



Board of Appeals

Regular Meeting

335 South Broadway
De Pere, WI 54115
<http://www.de-pere.org>

Agenda

Monday, May 23, 2016

4:45 PM

De Pere City Hall Council Chambers

Pursuant to Wisconsin Statutes 19.84, Notice is hereby given to the public that a meeting of the **Board of Appeals** of the City of De Pere will be held on **May 23, 2016** at **4:45 PM** in the **De Pere City Hall Council Chambers, 335 S. Broadway Street, De Pere, WI 54115.**

Call to Order

1. Roll Call
2. Approval of the minutes of the April 25, 2016 Board of Appeals meeting.
3. Request submitted by Brett Anderson, 109 N. Ontario St, De Pere, Wisconsin to construct a 15'x20' addition to existing 18'x20' detached garage on the property located at 109 N. Ontario St, De Pere, Wisconsin which would require a 3' interior side yard setback variance.
4. Request submitted by Mark Loritz, 313 Waterview Road, De Pere, Wisconsin to widen a driveway on the property located at 313 Waterview Road, De Pere, Wisconsin which would require a seven (7) foot width variance at the property line, and a five (5) foot width variance at the street side of the city sidewalk.

Adjournment

Any person wishing to attend this meeting who, because of disability, requires special accommodations should contact the office of the Building Inspector at 339-4053 by Noon on the day of the meeting so that arrangements can be made.

Agenda Sent To:

Alderspersons
City Administrator
Mayor
Department Heads
TV, Newspapers & Radio Stations
Kress Family Library
De Pere Chamber of Commerce
Brett Anderson
Mark Loritz
Jeffrey & Julie Duckett
Jody & Gwendolyn Christensen
Gerald & Leann Dufek
Jason & Catherine Lau
Summerleigh Associates Inc.

City of De Pere, Wisconsin



Request For Board of Appeals Action

MEETING DATE: May 23, 2016

DEPARTMENT: Board of Appeals

FROM: David Hongisto

SUBJECT: Approval of the minutes of the April 25, 2016 Board of Appeals meeting.

ATTACHMENTS:

- BoA_Apr2016_Minutes_Draft(PDF)



Board of Appeals

Regular Meeting

335 South Broadway
De Pere, WI 54115
<http://www.de-pere.org>

Draft Minutes

Monday, April 25, 2016

4:45 PM

De Pere City Hall Council Chambers

Call to Order

The meeting was called to order at 4:45 PM by Board Member Thomas Keidatz

Attendee Name	Title	Status	Arrived
Scott Bonfigt	Board Member	Present	
Bob De Groot	Board Member	Present	
Paul De Leeuw	Board Member	Present	
Roger Galler	Board Member	Present	
Thomas Keidatz	Board Member	Present	
James Stadler	Board Member	Present	
William Vande Hei	Board Member	Present	

Also present: Building Inspector Dave Hongisto, and members of the public.

- Approval of the minutes of the March 28, 2016 Board of Appeals meeting.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Bob De Groot, Board Member
SECONDER:	James Stadler, Board Member
AYES:	Bonfigt, De Groot, De Leeuw, Galler, Keidatz, Stadler, Vande Hei

- Request submitted by Mark Loritz, 313 Waterview Road, De Pere, Wisconsin to widen a driveway on the property located at 313 Waterview Road, De Pere, Wisconsin which would require a 7' width variance at the property line and a 5' width variance at the street side of the city sidewalk.

Keidatz read the notice of public hearing and Hongisto reviewed the variance request. Property owner Mark Loritz addressed the board, explaining his need for a wider driveway to accommodate boat storage. Discussion followed regarding similar driveways in the neighborhood, and the city's institution of a requirement for a permit to widen a driveway. Stadler inquired about the curb cut and the integrity of the gutter. Dave stated that he had spoken to Planning Director Kim Flom to determine her position regarding a potential code amendment to the existing driveway widths, and she did not feel there should be a change. Discussion followed. Board members agreed that they would like to table this agenda item in order to solicit input from the Plan Commission and/or the City's Planning Department. They are concerned that granting this variance would invite many other similar requests, and receiving justification for the current width requirements would assist in interpreting future requests of this nature. Discussion followed regarding the timing of the May Plan Commission meeting and potentially rescheduling Board of Appeals for Tuesday, May 24th. If that becomes necessary, the applicant will be notified.

