



Historic Preservation Commission

335 South Broadway

De Pere, WI 54115

<http://www.de-pere.org>

Regular Meeting

Agenda

Monday, May 18, 2015

6:00 PM

De Pere City Hall Council Chambers

Pursuant to Wisconsin Statutes 19.84, Notice is hereby given to the public that a meeting of the **Historic Preservation Commission** of the City of De Pere will be held on **May 18, 2015 at 6:00 PM** in the **De Pere City Hall Council Chambers, 335 S. Broadway Street, De Pere, WI 54115.**

Call to Order

1. Roll Call.
2. Approval of the minutes of the April 20, 2015 meeting.
3. National Historic Preservation Month - May 2015.
4. Discussion on the City hosting the WAHPC spring conference 2016.
5. Update on the Front St mural project.
6. Update on the consultant selection process for the nomination research for St Norbert College.
7. Future agenda items.

Adjournment

Any person wishing to attend this meeting who, because of disability, requires special accommodations should contact the City Planner's office at 339-4043 by Noon on Monday, May 18th, 2015 so that arrangements can be made.

AGENDA SENT TO:

Commission Members
Alderspersons
Department Heads
News Media
De Pere Chamber of Commerce
Brown County Library, De Pere Branch
Joe De Rose, Historic Preservation Division

City of De Pere, Wisconsin



Request For Historic Preservation Commission Action

MEETING DATE: May 18, 2015
DEPARTMENT: Planning
FROM: Sarah Wallace
SUBJECT: Approval of the minutes of the April 20, 2015 meeting.

ATTACHMENTS:

- HPC_Apr2015_Minutes_Draft(PDF)



Historic Preservation Commission

335 South Broadway

De Pere, WI 54115

<http://www.de-pere.org>

Regular Meeting

Draft Minutes

Monday, April 20, 2015
6:00 PM
De Pere City Hall Council Chambers

Call to Order

The meeting was called to order at 6:00 PM by Commissioner Mike Fleck

Attendee Name	Title	Status	Arrived
Scott Crevier	Aldersperson	Present	
Mike Fleck	Commissioner	Present	
Gene Hackbarth	Commissioner	Present	
Brian Netzel	Commissioner	Present	
Sue Sands	Commissioner	Excused	
Adam Turriff	Commissioner	Present	

Also present: City Planning Director Ken Pabich, Associate Planner Sarah Wallace, and members of the public.

- Approval of the minutes of the March 16, 2015 meeting.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Scott Crevier, Aldersperson
SECONDER:	Gene Hackbarth, Commissioner
AYES:	Crevier, Fleck, Hackbarth, Netzel, Turriff
EXCUSED:	Sue Sands

- Request from the Greater Green Bay Area Chamber of Commerce for data on historic properties in De Pere.

Gene Hackbarth motioned, seconded by Mike Fleck, to open the meeting for public comments. Upon vote, motion carried unanimously.

Jayne Sellen, Director of Government Affairs for the Greater Green Bay Chamber of Commerce, explained that they are requesting an inventory of De Pere's commercial historic buildings, as well as non-historic pre-1936 buildings. The state tax credit program has issued \$35 million in credits in one year; as a result of the program's popularity, the state suspended the eligibility of pre-1936 buildings. The Chamber plans to lobby for the restoration of the credits for these buildings, and would like to use the inventory to demonstrate the need for the program to state legislators. Ken Pabich stated that staff can compile a list using the intensive survey and submit it to the Chamber. Discussion followed regarding the benefit of including the non-registered buildings to spur economic development, vs. the popularity of the program necessitating that it be limited to buildings on the historic register. The group also discussed placing the inventory on the City website.

Mike Fleck motioned, seconded by Scott Crevier, to return to regular order. Upon vote, motion carried unanimously.

- National Historic Preservation Month - May 2015.

Commission members Adam Turriff and Gene Hackbarth have been working with Definitely De Pere to create a pictorial scavenger hunt on social media. The contest began today and will run through May 20th. Pictures showing architectural elements around the city will change every 3-4 days. Participants can submit guesses for a

chance to win one of 20 admission tickets to Celebrate De Pere, which were donated by the Celebrate committee.

Gene Hackbarth motioned, seconded by Scott Crevier, to open the meeting for public comments. Upon vote, motion carried unanimously.

Abby Trollinger, assistant professor of history at St. Norbert College, and sophomore history major Eric Konop explained that they are working on a project to create a narrative for a historical walking tour of campus. They are applying for a collaborative research grant, and have made contact with the Wisconsin Historical Society to arrange an opportunity to present their findings. Eric will be researching six buildings: Main Hall, Old St. Joseph Church & Priory, Boyle Hall, Birder Hall (formerly St. Boniface Church), and the Pennings Activity Center. He will use archives from the college, the Abbey, and the De Pere Historical Society. The narrative will include information on architects, building uses, and their effect on campus community and culture. Discussion followed on other potential research sources and possible collaboration with the consultant that will be hired for the upcoming intensive survey of campus.

