



Common Council

Regular Meeting

Final Minutes

335 South Broadway
De Pere, WI 54115
<https://www.deperewi.gov/>

Tuesday, May 16, 2023

7:30 PM

Council Chambers and Virtual

1. Call to Order. The meeting was called to order at 7:30 PM by Mayor James Boyd.

Attendee Name	Title	Status	Arrived
Dan Carpenter	Aldersperson	Present	
Pamela Gantz	Aldersperson	Present	
Jonathon Hansen	Aldersperson	Present	
Amy Chandik Kunding	Aldersperson	Excused	
Shana Defnet Ledvina	Aldersperson	Present	
Devin Perock	Aldersperson	Present	
John Quigley	Aldersperson	Present	
Dean Raasch	Aldersperson	Excused	
James Boyd	Mayor	Present	

2. Pledge of Allegiance to the Flag.

3. Approval of the minutes of the May 2, 2023 Common Council meeting.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Dan Carpenter, Aldersperson
SECONDER:	Devin Perock, Aldersperson
AYES:	Carpenter, Gantz, Hansen, Ledvina, Perock, Quigley
EXCUSED:	Amy Chandik Kunding, Dean Raasch

4. Public comment upon matters not on the agenda. Comments made during the public comment period shall pertain only to matters under the jurisdiction of the Common Council. §6-3(f) DPMC.

None.

5. Proclamation for National Police Week, May 14-20, 2023.

6. Presentation of Police Department awards.

The following officers were recipients of 2023 Police Service Awards.

Personal Memorandum:

- Officer Tyler Dawson
- Officer Jennifer Renon
- Sergeant Todd Kerkela (Ret.)
- Detective Sergeant Nathan Mrstik (now Captain)

Certificate of Merit:

- Officer Aaron Alberts
- Officer Tyler Dawson
- Officer Brianna Delvaux
- Officer Jacob Eberhardt
- Sergeant Matthew Magno (2)
- Officer Walter Pappas (now Sergeant)
- Officer Brian Rates

Individual Commendation:

- Sergeant Jacob Nowak
- Sergeant Matthew Magno

Departmental Citation:

- Officer Walter Pappas (now Sergeant)

7. Recommendation from Finance/Personnel Committee to purchase an indoor drone for Public Safety Enhancement.

RESULT:	APPROVED BY ROLL CALL VOTE [UNANIMOUS]
MOVER:	Shana Defnet Ledvina, Alderperson
SECONDER:	John Quigley, Alderperson
AYES:	Carpenter, Gantz, Hansen, Ledvina, Perock, Quigley
EXCUSED:	Amy Chandik Kunding, Dean Raasch

8. Recommendation from Finance/Personnel Committee to decrease number of hours for Lifeguard Certification/Recertification cost reimbursement.

RESULT:	APPROVED BY ROLL CALL VOTE [UNANIMOUS]
MOVER:	Devin Perock, Alderperson
SECONDER:	Pamela Gantz, Alderperson
AYES:	Carpenter, Gantz, Hansen, Ledvina, Perock, Quigley
EXCUSED:	Amy Chandik Kunding, Dean Raasch

9. Recommendation from Finance/Personnel Committee to approve funding for City Hall front desk remodel.

RESULT:	APPROVED BY ROLL CALL VOTE [UNANIMOUS]
MOVER:	Jonathon Hansen, Alderperson
SECONDER:	Pamela Gantz, Alderperson
AYES:	Carpenter, Gantz, Hansen, Ledvina, Perock, Quigley
EXCUSED:	Amy Chandik Kunding, Dean Raasch

10. Recommendation from Finance/Personnel Committee to reconfigure and relocate a temporary berm on Parcel WD-L492-B.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Dan Carpenter, Alderperson
SECONDER:	Shana Defnet Ledvina, Alderperson
AYES:	Carpenter, Gantz, Hansen, Ledvina, Perock, Quigley
EXCUSED:	Amy Chandik Kunding, Dean Raasch

11. Recommendation from the License Committee on renewal applications for the licensing period of July 1, 2023 to June 30, 2024.

A. Class "A" Fermented Malt Beverage Licenses

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Dan Carpenter, Alderperson
SECONDER:	Devin Perock, Alderperson
AYES:	Carpenter, Gantz, Hansen, Ledvina, Perock, Quigley
EXCUSED:	Amy Chandik Kunding, Dean Raasch

B. Class "A" Fermented Malt Beverage & "Class A" Intoxicating Liquor Licenses

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Dan Carpenter, Alderperson
SECONDER:	Pamela Gantz, Alderperson
AYES:	Carpenter, Gantz, Hansen, Ledvina, Perock, Quigley
EXCUSED:	Amy Chandik Kunding, Dean Raasch

C. Class "B" Fermented Malt Beverage & "Class B" Intoxicating Liquor Licenses

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Dan Carpenter, Alderperson
SECONDER:	Devin Perock, Alderperson
AYES:	Carpenter, Gantz, Hansen, Ledvina, Perock, Quigley
EXCUSED:	Amy Chandik Kunding, Dean Raasch