RESULT:	REFERRED BACK TO STAFF [UNANIMOUS]
AYES:	Bonfigt, De Groot, De Leeuw, Galler, Keidatz, Stadler, Vande Hei

- Request submitted by Mike Van Handel, 1476 Chicago Street, De Pere, Wisconsin to construct an attached garage addition on the property located at 1476 Chicago Street, De Pere, Wisconsin which would require a 6' interior side yard setback variance.

Attachment: BoA_Apr2016_Minutes_Draft (4751 : Minutes)

Keidatz read the notice of public hearing and Hongisto reviewed the variance request. Property owner Mike Van Handel reported that the renovations he is undertaking will improve property values in the area, and that the addition will match the exterior of the house. De Groot motioned, seconded by Galler, to approve the variance request. Keidatz informed the applicant that the appropriate permit(s) must be obtained prior to the start of the project.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Bob De Groot, Board Member
SECONDER:	Roger Galler, Board Member
AYES:	Bonfigt, De Groot, De Leeuw, Galler, Keidatz, Stadler, Vande Hei

5. Request submitted by Krista Seidl and Robert Domol, 615 Randall Avenue, De Pere, Wisconsin to construct a 4' high wood fence on the property located at 615 Randall Avenue, De Pere, Wisconsin which would require a variance to allow a fence higher than 3' in a corner side yard setback.

Keidatz read the notice of public hearing and Hongisto reviewed the variance request. Homeowner Krista Seidl addressed the board, explaining that a three foot fence is not practical for their needs, and that when planning the footprint they made sure it was set back from the street for visibility purposes. Keidatz noted that the request is reasonable because the placement of the fence will not affect sight lines, and the neighbors do not object. He then polled the board members, who voted unanimously in favor of granting the variance.

RESULT:	ADOPTED [UNANIMOUS]
AYES:	Bonfigt, De Groot, De Leeuw, Galler, Keidatz, Stadler, Vande Hei

6. Request submitted by Ann Wolfgram, 450 Landsborough Court, De Pere, Wisconsin to construct an addition to a single family residence on the property located at 450 Landsborough Court, De Pere, Wisconsin which would require a 15' rear yard setback variance.

Keidatz read the notice of public hearing and Hongisto reviewed the variance request. He noted that after the publication of the agenda packet, he received a letter from the condominium association's architectural control committee approving the proposal. Homeowner Ann Wolfgram explained the circumstances related to her need for a variance and the plans for the addition. Keidatz noted that because the lot is located adjacent to the conservancy, it will not impact neighbors and therefore the request is reasonable. Vande Hei motioned, seconded by Stadler, to approve the variance request. Upon vote, motion carried unanimously. Keidatz informed the applicant that any required permit(s) must be obtained prior to the start of construction.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	William Vande Hei, Board Member
SECONDER:	James Stadler, Board Member
AYES:	Bonfigt, De Groot, De Leeuw, Galler, Keidatz, Stadler, Vande Hei

Adjournment

Keidatz declared the meeting adjourned at 5:34 PM.

Respectfully submitted,
Carey Danen

City of De Pere, Wisconsin**Request For Board of Appeals Action**

MEETING DATE: May 23, 2016

DEPARTMENT: Board of Appeals

FROM: David Hongisto

SUBJECT: Request submitted by Brett Anderson, 109 N. Ontario St, De Pere, Wisconsin to construct a 15'x20' addition to existing 18'x20' detached garage on the property located at 109 N. Ontario St, De Pere, Wisconsin which would require a 3' interior side yard setback variance.

