



Board of Park Commissioners

335 South Broadway
De Pere, WI 54115

<https://www.deperewi.gov/>

Regular Meeting

Final Minutes

Thursday, May 16, 2024

6:30 PM

Council Chambers and Virtual

I. Call to Order

The meeting was called to order at 6:30 PM by Board Member Randy Soquet

Attendee Name	Title	Status	Arrived
Melissa Thiel Collar	Board Member	Present	
Mike Eserkaln	Aldersperson	Present	
Ryan Jennings	Board Member	Present	
Jim Kneiszel	Board Member	Present	
Amy Chandik Kundinger	Aldersperson	Present	
Shana Defnet Ledvina	Aldersperson	Present	
Randy Soquet	Board Member	Present	
Connor Mason	Teen Advisor	Present	
Connor Goodman	Teen Advisor	Present	

Marty and Grace

II. Public comment upon matters not on the agenda. Comments made during the public comment period shall pertain only to matters under the jurisdiction of the Board of Park Commissioners. Chapter 6-3(f) DPMC

None

III. Items

1. Consideration and Possible Action to Approve the Board of Park Commissioners Minutes from the April 18, 2024 Meeting

Aldersperson Defnet Ledvina moved to approve the Board of Park Commissioners minutes from the April 18, 2024 meeting, seconded by James Kneiszel. Upon vote, the motion passed unanimously.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Shana Defnet Ledvina, Aldersperson
SECONDER:	Jim Kneiszel, Board Member
AYES:	Thiel Collar, Eserkaln, Jennings, Kneiszel, Kundinger, Defnet Ledvina, Soquet

2. Consideration and Possible Action on Election of the Chair Person

Aldersperson Defnet Ledvina nominated Randy Soquet as Chairperson for the Board of Park Commissioners, seconded by Melissa Thiel Collar. Randy Soquet accepted the nomination. Upon vote, the motion passed unanimously.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Shana Defnet Ledvina, Aldersperson
SECONDER:	Melissa Thiel Collar, Board Member
AYES:	Thiel Collar, Eserkaln, Jennings, Kneiszel, Kundinger, Defnet Ledvina, Soquet

3. Consideration and Possible Action on Election of Vice Chair Person

Ryan Jennings nominated James Kneiszel as the Vice Chairperson for the Board of Park Commissioners, seconded by Randy Soquet. James Kneiszel accepted the nomination. Upon vote, the motion passed unanimously.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Ryan Jennings, Board Member
SECONDER:	Randy Soquet, Board Member
AYES:	Thiel Collar, Eserkaln, Jennings, Kneiszel, Kunderinger, Defnet Ledvina, Soquet

4. Consideration and Possible Action to Approve the Sponsor Panel Policy with DGSA.

James Kneiszel moved to approve the sponsor panel policy with De Pere Girls Softball for the scoreboards, seconded by Randy Soquet.

Alderpersion Defnet Ledvina questioned if the sponsors needed to be approved by Park Board and Council. Marty Kosobucki, Director of Parks, Recreation, and Forestry explained that the dollar amount and term of sponsorship would need to be approved by both the Park Board and Council.

Upon vote, the motion passed unanimously.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Jim Kneiszel, Board Member
SECONDER:	Randy Soquet, Board Member
AYES:	Thiel Collar, Eserkaln, Jennings, Kneiszel, Kunderinger, Defnet Ledvina, Soquet

5. Consideration and Possible Action to Approve DGSA Donors for Scoreboard Sponsor Panels*

Melissa Thiel Collar moved to approve the sponsors for the De Pere Girls Softball scoreboard sponsorship panels, seconded by Ryan Jennings.

Marty Kosobucki, Director of Parks, Recreation, and Forestry explained staff will work with De Pere Girls Softball regarding the wording for memorials.

