



Board of Appeals

335 South Broadway
De Pere, WI 54115
<https://www.deperewi.gov/>

Regular Meeting

Final Minutes

Monday, May 24, 2021

4:45 PM

GoToMeeting

Call to Order

The meeting was called to order at 4:45 PM by Chairman Bob De Groot

| Attendee Name | Title | Status | Arrived |
|-------------------|--------------|---------|---------|
| Scott Bonfigt | Board Member | Present | |
| Bob De Groot | Chairman | Present | |
| Paul De Leeuw | Board Member | Excused | |
| Michelle Manke | Board Member | Excused | |
| James Stadler | Board Member | Present | |
| William Vande Hei | Board Member | Present | |
| Andy Van Remortel | Board Member | Present | |

Also present: Zoning Administrator Peter Schlein and members of the public.

- Approval of the minutes of the December 21, 2020 Board of Appeals meeting.

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| RESULT: | ADOPTED [UNANIMOUS] |
| MOVER: | James Stadler, Board Member |
| SECONDER: | Andy Van Remortel, Board Member |
| AYES: | Bonfigt, De Groot, Stadler, Vande Hei, Van Remortel |
| EXCUSED: | Paul De Leeuw, Michelle Manke |

- Public comments upon matters not on the agenda.

There were no public comments.

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| RESULT: | DISCUSSED |
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- Consideration and possible action on a request for a variance to expand a driveway with a 15' corner side yard setback, instead of a 30' corner side yard setback, in an R-2 District at 831 Virginia DR (Parcel ED-371-G-12).
 - Consideration and possible action on a request for a variance to expand part of a single-family dwelling driveway to ~27' wide, instead of 25' wide, in an R-2 District at 831 Virginia DR (Parcel ED-371-G-12).

Before reading the public hearing notice, Bob De Groot asked if the petitioners were in attendance. They were not present. Jim Stadler moved, seconded by Bill Vande Hei, to move this item to the end of the agenda since the petitioners were not present yet. Upon vote, motion carried unanimously. After returning to this item, the petitioners were still not in attendance so the board proceeded with their review. Discussion followed and it was decided that the board would make a decision on this item without the petitioner present. Jim Stadler moved, seconded by Bill Vande Hei, to deny Part A of the variance request. Upon vote, motion carried unanimously. Bill Vande Hei moved, seconded by Scott Bonfigt, to deny Part B of the variance request. Upon vote, motion carried unanimously. The reason for the denial of the variance requests is because the application was incomplete. Also, it was difficult to get clarification since the petitioners were not present to answer questions.

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| RESULT: | DEFEATED [UNANIMOUS] |
| MOVER: | James Stadler, Board Member |
| SECONDER: | William Vande Hei, Board Member |
| AYES: | Bonfigt, De Groot, Stadler, Vande Hei, Van Remortel |
| EXCUSED: | Paul De Leeuw, Michelle Manke |

5. A. Consideration and possible action on a request for a variance to expand an attached garage and driveway on a single-family dwelling with a 16' corner side yard setback, instead of a 30' corner side yard setback, in an R-1 District at 230 Colleen LN (Parcel WD-758-S-13). B. Consideration and possible action on a request for a variance to expand part of a single-family dwelling driveway to 32' wide, instead of 25' wide, in an R-1 District at 230 Colleen LN (Parcel WD-758-S-13).

Bob De Groot read the public hearing notice and Zoning Administrator Peter SchleinZ reviewed the variance request. The petitioner is requesting a variance to expand an attached garage and driveway on a single-family dwelling to be extended into the corner side yard setback. The request is broken into two parts: the first relates to setbacks, the second relates to driveway width. The petitioner provided information that reflects the desired petition, collected signatures from the adjacent property owners, and designed landscaping to help screen the subject area. Andy Van Remortel moved, seconded by Scott Bonfigt to approve the variance for both Part A and Part B. Upon vote, motion carried unanimously.

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| RESULT: | ADOPTED [UNANIMOUS] |
| MOVER: | Andy Van Remortel, Board Member |
| SECONDER: | Scott Bonfigt, Board Member |
| AYES: | Bonfigt, De Groot, Stadler, Vande Hei, Van Remortel |
| EXCUSED: | Paul De Leeuw, Michelle Manke |

Adjournment

Bob De Groot moved, seconded by Andy Van Remortel, to adjourn the meeting at 5:15 PM. Upon vote, motion carried unanimously.

Respectfully submitted,
Kelly Barker