ATTACHMENTS:

- Notice of Public Hearing_N Ontario (PDF)
- BoA_109 N Ontario_Attachments (PDF)

Publish: May 13, 2016

NOTICE OF PUBLIC HEARING

NOTICE IS HEREBY GIVEN, that a public hearing will be held before the Zoning Board of Appeals of the City of De Pere, Brown County, Wisconsin, on May 23, 2016 at 4:45 PM in the Common Council Chambers, Second Floor, City Hall, 335 S. Broadway Street, De Pere, Wisconsin, on the following matter:

An appeal for a variance from the City of De Pere Municipal Code, Chapter 14-39 (6) (3) (b) submitted by Brett Anderson, 109 N. Ontario St, De Pere, WI. Said appeal requests a building permit to construct a 15x20' addition to existing detached garage on the property located at 109 N. Ontario St., De Pere, Wisconsin which would require a 3 foot interior side yard setback variance.

Application for a building permit was denied pursuant to the De Pere Municipal Code, Chapter 14-39 (6) (3) (b) which requires a 6 foot interior side yard setback.

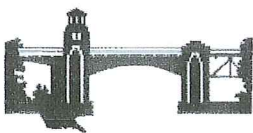
Dated this 11th day of May, 2016

BY ORDER OF THE BOARD OF APPEALS

Thomas Keidatz, Chairman

David R. Hongisto, Building Inspector

Attachment: Notice of Public Hearing_N Ontario (4752 : 109 N. Ontario St.)

	CITY OF DE PERE APPLICATION FOR VARIANCE	Fee: \$ 160.00
		Receipt #: 112390
		Date: 5-9-16

Read all instructions provided before completing. If additional space is needed, attach additional pages. Type or use black ink.

SECTION 1: Applicant / Permittee Information

Applicant Name (Ind., Org. or Entity) Brett Anderson	Authorized Representative	Title	
Mailing Address 109 N. Ontario Street	City	State	ZIP Code
Email Address banderson@rolandmachinery.com	Phone Number (incl. area code) 920/412-0774	Fax Number (incl. area code)	

SECTION 2: Landowner Information (complete these fields when project site owner is different than applicant)

Name (Ind. Org. or Entity)	Contact Person	Title	
Mailing Address	City	State	ZIP Code
Email Address	Phone Number (incl. area code)	Fax Number (incl. area code)	

SECTION 3: Project or Site Location

Project Address: 109 N. Ontario Street	Parcel Number(s):
Legal Description: Original Plat of De Pere, Lot 5 Block 47, 60'x120', 7,200 SF, R-2, Sg Fm Res	ED 1087

SECTION 4: Variance Information

Section of De Pere Code which creates need for Variance:	14-39 (6), (3), (b)
Ordinance Provision:	Requires a 6' interior yard building setback
Project Description:	15'x20' addition to existing 18'x20' detached garage
Variance Requested:	3' interior side yard setback
Describe the exceptional circumstances or conditions that apply to your property and not to surrounding properties:	Please see attached letter
Describe the hardship(s) that would result if the variance is not granted:	Please see attached letter
Describe how the variance would not have adverse effects on surrounding properties:	Please see attached letter

SECTION 5: Certification and Permission

Certification: I hereby certify that I am the owner or authorized representative of the owner of the property which is the subject of this Variance Application. I certify that the information contained in this form and attachments is true and accurate. I certify that the project will be in compliance with all permit conditions. I understand that failure to comply with any or all of the provisions of the permit may result in permit revocation and a fine and/or forfeiture under the provisions of applicable laws.

Permission: I hereby give the City permission to enter and inspect the property at reasonable times, to evaluate this notice and application, and to determine compliance with any resulting permit coverage.

Name of Owner/Authorized Representative (please print)	Title	Phone Number
Signature of Applicant <i>Butt-Anderson</i>		Date Signed <i>5-9-2016</i>

Maps and scaled drawings which help explain the request are strongly encouraged. Attach additional sheets if necessary.

"Maintain existing"
roof line

Proposed addition
15' x 30'



Alley View Looking East

Proposed 15' x 20'
westward garage
extension

Southern-George Street
View roof line to match existing
garage & new roof will
duplicate that of
931 George St
Business

North

South

Existing garage
porch-overhang

15'
Addition

Existing
18'
Garage

Cedar
Fence

Existing
setback
30'

Lot Line

Concrete apron
w/ sidewalk
to alley

Chairman Tom Keidatz
Zoning Board of Appeals Members
335 South Broadway
De Pere, WI. 54115-2593

5/9/2016

Dear Mr. Tom Keidatz and Members of the De Pere Zoning Board of Appeals. I am requesting a 3' (three foot) side yard setback variance as I propose to construct an extension addition onto my existing detached garage. The existing garage and proposed addition will not exceed the 700 square foot limitation for garage / utility buildings.