Upon vote, the motion passed unanimously.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Melissa Thiel Collar, Board Member
SECONDER:	Ryan Jennings, Board Member
AYES:	Thiel Collar, Eserkaln, Jennings, Kneiszel, Kunderinger, Defnet Ledvina, Soquet

6. Consideration and Possible Action to Approve Allowing Segway Tours in the Parks.

Marty Kosobucki, Director of Parks, Recreation, and Forestry explained that staff received a request from a business that would like to operate segway tours out of Voyageur Park this summer. Although staff feels this is a great idea, this service cannot just be given to a single company. If the Park Board decides that this is something that they would like to see, staff would need to put out an RFP to see if any other businesses are interested in providing this service. Also, the Park Board will have to decide if they want the tours to be run out of Voyageur Park, or if a different location would work

better. With the popularity of Voyageur Park and how busy the park is, it might not be the best location for the tours to be run from. At this time, although staff thinks the idea of segway tours in the city is a great idea, staff would not recommend this to be offered this summer at Voyageur Park.

Ryan Jennings questioned if this would have to go out to RFP. Marty Kosobucki explained that the city could open it up to more than one vendor, but he would not recommend that. If the Park Board is interested in providing the service, to be fair to all businesses that may have an interest, an RFP should be prepared.

Conner Goodman questioned if the company would provide tours outside the park. Marty Kosobucki explained that the company would like to start in the parking lot to meet and train the clients before venturing out into the city.

Randy Soquet questioned if the company would be interested in other locations than Voyageur Park. Marty Kosobucki explained that currently the company was interested in Voyageur Park and is not sure if they would be interested in a different location in the city.

Ryan Jennings questioned if their intent was to use the trail at Voyageur Park for part of the training, or if they could use a different city parking lot. Marty Kosobucki explained that he thinks their intent was to use the trail before going out into the city, which is another concern with the popularity of the playground at Voyageur Park.

Connor Goodman questioned if Wells Park could be a location. Marty Kosobucki stated that it is a possibility, but that parking lot is used for the Fox River Trail, but also used for business purposes.

Alderperson Eserkaln questioned if the business specified the number of segways that would be in the tour. Marty Kosobucki stated that they did not specify a number.

Ryan Jennings stated that the parking lot located in the 100 block on S Broadway would be a good location for them to use, it allows good access to the park and to the city. Ryan feels this is a service that the city and Definitely De Pere would like to see.

Ryan Jennings moved to deny using Voyageur Park this year to operate segway tours from, but a different location could be an option, or reconsider Voyageur Park next year, seconded by Alderperson Defnet Ledvina.

Marty Kosobucki clarified the motion that the Park Board agrees with the service, but not at Voyageur Park this year.

Upon vote, the motion passed unanimously.

RESULT:	DEFEATED [0 TO 7]
MOVER:	Ryan Jennings, Board Member
SECONDER:	Shana Defnet Ledvina, Alderperson
NAYS:	Thiel Collar, Eserkaln, Jennings, Kneiszel, Kundinger, Defnet Ledvina, Soquet

7. Consideration and Possible Action to Approve the 3rd Quarter Financial Statement for the De Pere Ice Center

Ryan Jennings moved to approve the 3rd quarter financial statements for the De Pere Ice Center, seconded by Randy Soquet.

Ryan Jennings stated that it appears that the expenses and revenues dropped a lot. Marty Kosobucki stated that it could be due to timing. Speaking with Don Chilson, the building has been full and doesn't have much down time. Marty will check with Don Chilson to see why revenues dropped so much this period.

Upon vote, the motion passed unanimously.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Ryan Jennings, Board Member
SECONDER:	Randy Soquet, Board Member
AYES:	Thiel Collar, Eserkaln, Jennings, Kneiszel, Kundinger, Defnet Ledvina, Soquet

IV. Discussion Items

1. Announcement and Introduction of New Park Superintendent.

Marty Kosobucki explained that the plan was for the new Park Superintendent, Brian Christnovich to be present at the meeting tonight so he could be introduced to the Park Board, however Brian is moving tonight. Prior to being hired as the Park Superintendent, Brian was an arborist with the city, and things have been going very well since he started his new position. Brian should be here next month for introductions.

RESULT:	DISCUSSED
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V. Future Agenda Items

Randy Soquet stated that next month is Connor Goodman's last month.

VI. Adjournment

James Kneiszel moved to adjourn the meeting at 6:49 pm, seconded by Ryan Jennings. Upon vote, the motion passed unanimously.

Respectfully submitted,
Grace Lahtela