D. Class "B" Fermented Malt Beverage & Reserve "Class B" Intoxicating Liquor Licenses

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Dan Carpenter, Alderperson
SECONDER:	Pamela Gantz, Alderperson
AYES:	Carpenter, Gantz, Hansen, Ledvina, Perock, Quigley
EXCUSED:	Amy Chandik Kunding, Dean Raasch

12. Recommendation from the License Committee on an application for a Special Permit allowing consumption of alcohol beverages on public ways. Submitted by Definitely De Pere for the Farmers Market on Thursdays, June 8 - August 31 from 3:00 p.m. - 8:00 p.m.; and Thursdays, September 7 - September 28 from 3:00 p.m. - 7:00 p.m.

Aldersperson Hansen was contacted by a business owner in his district who asked him to share their comments with the Council: DJW Consulting, located at 416 George St, is opposed to having the Farmers Market at this location and encouraged City officials to find an alternate site.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Dan Carpenter, Aldersperson
SECONDER:	Shana Defnet Ledvina, Aldersperson
AYES:	Carpenter, Gantz, Hansen, Ledvina, Perock, Quigley
EXCUSED:	Amy Chandik Kunding, Dean Raasch

13. Recommendation from the License Committee on an application for a Special Permit allowing consumption of alcohol beverages on public ways. Submitted by Definitely De Pere for the Food Truck Rally on Sunday, June 11, July 9, and August 13 from 4:00 p.m. - 8:00 p.m.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Devin Perock, Aldersperson
SECONDER:	Pamela Gantz, Aldersperson
AYES:	Carpenter, Gantz, Hansen, Ledvina, Perock, Quigley
EXCUSED:	Amy Chandik Kunding, Dean Raasch

14. Recommendation from the License Committee on an application for a Special Permit allowing consumption of alcohol beverages on public ways. Submitted by Definitely De Pere for Music on the Plaza on Friday, June 23, July 28, and August 25 from 5:00 p.m. - 9:00 p.m.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Pamela Gantz, Aldersperson
SECONDER:	Shana Defnet Ledvina, Aldersperson
AYES:	Carpenter, Gantz, Hansen, Ledvina, Perock, Quigley
EXCUSED:	Amy Chandik Kunding, Dean Raasch

15. Recommendation from the License Committee on an application for a Special Permit allowing consumption of alcohol beverages on public ways. Submitted by Definitely De Pere for Tour De Pere on Monday, June 19 from 12:00 p.m. - 8:00 p.m.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Dan Carpenter, Aldersperson
SECONDER:	Pamela Gantz, Aldersperson
AYES:	Carpenter, Gantz, Hansen, Ledvina, Perock, Quigley
EXCUSED:	Amy Chandik Kunding, Dean Raasch

16. Recommendation from the Board of Public Works on Main Avenue Underpass Maintenance no-mow plan as a pilot program for 2023.

Public Works Director Scott Thoresen reported that because this area is not served by utilities, it is exempt from mowing requirements. Staff will communicate with the public to explain why the area is not being mowed.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Shana Defnet Ledvina, Alderperson
SECONDER:	John Quigley, Alderperson
AYES:	Carpenter, Gantz, Hansen, Ledvina, Perock, Quigley
EXCUSED:	Amy Chandik Kunding, Dean Raasch

17. Recommendation from the Board of Public Works to approve Definitely De Pere's request to waive Public Works fees for Downtown Special Events.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Jonathon Hansen, Alderperson
SECONDER:	John Quigley, Alderperson
AYES:	Carpenter, Gantz, Hansen, Ledvina, Perock, Quigley
EXCUSED:	Amy Chandik Kunding, Dean Raasch

18. Recommendation from the Board of Public Works on the removal of the median flags and flag poles on Webster Avenue.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Shana Defnet Ledvina, Alderperson
SECONDER:	Pamela Gantz, Alderperson
AYES:	Carpenter, Gantz, Hansen, Ledvina, Perock, Quigley
EXCUSED:	Amy Chandik Kunding, Dean Raasch

19. Recommendation from the Board of Public Works to contact schools and have existing City entrance signs acknowledging school sports teams removed.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Jonathon Hansen, Alderperson
SECONDER:	Shana Defnet Ledvina, Alderperson
AYES:	Carpenter, Gantz, Hansen, Ledvina, Perock, Quigley
EXCUSED:	Amy Chandik Kunding, Dean Raasch

20. Recommendation from the Board of Public Works on award of Contract 23-01 Sewer and Water Relay and Street Resurfacing to Kruczek Construction, Inc. in the amount of \$1,937,777.77.

Alderperson Quigley asked why there was such a wide range between bidders in one of the line item prices (it varied from \$300 to \$6,000). Public Works Director Scott Thoresen explained that the City does not have a line item for mobilization costs in its bid requests (the cost to move in equipment and materials for a project), so bidders will build that cost into a random line item. Therefore, staff looks at the total bid cost when selecting a bid.