This property at 109 N. Ontario Street is an existing Sub Standard Lot of record and the 6' (six foot) setback requirement creates a hardship as it would create a non-uniform building roof line and a 36' south wall offset from the original existing garage creating an unusable void. By granting this side yard setback variance I will be able to maintain the original concrete line from Ontario Street to the alley which allows me to maintain all of my green space or lawn and I feel this plan will actually enhance property values.

Also as this proposed garage addition will match the existing roof lines of my current single stall garage and as the existing garage and the complete structure original and addition will match the shadowed asphalt shingles of the business visually effected by my plans at 921 George Street on my existing garage and the proposed addition. This will also create an aesthetically richer look for my neighbors and traffic on George Street.

My proposed garage addition will in no way create any safety, snow removal, nor water drainage issues as this proposal maintains a 16' (sixteen foot) setback from the alley.

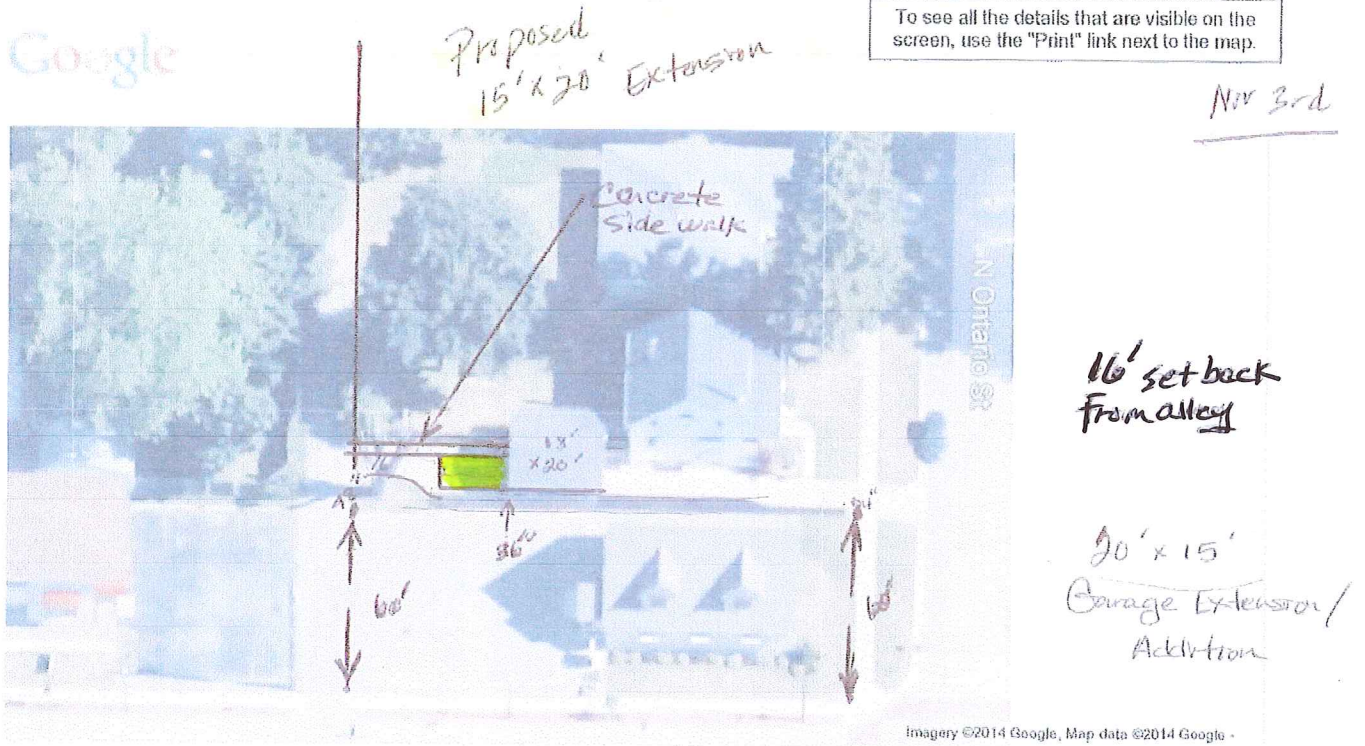
Thank you in advance for your consideration of my variance request.

