay	\$ 50,000	\$ 50,000										
Ball Launches	2020		WVF Pool Pumping	\$ 5,000	\$ 5,000										
Parks & Public Lands	2020		Painted Park - resurfaced and resurfaced	\$ 4,000	\$ 4,000										
Parks & Public Lands	2020		Known Park - resurfaced and resurfaced	\$ 4,000	\$ 4,000										
Parks & Public Lands	2020		WVF Basketball Court - resurfaced	\$ 10,000	\$ 10,000										
Ice Center	2020		Ice Center - Check PPS/Structure	\$ 12,000	\$ 12,000										
Parks & Public Lands	2020		Ice Skating Pool - resurfaced and resurfaced	\$ 10,000	\$ 10,000										
Parks & Public Lands	2020		Replace WVF Softball Fieldhouse repair	\$ 15,000	\$ 15,000										
Parks & Public Lands	2020		WVF Softball Fieldhouse repair	\$ 15,000	\$ 15,000										
Park Equipment/Veh. Maint.	2020		Replace 111 Towhee - 2004	\$ 75,000	\$ 75,000										
Parks & Public Lands	2020		Replace 111 Towhee - 2004	\$ 75,000	\$ 75,000										
Swimming Pools	2020		WVF Pool Pumping	\$ 150,000	\$ 150,000										
Swimming Pools	2020		WVF Pool Overlay	\$ 50,000	\$ 50,000										
Swimming Pools	2020		WVF Pool Pumping	\$ 5,000	\$ 5,000										
Swimming Pools	2020		WVF Pool Overlay	\$ 5,000	\$ 5,000										
Swimming Pools	2020		WVF Pool Pumping	\$ 5,000	\$ 5,000										
Swimming Pools	2020		WVF Pool Overlay	\$ 5,000	\$ 5,000										
Swimming Pools	2020		WVF Pool Pumping	\$ 5,000	\$ 5,000										
Swimming Pools	2020		WVF Pool Overlay	\$ 5,000	\$ 5,000										
Swimming Pools	2020		WVF Pool Pumping	\$ 5,000	\$ 5,000										
Swimming Pools	2020		WVF Pool Overlay	\$ 5,000	\$ 5,000										
Swimming Pools	2020		WVF Pool Pumping	\$ 5,000	\$ 5,000										
Swimming Pools	2020		WVF Pool Overlay	\$ 5,000	\$ 5,000										
Swimming Pools	2020		WVF Pool Pumping	\$ 5,000	\$ 5,000										
Swimming Pools	2020		WVF Pool Overlay	\$ 5,000	\$ 5,000										
Swimming Pools	2020		WVF Pool Pumping	\$ 5,000	\$ 5,000										
Swimming Pools	2020		WVF Pool Overlay	\$ 5,000	\$ 5,000										
Swimming Pools	2020		WVF Pool Pumping	\$ 5,000	\$ 5,000										
Swimming Pools	2020		WVF Pool Overlay	\$ 5,000	\$ 5,000										
Swimming Pools	2020		WVF Pool Pumping	\$ 5,000	\$ 5,000										
Swimming Pools	2020		WVF Pool Overlay	\$ 5,000	\$ 5,000										
Swimming Pools	2020		WVF Pool Pumping	\$ 5,000	\$ 5,000										
Swimming Pools	2020		WVF Pool Overlay	\$ 5,000	\$ 5,000										
Swimming Pools	2020		WVF Pool Pumping	\$ 5,000	\$ 5,000										
Swimming Pools	2020		WVF Pool Overlay	\$ 5,000	\$ 5,000										
Swimming Pools	2020		WVF Pool Pumping	\$ 5,000	\$ 5,000										
Swimming Pools	2020		WVF Pool Overlay	\$ 5,000	\$ 5,000										
Swimming Pools	2020		WVF Pool Pumping	\$ 5,000	\$ 5,000										
Swimming Pools	2020		WVF Pool Overlay	\$ 5,000	\$ 5,000										
Swimming Pools	2020		WVF Pool Pumping	\$ 5,000	\$ 5,000										
Swimming Pools	2020		WVF Pool Overlay	\$ 5,000	\$ 5,000										
Swimming Pools	2020		WVF Pool Pumping	\$ 5,000	\$ 5,000										
Swimming Pools	2020		WVF Pool Overlay	\$ 5,000	\$ 5,000										
Swimming Pools	2020		WVF Pool Pumping	\$ 5,000	\$ 5,000										
Swimming Pools	2020		WVF Pool Overlay	\$ 5,000	\$ 5,000										
Swimming Pools	2020		WVF Pool Pumping	\$ 5,000	\$ 5,000										
Swimming Pools	2020		WVF Pool Overlay	\$ 5,000	\$ 5,000										
Swimming Pools	2020		WVF Pool Pumping	\$ 5,000	\$ 5,000										
Swimming Pools	2020		WVF Pool Overlay	\$ 5,000	\$ 5,000										
Swimming Pools	2020		WVF Pool Pumping	\$ 5,000	\$ 5,000										
Swimming Pools	2020		WVF Pool Overlay	\$ 5,000	\$ 5,000										
Swimming Pools	2020		WVF Pool Pumping	\$ 5,000	\$ 5,000										
Swimming Pools	2020		WVF Pool Overlay	\$ 5,000	\$ 5,000										
Swimming Pools	2020		WVF Pool Pumping	\$ 5,000	\$ 5,000										
Swimming Pools	2020		WVF Pool Overlay	\$ 5,000	\$ 5,000										
Swimming Pools	2020		WVF Pool Pumping	\$ 5,000	\$ 5,000										