RESULT:	APPROVED BY ROLL CALL VOTE [UNANIMOUS]
MOVER:	Dan Carpenter, Alderperson
SECONDER:	Shana Defnet Ledvina, Alderperson
AYES:	Carpenter, Gantz, Hansen, Ledvina, Perock, Quigley
EXCUSED:	Amy Chandik Kunding, Dean Raasch

21. Recommendation from the Board of Public Works on award of Contract 23-07 Curb Repair and Street Resurfacing to Northeast Asphalt, Inc in the amount of \$351,058.00.

RESULT:	APPROVED BY ROLL CALL VOTE [UNANIMOUS]
MOVER:	John Quigley, Alderperson
SECONDER:	Devin Perock, Alderperson
AYES:	Carpenter, Gantz, Hansen, Ledvina, Perock, Quigley
EXCUSED:	Amy Chandik Kunding, Dean Raasch

22. Ordinance #23-07 Amending Chapter 150 of the De Pere Municipal Code Regarding Traffic Regulations (Section 150-21 Schedule F and Section 150-22 Schedule G)

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dan Carpenter, Alderperson
SECONDER:	Shana Defnet Ledvina, Alderperson
AYES:	Carpenter, Gantz, Hansen, Ledvina, Perock, Quigley
EXCUSED:	Amy Chandik Kunding, Dean Raasch

23. Resolution #23-45 Granting a Planning Option to Purchase to Smet Construction Services Corp. (West Industrial Park; Part of Parcel WD-L492-B).

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Devin Perock, Alderperson
SECONDER:	Dan Carpenter, Alderperson
AYES:	Carpenter, Gantz, Hansen, Ledvina, Perock, Quigley
EXCUSED:	Amy Chandik Kunding, Dean Raasch

24. Resolution #23-46 Authorizing Agreement for Consulting Services between the City of De Pere and McMahon Associates, Inc. (Environmental Site Assessment (ESA), Phase II ESA and general environmental services -Voyaguer Park).

Parks Director Marty Kosobucki reported that the testing should take approximately 2-4 weeks if everything goes smoothly.

RESULT:	ADOPTED BY ROLL CALL VOTE [UNANIMOUS]
MOVER:	Jonathon Hansen, Alderperson
SECONDER:	Shana Defnet Ledvina, Alderperson
AYES:	Carpenter, Gantz, Hansen, Ledvina, Perock, Quigley
EXCUSED:	Amy Chandik Kunding, Dean Raasch

25. Resolution #23-47 Ordering Installation of Sidewalks at Various Locations for 2024.

RESULT:	ADOPTED BY ROLL CALL VOTE [UNANIMOUS]
MOVER:	Dan Carpenter, Alderperson
SECONDER:	Devin Perock, Alderperson
AYES:	Carpenter, Gantz, Hansen, Ledvina, Perock, Quigley
EXCUSED:	Amy Chandik Kunding, Dean Raasch

26. Resolution #23-48 Authorizing Installment Payments of Sidewalk Repair or Replacement Expenses in Excess of \$1,000 Ordered Under Wis. Stats. §66.0907

RESULT:	ADOPTED BY ROLL CALL VOTE [UNANIMOUS]
MOVER:	John Quigley, Alderperson
SECONDER:	Devin Perock, Alderperson
AYES:	Carpenter, Gantz, Hansen, Ledvina, Perock, Quigley
EXCUSED:	Amy Chandik Kunding, Dean Raasch

27. Resolution #23-49 Amending Section 3.3 of the City of De Pere Employee Policy Manual Regarding Purchasing/Authorized Spending.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dan Carpenter, Alderperson
SECONDER:	Pamela Gantz, Alderperson
AYES:	Carpenter, Gantz, Hansen, Ledvina, Perock, Quigley
EXCUSED:	Amy Chandik Kunding, Dean Raasch

28. Resolution 23-50 Awarding Official City Newspaper Contract.

The contract was awarded to the Press Times.

RESULT:	ADOPTED BY ROLL CALL VOTE [UNANIMOUS]
MOVER:	Shana Defnet Ledvina, Alderperson
SECONDER:	Pamela Gantz, Alderperson
AYES:	Carpenter, Gantz, Hansen, Ledvina, Perock, Quigley
EXCUSED:	Amy Chandik Kunding, Dean Raasch

29. Voucher approval.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Shana Defnet Ledvina, Alderperson
SECONDER:	Dan Carpenter, Alderperson
AYES:	Carpenter, Gantz, Hansen, Ledvina, Perock, Quigley
EXCUSED:	Amy Chandik Kunding, Dean Raasch

30. Future agenda items.

None.

31. Adjournment.

Aldersperson Quigley moved, seconded by Aldersperson Perock to adjourn the meeting at 8:13 PM. Upon vote, motion carried unanimously.

Respectfully submitted,
Carey Danen, City Clerk