Sincerely,

Brett Anderson
109 N. Ontario
De Pere, WI. 54115

109 N Ontario St, De Pere, WI - Google Maps

Page 1 of 1



https://maps.google.com/maps?q=De+Pere+arial+maps&nfpr=1&bav=on.2,or_r_qf.&bvm=bv.77880786,d.aWw&biw=1067&... 10/22/2014



City of De Pere, Wisconsin**Request For Board of Appeals Action**

MEETING DATE: May 23, 2016

DEPARTMENT: Board of Appeals

FROM: David Hongisto

SUBJECT: Request submitted by Mark Loritz, 313 Waterview Road, De Pere, Wisconsin to widen a driveway on the property located at 313 Waterview Road, De Pere, Wisconsin which would require a seven (7) foot width variance at the property line, and a five (5) foot width variance at the street side of the city sidewalk.

ATTACHMENTS:

- BoA_313 Waterview_Notice of Public Hearing (PDF)
- BoA_313 Waterview_Driveway Memo (DOCX)
- BoA_313 Waterview_Attachments (PDF)

Publish: May 13,2016

NOTICE OF PUBLIC HEARING

NOTICE IS HEREBY GIVEN, that a public hearing will be held before the Zoning Board of Appeals of the City of De Pere, Brown County, Wisconsin, on Monday, May 23, 2016 at 4:45 P.M. in the Common Council Chambers, Second Floor, City Hall, 335 S. Broadway Street, De Pere, Wisconsin, on the following matter:

An appeal for a variance from the City of De Pere Municipal Code, Chapter 14.55(8)(a)(1) submitted by Mark Loritz, 313 Waterview Road, De Pere, Wisconsin. Said appeal requests a building permit to widen a driveway on the property located at 313 Waterview Road, De Pere, Wisconsin which would require a seven (7) foot width variance at the property line, and a five (5) foot width variance at the street side of the city sidewalk.

Application for a building permit was denied pursuant to the De Pere Municipal Code, Chapter 14.55(8)(a)(1) which allows a maximum 25' width driveway through the city sidewalk.

Dated this 11th day of May, 2016.

BY ORDER OF THE BOARD OF APPEALS

Thomas Keidatz, Chairman

David R. Hongisto, Building Inspector

Attachment: BoA_313 Waterview_Notice of Public Hearing (4753 : 313 Waterview Dr.)

City of De Pere MEMORANDUM



To: Board of Appeals
From: Kimberly Flom, Economic Development & Planning Director
Date: May 18, 2016

RE: **Zoning Code Summary – Driveway Width**

Driveway Width Zoning Code Summary:

Section 14-55 of the Zoning Code establishes the following dimension requirements for driveways:

- Maximum Width at Property Line – 25’
- Maximum Flare – 5’
- Maximum Opening – 35’

Width restrictions may be exceeded behind the front yard right-of-way line/front lot line and into the front yard setback provided:

- (i) That the use is not a single or two-family residence with a center driveway; and
- (ii) The increased width encroaches only the front yard setback which is adjacent to the nearest interior side-yard setback; and
- (iii) The outer edge of the widened surface is no closer than two feet from the adjoining lot line; and
- (iv) The widened portion is tapered into the original maximum width at the property line over a distance of 36 inches or more; and
- (v) Such width increase is approved by the Building Inspector or his/her designee. Denial of any such request is appealable to the Zoning Board of Appeals within 14 days of the denial.

