



License Committee

Regular Meeting

335 South Broadway
De Pere, WI 54115
<https://www.deperewi.gov/>

Minutes

Tuesday, May 17, 2022

7:00 PM

Council Chambers and Virtual

1. Call to Order. The meeting was called to order at 7:00 PM by Alderperson Dan Carpenter.

Attendee Name	Title	Status	Arrived
Devin Perock	Alderperson	Present	
Pamela Gantz	Alderperson	Present	
Dan Carpenter	Alderperson	Present	

Also present: Assistant City Attorney Kristen Johnson and City Clerk Carey Danen.

2. Approval of the minutes of the May 3, 2022 License Committee Meeting.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Dan Carpenter, Alderperson
SECONDER:	Pamela Gantz, Alderperson
AYES:	Devin Perock, Pamela Gantz, Dan Carpenter

3. Election of the Chair.

Alderperson Gantz nominated Alderperson Carpenter as Chair, seconded by Alderperson Perock. Upon vote, motion carried unanimously.

4. Election of the Vice Chair.

Alderperson Carpenter nominated Alderperson Gantz as Vice Chair, seconded by Alderperson Perock. Upon vote, motion carried unanimously.

5. Public comment upon matters not on the agenda. Comments made during the public comment period shall pertain only to matters under the jurisdiction of the License Committee. §6-3(f) DPMC

None.

6. Renewal applications for the licensing period of July 1, 2022 to June 30, 2023*

A. Class "A" Fermented Malt Beverage Licenses

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Dan Carpenter, Alderperson
SECONDER:	Devin Perock, Alderperson
AYES:	Devin Perock, Pamela Gantz, Dan Carpenter

B. Class "A" Fermented Malt Beverage & "Class A" Intoxicating Liquor Licenses

Applications #1-5

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Dan Carpenter, Alderperson
SECONDER:	Pamela Gantz, Alderperson
AYES:	Devin Perock, Pamela Gantz, Dan Carpenter

Application #6: Approved with corrected premises description provided by the Clerk.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Dan Carpenter, Alderperson
SECONDER:	Devin Perock, Alderperson
AYES:	Devin Perock, Pamela Gantz, Dan Carpenter

C. Class "B" Fermented Malt Beverage & "Class B" Intoxicating Liquor Licenses

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Dan Carpenter, Alderperson
SECONDER:	Pamela Gantz, Alderperson
AYES:	Devin Perock, Pamela Gantz, Dan Carpenter

D. Class "B" Fermented Malt Beverage & Reserve "Class B" Intoxicating Liquor Licenses.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Dan Carpenter, Alderperson
SECONDER:	Devin Perock, Alderperson
AYES:	Devin Perock, Pamela Gantz, Dan Carpenter

7. Request by Todd Olp to appear before the License Committee regarding denial of his Operator License Application.

Alderperson Carpenter noted that the applicant did not appear at the meeting. He then moved, seconded by Alderperson Perock to deny the application based upon the reasons cited by the Clerk's office in the initial denial, and the applicant did not provide any evidence of rehabilitation and fitness to perform the licensed activity. Assistant City Attorney Kristen Johnson stated that staff will send the applicant written notification of the decision as well. Alderperson Gantz asked if the applicant would have any other opportunities to appeal; Kristen stated that he could choose to submit another application to the Clerk's office and follow that process.

RESULT:	DENIED [UNANIMOUS]
MOVER:	Dan Carpenter, Alderperson
SECONDER:	Devin Perock, Alderperson
AYES:	Devin Perock, Pamela Gantz, Dan Carpenter

8. Application for a Special Permit allowing consumption of alcohol beverages on public ways. Submitted by Definitely De Pere for the Farmers Market on Thursdays, June 9 - August 25 from 3:00 p.m. - 8:00 p.m.; and Thursdays, September 1 - September 22 from 3:00 p.m. - 7:00 p.m.*

Alderson Carpenter asked if notification letters have been sent to surrounding business owners, as indicated in the request from Definitely De Pere. Executive Director Tina Quigley stated that they have talked to most surrounding business owners, but were waiting for final approval before they send the letters. Alderson Carpenter requested that in the future, Definitely De Pere send the notification letters in advance of the meeting, so that neighboring property owners would have a chance to attend if they wish.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Dan Carpenter, Alderson
SECONDER:	Pamela Gantz, Alderson
AYES:	Devin Perock, Pamela Gantz, Dan Carpenter

9. Application for a Special Permit allowing consumption of alcohol beverages on public ways. Submitted by Definitely De Pere for the Food Truck Rally on Sunday, June 12, July 10, and August 14 from 4:00 p.m. - 8:00 p.m.*

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Dan Carpenter, Alderson
SECONDER:	Devin Perock, Alderson
AYES:	Devin Perock, Pamela Gantz, Dan Carpenter

10. Application for a Special Permit allowing consumption of alcohol beverages on public ways. Submitted by Definitely De Pere for Downtown De Pere Music Nights on Friday, June 24, July 22, and August 26 from 5:00 p.m. - 9:00 p.m.*

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Dan Carpenter, Alderson
SECONDER:	Pamela Gantz, Alderson
AYES:	Devin Perock, Pamela Gantz, Dan Carpenter

11. Future agenda items.
None.

12. Adjournment.

Alderson Carpenter moved, seconded by Alderson Perock to adjourn the meeting at 7:15 PM. Upon vote, motion carried unanimously.

Respectfully submitted,
Carey Danen, City Clerk