Swimming Pools	2020		WVF Pool Overlay	\$ 5,000	\$ 5,000										
Swimming Pools	2020		WVF Pool Pumping	\$ 5,000	\$ 5,000										
Swimming Pools	2020		WVF Pool Overlay	\$ 5,000	\$ 5,000										
Swimming Pools	2020		WVF Pool Pumping	\$ 5,000	\$ 5,000										
Swimming Pools	2020		WVF Pool Overlay	\$ 5,000	\$ 5,000										
Swimming Pools	2020		WVF Pool Pumping	\$ 5,000	\$ 5,000										
Swimming Pools	2020		WVF Pool Overlay	\$ 5,000	\$ 5,000										
Swimming Pools	2020		WVF Pool Pumping	\$ 5,000	\$ 5,000										
Swimming Pools	2020		WVF Pool Overlay	\$ 5,000	\$ 5,000										
Swimming Pools	2020		WVF Pool Pumping	\$ 5,000	\$ 5,000										
Swimming Pools	2020		WVF Pool Overlay	\$ 5,000	\$ 5,000										
Swimming Pools	2020		WVF Pool Pumping	\$ 5,000	\$ 5,000										
Swimming Pools	2020		WVF Pool Overlay	\$ 5,000	\$ 5,000										
Swimming Pools	2020		WVF Pool Pumping	\$ 5,000	\$ 5,000										
Swimming Pools	2020		WVF Pool Overlay	\$ 5,000	\$ 5,000										
Swimming Pools	2020		WVF Pool Pumping	\$ 5,000	\$ 5,000										
Swimming Pools	2020		WVF Pool Overlay	\$ 5,000	\$ 5,000										
Swimming Pools	2020		WVF Pool Pumping	\$ 5,000	\$ 5,000										
Swimming Pools	2020		WVF Pool Overlay	\$ 5,000	\$ 5,000										
Swimming Pools	2020		WVF Pool Pumping	\$ 5,000	\$ 5,000										
Swimming Pools	2020		WVF Pool Overlay	\$ 5,000	\$ 5,000										
Swimming Pools	2020		WVF Pool Pumping	\$ 5,000	\$ 5,000										
Swimming Pools	2020		WVF Pool Overlay	\$ 5,000	\$ 5,000										
Swimming Pools	2020		WVF Pool Pumping	\$ 5,000	\$ 5,000										
Swimming Pools	2020		WVF Pool Overlay	\$ 5,000	\$ 5,000										
Swimming Pools	2020		WVF Pool Pumping	\$ 5,000	\$ 5,000										
Swimming Pools	2020		WVF Pool Overlay	\$ 5,000	\$ 5,000										
Swimming Pools	2020		WVF Pool Pumping	\$ 5,000	\$ 5,000										
Swimming Pools	2020		WVF Pool Overlay	\$ 5,000	\$ 5,000										
Swimming Pools	2020		WVF Pool Pumping	\$ 5,000	\$ 5,000										
Swimming Pools	2020		WVF Pool Overlay	\$ 5,000	\$ 5,000										
Swimming Pools	2020		WVF Pool Pumping	\$ 5,000	\$ 5,000										
Swimming Pools	2020		WVF Pool Overlay	\$ 5,000	\$ 5,000										
Swimming Pools	2020		WVF Pool Pumping	\$ 5,000	\$ 5,000										
Swimming Pools	2020		WVF Pool Overlay	\$ 5,000	\$ 5,000										
Swimming Pools	2020		WVF Pool Pumping	\$ 5,000	\$ 5,000										
Swimming Pools	2020		WVF Pool Overlay	\$ 5,000	\$ 5,000										
Swimming Pools	2020		WVF Pool Pumping	\$ 5,000	\$ 5,000										
Swimming Pools	2020		WVF Pool Overlay	\$ 5,000	\$ 5,000										
Swimming Pools	2020		WVF Pool Pumping	\$ 5,000	\$ 5,000										
Swimming Pools	2020		WVF Pool Overlay	\$ 5,000	\$ 5,000										
Swimming Pools	2020		WVF Pool Pumping	\$ 5,000	\$ 5,000										
Swimming Pools	2020		WVF Pool Overlay	\$ 5,000	\$ 5,000										
Swimming Pools	2020		WVF Pool Pumping	\$ 5,000	\$ 5,000										
Swimming Pools	2020		WVF Pool Overlay	\$ 5,000	\$ 5,000										
Swimming Pools	2020		WVF Pool Pumping	\$ 5,000	\$ 5,000										
Swimming Pools	2020		WVF Pool Overlay	\$ 5,000	\$ 5,000										
Swimming Pools	2020		WVF Pool Pumping	\$ 5,000											



City of De Pere, Wisconsin

Request For Board of Park Commissioners Action

MEETING DATE: May 16, 2019

DEPARTMENT: Parks, Recreation & Forestry

FROM: Marty Kosobucki

SUBJECT: Update on status of Bomier Boat Launch renovation.



City of De Pere, Wisconsin

Request For Board of Park Commissioners Action

MEETING DATE: May 16, 2019

DEPARTMENT: Parks, Recreation & Forestry

FROM: Marty Kosobucki

SUBJECT: Update on completion of Legion Tennis/Pickleball courts.



City of De Pere, Wisconsin

Request For Board of Park Commissioners Action

MEETING DATE: May 16, 2019

DEPARTMENT: Parks, Recreation & Forestry

FROM: Marty Kosobucki

SUBJECT: Update on tennis court lighting at De Pere High School.