Standard driveway widths range from 10’ to 24’, and often increase in width past the property line in order to accommodate garages. In permitting 25’ at the property line and the ability to widen from there, the City of De Pere provides a generous entry width into a residential driveway by industry standards. In fact, many commercial driveway entrances into parking lots and businesses (used by semi trucks, garbage trucks and other large vehicles) are constructed at 24’ to 25’ at the property line. To provide a dimensional comparison, 24’ is the standard width for a road with no parking (two 12’ lanes). Waterview Road is 37’ and most new roads constructed for two lanes of traffic and on-street parking are 32’.

In the City of De Pere, the driveway width at the property line varies depending on the neighborhood, typically based on the type of homes constructed. Along Ridgeway Boulevard, in a more historic part of the City, most driveway widths (at the property line) range from 12’ to 18’ and some of them expand to 20’ or more at the garage. In Trailside Estates, a newer subdivision near Altmayer Elementary School, most driveway widths (at the property line) range from 18’ to 20’, and many of them extend to 30, or more at the garage. The average driveway width at property line on Waterview Road is 20’ and the median driveway width at property line is 19’.

Variance Review:

Per the Zoning Ordinance, the Board of Appeals should consider the following factors when reviewing a Variance Application:

- (a) Because of the particular physical surroundings, shape, or topographical conditions of the specific property involved, a particular hardship to the owner would result, as distinguished from a mere inconvenience if the strict letter of the regulations were to be carried out;
 - (b) The conditions upon which a petition for a variance are based are unique to the property for which the variance is sought and are not applicable, generally, to other property within the same zoning classifications;
 - (c) The alleged difficulty or hardship is caused by this ordinance and has not been created by any person having an interest in the property;
 - (d) The granting of the variance will not be detrimental to the public welfare or injurious to other property or improvements in the neighborhood in which the property is located; and
 - (e) The proposed variance will not impair an adequate supply of light and air to adjacent property, or substantially increase the congestion of the public streets, or increase the danger of fire, or endanger the public safety, or substantially diminish or impair property values within the neighborhood.
- (4) Conditions. The Board of Appeals may impose such conditions and restrictions upon the premises benefitted by a variance as may be necessary to comply with the standards established in this section and the objectives of this ordinance.

Attachments

c: Dave Hongisto, Building Inspector

	CITY OF DE PERE APPLICATION FOR VARIANCE	Fee: \$ 160.00
		Receipt #: 111297
		Date: 4-4-16

Read all instructions provided before completing. If additional space is needed, attach additional pages. Type or use black ink.

SECTION 1: Applicant / Permittee Information

Applicant Name (Ind., Org. or Entity) Mark Loritz	Authorized Representative N/A	Title Home Owner	
Mailing Address 313 Waterview Rd	City De Pere	State WI	ZIP Code 54115
Email Address dloritz4@new.rr.com	Phone Number (incl. area code) 920-265-6121	Fax Number (incl. area code) N/A	

SECTION 2: Landowner Information (complete these fields when project site owner is different than applicant)

Name (Ind. Org. or Entity)	Contact Person	Title	
Mailing Address	City	State	ZIP Code
Email Address	Phone Number (incl. area code)	Fax Number (incl. area code)	

SECTION 3: Project or Site Location

Project Address: 313 Waterview Rd	Parcel Number(s):
Legal Description: Waterview Heights Lot 35	WD-904-W-35

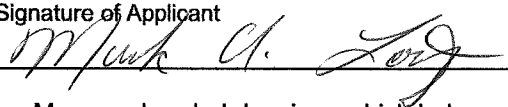
SECTION 4: Variance Information

Section of De Pere Code which creates need for Variance:	14-55 (8) (a) (1)
Ordinance Provision:	Allows a 25' maximum width driveway.
Project Description:	See Item #1 on attachment
Variance Requested:	See Item #2 on attachment
Describe the exceptional circumstances or conditions that apply to your property and not to surrounding properties:	I have a boat that I need to get into the 3rd stall of my garage.
Describe the hardship(s) that would result if the variance is not granted:	See Item #3 on attachment
Describe how the variance would not have adverse effects on surrounding properties:	The new driveway will not be any closer to the lot line than the existing driveway.

