



Board of Park Commissioners

Regular Meeting

335 South Broadway
De Pere, WI 54115
<http://www.de-pere.org>

Final Minutes

Thursday, May 17, 2018

6:30 PM

De Pere City Hall Council Chambers

I. Call to Order

The meeting was called to order at 6:30 PM by Board Member George Brown

Attendee Name	Title	Status	Arrived
Ryan Jennings	Aldersperson	Present	
Larry Lueck	Aldersperson	Present	
Dean Raasch	Aldersperson	Present	
George Brown	Board Member	Present	
Sue Schinkten	Board Member	Excused	
Randy Soquet	Board Member	Present	
Bill Volpano	Board Member	Present	
Ella Bublotz	Teen Advisor	Absent	
Lydia McMorro	Teen Advisor	Present	

II. Action Items

1. Approve Board of Park Commissioners Minutes from the April 19, 2018 Meeting.

Randy Soquet made a motion to approve the Board of Park Commissioner's minutes from the April 19, 2018 meeting, seconded by Bill Volpano. Upon vote, the motion passed unanimously.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Randy Soquet, Board Member
SECONDER:	Bill Volpano, Board Member
AYES:	Jennings, Lueck, Brown, Soquet, Volpano
ABSENT:	Dean Raasch
EXCUSED:	Sue Schinkten

2. Election of Chairperson and Vice-Chair for the Park Board.

Larry Lueck made a motion to elect George Brown as Chairperson and Randy Soquet Vice-Chair for the Board of Park Commissioner's, seconded by Ryan Jennings. Upon vote, the motion passed unanimously.

RESULT:	ADOPTED [4 TO 0]
MOVER:	Larry Lueck, Aldersperson
SECONDER:	Ryan Jennings, Aldersperson
AYES:	Ryan Jennings, Larry Lueck, Randy Soquet, Bill Volpano
ABSTAIN:	George Brown
ABSENT:	Dean Raasch
EXCUSED:	Sue Schinkten

3. Accept Donation of \$250 from Denmark State Bank for the Urban Orchard. (Added 5/15/18)

Randy Soquet made a motion to accept the \$250 donation from the Denmark State Bank for the Urban Orchard, seconded by Bill Volpano. Upon vote, the motion passed unanimously.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Randy Soquet, Board Member
SECONDER:	Bill Volpano, Board Member
AYES:	Jennings, Lueck, Brown, Soquet, Volpano
ABSENT:	Dean Raasch
EXCUSED:	Sue Schinkten

4. Consider bids for De Pere Ice Arena bleachers. * (Added 5/15/18)

Marty Kosobucki gave a brief summary of the De Pere Ice Arena bleacher bids. Two bids were received and both came in under the projected budget amount of \$150,000. When reviewing the bids with the consultant, it was noted that GT Grandstands did not submit cross section drawings, which are vital and required for the bid. Without the drawings, GT Grandstands should be considered a non-responsive bidder and the recommendation would be to award the contract to JW Industries.

Bill Volpano made a motion to accept the bid from JW Industries for \$102,800 for the Ice Arena Bleachers, seconded by Randy Soquet. Upon vote, the motion passed unanimously.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Bill Volpano, Board Member
SECONDER:	Randy Soquet, Board Member
AYES:	Jennings, Lueck, Brown, Soquet, Volpano
ABSENT:	Dean Raasch
EXCUSED:	Sue Schinkten

5. Approve Funding from the Ice Arena Fund to Replace Water Tank.*

Marty Kosobucki gave a brief summary of the deteriorating water tank at the Ice Arena. When going through summer maintenance it was noticed there was substantial deterioration in the chemical tank that feeds the chillers. Original estimates came in around \$9,500. Options would be to fund the repairs from the ice arena fund or wait and budget funds in the 2019 budget.

Discussion followed.

Randy Soquet questioned the current balance in the ice arena fund.

Ryan Jennings made a motion to approve the funding from the Ice Arena Fund to replace the water tank at the Ice Arena, seconded by Larry Lueck. Upon vote, the motion passed unanimously.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Ryan Jennings, Alderperson
SECONDER:	Larry Lueck, Alderperson
AYES:	Jennings, Lueck, Brown, Soquet, Volpano
ABSENT:	Dean Raasch
EXCUSED:	Sue Schinkten

6. Consider Bids for Tennis Court Renovation at Legion Park.*

Marty Kosobucki gave a summary of the tennis court renovation project at Legion Park, stating the budget amount for the project is \$80,000. When the Engineering Department reviewed the project, they found shaping and grading issues existed and are recommending that the courts are completely redone. This would result in an increase of

the project costs by \$35,000. Options would be to request additional funding, or to try to patch the cracks and budget additional funding in the 2019 budget.