Mike Fleck motioned, seconded by Adam Turriff, to return to regular order. Upon vote, motion carried unanimously.

Gene then provided an overview of the historic tax credit workshop scheduled for May 19th. Discussion followed regarding methods of marketing the program.

Gene Hackbarth motioned, seconded by Scott Crevier, to open the meeting for public comments. Upon vote, motion carried unanimously.

Alyson Watson from Definitely De Pere reported that Fred Wessel, a local photographer, donated high quality photographs for the scavenger hunt. The event is being promoted in the organization's newsletter, and she will also be doing a press release. Gene thanked Alyson for her help in promoting the project.

Scott Crevier motioned, seconded by Gene Hackbarth, to return to regular order. Upon vote, motion carried unanimously.

5. Historic Preservation award from the Wisconsin Association of Historic Preservation Commissions (WAHPC).

Gene Hackbarth has submitted a nomination to WAHPC for an advocacy award for the De Pere Historic Preservation Commission's participation in securing grants for the lockkeeper's house feasibility study and project reports. This Commission will receive honorable mention at the upcoming WAHPC conference in La Crosse, which Gene plans to attend.

Mike Fleck reported that the De Pere Historical Society presents awards each September for the preservation and restoration of local properties. Residential candidates are in short supply, so he encouraged viewers to contact him if they feel their home may be eligible.

6. Request from the Wisconsin Association of Historic Preservation Commissions to host the 2016 WAHPC spring meeting in De Pere.

Gene Hackbarth reported that the president of WAHPC is looking for a site in Northeast Wisconsin to host next year's spring meeting. The date would be either April 23rd or 30th. It is a one-day event held from approximately 9 am - 3 pm, with attendance usually in the 25-50 range. A representative from the Commission would be needed to work on securing a site and potentially arranging a tour for participants.

There would be no financial commitment required of the City or the Commission. Gene Hackbarth motioned, seconded by Adam Turriff, to explore hosting the conference. Upon vote, motion carried unanimously.

7. Re-painting of the Front Street mural.

Mike Fleck reported that he has discussed this potential project with the Mayor, and has identified individuals willing to provide the labor and materials. Mike will ask the donors to arrange a meeting with Ken Pabich to review the specifics of the project. Discussion followed regarding timing, potential street closures required, and the possibility of adding to the current design.

8. Future agenda items.

None.

Adjournment

Scott Crevier motioned, seconded by Adam Turriff, to adjourn the meeting at 6:45 PM. Upon vote, motion carried unanimously.

Respectfully submitted,
Carey Danen

City of De Pere, Wisconsin

**Request For Historic Preservation Commission Action**

MEETING DATE: May 18, 2015

DEPARTMENT: Planning

FROM: Sarah Wallace

SUBJECT: National Historic Preservation Month - May 2015.

The Commission had two initiatives for preservation month - the Scavenger Hunt and the Tax Credit Workshop. Staff will provide an update for both initiatives.

City of De Pere, Wisconsin

**Request For Historic Preservation Commission Action**

MEETING DATE: May 18, 2015

DEPARTMENT: Planning

FROM: Sarah Wallace

SUBJECT: Discussion on the City hosting the WAHPC spring conference 2016.

At the time of this writing, staff was trying to contact the WAHPC conference coordinator to discuss the needs for the conference. At the meeting, staff will be providing an update on the general scope of the conference and the potential items that need to be coordinated by the City.

City of De Pere, Wisconsin

**Request For Historic Preservation Commission Action**

MEETING DATE: May 18, 2015

DEPARTMENT: Planning

FROM: Sarah Wallace

SUBJECT: Update on the Front St mural project.

Staff will be meeting with the group who is interested in proceeding with the mural project on May 15th. At the meeting, staff will provide an update to the committee on the scope of the project and the overall timing.

City of De Pere, Wisconsin

**Request For Historic Preservation Commission Action**

MEETING DATE:	May 18, 2015
DEPARTMENT:	Planning
FROM:	Sarah Wallace
SUBJECT:	Update on the consultant selection process for the nomination research for St Norbert College.

The City was awarded a grant from the state to complete the nomination process for buildings on the St Norbert campus. Staff needs to follow a specific process for selecting a consultant and wants to provide an update on the process moving forward.

City of De Pere, Wisconsin



Request For Historic Preservation Commission Action

MEETING DATE: May 18, 2015

DEPARTMENT: Planning

FROM: Sarah Wallace

SUBJECT: Future agenda items.