SECTION 5: Certification and Permission

Certification: I hereby certify that I am the owner or authorized representative of the owner of the property which is the subject of this Variance Application. I certify that the information contained in this form and attachments is true and accurate. I certify that the project will be in compliance with all permit conditions. I understand that failure to comply with any or all of the provisions of the permit may result in permit revocation and a fine and/or forfeiture under the provisions of applicable laws.

Permission: I hereby give the City permission to enter and inspect the property at reasonable times, to evaluate this notice and application, and to determine compliance with any resulting permit coverage.

Name of Owner/Authorized Representative (please print)	Title	Phone Number
Signature of Applicant 		Date Signed 4-4-14

Maps and scaled drawings which help explain the request are strongly encouraged. Attach additional sheets if necessary.

1. Expand driveway width at the property line to a width of 32' on the house side of the sidewalk and 30' on the street side of the sidewalk.
2. 7' width variance at the property line (house side of sidewalk).

5' width variance at the property line (street side of sidewalk).
3. With our residence being in close proximity to Lost Dauphin, it makes it harder and unsafe to back the boat into and pulling it out of the garage. It takes longer to get the truck and boat off of the road and into our driveway in a safe manner. And I have to back over the lawn when putting the boat in and out of the garage and it tears up the lawn.

Garage

Existing
Drive way

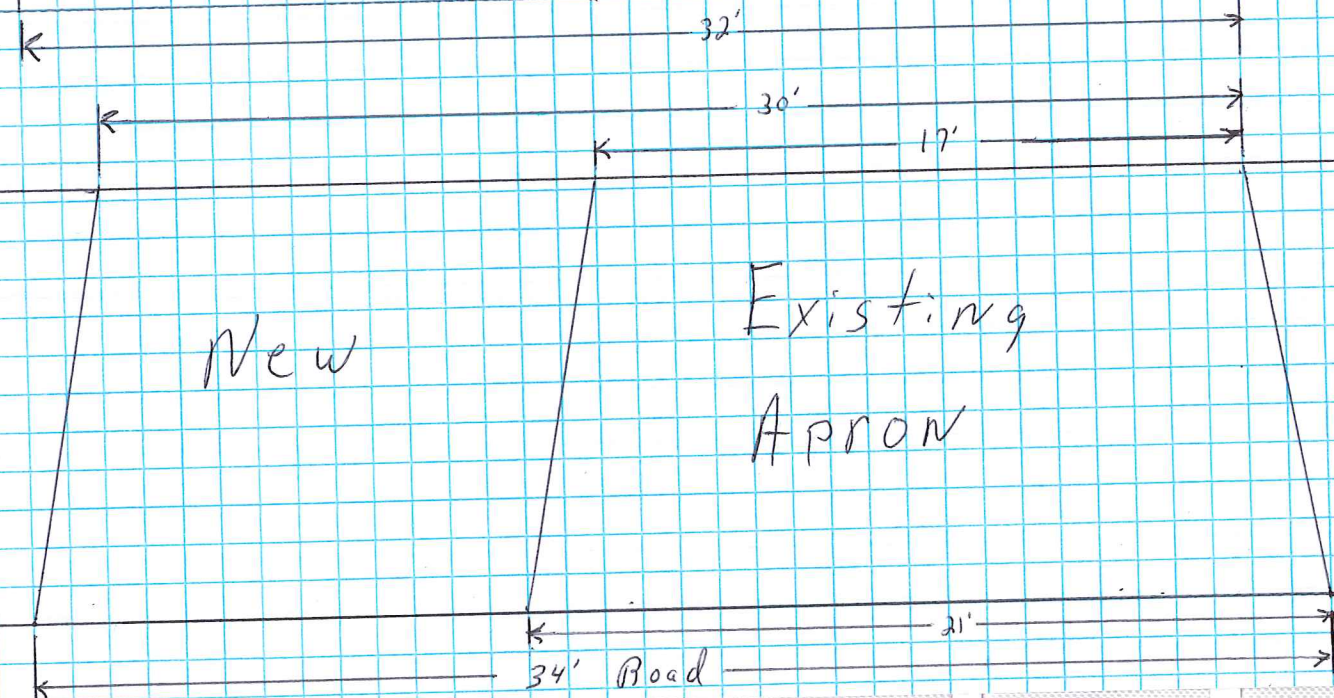
New

Side
Walk

New

Existing
Apron

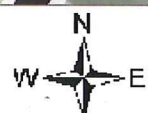
34' Road





This map was produced utilizing a variety of sources the City of De Pere reasonably believes are reliable, including GIS data, some of which was under development at the time this map was produced. The City of De Pere makes no warranty, either expressed or implied, including no warranty as to fitness for a particular use, of the information contained in or comprising this map.