Randy Soquet questioned what would happen with the current budgeted funds and the timeline on when the work would be done.

George Brown commented on the inclusion of the pickle ball courts.

Ryan Jennings commented on the patching of the courts and questioned the possibility of bidding the project separately from the asphalt contract.

Bill Vopano questioned if fencing could be left and done next year.

Discussion followed.

Larry Lueck made a motion to send the tennis court renovation project to council and request additional funding to get the tennis courts fixed this year, seconded by Randy Soquet. Upon vote, the motion passed unanimously.

RESULT:	ADOPTED AS AMENDED [UNANIMOUS]
MOVER:	Larry Lueck, Alderperson
SECONDER:	Randy Soquet, Board Member
AYES:	Jennings, Lueck, Brown, Soquet, Volpano
ABSENT:	Dean Raasch
EXCUSED:	Sue Schinkten

7. Consider recognition of Mary Meyer at Southwest Park Playground.

Dean Raasch stated that he feels Mary Meyers should be recognized for all the effort she put into the playground fundraising. Mary has requested no recognition and would prefer all the funds go into the playground. Dean feels that the recognition does not have to impact the dollars being used for the playground and would still like to recognize Mary for all her fundraising efforts.

Discussion followed.

Dean Raasch made a motion to refer the item back to staff for Marty to research options and costs available for recognition, seconded by Randy Soquet. Upon vote, the motion passed unanimously.

RESULT:	REFERRED BACK TO STAFF [UNANIMOUS]
	Next: 6/21/2018 6:30 PM
MOVER:	Dean Raasch, Alderperson
SECONDER:	Randy Soquet, Board Member
AYES:	Jennings, Lueck, Raasch, Brown, Soquet, Volpano
EXCUSED:	Sue Schinkten

III. Staff Updates

1. Surgeon/Riverwalk

Marty Kosobucki gave an update on the sturgeon, stating they were in and are now gone. There were UWGB students tagging sturgeon this year. They tagged 130 sturgeons with the smallest being 3'10" and the largest 6'9" with a 37" girth. There was an issue of concern, which the park board might want to draft a resolution to address. The area from the power line to the dam is considered a fish refuge by the DNR until the first Saturday in May. This year the sturgeon were still spawning after that date and there were kids wading in the river trying to snag the fish. There is a concern that if this area is not

closed off, the spawning might be affected. To get any changes implemented, it would need an act of the Conservation Congress at the DNR.

RESULT:	DISCUSSED
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2. Chamber/Community Stage

Marty Kosobucki gave an update on the community stage, stating it was requested that the park board wait on providing any recommendations for a community stage until the cultural district planning process was completed.

RESULT:	DISCUSSED
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IV. Future Agenda Items

Larry Lueck requested that the community stage be added as a discussion item to the next agenda and for both the Chamber of Commerce and Definitely De Pere be invited to provide any comments. Discussion followed.

Randy Soquet requested that drafting of a resolution on the fish refuge to be year round be added to the next agenda.

V. Public Comment Period

Marty Kosobucki gave the dates and times of the cultural district planning open house meetings.

Marty Kosobucki thanked everyone for attending the ribbon cutting for the Voyageur Park playground.

VI. Adjournment

Randy Soquet made a motion to adjourn the meeting at 7:15 pm, seconded by Larry Lueck. Upon vote, the motion passed unanimously.

Any person wishing to attend this meeting who, because of disability, requires special accommodations should contact the Clerk-Treasurer's office at 339-4050 by Noon, the previous day so that arrangements can be made.

Board Members
Alderpersons
Mayor Michael J. Walsh
Larry Delo, City Administrator
Judy Schmidt-Lehman, City Attorney
Marty Kosobucki
Shana Ledvina, City Clerk
City Hall 1st and 2nd Floor
John Zegers, WDP High School District
Ella Buboltz, Teen Advisor
Don Chilson, Brown County Ice Mgmt.
Mary Meyer
Thad Majkowski, Cedar Corp.
Kris Nystrom, Denmark State Bank

De Pere Youth Hockey
Tod Maki, De Pere Select Soccer
De Pere Area Chamber of Commerce
Definitely De Pere
Brown County Library – De Pere
TV & Radio Stations
De Pere Rapides Youth Soccer
De Pere Baseball
Ben Villaruel, De Pere School District
Lydia McMorrow, Teen Advisor
Amy Hobbins, De Pere Chamber
Cameron Yindra, Northeast Asphalt
Josh Gerrits, Cedar Corp.
Julie Hamby, Denmark State Bank

Notice is hereby given that a majority of the Members of the Common Council of the City of De Pere may attend this meeting to gather information about a subject (s) over which they have decision making responsibility.

***All items marked with an asterisk will be forwarded to the Common Council.**

Respectfully submitted,
Grace Lahtela