Map of De Pere, WI Provided By The De Pere Planning/GIS Department 2010



03/31/2016
Scale 1:240

ZONING

14-55

- (e) *Lighting.* Any lighting used to illuminate off-street parking areas shall be directed away from residential properties and public streets in such a way as not to create a nuisance.
- (f) *Signs.* Accessory signs shall be permitted on parking areas in accordance with the provisions specified under the sign ordinance.
- (g) *Sales, repair, and service.* No sale, storage, repair work, or servicing of any kind shall be permitted in any parking facility, except by permission of the Common Council.
- (h) All parking stalls shall be marked with painted lines not less than four (4) inches wide.

(8) *Driveways.*

- (a) Before a driveway or curb cut for a driveway is made, a permit shall be obtained from the Building Inspector after first obtaining approval of the parking plan and upon compliance with the provisions of Chapter 22, of the Municipal Code. All driveways shall meet the following requirements:

1) *Width restrictions.*

<i>Zone</i>	<i>Maximum Width at Property Line</i>	<i>Maximum Flare</i>	<i>Maximum Opening</i>
Residential Zones	25'	5'	35'
Residential Zones (Single Drive- way Duplex) (Driveway width shall not exceed 50% of lot width)	40'	2.5'	45'
Business (One-way)	15'	10'	35'
Business (Two-way)	25'	10'	45'
Industrial (Curb & Gutter)			
One-way	20'	20'	45'
Two-way	35'	20'	75'
Industrial (No curb & gutter)			
One-way	20'	45'	85'
Two-way	35'	45'	100'
Semi-trailer Delivery Drives (in any zone where permitted)		(See Industrial)	

- 2) Width restrictions may be exceeded behind the front yard right-of-way line/front lot line and into the front yard setback provided:
 - (i) That the use is not a single or two-family residence with a center driveway; and
 - (ii) The increased width encroaches only the front yard setback which is adjacent to the nearest interior side-yard setback; and

I (Mark Loritz) am looking to apply for a variance with the city of De Pere to widen my driveway, so I am able to back my boat into my garage. Here is a detailed layout of the existing driveway and the changes I am asking for.

I am asking for your approval of my proposed changes. Could you please sign this paper with your name and address if you are ok with my proposal.

Thanks

Julie L. Daulton

(Signature)

2392 Lost Dauphin Rd

(Address)

I (Mark Loritz) am looking to apply for a variance with the city of De Pere to widen my driveway, so I am able to back my boat into my garage. Here is a detailed layout of the existing driveway and the changes I am asking for.

I am asking for your approval of my proposed changes. Could you please sign this paper with your name and address if you are ok with my proposal.

Thanks

(Signature)



(Address)

301 Waterview Rd De Pere

I (Mark Loritz) am looking to apply for a variance with the city of De Pere to widen my driveway so I am able to back my boat into my garage. Here is a detailed layout of the existing driveway and the changes I am asking for.

I am asking for your approval of my proposed changes. Could you please sign this paper with your name and address if you are ok with my proposal.

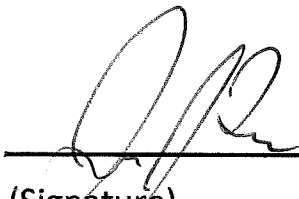
Thanks

Mark Loritz 325 Waterview Rd De Pere WI 54115

I (Mark Loritz) am looking to apply for a variance with the city of De Pere to widen my driveway, so I am able to back my boat into my garage. Here is a detailed layout of the existing driveway and the changes I am asking for.

I am asking for your approval of my proposed changes. Could you please sign this paper with your name and address if you are ok with my proposal.

Thanks



(Signature)

2391 Hopf Ln

(Address)